



**BUSINESS PAPER**  
**ORDINARY MEETING OF COUNCIL**

To be held on

**Wednesday, 29 November 2023**

Commencing at

**3:00pm**

at

**Walcha Council Chambers**

Members:

Mayor – Councillor Eric Noakes  
Deputy Mayor – Councillor Anne-Marie Pointing  
Councillor Mark Berry  
Councillor Kevin Ferrier  
Councillor Nena Hicks  
Councillor Scott Kermode  
Councillor Aurora Reilly

Quorum – 4 Members to be Present

**AGENDA**

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Submitted to Council:

29 November 2023

..... General Manager

..... Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 29 November 2023** commencing at **3:00pm**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Phillip Hood'.

Phillip Hood  
General Manager

#### **NOTICE:**

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

#### **ACKNOWLEDGEMENT OF COUNTRY:**

We acknowledge the Dunghutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

#### **INDEX**

1.	Leave of Absence	
	1.1	
2.	Confirmation of Previous Minutes	
	2.1 Minutes of the Ordinary Meeting held on Wednesday, 25 October 2023 at Walcha Council Chambers.	WO/2023/02030
	2.2 Minutes of the Extra Ordinary Meeting held on Thursday 02 November 2023 at Walcha Council Chambers	WO/2023/02121
3.	Business Arising	
4.	Declarations of Interest	
	Nil.	
5.	Mayoral Minute	
	5.1	
6.	Senior Officers' Reports	
	6.1 Presentation of Audited Financial Statements	WO/2023/02251
	6.2 Quarterly Review of Operational Plan & Budget as at September 2023	WO/2023/02276
	6.3 Walcha Antique Machinery & Truck Club – Request for Sponsorship for Waste	WO/2023/02260
7.	Notice of Motion	
	7.1 Nil	



8. **Matters of Urgency**  
(Resolution to admit matters of urgency before being further considered by Council).
9. **Management Review Reports**
  - 9.1 Office of the General Manager WO/2023/02265
  - 9.2 Infrastructure & Development WO/2023/02270
  - 9.3 Corporate & Community WO/2023/02136
10. **Committee Reports**
  - 10.1 Minutes of the Walcha Community Care Advisory Committee Meeting held on Thursday 26 October 2023 at the Council Chambers WO/2023/02145
  - 10.2 Minutes of the Walcha Council Arts Advisory Committee Meeting held on Tuesday 31 October 2023 at the Council Chambers. WINT/2023/04363
  - 10.3 Minutes of the Walcha Council Youth Advisory Committee Meeting held on Thursday 02 November 2023 at Walcha Central School WO/2023/02146
11. **Delegate Reports**
  - 11.1 Clr Pointing – Local Government NSW Annual Conference 2023  
WO/2023/02271
12. **Questions with Notice**  
Nil.
13. **Reports to be Considered in Closed Council**
  - 13A Referral to Closed Council – Review of Riverview Aged Care Facility  
WO/2023/02279

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



# Item 2: Previous Minutes



## ORDINARY MEETING OF COUNCIL

held on

Wednesday, 25 October 2023

at

3.10pm

at

Walcha Council Chambers

**The Audio Statement and Acknowledgement of Country were read by the Chairman.**

**PRESENT:** Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, KW Ferrier, NF Hicks, SJ Kermode, AC Pointing and A Reilly.

**IN ATTENDANCE:** Mr PE Hood – General Manager, Mr AS Butler – Director Infrastructure & Development, Mr CC Martin – Director Corporate & Community and Mrs EL Hobbs – Executive Assistant.

### **1. LEAVE OF ABSENCE:**

Clr Ferrier was absent at the start of the Meeting due to illness. He did not submit a Leave of Absence.

**MINUTES**



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**2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 27 SEPTEMBER 2023:**

68 **RESOLVED** on the Motion of Councillors Reilly and Berry that the Minutes of the Ordinary Meeting held on Wednesday 27 September 2023 copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

**3. BUSINESS ARISING**

[Update on Question on Notice – Mooraback & Winterbourne Bridges Condition – Clr Reilly:](#)

Director Infrastructure & Development advised that these bridges are inspected monthly by the Rural Roads Coordinator

**4. DECLARATIONS OF INTEREST**

Nil.

**5. MAYORAL MINUTE**

69 **RESOLVED** on the Motion of Mayor Noakes and Kermode that the Mayoral Minute as read and submitted be **ADOPTED** by Council.

With the progression of renewable energy projects within the Walcha LGA and the wider communities, I propose that Walcha Council lobbies that the funds raised through compensation from the Biodiversity Offset Scheme be made available for revegetation projects within their local LGA, and if necessary are expanded into the relevant Renewable Energy Zone. One of the negative outcomes of building and maintaining large wind farm and solar developments is the major impact on the native flora and fauna.

The New South Wales biodiversity offsets policy states, "That biodiversity offsets provide benefits to biodiversity to compensate for adverse impacts or actions". The policy further states that "like-for-like" offsets should be a priority. This is taken to mean that the best place to expend these funds is close to where the impacts are incurred. Whilst it also states that carbon credits are not a legal requirement of this policy, the benefits in reforestation to counteract the rising carbon dioxide levels in the atmosphere would be an added bonus. Much of the farming land in rural Australia has been heavily impacted by land clearing and dieback of native vegetation. Coupled with the effects of climate change and



an emerging variable weather pattern there has been very little opportunity for natural reforestation to occur on large tracks of land.

The funds from the biodiversity offsets could be administered by the Local Land Service (LLS) and Landcare groups to assist farmers, Councils and community groups in planting tree corridors that not only improved the biodiversity of their farms, but could also link LGA's together for both protection of flora and fauna. The overall, and long-term impact of this move would see rural land, and its management improved for decades to come.

An added benefit of such a program would be the utilisation of the funds to benefit the broader community, starting at an LGA level and when implemented on a larger scale would expand to benefit the eighteen bio regions of NSW.

Clr Eric Noakes  
Mayor of Walcha

## **6. SENIOR OFFICERS REPORT**

70 **RESOLVED** on the Motion of Councillors Pointing and Hicks that the Senior Officers' Reports be **RECEIVED** for further consideration.

### **6.1 Introduction to Level 2 Water Restrictions WO/2023/01985**

71 **RESOLVED** on the Motion of Councillors Kermode and Pointing that Council:

1. **CONTINUE** to apply the current adopted Drought Management Plan until the new Off Creek Storage Dam is commissioned and the Plan is updated; and
2. **IMPLEMENT** Level 2 Water Restrictions effective immediately.

### **6.2 Purchase 15T Rubber Tracked Excavator and Mulcher Head Attachment WO/2023/01987**

72 **RESOLVED** on the Motion of Councillors Berry and Hicks that Council **APPROVE** the purchase of a 15T rubber tracked excavator, including the purchase of an appropriate mulching head attachment, that will be funded from the existing approved plant replacement budget.



### 6.3 Arrangements for Christmas for Council Staff **WO/2023/01986**

- 73 **RESOLVED** on the Motion of Councillors Reilly and Pointing that Council:
1. **ALLOW** the combined Staff Christmas Party to be held during working hours on Thursday 21 December 2023 from 12:30pm;
  2. A **DONATION** of \$3,500 be made towards the cost of the Function.

### 6.4 Allocation of Community Grants & Donations to Applicants **WO/2023/01984**

- 74 **RESOLVED** on the Motion of Councillors Hicks and Pointing that Council:
1. **ADVISE** all applicants of Council's decision as per the Community Grants & Donations Policy; and
  2. **ALLOCATE** the following funds to each applicant:
    - a) Walcha & District Historical Society Inc - \$3,355
    - b) Niangala Memorial Hall - \$500
    - c) Woolbrook Hall & Park Committee - \$500
    - d) St Patricks Primary School - \$2,440 – FREE entry to Pool for 61 Students
    - e) Walcha Central School - \$250 – HSC Scholarship
    - f) Niangala Public School - \$320 – FREE entry to Pool for 8 Students for Learn to Swim Program
    - g) Walcha Community Centre - \$500
    - h) Walcha Flippers Swimming Club - \$1,200 – assist with Swimming Clinic
    - i) Walcha District Tennis Association - \$800 – assist with Tennis Clinic

### 6.5 Walcha Australia Day Advisory Committee Community Membership **WO/2023/01997**

- 75 **RESOLVED** on the Motion of Councillors Hicks and Pointing that Council:
- 1) **APPOINT** the following people as community members of the Walcha Australia Day Advisory Committee:
    - Don Murchie
    - Coral Westfold
    - Margaret Wellings
    - Linda Ballard
    - Lloyd Levingston
  - 2) **APPOINT** Mayor Noakes as the Councillor representative of the Walcha Australia Day Advisory Committee

## **7. NOTICES OF MOTION**

Nil.





## **8. MATTERS OF URGENCY**

Nil.

## **9. MANAGEMENT REVIEW REPORTS**

### **9.1 Office of the General Manager**

**WO/2023/01990**

76 **RESOLVED** on the Motion of Councillors Pointing and Hicks that the items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

Clr Ferrier entered the Chambers at 3:46pm.

### **9.2 Infrastructure & Development**

**WO/2023/01996**

77 **RESOLVED** on the Motion of Councillors Hicks and Kermode that the items included in the Infrastructure & Development Management Review Report be **NOTED** by Council.

### **9.3 Corporate & Community**

**WO/2023/01954**

78 **RESOLVED** on the Motion of Councillors Reilly and Ferrier that the items included in the Corporate & Community Management Review Report be **NOTED** by Council.

## **10. COMMITTEE REPORTS**

79 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council **RECEIVE** and **NOTE** the Committee Reports as presented.

### **10.1 Minutes of the Tourism Advisory Committee Meeting held on Tuesday 10 October 2023 at the Council Chambers.**

**WO/2023/01969**

#### **3.4 Town Signage**

That the proposed signage for Derby Street upgrade work be reviewed with the Tourism Advisory and Arts Advisory Committee's before decisions are made and consider upgrading current welcome to Walcha signs in English and Dunghutti language.

There was no **Mover** so therefore the **Motion LAPSED**.



#### **4.2 Information around Naming of Bridges, Gardens**

80 **RESOLVED** on the Motion of Councillors Reilly and Hicks that Council **CONSIDER** adding some background information at the site for the reason behind the naming of certain sites, such as Shirley Davison Bridge, Blue Hogan Bridge and Beverley Betts Rose Garden.

#### **10.2 Minutes of the Walcha Motorcycle Rally Committee Meeting held on Thursday 12 October 2023 at the Council Chambers. WO/2023/01967**

#### **11. DELEGATE REPORTS**

80 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council **RECEIVE** and **NOTE** the Delegate Reports as presented.

#### **11.1 Minutes of the Walcha Community Consultative Committee Meeting held on Tuesday 13 June 2023 at the Council Chambers. WI/2023/11295**

#### **12. QUESTIONS ON NOTICE**

Nil.

#### **13. CLOSED COUNCIL**

#### **13A Referral to Closed Council – Tender for Gravel Resheeting**

**WO/2023/01998**

81 **RESOLVED** on the Motion of Councillors Berry and Kermode that, in accordance with the provisions of:

1. Section 10A (2)(c) of the *Local Government Act, 1993*, the matters of Tender for Gravel Resheeting W23/81 be **REFERRED** to be discussed in Closed Council for the reason that the report relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business;
2. For the reason above, Council **RESOLVE INTO** Closed Council and the press and public be excluded.

82 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kermode and Ferrier.

**PRESENT:** Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.



The Chairman publicly declared the recommendations passed by the Committee whilst in Closed Council.

**13.1 Tender for Gravel Resheeting W23/81** **WINT/2023/04651**  
CC18/20232024 **RESOLVED** on the Motion of Councillors Ferrier and Hicks that Council **REJECT ALL** Tenders for Tender No.: W23/81 – Gravel Resheeting – Construction only and enter into negotiations with the preferred tenderer OK Earthmoving for a reduced scope of work.

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:25PM.**



## EXTRA ORDINARY MEETING OF COUNCIL

held on

Thursday, 02 November 2023

at

4:25pm

at

Walcha Council Chambers

**The Audio Statement and Acknowledgement of Country were read by the Chairman.**

**PRESENT:** Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, SJ Kermode, AC Pointing and A Reilly.

**IN ATTENDANCE:** Mr PE Hood – General Manager, Mr AS Butler – Director Infrastructure & Development, Mr CC Martin – Director – Corporate & Community and Mrs EL Hobbs – Executive Assistant.

**1. LEAVE OF ABSENCE:**

83 **RESOLVED** on the Motion of Councillors Kermode and Pointing that the Leave of Absence's received from Clr Ferrier, being unwell, and Clr Hicks due to a previous engagement be **ACCEPTED** by Council.

MINUTES



## **2. DECLARATIONS OF INTEREST**

Nil.

## **3. CLOSED COUNCIL**

### **3.1 Referral to Closed Council Meeting**

**WO/2023/02110**

84 **RESOLVED** on the Motion of Councillors Reilly and Berry that, in accordance with the provisions of Section 10A(2)(c) of the Local Government Act, 1993:

1. the matters of:
  - a. Purchase of Plant – Second hand Grader; and
  - b. Off Creek Storage Tender Packages 6b & 7 – Negotiations;be **REFERRED** to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposed to conduct) business.
2. Council **RESOLVE INTO** Closed Council and the press and the public be excluded.

85 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kermode and Pointing at 4:35pm.

**PRESENT:** Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

The Chairman publicly declared the recommendations passed by the Committee whilst in Closed Council.

### **3.1 Motor Grader Replacement**

**WINT/203/04684**

CC21/20232024 **RESOLVED** on the Motion of Councillors Kermode and Berry that Council:

1. **REJECT** all offers provides as part of the Request for Quotation to procure a Motor Grader due to the evolving need and immediacy to procure due to further unplanned down time; and
2. Under Section 55(3)(i) of the Local Government Act, 1993, **NEGOTIATE** with Phil Hunt Parts (ABN 64 870 676 408) for the purchase and immediate delivery of a Second Hand John Deere 770GP Motor Grader.



**3.2 Walcha Off Creek Storage 1 Package 6b – Pumping Station Upgrade – Civil and Mechanical – W23/144 WINT/2023/04849**

CC22/20232024 **RESOLVED** on the Motion of Councillors Kermode and Pointing that Council:

1. **AWARD** Tender W23/144 – Walcha Off Creek Storage 1 (OCS1) – Modified Package 6b – Pumping Station Upgrade Civil and Mechanical, inclusive of Electrical and Programming to EMT Pty Ltd for the lump sum price of \$1,497,964.55 GST exclusive; and
2. **APPROVE** a project financial contingency of 10% of the contract sum, \$149,796.46 to be approved under Council Officer Delegation and change request process.

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:37PM.**



# **Item 3:**

# **Business**

# **Arising from**

# **Previous**

# **Minutes**



# Item 4:

# Declarations of Interest





# Item 5: Mayoral Minute



There was no Mayoral Minute submitted for  
November 2023 at time of print.



# Item 6:

# Senior Officers' Reports

**That the Senior Officer's Reports be RECEIVED for further consideration.**



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**Item:** 6.1 **Ref:** WO/2023/02251  
**Title:** Presentation of the Audited 2021-2022 Financial Statements  
**Author:** Director Corporate & Community  
**Previous Items:** Not Applicable  
**Attachment:** Walcha Council Audited Financial Statements Year Ending June 2023 WO/23/2257 – on website

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**Community Strategic Plan Reference:**

**Goal 8.1** – *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

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**RECOMMENDATION: That Council:**

- 1. ADOPT the Audited Annual Financial Statements including the audit report for the year ending 30 June 2023;**
  - 2. PLACE on public display the Audited Annual Financial Statements including the Independent Auditors Report pursuant to section 418(1) of the *Local Government Act 1993*;**
  - 3. NOTE the presentation of the Audited Financial Statements for the year ending 30 June 2023 and Independent Auditors Report pursuant to section 419(1) of the *Local Government Act 1993***
- 

**Introduction:**

The Auditor-General of New South Wales ('NSW Audit Office') and its audit service provider firm, Forsyths, have completed the External Audit of Council's Financial Statements for the year ended 30 June 2023.

This report recommends that Council adopt the Audited Annual Financial Statements for the year ending 30 June 2023 and exhibit the statements in accordance with section 418(1) of the *Local Government Act 1993*

This report also recommends that Council note the presentation of the Audited Annual Financial Statements for the year ending 30 June 2023 including the Independent Auditors Report pursuant to section 419(1) of the *Local Government Act 1993*.

**Policy Implications:**

There are no policy implications arising from this report.



Financial Implications:

There are no financial implications arising from this report.

Legal Implications:

There are no legal implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.



**Item:** 6.2 **Ref:** WO/2023/02276  
**Title:** Quarterly Review of Operational Plan & Budget as at September 2023  
**Author:** Manager Corporate & Finance  
**Previous Items:** Not Applicable  
**Attachment:** Quarterly Budget Review Statements – under separate cover WO/23/2275

**CSP Ref:** 8.2.1 – Maintain a stable and secure financial structure for Council.

**RECOMMENDATION: That Council:**

1. **ADOPT the September 2023 Quarterly Budget Review Statements; and**
2. **APPROVE the variations in Income and Expenditure votes as detailed in this report.**

**September 2023 Quarterly Budget Review**

The September Quarter Budget Review is attached for adoption by Council.

**General Fund**

The original 2023-2024 budget predicted an Operating Surplus of \$36,863 and an overall Cash Deficit of \$111,466. After adjustments which include net unfunded carry overs the result is now predicted to be an Operating Deficit of \$513,320 (Excluding Capital Funding) and an overall Cash Deficit of \$100,626. The deficit of \$513,320 relates to externally funded expenditure for which the revenue was recorded in the 2023 financial year. This is a timing issue with the expenditure not certain to fall into the 2024 financial year until after the budget was approved.

	Original Budget	QBR5 1	QBR5 2	QBR5 3	QBR5 4	Forecast 30 June 2024	Variance
Income	36,519,774	1,300,755				37,820,529	1,300,755
Expenditure	16,544,756	582,066				17,126,822	582,689
Operating Result	19,975,018	718,689				20,693,707	718,689
Less: Capital Grants	19,938,155	1,232,009				21,170,164	1,232,009
Operating Result Excluding Capital	36,863	(513,320)				(476,457)	(513,320)
Cash Movement	(111,466)	10,840				(100,626)	10,840

Budget amendments are included as follows

**General Fund Major Budget Variation Items - Quarter Ending September 2023**

Income Item	Amount	Reason
Emergency / Disaster Risk Reduction	\$161,212	Carry over DRRF Coordinator Funding
Community Recovery Officer	(\$120,000)	CRO program completed last year



Income Item	Amount	Reason
Youth Activities	\$18,708	Youth Opportunities Funding – carry over
Halls & Community Centres	\$8,826	Black Summer Bushfires – carry over
Recreation & Culture	\$289,701	Carry over funding - Skate Park & Pool Upgrades
Bridges - Rural Sealed & Unsealed	(\$426,256)	Reduce current budget - work carried out and income recognised in prior year
Footpaths & Bike Tracks	\$131,409	Get Active Funding – carry over
Urban Roads	\$454,564	Carry over Fixing Local Roads funding
Sealed Rural Roads	\$488,919	Carry over Fixing Local Roads funding
Unsealed Rural Roads	\$51,983	Carry over LRCI funding
Aerodrome	\$241,689	Carry over Black Summer Bushfires funding
	<b>\$1,300,755</b>	

Operating Expenditure Item	Amount	Reason
Administration Operating	\$14,852	GM Recruitment Costs – carry over
Emergency / Disaster Risk Reduction	\$216,832	Carry over DRRF coordinator funding + external restrictions
Youth Services	\$20,708	Carry over Youth Opportunities Program
Community Recovery Officer	(\$120,000)	CRO program ended last year
Town Planning	\$80,000	NSW Planning Portal API Integration – external funding
Halls & Community Centres	\$77,565	Nowendoc Hall Water Infrastructure - Black Summer Bushfires & External Restrictions
Urban Roads	\$117,492	Fixing Local Roads Pothole Repair – external restrictions
Sealed Rural Roads	\$174,617	Fixing Local Roads Pothole Repair – external restrictions
	<b>\$582,066</b>	

Capital Expenditure Item	Amount	Reason
Community Services	\$32,313	Budget Addition - Preschool Yarning Circle – external restrictions
Recreation & Culture	\$312,212	Carry Overs - Skate Park upgrade 85K; John Oxley Amenities \$9K; Pool Upgrade \$185K; Pool Amenities \$28K; Rose Garden \$10K



Capital Expenditure Item	Amount	Reason
Transport & Communication	\$903,837	Carry Overs - Bridge Repairs (\$690K); Footpaths \$131K; Urban Roads \$579K; Sealed Rural Roads \$489K; Unsealed Roads \$52K; Aerodrome Improvements \$242K
<b>\$1,248,362</b>		

### Internal Restricted Assets

Below is a summary of Council's internally restricted assets at 30 September after budget adjustments are applied. Please see Walcha Council – Restriction Summary for further detail.

