



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 25 October 2023

Commencing at

3:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Scott Kermode
Councillor Mark Berry
Councillor Kevin Ferrier
Councillor Nena Hicks
Councillor Anne-Marie Pointing
Councillor Aurora Reilly

Quorum – 4 Members to be Present

AGENDA

Submitted to Council:

25 October 2023

..... General Manager

..... Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 25 October 2023** commencing at **3:00pm**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Phillip Hood'.

Phillip Hood
General Manager

NOTICE:

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

ACKNOWLEDGEMENT OF COUNTRY:

We acknowledge the Dunghutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

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8. Matters of Urgency
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9. Management Review Reports

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10. Committee Reports

- | | |
|--|---------------|
| 10.1 Minutes of the Tourism Advisory Committee Meeting held on Tuesday 10 October 2023 at the Council Chambers | WO/2023/01969 |
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12. Questions with Notice

Nil.

13. Reports to be Considered in Closed Council

- | | |
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Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



Item 2: Previous Minutes



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 27 September 2023

at

3.16pm

at

Walcha Council Chambers

**The Audio Statement and Acknowledgement of Country
were read by the Chairman.**

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, KW Ferrier (video audio link), SJ Kermode, AC Pointing and A Reilly.

IN ATTENDANCE: Mr PE Hood – General Manager, Mr AS Butler – Director Infrastructure & Development and Mrs EL Hobbs – Executive Assistant.

1. LEAVE OF ABSENCE:

42 **RESOLVED** on the Motion of Councillors Pointing and Berry that the Leave of Absence received from Clr Hicks, being overseas travelling, be **ACCEPTED**.

MINUTES



Approval for Councillor to Attend Meeting via Audio Visual

43 **RESOLVED** on the Motion of Councillors Noakes and Reilly that Council **APPROVE** Clr Ferrier to attend the September 2023 Council Meeting via video audio link due to him being unwell and unable to travel to Walcha.

2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 30 AUGUST 2023:

44 **RESOLVED** on the Motion of Councillors Kermode and Pointing that the Minutes of the Ordinary Meeting held on Wednesday 30 August 2023, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Nil.

5. MAYORAL MINUTE

Deferred to after the Election of Mayor & Deputy Mayor.

6. SENIOR OFFICERS REPORT

45 **RESOLVED** on the Motion of Councillors Kermode and Reilly that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Election of Mayor & Deputy Mayor

WO/2023/01807

A. Nomination

The Mayor vacated the Chair and the Returning Officer, being the General Manager, proceeded with the report.

46 **RESOLVED** on the Motion of Councillors Noakes and Reilly that in the event that there is more than one Councillor nominated for each position of Mayor or Deputy Mayor, then the method of election to determine the position(s) be by Ordinary Ballot **FURTHER THAT** the Returning Officer destroy all documentation following such elections.



B. Election of Mayor & Deputy Mayor

The Returning Officer called for nominations for the position of Mayor. On receiving only one nomination that of Councillor EH Noakes, the Returning Officer, declared Councillor Noakes elected Mayor for the ensuing period unopposed.

The Returning Officer then called for nominations for the position of Deputy Mayor. He received two (2) nominations for the office of Deputy Mayor, being Councillor Kermode and Councillor Pointing. All Councillors accepted nominations, thus requiring a ballot for the position. As a result of the Ballot the votes were even. The Ballot was determined by picking the winner from a hat and Councillor Pointing was declared elected Deputy Mayor for the ensuing term.

47 **RESOLVED** on the Motion of Councillors Reilly and Berry that Councillor Noakes is elected Mayor and Councillor Pointing is elected Deputy Mayor of Walcha for the ensuing term until September 2024.

C. Delegations of Authority

Section 377 of the *Local Government Act 1993* provides the authority for Council to delegate its powers. It provides that Council may, by resolution, delegate to the General Manager or any other person or body (excluding another employee of Council) certain of its functions.

Subsequently to those changes, the following authorities are now delegated to the Mayor:

TO THE MAYOR:

To perform on behalf of Council the following powers, authorities, duties and functions within the terms of the Local Government Act and Regulations thereunder:

1. To appoint any Councillor to represent either the Mayor or the Council at any function or Meeting or other event as the Mayor deems appropriate or necessary.
2. In conjunction with the General Manager to approve the admittance of new Councils in the Mid-North Weight of Loads Group.
3. The authority to adjudicate on or to grant approvals as appropriate under the terms of the adopted Code of Conduct for Local Government provided that in all cases, a right of appeal to the full Council shall exist.



4. The authority to consider and determine Council's response to representations seeking leniency or outlining extenuating circumstances from persons who have been served with a Penalty Notice. This determination shall extend only to those representations referred through the New South Wales Police Service Infringement Processing Bureau.
5. The authority to approve a mode of travel, other than by Council vehicle, for Councillors and Staff travelling on Council business, as circumstances may, from time to time, warrant.
6. In accordance with the provisions of Section 378(2) of the Local Government Act 1993, authority to approve Council orders for the provision of goods and services up to the amount of two thousand dollars (\$2,000).

In the absence of the Mayor, Councillor Noakes, these powers are delegated to the Deputy Mayor, Councillor Pointing, **EXCEPT** for Clause 6.

TO THE DEPUTY MAYOR:

To perform on behalf of Council the following powers, authorities, duties and functions within the terms of the Local Government Act and Regulations thereunder:

1. During periods of absence of the Mayor, Councillor Noakes, the Delegations made to Councillor Noakes shall be deemed to be made to the Deputy Mayor, Councillor Pointing, **EXCEPT** Clause 6.

48 **RESOLVED** on the Motion of Councillors Pointing and Berry that, in accordance with the provisions of Section 377 of the *Local Government Act, 1993*, the Delegations of Authority listed above be made to the Mayor, Councillor Noakes and the Deputy Mayor, Councillor Pointing, respectively.

Councillor Noakes, Mayor of Walcha, took the Chair.

5. Mayoral Minute:

Firstly, I would like to thank Councillor's for putting their faith in me to lead Walcha Council for the coming year. It's now been 20 months since this Council was elected and it would be fair to say, as Local Government is well known for, challenging times. With five new Councillors, bringing vitality and new ideas our collaborative approach has seen many wins. The passing this year of Clr Greg Schaefer was both a shock and a loss to Council. His contribution to his community in many areas will be missed.



A successful Special Rate Variation application to reverse Councils long term financial slide demanded a united and focused Council and I believe we delivered that for our community. The delivery of many infrastructure projects, and more to come as we move forward will see Walcha Council's roads, bridges and buildings be maintained and improved into the future.

To Clr Scott Kermode thank you for being a strong and supportive Deputy Mayor and I look forward to Clr Anne Marie Pointing's support over the next year.

Liz our ever there Executive Assistant thanks for your assistance and advice. Your input has been invaluable.

That year will certainly be influenced by the renewable energy debate that continues to rage, and by the next Council election will probably be no further advanced. I look forward to the long awaited delivery of the Derby Street rehabilitation, completion of the vital Off Creek Storage along with pool upgrades, Middle and Walsh Street rehabs and a massive re-sheeting of our gravel road network.

Despite all the major work a focus on financial issues must remain the priority. We have asked our ratepayers for more and we must deliver on the commitment we made to "clean up our own backyard". That should be the priority of everyone in this room today.

I have always maintained that Council is much like a game of football, far easier played from the sideline than in the middle. We play in the middle under a tough referee and I believe deliver for our community.

Clr EH Noakes
Mayor of Walcha

49 **RESOLVED** on the Motion of Mayor Noakes that the Mayoral Minute be **ADOPTED** as read and submitted.

6.2 Allocation of Community Grants & Donations to Applicants WO/2023/01624

50 **RESOLVED** on the Motion of Councillors Kermode and Pointing that Council:



1. **ADVISE** all applicants of Council’s decision as per the Community Grants & Donations Policy; and
2. **ALLOCATE** the following funds to each applicant:
 - a) Walcha & District Historical Society Inc – \$3,355
 - b) Niangala Memorial Hall – \$500
 - c) Woolbrook Hall & Park Committee – \$500
 - d) St Patricks Primary School – \$2,440 – Free entry to Pool for 61 Students for the Learn to Swim Program
 - e) Walcha Central School – \$250 – HSC Scholarship
 - f) Niangala Public School – \$320 – FREE entry to Pool for 8 students for Learn to Swim Program
 - g) Walcha Community Centre – \$500
 - h) Walcha Flippers Swimming Club – \$1,200 – assist with Swimming Clinic
 - i) Walcha District Tennis Association – \$800 – assist with Tennis Clinic

6.3 Appoint Advisory Committees & External Organisations Delegates
WO/2023/01803

51 **RESOLVED** on the Motion of Councillors Reilly and Ferrier that Council **ENDORSE** and **APPROVE**:

1. the following Councillor Representation to the stated Council Advisory Committees:

Advisory Committee	Automatic Representation	Councillor Nomination
Walcha Council Beautification Advisory Committee	Nil	1. Councillor Pointing 2. Councillor Reilly
Walcha Council Arts Advisory Committee	Mayor	Councillor Hicks
Walcha Council Community Care Advisory Committee	Nil	Councillor Reilly
Walcha Council Preschool Advisory Committee	Nil	Councillor Pointing
Walcha Council Audit, Risk & Improvement Committee	General Manager	Councillor Hicks
Walcha Council Youth Advisory Committee		Councillor Reilly
Walcha Council Aboriginal Advisory Committee	Mayor & Deputy Mayor	Nil.
Walcha Council Motorcycle Rally Advisory Committee	Nil	1. Councillor Berry 2. Councillor Ferrier
Walcha Council Tourism Advisory Committee		Councillor Reilly



Walcha Council Capital Advisory Committee	Mayor & Deputy Mayor	Councillor Berry
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2. the following Councillor Representation to the stated Groups and Organisations:

Organisation	Automatic Representation	Councillor Nomination
New England Tablelands (Noxious Plants) County Council – NEWA	Nil	Councillor Kermode
Namoi Unlimited Joint Organisation	Mayor & General Manager	Nil
NSW Public Libraries Association – North Eastern Zone	Nil	Councillor Reilly
Central Northern Regional Libraries Committee	Nil	Councillor Reilly
Arts North West	Nil	Councillor Hicks
Walcha Community Consultative Committee	Nil	Councillor Reilly
Walcha Local Health Committee	Mayor	Nil
Country Mayors Association	Mayor & General Manager	Nil
General Manager’s Performance Review Committee	Mayor & Deputy Mayor	1. Councillor Hicks 2. Councillor Berry
Walcha Centre Management Committee (MPC)	Nil	Councillor Pointing
New England Bush Fire Management Committee	General Manager (LEMO)	Nil
Apsley Riverview Working Group	Mayor, General Manager, Director Corporate & Community; Exec Manager Community & Tourism	Councillor Pointing

6.4 Formation of Australia Day Advisory Committee WO/2023/01811

52 **RESOLVED** on the Motion of Councillors Kermode and Berry that Council:

1. **CREATE** a Walcha Council Australia Day Advisory Committee with the following membership:
 - o General Manager
 - o One Councillor
 - o Community Members x 6



2. **ADOPT** the Australia Day Advisory Committee Terms of Reference;
3. **ADVERTISE** for Community Representation on the Committee as soon as possible.

6.5 Aerodrome Access Road and Runway Rehabilitation Change Request WO/2023/04266

53 **RESOLVED** on the Motion of Councillors Pointing and Kermode that Council **APPROVE** the following change requests for Walcha Aerodrome Improvements:

- 20230807 – Variation PCR Va 01 – Extra Gravel & Reshape Runway.
- 20230807 – Variation PCR Va 02 – Extra Seal on Aerodrome Road.
- 20230807 – Variation PCR Va 03 – Aerodrome Road Crest Stabilisation 4 off
- 20230918 – Variation PCR Va 04 – Heavy Patch Aerodrome Road & Entry to Waste Transfer Facility

6.6 Part Day Public Holiday 2024 & 2025 Applications Support – Survey Results WO/2023/01792

54 **RESOLVED** on the Motion of Councillors Berry and Kermode that Council:

1. **ENDORSE** the application for a Part Day Public Holiday for the Walcha Council Local Government Area from 12 noon until 6pm on Friday 9 February 2024 and Friday 7 February 2025 for the Walcha Races;
2. **SURVEY** the community stakeholders directly after each event to ascertain their success.

6.7 Formation of a Local Traffic Committee for Walcha Local Government Area WO/2023/01713

55 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that Council:

1. **APPOINT** the Director Infrastructure & Development as Council's representative to the Committee; and
2. **CONSULT** with the Local State Member, Adam Marshall MP, to advise his nominee.

6.8 DRAFT Event Strategy – Walcha Motorcycle Rally WO/2023/00390

56 **RESOLVED** on the Motion of Councillors Berry and Kermode that Council **ADOPT** the Draft Event Strategy – Walcha Motorcycle Rally as presented.

6.9 Updated 2023 – 2024 Agency Information Guide WO/2023/01796

57 **RESOLVED** on the Motion of Councillors Kermode and Pointing that Council **ENDORSE** and **ADOPT** the 2023 – 2024 Agency Information Guide as per Division 2 Section 21 of the *Government Information (Public Access) Act 2009*.



7. NOTICES OF MOTION

7.1 Notice of Motion Number 29: Pedestrian Crossings WO/2023/01809

58 **RESOLVED** on the Motion of Councillors Noakes and Berry that Council:

1. approach Transport for NSW to investigate and implement a traffic calming device to slow traffic approaching the pedestrian crossing in Fitzroy Street.
2. investigate and implement a traffic calming device to slow traffic approaching the pedestrian crossing in Derby Street.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS

9.1 Office of the General Manager WO/2023/01684

59 **RESOLVED** on the Motion of Councillors Pointing and Reilly that items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

9.2 Infrastructure & Development WO/2023/01806

60 **RESOLVED** on the Motion of Councillors Ferrier and Pointing that items included in the Infrastructure & Development Management Review Report be **NOTED** by Council.

9.3 Corporate & Community WO/2023/01790

61 **RESOLVED** on the Motion of Councillors Pointing and Kermode that items included in the Corporate & Community Management Review Report be **NOTED** by Council.

10. COMMITTEE REPORTS

62 **RESOLVED** on the Motion of Councillors Ferrier and Pointing that Council **RECEIVE** and **NOTE** the Committee Reports as presented.

10.1 Minutes of the Walcha Council Beautification Advisory Committee Meeting held on Wednesday 23 August 2023 at Council Chambers. WO/2023/01552

10.2 Minutes of the Walcha Council Arts Advisory Committee Meeting held on Tuesday 29 August 2023 at Council Chambers. WINT/2023/03995



4.1 Council Arts Restricted Funds

63 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that Council allocate \$5,000 for Capital Artwork in next years' budget.

64 **RESOLVED** on the Motion of Councillors Kermode and Pointing that under Section 13.1 of the Walcha Council Code of Meeting Practice 2023, Council **ADOPT** the following items in bulk:

4.2 Council Projects

That Council consider the removal of the round garden bed at the pool entrance during the pool amenities refurbishment project as it is more aesthetically pleasing and practical to have it removed.

4.4 Collins Williams Consulting Pty Ltd Derby Street Project Upgrade Pre-Design Consultation

That Council consider as part of the Derby Street Upgrade Project, "Dunghutti Country" signage be placed at town entrances.

That Council consider the Committees' concerns on the concept design aspect in the change to traffic conditions on the Derby Street / Jamieson Street intersections and the danger it presents to the community.

That Council consider the Committees' concerns on the concept design inclusion of the additional gardens outside of the showground.

5.1 Other Business

That Council send a letter of thanks to James Rogers for his service to the Walcha Council Arts Advisory Committee.

11. DELEGATE REPORTS

65 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that Council **RECEIVE** and **NOTE** the Delegate Reports as presented.

11.1 Minutes of the Arts North West Strategic Advisory Committee Meeting held at Bingara on Monday 21 August 2023. WI/2023/10345



12. QUESTIONS ON NOTICE

A. Land for Development – Clr Reilly

Councillor Reilly would like to know more about the Land for Development. It was noted that it is the land behind the Pool and that soil tests have been completed. It is now sitting for action in the Action List.

B. Request a Detailed Report to Council – Clr Reilly

Mooraback and Winterbourne Bridges condition specifically the state of the bridges in regards to deterioration and safety.

13. CLOSED COUNCIL

13A Referral to Closed Council – Award Tender W23/97 Boxley Timber Bridge WO/2023/01819

66 **RESOLVED** on the Motion of Councillors Kermode and Pointing that, in accordance with the provisions of:

1. Section 10A of the Local Government Act, 1993, the matters of:
 - a) Award Tender W23/97 Boxley Timber Bridge; and
 - b) Tender for Off Creek Storage Packages 6b and 7;
 - c) Fixing Country Bridges R1: Award Tender W21/67 Design & Construction of Army, Winterbourne and Mooraback Bridges;**BE REFERRED** to be discussed in Closed Council and close the meeting to the public for the reason that the reports relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
2. For the reason above, Council **RESOLVE INTO** Closed Council and the press and the public be excluded.

67 The Meeting resumed in **OPEN** Council on the Motion of Councillors Ferrier and Berry.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

The Chairman publicly declared the recommendations passed by the Committee whilst in Closed Council.



3.1 *Boxley Timber Bridge Replacement – Design and Construct – Award Tender W23/97* **WINT/2023/04267**

RESOLVED on the Motion of Councillors Kermode and Reilly that Council:

1. ***AWARD*** Tender W23/97 Boxley Timber Bridge replacement for the lump sum of \$816,386 GST exclusive to Engineering & Civil Contractor Pty Ltd; and
2. ***APPROVE*** a project financial contingency of 10% of the contract sum, \$81,639, to be approved under Council Officer delegation and change request process.

LATE REPORTS:

3.2 *Walcha Off Creek Storage 1 (OCS1) – Package 6b – Pumping Station Upgrade, Civil and Mechanical* **WINT/2023/04350**

RESOLVED on the Motion of Councillors Kermode and Berry that Council:

1. ***REJECT ALL*** Tenders for Tender No. W23/144 – Walcha Off Creek Storage 1 (OCS1) – Package 6b – Pumping Station Upgrade Civil and Mechanical;
2. ***DELEGATE*** to the General Manager to enter into contract negotiations with the preferred tenderer EMT Pty Ltd up to an approved budget allocation of \$1,700,000 to deliver both Package 6b and Package 7.

3.3 *Fixing Country Bridges R1: Award Tender W21/67 Design & Construction of Army, Winterbourne and Mooraback Bridges* **WINT/2023/04362**

RESOLVED on the Motion of Councillors Kermode and Pointing that Council

1. ***AWARD*** Tender W21-67 Design and Construction of Army, Winterbourne and Mooraback Bridges to Fulton Hogan Pty Ltd for the Design and Construction of Army Bridge ONLY for the lump sum price of \$1,943,043.00 GST exclusive.
2. ***APPROVE*** a project financial contingency of 10% of the contract sum, \$194,304.30 to be approved under Council Officer Delegation and change request process.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5:15pm.



