

Fob Number: \_\_\_\_\_



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## WOOLBROOK WASTE FACILITY KEY ACCESS AGREEMENT

### SECTION A: APPLICANT DETAILS

Full Name:

Residential Address:

Postal Address (if different from above):

Daytime Contact Number(s):

Email:

Property Address that requires access to waste facility (if different from above):

Rates Assessment Number (if not applicable then the *Annual Waste Management Charge* must be paid):

### SECTION B: FEES

### OFFICE USE ONLY

Fee type	Fee	Payment in full	Expiry date	Date Paid	Receipt Number
<input type="checkbox"/> Access fob (one per property)	\$40.00	<input type="checkbox"/>	N/A		
<input type="checkbox"/> Replacement fob	\$100.00	<input type="checkbox"/>	N/A		
<input type="checkbox"/> Annual Waste Management Charge – Non- Walcha LGA Rate Payer	\$284.00	<input type="checkbox"/>			
<input type="checkbox"/> Annual Domestic Waste Management Charge – Non- Walcha LGA Rate Payer	\$737.00	<input type="checkbox"/>			

## SECTION C: USER DETAILS

Name of User:

Vehicle Description(s) and Registration Number(s):

Name of User:

Vehicle Description(s) and Registration Number(s):

Name of User:

Vehicle Description(s) and Registration Number(s):

Name of User:

Vehicle Description(s) and Registration Number(s):

## SECTION D: TERMS & CONDITIONS

1. A single uniquely coded fob will be issued per waste management fee paid for a property.
2. The User/s shall provide their full details along with all vehicles that will access the Woolbrook Waste Facility located at 150 Campfire Road, Woolbrook (hereinafter called the Facility). Council will keep a register of this information and it will be the responsibility of the User/s to keep Council informed of any changes to this information.
3. If a person is found to be accessing the Facility with a User/s fob who is not the User/s this agreement will be terminated with the User/s.
4. In the instance of a lost fob, a replacement fob can be obtained through Council at a cost set annually in Council's Operational Plan.
5. The User/s shall as far as practicable ensure that all waste delivered to the Facility is sorted to maximise the amount of waste that can be recycled.
6. The User/s shall ensure hazardous materials are not disposed of at the Facility, that such materials are suitably disposed of (such as in the annual Council chemical collection).
7. Only household generated waste is accepted at this facility, all commercial waste needs to be taken to a registered waste facility where gate fees will be applied.
8. Waste accepted at the Facility:
  - a. General waste for landfill only to be placed into the large skip bins;
  - b. Sorted recycling to be placed in the appropriate recycling bin;
  - c. Scrap metal to be placed in the allocated area;

***NOTE: no other waste is accepted at this facility, all other waste is to be taken to a registered waste facility where gate fees will be applied.***

9. All materials received at the Facility will be considered the property of the Council. No materials are to be taken from the Facility.
10. The User/s shall, while using the Facility, ensure that all gates are kept closed so that no unauthorised persons enter the Facility.
11. The User/s shall not alter any fencing through any part of the Facility nor will they interfere with or damage any other components of the Facility.
12. Council may, with one month written notice, terminate this agreement.
13. User/s are to return fobs to Council before moving away from the Woolbrook area or surrounds.
14. User/s that reside outside of the Woolbrook LGA but use the Facility will be required to pay an annual waste management charge (rural) set annually in Council's Operational Plan. User/s that pay a DWM fee as part of their rates are not entitled to have access to the Woolbrook Waste Facility. User/s will have their fob set as an

annual access and will be required to pay the annual waste management charge/s and have a new annual expiry date set on the fob.

15. User/s have 52 daylight access's per year on their fob, if you use these accesses before the expiry of your fob you are required to pay for additional access's. These access's do not roll over each year.
16. User/s can only access the facility within the hours of 8:30am and 4:30pm, the fob will not unlock the lock outside of these hours.
17. Remote monitoring of this facility occurs through Closed Circuit Television (CCTV), in accordance with Walcha Council's *Closed Circuit Television (CCTV) Policy and Code of Practice*.

#### **SECTION E: PRIVACY AGREEMENT**

The information collected in this agreement will be used for the sole purpose of Walcha Council managing access to the Woolbrook Waste Facility. Personal contact details will be given to the relevant authorities in the case of:

- a. investigations into any misuse or damage to the site.
- b. the collection of costs relating to any misuse or damage of the buildings and surrounds
- c. legal requirement to do so (for example, under a court order, or if required under legislation), or if an authorised request is made from a law enforcement agency.

#### **SECTION F: APPLICANT'S DECLARATION**

1. I have read through this agreement in full and understand my obligations under it.

**Signature:**

**Date:**