Internal Reserve	Balance 30 September 2023
Plant Replacement	1,041,845
Infrastructure Replacement	2,044,280
Employee Leave Entitlement	647,000
Tip Site Remediation	295,926
Quarries Remediation	301,431
Project Development	60,000
<b>Total</b>	<b>4,390,482</b>

### Water Fund

The original 2023-2024 budget predicted an Operating Surplus of \$3,458. Carry over funding and capital expenditure on the Off-Stream Storage Project does not affect this result. The forecast cash surplus of \$17,670 remains unchanged.

	Original Budget	QBR 1	QBR 2	QBR 3	QBR 4	Forecast 30 June 2024	Variance
Income	4,660,007	1,264,257				5,924,264	1,264,257
Expenditure	1,111,549					1,111,549	
Operating Result	3,548,458	1,264,257				4,812,715	1,264,257
Less: Capital Grants	3,545,000	1,264,257				4,809,257	1,264,257
Operating Result Excluding Capital	3,458					3,458	
Cash Movement	17,670					17,670	

Income Item	Amount	Reason
Capital Grants	1,264,257	Carry over funding – Off Stream Storage

Expenditure Item	Amount	Reason
Off Stream Storage	1,264,257	Carry over capital project





### Sewer Fund

The original 2023-2024 budget predicted an Operating Surplus of \$24,886. Carry over funding for the Sewer Treatment Plant (STP) upgrade does not affect the operating result. The cash surplus forecast of \$8,595 however is now forecast to be a deficit of \$31,304 due to Council's 50% contribution for the STP capital works.

	Original Budget	QBR 1	QBR 2	QBR 3	QBR 4	Forecast 30 June 2023	Variance
Income	576,947	39,899				616,846	39,899
Expenditure	552,061					552,061	
Operating Result	24,886	39,899				64,785	39,899
Less: Capital Grants		39,899				39,899	39,899
Operating Result Excluding Capital	24,886					24,886	
Cash Movement	8,595	(39,899)				(31,304)	(39,899)

Income Item	Amount	Reason
Sewerage Income	39,899	Carry over – STP upgrade – 50% funded

Expenditure Item	Amount	Reason
STP Upgrade Projects	\$79,798	Carry over - NSW Regional Water & Wastewater Backlog Program



WALCHA COUNCIL  
**QUARTERLY BUDGET REVIEW**  
**30 SEPTEMBER 2023**



**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Walcha Council for the quarter ended 30 September 2023 indicates that Council’s projected financial position at 30 June 2023 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure

**Signed**

**Rosemary Strobel** \_\_\_\_\_ **Date** \_\_\_\_\_

**Responsible Accounting Officer**

# INDEX

<b>HIGHLIGHTS</b>	<b>1</b>
<b>INCOME STATEMENT</b>	<b>2</b>
<b>GENERAL FUND SUMMARY</b>	<b>3</b>
<b>WATER SEWER &amp; WASTE SUMMARY</b>	<b>4</b>
<b>CAPITAL REPORT</b>	<b>5</b>
<b>RESTRICTIONS SUMMARY</b>	<b>6</b>
<b>PERFORMANCE RATIOS</b>	<b>7</b>
<b>CONTRACT REGISTER</b>	<b>8</b>

# 1 HIGHLIGHTS

## INCOME STATEMENT

Operating Result Excluding Capital Grants	Original Budget	Q1 2024 Proposed Variation	Amended	YTD Actual	YTD Budget	Comment
General Fund	36,863	(513,320)	(476,457)	2,368,256	9,216	\$508,201 of operational expenditure carried forward from prior year that is funded from external restrictions. Income has been recorded in prior year. <b>Permanent change</b>
Water Fund	3,458	0	3,458	91,272	1,729	No Q1 changes with a small surplus currently. This fund is still expected to generate a small surplus in 2024. <b>No change.</b>
Sewer Fund	24,886	0	24,886	19,412	12,443	No Q1 changes with a small surplus currently. This fund is still expected to generate a small surplus in 2024. <b>No change.</b>
<b>Consolidated Funds</b>	<b>65,207</b>	<b>(513,320)</b>	<b>(448,113)</b>	<b>2,478,939</b>	<b>23,388</b>	

General Fund – The adjustment was not included in the 2024 original budget as the treatment was uncertain at the time being prior to 30 June 2023.

# CAPITAL SUMMARY

Capital Works by Fund	Original Budget	Q1 2024		YTD Actual	YTD Budget	Comment
		Proposed Variation	Amended			
General Fund	24,465,287	1,248,362	25,713,649	4,863,159	6,116,322	New budget item - Preschool Yarning Circle \$32K; Carry over current projects - Recreation & Culture \$312K and Transport \$904K
Water Fund	3,545,000	1,264,257	4,809,257	1,535,689	886,250	Carry over Off Stream Storage project
Sewer Fund	200,000	79,798	279,798	83,307	50,000	Carry over Sewer Treatment Plant upgrade project
<b>Consolidated Funds</b>	<b>28,210,287</b>	<b>2,592,417</b>	<b>30,802,704</b>	<b>6,482,156</b>	<b>7,052,572</b>	

Yarning Circle was in the planning phase for a significant amount of time due to the specialist nature of the work. The artwork has taken some time to complete with the circle and seating now being completed. This has been completed using Walcha Preschool funding.

# CASHFLOW SUMMARY

	Original Budget	Q1 2024 Proposed Variation	Amended	YTD Actual	YTD Budget	Comment
General Fund	(111,466)	122,306	10,840	1,588,094	(27,867)	Small cash surplus forecast due to timing of funding and capital works
Water Fund	17,670	0	17,670	862,987	4,418	No change to forecast cash position
Sewer Fund	8,595	(31,304)	(39,899)	(156,886)	2,149	50% Council contribution to STP project resulting in forecast cash deficit
<b>Consolidated Funds</b>	<b>(85,201)</b>	<b>91,002</b>	<b>(11,389)</b>	<b>2,294,195</b>	<b>(21,300)</b>	

Variation resulting in a small cash surplus. The original budget is showing a deficit as the transfers to internal restrictions are slightly high. This will be adjusted back slightly to avoid this. There are no operating issues here.

# 2 INCOME STATEMENT

WALCHA COUNCIL - INCOME STATEMENT														
			2023-2024 ORIGINAL BUDGET				QBR1 - PROPOSED BUDGET				YTD ACTUAL			
			Consolidated	General Fund	Water Fund	Sewer Fund	Consolidated	General Fund	Water Fund	Sewer Fund	Consolidated	General Fund	Water Fund	Sewer Fund
<b>Income from Continuing Operations</b>														
	Rates & Annual Charges	B2-1	7,011,847	6,086,525	523,832	401,490	7,011,847	6,086,525	523,832	401,490	6,300,669	6,072,894	129,709	98,066
	User Charges & Fees	B2-2	5,136,677	4,375,945	587,175	173,557	5,134,677	4,373,945	587,175	173,557	343,494	143,548	154,162	45,784
	Other Revenues	B2-3	260,205	260,205	0	0	260,205	260,205	0	0	129,453	129,453	0	0
	Grants & Contributions- Operating	B2-4	5,418,998	5,418,998	0	0	5,489,744	5,489,744	0	0	-930,944	-930,944	0	0
	Grants & Contributions - Capital	B2-4-c	23,483,155	19,938,155	3,545,000	0	26,019,320	21,170,164	4,809,257	39,899	6,359,225	4,137,616	2,314,599	-92,990
	Interest & Revenue	B2-5	359,238	353,338	4,000	1,900	359,238	353,338	4,000	1,900	-947	-22,708	21,863	-102
	Other Income	B2-6	86,608	86,608	0	0	86,608	86,608	0	0	18,661	18,661	0	0
	Net gains from disposal of assets	B4-1	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Income from Continuing Operations</b>			<b>41,756,728</b>	<b>36,519,774</b>	<b>4,660,007</b>	<b>576,947</b>	<b>44,361,639</b>	<b>37,820,529</b>	<b>5,924,264</b>	<b>616,846</b>	<b>12,219,611</b>	<b>9,548,519</b>	<b>2,620,333</b>	<b>50,758</b>
<b>Expenses from Continuing Operations</b>														
	Employee Benefits & Oncosts	B3-1	6,249,911	5,916,911	204,000	129,000	6,432,528	6,099,528	204,000	129,000	1,438,039	1,358,386	46,767	32,887
	Materials & Contracts	B3-2	6,544,359	5,831,329	443,678	269,352	6,943,808	6,230,778	443,678	269,352	2,081,539	1,822,974	167,116	91,450
	Borrowing Costs	B3-3	77,000	68,000	9,000	0	77,000	68,000	9,000	0	7,193	6,612	580	0
	Depreciation & Impairment	B3-4	4,892,027	4,283,447	454,871	153,709	4,892,027	4,283,447	454,871	153,709	4,243	4,243	0	0
	Other Expenses	B3-5	445,069	445,069	0	0	445,069	445,069	0	0	-149,567	-149,567	0	0
	Net loss from disposal of assets	B4-1	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Expenses from Continuing Operations</b>			<b>18,208,366</b>	<b>16,544,756</b>	<b>1,111,549</b>	<b>552,061</b>	<b>18,790,432</b>	<b>17,126,822</b>	<b>1,111,549</b>	<b>552,061</b>	<b>3,381,447</b>	<b>3,042,648</b>	<b>214,463</b>	<b>124,337</b>
<b>Net Operating Result from Continuing Operations</b>			<b>23,548,362</b>	<b>19,975,018</b>	<b>3,548,458</b>	<b>24,886</b>	<b>25,571,207</b>	<b>20,693,707</b>	<b>4,812,715</b>	<b>64,785</b>	<b>8,838,164</b>	<b>6,505,872</b>	<b>2,405,871</b>	<b>-73,578</b>
<b>Net Operating Result before Grants &amp; Contributions for Capital Purposes</b>			<b>65,207</b>	<b>36,863</b>	<b>3,458</b>	<b>24,886</b>	<b>-448,113</b>	<b>-476,457</b>	<b>3,458</b>	<b>24,886</b>	<b>2,478,939</b>	<b>2,368,256</b>	<b>91,272</b>	<b>19,412</b>

# 3 GENERAL FUND SUMMARY

WALCHA COUNCIL - FUNCTION DETAIL								
FUNCTION	Original Annual Budget	YTD Budget	Actual YTD 2024	Annual % achieved	Remaining Allocation	Forecast to June 2024	Variance	Comment
<b>GENERAL FUND</b>								
<b>INCOME</b>								
Administration	1	165,334	41,334	37,508	23%	127,826	165,334	-
Public Order & Safety	2	115,477	28,869	-67,867	-59%	183,344	276,689	161,212 DRRF funding
Health	3	1,200	300	303	25%	897	1,200	-
Environment	4							
Waste Management Services		1,135,988	283,997	1,141,298	100%	-5,310	1,135,988	-
Community Services & Education	5							
Preschool		825,117	206,279	207,402	25%	617,715	825,117	-
Early Intervention		77,400	19,350	24,487	32%	52,913	77,400	-
WCCC		447,140	111,785	177,817	40%	269,323	447,140	-
Community Recovery Officer		120,000	30,000	-	0%	120,000	-	-120,000 CRO program ended
Other Community Services & Education		17,400	4,350	21,244	122%	-3,844	36,108	18,708 Youth Opportunities program \$20,708 - external restrictions Remove \$2000 NDIS
Housing & Community Amenities	6							
Cemetery		84,000	21,000	17,237	21%	66,763	84,000	-
Council Housing		33,600	8,400	4,100	12%	29,500	33,600	-
Town Planning		70,800	17,700	16,288	23%	54,512	70,800	-
Recreation & Culture	7							
Parks & Reserves		14,000	3,500	-	0%	14,000	14,000	-
Other Sport & Recreation		1,500	375	-499	-33%	1,999	1,500	-
Libraries		70,200	17,550	118	0%	70,082	70,200	-
Swimming Pool		32,220	8,055	-	0%	32,220	32,220	-
Walcha Community Gym		39,600	9,900	12,719	32%	26,881	39,600	-
Halls & Community Centres		-	-	-	0%	0	8,826	8,826 Nowendoc Hall - Black Summer Bushfires funding
Mining, Manufacturing and Construction	8							
Building Control		20,379	5,095	17,578	86%	2,801	20,379	-
Transport & Communication	9							
Urban Roads		123,750	30,938	2,468	2%	121,282	123,750	-
Regional Sealed Roads		786,000	196,500	-178,961	-23%	964,961	786,000	- Reverse prior year accruals
Sealed Rural Roads		-	-	-1,106,472	0%	1,106,472	-	- Reverse prior year accruals
Unsealed Rural Roads		-	-	-9,131	0%	9,131	-	- Reverse prior year accruals
State Roads		3,710,000	927,500	180,589	5%	3,529,411	3,710,000	-
RTA Inspection Bay		3,500	875	1,328	38%	2,172	3,500	-
Street Lighting		11,000	2,750	-	0%	11,000	11,000	-
Aerodrome		13,500	3,375	6,686	50%	6,814	13,500	-
Depot		6,000	1,500	4,984	83%	1,016	6,000	-
Economic Affairs	10							
Private Works		85,000	21,250	-202,133	-238%	287,133	85,000	- Reverse prior year accruals
Tourism		120,000	30,000	27,905	23%	92,095	120,000	-
Truck Wash Bay		24,000	6,000	7,143	30%	16,857	24,000	-
Other Land & Property		6,762	1,691	900	13%	5,862	6,762	-
Capital Grants & Contributions	13							
Recreation & Culture		2,526,557	631,639	1,065,136	42%	1,461,421	2,816,258	289,701 Carry over funding
Bridges - Rural Sealed & Unsealed		5,005,668	1,251,417	1,433,672	29%	3,571,996	4,579,412	-426,256 Work done in prior year & income accrued, reduce budget
Footpaths		3,537,174	884,294	-24,403	-1%	3,561,577	3,668,583	131,409 Reverse prior year accruals
Kerb & Gutter		-	-	-61,112	0%	61,112	-	- Reverse prior year accruals
Urban Roads		382,294	95,574	449,267	118%	-66,973	836,858	454,564 Carry over funding
Regional Sealed Roads		6,445,591	1,611,398	-104,230	-2%	6,549,821	6,445,591	- Reverse prior year accruals
Sealed Rural Roads		211,015	52,754	1,014,003	481%	-802,988	699,934	488,919 Carry over funding
Unsealed Rural Roads		541,856	135,464	187,257	35%	354,599	593,839	51,983 Carry over funding
Other Transport		-	-	-18,948	0%	18,948	-	- Reverse prior year accruals
Aerodrome		1,288,000	-	242,794	19%	1,045,206	1,529,689	241,689 Carry over funding
Economic Affairs		-	-	-45,820	0%	45,820	-	-
General Purpose Revenues	14							
Rates Revenue		5,033,393	1,258,348	5,036,273	100%	-2,880	5,033,393	-
Investment Interest		350,000	87,500	-25,277	-7%	375,277	350,000	- Reverse prior year accruals
FAGs - general purpose		1,852,789	463,197	34,019	2%	1,818,770	1,852,789	-\$1,993,663 received last financial year
FAGs - roads		1,184,570	296,143	20,851	2%	1,163,719	1,184,570	-\$1,221,923 received last financial year
<b>General Fund Income</b>		<b>36,519,774</b>	<b>8,807,944</b>	<b>9,548,519</b>	<b>26%</b>	<b>26,971,255</b>	<b>37,820,529</b>	<b>1,300,755</b>