Item 3:

Business

Arising from

Previous

Minutes



Item 4:

Declarations of Interest



Item 5: Mayoral Minute



There was no Mayoral Minute submitted for
October 2023 at time of print.



Item 6:

Senior Officers' Reports

That the Senior Officer's Reports be RECEIVED for further consideration.



Item: 6.1 **Ref:** WO/2023/01985
Title: Introduction of Level 2 Water Restrictions
Author: Director Infrastructure & Development
Previous Items: Not Applicable
Attachment: Nil

Community Strategic Plan Reference:

Strategy Number 6.3.1: *Implement the recommendations of the Integrated Water Cycle Management Strategy and other Water and Sewer Management Plans.*

RECOMMENDATION: **That Council;**

- 1 continue to apply the current adopted Drought Management Plan until the new Off Creek Storage Dam is commissioned and the Plan is updated, and;**
- 2 Implement Level 2 Water Restrictions effective immediately.**

Introduction:

The water level in the Macdonald River has dropped to 3.25m over the past three weeks, which is the trigger point for the implementation of Level 2 Water Restrictions as per Council’s Drought Management Plan Rev D (DMP) WO/2016/01518 adopted in December 2016.

Report:

Council currently has longstanding Level 1 water restrictions in place since March 2020. Ongoing operational monitoring is in place to monitor MacDonald River and Off Creek Storage 2 levels on a weekly basis. In the past three weeks the river level has dropped to the Level 2 Water Restrictions trigger. Level 2 water restrictions are categorised as ‘Moderate’ drought response level in Councils Drought Management Action Plan.

The DMP for the Walcha Town Water Supply system includes primary triggers for initiating each drought response level, as well as total system water consumption targets for each level. The consumption targets for Level 2 are 220-260 litres per person per day. See Table 1 & 2 - Walcha Council Water Restrictions Policy extract below.

Level	P Permanent	1 Low	2 Moderate	3 High	4 Very High	5 Emergency
Residential Consumption Target (% reduction)	0%	5%	15%	25%	35%	50%
Residential Daily Usage Target (L/person)	280 - 320	250-290	220 - 260	190 - 230	160 - 200	120 -160
Non-Residential Consumption Target %	0%	5%	10%	15%	20%	25%

Table 1 Water Restriction Reduction Targets



Category	P Permanent	1 Low	2 Moderate	3 High	4 Very High	5 Emergency
Residential Gardens & Lawn Watering	Minimise watering during heat of the day.	Sprinklers restricted to 2hrs per day.	No Sprinklers. Drippers & hoses restricted to 2hrs per day.	No sprinklers, drippers or hoses. Buckets restricted to 2hrs per day.	No watering at any time.	No watering at any time.
Washing Down (including vehicles)	Wash down hard / paved surfaces with high pressure hose only.	Wash down hard / paved surfaces with high pressure hose only.	Hoses restricted to 2hrs per day.	Hoses restricted to 15 mins per day. Buckets restricted to 2hrs per day. Truck Wash Bay closed.	No washing down at any time.	No washing down at any time.
Swimming Pools & Spas	Use pool cover to reduce evaporation.	Permit required for filling pools over 2,000L.	Permit required for filling pools over 2,000L. Top up via hoses only 2hrs per day.	No filling of pools over 2,000L. Top up via buckets only 2hrs per day.	No filling or topping up pools.	No filling or topping up pools.

Table 2 Summary of Water Restrictions

Level 2 (Moderate) – This level includes a ban on sprinklers and a time limit for drippers and hoses. The focus is on reducing usage back below typical levels for that time of year, the measures are likely to cause a moderate level of inconvenience to the community, without necessarily having significant impacts on most lawns and gardens. Key actions include:

- Implement community awareness campaign
- Consider issuing warnings and fines for violation of restrictions
- Continue regular (2 monthly) liaison with key government agencies (DPI Water)
- Weekly review of stream flows, dam levels, water extractions, WTP production, and monitoring of actual water consumption compared to target (monitor where applicable)
- Preparing backup supply sources
- Review existing DPI Water Management Plan and update where necessary

The approved actions for Level 2 Water Restrictions, as specified in the DMP, are summarised in the table 3 below:



Drought Response Level	Primary Trigger*	Water Usage Target** (ML/d)	Additional Actions
1 Low	Prolonged dry period	0.46	Advertise water restriction notice in papers and on Council web site, and publish weekly water saving tips
2 Moderate	River drops to point where second rock bypass stops flowing (River Height 3.25m)	0.43	Advertise water restriction notice in papers and on Council web site, and publish weekly water saving tips; increase inspections
3 High	River ceases to flow	0.36	Advertise water restriction notice in papers and on Council web site, and publish weekly water saving tips; review back up supply options. Utilise backup supply provisions – see below
4 Very High	Off Creek Storage dam 2.4 metres below TWL	0.31	Advertise water restriction notice in papers and on Council web site, and publish weekly water saving tips; evoke DPI Water Management Plans
5 Emergency	Off Creek Storage dam 4.1 metres below TWL	0.285	Implement emergency supply provision see below

Table 3: Drought Management Action Plan (Walcha Town Supply System)

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

The financial implications related to the implementation are revenue for water and wastewater usage may reduce as usage reduces.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are minimal social implications arising from this report as the restrictions implemented for Level 2 are minor in nature.

Policy Implications:

There are no policy implications arising from this report. However, Council will be carrying out a full review and update of the Drought Management Plan Rev D to coincide with the commissioning of the new Off Creek Storage 1 (OCS1).



Item: 6.2 **Ref:** WO/2023/01987
Title: Purchase 15t Rubber tracked Excavator & Mulcher Head Attachment
Author: Director Infrastructure & Development
Previous Items: Not Applicable
Attachment: 15T Excavator CBA Report

Community Strategic Plan Reference:

Strategy Number 1.1: *Walcha will be serviced by an integrated and efficient transport network*

RECOMMENDATION: That Council **APPROVE** the purchase of a 15T rubber tracked excavator, including the purchase of an appropriate mulching head attachment, that will be funded from the existing approved plant replacement budget.

Introduction:

This report summarises the Business Case for the purchase of a 15T rubber tracked Excavator and mulching head attachment.

Report:

Unsuitability of Current Equipment for the Task

This report does not attempt to make the case for selling existing equipment to generate cash to purchase new equipment. However, it is worth noting that Council currently maintains:

- 2 x Backhoe – Key use: Urban & Depot works and some roads use.
- 4.5t Excavator – Key use: Urban & Waste/water works.
- 23t Excavator – Key use: Tip Operations

4.5t Excavator Use – This machine is only big enough to perform smaller more delicate tasks around urban areas and is extremely cost inefficient to undertake bulk earthworks on Council's open road network. Therefore, this machine is unsuitable for long term use perform drainage works on Council's open road network.

23t Excavator Use – This machine is a critical piece of equipment for tip operations. The Roads team periodically use this machine for emergency works. However, only a day or two here and there can be spared at the Tip for these sorts of works. Council has no other gear that can fill in for the 23t excavator at the Tip. Additionally, the steel tracks this machine are prone to rip and tear spray sealed road surfaces. Therefore, this machine is unsuitable for long term use perform drainage works on Council's open road network.

Backhoe Use – Pre-2019, one of the two backhoe was almost entirely dedicated to roads use and followed the grading teams and cleaned out around culvert inlets and outlets. The machine was helpful in this regard, but was undersized for larger scale drainage cleaning

operations. Additionally, these machines are unable to double up and provide the effective vegetation maintenance servicing required. Therefore, these machines are unsuitable for long term use perform drainage works on Council's open road network.

Suitability of a 15T Rubber Tracked Excavator

A 15T excavator is generally the largest excavator that can be purchased that has rubber tracks, therefore it is the most cost-effective machine to undertake earthworks with minimal damage to sealed road surfaces. It is also mobile and coupled with a mulching head attachment has a long enough reach to provide cost effective vegetation maintenance on roadside trees, suckers and grass (in areas a slasher cannot reach).

Council currently wet hires this type of machine for a significant amount of operational and capital works throughout the road network adding considerable costs to the services provided.

Below is the business case with payback period to purchase Councils own machine and mulching head.



Fig 1. 15T excavator example



Fig 2. Example of rubber tracks on an excavator

Financial Case Summary:

Annual Maintenance Work Available

Total estimated Available Drainage Maintenance work on network per year = **81km**

Total estimated Available Vegetation Maintenance work on network per year = **61km**

Total Estimated time to complete this work = **490 Days/yr**

Income v Expenses

Annual Excavator Team Expense per year = **\$665,620** (assuming 100% utilisation)

Total Estimated Available Income for the 23/24 Financial year = **\$838,852**

Purchase Price

Excavator purchase price = **\$170,000-\$220,000**

Mulcher head purchase price = **\$40,000-\$50,000**

Buy-back Period = **4-6 years** (depending on charge out rate on Fee-For-Service works).

Conclusion

Not only is there far more work available in any given year for one machine to undertake, but there is **126%** funding available to pay for 100% machine utilisation equating to a 4 year theoretical payback period.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

The new excavator will be funded from the existing approved plant budget with the replacement of Council's current Front-End Loader to be deferred by one (1) year whilst a thorough plant review is carried out to allow for the purchase of this plant item.



Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.



Item: 6.3 **Ref:** WO/2023/01986
Title: Arrangements for Christmas for Council Staff
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Strategy 8.1.2: *Provide a framework for the efficient and effective administration of Council.*

RECOMMENDATION: **That Council:**

- 1. ALLOW the combined Staff Christmas Party to be held during working hours on Thursday 21 December 2023 from 12:30pm;**
 - 2. A donation of \$3,500 be made towards the cost of the Function.**
-

Introduction:

This report relates to the proposed arrangements for closure over Christmas and New Year and seeks Council approval for a donation towards a combined Council Staff Christmas Party.

Report:

Leave Arrangements:

As per the [Closure of Council Facilities over Christmas New Year Period Policy](#), the General Manager determines the closure or reduced operating hours over the Christmas New Year period annually. The following arrangements have been approved by the General Manager:

Outdoor Staff:

- Staff will cease work at 12:30pm on Thursday 21 December 2023.
- All Staff, except for an emergency crew, will be on leave from Friday 22 December 2023 until Monday 8 January 2024.
- Staff not taking additional leave will return to work on Monday 8 January 2024.

Indoor Staff:

- Staff will cease work at 12:30pm on Thursday 21 December 2023.
- All Staff will be on leave from Friday 22 December 2023 until Monday 8 January 2024.
- Staff not taking additional leave will return to work on Monday 8 January 2024.

Christmas Party:

The combined Staff Christmas Party will be organised to be held at the Walcha Showground Canteen (BBQ) from 12:30pm until 5:00pm. As usual this party is for Staff only and no children or partners are able to attend. It is within working hours as an



honour to our Staff and to ensure that we can all celebrate this year's achievements together as one team. If Staff do not attend the Christmas Party they are to take annual leave for this time period.

The closure of Staff facilities on this day will be advertised locally and on Social Media to ensure the public are aware beforehand. It is requested Council donate \$3,500 towards the event, noting that last three years was supported with a \$3,000 donation from the General Fund.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

There will be a \$3,500 financial implication should Council agree to support the combined Staff Christmas Party.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

This is a mandatory attendance event. The combined Staff Christmas Party is an important social interaction for all staff given another busy year with numerous challenges and a form a both celebration and thank you for everyone's input during the year.

Policy Implications:

There are no policy implications arising from this report.



Item: 6.4 **Ref:** WO/2023/01984
Title: Allocation of Community Grants & Donations to Applicants
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Goal 5.2.1: *Support service, sporting and other community groups.*

RECOMMENDATION: **That Council:**

1. **ADVISE** all applicants of Council's decision as per the **Community Grants & Donations Policy**; and
 2. **ALLOCATE** the following funds to each applicant:
 - a) **Walcha & District Historical Society Inc - \$3,355**
 - b) **Niangala Memorial Hall - \$500**
 - c) **Woolbrook Hall & Park Committee - \$500**
 - d) **St Patricks Primary School - \$2,440 – FREE entry to Pool for 61 Students**
 - e) **Walcha Central School - \$250 – HSC Scholarship**
 - f) **Niangala Public School - \$320 – FREE entry to Pool for 8 Students for Learn to Swim Program**
 - g) **Walcha Community Centre - \$500**
 - h) **Walcha Flippers Swimming Club - \$1,200 – assist with Swimming Clinic**
 - i) **Walcha District Tennis Association - \$800 – assist with Tennis Clinic**
-

Introduction:

This report is to re-table the Allocations of Donations to Applicants for 2023-2024 financial year due to an error at the September 2023 Meeting in the process of voting on the resolution.

At the September 2023 Ordinary Meeting of Council funds were allocated as per the recommendation in this report. The Motion was **MOVED** and **SECONDED** but was never put to the **VOTE** and therefore, as per Council's Code of Meeting Practice, it is invalid. This report is to ensure the resolution is valid by revisiting the Recommendation.

Report:

Council provides various forms of financial assistance to the community through grants, sponsorship, donations and the waiving of Council fees and charges. This report is to allocate the donation budget monies to the applicants.

Council implemented the new Policy this year by advertising for those eligible organisations or groups to apply for a donation in July. Applications closed 15 September 2023. The applicants have been reviewed and are now tabled for allocation.



It was clearly stated that not all applicants are guaranteed a donation as there is a limited budget.

The Community Grants & Donations Policy states:

Applying for a Grant

During the application period, an eligible community organisation can make an application to the Council for a grant. A grant application must:

- a. be submitted on the approved form to the Council (WO/2022/00409); and
- b. be accompanied by any information requested; and
- c. provide copies of financial records (eg. bank statement) to support the need for the grant.

Exclusions

Council generally does not make donations under this policy for:

- a. Retrospective applications (events that have already taken place);
- b. Federal or State Funded initiatives;
- c. Organisations raising funds on behalf of another organisation which is the recipient of financial assistance from the State or Federal Government (for example P & C's, Hospital Auxiliary);
- d. Financial assistance to individuals, or organisations raising funds on behalf of an individual;
- e. Sponsorship of individuals or teams to attend or participate in representative sporting events.

Assessing an application for a grant

The Council may give the grant only if it is satisfied the grant:

- a. Fits with the objective of this policy; and
- b. complies with all applicable laws; and
- c. is consistent with the Community Strategic Plan; and
- d. is consistent with the Long-Term Asset Management Plan; and
- e. is consistent with the Annual Budget; and
- f. complies with any applicable guideline made under this policy.

If a community grant application meets most of the applicable guideline criteria (but not all), the community grant may still be approved so long as the information provided allows Council to:

- a. consider whether the community organisation is an eligible community organisation; and
- b. consider if the grant is in the public interest; and
- c. is within the allowable budget for donations.

Conflict of interest

If a Council Officer or Councillor is connected to, or a member of, a particular organisation or group that is submitting an application, they must declare a conflict of interest and not be involved in any discussion or voting surrounding that organisation's application.

Upon assessment it was noticed that:

- several applicants did not provide financial records.
- There was one late application.

It should be noted that there will be no waiving of rates, water, sewer and/or waste management charges in lieu of donations. However, approved donations can be used by applicants to assist with payment of these charges.



Applicants received are:

Organisation:	Requested Purpose:	Amount Requested:	Amount Proposed:	Reasoning:
Walcha Clay Target Assoc (Gun Club)	Refund of Rates	\$590	Nil	Deemed reasonable for the club to cover applicable rates.
Walcha & District Historical Society Inc	Refund of Rates, Water access and usage; sewer and waste management charges	Rates - \$1422.84 Commercial Waste: \$759.00 Garden Waste: \$152.00 Water Access Charge: \$447.00 Sewer Access Charge: \$574.00 Total: \$3355	\$3355	Allow full request. Historical Society provide valuable service to the community and have minimal options to generate their own revenue.
Niangala Memorial Hall	Annual donation to support operating costs	\$500	\$500	Allow annual donation
Woolbrook Hall & Park Committee	Annual donation to support operating costs	\$500	\$500	Allow annual donation
St Patricks Primary School	Transport costs to access learn to swim AND transportation and Admission Fees for Life Education Van (LEV)	Swimming \$40/child Transportation \$11/ child = \$3111 LEV: \$12/child = \$732 (based on 61 children)	\$2440	Free entry to pool for 61 children @ \$4/ for Learn to Swim Program. No funds allocated for LEV as this is deemed to be a NSW Education responsibility.
Walcha Central School	HSC Scholarship	\$250	\$250	Allow
Walcha Central School	Life Education Van	\$12/child – May 2023 was \$1644 for 137 students	Nil	No funds allocated for LEV as this is deemed to be a NSW Education responsibility.
Niangala Public School	Transport costs to learn to swim program Waiving Pool Entry Fee	Last season: 8 students for 10 days: 6 days with Taxi @ \$100 each way = \$1200	\$320	Niangala isn't within Walcha's LGA and with only 8 students this seems to be a big outlay. Taxi is a luxury expense. FREE entry to pool for 8 children only.
Walcha Community Centre (MPC)	Annual donation towards operation costs	\$500	\$500	Allow annual donation



Organisation:		Requested Purpose:		Requested Amount:	Proposed Amount:	Reasoning
Walcha Flippers Swimming Club	Junior Sporting Development Grant			\$2400 Last year 40 students @ \$40 each =\$1800 Invoice and bank account provided;	\$1200	The Club have funds within their bank account. \$2400 is a big increase from last year when only 40 students attended. 90 members is stated – meaning less than half the members attended clinic.
Walcha District Tennis Club	Junior Sporting Development Grant			Last year 30 participants with 4 coaches @ \$25/hour for 4 hours over 2 days = \$800	\$800	The request is based on what the Club requires to run the clinic with no increase. This tennis clinic seems to be a well patronised clinic and utilised for benefit of Walcha children.
Walcha District Tennis Club	Refund of Rates Charges			No rates as is Crown Land. Requested \$1030 which consists of: Commercial Waste: \$759 240L Recycling \$195 240L Green \$76	Nil	The Tennis Club has the capacity to hire their club, which they do, for celebrations, events, bridge, yoga who all pay for the use of the Club. They may need to increase fees to cover their facility's waste charges. Their bank account has funds available.
Walcha Golf Club	Refund of Rates Charges			\$2580 Half annual rates of \$5161.80 Profit & Loss Provided	Nil	Club have means to raise their own revenue, and Council is separately exploring options to support recently announced women's World Sand Greens Championship in April 2024.
Walcha Campdrafters Club	Junior Sporting Development Grant			\$1000 Budget and Bank Statement provided 2 day event for 20 participants	Nil	The Club have sufficient funds to cover this clinic and is for 20 participants only.
TOTAL				\$20,192	\$9,865	Budget allocation of \$10,000 – however there is some contingency available up to \$13,000 based on the 2023-2024 budget.



Summary:

The purpose of donations are for those organisations or groups that provide both a community benefit and can show a financial need for assistance. Not all applicants attached financial statements to demonstrate this need, which makes allocating Council's limited donations budget a little harder.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

The budget allocation for donations was adopted at \$10,000, with the \$5,000 Westpac Helicopter Donation separately stated. Total monies proposed is over budget at \$10,349. However, there is a small contingency that would be able to cover the additional \$349 without impacting the budget bottom line.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

All donations are to support community groups and activities in the Walcha LGA.

Policy Implications:

The Community Grants & Donations Policy has been referred to for the assessment and allocation of this report.



Item: 6.5 **Ref:** WO/2023/01997
Title: Walcha Australia Day Advisory Committee Community Nominations
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Strategy: 5.2.1 – Support and promote participation in community events.

RECOMMENDATION: That Council;

1) **APPOINT the following people as community members of the Walcha Australia Day Advisory Committee:**

2) **APPOINT _____ as the Councillor representative of the Walcha Australia Day Advisory Committee**

Report:

The Walcha Australia Day Advisory Committee was formed during the September 2023 Council Meeting with the following membership:

- General Manager
- One Councillor
- Community Members x 6

Council have advertised for community representation on this Committee over the last two weeks with nominations closing Monday 23 October 2023. Nominations received will be tabled and discussed during the October 2023 Council meeting held on Wednesday 25 October.

Legal Implications:

There are no legal implications for this report.

Financial Implications:

There are no financial implications for this report.

Environmental Implications:

There are no environmental implications for this report.



Social Implications:

This event provides social interaction for many members of the community as well as acknowledging those that have excelled within our community via Australia Day Awards.

Policy Implications:

The resolution to form this Committee has six (6) community members however if Council do not receive enough nominations this report could be adjourned to the November Ordinary Meeting of Council. If we still don't receive adequate community member nominations then the Committee will be short in numbers and this will impact on the quality of the event.



Item 7:

Notice of Motions



There are no Notice of Motions for October 2023



Item 8:

Matters of Urgency

A Matter of Urgency is usually raised by a Councillor – must state why it is a matter of urgency eg: time constraints; public consultation, public safety etc. It is then considered and then a:

Resolution that the matter of _____ be discussed as a matter of urgency.

IT then has to be ruled as a “Matter of Urgency” by the Chairperson.



Item 9: Management Review Reports



9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2023/01990

Responsible Executive: General Manager

Attachment: Action List September 2023 – WO/2023/01861

Community Strategic Plan Reference:

Goal 8.1: *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

RECOMMENDATION: That items included in the Office of the General Manager Management Review Report be NOTED by Council.

1. RESOLUTIONS ACTION LIST

See attached report.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary Meeting – 31 October 2018

60/1819	6.6 On-site Sewage Management Strategy Implementation WO/2018/02306 that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.	DED DID	Review 30062022 31032023 29092023 Sept 2023	Review Strategy when suitable resources secured (current vacancy for a Health & Building Surveyor)	Council resolved to put this on hold until the drought conditions subside and suitable resources secured.
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Extra Ordinary – 22 May 2019

167/1819	2.2 Planning Proposal 2 Annual Review WO/2019/01107 that Council: 1. Prepare a planning proposal to include the following: a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map. b. Rezone the portion of the land described as Lots 1, 2 & 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map. c. Insert attached dwellings, hostels, multi dwelling housings, residential flat buildings, seniors housing as prohibited uses in the RU5 Village Zone Land Use Table d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map.	DED DID	31012023 June 2023 Aug 2023	As per resolution.	Initially due October 2020. Work behind schedule and has been prioritised. Planning Proposal to be submitted to DPE for Gateway Determination. Delay due to Agri land employment lands state leg commencement. Complete by mid Aug 2023
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>2. Request Delegation under section 3.36(2) of the <i>Environmental Planning & Assessment Act 1979</i> to make the final instrument.</p> <p>3. Submit the drafted Planning Proposal for a Gateway Determination.</p>				
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168/1819 22 May 2019	<p>Motion: It was MOVED Clr Heazlett Seconded Clr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required. A FORESHADOWED Motion Clr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'. The Original Motion was put to the VOTE and CARRIED.</p>	DED DID	31012023 June 2023 Aug 2023	As per resolution.	<p>Initially due October 2020.</p> <p>Work behind schedule and has been prioritised.</p> <p>Planning Proposal to be submitted to DPE for Gateway Determination.</p> <p>Delay due to Agri land employment lands state leg commencement.</p> <p>Complete by mid Aug 2023</p>
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Ordinary – 31 July 2019

6/20192020	<p>6.3 Crown Land Management Plan Preparation WO/2019/01134 that Council:</p> <p>1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the <i>Crown</i></p>	DED DID	30062023 30062024	As per resolution.	<p>Underway.</p> <p>Extension granted for 12 months.</p> <p>To be completed by June 2024</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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2. Request ministerial consent from NSW Department of Industry—Lands & Water to manage land known as:
- a. Woolbrook Rubbish Tip - 104 Campfire Road, Woolbrook - Lot 238 DP 753846 being Reserve 82854
 - b. Walcha General Cemetery - 169-179 Darjeeling Road, Walcha - Lot 1 DP 1088076 and Lot 7042 DP 1122396 being Reserve 1018788, Lot 7027 DP 1075451 and Lot 1 DP 117825 being Reserve 1018768
 - c. Old Rubbish Depot - Oxley Highway, Walcha Road - Lot 132 DP 753846 and Lot 7300 DP 1136219 being Reserve 89912
 - d. Waste Transfer Station - 49 Aerodrome Road, Walcha - Lot 532 DP 756502 being Reserve 51457, Lot 7007 DP 1057278 being Reserve 63519 and Lot 7017 DP 1057279 being Reserve 70192.
 - e. Woolbrook Cemetery - 119 Campfire Road, Woolbrook - Lot 7011 DP 94017 being Reserve 1018428
 - f. Walcha Catholic Cemetery - 219E Oxley Drive, Walcha - Lot 7002 DP 94214 being Reserve 43749 and Lot 7004 DP 94215 being Reserve 63559
 - g. Nowendoc Waste Transfer Station - 47 Tops Road, Nowendoc - Lot 171 DP 753691 being Reserve 83987

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>h. Yarowitch Showground - 92 Upper Yarowitch River Road, Yarowitch - Part Lot 125 DP 756475 being Reserve 94641</p> <p>i. Nowendoc Cemetery - 7817 Thunderbolts Way, Nowendoc - Lot 7301 DP 1134898 being Reserve 1016508</p> <p>j. Old Oxley RFS Shed - 6432 Brackendale Road, Nowendoc - Lot 157 DP 753691 being Reserve 95794</p> <p>land as "operational" as per Section 3.22 of the <i>Crown Land Management Act 2016</i>.</p> <p>3 Delegate the General Manager authority to:</p> <p>a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the <i>Crown Land Management Act 2016</i>,</p> <p>b) Obtain native title manager advice as per the provisions of Part 8 of the <i>Crown Land Management Act 2016</i>,</p> <p>c) Consult the NSW Dept of Industry Lands & Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.</p>				
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Ordinary – 25 November 2020

124/20202021	<p>6.8 Beautification Committee Project Recommendations WO/2020/04068</p> <p>that Council:</p>	<p>DI DID</p>	<p>30102022 30042023 31072023 Aug 23</p>	<p>Completion of works (Rose Garden Stage 2) identified in LRCI Phase 3 approved Project list. Works delayed due to weather and internal resource limitations.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<ol style="list-style-type: none"> ENDORSE the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town & District Beautification & Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects; ACKNOWLEDGES the continuing efforts of the Walcha Town & District Beautification & Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes. 				Additional climbing rose planting and name signage to be finalised otherwise complete.
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Ordinary – 24 February 2021

194/20202021	<p>10.2 Minutes of the Walcha Tourism Advisory Committee Meeting held at Council Chambers on Friday, 12 February 2021 WO/2021/00517</p> <p><u>Item 3.8 – Caravan Access to Water</u> that Council provide a dedicated drinking water refill point separate from dump point tap.</p>	DI DID	30122022 31032023 Dec 2023	DI to investigate options for caravan access to water and present back to Council.	Initial assessment is that business case for compliant, fee-for-service fill location may struggle to stack up due to low use. Issues regarding safety and compliance can be introduced by designating a fill point for specific purpose. Grant money being sought
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Ordinary – 29 September 2021

36/20212022	<p>6.3 Heritage Listing Removal from Walcha LEP Request – 2N Middle Street Walcha – Mrs L Green</p> <p>that Council:</p> <ol style="list-style-type: none"> Remove heritage listing (I017 – being Lot A DP 159627 known as 2N Middle Street Walcha) from Schedule 5 of the <i>Walcha Local Environmental Planning Plan 2012</i>, and Advise the land owner that: 	DED DID	31032021 Aug 2023	Organise the removal of heritage listing of property from LEP 2012 Schedule 5. Advise owner of resolution options.	Owner visited Council March 2022 and advised they are happy for removal to be included in next house keeping Planning Proposal of Council. No date scheduled for next House Keeping Planning Proposal at this stage.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>a. The removal of the heritage listing will be included within the next House Keeping Planning Proposal as prepared by Council when there are enough matters to warrant the expense of a Planning Proposal, alternatively</p> <p>b. They are welcome to submit their own Planning Proposal for Council consideration along with \$4,500 deposit towards the cost of processing the Planning Proposal, as this will expediate the processing time.</p>				<p>Will be included in Annual Review Planning Proposal</p> <p>Delay due to Agri land employment lands state legislation commencement.</p> <p>Complete by mid Aug 2023</p>
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Ordinary – 27 October 2021

59/20212022 27 Oct 2021	<p>6.2 Draft Amendment to Walcha Development Control Plan WINT/2021/08887</p> <p>that Council:</p> <p>1. Adopt the <i>Draft Amended Walcha Development Control Plan 2019</i> which includes the following amendments:</p> <p>a. Minimal editing and word changes to correct grammar, identification of development controls and to ensure state agency referencing is correct</p> <p>b. Clause 14.6 – Visual Amenity Impacts– Replace the reference to the Australian Wind Energy Association and Australian Council of National Trust's <i>Wind Farms and Landscape Values: Stage 1 Report – Identifying Issues, March 2005, Appendix B:</i></p>	DED DID	30062022 Oct 2023	As per resolution	<p>Point 1 of resolution completed.</p> <p>Further work delayed due to resourcing.</p> <p>Completed 1. 3 completed this month. 2 & 4 will be part of LEP Review completed for Gateway by 31 January 2023</p> <p>Additional training required, to be completed by Oct 2023</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p><i>Wind Farms and Landscape Values: Final Issues Paper</i> has been changed to the current guideline being NSW Planning, Industry & Environment <i>Wind Energy Visual Assessment Bulletin For State significant wind energy development December 2016</i>.</p> <ul style="list-style-type: none"> c. Clause 41.6(1) - Replace the reference of axis with sector. d. Clause 14.4 - Inclusion of a stated position for State Significant Development in the objectives. e. Clause 14.6(b)(iii) – Extend the wording to include damage, degradation or disruption to groundwater. f. Clause 14.6(u) – Extend the wording to state that Decommissioning Bonds will be considered based on the individual merits of the development. g. Inclusion of Clause 14.5(n) regarding cumulative impact assessment including power line construction. <ul style="list-style-type: none"> 2. Prepare a further amendment to the <i>Amended Walcha Development Control Plan 2019</i> in regards to all renewable energy development. 3. Include provision in any future Section 7.11 Development Contribution Plan for a contribution for renewable energy development. 4. Amend the Walcha Local Environmental Plan 2012 by ensuring all Land Use Tables reflect 				
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	the provisions of all relevant State Environmental Planning Policies				
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Ordinary – 24 November 2021

85/20212022	6.2 Customer Charter WINT/2021/09573 that Council ADOPT the Customer Charter as presented.	DCC	June 2023 Nov 2023	As per resolution – Charter was adopted in 2021 however the current format is not fit for purpose and it was not rolled out to staff.	Customer charter to be review and updated immediately following finalisation of Corporate Services structural changes, including recruitment of Corporate Services Coordinator. An effective Charter requires relevant staff input to ensure service targets are achievable and measurable.
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Ordinary – 16 February 2022

127/20212022	Item: 4.2.12 – Constructive Solutions Update that Council maintain a Contractor Register which is to be regularly updated FURTHER THAT the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.	DI DID	30062022 31032023 July 2023 Dec 23	As per resolution	Engineering team is working on improving all end-of-project functions, including contractor performance and capitalisation. Project Management Framework being developed to include <ul style="list-style-type: none"> • Inception –Initiation – Project Charter • Project Planning – Project Plan • Project Implementation • Project Control • Project Close
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Ordinary – March 2022

156/20212022	10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022 WO/2022/00501 4.2.3 Sgt Andrew Russell Bridge Naming	DID	TBA	As per resolution	Project will require a variation approval to proceed.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	that Council retain Sergeant Andrew Russell Bridge as the name for the new / replacement bridge and relocate the existing memorials closer to the new bridge.				Approval for variation received and submitted to September 2023 Council Meeting
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Ordinary – 29 June 2022

226/20212022	3.2 Relocation of "The Mother" Sculpture that Council APPROVE relocating the sculpture "The Mother" to the Southern End of Middle Street (near to Nivison Look Out).	DID	15072022 Dec 2023	Schedule the relocation of sculpture as per resolution.	Following Arts Advisory Committee meeting in August, Council awaiting advice from Stephen King and James Rogers to proceed. COMPLETED: 30092023
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Ordinary – 30 November 2022

90/20222023	<p>7. NOTICES OF MOTION</p> <p>Clr Schaefer left the Chambers and took no part in the debate at 03:50pm.</p> <p>7.1 Notice of Motion Number: 26: Business Plan for Proposed Developers of Renewable Energy Projects WO/2022/03423</p> <p>Motion:</p> <p>It was MOVED Councillor Berry Seconded Councillor Kermode that Council ACKNOWLEDGE the Survey results from Voice for Walcha and DEVELOP a Strategic Business Plan for all proposed Developments of Renewable Energy Projects informed by the work of the Coalition of Renewable Energy Mayors (CoREM).</p> <p>Amendment:</p>	DID / GM	DEC2023	As per resolution	CoREM have formed a Board of which Mayor Noakes is a member. A Charter is being developed and a Statement of Expectations of which will inform Council's Strategic Business Plan.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>An Amendment was MOVED Councillor Hicks Seconded Councillor Reilly that Council DEVELOP a Strategic Business Plan for all proposed Developments of Renewable Energy Projects informed by the work of the Coalition of Renewable Energy Mayors (CoREM).</p> <p>Division of Voting: For: Hicks Pointing and Reilly Against: Berry Noakes and Kermode. 90 The Original Motion became the Substantive Motion and was put to the VOTE and CARRIED.</p>				
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Ordinary – 14 December 2022

111/20222023	4.2.1 South Street Pedestrian Crossing that Council APPROVE the South Street Pedestrian Project pending availability of grant funding.	DID	June 2024	Search for funding for project	LRCI Funding Round 4 Review June 2024
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Ordinary – 22 February 2023

CC12/20222023	3.1 New England Weeds Authority WINT/2023/01053 that Council DEFER the New England Weeds Authority Report, to no later than April 2023 Council Meeting, pending further information.	GM	14042023 31072024	As per resolution	Review July 2024
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Ordinary – 29 March 2023

138/20222023	6.5 Subdivision of Council Land for Housing Purposes WO/2023/00487 that Council APPROVE a budget of \$5,000, from the Project Development Fund, for the	DCC	12042023 Sep 2023	As per resolution	Soil Report has been received and a review of results with contract planner and examination of development options will now occur with a
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	investigation of Lot 20 Sec 1 DP 759035, Lot 25 DP 264515 and Pt Lot 11 DP 1270896 (Site A) for suitability for a residential housing subdivision and report back to Council regarding the outcome.				subsequent report to be prepared for Council. Contract Planner investigating funding avenues to proceed with development of this land.
	<p>■ 4.2.1 Library Public Infrastructure Grant</p> <p>That Council APPROVE the Library Infrastructure Grant Project application.</p>	DCC / MCT	Sept 2023	Submit application August/September 2023	Still to be completed. COMPLETED 25102023
	<p>■ 4.2.3 Electrical upgrade of 6W Hamilton Street Walcha – Carlec Auto Electrician</p> <p>That an additional quote be obtained for this work and a report be prepared for Council.</p>	DCC / MCT	19042023	Prepare as per resolution – April Ordinary Meeting	Currently awaiting quotations.