# WALCHA COUNCIL - FUNCTION DETAIL

FUNCTION	Original Annual Budget	YTD Budget	Actual YTD 2024	Annual % achieved	Remaining Allocation	Forecast to June 2024	Variance	Comment
<b>EXPENDITURE</b>								
Administration 15								
Elected Members	248,173	62,043	58,494	24%	189,679	248,173	-	
Administration Operating	2,089,440	522,360	756,943	36%	1,332,497	2,089,440	-	
Human Resources	304,416	76,104	72,586	24%	231,830	319,268	14,852	GM recruitment costs
Workplace Health & Safety	113,360	28,340	27,805	25%	85,555	113,360	-	
Engineering & Works Support	185,120	46,280	19,666	11%	165,454	185,120	-	
Purchasing & Supply	116,156	29,039	23,327	20%	92,829	116,156	-	
Public Order & Safety 16								
Animal Control	58,000	14,500	9,379	16%	48,621	58,000	-	
Rural Fire Services	373,983	93,496	-219,834	-59%	593,817	373,983	-	
State Emergency Services	14,380	3,595	11,004	77%	3,376	14,380	-	
Emergency / Disaster Risk Reduction	-	-	39,873	0%	-39,873	216,832	216,832	DRRF - Disaster Risk Reduction program - funding + external restrictions
Urban Fire Brigade	35,000	8,750	15,802	45%	19,198	35,000	-	
Health 17	15,900	3,975	5,000	31%	10,900	15,900	-	
Environment 18								
Noxious Plants, Insect & Vermin Control	95,000	23,750	-	0%	95,000	95,000	-	
Stormwater Drainage	163,833	40,958	9,945	6%	153,888	163,833	-	
Waste Management Services	1,010,420	252,605	173,306	17%	837,114	1,010,420	-	
Community Services & Education 19								
Youth Services	21,660	5,415	11,377	53%	10,283	42,368	20,708	
Preschool	825,116	206,279	210,933	26%	614,183	825,116	-	
Early Intervention	77,400	19,350	21,642	28%	55,758	77,400	-	
WCCC	447,140	111,785	183,885	41%	263,255	447,140	-	
Community Recovery Officer	120,000	30,000	100	0%	119,900	-	-120,000	CRO program ended
Housing & Community Amenities 20								
Street Tree Maintenance	37,500	9,375	16,827	45%	20,673	37,500	-	
Streetscape Maintenance	50,616	12,654	19,614	39%	31,002	50,616	-	
Public Amenities	94,307	23,577	31,890	34%	62,417	94,307	-	
Cemetery	129,125	32,281	21,794	17%	107,331	129,125	-	
Council Housing	42,154	10,539	23,738	56%	18,416	42,154	-	
Town Planning	217,900	54,475	70,257	32%	147,643	297,900	80,000	NSW planning portal integration - external restrictions
Recreation & Culture 21								
Parks & Reserves	279,537	69,884	49,767	18%	229,770	279,537	-	
Other Sport Ground & Recreation Facilities	148,777	37,194	36,717	25%	112,060	148,777	-	
Other Sport & Recreation	64,181	16,045	14,734	23%	49,447	64,181	-	
Libraries	185,602	46,401	32,002	17%	153,600	185,602	-	
Swimming Pool	329,991	82,498	25,343	8%	304,648	329,991	-	
Walcha Community Gym	85,011	21,253	13,261	16%	71,750	85,011	-	
Halls & Community Centres	5,500	1,375	41,962	763%	-36,462	83,065	77,565	Nowendoc Hall upgrade - external restriction \$68,739 + milestone payment \$8826
Australia Day	500	125	-	0%	500	500	-	
Regional Arts Development	4,600	1,150	5,077	110%	-477	4,600	-	
Junior Sports Development	5,000	1,250	-	0%	5,000	5,000	-	
Public Art Maintenance	44,017	11,004	2,172	5%	41,845	44,017	-	
Other Cultural Service	2,927	732	-	0%	2,927	2,927	-	
Mining, Manufacturing and Construction 22								
Quarries & Pits	225,222	56,306	-	0%	225,222	225,222	-	
Building Control	20,600	5,150	22,418	109%	-1,818	20,600	-	
Transport & Communication 23								
Bridges - Urban Roads	-	-	195	0%	-195	-	-	
Bridges - Rural Sealed Roads	237,201	59,300	938	0%	236,263	237,201	-	
Bridges - Rural Unsealed Roads	310,993	77,748	-	0%	310,993	310,993	-	
Bridges - Regional Sealed Roads	240,389	60,097	-	0%	240,389	240,389	-	
Bus Shelters	19,000	4,750	6,492	34%	12,508	19,000	-	
Footpaths & Bike Tracks	37,335	9,334	1,189	3%	36,146	37,335	-	
Kerb & Gutter	57,486	14,372	3,117	5%	54,369	57,486	-	
Urban Roads	358,156	89,539	74,205	21%	283,951	358,156	117,492	FLR pothole repair - external restrictions
Regional Sealed Roads	1,153,044	288,261	156,782	14%	996,262	1,153,044	-	
Sealed Rural Roads	875,316	218,829	115,414	13%	759,902	875,316	174,617	FLR pothole repair - external restrictions
Unsealed Rural Roads	1,390,338	347,585	239,686	17%	1,150,652	1,390,338	-	
State Roads	2,832,468	708,117	433,192	15%	2,399,276	2,832,468	-	
Road Safety	18,761	4,690	17,639	94%	1,122	18,761	-	
Other Transport	18,718	4,680	91	0%	18,627	18,718	-	
Street Lighting	26,000	6,500	15,449	59%	10,551	26,000	-	
Aerodrome	23,728	5,932	5,429	23%	18,299	23,728	-	
Minor Plant & Loss on Sale of Plant	-	-	372	0%	-372	-	-	
Works Depot	216,379	54,095	45,274	21%	171,105	216,379	-	
Economic Affairs 24								
Private Works	50,000	12,500	51,086	102%	-1,086	50,000	-	
Concrete Batching Plant	1,978	495	-	0%	1,978	1,978	-	
Tourism Operation	153,216	38,304	33,795	22%	119,421	153,216	-	
Tourism Development	134,000	33,500	46,990	35%	87,010	134,000	-	
Truck Wash Bay	70,845	17,711	12,411	18%	58,434	70,845	-	
Other Land & Property	31,842	7,961	10,585	33%	21,257	31,842	-	
Economic Development	-	-	816	0%	-816	-	-	
Internal Plant 996	-1	-0	-87,306	-	87,305	-	-1	
<b>General Fund Expenditure</b>	<b>16,544,756</b>	<b>4,136,189</b>	<b>3,042,648</b>	<b>18%</b>	<b>13,502,108</b>	<b>16,834,713</b>	<b>582,066</b>	
	0	0	0			292,109	-	
<b>GENERAL FUND OPERATING RESULT</b>	<b>19,975,018</b>	<b>4,671,755</b>	<b>6,505,872</b>		<b>13,469,146</b>	<b>20,985,816</b>	<b>718,689</b>	
Less: Capital Grants & Contributions	19,938,155	4,662,539	4,137,616		15,800,539	21,170,164	1,232,009	
<b>GENERAL FUND OPERATING RESULT excl CAPITAL</b>	<b>36,863</b>	<b>9,216</b>	<b>2,368,256</b>		<b>-2,331,393</b>	<b>-184,348</b>	<b>-513,320</b>	

# 4 WASTE, WATER & SEWER SUMMARY

Waste, Water & Sewer Summary								
Quarterly Budget Review - September 2023								
FUNCTION	Original Annual Budget	YTD Budget	Actual YTD 2024	Annual % achieved	Remaining Allocation	Forecast to June 2024	Variance	Comment
<b>WASTE MANAGEMENT SERVICES</b>								
<b>Operating Income</b>								
Domestic Waste Income	592,762	148,191	579,328	98%	13,434	592,762	-	
Other Waste Income	543,226	135,807	561,970	103%	-18,744	543,226	-	
<b>Total Income</b>	<b>1,135,988</b>	<b>283,997</b>	<b>1,141,298</b>	<b>100%</b>	<b>-5,310</b>	<b>1,135,988</b>	<b>-</b>	
<b>Operating Expenses</b>								
Domestic waste collections	166,000	41,500	-	0%	166,000	166,000	-	Invoices for waste collections not received
Domestic waste other costs	4,080	1,020	689	17%	3,391	4,080	-	
Domestic waste depreciation	26,155	6,539	-	0%	26,155	26,155	-	
Drumuster / Chem Collect / Asbestos clean up	1,000	250	897	90%	103	1,000	-	
Materials Recovery Facility (MRF)	81,073	20,268	22,979	28%	58,094	81,073	-	
Walcha tip operations	191,558	47,890	52,009	27%	139,549	191,558	-	
Woolbrook tip operations	26,044	6,511	10,577	41%	15,467	26,044	-	
Nowendoc tip operations	29,015	7,254	9,799	34%	19,216	29,015	-	
Yarrowitch & Kangaroo Flat Rd Waste	19,076	4,769	3,186	17%	15,890	19,076	-	
Commercial Roadside Garbage Collection	23,600	5,900	6,957	29%	16,643	23,600	-	
Waste Engineering & Supervision	16,024	4,006	13,811	86%	2,213	16,024	-	
Landfill Cell Operations	65,629	16,407	24,379	37%	41,250	65,629	-	
Other waste collections	71,451	17,863	91	0%	71,360	71,451	-	
Walcha WTS Gate	41,800	10,450	14,696	35%	27,104	41,800	-	
Other waste depreciation	194,915	48,729	-	0%	194,915	194,915	-	Invoices for waste collections not received
Admin Overheads	53,000	13,250	13,250	25%	39,750	53,000	-	
<b>Total Expenses</b>	<b>1,010,420</b>	<b>252,605</b>	<b>173,321</b>	<b>17%</b>	<b>837,099</b>	<b>1,010,420</b>	<b>-</b>	
<b>Operating Result</b>	<b>125,568</b>	<b>31,392</b>	<b>967,977</b>		<b>-842,409</b>	<b>125,568</b>	<b>-</b>	
Less: Capital Grants & Contributions	0	0	0		0	0	0	
<b>WASTE MANAGEMENT OPERATING RESULT excl CAPITAL GRANTS</b>	<b>125,568</b>	<b>31,392</b>	<b>967,977</b>		<b>-842,409</b>	<b>125,568</b>	<b>0</b>	

Quarterly Budget Review - September 2023								
FUNCTION	Original Annual Budget	YTD Budget	Actual YTD 2024	Annual % achieved	Remaining Allocation	Forecast to June 2024	Variance	Comment
<b>WATER FUND</b>								
<b>Operating Income</b>								
Rates & Charges	527,832	131,958	131,158	25%	396,674	527,832	-	
User Charges	587,175	146,794	154,162	26%	433,013	587,175	-	
Capital Grants	3,545,000	886,250	2,314,599	65%	1,230,401	4,809,257	1,264,257	
Investment Interest	-	-	20,414	0%	-20,414	-	-	
<b>Total Income</b>	<b>4,660,007</b>	<b>1,165,002</b>	<b>2,620,333</b>	<b>56%</b>	<b>2,039,674</b>	<b>5,924,264</b>	<b>1,264,257</b>	
<b>Operating Expenses</b>								
Engineering & Supervision	37,758	9,440	12,436	33%	25,322	37,758	-	
Off Creek Storage, operations & maintenance	59,129	14,782	5,011	8%	54,118	59,129	-	
Water Mains, operations & maintenance	74,553	18,638	23,599	32%	50,954	74,553	-	
Water Reservoirs, operations & maintenance	17,319	4,330	144	1%	17,175	17,319	-	
Pumping Station, operations & maintenance	107,460	26,865	23,296	22%	84,164	107,460	-	
Water Treatment, operations & maintenance	255,559	63,890	130,430	51%	125,129	255,559	-	
Private Works	36,000	9,000	2,321	6%	33,679	36,000	-	
Depreciation	454,871	113,718	-	0%	454,871	454,871	-	
Admin Overheads	68,900	17,225	17,225	25%	51,675	68,900	-	
<b>Total Expenses</b>	<b>1,111,549</b>	<b>277,887</b>	<b>214,463</b>	<b>19%</b>	<b>897,086</b>	<b>1,111,549</b>	<b>-</b>	
<b>Operating Result</b>	<b>3,548,458</b>	<b>887,115</b>	<b>2,405,871</b>		<b>1,142,587</b>	<b>4,812,715</b>	<b>1,264,257</b>	
Less: Capital Grants & Contributions	3,545,000	886,250	2,314,599		1,230,401	4,809,257	1,264,257	
<b>WATER FUND OPERATING RESULT excl CAPITAL GRANTS</b>	<b>3,458</b>	<b>865</b>	<b>91,272</b>		<b>-87,814</b>	<b>3,458</b>	<b>0</b>	

Quarterly Budget Review - September 2023								
FUNCTION	Original Annual Budget	YTD Budget	Actual YTD 2024	Annual % achieved	Remaining Allocation	Forecast to June 2024	Variance	Comment
<b>SEWER FUND</b>								
<b>Operating Income</b>								
Rates & Charges	402,990	100,748	98,456	24%	304,534	402,990	-	
User Charges	173,957	43,489	45,946	26%	128,011	173,957	-	
Capital Grants	-	-	92,990	0%	92,990	39,899	39,899	
Investment Interest	-	-	653	0%	653	-	-	
<b>Total Income</b>	<b>576,947</b>	<b>144,237</b>	<b>50,758</b>	<b>9%</b>	<b>526,189</b>	<b>616,846</b>	<b>39,899</b>	
<b>Operating Expenses</b>								
Engineering & Supervision	20,725	5,181	14,321	69%	6,404	20,725	-	
Mains, operations & maintenance	20,737	5,184	4,382	21%	16,355	20,737	-	
Pumping Stations, operations & maintenance	40,443	10,111	8,982	22%	31,461	40,443	-	
Sewer Treatment, operations & maintenance	244,547	61,137	78,512	32%	166,035	244,547	-	
Private Works	3,000	750	913	30%	2,087	3,000	-	
Depreciation	153,709	38,427	-	0%	153,709	153,709	-	
Admin Overheads	68,900	17,225	17,225	25%	51,675	68,900	-	
<b>Total Expenses</b>	<b>552,061</b>	<b>138,015</b>	<b>124,337</b>	<b>23%</b>	<b>427,724</b>	<b>552,061</b>	<b>-</b>	
<b>Operating Result</b>	<b>24,886</b>	<b>6,222</b>	<b>-73,578</b>		<b>98,464</b>	<b>64,785</b>	<b>39,899</b>	
Less: Capital Grants & Contributions	0	0	-92,990		92,990	39,899	39,899	
<b>SEWER FUND OPERATING RESULT excl CAPITAL GRANTS</b>	<b>24,886</b>	<b>6,222</b>	<b>19,412</b>		<b>5,474</b>	<b>24,886</b>	<b>0</b>	



PROJECT	CARRY OVERS	BUDGET CHANGES	COMMENT
Preschool – Yarning Circle		32,313	New project completed in Q1, funded from external restrictions
Beautification - Rose Garden stage 2 - LRCI	9,767		Carry Over
Skate Park Construction – BLER	84,969		Carry Over
Walcha Pool Refurbishment - BLER	185,411		Carry Over
John Oxley Amenities – SCCF	9,330		Carry Over
Pool Amenities Upgrade – SCCF	22,735		Carry Over
Niangala Road Timber Bridge - AM 5632 Dennis Walls – FCB	(397,664)		Reduce budget for work completed prior year
Winterbourne Road Timber Bridge - AM 6214 Winterbourne – FCB	64,751		Carry Over
Tia Diggings Road Timber Bridge - AM 5852 (Bridge 1) Camerons – FCB	(237,370)		Reduce budget for work completed prior year
Niangala Road Timber Bridge - AM 5601 Keatons (Army) – FCB	243,558		Carry Over
Mooraback Road Timber Bridge – AM 5614 Oldfields – FCB	52,317		Carry Over
Tia Diggings Road Timber Bridge - AM 10811 (Bridge 2) – FCB	(315,160)		Reduce budget for work completed prior year
Footpaths - Summervale Walking Track – Get Active NSW	38,259		Carry Over
Footpaths – Darjeeling Road – Get Active NSW	100,012		Carry Over
Footpaths – Various Linking Walkways – Get Active NSW	(6,862)		Reduce budget for work completed prior year
Middle Street Rehabilitation – FLR/R2R	238,702		Carry Over
Walsh Street Rehabilitation – FLR	215,862		Carry Over
Jamieson Street Asphalt - Council	124,841		Carry Over
Road rehabilitation – Aberbaldie Road – FLR	488,919		Carry Over
Old Brookmount Causeway & Culvert Rectification – LRCI-3	32,301		Carry Over
Hazeldean Road Causeway Restoration - LRCI-3	16,815		Carry Over
Lakes Road Gravel Resheeting – LRCI-3	2,867		Carry Over
Walcha Aerodrome Improvements – Black Summer Bushfire Funding	241,689		Carry Over
Off Stream Storage - DWS091 - Project Management	52,588		Carry Over
Off Stream Storage - DWS091 - Embankment & Spillway	568,118		Carry Over
Off Stream Storage - DWS091 - Early Civil Works	19,981		Carry Over
Off Stream Storage - DWS091 - Fencing Construction	14,970		Carry Over
Off Stream Storage - DWS091 - Design Development	265,000		Carry Over
Off Stream Storage - DWS091 - Principal Supplied Items	340,000		Carry Over
Off Stream Storage - DWS091 - Telemetry Install	3,300		Carry Over
STP Upgrade Projects	79,798		Carry Over
<b>TOTAL CAPITAL MOVEMENT</b>	<b>2,705,451</b>	<b>32,313</b>	

# 6 RESTRICTIONS SUMMARY

<b>WALCHA COUNCIL - RESTRICTIONS SUMMARY</b>						
<b>Revenue &amp; Expenses Review as at Period 3 2023-2024</b>						
				QBRS 1		
<b>EXTERNAL RESTRICTIONS</b>	June 2023	Budget Transfers In	Budget Transfers Out	Budget Review Transfers In	Budget Review Transfers Out	June 2024
WCCC	-					-
Early Intervention (EI)	-					0
Walcha community centre	7,443					7,443
Pre-school - operating funds	196,179			-	32,313	163,866
DPC - Growing Local Economies, Business Case Development	25,000					25,000
OLG Innovation Funding - LG Solutions Implementation	8,000					8,000
Crown Lands Management Plan	11,798					11,798
Council Pounds	4,000					4,000
Tourism Development - COVID-19 support	20,162					20,162
Black Summer Bushfire Recovery - Nowendoc Hall Enhancement	68,740			-	68,740	-
NSW Planning Portal API Integration	80,000			-	80,000	-
FLRPRR - Fixing Local Roads Pothole Repair	303,841			-	303,841	-
DRRF - Disaster Risk Reduction Funding	55,620			-	55,620	-
RLRRP - Regional & Local Roads Repair Funding	1,428,114		- 1,144,191			283,923
AGRN1034 - Urban Roads	10,980					10,980
Youth Opportunities Program	20,708					20,708
BLER - Bushfire Local Economic Recovery - pool upgrade	171,427					171,427
BLER - Bushfire Local Economic Recovery - skate park upgrade	51,487					51,487
FCB - Fixing Country Bridges - Niangala Road, Keatons AM 5507	440,823					440,823
FCB - Fixing Country Bridges - Mooraback Road AM 5414	103,487					103,487
FCB - Fixing Country Bridges - Niangala Road, Dennis Walls AM 5632	181,937					181,937
FCB - Fixing Country Bridges - Tia Diggings Road, Bridge 1 AM 5852	282,223					282,223
FCB - Fixing Country Bridges - Tia Diggings Road, Bridge 2 AM 10811	242,826					242,826
FCB - Fixing Country Bridges - Winterbourne Road AM 6214	127,191					127,191
FLR - Fixing Local Roads - Walsh Street Rehab	215,862					215,862
FLR - Fixing Local Roads - Middle Street Rehab	243,274					243,274
FLR - Fixing Local Roads - Aberaldie Road Rehab	488,919					488,919
FLR - Fixing Local Roads - Forest Way Sealing	588,985					588,985
Black Summer Bushfire Recovery - Aerodrome Upgrade	242,794					242,794
LRCI 3 - Old Brookmount Causeway	93,543					93,543
LRCI 3 - Hazeldean Road Causeway	76,815					76,815
LRCI 3 - Lakes Road Gravel Resheeting	47,954					47,954
SCCF4-0930 - John Oxley Oval Amenities	51,078					51,078
SCCF4-0930 - Walcha Pool Amenities	176,252					176,252
SCCF5-0468 - John Oxley Sportsground Upgrade, stage 2	607,624					607,624
SCCF5-0468 - Walcha Skate Park, stage 2	80,000					80,000
FCB - Fixing Country Bridges - Boxley Bridge AM 5461	384,766					384,766
<b>Total External</b>	<b>7,139,852</b>	<b>-</b>	<b>- 1,144,191</b>	<b>-</b>	<b>- 540,514</b>	<b>5,455,147</b>
<b>INTERNAL RESTRICTIONS</b>	June 2023	Budget Transfers In	Budget Transfers Out	Budget Review Transfers In	Budget Review Transfers Out	June 2024
Plant & Vehicle Replacement	975,000	851,350	- 1,268,000			558,350
ELE	647,000	45,000				692,000
Tip Site Remediation	295,926	30,000				325,926
Quarries Remediation	301,431					301,431
Infrastructure Replacement	2,044,280	950,000				2,994,280
Project Development	60,000					60,000
FAG - General	1,993,663					1,993,663
FAG - Roads	1,221,923					1,221,923
<b>Total Internal</b>	<b>7,539,223</b>	<b>1,876,350</b>	<b>- 1,268,000</b>	<b>-</b>	<b>-</b>	<b>8,147,573</b>