ExtraOrdinary – 19 April 2023

CC17/20222023	<p>3.2 Tender W22/224 Walcha Skatepark Precinct Renewal Construction only – Update WINT/2023/01898</p> <p>that Council:</p> <ol style="list-style-type: none"> SELECT Convic Pty Ltd as the preferred tenderer for Tender No. W22/224 Walcha Skatepark Precinct Renewal – Construction; UNDERTAKE post-tender negotiations with Convic in regards to scope and schedule; SUBMIT variation request to funding body in regards to price and schedule; 	DID	<p>July 2023</p> <p>Aug 23</p> <p>End Oct 23</p>	As per resolution	For further report at July 2023 Council meeting. Submission to funding body July 23 awaiting response.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	4. CONSIDER tender award at future Council meeting with additional funding sources identified and confirmed.				
CC19/20222023	<p>3.4 Planning Agreements for Renewable Energy Developments WO/2023/00585</p> <p>that Council:</p> <p>1. AUTHORISE the Mayor and General Manager to negotiate Planning Agreements under the provisions of Section 7.4 of the Environmental Planning & Assessment Act 1979, for developer contributions for renewable energy developments affecting Walcha Council Local Government Area whereby:</p> <p>a) The developer contribution over the estimated life of the project is circa 1.5% of the Capital Investment Value (CIV) of the renewable energy development and;</p> <p>b) The developer contribution is allocated via the General Fund to infrastructure, services or other public amenities in accordance with the Operational Plan;</p> <p>2. SEEK legal review of each draft Planning Agreement before presentation to Council</p>	GM	300823 Oct 23	As per resolution	Preferred legal representation chosen with consultation with Uralla Shire Council – Walcha Council to take lead on the engagement. Allocation of \$25K in budget for upper fee limit for works. Final draft with Winterbourne Wind for review/comment, prior to public exhibition.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>for endorsement to proceed to public exhibition prior to finalisation;</p> <p>3. AUTHORISE the Mayor and General Manager to seek a Planning Agreement with Winterbourne Wind consistent with the above to replace their current community contribution scheme.</p>				
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Extra Ordinary – 17 May 2023

166/20222023	<p>4.2 Survey Results – Naming of Walcha Rose Garden WO/2023/00763</p> <p>166 RESOLVED on the Motion of Councillors Kermode and Schaefer that Council:</p> <p>1. NOTE the Report; and</p> <p>2. ENDORSE the community vote of naming the Rose Garden “Bev Betts Rose Garden”.</p>	<p>EA</p> <p>DID</p>	14062023 Sep 2023	<p>EA – check with Betts Family to see what they would like on the signage at Rose Garden ie: “Bev or Beverley Betts Rose Garden”</p> <p>DID – ensure sign is ordered with correct name for installation timing with completion of Rose Garden Project.</p>	<p>Spoken to both – will follow up by 14 June – then will advise DID</p> <p>Delayed due to unable to contact one of the family at the moment. Review 04082023</p> <p>EA – Sign name: “Beverly Betts Rose Garden” – advised Project Manager and DID. - 24082023</p> <p>Finalise signage and arrange for official opening during Spring 2023. End of November seems to be better for the flowers in the garden – Parks & Garden Dept. 17102023</p>
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Extra Ordinary – 16 August 2023

21/20232024	<p>4.1 Adopt Draft Waste Strategy 2023-2027 WO/2023/01537</p> <p>that Council ADOPT the Waste Strategy 2023-2027 as presented.</p>	A/DID	04092023	Adopt	COMPLETED: 30092023
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 30 August 2023

26/20232024	<p>5. MAYORAL MINUTE</p> <p>5.1 Mayoral Minute – Apsley Riverview Aged Care Facility WO/2023/01618</p> <p>that Council:</p> <ol style="list-style-type: none"> ESTABLISH a Working Group to assist in finding a suitable provider of aged care services for the Apsley Riverview Aged Care Facility with the name to be 'Apsley Riverview Working Group'; APPROVE the membership to consist of: <ul style="list-style-type: none"> ○ The Mayor ○ The General Manager ○ Director Corporate & Community ○ Executive Manager Community & Tourism ○ One Councillor ○ Dr Adrian Allen ○ Julie Blake ○ Graham Barnes ENDORSE the purpose of the Apsley Riverview Working Group to be to investigate, contact and review suitability of identified aged care providers. 	EA / GM / Mayor	14092023	As per resolution: CM9 Folder Terms of Reference – purpose, membership etc Organise Meetings Minutes	Report to November 2023 Council Meeting
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
30/20232024	<p>6.4 Dispensing with By-Election WO/2023/01579</p> <p>that Council write to the Hon Ron Hoenig MP, Minister for Local Government, advising that a casual vacancy has occurred and request that the vacancy not be filled before the September 2024 Local Government Elections.</p>	GM / EA	15092023	Write letter as per resolution Email Jodie Healey re: quorum	<p>Letter uploaded to Hon Ron Hoenig website contact page and submitted – 11092023 – Letter Ref: WO/23/1741 Waiting on reply from OLG – it has gone to the Minister for approval.</p> <p>Emailed Jodie Healey requesting advice re: Quorum – 11092023. OLG confirmed that Quorum is now 4. Letter received from Minister that confirmed no By-Election – COMPLETED 11102023</p>
32/20232024	<p>6.6 Local Government NSW Annual Conference 2023 & Motions by Council WO/2023/01437</p> <p>that Council:</p> <ol style="list-style-type: none"> APPROVE the attendance of the Mayor, Clr Noakes, and the General Manager and two Councillors, being Councillor Pointing & Ferrier, as representatives at the 2023 Annual Conference of Local Government NSW FURTHER THAT the payment of all expenses associated with the attendance at the Conference be approved by Council. ENDORSE the two Motions to be submitted to the Local Government 	EA	15092023	<p>Register Attendees at Conference</p> <p>Accommodation as well</p> <p>Submit the motions to LGNSW before deadline</p>	<p>Attendees registered for Conference 26092023 - Completed</p> <p>2 x Motions submitted on 14092023 – Completed 14092023</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	NSW for voting at the Local Government NSW Conference 2023.				
35/20232024	<p>LATE REPORT:</p> <p>1. Request for Donation of Land WO/2023/01598</p> <p>that Council enter into discussions with the Armidale Women's Shelter and investigate the possibility of donating suitable land for the establishment of emergency crisis accommodation in Walcha.</p>	DCC	14092023	As per resolution	No further information as at 19102023
	<p>Infrastructure & Development Management Review Report</p> <p>Concerns regarding Winterbourne Bridge and whether they can take the weight of B Double trucks etc.</p>	DID	Monthly	As stated in Council Meeting ensure the Local Roads Coordinator completes regular inspections keeping an eye on both Winterbourne & Mooraback bridges in view of safety and risk and deterioration.	This is being inspected monthly
	<p>Infrastructure & Development Management Review Report</p> <p>Derby Street Project – Councillors showed concerns about moving the carpark onto the Street near Youth Club Hall. Need to protect the children and maybe keep where it is now.</p>	DID	20092023	Ensure these concerns are mitigated/adjusted in scope and plan of project.	Noted – COMPLETED
CC009/20232024	<p>3.1 Organisation Structure Review WINT/2023/03984</p>	GM		Ensure the Organisational Chart is endorsed with resolution by Council	COMPLETED 19102023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<i>that Council ENDORSE the revised Organisation Structure as presented.</i>				
CC010/202320 24	3.2 Award Tender W23/140 – Beaver Place Sewer Extension – Design & Construct WINT/2023/03954 <i>that Council AWARD Tender No. W23/140 – Beaver Place Sewer Extension for the lump sum \$608,310 GST exclusive to Traxbalt.</i>	DID		As per resolution notify the tenderer, contracts, etc.	COMPLETED 30082023
CC011/202320 24	3.3 Award Tender W23/132 – Walcha Swimming Pool – Amenities Upgrade – Construction only WINT/2023/03986 <i>that Council AWARD Tender No. W23/132 – Walcha Swimming Pool Amenities Upgrade for the lump sum of \$331,745 GST exclusive to Murray Rose Building.</i>	DID		As per resolution notify the tenderer, contracts, etc	COMPLETED 30082023

Ordinary – 27 September 2023

44/20232024	2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 30 AUGUST 2023: <i>that the Minutes of the Ordinary Meeting held on Wednesday 30 August 2023, copies of which have been distributed to all members, be taken as read and confirmed a TRUE record.</i>	EA	06102023	Place on website Update Resolutions Register	WEBSITE – COMPLETED 28092023 Resolutions Registers – COMPLETED 28092023
47/20232024	6.1 Election of Mayor & Deputy Mayor WO/2023/01807	EA	06102023	Update Website	Website updated 28092023 - Completed

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	B. Election of Mayor & Deputy Mayor that Councillor Noakes is elected Mayor and Councillor Pointing is elected Deputy Mayor of Walcha for the ensuing term until September 2024.			Notify: OLG, LGNSW, NSW Councils, State & Federal Member, Staff and Local Media Order Name Plates	Emailed all on 27092023 – COMPLETED COMPLETED 28092023
48/20232024	C. Delegations of Authority that, in accordance with the provisions of Section 377 of the <i>Local Government Act, 1993</i> , the Delegations of Authority listed above be made to the Mayor, Councillor Noakes and the Deputy Mayor, Councillor Pointing, respectively.	EA	06102023	Update Delegations for Mayor with new Resolution Update Delegations for NEW Deputy Mayor	Delegates updated - 28092023
50/20232024	6.2 Allocation of Community Grants & Donations to Applicants WO/2023/01624 that Council: 1. ADVISE all applicants of Council's decision as per the Community Grants & Donations Policy; and 2. ALLOCATE the following funds to each applicant: a) Walcha & District Historical Society Inc – \$3,355 b) Niangala Memorial Hall – \$500 c) Woolbrook Hall & Park Committee – \$500	GM / EA	06102023	Write to all applicants advising decisions as per resolution	Due to a failure to vote on resolution this report will be submitted to the October 2023 Council Meeting. COMPLETED: 25102023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	d) St Patricks Primary School – \$2,440 – Free entry to Pool for 61 Students for the Learn to Swim Program e) Walcha Central School – \$250 – HSC Scholarship f) Niangala Public School – \$320 – FREE entry to Pool for 8 students for Learn to Swim Program g) Walcha Community Centre – \$500 h) Walcha Flippers Swimming Club – \$1,200 – assist with Swimming Clinic i) Walcha District Tennis Association – \$800 – assist with Tennis Clinic				
51/20232024	6.3 Appoint Advisory Committees & External Organisations Delegates WO/2023/01803 that Council ENDORSE and APPROVE : 1. the following Councillor Representation to the stated Council Advisory Committees: 2. the following Councillor Representation to the stated Groups and Organisations:	EA	06102023	Compile the Committees and Delegates Report Update Website on Councillor pages with amendments if required.	No updates required – COMPLETED 19102023
52/20232024	6.4 Formation of Australia Day Advisory Committee WO/2023/01811 that Council: 1. CREATE a Walcha Council Australia Day Advisory Committee with the following membership:	GM	06102023	As per resolution	Council report to October 2023 Meeting to appoint community representation as members and Councillor. ToR are completed.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ul style="list-style-type: none"> ○ General Manager ○ One Councillor ○ Community Members x 6 <p>2. ADOPT the Australia Day Advisory Committee Terms of Reference;</p> <p>3. ADVERTISE for Community Representation on the Committee as soon as possible.</p>				
53/20232024	<p>6.5 Aerodrome Access Road and Runway Rehabilitation Change Request WO/2023/04266</p> <p>that Council APPROVE the following change requests for Walcha Aerodrome Improvements:</p> <ul style="list-style-type: none"> ■ 20230807 – Variation PCR Va 01 – Extra Gravel & Reshape Runway. ■ 20230807 – Variation PCR Va 02 – Extra Seal on Aerodrome Road. ■ 20230807 – Variation PCR Va 03 – Aerodrome Road Crest Stabilisation 4 off ■ 20230918 – Variation PCR Va 04 – Heavy Patch Aerodrome Road & Entry to Waste Transfer Facility 	DID	06102023	As per resolution	ALL COMPLETED 19102023
54/20232024	<p>6.6 Part Day Public Holiday 2024 & 2025 Applications Support – Survey Results WO/2023/01792</p>	EA	06102023	Compose the application to authority with all the attachments required.	Emailed Application (WO/23/1920) with all attachments (September 2023)

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>that Council:</p> <ol style="list-style-type: none"> ENDORSE the application for a Part Day Public Holiday for the Walcha Council Local Government Area from 12 noon until 6pm on Friday 9 February 2024 and Friday 7 February 2025 for the Walcha Races; SURVEY the community stakeholders directly after each event to ascertain their success. 				<p>Council Report and attachments) on 16102023 – WO/23/1965 Waiting on response COMPLETED: 16102023</p>
55/20232024	<p>6.7 Formation of a Local Traffic Committee for Walcha Local Government Area WO/2023/01713</p> <p>that Council:</p> <ol style="list-style-type: none"> APPOINT the Director Infrastructure & Development as Council's representative to the Committee; and CONSULT with the Local State Member, Adam Marshall MP, to advise his nominee. 	GM	06102023	As per resolution	<p>Letter to Adam Marshall MP asking for nominee</p>
56/20232024	<p>6.8 DRAFT Event Strategy – Walcha Motorcycle Rally WO/2023/00390</p> <p>that Council ADOPT the Draft Event Strategy – Walcha Motorcycle Rally as presented.</p>	DCC	06102023	Update with Resolution and Review date if applicable	COMPLETED 19102023
57/20232024	<p>6.9 Updated 2023 – 2024 Agency Information Guide WO/2023/01796</p>	EA	06102023	Update and save AIG from Draft to actual – endorse with	COMPLETED ALL 28092023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	that Council ENDORSE and ADOPT the 2023 – 2024 Agency Information Guide as per Division 2 Section 21 of the <i>Government Information (Public Access) Act 2009</i> .			resolution and Month of Council Meeting Place on website	
58/20232024	<p>7. NOTICES OF MOTION</p> <p>7.1 Notice of Motion Number 29: Pedestrian CrossingsWO/2023/01809</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. approach Transport for NSW to investigate and implement a traffic calming device to slow traffic approaching the pedestrian crossing in Fitzroy Street. 2. investigate and implement a traffic calming device to slow traffic approaching the pedestrian crossing in Derby Street. 	GM / DID		As per resolution	To be discussed at Traffic Committee 10122023 Review
63/20232024	<p>4.1 Council Arts Restricted Funds</p> <p>that Council allocate \$5,000 for Capital Artwork in next years' budget.</p>	DCC	06102023	Ensure allocation is diarised for budget time	
64/20232024	<p>that under Section 13.1 of the Walcha Council Code of Meeting Practice 2023, Council ADOPT the following items in bulk:</p> <p>4.2 Council Projects</p> <p>That Council consider the removal of the round garden bed at the pool entrance during the pool amenities refurbishment</p>	DID	31102023	As per resolution	Proposal for site is to be considered at next Arts Advisory Committee on 07112023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>project as it is more aesthetically pleasing and practical to have it removed.</p> <p>4.4 <u>Collins Williams Consulting Pty Ltd Derby Street Project Upgrade Pre-Design Consultation</u></p> <p>That Council consider as part of the Derby Street Upgrade Project, "Dunghutti Country" signage be placed at town entrances.</p> <p>That Council consider the Committees' concerns on the concept design aspect in the change to traffic conditions on the Derby Street / Jamieson Street intersections and the danger it presents to the community.</p> <p>That Council consider the Committees' concerns on the concept design inclusion of the additional gardens outside of the showground.</p>	DID		<p>As per resolution</p> <p>As per resolution</p> <p>As per resolution</p>	<p>Considered – Traffic & Arts Committees</p> <p>Concerns to be addressed at Traffic Committee</p> <p>Considered as part of the community consultation COMPLETED 20102023</p>
	<p>5.1 <u>Other Business</u></p> <p>That Council send a letter of thanks to James Rogers for his service to the Walcha Council Arts Advisory Committee.</p>	GM / EA		Write letter to James Rogers	Completed 20102023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
67/20232024	<p>67 The Meeting resumed in OPEN Council on the Motion of Councillors Ferrier and Berry. The Chairman publicly declared the recommendations passed by the Committee whilst in Closed Council.</p> <p>3.1 Boxley Timber Bridge Replacement – Design and Construct – Award Tender W23/97 WINT/2023/04267 <i>that Council:</i></p> <ol style="list-style-type: none"> AWARD Tender W23/97 Boxley Timber Bridge replacement for the lump sum of \$816,386 GST exclusive to Engineering & Civil Contractor Pty Ltd; and APPROVE a project financial contingency of 10% of the contract sum, \$81,639, to be approved under Council Officer delegation and change request process. <p>3.2 Walcha Off Creek Storage 1 (OCS1) – Package 6b – Pumping Station Upgrade, Civil and Mechanical WINT/2023/04350 <i>that Council:</i></p> <ol style="list-style-type: none"> REJECT ALL Tenders for Tender No. W23/144 – Walcha Off Creek Storage 1 	<p>DID</p> <p>DID / GM</p>		All of these Actions are as per resolution.	<p>Awarded – completed 29092023</p> <p>COMPLETED 29092023</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>(OCS1) – Package 6b – Pumping Station Upgrade Civil and Mechanical;</p> <p>2. DELEGATE to the General Manager to enter into contract negotiations with the preferred tenderer EMT Pty Ltd up to an approved budget allocation of \$1,700,000 to deliver both Package 6b and Package 7.</p> <p>3.3 Fixing Country Bridges R1: Award Tender W21/67 Design & Construction of Army, Winterbourne and Mooraback Bridges WINT/2023/04362</p> <p>that Council</p> <p>1. AWARD Tender W21-67 Design and Construction of Army, Winterbourne and Mooraback Bridges to Fulton Hogan Pty Ltd for the Design and Construction of Army Bridge ONLY for the lump sum price of \$1,943,043.00 GST exclusive.</p> <p>2. APPROVE a project financial contingency of 10% of the contract sum, \$194,304.30 to be approved under Council Officer Delegation and change request process.</p>	<p>DID</p>			<p>COMPLETED 29092023</p>



9.2 INFRASTRUCTURE & DEVELOPMENT:

Ref: WO/2023/01941

Responsible Executive: Director Infrastructure & Development

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Infrastructure & Development Management Review Report be NOTED by Council.

OPERATIONAL OVERVIEW

1. Development & Construction

Development Statistics 2023-2024	DAs	CCs	CDCs
Number Determined – As at 30.9.2023	9	3	2
Estimated Development Value – 30.09.2023	\$1,185,000	\$844,000	\$87,180





1.1 Determinations Issued

September 2023				
Development Applications				
Number	Description	Address	Determination	Assessment Days
10.2022.1.3 Modification	Dwelling	1495 St Leonards Creek Road Walcha	Approved Under Delegation	10
10.2023.10	Dwelling	239 Scrubby Gully Road Walcha	Approved Under Delegation	30
10.2021.38.2 Modification	Dwelling	225E Oxley Drive Walcha	Refused under Delegation	331950
Construction Certificates				
Number	Description	Address	Determination	
Nil				
Complying Development Certificates				
Number	Description	Address	Determination	
18.2023.7.1	Alterations & Additions to a Dwelling	64N Churchill Lane Walcha	Private Certification	

Note: Assessment Days is the assessment day count, and includes referral days (concurrency State Agency assessment period) and the period where additional information has been requested.

1.2 Development Applications Outstanding

As at 30.9.2023	
Under Assessment:	7
On Notification	-
Additional Information Requested	1
Waiting on State Agency Comment	1
Waiting on Fee Payment	2
Total	11



1.3 Certificates & Advice

September 2023			
Number Issued	2022-23	2023-24	Current Period
Occupation Certificates	10	7	0
Subdivision Certificates	4	3	1
Planning Certificates	340	295	13
Building Information Certificates	2	1	-
Outstanding Notices Orders Certificates	11	10	-
Bushfire Attack Level Certificates	-	-	-
Dwelling Entitlement Advice	-	3	-

2. Environment & Regulation

2.1 Section 68 Activities

September 2023	2022-23	2023-24	Current Period
Number Issued	27	5	-

2.2 Compliance Inspections for Section 68 Activities

As both planning and building certification has now been contracted out. This information could not be collated as per previous reports. The reason being the change in department structure. It is intended to modify this report over the next quarter, further addressing this.

2.3 Public Health Activities

September 2023			
Compliance Inspections & Reports Issued	2022-23	2023-24	Current Period
On-Site Sewage Management Systems	5	-	-
Food Premises	15	-	-
Private Swimming Pools	-	-	-
Fire Safety Schedules	-	-	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	-	-	-



3. Animal Control

3.1 Companion Animal Registrations 2023-2024

September 2023			
Number Registered	2022-23	2023-24	Current Period
Desexed	6	8	-
Non Desexed	2	-	-
Pensioner Desexed	4	-	-
Pound Purchased Desexed	2	1	-
Cat Desexed	2	1	-
Under 6 Months	-	-	-
Working/Recognised Breeder	21	2	-
Total	38	12	0
Value	\$2,395	\$656	\$0

3.2 Companion Animal Seizures 2023-2024

September 2023			
Number	2022-23	2023-24	Current Period
Seized	53	20	7
Surrendered	24	16	5
Released	9	4	1
Rehomed	21	3	5
Euthanised	21	1	-
Stolen/Escaped	-	1	1
Total	128	45	19

3.3 Companion Animal Ranger Services 2023-2024

September 2023			
Number	2022-23	2023-24	Current Period
Dog Attack Investigation	19	6	2
Roaming Dogs	59	9	4
Roaming Cats	32	4	2
Barking Dogs	40	6	2
Total	25	25	10



3.4 Companion Animal Ranger Services 2023-2024

September 2023				
Number		2022-23	2023-24	Current Period
Cautions		63	4	2
Dangerous Dogs	Notice	1	-	-
	Order	-	-	-
Nuisance Dogs	Notice	-	-	-
	Order	-	-	-
Menacing Dog	Notice	-	-	-
	Order	-	-	-
Penalty Notices		6	-	-
Total		70	6	2

4. Regulatory Service

4.1 Regulatory Services Financial Year Comparison

As at 30.9.2023				
Number		2022-23	2023-24	Current Period
Overgrown Allotment		50	4	3
Accumulation of Waste		2	-	-
Keeping of Animals		146	24	6
Vehicles on Nature Strip		-	-	-
Abandoned Vehicle		11	4	-
Noise Abatement		37	14	4
Environmental Pollution		4	-	0
Total		250	46	13

4.2 Regulatory Action Financial Year Comparison

As at 30.9.2023				
Number		2022-23	2023-24	Current Period
Complaint Investigated		148	30	9
Warning Issued		100	16	4
Notice of Intention Served		2	-	-
Order Served		-	-	-
Penalty Notice Issued		-	-	-
Total		250	46	13



4.3 Monthly Breakup of Action Taken Against Relevant Service

September 2023						
Regulatory Service	Complaint Investigated	Warning Issued	Notice of Intention Served	Order Served	Penalty Notice Issued	Total
Overgrown Allotment	2	1	-	-	-	3
Accumulation of Waste	-	-	-	-	-	0
Keeping of Animals	4	2	-	-	-	6
Vehicles on Nature Strip	-	-	-	-	-	0
Abandoned Vehicle	-	-	-	-	-	0
Noise Abatement	3	1	-	-	-	4
Environmental Pollution	-	-	-	-	-	0
Total	9	4	0	0	0	13

5. Capital Works Update

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

Indicator Colour	Project Status
	On Track – Project will meet the target deadline and/or is expected to stay within budget.
	At Risk – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
	Off Track – Project will not meet adopted targets for delivery and/or budget, action is required.
C	Completed – Project completed with no further work required

Capital Works Delivery Update													
Project	Council PM	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Current Schedule Milestone	Milestone Date	Schedule Status	Schedule Status	Activities for Next Three Months
LOCAL ROADS													
Middle Street Rehab	WF	Fixing Local Roads R2	\$ 565,586	Nov-21	Jun-24	\$ 21,251	On Track	On Track	Pub RFT			Variation request approved	Complete design and scope for RFT by Nov
Walsh Street Rehab	WF	Fixing Local Roads R2	\$ 403,336	Jan-22	Jun-24	\$ 17,062	On Track	On Track	Pub RFT				
Aberaldie Road Rehab	JM	Rehabilitation of Segment 30 - Fixing Local Roads R3	\$ 703,384	Oct-22	Dec-23	\$ 3,450	On Track	On Track	Pub RFT	Oct-23		Aberaldie Road Rehab requiring urgent inhouse design completion	RFT & Delivery
Forest Way Phase 2	JM	3.6km of sealing, culvert and drainage works on Forest Way - Fixing Local Roads R3	\$ 841,407	Oct-22	Dec-23	\$ 179,275	On Track	On Track	DEL	Sep-23		On Track	COMPLETE
Three Causeways	PF	Rehabilitation works for 2 causeways on Old Brookmount Rd, and Hazeldean Road.	\$ 427,000	Jun-23	Jun-24	\$ 40,000	Tendered prices over budget allocation, additional funding sources being explored.	Tendered prices over budget allocation, additional funding sources being explored.	Pub RFT			Design and Construction tender closed 19 September. Review of submissions tender award	Pending response from funding for award from OLG Grant award
Walcha Aerodrome	PF	Seal existing access, Elec supply improvements, regravol existing runway	\$ 1,610,000	Oct-22	Oct-23	\$ 83,671	Additional milestone request sent to the funding body to reduce the amount of WIP for the project. Tendered works significantly under budget Additional Change Requests submitted to deliver runway seal design \$50k.	Additional milestone request sent to the funding body to reduce the amount of WIP for the project. Tendered works significantly under budget Additional Change Requests submitted to deliver runway seal design \$50k.	DEL			Elect: Outage planned on 20/10/2023 for final connection	Rd/Rwy: Pending date for runway seal works – inquiry made on 16/10/2023
BRIDGES													
Army Bridge	WF		\$ 2,050,850		Dec-23	\$ 151,319	Army Bridge awarded with funding variation secured FCB	Army Bridge awarded with funding variation secured FCB	Eval RFT			Army Bridge awarded with funding variation secured FCB	Site establishment and works commencing
Winterbourne Bridge	WF		\$ 643,104		Dec-23	\$ 59,244	The tendered price is above current Funding and a variation will be required.	The tendered price is above current Funding and a variation will be required.	Eval RFT			Works cannot proceed until funding secured	Winterbourne and Mooraback funding cocontribution applied for via Bridge Renewal Program (BRP)
Mooraback Bridge	WF		\$ 526,680		Dec-23	\$ 49,157			Eval RFT				
Boxley Bridge	PF		\$ 979,000	Aug-24	Aug-24	\$ 32,175	On Track	On Track	DEL			Boxley Bridge awarded with funding FCB	Kick Off w/ Engineering & Civil Contractors - meeting planned on 26/10
STATE ROADS													
Oxley Highway - 2022/2023 Routine Maintenance	JM	Annual routine maintenance	\$ 682,000		Jun-24		On Track	On Track	DEL			On Track	Routine road maintenance works continuing. Minor pavement patch scoping in progress. Undertaking Pothole patching, inspections, guideposts, etc.
REGIONAL ROADS													
Derby Street - (Segments 4710 and 4720)	AB	Rehabilitation, drainage, service replacement, kerb and gutter, parking, sealing	\$ 6,960,000	Jun-22	Jun-24	\$ 394,738	Extension of time with state funding body likely required.	Extension of time with state funding body likely required.	DEL			RFT awarded to Collins Williams, contract start meeting conducted, tight program with zero time contingency, unlikely to meet Jun 2024 deadline.	Design Review & Community Consultation
WATER, WASTEWATER & WASTE													
Walcha Wastewater Treatment Plant Upgrade	RP		\$ 1,800,000		Nov-23	\$ 1,716,831	Insufficient funds to complete the sludge lagoon Refirb (\$36k) Change request approved for additional \$140,000 to complete desludging due to over digested thick sludge.	Insufficient funds to complete the sludge lagoon Refirb (\$36k) Change request approved for additional \$140,000 to complete desludging due to over digested thick sludge.	Eval RFQ			Planning work underway to carry out work By Sept 23	COMPLETE

Capital Works Delivery Update													
Project	Council PM	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Current Schedule Milestone	Milestone Date	Schedule Status	Schedule Status	Activities for Next Three Months
Walcha Off Creek Storage	AB		\$ 11,000,000	Dec-22	Sep-23	\$ 4,156,210	Final milestone can be claimed upon the award of final packages 6b & 7		DEL			1. Package 1 complete 2. Switchboard package RFQ awarded 3. Fabrication Awarded - underway 4. Package 7 Electrical & Control Published 31/8/23 - under evaluation 5. Package 6b Mechanical & Civil - under evaluation 6. Initial filling commenced 5/7/23 @23l/s approx. (2 MLD) - Current approx 15% full approx 50ML delivered from dead volume to current level.	Award final 2 packages and complete delivery
John Oxley Sewer Extension	RP PF	Construction of new SPS at John Oxley Oval, and sewer connection to existing network	\$ 760,541	TBD	TBD	\$ 5,966	On Track		DEL			On Track	Delivery
Water Meter Replacement	RP		\$ 350,000	TBD	TBD	\$ -	No current Budget		Fund RQ			Works cannot proceed until funding secured.	1. Council seeking new source of funding via National Water Grid Connections Funding Pathway 2. Murry Darling Funding Pathway being investigated
COMMUNITY PROJECTS													
Walcha Sporting Amenity Upgrades - Walcha Pool	PF	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ 61,851	On Track		DEL			Works commenced	Development of temporary amenity and safety management to open pool while works are ongoing for the summer season.
Walcha Sporting Amenity Upgrades - John Oxley Oval	PF	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Sep-23	\$ 710	On Track		DEL			Works to be completed 30 Oct 2023	Completion report
Walcha Swimming Pool Refurbishment	PF	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000	Oct-22	Oct-24	\$ 268,572	Scope of works and design has been reviewed to align with the funded budget. Additional funding being sought via Growing Regions Fund		Pub RFT			Scope of works for completion works next closed season (2024)	Tender 3 packages; Structural / Reticulation / Filtration Plant
Renew Walcha Skate Park	WF	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 966,964	Jun-23	Jun-23	\$ 381,995	Tender price is above current funding and additional funding needs to be secured in order to proceed.		Eval RFT			100% Detailed Design delivered. Fence installation completed. CCTV cameras are operating. Variation for time submitted to BLER	Looking to utilise either Aerodrome funding surplus or Growing Regions (pending grant) to cover shortfall. Also awaiting funding application growing regions grant.
Nowendoc Hall	KN	Replacement of water tanks, provision of disabled car park.	\$ 88,261	Sep-23	Sep-23	\$ 90,325	Slightly over BSBF fund allocation		DEL			On Track	Completion report to be submitted
Pathways Project - Town	PF	Construction of various connecting pathways in Walcha	\$ 654,465	Mar-24	Mar-24	\$ 3,593	On Track		DEL			Detail Design works on-going	Design review and RFT for Construction
Pathways Project - Darjeeling	PF	Construction of pathway from Lions Park to John Oxley Oval	\$ 1,324,455	Mar-24	Mar-24	\$ 3,389	On Track		DEL			Detail Design works on-going	Design review and RFT for Construction
Pathways Project - Summervale	PF	Construction of pathway from Walcha to Summervale	\$ 1,750,254	Nov-24	Nov-24	\$ 4,428	On Track		DEL			Design works on-going	Detail Design
Rose Garden	WF	Rock wall and post and rail fence surrounding the rose garden	\$ 45,000	Jun-23	Jun-23	\$ 39,985	On Track		DEL			Constructions of rock mowing strip in place of post and rail fence and Timber arbour complete	Replacement Rose plants and new Name sign to be installed (final item)
TOTAL			\$ 36,928,794			\$ 7,765,197							



9.3 CORPORATE & COMMUNITY:

Ref: WO/2023/01790

Responsible Executive: Director Corporate & Community

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

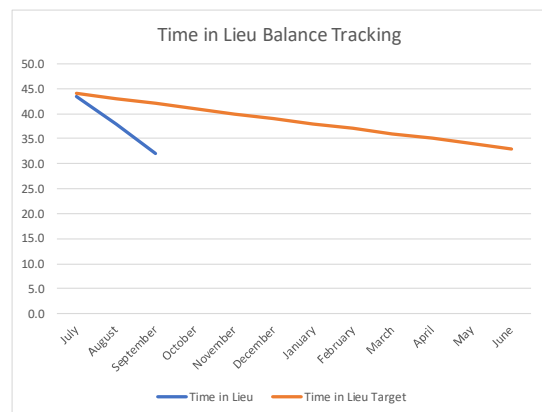
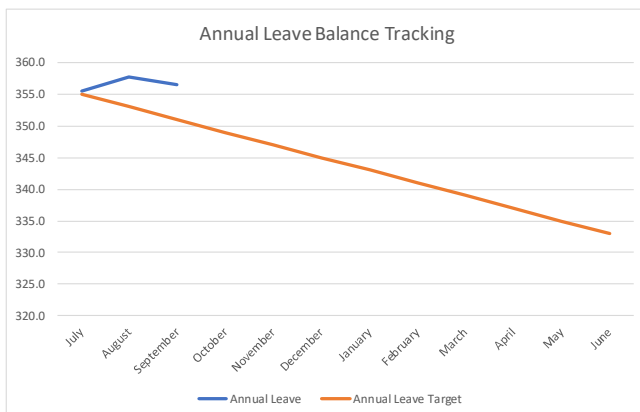
RECOMMENDATION: That items included in the Corporate & Community Management Review Report be NOTED by Council.

Corporate and Finance

The purpose of this report is to provide confidence to Council that corporate and financial risk are being managed on a monthly basis by improving visibility of key performance indicators. This report also provides an overview of the monthly operations of the Community Services and Tourism areas of Council.

1. Walcha Council Leave Balances

Directorate	SEPTEMBER 2023			JUNE 2023			Comments/Reduction Strategy
	Annual Leave Weeks	RDO Weeks	Time in Lieu Weeks	Annual Leave Weeks	RDO Weeks	Time in Lieu Weeks	
Office of the General Manager (14)	108	4	3	109	4	3	
Infrastructure (45)	199	5	25	198	4	46	
Planning & Development (3)	14	2	0	18	2	0	
Community & Tourism (17)	36	1	4	26	1	5	
Totals	357	12	32	351	11	54	



The above table includes June 2023 as a point of comparison to review the movement on leave balances from the end of the 2023 financial year. Year on year has seen a total reduction in leave



from June 2022 of 463 weeks, June 2023 of 416 to September 2023 of 401 weeks. This will further reduce with leave plans put in place for excess leave holders via the annual review process for 2023. This excludes Long Service Leave which will also need to be reviewed as a matter of urgency.

The Rostered Day Off (RDO) and Time in Lieu (TIL) weeks are an issue that must be significantly reduced by Council. TIL incurs the same costs as overtime and is currently the issue most urgent to address with leave.

2. Walcha Council Debt Recovery

Walcha Council has the current arrears as follows (Target 10% or below):

General Rates: 4.8%

Water Rates: 13%

Outstanding debtors is trending down steadily as a result active debt collection. A number of rate payers with large water balances are driving up the outstanding percentage in water.

Debt collection is currently being undertaken and a number of outstanding debtors are now on payment plans for their outstanding balance. Debtors outstanding are expected to reduce over the coming months.

3. Walcha Council Customer Request Management (CRM)

	1 Month	1-2 Months	2-3 Months	3-6 Months	6 Months +	Total CRM's
PLANNING & ENVIRONMENT	18	9	7	4	2	40
ENGINEERING	38	20	21	9	3	91
ADMINISTRATION	4	1	2	1	1	9
Total OPEN CRM's						140

A CRM is created with an incoming request via customer service which is then assigned to the relevant area. The CRM is tracked and provides information including CRM status.

4. Walcha Council Investment Report

In accordance with Local Government (General) Regulation 2021, clause 212, the purpose of this report is to provide Council with a register of investments held as at 30 September 2023 and to provide Responsible Accounting Officer certification that investments comply with the



Local Government Act 1993, Local Government (General) Regulation 2021 and Council's Investment Policy.

A summary of investments is shown below with a complete list of investments following:

INVESTMENTS SUMMARY - SEPT 2023	
Opening Balance	15,059,899
New Deposits	
Interest Reinvested	56,989
Deposits Redeemed	-
Closing Balance	15,116,890

Note: Investments are not fund specific; all funds are included in the investments portfolio. Interest income is distributed to Water and Sewer Funds based on the Interfunding Balances (shown below) at the end of each month.