# WALCHA COUNCIL - RESTRICTIONS RECONCILIATION

## Revenue & Expenses Review as at Period 3 2023-2024

EXTERNAL RESTRICTIONS	June 2023	Operating / Capital	Income GL	Income Received	Expense GL / WO	Expenditure	Restricted Balance
<b>SPECIFIC PURPOSE OPERATING GRANTS</b>							
WCCC	-	Operating	various	177,817.29	various	149,959.50	27,857.79
Early Intervention (EI)	-	Operating	gl 1797	24,486.89	gl 3797	21,641.78	2,845.11
Walcha community centre	7,443.44	Operating		-		-	7,443.44
Pre-school - operating funds	196,179.05	Operating	gl 1790	207,401.66	gl 3790	224,550.89	179,029.82
DPC - Growing Local Economies, Business Case Development	25,000.00	Operating					25,000.00
OLG Innovation Funding - LG Solutions Implementation	8,000.00	Operating					8,000.00
Crown Lands Management Plan	11,798.00	Operating			4010.179		11,798.00
Council Pounds	4,000.00	Operating			4040.204		4,000.00
Tourism Development - COVID-19 support	20,162.00	Operating	1930.1150.171		39320.1528	20,162.00	0.00
Black Summer Bushfire Recovery - Nowendoc Hall Enhancement	68,739.72	Operating	1740.1150.827		w5534	68,739.72	0.00
NSW Planning Portal API Integration	80,000.00	Operating	2010.1150.171		w5724	-	80,000.00
FLRPRR - Fixing Local Roads Pothole Repair	303,840.94	Operating	1350.115.824		w5725 / w5726	117,544.54	186,296.40
DRRF - Disaster Risk Reduction Funding	55,620.00	Operating	2090.1150.171	73,278.00	4090.260	36,849.52	92,048.48
RLRRP - Regional & Local Roads Repair Funding	1,428,114.00	Operating	1350.115.162		w5710 / w5718	34,432.00	1,393,682.00
AGRN1034 - Urban Roads	10,980.00	Operating	1330.115.184		w5561	-	10,980.00
Motorcycle Rally - Flagship Event Funding	-	Operating	1930.1150.192				0.00
<b>CONTRACT LIABILITIES</b>							
Youth Opportunities Program	20,708.00	Operating	1780.1150.171		w5701	2,431.97	18,276.03
BLER - Bushfire Local Economic Recovery - pool upgrade	171,427.15	Capital			w5354	-	171,427.15
BLER - Bushfire Local Economic Recovery - skate park upgrade	51,486.64	Capital	1250.135.195		w5434	-	51,486.64
FCB - Fixing Country Bridges - Niangala Road, Keatons AM 5507	440,822.92	Capital	1284.135.826		w5338	990.18	439,832.75
FCB - Fixing Country Bridges - Mooraback Road AM 5414	103,487.33	Capital	1284.135.826		w5339	168.97	103,318.36
FCB - Fixing Country Bridges - Niangala Road, Dennis Walls AM 5632	181,936.62	Capital	1282.135.826		w5341	181,936.62	0.00
FCB - Fixing Country Bridges - Tia Diggings Road, Bridge 1 AM 5852	282,222.57	Capital	1284.135.826		w3506	222,727.67	59,494.90
FCB - Fixing Country Bridges - Tia Diggings Road, Bridge 2 AM 10811	242,825.82	Capital	1284.135.826		w5340	240,760.76	2,065.06
FCB - Fixing Country Bridges - Winterbourne Road AM 6214	127,191.12	Capital	1284.135.826		w3503	272.06	126,919.06
FLR - Fixing Local Roads - Walsh Street Rehab	215,862.44	Capital	1330.135.824		w5362	-	215,862.44
FLR - Fixing Local Roads - Middle Street Rehab	243,273.62	Capital	1330.135.824		w5361	-	243,273.62
FLR - Fixing Local Roads - Aberaldie Road Rehab	488,918.80	Capital	1350.135.824		w5618	6,391.00	482,527.80
FLR - Fixing Local Roads - Forest Way Sealing	588,984.90	Capital	1360.135.824		W5585	179,275.00	409,709.90
Black Summer Bushfire Recovery - Aerodrome Upgrade	242,794.48	Capital	1510.135.827		w5533	21,493.00	221,301.48
LRCI 3 - Middle Street Kerb & Gutter	-	Capital	1330.135.822		w5694	-	0.00
LRCI 3 - North Street Kerb & Gutter	-	Capital	1330.135.822		w5695	-	0.00
LRCI 3 - Pakington Street Kerb & Gutter	-	Capital	1330.135.822		w5696	-	0.00
LRCI 3 - Old Brookmount Causeway	93,543.46	Capital	1360.135.822		w5659 / w5660	1,411.60	92,131.86
LRCI 3 - Hazeldean Road Causeway	76,814.92	Capital	1360.135.822		w5658	369.40	76,445.52
LRCI 3 - Rose Garden Stage 2	-	Capital	1230.135.822		w5641	-	0.00
LRCI 3 - Crocodile Bridge Safety Improvements	-	Capital	1230.135.822		w5610	-	0.00
LRCI 3 - Aberaldie Road Heavy Patching	-	Capital	1350.135.822		w5680	-	0.00
LRCI 3 - Lakes Road Gravel Resheeting	47,953.82	Capital	1360.135.822		w5699	-	47,953.82
SCCF4-0930 - John Oxley Oval Amenities	51,078.00	Capital	1240.135.186		w5532	45,606.98	5,471.02
SCCF4-0930 - Walcha Pool Amenities	176,252.40	Capital	1720.135.186		w5531	3,627.69	172,624.71
SCCF5-0468 - John Oxley Sportsground Upgrade, stage 2	607,623.80	Capital	1240.135.186		w5686	8,774.32	598,849.48
SCCF5-0468 - Walcha Skate Park, stage 2	80,000.00	Capital	1250.135.186		w5687	-	80,000.00
FCB - Fixing Country Bridges - Boxley Bridge AM 5461	384,766.00	Capital	1284.135.826		w3512	32,224.20	352,541.80
DWS091 - Offstream Construction	-	Capital	21000.135.825	2,500,000.00	various	766,879.00	1,733,121.00
							0.00
<b>Total External</b>	<b>7,139,851.96</b>			<b>2,982,983.84</b>		<b>2,389,220.36</b>	<b>7,733,615.44</b>
<b>INTERNAL ALLOCATIONS</b>							
	June 2023			Actual Transfers In		Actual Transfers Out	Allocations Balance
Plant & Vehicle Replacement	974,999.63			400,000.00		333,154.00	1,041,845.63
ELE	647,000.00						647,000.00
Tip Site Remediation	295,926.00						295,926.00
Quarries Remediation	301,431.00						301,431.00
Infrastructure Replacement	2,044,280.00						2,044,280.00
Project Development	60,000.00						60,000.00
FAG - General	1,993,663.00		1130.115.154			1,993,663.00	0.00
FAG - Roads	1,221,923.00		1270.115.155			1,221,923.00	0.00
<b>Total Internal</b>	<b>7,539,222.63</b>			<b>400,000.00</b>		<b>3,548,740.00</b>	<b>4,390,482.63</b>

## UNRESTRICTED CASH RECONCILIATION

	AUG 2023	June 2023
Total Cash & Investments	17,029,200	16,275,800
External Restrictions:		
Contract Liabilities - General Fund	3,971,513	4,919,975
Contract Liabilities - Water Fund	1,733,121	0
Specific Purpose Grants	2,028,981	2,219,877
Water Fund (interfunding balance)	1,190,149	837,030
Sewer Fund (interfunding balance)	529,088	566,819
	9,452,852	8,543,701
Internal Allocations	4,390,483	7,539,223
<b>Unrestricted Cash</b>	<b>3,185,865</b>	<b>192,877</b>

Unrestricted cash is positive due to movement out of internal restrictions of the FAGS allocations. This is expected to now remain positive into the future as Council realises the effects of the Special Rate Variation.

# 7 PERFORMANCE RATIOS

PERFORMANCE RATIOS							
Revenue & Expenses Review as at Period 3 2023-2024 Forecast to June 2024							
		Benchmark	General Fund	Water Fund	Sewer Fund	Consolidated	Comment
<b>Operating Performance Ratio</b>							
This ratio measures Council's achievement of containing operating expenditure within operating revenue.	Min >0%		-2.86%	0.31%	4.31%	-2.44%	The general fund is now forecasting an operating deficit due to timing of funding. Corrections to the water and sewer funds have been made and are forecasting small surpluses.
	Prior year		-2.51%	-14.19%	-9.68%	-3.17%	
<b>Own Source Operating Revenue Ratio</b>							
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions	Min >60%		29.51%	18.82%	93.53%	28.97%	This Council has struggled to meet this ratio due to high levels of infrastructure and community grant funding.
	Prior year		41.82%	42.14%	87.24%	42.68%	
<b>Unrestricted Current Ratio</b>							
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.	Min >1.5		1.74	2.49	15.90	1.84	Council needs to manage its cashflow, particularly with several large projects in progress.
	Prior year		2.69	2.42	16.66	2.69	
<b>Debt Service Cover Ratio</b>							
This ratio measures the availability of operating cash to service debt including interest, principal & lease payments.	Min >2		84.93	268.41	0	97.09	The ratios include the proposed borrowings included in the current budget.
	Prior year		18.06	54.00	na	19.43	
<b>Rates, Annual Charges, Interest &amp; Extra Charges Outstanding</b>							
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.	Max <10%		2.89%	5.59%	8.85%	3.46%	Debt collection ratio is very good overall. High water and sewer ratios arise from timing of water billing.
	Prior year		5.62%	0.00%	0.00%	4.90%	
<b>Cash Expense Cover</b>							
This liquidity ratio indicates the number of months Council can continue to pay for its immediate operating costs without additional cash inflow.	Min >3		4.54	1.38	16.02	4.72	Water Fund ratio is a concern and needs to be carefully managed. The fund has high overheads which are no avoidable for a small number of connections.
	Prior year		3.85	1.23	17.92	4.08	
<b>Infrastructure Backlog Ratio</b>							
This ratio shows what proportion the backlog is against the total value of Council's infrastructure value.	Min <2%		0.15%	0.77%	-1.82%	0.13%	This ratio is dependant on Asset Management Plans which are still in their infancy.
	Prior year		3.85	1.23	17.92	4.08	



## 8 CONTRACTS

<b>Contract Services</b>	<b>Amount YTD</b>	<b>Comment</b>
Off Stream Storage	4,466,828	CAPITAL - Contract in place
Levee Bank	134,950	CAPITAL – CAP
Skate Park	237,576	CAPITAL – Contract
State Roads	336,092	Contract
Thunderbolts Way Corridor Strategy	406,742	CAPITAL – Contract in place

<b>Professional Services</b>	<b>Amount YTD</b>	<b>Comment</b>
Administration	15,300	No contract
State Roads	29,190	Contract
Waste	15,638	No contract
Town Planning	13,405	Contract
Timber Bridges	13,398	Contract

The above represents expenditure for contract and professional services. This is required to be included in the QBRs.



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**Item:** 6.3 **Ref:** WO/2023/02260  
**Title:** Walcha Antique Machinery & Truck Club – Request for Sponsorship for Waste Removal  
**Author:** General Manager  
**Previous Items:** Not Applicable  
**Attachment:** No

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**Community Strategic Plan Reference:**

**Strategy Number: 5.2.1** – Support and promote participation in community events.

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**RECOMMENDATION:** That Council **APPROVE Sponsorship for the Walcha Antique Truck and Machinery Show in 2024 by waiving the hire fee for 30 Wheelie Bins and/or the Waste Gate Fees for the waste at Council’s Waste Management Facility.**

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**Introduction:**

Council have received a request from Christopher Betts on behalf of the Walcha Antique Machinery & Truck Show Club requesting Council to waive the Waste Gate Fees as well as the hire of Wheelie Bins for the February 2024 event.

**Report:**

The Walcha Antique Machinery & Truck Show will be held on 17 & 18 February 2023 at Walcha Showground.

The Club has approached JR Richards for sponsorship as well. JR Richards have advised they are happy to sponsor the use of their truck, picking up the wheelie bins and transporting them to the Waste Depot, if Council allow them to do it on the day of the usual rubbish collection day, Thursday 22 February 2024.

The Club ran a very successful show in 2023 in Walcha. The town enjoyed the street parade and welcomed the uniqueness of the antiques.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

The fees currently are:



Name:	Fee:
<b>Event Waste Bin Hire (per bin) + relevant bin empty rate – min 6 bins charged</b>	\$7.50
<b>Event Waste Collection (per bin on kerbside collection day – min 6 bins charge)</b>	\$7.02
<b>Landfill Gate Fee: Unsorted Waste per cubic metre</b>	\$19.80

Council have 30 bins to hire. The cost to Council would be  $\$7.50 \times 30 = \$225.00$   
JR Richards are sponsoring the pick up and therefore the Event Waste Collection fee would not apply.

If the Walcha Antique Machinery & Truck Club use the Showground wheelie bins, which there could be around 50 of them, then the fees would be:

$\$19.80$  per cubic metre. Allow four wheelie bins to one cubic metre.  $50 \div 4 = 12.5$  cubic metres @  $\$19.80 = \$247.50$ . This would be the cost to Council.

The Club could use both the Showground and the Council's wheelie bins and therefore the total cost would be  $\$472.50$ .

If the Club use the barrels/drums at the Showground they have been told that these will not be picked up by JR Richards nor Council. They will need to transfer them to the wheelie bins for collection by JR Richards.

#### Environmental Implications:

There are no environmental implications arising from this report.

#### Social Implications:

This will be the second show that the Club has done in Walcha. The social interactions between antique enthusiasts would be a positive aspect.

#### Policy Implications:

This request would be encouraged to be applied for under our new Community Grants & Donations Policy, however, due to the new process and also the Show being in its early stages, it has been brought to Council separately.



# Item 7:

# Notice of Motions



There are no Notice of Motions for  
November 2023



# Item 8:

# Matters of Urgency

A Matter of Urgency is usually raised by a Councillor – must state why it is a matter of urgency eg: time constraints; public consultation, public safety etc. It is then considered and then a:

**Resolution that the matter of \_\_\_\_\_ be discussed as a matter of urgency.**

**IT then has to be ruled as a “Matter of Urgency” by the Chairperson.**



# Item 9: Management Review Reports



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## 9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2023/02265

**Responsible Executive:** General Manager

**Attachment:** Action List Extra Ordinary November 2023 –  
WO/2023/02124

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**Community Strategic Plan Reference:**

**Goal 8.1:** *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

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**RECOMMENDATION:** That items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

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### 1. RESOLUTIONS ACTION LIST

See attached report.



# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Ordinary Meeting – 31 October 2018

60/1819	<b>6.6 On-site Sewage Management Strategy Implementation WO/2018/02306</b> that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.	<del>DED</del> <b>DID</b>	Review <del>30062022</del> 31032023 <del>29092023</del> Sept 2023	Review Strategy when suitable resources secured (current vacancy for a Health & Building Surveyor)	Council resolved to put this on hold until the drought conditions subside and suitable resources secured.
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## Extra Ordinary – 22 May 2019

167/1819	<b>2.2 Planning Proposal 2 Annual Review WO/2019/01107</b> that Council: 1. Prepare a planning proposal to include the following: a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map. b. Rezone the portion of the land described as Lots 1, 2 & 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map. c. Insert attached dwellings, hostels, multi dwelling housings, residential flat buildings, seniors housing as prohibited uses in the RU5 Village Zone Land Use Table d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map.	<del>DED</del> <b>DID</b>	<del>31012023</del> June 2023 <del>Aug 2023</del> April 2024	As per resolution.	Initially due October 2020.  Work behind schedule and has been prioritised.  Planning Proposal to be submitted to DPE for Gateway Determination.  Delay due to Agri land employment lands state leg commencement.  Complete by mid Aug 2023  Focus on current planning backlog then prioritise delivery for completion End April 2024
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>2. Request Delegation under section 3.36(2) of the <i>Environmental Planning &amp; Assessment Act 1979</i> to make the final instrument.</p> <p>3. Submit the drafted Planning Proposal for a Gateway Determination.</p>				
168/1819 <b>22 May 2019</b>	<p><b>Motion:</b> It was <b>MOVED</b> Clr Heazlett <b>Seconded</b> Clr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required. A <b>FORESHADOWED</b> Motion Clr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'. The Original Motion was put to the <b>VOTE</b> and <b>CARRIED</b>.</p>	<b>DED</b> <b>DID</b>	<del>31012023</del> <del>June 2023</del> <del>Aug 2023</del> April 2024	As per resolution.	<p>Initially due October 2020.</p> <p>Work behind schedule and has been prioritised.</p> <p>Planning Proposal to be submitted to DPE for Gateway Determination.</p> <p>Delay due to Agri land employment lands state leg commencement.</p> <p>Complete by mid Aug 2023</p> <p>Focus on current planning backlog then prioritise delivery for completion End April 2024</p>

## Ordinary – 31 July 2019

6/20192020	<p><b>6.3 Crown Land Management Plan Preparation WO/2019/01134</b> that Council:</p> <p>1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the <i>Crown</i></p>	<b>DED</b> <b>DID</b>	<del>30062023</del> 30062024	As per resolution.	<p>Underway.</p> <p>Extension granted for 12 months.</p> <p>To be completed by June 2024</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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2. Request ministerial consent from NSW Department of Industry—Lands & Water to manage land known as:
- a. Woolbrook Rubbish Tip - 104 Campfire Road, Woolbrook - Lot 238 DP 753846 being Reserve 82854
  - b. Walcha General Cemetery - 169-179 Darjeeling Road, Walcha - Lot 1 DP 1088076 and Lot 7042 DP 1122396 being Reserve 1018788, Lot 7027 DP 1075451 and Lot 1 DP 117825 being Reserve 1018768
  - c. Old Rubbish Depot - Oxley Highway, Walcha Road - Lot 132 DP 753846 and Lot 7300 DP 1136219 being Reserve 89912
  - d. Waste Transfer Station - 49 Aerodrome Road, Walcha - Lot 532 DP 756502 being Reserve 51457, Lot 7007 DP 1057278 being Reserve 63519 and Lot 7017 DP 1057279 being Reserve 70192.
  - e. Woolbrook Cemetery - 119 Campfire Road, Woolbrook - Lot 7011 DP 94017 being Reserve 1018428
  - f. Walcha Catholic Cemetery - 219E Oxley Drive, Walcha - Lot 7002 DP 94214 being Reserve 43749 and Lot 7004 DP 94215 being Reserve 63559
  - g. Nowendoc Waste Transfer Station - 47 Tops Road, Nowendoc - Lot 171 DP 753691 being Reserve 83987

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>h. Yarowitch Showground - 92 Upper Yarowitch River Road, Yarowitch - Part Lot 125 DP 756475 being Reserve 94641</p> <p>i. Nowendoc Cemetery - 7817 Thunderbolts Way, Nowendoc - Lot 7301 DP 1134898 being Reserve 1016508</p> <p>j. Old Oxley RFS Shed - 6432 Brackendale Road, Nowendoc - Lot 157 DP 753691 being Reserve 95794</p> <p>land as "operational" as per Section 3.22 of the <i>Crown Land Management Act 2016</i>.</p> <p>3 Delegate the General Manager authority to:</p> <p>a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the <i>Crown Land Management Act 2016</i>,</p> <p>b) Obtain native title manager advice as per the provisions of Part 8 of the <i>Crown Land Management Act 2016</i>,</p> <p>c) Consult the NSW Dept of Industry Lands &amp; Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.</p>				
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## Ordinary – 25 November 2020

124/20202021	<p><b>6.8 Beautification Committee Project Recommendations</b> <b>WO/2020/04068</b></p> <p>that Council:</p>	<p><del>DI</del> <b>DID</b></p>	<p><del>30102022</del> <del>30042023</del> <del>31072023</del> Aug 23 Jan 2024</p>	<p>Completion of works (Rose Garden Stage 2) identified in LRCI Phase 3 approved Project list. Works delayed due to weather and internal resource limitations.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<ol style="list-style-type: none"> <li><b>ENDORSE</b> the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town &amp; District Beautification &amp; Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects;</li> <li><b>ACKNOWLEDGES</b> the continuing efforts of the Walcha Town &amp; District Beautification &amp; Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes.</li> </ol>				Additional climbing rose planting and name signage to be finalised otherwise complete.
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## Ordinary – 24 February 2021

194/20202021	<p><b>10.2 Minutes of the Walcha Tourism Advisory Committee Meeting held at Council Chambers on Friday, 12 February 2021</b>  <b>WO/2021/00517</b></p> <p><u>Item 3.8 – Caravan Access to Water</u>  that Council provide a dedicated drinking water refill point separate from dump point tap.</p>	<p><del>DI</del>  <b>DID</b></p>	<p>30122022  31032023  Dec-2023  Apr 2024</p>	DI to investigate options for caravan access to water and present back to Council.	Initial assessment is that business case for compliant, fee-for-service fill location may struggle to stack up due to low use. Issues regarding safety and compliance can be introduced by designating a fill point for specific purpose. Grant money being sought Currently no finding available under ongoing review
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## Ordinary – 29 September 2021