REGISTER OF INVESTMENTS TO 30 SEPTEMBER 2023

Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	YTD Redemption	MV % of Portfolio	TD Account #
	TD	6/04/2023	180	3/10/2023	4.40%	1,000,000.00	21,698.63	1,021,698.63			6.62%	305028389
	TD	6/04/2023	180	3/10/2023	4.40%	1,020,555.89	22,144.67	1,042,700.56			6.75%	485796165
	TD	4/10/2022	365	4/10/2023	4.40%	255,017.13	11,220.75	266,237.88			1.69%	919512554
	TD	4/05/2023	180	31/10/2023	4.70%	512,087.79	11,869.22	523,957.01			3.39%	488134669
	TD	7/07/2023	122	6/11/2023	5.15%	573,237.62	9,867.54	583,105.16	9,498.62		3.79%	872609622
	TD	24/04/2023	210	20/11/2023	4.44%	514,953.12	13,154.58	528,107.71			3.41%	37844807
	TD	28/06/2023	152	27/11/2023	5.33%	1,000,000.00	22,196.17	1,022,196.17			6.62%	371151983
	TD	5/06/2023	182	4/12/2023	5.00%	548,352.06	13,671.24	562,023.30			3.63%	972272676
	TD	4/08/2023	122	4/12/2023	5.00%	1,000,000.00	16,712.33	1,016,712.33	14,400.00		6.62%	305170588
	TD	24/04/2023	240	20/12/2023	4.46%	514,953.12	15,101.53	530,054.65			3.41%	37844807
	TD	26/07/2023	149	22/12/2023	5.09%	626,994.33	13,027.91	640,022.24	13,375.22		4.15%	37844807
	TD	5/06/2023	210	1/01/2024	5.00%	514,096.81	14,789.08	528,885.89			3.40%	486916667
	TD	12/01/2023	365	12/01/2024	4.55%	259,517.32	11,808.04	271,325.36			1.72%	919675556
	TD	28/06/2023	210	24/01/2024	5.47%	1,000,000.00	31,471.24	1,031,471.24			6.62%	371400628
	TD	22/08/2023	181	19/02/2024	4.59%	522,562.90	11,894.25	534,457.15	11,566.71		3.46%	37844807
	TD	31/07/2023	210	26/02/2024	5.30%	1,000,000.00	30,493.14	1,030,493.14			6.62%	416873585
	TD	1/03/2023	365	29/02/2024	5.00%	259,243.57	12,962.18	272,205.75			1.71%	917202309
	TD	31/07/2023	240	27/03/2024	5.30%	1,000,000.00	34,849.31	1,034,849.31			6.62%	416873585
	TD	4/09/2023	242	3/05/2024	5.03%	1,040,995.46	34,716.77	1,075,712.23	23,093.82		6.89%	37844807
	TD	4/09/2023	274	4/06/2024	5.05%	1,040,995.46	39,463.71	1,080,459.17	23,093.82		6.89%	37844807
	TD	4/08/2023	367	5/08/2024	5.25%	646,746.03	34,140.21	680,886.24	23,075.80		4.28%	416873585
	TD	18/09/2023	365	17/09/2024	5.20%	266,579.60	13,862.15	280,441.75	10,801.55		1.76%	444927886
	TD			17/07/2023			-	-	9,410.69	507,821.33	0.00%	37844807
	TD			24/07/2023			-	-	9,456.92	510,996.19	0.00%	37844807
					Average rate	4.91%	15,116,888.21	441,114.66	15,558,002.87	147,773.15	1,018,817.52	100%




Capital Value of Portfolio	\$	15,116,888
Redeemed Value of Portfolio	\$	1,018,818
Market Value of Portfolio 30/06/2024	\$	15,558,003
Estimated Profit/(Loss) 30/06/2024	\$	441,115

PREVIOUS FINANCIAL YEAR COMPARATIVE DATA: 31/09/2022

Interest Earned YTD	\$	21,136
Market Value of Portfolio	\$	12,526,816
Average interest rate		2.89%
Interest Earned YTD 30 June 2023	\$	276,936
Market Value of Portfolio 30 June 2023	\$	14,021,200

MONTHLY ACTIVITY				
	Number	Amount	Interest	Avg Rate
New Deposits	0	\$ -	\$ -	
TD Redeemed	0	\$ -	\$ -	
TD Reinvested	3	\$ 2,348,571	\$ 88,043	5.09%

Institutional Exposure	Investment at Market Value	% of Portfolio
 Commonwealth Bank	4,261,454	28%
 nab	10,855,434	72%
	15,116,888	100%

Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Rose Strobel (Responsible Accounting Officer)



5. Walcha Council Unrestricted Cash Reconciliation

UNRESTRICTED CASH RECONCILIATION		
	AUG 2023	June 2023
Total Cash & Investments	16,682,206	16,275,800
External Restrictions:		
Contract Liabilities - General Fund	3,971,513	4,919,975
Contract Liabilities - Water Fund	1,733,121	0
Specific Purpose Grants	2,005,528	2,219,877
Water Fund (interfunding balance)	1,186,299	837,030
Sewer Fund (interfunding balance)	524,014	566,819
	9,420,474	8,543,701
Internal Allocations	4,390,483	7,539,223
Unrestricted Cash	2,871,249	192,877

- Balances as at June 2023 are not audited however it is not expected that there will be any changes.

Cash & Investments is made up of:

Term Deposits	\$1,565,318.01
Operating Account	\$15,116,888.21
Total	\$16,682,206.22

- Operating account balance is kept high due to large payments required for materials and contractors.
- Council has an overdraft facility of \$200,000 that has not been utilised for some time.
- Council's credit card limit is \$48,000 (all cards)



Community Services and Tourism

Current Grants		
Tourism	Regional Event Fund	<p>Successful - 2023 Motorcycle Rally \$20,000</p> <p>Funding of \$15,000 has been requested from Adam Marshall MP</p>
Library	Public Library Infrastructure Grants	The application has been started with most quotes obtained. This grant is for work to be carried out from July 2024.

Operational Overview	
WCCC	<p>End of year reporting and management meetings have been held or booked with the funding bodies.</p> <p>Employee Annual Reviews have been completed.</p> <p>Staff meeting held.</p>
Preschool	<p>We are awaiting a quote to renovate our sand pit, and replace our rubber softfall under the main playground area.</p> <p>Liaising with contractors for amended quotes for playground toilet.</p> <p>Next year the preschool will not be offering extended hours (8.00 to 8.30am and 4.00 to 5.00pm). Extended hours has always cost more than we earn from it, so now that there is another alternative in town (Little Kindy) I feel it's time to end this option. The bus will continue to be available for families (Transition/Kangaroo class only) free of charge and now operates 5 days per week).</p>
Library & Youth	Work has commence on the Public Library Infrastructure grant application.
Early Intervention	Revision of NDIS Audit report to prepare for mid term audit review.
Tourism	Rally ticket sales numbers are very strong. Patrick has been working regularly at the VIC covering for Jorja's leave.



Building Assets	<p>Quotes to repair the electricals in the old Council depot have been requested and followed up. Meetings have been held with an electrician who is interested in the work, but they have not submitted a quote as yet.</p> <p>Merv will start working on a Building Condition Report. This information will be used when scheduling repair and maintenance work for Council buildings, and will assist when preparing budgets.</p>
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Priorities for October/November

- Policy and induction document development for the implementation of the Child Safe Standards
- Advisory Committee meetings –Youth, Preschool and Community Care
- Riverview Working Group

1. Walcha Council Community Care (WCCC) September 2023

1.1 Groups

We had another great month of excursion that were requested by the clients. The men’s group requested to go to Andromeda Engineering in Moonbi. They were fantastic hosts and gave everyone an amazing tour. Afterwards the group went to Kootingal Pub for lunch. One of the client’s had a choking scare but thanks to Meg’s quick thinking and training it was resolved without serious injury and the group was able to enjoy the rest of their meal!

The women went for a trip out to see how Apsley falls was looking and enjoy the sunshine now that it has arrived. Afterwards they went up to the The Commercial for a great meal.

Everyone was very happy to see Meg back and while she was away she took the time during her holiday to create a video for everyone to watch during their monthly morning teas. The video was a hit, with the client’s loving the views of a very green England as well as Meg’s impressive horse riding.



Bingo and Friday takeaway are still going strong and everyone is looking forward to takeaway making it back to the park in October.



Our Meals on wheels numbers remain strong and we have received a lot of positive feedback about the quality of the food. The menu will change soon for the summer months and the clients are looking forward to the change.



Women's Group 6/09/2023- 12 20/09/2023- 7	Men's Group 12/09/2023- 11 26/09/2023- 11
Art Group 13/09/2023- 11 27/09/2023- 8	Bingo 2/09/2023- 13 16/09/2023- 13 30/09/2023- 13
Friday Takeaway 8/09/2023- 5 29/09/2023- 7	

1.2 Transport – September 2023

Medical drives –52 trips were delivered during the month, including local trips as well as to Tamworth and Armidale.



Taxi Vouchers – 34 clients used the service with 200 trips being provided.	Bus to Armidale (every Thursday) 7/09/23- 4 14/09/23- 8 21/09/23- 4 28/09/23- 7
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1.3 Meals on Wheels

Meals on Wheels volunteers are back in place and we now have a completed monthly roster for this. All security check ups (including police checks) are being maintained to ensure they are up to date.

This month clients received hot main meals with some of those clients also receiving desserts and frozen meals throughout the 7-day week.

The total number of meals this month was: 483

Mains: 267

Frozens: 131

Desserts: 85

1.4 Feedback and Complaints

Sue received a wonderful hand-written note from John Williams thanking her for the puzzle book that she sent to him. Sue has been creating these books for our clients that enjoy puzzles as a way of maintaining their reasoning skills. "Dear Sue, this is a wonderful idea. I do love your puzzles. thank you for your efforts. I'll look forward to each puzzle book. John Williams"

Jess Goodwin

Community Care Coordinator

2. Library and Youth

September 2023

- **Loans: 536**
- **Returns: 518**
- **Reservations placed & issued: 165**
- **New members: 2**
- **Door count: 949**
- **Wi-fi use: 39**
- **Computer use: 68**
- **Housebound: 8**

Other statistics:

- **eLibrary: Borrow Box**
 - **73 users (up 3)**
 - **227 eAudiobooks (up by 6)**
 - **111 eBooks (up by 7)**



The Walcha Library experienced an increase in loans and number of visitors through the door this month, despite returns, reservations, new members, wifi and public access computer usage recording lower than average. There were only 2 new members registered this month, which is below average, however it was noted that there were also some returning members, who haven't borrowed for many years and were re-registering their previous memberships. eLibrary usage increased above average slightly this month.

Outreach & Promotion

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:

- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month

Social media

The popularity of the Walcha Library Facebook page has increased slightly this month, with 350 followers. Staff have continued to use the systematic approach to ensure the content was engaging, useful and an effective use of staff time. The library shared 12 posts on the Facebook page, reaching 797 people, 61% more than last month. With 5 Instagram posts shared throughout September, posts received a healthy 50 'likes'. Library and Youth Instagram now has 268 people following the library and youth events and information shared through this media. Despite it being a slow month for content, followers still noticed the presence and we received 2 new followers.

The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:

Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community	# people reached on Facebook	People engaging on Instagram	
Total 1 engagement post	66	0	
Share of information and link to register for Adult Learners Week 2023 activities hosted by the Tamworth Regional Council	66		



Service content: informative posts about the library services, facilities and programs	# people reached on Facebook	People engaging on Instagram	
Total 16 service posts	2022	50	
Indyreads promotional posts – templates provided by NSW Public Libraries & scheduled weekly	65, 74, 88	5, 6, 5	
#fridaydeliveryday New to Walcha	111		



<p>Walcha Library facilities & State Library of NSW online workshops for HSC students</p>	<p>138</p>		<p>Walcha Library Published by Cassie Molenna · September 12 at 9:53 PM · 🌐</p> <p>Shout out to our local HSC students! Walcha Library is also a great space to study. Free wifi, computers and printing facilities... it's also warm, and (usually) quiet! 📖</p> <p>The State Library of New South Wales · September 12 at 6:00 PM · 🌐</p> <p>Do you know any students sitting their HSC exams this year? We're running a series of FREE online workshops for students on 25 and 26 September! Our librarians... See more</p>
<p>Promotion of Storytime at the Park event, using photos from last years 'Teddy Bears Picnic' themed event</p>	<p>205, 167</p>		<p>Walcha Library Published by Cassie McKenna · September 27 at 7:22 AM · 🌐</p> <p>Storytime at Lions Park today at 10am! Take advantage of the beautiful Spring holidays and bring your little ones down for a story with librarian, Cassie. No booking needed, just pop down!</p> <p>See insights and ads Boost post</p> <p>👍 14</p>
<p>Share of photos from school holiday activity: Storytime in the Park</p>	<p>217</p>	<p>26</p>	<p>Walcha Library Published by Instagram · September 27 at 11:46 AM · 🌐</p> <p>Spring time means Storytime in the Park in Walcha 🌸🌻🌼 Singing our favourite songs, reading some great stories, windmill making craft and taking the instruments on a 'Conga' dance around the playground! 🎶🥁🎨 Thanks to the mums & daycare educators who joined in!</p> <p>See insights and ads Boost post</p> <p>👍 18</p>



<p>Share of Walcha Council school holiday program image</p>	<p>141, 239, 577</p>	<p>8</p>	
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Programs

The puzzle library loans remain steady this month, with an increase in regular borrowers and children’s puzzle loans since the relocation of the children’s puzzles to the children’s area, separate from the adults puzzles. Donations were received again this month, and some puzzles with damage and/or missing pieces were weeded from the collection. The Walcha Library now holds 106 jigsaw puzzles in its collection.

The stocktake process was completed at the Walcha Library and the RFID stocktake system was returned to CNRL headquarters for another branch to use. It was interesting to note the number of items that weren’t located, as this stocktake was providing a baseline for a new annual procedure, using the new technology, that will pick up any branch discrepancies, in coming years such as lost or stolen items.

This month the library kept the display for the National Science Week, with many adult non-fiction and children’s science non-fiction books and STEM kits being reviewed and borrowed by visitors.

Library Volunteer, Veronica, continues to aid at the library on Monday mornings. She is able to assist during the peak item processing times at the library and ensures efficient use of the additional assistance. This month she was able to assist with the stocktake process, covering donations, reservations and maintain collections such as the puzzle library and seed library.

The September Baby Booktime was held at the library, with a small group of only 2 families, the librarian was able to tailor the session to the ages and interests of the children. A series of shorter stories, nursery rhyme singing and colouring in kept the group busy, and parents were advised of the upcoming school holiday activity, Storytime in the Park. This session was very popular with

26 people in attendance, with 18 children and 8 parents and daycare educators engaged in a series of story books, songs, and dance activities, using puppets, musical bells and a 'Conga' line dance around the park. This was followed by a wind mill making activity, given the windy day it was a popular activity.



Housebound library services were arranged with Riverview, Elizabeth Cross Wing at the Walcha Hospital and our housebound members who receive deliveries again this month. Library volunteer once again helped staff to prepare the collection hand-picked for the Riverview residents and a number of housebound individuals. Arrangements were made to deliver to them on the same day as the Riverview resident's delivery each month to simplify the process for library staff who work unaccompanied and have to close the library, or do the delivery in their lunchbreak or after work hours.

The Walcha Library Book club, the 'Taphouse' Bookclub and Penny King's Bookclubs held their September meetings this month. The groups have taken the opportunity to go through the entire bookclub kit list, provided by the CNRL staff, so as they can submit preferences for the coming year. It is expected that warmer months will see increased participation in these bookclubs, especially the 'Taphouse Bookclub' which dwindles dramatically during the colder months.

The number of members and visitors using the library facilities for study related purposes remained steady this month. The free wifi and study areas have been utilised this month for study, and work purposes. A number of members have regularly used the library for tutoring again this month. There was also a number of members seeking reliable internet and somewhere to have video conferences, telehealth appointments and interviews this month, so arrangements were made as much as possible within the space to provide some privacy for these when possible.

Drop in IT support and assistance this month was mostly provided for those using eLibrary apps, but also included smart phone and tablet assistance with a handful of members.



There was no training completed by library staff this month, due to limited time available.

Youth activities

This month the Walcha Youth Gym Project reflected upon learnings, celebrated participation and achievement of goals and started evaluating the project. Participant attendance improved given the structured training sessions were coming to an end, and formal and informal feedback was gathered, providing evidence that the project is continuing to be helpful and successful. Almost all members are using their membership regularly, and only those who do so will be provided with further membership at the end of the program. Approval was given by the funding body to make some changes to the final celebration event, and re-distributed some of the funding to celebrate their achievement with an excursion to Tamworth. The participants also chose some award categories, and nominated their peers for these awards. They included 'Most consistent', 'Encouragement' and 'Will make good use of their gym membership' award.

Youth and library staff finalised the plans for the Spring School Holiday Program, distributed promotional materials and started taking bookings for the activities this month. It has become custom for the spring holiday program to work alongside the churches and local sporting teams, and this program included Tennis clinics, Little Athletics Come and Try and Kids Games. With the first week of holidays in the last week of September, Council helped by advertising the Kids Games, run by the Walcha Anglican and Presbyterian churches each year. This program ran for 4 days of the first week, so Council only ran one school holiday event, targeted at the children too young to go to Kids Games. Making sure to not directly clash with other community events to ensure we are not competing and are giving the local youth choice and variety of opportunities. Including community-run events in Council's holiday program provides access to a lot more than the youth budget and staff can provide. With the final week of the holidays falling in October, final holiday program information will be provided in the next Council report.

Cassie McKenna
Library Coordinator

3. Preschool

September 2023

This month for preschool was a short month as our holidays started on Friday 22 September for 2 weeks. We still managed to fit a lot into those three weeks.

Science on the move visit

On 7 September we had Ann from Science on the move visit Preschool. She shared lots of different experiments with us including the chemical reactions between bi-carb soda and vinegar, magnetic forces, communications between two cups and string and the idea of gravity. This is a year visit from Science on the move and something we always look forward to.

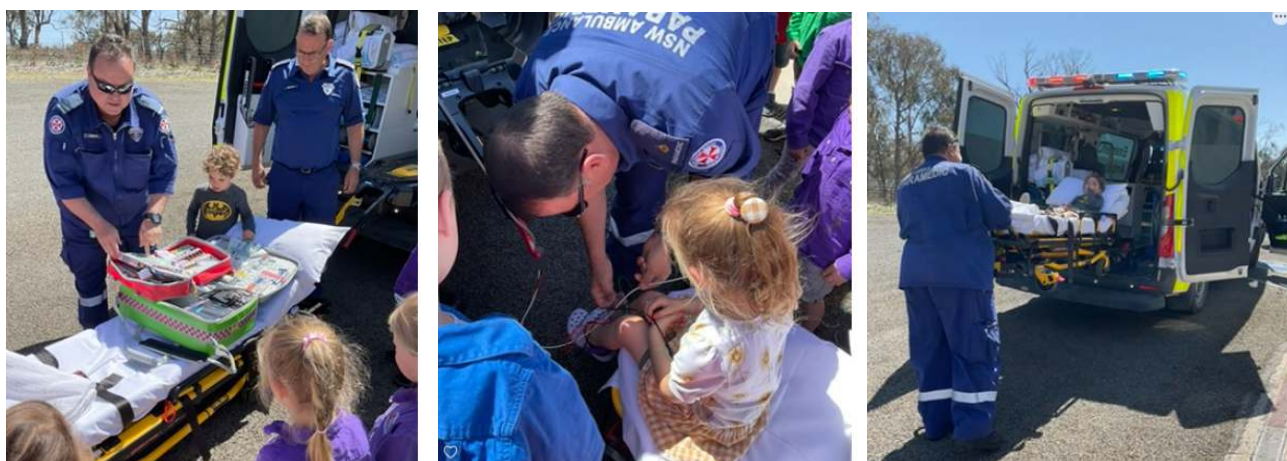
Learning Outcome 4: Children are confident and involved learners. 4.2 Children develop a range of skills and processes such as problem solving, inquiry, experimentation, hypothesising, researching & investigating.



Ambulance visit

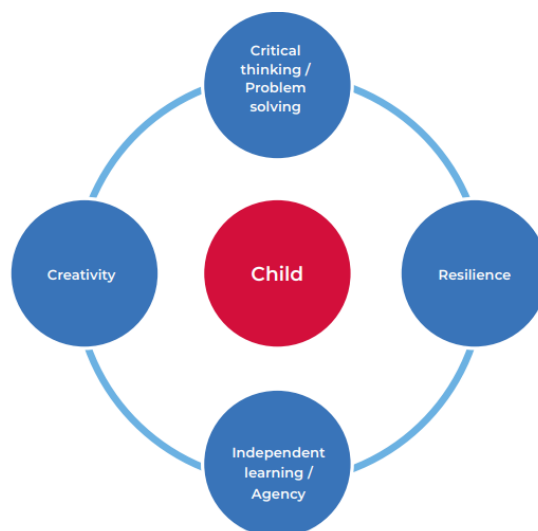
On 21 September, we received a visit from the local Ambulance. The children were shown all the different equipment and medications that the Ambulance Officers use each day when they are called out to a patient. One child was lucky enough to experience having heart monitor leads put on and a record of her heart beat made and another child was able to experience being strapped into the bed and being put into the ambulance, while all children were able to experience a walk through the Ambulance and look at all the equipment. We then got to listen to the 3 different sirens that they use and the reason for the 3 different ones. They were extremely loud.