36/20212022	<p><b>6.3 Heritage Listing Removal from Walcha LEP Request – 2N Middle Street Walcha – Mrs L Green</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>Remove heritage listing (1017 – being Lot A DP 159627 known as 2N Middle Street Walcha) from Schedule 5 of the <i>Walcha Local</i></li> </ol>	<p><del>DED</del>  <b>DID</b></p>	<p>31032021  Aug-2023  Apr 2024</p>	Organise the removal of heritage listing of property from LEP 2012 Schedule 5. Advise owner of resolution options.	Owner visited Council March 2022 and advised they are happy for removal to be included in next house keeping Planning Proposal of Council.  No date scheduled for next House Keeping Planning Proposal at this stage.
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p><i>Environmental Planning Plan 2012</i>, and</p> <p>2. Advise the land owner that:</p> <p>a. The removal of the heritage listing will be included within the next House Keeping Planning Proposal as prepared by Council when there are enough matters to warrant the expense of a Planning Proposal, alternatively</p> <p>b. They are welcome to submit their own Planning Proposal for Council consideration along with \$4,500 deposit towards the cost of processing the Planning Proposal, as this will expediate the processing time.</p>				<p>Will be included in Annual Review Planning Proposal</p> <p>Delay due to Agri land employment lands state legislation commencement.</p> <p>Complete by mid Aug 2023</p> <p>Focus on current planning backlog then prioritise delivery for completion End April 2024</p>

## Ordinary – 27 October 2021

59/20212022 27 Oct 2021	<p><b>6.2 Draft Amendment to Walcha Development Control Plan</b> <b>WINT/2021/08887</b></p> <p>that Council:</p> <p>1. Adopt the <i>Draft Amended Walcha Development Control Plan 2019</i> which includes the following amendments:</p> <p>a. Minimal editing and word changes to correct grammar, identification of development controls and to ensure state agency referencing is correct</p> <p>b. Clause 14.6 – Visual Amenity Impacts– Replace the reference to the Australian Wind Energy Association and Australian Council of National Trust's <i>Wind Farms and</i></p>	<p><b>DED</b> <b>DID</b></p>	<p>30062022 Oct-2023 Apr 2024</p>	<p>As per resolution</p>	<p>Point 1 of resolution completed.</p> <p>Further work delayed due to resourcing.</p> <p>Completed 1. 3 completed this month. 2 &amp; 4 will be part of LEP Review completed for Gateway by 31 January 2023</p> <p>Additional training required, to be completed by Oct 2023</p> <p>Focus on current planning backlog then prioritise delivery for completion End April 2024</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p><i>Landscape Values: Stage 1 Report – Identifying Issues, March 2005, Appendix B: Wind Farms and Landscape Values: Final Issues Paper</i> has been changed to the current guideline being NSW Planning, Industry &amp; Environment <i>Wind Energy Visual Assessment Bulletin For State significant wind energy development December 2016.</i></p> <ul style="list-style-type: none"> <li>c. Clause 41.6(1) - Replace the reference of axis with sector.</li> <li>d. Clause 14.4 - Inclusion of a stated position for State Significant Development in the objectives.</li> <li>e. Clause 14.6(b)(iii) – Extend the wording to include damage, degradation or disruption to groundwater.</li> <li>f. Clause 14.6(u) – Extend the wording to state that Decommissioning Bonds will be considered based on the individual merits of the development.</li> <li>g. Inclusion of Clause 14.5(n) regarding cumulative impact assessment including power line construction.</li> </ul> <p>2. Prepare a further amendment to the <i>Amended Walcha Development Control Plan 2019</i> in regards to all renewable energy development.</p> <p>3. Include provision in any future Section 7.11 Development Contribution Plan for a contribution for renewable energy development.</p>				

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	4. Amend the Walcha Local Environmental Plan 2012 by ensuring all Land Use Tables reflect the provisions of all relevant State Environmental Planning Policies				
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## Ordinary – 24 November 2021

85/20212022	<b>6.2 Customer Charter</b> <b>WINT/2021/09573</b> that Council <b>ADOPT</b> the Customer Charter as presented.	<b>DCC</b>	<del>June 2023</del> <del>Nov 2023</del> Dec 2023	As per resolution – Charter was adopted in 2021 however the current format is not fit for purpose and it was not rolled out to staff.	Customer charter to be review and updated immediately following finalisation of Corporate Services structural changes, including recruitment of Corporate Services Coordinator. An effective Charter requires relevant staff input to ensure service targets are achievable and measurable.
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## Ordinary – 16 February 2022

127/20212022	<b>Item: 4.2.12 – Constructive Solutions Update</b> that Council maintain a Contractor Register which is to be regularly updated <b>FURTHER THAT</b> the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.	<del>DI</del> <b>DID</b>	<del>30062022</del> <del>31032023</del> <del>July 2023</del> <del>Dec 23</del> Feb 2024	As per resolution	Engineering team is working on improving all end-of-project functions, including contractor performance and capitalisation. Project Management Framework being developed to include <ul style="list-style-type: none"> <li>• Inception –Initiation – Project Charter</li> <li>• Project Planning – Project Plan</li> <li>• Project Implementation</li> <li>• Project Control</li> <li>• Project Close</li> </ul> <p>Project evaluation tool development underway Oct/Nov 2023. Key project management framework packages to be scoped out and delivered early 2024</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Ordinary – March 2022

156/20212022	<p><b>10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022</b>  <b>WO/2022/00501</b></p> <p><b>4.2.3 Sgt Andrew Russell Bridge Naming</b>                      that Council retain Sergeant Andrew Russell Bridge as the name for the new / replacement bridge and relocate the existing memorials closer to the new bridge.</p>	DID	TBA	As per resolution	<p>Project will require a variation approval to proceed.</p> <p>Approval for variation received and submitted to September 2023 Council Meeting</p>
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## Ordinary – 30 November 2022

90/20222023	<p><b>7. NOTICES OF MOTION</b>                      Clr Schaefer left the Chambers and took no part in the debate at 03:50pm.</p> <p><b>7.1 Notice of Motion Number: 26: Business Plan for Proposed Developers of Renewable Energy Projects</b>  <b>WO/2022/03423</b></p> <p><b>Motion:</b>                      It was <b>MOVED</b> Councillor Berry <b>Seconded</b> Councillor Kermode that Council <b>ACKNOWLEDGE</b> the Survey results from Voice for Walcha and <b>DEVELOP</b> a Strategic Business Plan for all proposed Developments of Renewable Energy Projects informed by the work of the Coalition of Renewable Energy Mayors (CoREM).</p> <p><b>Amendment:</b></p>	DID / GM	DEC2023	As per resolution	<p>CoREM have formed a Board of which Mayor Noakes is a member. A Charter is being developed and a Statement of Expectations of which will inform Council's Strategic Business Plan.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>An <b>Amendment</b> was <b>MOVED</b> Councillor Hicks <b>Seconded</b> Councillor Reilly that Council <b>DEVELOP</b> a Strategic Business Plan for all proposed Developments of Renewable Energy Projects informed by the work of the Coalition of Renewable Energy Mayors (CoREM).</p> <p><b>Division of Voting:</b>                  For: Hicks Pointing and Reilly                  Against: Berry Noakes and Kermode.                  90 The <b>Original Motion</b> became the <b>Substantive Motion</b> and was put to the <b>VOTE</b> and <b>CARRIED</b>.</p>				
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## Ordinary – 14 December 2022

111/20222023	<b>4.2.1 South Street Pedestrian Crossing</b> that Council <b>APPROVE</b> the South Street Pedestrian Project pending availability of grant funding.	<b>DID</b>	June 2024	Search for funding for project	LRCI Funding Round 4 Review June 2024
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## Ordinary – 22 February 2023

CC12/20222023	<b>3.1 New England Weeds Authority WINT/2023/01053</b> that Council <b>DEFER</b> the New England Weeds Authority Report, to no later than April 2023 Council Meeting, pending further information.	<b>GM</b>	14042023 31072024	As per resolution	Review July 2024
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## Ordinary – 29 March 2023

138/20222023	<b>6.5 Subdivision of Council Land for Housing Purposes WO/2023/00487</b> that Council <b>APPROVE</b> a budget of \$5,000, from the Project Development Fund, for the investigation of Lot 20 Sec 1 DP 759035, Lot 25	<b>DCC</b>	12042023 Sep 2023 Feb 2024	As per resolution	Soil Report has been received and a review of results with contract planner and examination of development options will now occur with a
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	DP 264515 and Pt Lot 11 DP 1270896 (Site A) for suitability for a residential housing subdivision and report back to Council regarding the outcome.				subsequent report to be prepared for Council. Contract Planner investigating funding avenues to proceed with development of this land.
	<p>■ 4.2.1 Library Public Infrastructure Grant</p> <p>That Council <b>APPROVE</b> the Library Infrastructure Grant Project application.</p>	<b>DCC</b> / <b>MCT</b>	Sept 2023	Submit application August/September 2023	Still to be completed. <b>COMPLETED 25102023</b>
	<p>■ 4.2.3 Electrical upgrade of 6W Hamilton Street Walcha – Carlec Auto Electrician</p> <p>That an additional quote be obtained for this work and a report be prepared for Council.</p>	<b>DCC</b> / <b>MCT</b>	19042023	Prepare as per resolution – April Ordinary Meeting	Currently awaiting quotations. Likely to occur in the 2025 FY

## ExtraOrdinary – 19 April 2023

CC17/20222023	<p><b>3.2 Tender W22/224 Walcha Skatepark Precinct Renewal Construction only – Update WINT/2023/01898</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>SELECT</b> Convic Pty Ltd as the preferred tenderer for Tender No. W22/224 Walcha Skatepark Precinct Renewal – Construction;</li> <li><b>UNDERTAKE</b> post-tender negotiations with Convic in regards to scope and schedule;</li> <li><b>SUBMIT</b> variation request to funding body in regards to price and schedule;</li> </ol>	<b>DID</b>	<p>July 2023</p> <p><del>Aug 23</del></p> <p><del>Oct 23</del></p> <p>Dec 2023</p>	As per resolution	<p>For further report at July 2023 Council meeting.</p> <p>Submission to funding body July 23 awaiting response.</p> <p>Still waiting response currently planning award for Dec 2023 if funding is confirmed.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	4. <b>CONSIDER</b> tender award at future Council meeting with additional funding sources identified and confirmed.				
CC19/20222023	<p><b>3.4 Planning Agreements for Renewable Energy Developments WO/2023/00585</b></p> <p>that Council:</p> <p>1. <b>AUTHORISE</b> the Mayor and General Manager to negotiate Planning Agreements under the provisions of Section 7.4 of the Environmental Planning &amp; Assessment Act 1979, for developer contributions for renewable energy developments affecting Walcha Council Local Government Area whereby:</p> <p>a) The developer contribution over the estimated life of the project is circa 1.5% of the Capital Investment Value (CIV) of the renewable energy development and;</p> <p>b) The developer contribution is allocated via the General Fund to infrastructure, services or other public amenities in accordance with the Operational Plan;</p> <p>2. <b>SEEK</b> legal review of each draft Planning Agreement before presentation to Council</p>	GM	300823 Oct 23	As per resolution	Preferred legal representation chosen with consultation with Uralla Shire Council – Walcha Council to take lead on the engagement. Allocation of \$25K in budget for upper fee limit for works. Final draft with Winterbourne Wind for review/comment, prior to public exhibition.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>for endorsement to proceed to public exhibition prior to finalisation;</p> <p>3. <b>AUTHORISE</b> the Mayor and General Manager to seek a Planning Agreement with Winterbourne Wind consistent with the above to replace their current community contribution scheme.</p>				
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## Extra Ordinary – 17 May 2023

166/20222023	<p><b>4.2 Survey Results – Naming of Walcha Rose Garden WO/2023/00763</b></p> <p>166 <b>RESOLVED</b> on the Motion of Councillors Kermode and Schaefer that Council:</p> <p>1. <b>NOTE</b> the Report; and</p> <p>2. <b>ENDORSE</b> the community vote of naming the Rose Garden “Bev Betts Rose Garden”.</p>	<p><b>EA</b></p> <p><b>DID</b></p>	<p>14062023</p> <p>Sep-2023</p> <p>Jan 2023</p>	<p>EA – check with Betts Family to see what they would like on the signage at Rose Garden ie: “Bev or Beverley Betts Rose Garden”</p> <p>DID – ensure sign is ordered with correct name for installation timing with completion of Rose Garden Project.</p>	<p>Spoken to both – will follow up by 14 June – then will advise DID</p> <p>Delayed due to unable to contact one of the family at the moment. Review 04082023</p> <p>EA – Sign name: “Beverly Betts Rose Garden” – advised Project Manager and DID. - 24082023</p> <p>Finalise signage and arrange for official opening during Spring 2023. End of November seems to be better for the flowers in the garden – Parks &amp; Garden Dept. 17102023</p>
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## Ordinary – 30 August 2023

26/20232024	<p><b>5. MAYORAL MINUTE</b></p> <p><b>5.1 Mayoral Minute – Apsley Riverview Aged Care Facility WO/2023/01618</b></p> <p>that Council:</p>	<p><b>EA / GM / Mayor</b></p>	<p>14092023</p>	<p>As per resolution: CM9 Folder</p> <p>Terms of Reference – purpose, membership etc</p> <p>Organise Meetings</p>	<p>Report to November 2023 Council Meeting</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ol style="list-style-type: none"> <li>1. <b>ESTABLISH</b> a Working Group to assist in finding a suitable provider of aged care services for the Apsley Riverview Aged Care Facility with the name to be 'Apsley Riverview Working Group';</li> <li>2. <b>APPROVE</b> the membership to consist of:                             <ul style="list-style-type: none"> <li>o The Mayor</li> <li>o The General Manager</li> <li>o Director Corporate &amp; Community</li> <li>o Executive Manager Community &amp; Tourism</li> <li>o One Councillor</li> <li>o Dr Adrian Allen</li> <li>o Julie Blake</li> <li>o Graham Barnes</li> </ul> </li> <li>3. <b>ENDORSE</b> the purpose of the Apsley Riverview Working Group to be to investigate, contact and review suitability of identified aged care providers.</li> </ol>			Minutes	
35/20232024	<p><b>LATE REPORT:</b></p> <p><b>1. Request for Donation of Land</b> <b>WO/2023/01598</b></p> <p>that Council enter into discussions with the Armidale Women's Shelter and investigate the possibility of donating suitable land for</p>	<b>DCC</b>	14092023	As per resolution	No further information as at 19102023

# Walcha Council's Meeting Action List



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	the establishment of emergency crisis accommodation in Walcha.				
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## Ordinary – 27 September 2023

55/20232024	<p><b>6.7 Formation of a Local Traffic Committee for Walcha Local Government Area WO/2023/01713</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>APPOINT</b> the Director Infrastructure &amp; Development as Council's representative to the Committee; and</li> <li><b>CONSULT</b> with the Local State Member, Adam Marshall MP, to advise his nominee.</li> </ol>	<b>GM</b>	06102023	As per resolution	Letter to Adam Marshall MP asking for nominee
58/20232024	<p><b>7. NOTICES OF MOTION</b></p> <p><b>7.1 Notice of Motion Number 29: Pedestrian Crossings WO/2023/01809</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>approach Transport for NSW to investigate and implement a traffic calming device to slow traffic approaching the pedestrian crossing in Fitzroy Street.</li> <li>investigate and implement a traffic calming device to slow traffic approaching the pedestrian crossing in Derby Street.</li> </ol>	<b>GM / DID</b>	Mar 2023	As per resolution	<p>To be discussed at Traffic Committee</p> <p>10122023 Review</p> <p>Requests sent to TfNSW currently planning traffic committee meeting for Feb 2024</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
63/20232024	4.1 <u>Council Arts Restricted Funds</u> that Council allocate \$5,000 for Capital Artwork in next years' budget.	<b>DCC</b>	06102023	Ensure allocation is diarised for budget time	File created to note items relevant to the 2025 budget. <b>COMPLETED 22112023</b>
64/20232024	that under Section 13.1 of the Walcha Council Code of Meeting Practice 2023, Council ADOPT the following items in bulk:  4.2 <u>Council Projects</u> That Council consider the removal of the round garden bed at the pool entrance during the pool amenities refurbishment project as it is more aesthetically pleasing and practical to have it removed.  4.4 <u>Collins Williams Consulting Pty Ltd Derby Street Project Upgrade Pre-Design Consultation</u> That Council consider as part of the Derby Street Upgrade Project, "Dunghutti Country" signage be placed at town entrances.  That Council consider the Committees' concerns on the concept design aspect in the change to traffic conditions on the Derby Street / Jamieson Street intersections and the danger it presents to the community.	<b>DID</b>  <b>DID</b>	<del>31102023</del> Mar 2024	As per resolution  As per resolution  As per resolution	Proposal for site is to be considered at next Arts Advisory Committee on 07112023 Considered and will be part of the Middle St road design plans currently being developed. <b>Completed Nov 23</b>  Considered – Traffic & Arts Committees  Concerns to be addressed at Traffic Committee Both items considered and will be part of the ongoing design and TfNSW Design Safety Review. <b>Completed Nov 23</b>



# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Ordinary – 25 October 2023

68/20232024	<p><b>CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 27 SEPTEMBER 2023:</b></p> <p>that the Minutes of the Ordinary Meeting held on Wednesday 27 September 2023 copies of which have been distributed to all members, be taken as read and confirmed a <b>TRUE</b> record.</p>	EA	06112023	Place on website Update Resolutions Register	<b>COMPLETED 03112023</b>
71/20232024	<p><b>6.1 Introduction to Level 2 Water Restrictions WO/2023/01985</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. CONTINUE to apply the current adopted Drought Management Plan until the new Off Creek Storage Dam is commissioned and the Plan is updated; and</li> <li>2. IMPLEMENT Level 2 Water Restrictions effective immediately.</li> </ol>	DID	10112023		<p>Level 2 Water Restrictions advised to public via Advocate, Website and Social Media</p> <p><b>COMPLETED 10112023</b></p>
72/20232024	<p><b>6.2 Purchase 15T Rubber Tracked Excavator and Mulcher Head Attachment WO/2023/01987</b></p> <p>that Council APPROVE the purchase of a 15T rubber tracked excavator, including the purchase of an appropriate mulching head attachment, that will be funded from the existing approved plant replacement budget.</p>				

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
73/20232024	<p><b>6.3 Arrangements for Christmas for Council Staff</b>  <b>WO/2023/01986</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>ALLOW</b> the combined Staff Christmas Party to be held during working hours on Thursday 21 December 2023 from 12:30pm;</li> <li>A <b>DONATION</b> of \$3,500 be made towards the cost of the Function.</li> </ol>	<p><b>GM / EA</b></p> <p><b>DCC</b></p>		<p>Organise advertisements, notifying Staff, booking venue and organise catering</p> <p>Ensure funds are allocated to this event.</p>	In progress
74/20232024	<p><b>6.4 Allocation of Community Grants &amp; Donations to Applicants</b>  <b>WO/2023/01984</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>ADVISE</b> all applicants of Council's decision as per the Community Grants &amp; Donations Policy; and</li> <li><b>ALLOCATE</b> the following funds to each applicant:               <ol style="list-style-type: none"> <li>Walcha &amp; District Historical Society Inc - \$3,355</li> <li>Niangala Memorial Hall - \$500</li> <li>Woolbrook Hall &amp; Park Committee - \$500</li> <li>St Patricks Primary School - \$2,440 – FREE entry to Pool for 61 Students</li> <li>Walcha Central School - \$250 – HSC Scholarship</li> </ol> </li> </ol>	<b>EA</b>	29112023	<p>Advise Applicants as per the Community Grants &amp; Donations Policy.</p> <p>Allocate the funds to each group as per resolution.</p>	<p>All applicants have been advised.</p> <p>Funds to be transferred by end of month.</p> <p><b>COMPLETED 29112023</b></p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	f) Niangala Public School - \$320 – FREE entry to Pool for 8 Students for Learn to Swim Program g) Walcha Community Centre - \$500 h) Walcha Flippers Swimming Club - \$1,200 – assist with Swimming Clinic i) Walcha District Tennis Association - \$800 – assist with Tennis Clinic				
75/20232024	<b>6.5 Walcha Australia Day Advisory Committee Community Membership WO/2023/01997</b> Council: 1) <b>APPOINT</b> the following people as community members of the Walcha Australia Day Advisory Committee: Don Murchie Coral Westfold Linda Ballard Margaret Wellings Lloyd Levingston 2) <b>APPOINT</b> Mayor Eric Noakes as the Councillor representative of the Walcha Australia Day Advisory Committee	<b>EA</b>		Advise the new members of their appointment, include Terms of Reference Organise first meeting and signing of the Terms of Reference	All members were advised via an emailed letter which included the Terms of Reference. First meeting was held and Terms of Reference was signed by all community members.  <b>COMPLETED 13112023</b>
CC18/2324	<b>13.1 Tender for Gravel Resheeting W23/81 WINT/2023/04651</b> that Council <b>REJECT ALL</b> Tenders for Tender No.: W23/81 – Gravel Resheeting – Construction only and enter into				