Learning Outcome 2: Children are connected with and contribute to their world: 2.1 Children develop a sense of belonging to groups and communities and an understanding of the reciprocal rights and responsibilities necessary for active community participation.



Kangaroo Room (4-5 yrs)

In the Kangaroo room we have been concentrating on our transition to school program. This is an important time and one of the biggest milestones for these children, we can aim to equip children with the skills that will make the transition to school as smooth as possible.



We have been concentrating on Letter recognition, leading to name recognition and name writing. Number recognition, sequencing and counting, Shape recognition and matching. Colour recognition and matching. Educators are deliberate, purposeful and thoughtful in their decisions of experiences and activities that are delivered to children with a purpose ensuring the children have the skills required for kindergarten.

Learning Outcome 4: Children are confident and involved learners. 4.1 Children develop dispositions for learning such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence and reflexivity.



Koala Class

We have been working a lot on fine motor skills. The use of clay helps children improve hand eye coordination and build both fine and gross motor skills, especially building the small muscles in the hands. When we build up the muscle strength in children hands this helps with dexterity and is beneficial for children colouring, cutting and writing. Clay also provides a soothing activity for children to assist with emotional control.



Learning Outcome 3: Children have a strong sense of wellbeing 3.1: Children become strong in their social and emotional wellbeing.



Learning Outcome 4: Children are confident and involved learners. 4.1 Children develop dispositions for learning such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence and reflexivity.

Melinda Bird
Preschool Nominated Supervisor

4. Tourism

September 2023

Number of visitors to Visitor Information Centre (VIC)

SEPTEMBER	2023	2022	2021	2020
Walk in's	299	442	63	VIC closed
Phone enquiries	30	47	26	
Email enquiries	6	0	8	

WEBSITE STATISTICS	Sept	August	July	June
www.walchansw.com.au				
Total Visits	34,935	24,019	22,530	27,656
Total Pages	126,790	267,264	268,172	98,321
Total Hits	391,676	447,372	425,871	281,451

Notes: Tourism statistics and website traffic

Lower visitor numbers to Visitor Information Centre compared to last September can be attributed to the waterfalls being in full flood last year, which always attracts a large number of visitors.

The top referrer website to Walcha tourism website continues to be the Walcha Motorcycle Rally website, showing the spin off of the Rally for general tourism interest in Walcha (see below).



Top Referrer Websites			
#	Hits		Referrer
1	112082	28.62%	- (Direct Request)
2	2509	0.64%	https://walchamotorcyclerrally.com.au/
3	1242	0.32%	https://www.google.com/

Tidy Towns Assessor

I had the privilege of taking the Tidy Towns assessor, Doug MacDonald around during his visit to Walcha recently. We attended McHattan Park, our wonderful toilets and the Bev Betts Rose Garden. Doug also attended the Walcha Central School and Men's Shed.

SOUNDTRAILS STATISTICS

SOUNDTRAIL NAME	DOWNLOADS	OPENS
Apsley Falls - Oxley Wild Rivers NP	17	20
Walcha Sculpture	14	19

Walcha Motorcycle Rally

Promotion of Walcha as a key motorcycling destination is being communicated through our promotion of the Walcha Motorcycle Rally. Editorial and advertisements are circulating via social media and in print media. Some recent online articles include:

<https://www.mcnews.com.au/2023-walcha-motorcycle-rally-set-for-november-17-18/>
[Walcha Rally's Earlybird tickets - Road Rider Magazine](#)

Walcha Motorcycle Rally website statistics

Month	Unique visitors	Number visits	of Pages	Hits
Jul 2023	2,149	3,017	6,502	98,607
Aug 2023	2,478	3,539	7,297	151,899
Sep 2023	2,695	3,920	9,797	212,152

Australian Road Rider & Australian Adventure Bike (Universal Media Co)

Post results for recent social posting from *Australian Road Rider*, who have 21K followers and *Australian Adventure Bike* who have 11K followers. Two Walcha Motorcycle Rally posts received the following results: -

Campaign Inclusion	Reach	Engagements	Clicks	Comments	Reactions
September	6316	373	149	2	117
Campaign Inclusion	Reach	Engagements	Clicks	Comments	Reactions
September	7,569	585	248	4	95



Australian Road Rider comments: Overall, we are very happy with how this post performed in terms of reach, engagements and post clicks. It is fantastic to see such a great range of engagements – all of which contribute to increase brand awareness and consideration, and not only helps with our marketing of Walcha Tourism in future but also your own marketing efforts both on and off-line.

Australia and NZ Cyclist magazine

NEHC have engaged with Cyclist magazine (55K readership, 38K social media following) to undertake a promotional campaign, including a 4-issue feature, an eDM, leaderboard and print advertisements highlighting cycling in the region. Some of the campaign deliverables already circulation include eDM createsend.com/t/i-3FDDAD4AD9A297902540EF23F30FEDED and a 16 page article in the most recent edition featuring a cycling route taking in Walcha and showcasing some of our accommodation and food.



Australian Motorcyclist Magazine feature



ADVENTURE RIDING IN THE WALCHA REGION OF NEW ENGLAND HIGH COUNTRY

IMAGES: BUGSY PLOWMAN PHOTOGRAPHY

ON ANY GIVEN DAY, the beckoning sound of motorbikes riding through the laid-back rural streets, or the vision of bikes parked up outside one of the many motorcycle friendly cafes, pubs or accommodation houses, is a common sight in the small regional town of Walcha, and one that the town fully embraces and welcomes.

With over 590 kilometres of gravel roads to explore, spectacular high-country scenery, waterfalls, gorges and world heritage national parks, it's pretty hard to go past this region for adventure riding.

Walcha is also located at the crossroads of two of the great sealed road rides, being the Oxley Highway and picturesque Thunderbolts Way, making it a terrific destination for all kinds of bikes.

To really put Walcha on the map for two-wheel adventuring, the town runs an annual event, the Walcha Motorcycle Rally, which is now in its third year and growing every year. The organised adventure rides, run by passionate motorcycling locals with local knowledge, are held both Friday and Saturday during the Rally. Rider camping, trade exhibitors, skills demos, hilarious postie bike events, a multi-bike challenge, live music, barrel racing and more, are all part of this grass roots event. Combined with some great unique country events like dog jumping, working dog demonstrations, a good old demolition derby, as well as champion axemen displaying their incredible athleticism and skills, and there really is

something for everyone to enjoy.

To find out more about the event you can register your interest to stay updated via the website www.walchamotorcyclerrally.com.au/ or follow the event on Facebook or Instagram. Tickets start from \$35 for a Day Pass or \$60 for the 2-Day Rally Pass: both of these passes include the organised adventure rides (bookings essential), where you'll be able to enjoy some great riding with like-minded people.

AMM



www.ausmotorcyclist.com.au 49



SOCIAL MEDIA INSIGHTS – WALCHA TOURISM FACEBOOK PAGE

1. Walcha Tourism

Audience growth

Number of new fans/followers gained during the selected period.

New Organic Fans	43
New Paid Fans	0
Fans Lost (Unlikes)	4
New Fans (Net)	39








The total audience is

1,830 fans

representing a variation of **+2.2 %**
 compared to Aug. 1 2023 - Aug. 31 2023

Engagement

Number of audience's interactions with your social profiles during the selected period.

Reactions	 757  95  1  12  0  0	865
Clicks	Link: 282 Photo: 1.1K Video: 1	1.3K
Comments		34
Private messages		0
Shares		84
Total Engagement		2.3K
Engagement rate per reach		0%



The total engagement is

2,328 interactions

representing a variation of **+29.8 %**
 compared to Aug. 1 2023 - Aug. 31 2023

Impressions

Number of times a content of your social profiles has been viewed during the selected period.

Paid impressions	12K
Organic impressions	28K
Viral impressions	19K
Total impressions	59K



The total impressions are

59,360

representing a variation of **+34.5 %**
 compared to Aug. 1 2023 - Aug. 31 2023



Top content

Best performing content published during the selected period. Based on engagement rate per reach.



Sep. 22 2023

Get outdoors for some adventuring in Walcha! Apsle...

Reach	16K
Engaged Users	1K
Clicks	415
Other clicks	571
Engagement rate per reach	55%
Engagement rate per impression	4.6%



Sep. 17 2023

Come up and shop in Walcha! Our town has several...

Reach	3.5K
Engaged Users	635
Clicks	490
Other clicks	80
Engagement rate per reach	18.3%
Engagement rate per impression	18.3%



Sep. 27 2023

The Australian Motor Sport Action Group (AMSAG) ar...

Reach	2.9K
Engaged Users	171
Clicks	30
Other clicks	81
Engagement rate per reach	5.9%
Engagement rate per impression	5.5%



Sep. 6 2023

Confirming the OXLEY HIGHWAY is OPEN. Day time

Reach	1.9K
Engaged Users	132
Clicks	20
Other clicks	40
Engagement rate per reach	6.9%
Engagement rate per impression	6.4%



Sep. 24 2023

Did you know you can book a private tour of an Ed...

Reach	1.8K
Engaged Users	323
Clicks	241
Other clicks	73
Engagement rate per reach	17.8%
Engagement rate per impression	15.8%



Sep. 3 2023

Spring is such a lovely time in Walcha, with cool...

Reach	975
Engaged Users	135
Clicks	102
Other clicks	14
Engagement rate per reach	13.8%
Engagement rate per impression	12.5%

INSTAGRAM PAGE

2. Walcha - Where Wild Rivers...

Audience growth

Number of followers gained during the selected period.

New followers	19
Total followers	957

The total audience is
957 followers
 representing a variation of **+0.3%**
 compared to Aug. 1 2023 - Aug. 31 2023



Engagement

Number of followers' interactions (likes, saved, comments and direct messages) with your profile for the selected period.

Likes	319
Saved	8
Comments	5
Direct messages	21
Total interactions	353
Engagement rate per reach	10.1%



The total engagement is

353 interactions

representing a variation of **-5.6 %**
 compared to Aug. 1 2023 - Aug. 31 2023

Impressions

Number of times your profile's content has been viewed during the selected period.

The total impressions are

4,755

representing a variation of **-12.6 %**
 compared to Aug. 1 2023 - Aug. 31 2023

Top content

Best performing content published during the selected period. Based on reach.



Carousel

Sep. 24 2023

Did you know you can book a private tour of an Ed...

Reach	551
Comments	2
Likes	74
Saved	4
Engagement	80
Engagement rate per reach	14.5%
Engagement rate per impression	12%



Carousel

Sep. 17 2023

Come up and shop in Walcha! Our town has several...

Reach	546
Comments	2
Likes	86
Saved	1
Engagement	89
Engagement rate per reach	16.3%
Engagement rate per impression	13.2%




Carousel

Sep. 3 2023

Spring is such a lovely time in Walcha, with cool...

Reach	401
Comments	0
Likes	48
Saved	0
Engagement	48
Engagement rate per reach	12%
Engagement rate per impression	10%

Sep. 22 2023

School holiday time! Why not get outdoors for som...


Reach	338
Comments	0
Likes	51
Saved	2
Engagement	53
Engagement rate per reach	15.7%
Engagement rate per impression	15.1%



Sep. 27 2023

The Australian Motor Sport Action Group (AMSAG) ar...

Reach	316
Comments	1
Likes	20
Saved	0
Engagement	21
Engagement rate per reach	6.6%
Engagement rate per impression	6.5%



Sep. 10 2023

The beautiful blossom trees throughout town are w...

Reach	246
Comments	0
Likes	40
Saved	1
Engagement	41
Engagement rate per reach	16.7%
Engagement rate per impression	15.4%

Visitor Information Centre – Visitor book comments

Some of the comments from visitors to the Walcha Visitor Information Centre this month include:
Thank you Lisa – very helpful! Wonderful, Great, Very helpful! Thank you, Very helpful – thank you, Thanks for all your help, Wonderful town.

Motorcycle Rally Update

Ticket sales are continuing to be strong with the following ticket sales numbers as at 19 October 2023:

- 313 Rally Passes
- 207 Camping Passes
- 93 Merchandise Packs
- 12 Day Pass

As a comparison sales numbers as at 5 October 2022 were:

- 191 Rally Passes
- 130 Camping Passes
- 73 Merchandise Packs
- 10 Day Passes

Budget

Income	\$55,732
Expenditure	\$55,407

The expenditure figures in the actual and confirmed column are showing actual spend, orders raised and confirmed quotes. The cash amount spent to date is \$23,571 and this figure includes staff wages costed to the event.



REVENUE	2023 Approved Budget (ex GST)	Actual (ex gst)	comments
GRANTS			
Grant - Flagship Event Fund (application)	\$ 20,000.00	\$ 20,000.00	
Adam Marshall (contribution requested)	\$ 15,000.00		
SPONSORSHIP			
Sponsorship - Major			
Sponsorship - Event and other	\$ 4,545.45	\$ 6,201.80	
INCOME - TICKETS & CAMPING			
Pre-sale 2 Day Rally Pass (Early bird price)	\$ 21,818.18	\$ 17,074.15	
Pre-sale Day tickets	\$ 3,818.18	\$ 381.82	
Pre-sale Local tickets	\$ 2,522.73		
Pre-sale Camping Fee	\$ 6,545.45	\$ 5,644.89	
Gate sales & non-early bird Rally Passes	\$ 11,818.18		
INCOME - MERCH			
Pre-sale Merch Packs	\$ 6,500.00	\$ 3,500.00	
Stubby holders	\$ 363.64		
T-shirts	\$ 3,181.82		
Leather Key Ring	\$ 454.55		
Bottle opener	\$ 227.27		
Beanie	\$ 681.82		
Caps			
Patches	\$ 454.55		
2023 Year bars	\$ 227.27		
INCOME - BAR			
Bar sales	\$ 20,000.00		
INCOME - EXHIBITOR FEES, OTHER ENTRY FEES			
Exhibitors/Stallholders 3x3	\$ 1,363.64	\$ 850.00	
Exhibitors / Stallholders 6x3	\$ 1,818.18	\$ 1,400.00	
Exhibitors larger sites		\$ 400.00	
Exhibitors - Power		\$ 190.00	
Entry Fees - Demolition Derby	\$ 909.09	\$ 90.00	
Entry Fees - Barrel Racing	\$ 500.00		
Entry Fees - Show & Shine	\$ 318.18		
Sub total	\$ 123,068.18	\$ 55,732.66	



EXPENDITURE	2023 Approved Budget (ex GST)	Actual & confirmed (ex GST)	
ADMIN & STAFF			
Admin assistance - contract	\$ 5,000.00		
Staff time	\$ 27,000.00	\$ 10,467.00	191 staff hours
OPERATIONAL			
Rubbish Removal	\$ 1,000.00		
Traffic Management	\$ 900.00		
Site Manager	\$ 3,575.00	\$ -	Aussie RV Events taking on role
Site map generation	\$ 800.00		
Security	\$ 10,000.00	\$ 7,860.00	
First Aid (Beneficial Safety)	\$ 1,100.00	\$ 1,100.00	
Loop Bus	\$ 500.00		
Showground Hire	\$ 4,600.00		
Registration tent hire	\$ 1,335.00	\$ 1,545.00	additional tent needed
Bar - Donation to Golf Club	\$ 3,000.00		
Bar - Drinks	\$ 6,000.00		
Liquor Licence application	\$ 156.00	\$ 168.00	
B&B accommodation	\$ 1,600.00	\$ 1,600.00	
Cleaning supplies	\$ 500.00		anticipate cost reduction to \$200
Sundry expenses (one-off)	\$ 500.00		
Generator, distribution board & portaloos		\$ 1,606.00	
Fuel for generator			maximum \$500
VOLUNTEER			
Volunteer Costs (Food voucher & drink)	\$ 1,250.00		
Volunteer Costs (T-shirts)	\$ 800.00	\$ -	
RV Events - volunteers (donation)	\$ 1,500.00	\$ 1,500.00	
MARKETING			
Website updates	\$ 1,600.00	\$ 1,072.50	
Website hosting		\$ 180.00	
Videography	\$ 6,075.00	\$ 2,880.00	New supplier - cost reduced
Promotional video	\$ 800.00	\$ 1,800.00	Cost higher than anticipated
Mailchimp subscription	\$ 486.72	\$ 486.72	
Signage	\$ 1,000.00		anticipate cost reduction to \$500
Printing program & flyers	\$ 900.00	\$ 523.00	
Advertising	\$ 6,000.00	\$ 7,150.00	
Graphic Design work	\$ 1,500.00		anticipate cost reduction to \$1200
ENTERTAINMENT			
Bands + stage, lighting, PA hire	\$ 10,000.00		
MC	\$ 4,000.00		
TICKETING			
Ticketing Costs (commission)	\$ 1,500.00		
Wristbands	\$ 200.00		



ATTRACTIONS			
Attraction: Woodchop / work dog demos	\$ 2,000.00	\$ 2,000.00	
Attraction: Stunt Show	\$ 3,000.00	\$ 5,100.00	couldn't get original stunt act
Demo derby	\$ 1,300.00		
Attraction: Niki Zak Racing		\$ 500.00	
Burnout Comp *	\$ 1,000.00	\$ 1,000.00	sponsored
Skills demos/education	\$ 1,800.00	\$ -	cancelled
Attraction: Childrens		\$ -	
Dirt Bike Barrel Race (prize money) *	\$ 1,150.00		
Postie Bike Events	\$ 636.36	\$ 636.36	
Show & Shine Trophies	\$ 320.00		
MERCHANDISE			
T-Shirts (merch pack & to sell on day)	\$ 3,630.00	\$ 3,693.50	
Year Bar	\$ 225.00	\$ 200.00	
Beanies	\$ 659.00	\$ 665.00	
Bottle opener	\$ 500.00	\$ 500.00	
Stubby Holders	\$ 625.00	\$ 625.00	
Paperbags for Merch	\$ 93.50	\$ 160.00	cheaper to purchase in bulk to cover ne
Rally Stickers		\$ 389.00	
Sub Total	\$ 122,116.58	\$ 55,407.08	

Lisa Kirton
Tourism & Visitor Information Services Coordinator



Item 10:

Committee Reports

That Council RECEIVE and NOTE the Committee Reports as presented.