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	negotiations with the preferred tenderer OK Earthmoving for a reduced scope of work.				
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## Extra Ordinary – 02 November 2023

CC21/2324	<p><b>3.1 Motor Grader Replacement</b> <b>WINT/203/04684</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>REJECT</b> all offers provides as part of the Request for Quotation to procure a Motor Grader due to the evolving need and immediacy to procure due to further unplanned down time; and</li> <li>Under Section 55(3)(i) of the Local Government Act, 1993, <b>NEGOTIATE</b> with Phil Hunt Parts (ABN 64 870 676 408) for the purchase and immediate delivery of a Second Hand John Deere 770GP Motor Grader.</li> </ol>	<b>DCC</b>		As per resolution	<b>COMPLETED 22112023</b>
CC22/2324	<p><b>3.2 Walcha Off Creek Storage 1 Package 6b – Pumping Station Upgrade – Civil and Mechanical – W23/144</b> <b>WINT/2023/04849</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>AWARD</b> Tender W23/144 – Walcha Off Creek Storage 1 (OCS1) – Modified Package 6b – Pumping Station Upgrade Civil and Mechanical, inclusive of</li> </ol>	<b>DID</b>		As per resolution	<b>Completed Nov 23</b>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p><i>Electrical and Programming to EMT Pty Ltd for the lump sum price of \$1,497,964.55 GST exclusive; and</i></p> <p>2. <b>APPROVE</b> a project financial contingency of 10% of the contract sum, \$149,796.46 to be approved under Council Officer Delegation and change request process.</p>				



## 9.2 INFRASTRUCTURE & DEVELOPMENT:

Ref: WO/2023/02270

**Responsible Executive:** Director Infrastructure & Development

**Community Strategic Plan Reference:**

**Goal 8.1** – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

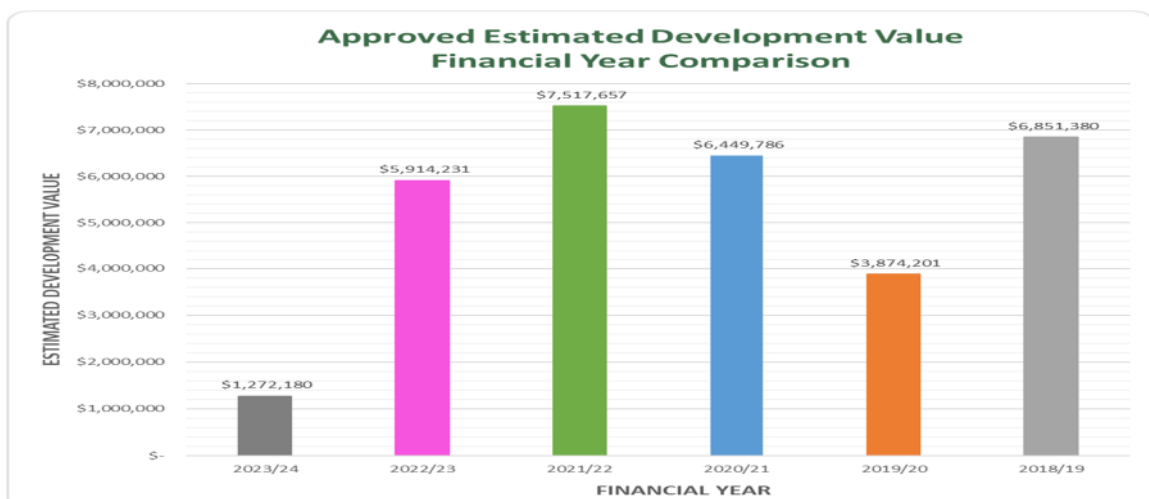
**RECOMMENDATION:** That items included in the Infrastructure & Development Management Review Report be **NOTED** by Council.

### OPERATIONAL OVERVIEW

#### 1. Development & Construction

In the last month Council has engaged a new planning consultant team Monteath Powys and have access to a Principle Planner, two Senior Planners and a Junior Planner to assist Council in delivering its planning services in assessing and determination of applications. There are Currently 9 Development Applications that are being worked through on a priority basis. It is anticipated that the current backlog shall be significantly reduced within the next two months.

Development Statistics 2023-2024	DAs	CCs	CDCs
<b>Number Determined – As at 31.10.2023</b>	10	4	2
<b>Estimated Development Value – 31.10.2023</b>	\$1,469,000	\$912,000	\$87,180





## 1.1 Determinations Issued

October 2023				
Development Applications				
Number	Description	Address	Determination	Assessment Days
10.2023.5	Change of use	67W Fitzroy Street Walcha	Approved Under Delegation	180
Construction Certificates				
Number	Description	Address	Determination	
11.2022.22	Alterations and Additions	3E Jamieson Street Walcha	Approved Under Delegation	
Complying Development Certificates				
Number	Description	Address	Determination	
Nil				

*Note: Assessment Days is the assessment day count, and includes referral days (concurrence State Agency assessment period) and the period where additional information has been requested.*

## 1.2 Development Applications Outstanding

As at 31.10.2023	
Under Assessment:	8
On Notification	-
Additional Information Requested	-
Waiting on State Agency Comment	-
Waiting on Fee Payment	1
<b>Total</b>	<b>9</b>

## 1.3 Certificates & Advice

October 2023			
Number Issued	2022-23	2023-24	Current Period
Occupation Certificates	10	7	-
Subdivision Certificates	4	3	1
Planning Certificates	340	295	20
Building Information Certificates	2	1	-
Outstanding Notices Orders Certificates	11	10	3
Bushfire Attack Level Certificates	-	-	-
Dwelling Entitlement Advice	-	3	-



## **2. Environment & Regulation**

### **2.1 Section 68 Activities**

<b>October 2023</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Current Period</b>
<b>Number Issued</b>	27	5	-

### **2.2 Compliance Inspections for Section 68 Activities**

As both planning and building certification has now been contracted out. This information could not be collated as per previous reports. The reason being the change in department structure. It is intended to modify this report over the next quarter, further addressing this.

### **2.3 Public Health Activities**

<b>October 2023</b>			
<b>Compliance Inspections &amp; Reports Issued</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Current Period</b>
On-Site Sewage Management Systems	5	-	-
Food Premises	15	-	-
Private Swimming Pools	-	-	-
Fire Safety Schedules	-	-	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	-	-	-

## **3. Animal Control**

### **3.1 Companion Animal Registrations 2023-2024**

<b>October 2023</b>			
<b>Number Registered</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Current Period</b>
Desexed	6	10	2
Non Desexed	2	-	-
Pensioner Desexed	4	1	1
Pound Purchased Desexed	2	1	-
Cat Desexed	2	3	2
Under 6 Months	-	-	-
Working/Recognised Breeder	21	2	-
<b>Total</b>	<b>38</b>	<b>12</b>	<b>3</b>
<b>Value</b>	<b>\$2,395</b>	<b>\$656</b>	<b>\$312</b>





### 3.2 Companion Animal Seizures 2023-2024

<b>October 2023</b>			
<b>Number</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Current Period</b>
Seized	53	29	9
Surrendered	24	16	-
Released	9	10	6
Rehomed	21	5	2
Euthanised	21	2	1
Stolen/Escaped	-	1	
<b>Total</b>	<b>128</b>	<b>63</b>	<b>18</b>

### 3.3 Companion Animal Ranger Services 2023-2024

<b>October 2023</b>			
<b>Number</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Current Period</b>
Dog Attack Investigation	19	8	2
Roaming Dogs	59	22	13
Roaming Cats	32	6	2
Barking Dogs	40	10	4
<b>Total</b>	<b>25</b>	<b>46</b>	<b>21</b>

### 3.4 Companion Animal Ranger Services 2023-2024

<b>October 2023</b>			
<b>Number</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Current Period</b>
Cautions	63	10	6
Dangerous Dogs	Notice	1	-
	Order	-	-
Nuisance Dogs	Notice	-	-
	Order	-	-
Menacing Dog	Notice	-	-
	Order	-	-
Penalty Notices	6	-	-
<b>Total</b>	<b>70</b>	<b>10</b>	<b>6</b>

## 4. Regulatory Service

### 4.1 Regulatory Services Financial Year Comparison

<b>As at 31.10.2023</b>			
<b>Number</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Current Period</b>
Overgrown Allotment	50	8	4
Accumulation of Waste	2	3	3



Keeping of Animals	146	32	8
Vehicles on Nature Strip	-	-	
Abandoned Vehicle	11	8	4
Noise Abatement	37	19	5
Environmental Pollution	4	-	-
<b>Total</b>	<b>250</b>	<b>70</b>	<b>24</b>

#### 4.2 Regulatory Action Financial Year Comparison

<b>As at 31.10.2023</b>			
<b>Number</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Current Period</b>
Complaint Investigated	148	54	24
Warning Issued	100	28	12
Notice of Intention Served	2	-	-
Order Served	-	-	-
Penalty Notice Issued	-	-	-
<b>Total</b>	<b>250</b>	<b>82</b>	<b>36</b>

#### 4.3 Monthly Breakup of Action Taken Against Relevant Service




<b>October 2023</b>						
<b>Regulatory Service</b>	<b>Complaint Investigated</b>	<b>Warning Issued</b>	<b>Notice of Intention Served</b>	<b>Order Served</b>	<b>Penalty Notice Issued</b>	<b>Total</b>
Overgrown Allotment	4	3	-	-	-	7
Accumulation of Waste	3	2	-	-	-	5
Keeping of Animals	8	-	-	-	-	8
Vehicles on Nature Strip	-	-	-	-	-	-
Abandoned Vehicle	4	3	-	-	-	7
Noise Abatement	5	4	-	-	-	9
Environmental Pollution	-	-	-	-	-	-
<b>Total</b>	<b>24</b>	<b>12</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36</b>



## **5. Capital Works Update**

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

<b>Indicator Colour</b>	<b>Project Status</b>
	<b>On Track</b> – Project will meet the target deadline and/or is expected to stay within budget.
	<b>At Risk</b> – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
	<b>Off Track</b> – Project will not meet adopted targets for delivery and/or budget, action is required.
C	<b>Completed</b> – Project completed with no further work required

Capital Works Delivery Update													
Project	Council PM	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Current Schedule Milestone	Milestone Date	Schedule Status	Schedule Status	Activities for Next Three Months
<b>LOCAL ROADS</b>													
Middle Street Rehab	WF	Fixing Local Roads R2	\$ 565,586	Nov-21	Jun-24	\$ 21,251	On Track	On Track	Pub RFT			Variation request approved	Complete design and scope for RFT by Nov
Walsh Street Rehab	WF	Fixing Local Roads R2	\$ 403,336	Jan-22	Jun-24	\$ 17,062	On Track	On Track	Pub RFT				
Aberaldie Road Rehab	JM	Rehabilitation of Segment 30 - Fixing Local Roads R3	\$ 703,384	Oct-22	Dec-23	\$ 3,450	On Track	On Track	Pub RFT	Oct-23		On Track	Final seal pending dry weather
Three Causeways	PF	Rehabilitation works for 2 causeways on Old Brookmount Rd, and Hazeldean Road.	\$ 427,000	Jun-23	Jun-24	\$ 40,000		Tendered prices over budget allocation, additional funding sources being explored.	Pub RFT			Design and Construction tender closed 19 September. Review of submissions tender award	Pending response from funding body for award in Dec 2023 (OLG Grant)
Walcha Aerodrome	PF	Seal existing access, Elec supply improvements, regravelling existing runway	\$ 1,610,000	Oct-22	Oct-23	\$ 1,161,321	On Track	On Track	DEL			Rwy: Pending date for runway seal works - weather depending	Completion reporting
<b>BRIDGES</b>													
Army Bridge	WF		\$ 2,050,850		Dec-23	\$ 151,319		Army Bridge awarded with funding variation secured FCB	Eval RFT			50% design complete	Site establishment and works commencing
Winterbourne Bridge	WF		\$ 643,104		Dec-23	\$ 59,244		The tendered price is above current Funding and a variation will be required.	Eval RFT			Works cannot proceed until funding secured	Winterbourne and Mooraback funding cocontribution applied for via Bridge Renewal Program (BRP)
Mooraback Bridge	WF		\$ 526,680		Dec-23	\$ 49,157			Eval RFT				
Boxley Bridge	PF		\$ 979,000	Aug-24	Aug-24	\$ 32,175	On Track	On Track	DEL			Boxley Bridge awarded with funding FCB	Side track built, 50% design approved waiting on fisheries to finalise sidetrack Target completion 30/03/24
<b>STATE ROADS</b>													
Oxley Highway - 2022/2023 Routine Maintenance	JM	Annual routine maintenance	\$ 682,000		Jun-24		On Track	On Track	DEL			On Track	Routine road maintenance works continuing. Minor pavement patch scoping in progress. Undertaking Pothole patching, inspections, guideposts, etc.
<b>REGIONAL ROADS</b>													
Derby Street - (Segments 4710 and 4720)	AB	Rehabilitation, drainage, service replacement, kerb and gutter, parking, sealing	\$ 6,960,000	Jun-22	Jun-24	\$ 394,738		Extension of time with state funding body likely required.	DEL			Application request for EOT requested with Restart NSW and change in milestone dates with HWSPP.	Design Review Completion Due Dec 23 Community Consultation 4/12/23
<b>WATER, WASTEWATER &amp; WASTE</b>													
Walcha Off Creek Storage	AB		\$ 11,000,000	Dec-22	Sep-23	\$ 4,156,210		Final milestone can be claimed upon the award of final packages 6b & 7	DEL			1. Package 1 complete 2. Switchboard package RFQ awarded 3. Fabrication Awarded - underway 4. Package 7 Electrical & Control Published 31/8/23 - under evaluation 5. Package 6b Mechanical & Civil - under evaluation 6. Initial filling commenced 5/7/23 @23/s approx. (2 MLD) - Current approx 15% full approx 50ML delivered from dead volume to current level.	Final package awarded commence on site 27/12/23
John Oxley Sewer Extension	RP PF	Construction of new SPS at John Oxley Oval, and sewer connection to existing network	\$ 760,541	TBD	TBD	\$ 5,966	On Track	On Track	DEL			On Track	Delivery

Capital Works Delivery Update													
Project	Council PM	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Current Schedule Milestone	Milestone Date	Schedule Status	Schedule Status	Activities for Next Three Months
Water Meter Replacement	RP		\$ 350,000	TBD	TBD	\$ -		No current Budget	Fund RQ			Works cannot proceed until funding secured.	1.Council seeking new source of funding via National Water Grid Connections Funding Pathway 2.Murry Darling Funding Pathway being investigated
<b>COMMUNITY PROJECTS</b>													
Walcha Sporting Amenity Upgrades - Walcha Pool	PF	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ 61,851		On Track	DEL			Works commenced	Pool Open ammeneties due to be complete Mid Dec 2023
Walcha Sporting Amenity Upgrades - John Oxley Oval	PF	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Sep-23	\$ 710		On Track	DEL			Works to be completed 30 Oct 2023	Complete
Walcha Swimming Pool Refurbishment	PF	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000	Oct-22	Oct-24	\$ 268,572		Scope of works and design has been reviewed to align with the funded budget. Additional funding being sought via Growing Regions Fund	Pub RFT			Scope of works for completion works next closed season (2024)	Building on track for completion Xmas shutdown2023 RFT prep for water/structurla work closure 2024
Renew Walcha Skate Park	WF	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 966,964	Jun-23	Jun-23	\$ 381,995		Tender price is above current funding and additional funding needs to be secured in order to proceed.	Eval RFT			100% Detailed Design delivered. Fence installation completed. CCTV cameras are operating. Variation for time submitted to BLER	Looking to utilise either Aerodrome funding surplus or Growing Regions (pending grant) to cover shortfall. Also awaiting funding application growing regions grant.
Nowendoc Hall	KN	Replacement of water tanks, provision of disabled car park.	\$ 88,261	Sep-23	Sep-23	\$ 90,325		Slightly over BSBF fund allocation	DEL			On Track	Completion report to be submitted
Pathways Project - Town	PF	Construction of various connecting pathways in Walcha	\$ 654,465	Mar-24	Mar-24	\$ 115,944		On Track	DEL			Design completed - IFT in progress	RFT publication Mid dec 2023 consttruction Feb - Apr 2024
Pathways Project - Darjeeling	PF	Construction of pathway from Lions Park to John Oxley Oval	\$ 1,324,455	Mar-24	Mar-24	\$ 76,334		On Track	DEL			Design completed - IFT in progress	RFT publication Mid dec 2023 consttruction Feb - Apr 2024
Pathways Project - Summervale	PF	Construction of pathway from Walcha to Summervale	\$ 1,750,254	Nov-24	Nov-24	\$ 77,160		On Track	DEL			Design completed - IFT in progress	RFT publication Jan 2024 consttruction Mar - Jun 2024
Rose Garden	WF	Rock wall and post and rail fence surrounding the rose garden	\$ 45,000	Jun-23	Jun-23	\$ 39,985		On Track	DEL			Constructions of rock mowing strip in place of post and rail fence and Timber arbour complete	Replacement Rose plants and new Name sign to be installed (final item)
<b>TOTAL</b>			<b>\$ 34,287,387</b>			<b>\$ 7,204,769</b>							



## 9.3 CORPORATE & COMMUNITY:

Ref: WO/2023/02136

Responsible Executive: Director Corporate & Community

### Community Strategic Plan Reference:

**Goal 8.1** – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

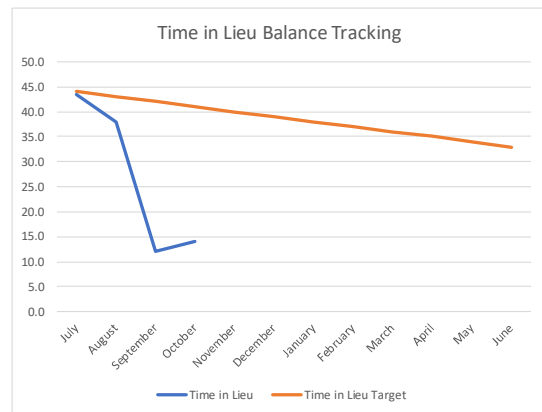
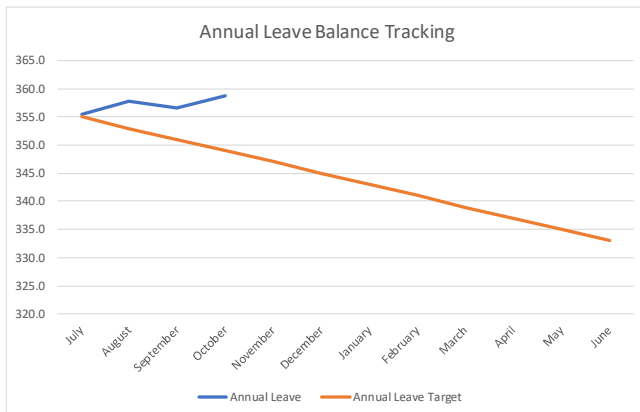
**RECOMMENDATION:** That items included in the Corporate & Community Management Review Report be NOTED by Council.

## Corporate and Finance

The purpose of this report is to provide confidence to Council that corporate and financial risk are being managed on a monthly basis by improving visibility of key performance indicators. This report also provides an overview of the monthly operations of the Community Services and Tourism areas of Council.

### 1. Walcha Council Leave Balances

Directorate	OCTOBER 2023			JUNE 2023			Comments/Reduction Strategy
	Annual Leave Weeks	RDO Days	Time in Lieu Weeks	Annual Leave Weeks	RDO Days	Time in Lieu Weeks	
Office of the General Manager (14)	110	3	3	109	4	3	
Infrastructure (45)	193	6	21	198	4	46	
Planning & Development (3)	14	2	0	18	2	0	
Community & Tourism (17)	42	2	3	26	1	5	
<b>Totals</b>	<b>359</b>	<b>14</b>	<b>26</b>	<b>351</b>	<b>11</b>	<b>54</b>	



The above table includes June 2023 as a point of comparison to review the movement on leave balances from the end of the 2023 financial year. Year on year has seen a total reduction in leave



from June 2022 of 463 weeks, June 2023 of 416 to September 2023. This will further reduce with leave plans put in place for excess leave holders via the annual review process for 2023. This excludes Long Service Leave which will also need to be reviewed as a matter of urgency.

The Rostered Day Off (RDO) and Time in Lieu (TIL) weeks are an issue that must be significantly reduced by Council. TIL incurs the same costs as overtime and is currently the issue most urgent to address with leave.

## 2. Walcha Council Debt Recovery

Walcha Council has the current arrears as follows (Target 10% or below):

General Rates: 2.7%

Water Rates: 9.3%

Outstanding debtors is trending down steadily as a result active debt collection. A number of rate payers with large water balances are driving up the outstanding percentage in water.

Debt collection is currently being undertaken and a number of outstanding debtors are now on payment plans for their outstanding balance. Debtors outstanding are expected to reduce over the coming months.

## 3. Walcha Council Customer Request Management (CRM)

	1 Month	1-2 Months	2-3 Months	3-6 Months	6 Months +	Total CRM's
PLANNING & ENVIRONMENT	43	22	5	6	1	77
ENGINEERING	33	23	13	5	2	76
ADMINISTRATION	3	3	0	2	2	10
<b>Total OPEN CRM's</b>						<b>163</b>

A CRM is created with an incoming request via customer service which is then assigned to the relevant area. The CRM is tracked and provides information including CRM status.

## 4. Walcha Council Investment Report

In accordance with Local Government (General) Regulation 2021, clause 212, the purpose of this report is to provide Council with a register of investments held as at 31 October 2023 and to provide Responsible Accounting Officer certification that investments comply with the Local Government Act 1993, Local Government (General) Regulation 2021 and Council's Investment Policy.



A summary of investments is shown below with a complete list of investments following:

<b>INVESTMENTS SUMMARY - OCT 2023</b>	
Opening Balance	15,116,890
New Deposits	
Interest Reinvested	45,235
Deposits Redeemed	(1,000,000)
<b>Closing Balance</b>	<b>14,162,124</b>

*Note: Investments are not fund specific; all funds are included in the investments portfolio. Interest income is distributed to Water and Sewer Funds based on the Interfunding Balances (shown below) at the end of each month*





REGISTER OF INVESTMENTS TO 31 OCTOBER 2023

Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	YTD Redemption	MV % of Portfolio	TD Account #
nab	TD	7/07/2023	122	6/11/2023	5.15%	573,237.62	9,867.54	583,105.16	9,498.62		4.05%	872609622
Commonwealth Bank	TD	24/04/2023	210	20/11/2023	4.44%	514,953.12	13,154.58	528,107.70			3.64%	37844807
nab	TD	28/06/2023	152	27/11/2023	5.33%	1,000,000.00	22,196.17	1,022,196.17			7.06%	371151983
nab	TD	5/06/2023	182	4/12/2023	5.00%	548,352.06	13,671.24	562,023.30			3.87%	972272676
nab	TD	4/08/2023	122	4/12/2023	5.00%	1,000,000.00	16,712.33	1,016,712.33	14,400.00		7.06%	305170588
Commonwealth Bank	TD	24/04/2023	240	20/12/2023	4.46%	514,953.12	15,101.53	530,054.65			3.64%	37844807
Commonwealth Bank	TD	26/07/2023	149	22/12/2023	5.09%	626,994.33	13,027.91	640,022.24	13,375.22		4.43%	37844807
nab	TD	5/06/2023	210	1/01/2024	5.00%	514,096.81	14,789.08	528,885.89			3.63%	486916667
nab	TD	12/01/2023	365	12/01/2024	4.55%	259,517.32	11,808.04	271,325.36			1.83%	919675556
nab	TD	28/06/2023	210	24/01/2024	5.47%	1,000,000.00	31,471.24	1,031,471.24			7.06%	371400628
Commonwealth Bank	TD	22/08/2023	181	19/02/2024	4.91%	522,562.90	12,723.48	535,286.38	11,566.71		3.69%	37844807
nab	TD	31/07/2023	210	26/02/2024	5.30%	1,000,000.00	30,493.14	1,030,493.14			7.06%	416873585
nab	TD	1/03/2023	365	29/02/2024	5.00%	259,243.56	12,962.17	272,205.73			1.83%	917202309
nab	TD	31/07/2023	240	27/03/2024	5.30%	1,000,000.00	34,849.31	1,034,849.31			7.06%	416873585
nab	TD	31/10/2023	149	28/03/2024	5.10%	523,957.02	10,908.35	534,865.38	11,869.22		3.70%	488134669
nab	TD	3/10/2023	210	30/04/2024	5.15%	1,042,700.57	30,895.35	1,073,595.92	22,144.67		7.36%	485796165
Commonwealth Bank	TD	4/09/2023	242	3/05/2024	5.03%	1,040,995.46	34,716.77	1,075,712.23	23,093.82		7.35%	37844807
Commonwealth Bank	TD	4/09/2023	274	4/06/2024	5.05%	1,040,995.46	39,463.71	1,080,459.17	23,093.82		7.35%	37844807
nab	TD	4/08/2023	367	5/08/2024	5.25%	646,746.03	34,140.21	680,886.24	23,075.80		4.57%	416873585
nab	TD	18/09/2023	365	17/09/2024	5.20%	266,579.60	13,862.15	280,441.75	10,801.55		1.88%	444927886
nab	TD	4/10/2023	365	3/10/2024	5.25%	266,237.89	13,977.49	280,215.38	11,220.75		1.88%	919512554
Commonwealth Bank	TD			17/07/2023					9,410.69	507,821.33	0.00%	37844807
Commonwealth Bank	TD			24/07/2023					9,456.92	510,996.19	0.00%	37844807
nab	TD			3/10/2023					21,698.64	1,000,000.00	0.00%	305170588
Average rate					5.05%	14,162,122.88	430,791.79	14,592,914.67	214,706.43	2,018,817.52	100%	

Capital Value of Portfolio	\$	14,162,123
Redeemed Value of Portfolio	\$	2,018,818
Market Value of Portfolio 30/06/2024	\$	14,592,915
Estimated Profit/(Loss) 30/06/2024	\$	430,792

PREVIOUS FINANCIAL YEAR COMPARATIVE DATA: 31/10/2022

Interest Earned YTD	\$	33,268
Market Value of Portfolio	\$	12,538,849
Average interest rate		3.41%
Interest Earned YTD 30 June 2023	\$	276,936
Market Value of Portfolio 30 June 2023	\$	14,021,200

	MONTHLY ACTIVITY			
	Number	Amount	Interest	Avg Rate
New Deposits	0	\$ -	\$ -	
TD Redeemed	1	\$ 1,000,000	\$ 21,699	
TD Reinvested	3	\$ 1,832,895	\$ 55,781	5.17%

Institutional Exposure	Investment at Market Value	% of Portfolio
Commonwealth Bank	4,261,454	30%
nab	9,900,668	70%
	14,162,123	100%

Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212  
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.  
 Signed Rose Strobel (Responsible Accounting Officer)



## 5. Walcha Council Unrestricted Cash Reconciliation

<b>UNRESTRICTED CASH RECONCILIATION</b>		
	<b>OCT 2023</b>	<b>June 2023</b>
Total Cash & Investments	15,823,369	16,275,800
External Restrictions:		
Contract Liabilities - General Fund	3,141,134	4,919,975
Contract Liabilities - Water Fund	1,707,017	0
Specific Purpose Grants	1,883,947	2,219,877
Water Fund (interfunding balance)	1,175,140	837,030
Sewer Fund (interfunding balance)	332,194	566,819
	8,239,432	8,543,701
Internal Allocations	4,390,483	7,539,223
<b>Unrestricted Cash</b>	<b>3,193,454</b>	<b>192,877</b>

Cash & Investments is made up of:

Term Deposits	\$14,162,123
Operating Account	\$1,661,246
Total	\$15,823,369

- Operating account balance is kept high due to large payments required for materials and contractors.
- Council has an overdraft facility of \$200,000 that has not been utilised for some time.
- Council's credit card limit is \$48,000 (all cards)



## Community Services and Tourism

Current Grants		
<b>Tourism</b>	Regional Event Fund	<b>Successful</b> - 2023 Motorcycle Rally \$20,000
<b>Library</b>	Public Library Infrastructure Grants	This application has been submitted. We will hear in March 2024 if we are successful.
<b>Youth</b>	Summer & Autumn Holiday Activities	An application has been submitted to fund the Summer and Autumn school holiday program. We expect to hear if we are successful at the end of November.

Operational Overview	
<b>WCCC</b>	Advisory committee meeting was held with one of our members resigning due to relocating. We had one prospective member attend the meeting, so I am hopeful that she will want to join the committee.
<b>Preschool</b>	<p>We are awaiting a quote to renovate our sand pit, and replace our rubber softfall under the main playground area.</p> <p>Final quote has been received for the preschool toilet. I will need to liaise with the building surveyor for the DA requirements.</p> <p>Advisory committee meeting was held with family feedback regarding the cancellation of the extended hours in 2024. I will discuss our options with the Director Corporate &amp; Community.</p>
<b>Library &amp; Youth</b>	The public library infrastructure grant has been submitted. Cassie is working on the application for the summer and autumn holiday break funding application.
<b>Early Intervention</b>	Revision of NDIS Audit report to prepare for mid term audit review.
<b>Tourism</b>	Rally ticket sales numbers are very strong. Patrick has been working regularly at the VIC covering for Jorja's leave.



<b>Building Assets</b>	The library guttering has rusted through and a quote has been obtained for their replacement. Further quotes are required, however we will need to use some of the building maintenance budget for these repairs.
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### Priorities for October/November

- Policy and induction document development for the implementation of the Child Safe Standards
- Riverview Working Group
- Motorcycle Rally

## 1. Walcha Council Community Care (WCCC)

October 2023

### 1.1 Groups

October has been a month of switching things around as we had the opportunity to attend the Community Transport Organisation's annual conference. It was a great opportunity to meet with other services, learn about new processes, changes to the funding structure and see Walcha be recognized as an example of how transport can operate successfully in a small, rural area. Meg was a great ambassador for the town and was runner up in the Young Leader of the Year category of the awards held at the gala dinner. She was so impressive that other services tried to tempt her to move away and work for them!

Due to the conference being in the middle of the month we had to move some of the standard monthly programming around so as to be able to do both. This ended up being no problem and all events were still well attended and enjoyed by all.

The men's group was supposed to go to visit the Westpac Rescue Helicopter site at Tamworth but they had to cancel last minute due to staffing numbers. We managed to rally and ended up in Quirindi, visiting a great local museum called "Bob's Shed" which was full of local and regional history. We followed it up by lunch at the Quirindi RSL club and then ice cream at Moonbi.



The women's group went on their annual pilgrimage to Black Mountain Nursery for the spring planting season. This was followed up by a great Chinese lunch on Beardy St and an ice cream stop at Kentucky Store.

Both of our morning teas went really well, as well as our Friday takeaway's and Sue's two art classes. Bingo went off without a hitch and the quilting ladies continued to create some amazing pieces.



<p><b>Women's Group</b>                      4/10- 10                      25/10- 7</p>	<p><b>Men's Group</b>                      10/10- 9                      25/10- 11</p>
<p><b>Art Group</b>                      11/10- 9                      18/10- 9</p>	<p><b>Bingo</b>                      14/10- 14                      28/10- 14</p>
	<p><b>Friday Takeaway</b>                      6/10- 6                      27/10- 5                      13/10- 8</p>



## **1.2 Transport – October 2023**

*Medical drives* – 48 trips were delivered during the month, including local trips as well as to Tamworth and Armidale.

<b>Taxi Vouchers –</b> 30 clients used the service 293 trips provided	<b>Bus to Armidale</b> (every Thursday) 5/10- 8 12/10- 7 19/10- 7 26/10- 8
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## **1.3 Meals on Wheels**

Meals on Wheels volunteers are back in place and we now have a completed monthly roster for this. All security check ups (including police checks) are being maintained to ensure they are up to date.

This month clients received hot main meals with some of those clients also receiving desserts and frozen meals throughout the 7-day week. The total number of meals this month was 491.

- Mains: 270
- Frozen: 136
- Desserts: 85

## **1.5 Feedback and Complaints**

We have had a number of clients come to us and thank us for the various excursions and morning teas that have been put on for the month. We also had a family call to thank us for helping their family member during their latest illnesses and for doing the extra that allowed them to feel supported. We also had a client thank us for taking care of him after his recent fall from his scooter and his subsequent injuries.

**Jess Goodwin**  
**Community Care Coordinator**



## 2. Library and Youth

October 2023

- **Loans: 492**
- **Returns: 571**
- **Reservations placed & issued: 132**
- **New members: 0**
- **Door count: 981**
- **Wi-fi use: 46**
- **Computer use: 85**
- **Housebound: 8**

Other statistics:

- **eLibrary: Borrow Box**
  - **73 users**
  - **194 eAudiobooks**
  - **107 eBooks**

The Walcha Library welcomed an average number of visitors through the door this month, despite returns, reservations, new members, recording lower than average, numbers, the door count, wifi and computer access increased. eLibrary usage dropped slightly below average this month.

### Outreach & Promotion

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:



- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month

### Social media

The popularity of the Walcha Library Facebook page has increased again this month, with 358 followers. Staff have continued to use the systematic approach to ensure the content was engaging, useful and an effective use of staff time. The library only shared 7 posts on the Facebook page, reaching 537 people, 30% less than last month. With only 3 Instagram posts shared throughout October, posts received a healthy 50 'likes'. Library and Youth Instagram didn't attract any new followers this month, and still has 268 people following the library and youth events and information shared through this media.






The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:

<b>Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community</b>	<b># people reached on Facebook</b>	<b>People engaging on Instagram</b>	
Total 4 engagement posts	<b>229</b>	<b>22</b>	
Video post celebrating the end of Walcha Council's Youth Gym Project	92 + 96	22	
Regional NSW Government consultation survey link & video	41		





Service content: informative posts about the library services, facilities and programs	# people reached on Facebook	People engaging on Instagram	
Total 7 service posts	499	30	
New to Walcha video & story, #fridaydelivery & recommendations	98 + 36	6 + 2	
Photos of Spring School Holiday Program activities	281	22	
CNRL STEM workshop (VR Escape Room) promotion	84		

Programs

The puzzle library loans continue steadily increasing this month. There were 15 loans in August, 19 loans in September and 24 loans in October, which shows the effect of the school holiday period on borrowing of these items. Donations were received again this month, and some



puzzles with damage were weeded from the collection. The Walcha Library now holds 115 jigsaw puzzles in its collection.

This month the library kept the display for the National Science Week, with many adult non-fiction and children's science non-fiction books and STEM kits being reviewed and borrowed by visitors.

Library Volunteer, Veronica, continues to aid at the library on Monday mornings. She is able to assist during the peak item processing times at the library and ensures efficient use of the additional assistance. This month she was able to assist with the reservations, attending only once this month due to some temporary staffing variations due to leave.

The October Baby Booktime wasn't held at the library this month due to staff leave requirements and casual staff unable to run events. Families who usually visit for storytime events still visited this month at their own leisure to exchange loans and visit librarians for an impromptu story and some colouring in.

Housebound library services were arranged with Riverview, Elizabeth Cross Wing at the Walcha Hospital and our housebound members who receive deliveries again this month. Staff hand-picked items for the Riverview residents and a number of housebound individuals. Due to a Covid outbreak amongst Riverview residents, the delivery was run over two weeks, giving staff time to collect returns from residents.

The Walcha Library Book club, the 'Taphouse' Bookclub and Penny King's Bookclubs held their October meetings this month. The groups submitted preferences for the coming year, and each group is looking forward to the new books held by CNRL.

The number of members and visitors using the library facilities for study related purposes remained steady this month. The free wifi and study areas have been utilised this month for study, and work purposes. There was also a number of members seeking reliable internet and somewhere to have video conferences and online interviews this month, so arrangements were made as much as possible within the space to provide some privacy for these when possible.

Drop in IT support and assistance this month was mostly provided for those using eLibrary apps, but also included smart phone and tablet assistance with a handful of members.

Walcha Library coordinator attended the 'Difficult Customer Training' held at the Council Depot this month. A discussion and notes were shared with the library services officer afterwards. This training was helpful for staff to understand unreasonable behaviour, and respond in a productive way to help resolve the customers complaint, making them feel seen, heard and valued. It also covered debrief and restorative steps post-conflict, to ensure we learn from each situation and have the capacity to do it again. It was particularly interesting to share strategies and consider implications of the strategies with other customer facing staff at Council.

## Youth activities

Youth and library staff implemented and coordinated the Spring School Holiday Program from the end of September to the beginning of October with the following outcomes:

- Storytime at the Park: a popular event in the warmer months, targeting young families and providing an activity which also promotes the library. 18 children and 8 parents attended this event.



- Kids Bowls: with the help of volunteers from the Walcha Bowling Club, a morning of bowling instruction, games and lunch with friends was a great way to get the children outside and trying something new. There were 12 children aged 9 yrs and over in attendance.

- Bubble Art: a craft workshop held in the library, run by local maker Jo Barr was very popular with 14 children ages 7yrs and over. Each child was given the opportunity to create a print with bubble wrap and paint, to create a landscape picture or some wrapping paper.



- CNRL Cool Guys – Virtual reality ‘Code breakers’ workshop was delivered in Walcha Library for older children, aged 10yrs and over. Unfortunately, with a number of families falling ill over the holidays, there were cancellations and low numbers for this workshop. Youth consultation and feedback has identified that STEM and technology activities are very popular among pre-teens and teens. The lack of attendance stifles our plans, as CNRL are reluctant to send staff and resources to Walcha when participation doesn’t reflect interest
- Community activities were included in our program these holidays, including Tennis Clinic with local coach Emma Waugh, and Little Athletics Come and Try Day.
- Council also sponsored the Walcha Churches Kids Games again this year, which is annually held in these holidays. Helping with the costs of morning tea for this 4 day program and advertising in the program was an effective way to support this community activity.

This month there were final arrangements for gym memberships and reports submitted to wrap up the Walcha Youth Gym Project. Media release was sent to local paper and a video celebrating the participants journey was shared on the Library and Council Facebook and Instagram pages.

Library & youth staff then shifted focus to the upcoming holiday period when notified that the NSW Governments Office of Regional Youth Holiday Break program applications were due by the end of October for December, January and Autumn activities in April 2024. A considerable



amount of time was needed to filter through previously gathered consultation and feedback in order to plan, request quotes and seek costing information for some 'big idea' school holiday activities with this large funding opportunity available.

**Cassie McKenna**  
**Library Coordinator**

### 3. Preschool

**October 2023**

October was a shorter month again for preschool, we returned from our holiday break on Monday 9 October.

#### Evacuation Practice

Under our National law and regulations, we are required to perform emergency evacuation drills every 3 months. This is to ensure we are familiar how emergencies are managed and assists staff to have the experience to protect children visitors and fellow staff and maintain children's wellbeing and environment.



#### Koala Room

The Koala children have been learning about insects and bees and why we need these animals in our eco system. The Koala's had been reading books making pictures and painting learning how these affect the way we live and how important they are for our environment.