Walcha Council Tourism Advisory Committee Meeting

held on

Tuesday, 10 October 2023

at

9:00am

at

Walcha Council Chambers

PRESENT:

Clr Aurora Reilly (Chairperson), Karen Kermode (Executive Manager Community & Tourism), Lisa Kirton (Tourism Coordinator), Patrick Dogan (Corporate & Community Customer Service Officer, Casual), Jane Morrison

1. APOLOGIES:

Louise Clark and Aaron Simmon

2. MINUTES OF THE MEETING HELD ON 20 June 2023:

The Committee **RESOLVED** on the motion of **Morrison** and **Kermode** that the minutes of the meeting of the Walcha Council Tourism Advisory Committee held at Walcha Council Chambers, 20 June 2023, copies of which were distributed to all members, be taken as read and confirmed a **TRUE** record.

Committee Minutes



3. BUSINESS ARISING

3.1 National Parks – update

Tia Falls walking track to the main lookout is currently closed while it is being upgraded.

3.2 Virtual experience of Youdales Hut – supper at Museum

Just waiting on a date from Manager, New England Area Northern Inland Branch NSW National Parks and Wildlife Service. Would be great to also show the footage of Bob Beer's expedition across the Simpson Desert.

3.3 NRMA EV charging station – update

The build team are on the way to Walcha on Monday 9 October to begin the build program for the EV charging infrastructure at the Road reserve adjacent to 10W Apsley Street, Walcha.

3.4 Town signage – current policy

Town signage is covered in the LEP (Local Environmental Plan). Executive Manager Community and Tourism has extracted out relevant sections of the LEP.

RECOMMENDATION to Council that the proposed signage for Derby Street upgrade work be reviewed with the Tourism Advisory and Arts Advisory Committee's before decisions are made and consider upgrading current welcome to Walcha signs in English and Dunghutti language.

3.5 Indigenous representative, Visitor Information Centre handout

Amaroo has now sent through a list of board directors interested in joining the Tourism Advisory Committee. They include Shannon Green, Garry Towney, Karen Bloomfield, Alena Stackman. Suggest they select which person and can rotate members if preferred.

3.6 Grants update – Tap & Go Water, Open Air Gallery labels

There was a clause in the proposed Tap & Go Water grant that meant it was not favourable to pursue grant. Council need to upgrade standpipe, so Director Infrastructure is looking at including Tap & Go water installation at the same time. This item is already on Council agenda as something that needs to be done. Remove from future Tourism Advisory Committee Agenda's.

Open Air Gallery labels – A Foundation for Regional and Rural Renewal (FRRR) grant has been applied for by Arts North West. Could approach the service clubs for a possible contribution if needed and Mens Shed for assistance with installation. If successful this is going to enhance the Soundtrails experience.

3.7 Historic building plaques

Still looking for grants for this project. Doug Laurie's book has a lot of information on some of the buildings. Possible idea could be to get poster of historic buildings (there is 36 on the poster) put into metal to be installed at a site in town. Could also start approaching people that currently own the buildings. The Vickerage is in the National



Trust and The Manse. Corporate & Community Customer Service Officer (Casual), advised there is an App that can be used to QR code historic buildings. Good for vision impaired as it has audio component. Armidale Visitor Information centre has this set up. He will get back to Committee with the App name.

4. GENERAL BUSINESS

4.1 Astrotourism in regional areas

CLARKE shared via email an article in The Australian newspaper about the rise of Astrotourism in regional areas. She has had astrophotographers stay at her farm stay in Yarrowitch. Uralla local, Michael Hull, takes a lot of Astrotourism images. The Armidale photography community have a Facebook page where they share astrophotography images. Corporate & Community Customer Service Officer (Casual) suggested that we collect some images to start with to share from Walcha, to generate some interest. Astrophotography is a seasonal activity. We could pinpoint locations around Walcha that are favourable for Astrotourism.

4.2 Information around naming of bridges, gardens

A local community member has suggested it would be helpful and informative to visitors and locals if there was information explaining reason behind names of bridges and rose garden etc.

RECOMMENDATION to Council to consider adding some background information at the site for the reason behind the naming of certain sites. For example, Shirley Davidson Bridge, Blue Hogan Bridge, Beverley Betts Rose garden.

4.3 Tidy towns

Thank you to Infrastructure & Development Support Officer, Anna Lummis, for putting a great deal of work into getting the application together and organising the program for the assessors visit.

The Tourism and Visitor Information Centre Coordinator was available to welcome the assessor and take him around to various sites during his visit to Walcha. Email received:

Hi again Lisa,

Thank you for organising the Tidy Town assessment today, especially on top of your Visitor Information Centre duties.

I appreciate you arranging meetings with the people who were involved with projects for us to discuss face-to-face. This is critically important.

Also, your local knowledge was very helpful for me to understand the workings of Walcha.

Thank you and it was a pleasure to meet you.

Cheers,
Doug MacDonald



4.3 Council cycleway

Information was shared by Clr Reilly with the Committee on the cycleway project. There will be 10.5kms of pathways with the latest cycleway project. This will be great for tourism and locals.

5. NEXT MEETING

Tuesday 6 February 2024

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 09:50AM.



Walcha Motorcycle Rally Committee Meeting

held on

Thursday, 12 October 2023

at

8:04am

at

Walcha Council Chambers

PRESENT:

Clr Mark Berry, Karen Kermode (Executive Manager Community & Tourism), Lisa Kirton (Tourism and Visitor Information Services Coordinator), Andy Burwell, Shane Carey, Karen Barnes, Kim Barnet, Jason Cox and Tracey Hoy.

1. APOLOGIES:

Christian Martin (Director Corporate & Community)

2. CONFIRMATION OF PREVIOUS MINUTES:

It was **MOVED** on the Motion of **Burwell** and **Barnet** that the Minutes of the Walcha Motorcycle Rally Committee Meeting held at Walcha Council Chambers, 23 June 2023, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. FINANCIAL REPORT

The Walcha Motorcycle Rally was successful in receiving the \$20K Flagship Regional Event funding as applied. \$15,000 funding has been requested from Adam Marshall and was submitted to the Minister for Tourism. No response received to date. Currently income exceeds expenditure. Additional sponsorship has also come in.

4. DIRECTORS REPORT

Nil

Committee Minutes



5. GENERAL BUSINESS

5.1 Motorcycle Rally Strategic Plan Update

The Walcha Motorcycle Rally Event Strategy was approved by Council. As stated in the strategic plan, the purpose of the event is tourism focused to attract visitation to Walcha for multiple night's stay.

5.2 Grant Application / Sponsors

Grant application already discussed above. We have received \$5,904 in monetary sponsorship to date, as well as significant in-kind sponsorship i.e. Terraworx for fencing. The pubs and Bowling Club are sponsoring the shuttle bus. BMW are also providing prizes.

5.3 Budget

Event is within budget.

5.4 Ticket Sales

Ticket sales are ahead of last year at this same time. 285 two-day rally passes. 13 day passes. 182 camping. Postcode and age bracket information is being collected on all ticket sales. Many people are communicating they will purchase closer to the event or at the gate on the day. Local ticket \$15 – on sale next week. Must be purchased online or at Council. Children 16 & under free with paying supervising adult.

5.5 Exhibitors / Food Stalls / Power

We have enough food stalls for projected numbers and a good variety of exhibitors. A generator has been organised to avoid the power issues we had last year with the food stalls. Food stalls will be set up in cattle parade area.

5.6 Entertainment, Attractions and Micro events

Demolition Derby has 10 cars so far, Niki Zak – site meeting held. She will be leading the street procession. Burn out comp – sponsored by Terraworx.

Enduro challenge – sponsored by Oxley Civil. Postie bike events, Stunt show, Show & Shine, Motorcycle swap meet – run by Armidale Adventure Riders.

Terra Firma – to be replaced by another band.

5.7 BMWs involvement

They have confirmed attendance but are proving difficult to get on to.

5.8 Local Business involvement / Window Display Comp / Q&A Meeting

Pubs and Bowling Club have come on board with the shuttle bus. Local businesses are sponsoring barrel racing and woodchop. Additional support from other businesses for the event has been slow.

5.9 Marketing / Promotion

The event is being promoted in magazine publications (print and digital) and on social media.



5.10 Australasian Women's Ride Day

This falls on Saturday of the Rally – 18 November. Women riding together on organised rides, a Friday meet & greet, tug-o-war, women riders photo, women riders leading street procession.

5.11 Road Closure / Traffic Control

Traffic control booked. Meeting regarding Council requirements to be held next week.

5.12 Site Plan / Portaloo / Waste Collection

Showground – need to confirm quantity of bins that we can use. Will confirm if Scott Kermode can do the waste collection – Rugby Club have also indicated they might be able to do it. Issues with showground bog spots that need to be addressed. Site plan in progress.

5.13 Other Business Arising

Wristbands to be ordered. Fencing requirements to be finalised. Shane to discuss with Chris Lute. Sheep panels to be used for stunt rider. Bunting to be used for Show & Shine shed.

Walcha Caravan Park has cancelled all accommodation bookings for the event weekend and advised on social media that they have decided to close for the event weekend due to Council. The decision to close has nothing to do with Council. The business is privately owned and has made the decision to close.

John Oxley has new showers and toilets which can be used for the event if required. Volunteers – Aussie RV Events have 24 interested in coming. Welcome BBQ and briefing on Wednesday prior to event. Service clubs taking on the role of Walcha ambassadors.

Will ensure communication is out there regarding Oxley Highway. It is open Thursday – Monday the week of the event.

Draft Program attached

6. NEXT MEETING

TBA

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.30am



DRAFT PROGRAM – WALCHA MOTORCYCLE RALLY

THURSDAY 16 NOV

12noon	Gate opens	Showground
	Registration/ Information/Camping opens	
4pm	Bar opens	
5:30pm – 9:30pm	Live Music - BERLYN	
6pm – 10pm	Shuttle Bus hours	
10pm	Bar closes	

FRIDAY 17 NOV

6am – 9am	Breakfast available	Showground
8am	Main Gate & Registration opens	Showground
9am	Shuttle bus begins operating	Showground main gate
8am	ADVENTURE RIDES (including Women Riding together for AWRD)	Showground
9am	SPORTS BIKE RIDE (including Women Riding together for AWRD)	Showground
9am	ROAD RIDE	Showground
9am	SIDE CAR ADVENTURE RIDE	Showground
10am – 4pm	Enduro X demonstrations	Showground
12pm	Exhibitors & trade stalls open	Showground
12pm	Bar opens	Showground
12pm, 2pm, 4pm	Woodchopping demonstrations	Showground
1pm	Multi bike Challenge Gymkhana	Show Ring
2pm	Niki Zak Racing – drag bike	Showground
2:30pm	Burn out Competition	Show Ring
3:30pm	Tug o war	
4:00pm	Kids Strider bike challenge	Show Ring
4:30pm	AWRD – meet & greet	Adventure Tent - showground
5pm	BackTrack Dog Jumping	Showground
6pm	Tyre Throwing Competition	Show Ring
6:30pm	Live Music – Rough Justice	Near Bar
10pm	Bar closes	Showground
10pm	Shuttle bus finishes	Showground main gate

SATURDAY 18 NOV

6am – 9am	Breakfast available	Showground
8:30am – 12:30pm	Walcha Farmers Market	McHattan Park
8:30am	Exhibitors & trade stalls open	Showground
9am – 10:30pm	Shuttle bus operating	Showground main gate
8am	ADVENTURE RIDES	Showground
9am – 3pm	Dirt Bike Barrel Races	Rodeo Ring
10am	Stunt Show - Flair Action Riders	Show Ring
10am – 4pm	Enduro X demonstrations	Showground
10:30am	Assemble for street procession	Show Ring
10:30am	Women Riders photo call	Showground



11:00am	Street procession departs Showground	Main streets of Walcha
10am – 12pm	Vintage car display (in town, opposite Farmers Market)	South Street
11.30am	Show & Shine entries open	Showground
12pm	Bar Opens	Showground
12pm, 2pm, 4pm	Woodchopping & chainsaw racing demonstrations	Showground
12pm	Kids Strider bike Challenge	Show Ring
12pm – 1:30pm	Motorcycle Swap Meet	Showground
12:30pm	Stunt Show - Flair Action Riders	Showground
1pm	Show & Shine judging	Showground
1:30pm – 3pm	Postie Bike Grass Track Derby Postie Bike Soccer	Show Ring
3pm	Stunt Show - Flair Action Riders	Show Ring
3:30pm	Tyre Throwing competition	Showground
4pm	Niki Zak Racing – drag bike	Showground
4:30pm	Burn out Competition	Show Ring
5:30pm	Stunt Show - Flair Action Riders	Showground
6pm	Demolition Derby	Show Ring
6:30pm	Live Music - Borderline	Near Bar
10pm	Bar closes	Showground
10pm	Shuttle Bus finishes	Showground main gate

SUNDAY 19 NOV

6am – 9am	Breakfast available	Showground
	Campers depart	

FREE LOOP SHUTTLE BUS

Ticketholders can access the shuttle bus to get around town and support our local businesses. Jump on & off (approx. 15minute loop). Thurs (6pm – 10pm), Fri & Sat (9am to 10pm)
 Don't want to wait for the shuttle bus? Phone the **Walcha Taxi** on **0436 131 008** - Capacity to carry 9 passengers. Suitable for disabled access. Very reasonable rates apply.

OTHER THINGS TO DO IN WALCHA

- Enjoy our local cafes, pubs, Taphouse, takeaways, wood turning, galleries, retail shopping, craft shops, collectables and antiques.
- Check out the breathtaking Apsley Falls & Gorge in World Heritage listed Oxley Wild Rivers National Park (only 15mins from Walcha with easy all sealed access)
- Check out the vintage bike display in town at the Walcha Royal Café
- Visit the worlds only abstract model railway – It's Not A Train Set. P: 0491 737 669 to book a visit.
- Enjoy the Walcha Farmers Market and the vintage car display in town on Saturday morning at McHattan Park.
- Wander the river bank and streetscape to enjoy Australia's largest permanent Open Air Gallery of sculptures.
- Take a step back in time at the Pioneer Cottage & Museum Complex, located opposite the Showground. Open Saturday and Sunday 11am – 4pm



- Play a few rounds of Barefoot bowls at Walcha Bowling Club. Open Friday from 2pm, Saturday from 11am Take a tour of historic Langford House (a grand Edwardian Mansion 1km south of town) Tour times: 10am, 1pm, 3pm (Friday & Saturday)

More info on Walcha Tourism website www.walchansw.com.au



Item 11:

Delegate Reports

That Council RECEIVE and NOTE the Delegate Reports as presented.

Walcha Community Consultative Committee

Meeting held at Council Chambers on Tuesday 13 June 2023 at 12.25pm

Members Present – Sue Green, Vicki McIvor, Sgt. Brock Freeman, Bill Heazlett, Bob Burnell, Ron Denham, Lloyd Levingston, Peter McNeill, Lyn Smith, Aurora Reilly, Jaz Taylor, Dallas Hyatt, Liam Gabriel, Nichola Wood.

Apologies – Mary Hoare

Moved by Bill and Seconded by Bob that apologies be accepted as read

Minutes of the April meeting distributed by email/post.

Secretary moved that the minutes be accepted as read, Seconded by Sue. Carried

Business Arising from April Minutes

1. Youth programs are available in Walcha
2. Paper write up has not happened yet.

Correspondence out from previous meeting

1. Agenda and minutes
2. Invitation to new members.

Correspondence received - Nil

Business from Correspondence - Nil

S.E.S. Report – Bob Burnell

1. Quit on roads.
2. Training ongoing
3. The local branch is receiving a new Rescue vehicle early in July, and is specifically designed for all types of rescues.
4. There are 17 active members at present.

Youth Groups

1. Lions Rep. Lloyd reported that there was a cabinet meeting at Lismore and it was said that Youths were not keen on joining except at UNI.
2. Rotary Rep. Ron stated that Rotary have a youth program called “Interact” which started discussions on different youth groups available.
3. Lions were thanked for their new Lions Park which is now safe for children and they were congratulated. Rachel Wellings in conjunction with Lions was one of the main instigators whilst on Council to get this happening.

Schools - No reports

Council - Kruthika Nagananda is working with Council as a Disaster Risk Reduction Coordinator

Other Community Reports

Walcha Neighbour Centre Rep. Jaz Taylor gave an insight to the Centre, and stating they had to relocate 2 doors along due to a fire on the premises. Opening hours 9.30 – 2.30pm Monday’s and Fridays

1. The Community Centre supports anyone in need for most services or information is sought if required.
2. A food pantry is available on Friday’s for \$20 if you have a Centrelink card, Emergency food packs can be given out as well.

3. Other groups available - Women's Shelter assistance, Play groups, Internet access, and other different activities.
4. They can be an Advocate and give support for those in need and assistance can be organised for Electricity bills etc.

Liam Gabriel – Hunter New England Health - Mental Health

1. Liam stated that his work takes him from the Qld. Border to Walcha and he can visits farms when people are in need of help and can assist following Natural Disasters. Liam can be contacted anytime.

Police Report – Sgt Freeman reported that it has been a busy 8 weeks

1. 1 reported Stealing
2. 3 Mental Health issues
3. 3 Personal violence issues
4. 2 Frauds
5. 2 Motor vehicle accidents
6. 1 reported Trespass
7. 1 Drug offence
8. 1 Resist arrest

Questions pertaining to this Police Report

Q. Has the alterations and clearing of trees made any difference to crime at the Skate park.

A. Yes it has decreased.

1. It is pleasing to see the Mobile Speed camera's on the entries into town on a couple of occasions.

New Business

1. Quota Club are seeking help and information in regards to starting up a Youth group program. Police have a separate program in Tamworth and perhaps the schools may be able to help.
2. Bill stated that Phil Hood (Council Acting Gen. Manager) pushed to have the trees at the skate park removed and the CCTV has made a difference. Perhaps our committee could write a congratulatory letter to Phil letter.
3. Bill informed members that Walcha has a new Catholic Priest and he may be interested in attending our meetings. Bill will invite him.

Meeting closed at 1.15pm

Next meeting Tuesday 10th October 12n

Vicki McIvor
Secretary
0427 772 950
vicete@aapt.net.au

Sue Green
Chairperson/ President

* An Agenda will be sent out a week before and if you require anything to be added, email me or send an apology if you can't attend please

Dates for 2023

12 December



Item 12:

Questions with Notice



There are no Questions on Notice for October 2023



Item 13:

Referral to Closed Council Meeting



UPDATED REPORT

Item: 13A **Ref:** WO/2023/01998
Title: Referral to Closed Council – Tender Gravel Resheeting W23/81
Author: General Manager
Previous Items: Not Applicable
Attachment: No

RECOMMENDATION: That, in accordance with the provisions of:

- 1. Section 10A (2)(c) of the *Local Government Act, 1993*, the matter of Tender for Gravel Resheeting W23/81 be referred to be discussed in Closed Council for the reason that the report relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.**
- 2. For the reason above, Council RESOLVE INTO Closed Council and the press and public be excluded.**

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10A (2)(c) of the *Local Government Act, 1993*.

Approval to refer the matter to Closed Council is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.