These experiences are in line with the Early Years Learning Framework: Economic Sustainability section: Educators provide opportunities for children to learn about all the interconnected dimensions of sustainability, understanding that sustainability goes beyond learning in nature and being involved in nature conservation.



### Kangaroo Room

The kangaroo children have been learning about the life cycle of plants. The children have been planting seeds on cotton balls and watching the seed grow roots and sprout. They have experimented growing avocados in glass jars and planting seedlings into an old fish tank to watch the progression of how plants change as they grow.

These experiences are in line with the Early Years Learning Framework: Economic Sustainability section: practices that support economic development without negatively impacting the other dimensions. This includes a focus on fair and equitable access to resources, conserving resources, and reducing consumption and waste.



**Melinda Bird**  
**Preschool Nominated Supervisor**



## 4. Tourism

September 2023

### Motorcycle Rally Update

The 2023 Motorcycle Rally has now been held, and it was a very successful event. The figures have not been finalised as yet, but a draft summary of tickets sales and income compared to previous years events is presented below. As invoices generally take a bit longer to be received and finalised, a final report will be prepared for Council's February 2024 meeting. A meeting will be planned with local business owners to take their feedback on the event, which will also be presented at that time.

	2021 pre-sale only	2022 pre-sale only	2023 (both pre & gate sales)
<b>Rally Pass – early bird</b>	519	371	658 (570 pre-sale + 88 gate sales)
<b>Local Pass</b>	120	165	253 (204 pre-sale + 49 gate sale)
<b>Day Pass</b>	126	108	341 (118 pre-sale + 223 gate)
<b>Camping</b>	187	237	422 (354 pre-sale + 68 gate sales)
<b>Merchandise Packs</b>	146	129	116

<b>Gate sales value (numbers not known*)</b>	\$10,627*	\$19,119*	\$21,409 Sales numbers included above
<b>Bar sales value</b>	\$16,309	\$18,173	\$18,402
<b>Total Rally Income (excluding grants)</b>	\$62,855	\$85,132	\$102,061
<b>Grants</b>			\$20,000
<b>Estimated Income</b>			<b>\$122,061</b>
<b>Adopted Budget Income</b>			\$123,068

We estimate that there were approx. 1700 people in attendance over the whole weekend.

Tickets purchased	1252
Volunteers & Exhibitors (free)	313
Children under 16 (free) 10%	156
<b>Total</b>	<b>1721</b>

Unfortunately, there was a very serious accident involving one of our adventure ride participants which saw him airlifted to Sydney. We are in contact with his friends and will offer any assistance that we can.

**Lisa Kirton**  
**Tourism & Visitor Information Services Coordinator**



# Item 10:

# Committee Reports

**That Council RECEIVE and NOTE the Committee Reports as presented.**





# Walcha Council Community Care Advisory Committee



Held on

Thursday, 26 October 2023

3.00pm

at

Walcha Community Care Office  
11S Middle St, Walcha

Members:

Chairperson - Clr Aurora Reilly  
Executive Manager Community and Tourism – Karen Kermode  
Community Care Coordinator – Jess Goodwin  
Meals on Wheels Provider – Julie Blake (Apsley Riverview)  
Community Representatives – Sue Reardon, Pat Laurie and David Oon

Quorum – Majority of members be present

Function of the Committee:

The purpose of this Advisory Committee is to provide support and advice to Walcha Council pertaining to matters related to Community Care

The Chairperson declared the meeting open at 2.59pm.

**Present:** Clr Aurora Reilly, Karen Kermode, Jess Goodwin, Sue Reardon, Pat Laurie and David Oon.

**In attendance:** Veronica Jamieson

COMMITTEE MINUTES



## **Item 1– Apologies**

Apologies were received from Julie Blake.

## **Item 2 – Previous Minutes**

The minutes of 21 June 2023 were read and taken as a true and correct record of the meeting.

## **Item 3 – Business Arising**

### *Staffing update*

Meg Nolan was successful in obtaining the full time Community Care Officer position. Sue Jackson was successful in obtaining the part-time Community Care Administration Officer.

## **Item 4 – Community Care Coordinator Report**

### **Overview**

The past 12 months has seen the program flourish, particularly in regards to Group Social Support and Meals on Wheels. We have hosted monthly morning teas and regular excursions that have been consistently well attended. We have been to Werris Creek to visit the train museum, lunch at the Currabubula Pub, out to see the painted silos dotted around the various communities, including Quirindi, Inverell, Armidale, Tamworth and Dorrigo to name a few.

Meals on Wheels continues to grow, as the need of the community grows. We continue to see a higher number of clients require meals during the winter months rather than the summer. We have also taken on the financial aspect of the program, managing our own invoicing and taking the payments fortnightly in order to take the pressure off the Council staff and to maintain accurate records.

A part of the program development has been a staffing restructure. We found that a designated bus driver position was no longer a functional fit for us and that administration tasks were getting missed. As a result, we made the Bus Driver position redundant and created a part time administrative role. This role has been filled by Sue Jackson and has been a welcome addition to the team. Sue has also undertaken the task of creating a hugely popular art program that continues to grow.

Meg Nolan has completed her Certificate IV in Community Services and was successful in her application to be the full time Community Care Officer. Meg is an invaluable member of the team and has shown great leadership within her role. She



has taken on the administration of the Meals on Wheels program and continues to work across all aspects of our programming.

### **Future Planning**

The CHSP model was due for a huge amount of funding reform but since the change of government it has been put on hold until July 2025. This has been challenging as the information that has been coming from the government has not been overly informative, making it hard to determine the direction that we should head. The planning has been based around moving to a fee for service model. In order to ensure that we would be a financially viable service we developed a program that has seen us more than double our required outputs. This makes for a strain on the staffing as well as the budget and requires a lot of extra roles to be taken on by the staff, including all the cooking and driving hire buses etc. While we are working to temper this growth, the clients have now come to expect a high level of service and support and as the only CHSP Social Support program in Walcha, we feel very driven to continue this essential service at the highest level possible.

### **Item 5 – Feedback and Complaints**

WCCC has received a lot of feedback over the past twelve months, almost all overwhelmingly positive. There has been almost monthly “Thumbs Up” in The Advocate, cards and letters to say thank you for the handwritten birthday cards (which are still very popular) and personal thanks from clients directly to staff for various levels of assistance. The only mildly negative feedback was when we had a morning tea largely catered by one of the clients and the other clients did not feel that it was suitable (too many savoury, not enough sweet).

### **Item 6 – General Business**

#### *6.1 Client Menu of Services*

We are reviewing our client menu of services. An updated copy will be presented to the next meeting for Committee feedback.

#### *6.2 Volunteer Information Review*

We reviewing our volunteer information which consists of a number of documents. An updated copy will be presented to the next meeting for Committee feedback.

#### *6.3 Program Feedback*

The committee was positive about the programs on offer.



#### *6.4 Client Survey questionnaire*

We would like to create a survey to get feedback on our services from the clients.

Suggestions received were:

- Record client suggestions at morning teas for a written record
- Prepare a list of questions for the next meeting for the committee's review

#### *6.5 Resignation of membership and new member*

Committee member David Oon has advised that he will be leaving Walcha and has submitted his verbal resignation from the committee. Veronica Jamieson is in attendance today and is interested in becoming a member. A membership form will be sent to her to complete.

#### **Item 7 - Next Meeting Date**

Thursday 8 February 2024 at 3.00pm.

*There being no further business the meeting closed at 3.55pm.*



## Walcha Council Arts Advisory Committee Meeting Minutes

held on

Tuesday, 31 October 2023

at

**9.30am**

at

Walcha Council Chambers

**The Chair welcomed all members and declared the meeting open.**

**PRESENT:** Mayor Eric Noakes (Chair), Cllr Nena Hicks, Phillip Hood (General Manager), Stephen King, Michael Luchich, Lisa Kirton (Tourism & Visitor Information Services Coordinator), Anna Lummis (Infrastructure & Development Support Officer), Harley Fontanella (Coordinator Urban Works).

Committee Minutes



## **RECOMMENDATIONS FROM MEETING**

### **3.3 Cultural Gifts Proposals**

**RECOMMENDATION:** That Council accept these artworks as cultural gifts.

**RECOMMENDATION:** That Council send a letter of thanks to Stephen King and Ben Tooth for donating these artworks.

**APOLOGIES:** Yvette Stanton, Lauren Mackley, Paula Jenkins, Alan Butler.

## **1. CONFIRMATION OF MEETING MINUTES & ACTIONS ARISING**

Previous Minutes of **29 August 2023** meeting were adopted without amendment and updates on Actions Arising were provided.

## **2. DECLARATIONS OF INTEREST:**

Stephen King is the artist donating the "Sitting Man" sculpture.

## **3. GENERAL BUSINESS:**

### **3.1 Council Arts Restricted Funds**

Council approved \$5,000 to be in next year's budget for this fund.

### **3.2 Town Entry Signage – "Dunghutti Country"**

General Manager, Phillip Hood advised that Council is yet to have their Traffic Committee and Aboriginal Advisory Committee Meetings, despite reaching out to the necessary members; he is hopeful they will be held this month.

The General Manager would like the Aboriginal Advisory Committee to share their opinions of these signs. As these signs will also be placed on the Fitzroy Street entrances, which is a state-owned road, Council needs to ensure that TfNSW are happy with these signs; which they can advise of through the Traffic Committee meeting.

Stephen King has designed these signs using cor-ten steel with "Dunghutti Country" cut out and reflector beads will be stuck to aluminium behind the cor-ten steel to reflect with driving lights. John Stuart provided a cost to Stephen of \$400 for the materials and studs for the 4 x town entry signs; these signs will attach onto our current town entry signs.

The Committee is in agreeance with the aesthetic of the signs design, to go on the existing town entry signs.

**Action:** General Manager to advise the relevant Secretariat of these 2 x meetings that this agenda item needs to be included at the next meeting and advise the Beautification Advisory Committee of the outcome of this.

### **3.3 Cultural Gifts Proposals:**

- "Sitting Man" by Stephen King, to be placed at the Hospital
- "Eyebeam" by Ben Tooth, to be placed at Swimming Pool

Stephen King gave an overview of the "Sitting Man" and "Eyebeam" artworks. The Committee is in agreeance of accepting these cultural gifts. Stephen King mentioned that Ben Tooth has since won an award in *Sculpture by the Sea* since gifting this artwork.



Stephen King noted the artist who made sculpture 47. "The Figure in the Landscape" – John Petrie, NSW: 2014 in our *Open Air Gallery*, has won top prize (\$100,000) in the recent *Sculpture by the Sea 2023* Competition.

General Manager spoke with Stephen King regarding the possibility of keeping a small garden around this sculpture, at the pool.

Clr Nena Hicks suggested we put something in the advocate to inform the community of the calibre of artwork we have in our *Open Air Gallery* and how lucky our community is to have this here.

**Action: Tourism Coordinator to liaise with Stephen King to get a story put in the Apsley Advocate and on the relevant Facebook pages regarding our *Open Air Gallery* and artists in the local community.**

**Action: Stephen King to provide contact details for a business that supplies the wax we use on our wooden sculptures to Coordinator Urban Works, as the business we currently source this from has closed and he has found it hard to source it elsewhere.**

#### **4. OTHER BUSINESS:**

##### **4.1 Hospital Wall Mural Project Update**

Stephen King gave an update on the hospital wall mural project, he advised that Charlie Nivison doesn't want any payment for the advice he will provide on this mural. Gemma King designed the sketch that was previously approved by Council for this mural and has now provided Stephen King with a colour mock up. The costs are; \$5,000 for Gemma King's services, \$5,000 for Tyler Stackman's services and \$5,000 for paint supplies. Stephen King will liaise with Coordinator Urban Works to get some witches hats or similar barricades when the artists are working on this mural.

##### **4.2 2023 KAB NSW Tidy Towns Awards**

We have been notified that we will receive an award of some kind, at the 2023 KAB NSW Tidy Towns Awards for the following submissions;

- Beverly Betts Rose Garden (Bush Spirit Award)
- The Aunty School Project, Walcha Central School (Heritage & Culture Award)
- Walcha Men's Shed (Local Legends: >65 years Award)

Walcha is also an overall finalist in the 2023 KAB NSW Tidy Towns Awards.

This award recognition will be apart of the opening of the Beverly Betts Rose Garden.

##### **4.3 Tourism Advisory Committee suggestion – QR codes on plaques at named facilities within Walcha**

Through the Tourism Advisory Committee, and further explored within this meeting; a suggestion that a QR code or the like be placed on plaques for named facilities within Walcha, to link to a page on our website/tourism website that gives an overview of the person and/or project.

**Action: Stephen King to enquire if a QR code can be etched onto plaques, with the business he will be liaising with for the artwork plaques.**



**Action:** Lauren Mackley to look into suitable funding to possibly extend the existing Soundtrails technology to include this information, if it's possible to do so.

**Next Meeting:** TBA

**THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 10:26AM.**



# Walcha Council Youth Advisory Committee Meeting



Held on

Thursday 2 November 2023

at

2.05pm

at

Walcha Central School, Walcha

**PRESENT:**

Clr Aurora Reilly – Chairperson, Cassie McKenna – Youth Worker and Library Coordinator, Karen Kermode - Director Community & Tourism, Olivia Mulligan, Hannah Swain, Jess Wellings.

**IN ATTENDANCE:**

Karen Barnes (Walcha Central School Youth Worker)

**1. APOLOGIES:** Simon Wellings, Dallas Hyatt and the St Patricks student representatives

**2. MINUTES OF PREVIOUS MEETING HELD 29 November 2022:**

Minutes were reviewed.

Committee Minutes

### **3. BUSINESS ARISING:**

#### **3.1 Skate Park Update**

Negotiations ongoing with construction company as to the start date.

#### **3.2 Safer Driver Program**

Staffing and time constraints meant we were unable to go forward this this project.

### **4. GENERAL BUSINESS:**

#### **4.1 Summer School Holiday Program**

Students were asked to submit ideas for “one big thing” that they would like to have included in the holiday programs. Written input was received from St Patricks students via email, and from the Central School Parliament. Committee discussion took place, all ideas are summarised below:

- Activities at the showground – bucking bull, inflatables, disco in the function centre
- Christmas cooking or decorations workshops
- Pool party with inflatable and dive in movie
- Drive in movie
- Disco at school MPC
- Slime run (but not slime) – bubbles/foam maybe
- Escape room (in Walcha)
- Equestrian clinic and horse therapy
- Talent show
- Art club
- Pet show
- Side show alley and bucking bull
- Rollerblading in the pavilion
- Indoor basketball and hockey
- Festival event with activities and food - rob the nest, volleyball, minute to win it, limbo, marco polo, classic catch
- Farmers Market workshops – wreath making, Christmas decorations, gingerbread men

The application for the summer and autumn holiday programs have already been submitted and waiting on approval. Activities included:

- Goanna Academy (Greg Inglis) – mental health message through fun and footy
- Lego Workshop at Tamworth with the Lego Masters
- Bus trip to Port Macquarie – Wildnets and Billabong Zoo
- Bus trip to Armidale Sports UNE and cinema

#### **4.2 Youth Week 2024 Planning**

The ideas listed above are also for youth week. The next meeting will be held in early February 2024 to focus on youth week activities.

### **4.3 Youth Advisory Committee meeting format**

Following our discussion with last year's committee, the plan moving forward is as follows:

- Meet face to face with students twice per year in term 1 and 4 to gather information for the Christmas school holiday program and Youth Week
- Share information and ask for feedback using social media
- The Library Manager/Youth Coordinator will attend the School Parliament at Central School each term
- Surveys will be sent to other schools to gather ideas and feedback throughout the year
- Meetings will be moved to the library after school to see if this attracts extra input. Facebook and flyers will be used to advertise meetings and activities.

### **5 NEXT MEETING**

The next meeting will be held Term 1 week 4 at the Walcha Library starting at 3.30pm.

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 2.44PM.**



# Item 11:

# Delegate Reports

**That Council RECEIVE and NOTE the Delegate Reports as presented.**



**Item:** 11.1 **Ref:** WO/2023/02271  
**Title:** Delegates Report – Local Government NSW Conference 2023  
**Author:** Clr Anne-Marie Pointing  
**Previous Items:** Not Applicable  
**Attachment:** No

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**RECOMMENDATION:** **That Council NOTE the Report.**

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**Report:**

Attending the 2023 Local Government NSW Conference broadened my understanding of how diverse NSW Councils are. In reading through the motions presented at the Conference before attending I ticked the ones that made sense to me and put a question mark on others. In listening to the debate around these motions it made realise that apart from the core business of Council, all Councils are unique and have different issues because of their circumstances. It was disappointing to only get through 93 Motions of the 131 presented in the Category 1 Motions. The Rosehill Racecourse was a great venue with its immaculately manicured gardens and a statue of Winx. Although this was a topic of dabate that conferences shouldn't be held at venues associated with gambling. Attending also reinforced to me what an important role Councillors play at the front line for our people.

Snippets I found interesting from Conference Keynote Speakers:

- Statewide Mutual, a major sponsor of the Conference, was developed out of the need from Councils to have adequate affordable insurance cover.
- IPART have made changes to the rate peg methodology, including base rate calculations to better reflect each Council's costs and to include the ESL (Emergency Services Levy) within these changes.
- The Red Fleets inclusion for Councils is historical. When Local Governments and Shires Associations existed, Councils were working in a different environment and were more closely involved with grass roots firefighting.
- Emission Reduction Funding, \$100 million, is becoming available March 2024 to reduce energy costs, e.g. solar panels.
- Marion Terrill the Director of Transport and Cities Program, from the Grattan Institute, spoke to the report that has been released on the sustainable road funding model for Local Government which included four outcomes:
  1. To repair and maintain the roads we have.
  2. Untied funding is not going to where it is most needed.



3. Tied funding is imposing unnecessary burdens on Councils.

4. Many Councils need help to improve their processes, e.g. asset management plans and good quality data.

To assist with fixing the funding problems the Federal Government needs to add one billion dollars of funding per year. With \$600 million going to FAGS and \$400 million going to R2R (since the conference, the Government has announced R2R will be increased to \$1 billion per year).

- In looking at workforce solutions trends Mark McCringle, a social researcher presented us with a lot of statistics. Mark spoke of the six generations: the builders, the boomers, Gen X, Gen Y, Gen Z and the youngest group the Alphas. This made us aware of the different skill sets each generation has and how they fit into the workforce. The statistics informed us of the age of our population, where our population is coming from, how each generation fits in with technology and how the workplace will keep evolving with generational change. Interestingly we have a big population of migrants coming into our state that are highly skilled and educated. Our youngest, the Alpha generation (2010-2024) jobs haven't even been created. All things we need to be aware of in securing future workforce.
- At the ALGWA breakfast, Julie Inman Grant, Australia's eSafety Commissioner, spoke about the growing online risks of abuse and how the Online Safety Act 2021 laws enable quicker response to cyber abuse, image-based abuse and cyber bullying to protect individuals from online harm. Like seatbelts in cars, known as Safety by Design, technology companies are being encouraged to build safety features into their platforms to detect and remove online risks.



# Item 12:

# Questions with Notice



## There are no Questions on Notice for November 2023





# Item 13:

# Referral to Closed Council Meeting



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**Item:** 13A **Ref:** WO/2023/02279  
**Title:** Referral to Closed Council – Review of Apsley Riverview Aged Care Facility  
**Author:** General Manager  
**Previous Items:** Not Applicable  
**Attachment:** No

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- RECOMMENDATION:** That, in accordance with the provisions of:
- 1. Section 10A (2)(c) of the *Local Government Act, 1993*, the matter of Review of Apsley Riverview Aged Care Facility be referred to be discussed in Closed Council for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.**
  - 2. For the reason above, Council RESOLVE INTO Closed Council and the press and public be excluded.**
- 

**Introduction:**

Council approval is sought for matters to be discussed in Closed Council.

**Report:**

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10A (2)(c) of the *Local Government Act, 1993*.

Approval to refer the matter to Closed Council is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.