



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 30 August 2017

2:00pm

at

Walcha Council Chambers

Members:

- Mayor – Councillor Eric Noakes
- Deputy Mayor – Councillor Clint Lyon
- Councillor Peter Blomfield
- Councillor Kevin Ferrier
- Councillor William Heazlett
- Councillor Jennifer Kealey
- Councillor Scott Kermode
- Councillor Rachael Wellings

Quorum – 5 Members to be Present

AGENDA

Submitted to Council: 30 August 2017

..... General Manager Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 30 August 2017** commencing at **2.00pm**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jack O'Hara'.

Jack O'Hara
GENERAL MANAGER

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6. Senior Officers Reports
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 - 6.8 Committee of the Whole Referral – Event Proposal for Council AND Council Owned Houses Appraisal WO/2017/01371
7. Notices of Motion
 - 7.1 Multi Purpose Centre Request for Council Contribution – Clr Kealey WO/2017/01339

Submitted to Council: 30 August 2017

..... General Manager Mayor



8. Matters of Urgency
(Resolution to admit matters of urgency before being further considered by Council).

9. Management Review Report WO/2017/01351

10. Committee Reports

- 10.1 Minutes of the Walcha Beautification & Tidy Towns Committee Meeting held on Wednesday, 21 June 2017. WO/2017/01473
- 10.2 Minutes of the Walcha Preschool Advisory Committee Meeting held on Monday, 7 August 2017 WO/2017/01423
- 10.3 Minutes of the Walcha Council Arts Advisory Committee Meeting held on Tuesday, 8 August 2017 WO/2017/01474

11. Delegates Reports

- 11.1 Minutes of the Namoi Councils Joint Organisation Board Meeting held at McKell Room, NSW Parliament, Macquarie Street, Sydney on Thursday, 10 August 2017. WO/2017/01414

12. Committee of the Whole

- 12.1 Council Owned Houses Appraisal WINT/2017/02311
- 12.2 Request for Funding – Event Proposal WINT/2017/02095

Resolution to adjourn the Ordinary Meeting and to move into Committee of the Whole and to exclude the Press and the Public from the entire proceedings of the Committee Meeting.

Resolution to move into Open Council.

Resolution to adopt Committee of the Whole Report and Recommendations.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Present:

Apologies:

Confirmation of the Ordinary Meeting Minutes held on Wednesday, 26 July 2017:

Matters arising from the Minutes of the Ordinary Meeting held on Wednesday, 26 July 2017:

Submitted to Council: 30 August 2017

..... General Manager Mayor



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 26 July 2017

at

2:07pm

at

Walcha Council Chambers

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors PR Blomfield, KW Ferrier, WJ Heazlett, JM Kealey, SJ Kermode, CM Lyon and RL Wellings.

IN ATTENDANCE: Mr JG O'Hara, General Manager, Mr DJM Reeves, Director – Engineering Services, and Mrs LJ Latham, Environmental Services Manager.

1. APOLOGIES:

Nil.

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 28 JUNE 2017:

1 **RESOLVED** on the Motion of Councillors Heazlett and Ferrier that the Minutes of the Ordinary Meeting held on Wednesday, 28 June 2017, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Nil.

5. MAYORAL MINUTE

2 **RESOLVED** on the Motion of Mayor Noakes that the Mayoral Minute be **ADOPTED** by Council as presented.

July 2017 Mayoral Minute:

On 7 July General Manager, Jack Ohara, and myself attended the Namoi Councils Joint Organisation (JO) meeting in Bingara. Despite legislation surrounding the formation of JOs still to go before Parliament, even though it has been drafted, Namoi Councils JO took a proactive stance to move ahead and implement strategies that I believe will have a positive effect on Walcha Council. Tamworth Regional Council, the largest Council in the JO is making progress into trade relations with China. With these contacts and those formed by other Councils the JO is hoping to forge partnerships that will be of benefit to all member Councils. Tamworth aspires to have an international freight airport and a number of member councils are vying for an abattoir. This can feasibly see fresh agricultural produce landed in China in under 20 hours. Obviously to Walcha the export of meat, dairy and vegetables are major prospects. The success of the Apsley Dam project would also be a very good fit into this vision.

This vision is a long term project, but we must start somewhere and I see there is no better place than here. The favoured contact city in China is Ningbo with a population of 5.8 million, a major sea port, international airport and GDP per capita of AUD \$18,059 (2013). From how I understand it business with China is complicated and proper channels must be followed. It is not simply just making contact as some areas of the media portray it. A lot of the ground work has been done, but as has been reported in local media Tamworth Regional Council still faces opposition to its investment in this area. As is said of this market it takes twice as long, costs twice as much and you get half what you wanted. Success will come with a collaborative approach.



The minutes of that meeting, which are included in this business paper, give a snapshot of the advocacy and leadership roles of member councils. They include Walcha's development of an Energy and Sustainability plan in conjunction with Uralla. This will most likely require the engagement of an outside party, and to identify human resources within member councils. Funding for this project will hopefully come from Climate Change funding in 2017-2018.

In the past I have been somewhat negative of the JOs direction, but I now feel as it finds its feet and common goals that our investment will show returns. These returns may not be immediate but should through collaboration with the other six member councils give Walcha reason to grow and secure our financial future.

Clr Eric Noakes
Mayor of Walcha

6. SENIOR OFFICERS REPORT

3 **RESOLVED** on the Motion of Councillors Heazlett and Ferrier that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Review of Public Gates Policy (Ramps) WO/2017/01204

4 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that Council **ADOPT** the Draft Public Gates Policy (Ramps) as amended and place on public exhibition or a period of 28 days inviting submissions **FURTHER THAT** the policy will not come into effect until 1 January 2017 to provide sufficient time for ramp owners to bring their ramps up to the required Standard.

TRANSPORT & COMMUNICATIONS POLICIES

PUBLIC GATE (RAMPS) POLICY



Objective

To ensure the provision of an efficient, safe and effective road system for the community. In addition, ensure that productivity gains that have been made by opening Council infrastructure to higher productivity vehicles is not compromised by privately held ramps. It should be noted that it is Council's intention is to remove ramps from public roads wherever possible.

Policy

This policy provides Council's requirements for granting permits for the erection of a public gate and delegate's authority to the General Manager to administer sections 128 to 137 of the Roads Act 1993 in accordance with this policy.

All new (replacement) public gates and ramps will be subject to the following requirements.

1. *New public gates and ramps will not be allowed on any roads managed by Council.*
2. *The replacement of existing public gates and ramps will be permitted when required, however the new ramp must meet Councils standard requirements as seen in Attachment 1.*
3. *Ramps must be removed where road reserves are fenced.*



4. *The gate and ramp will be installed, maintained and administered in accordance with the requirements of Section 128 to 137 of the Roads Act 1993, and Section 67 to 70 of the Roads (General) Regulation 2000).*
5. *All costs associated erection of the public gate and ramp shall be met by the owner.*
6. *Despite the yearly maintenance fee described below, all costs associated with the maintenance of the ramp and concrete base structure shall be met by the owner.*
7. *Council reserves the right to order the maintenance, replacement or removal of a ramp that does not meet the standard requirements listed in Attachment 1.*
8. *Council will implement in accordance with the below table, a notification of defect system, that outlines the defect on the ramp and provides a timeline for maintenance, replacement or removal depending upon the degree of deterioration:*

<i>Defect Group</i>	<i>Time Permitted to Rectify the Notified Defect</i>
<i>Defect that poses an extreme risk to public safety</i>	<i>48 Hours</i>
<i>Defect that poses a high risk to public safety</i>	<i>7 Days</i>
<i>Ramp defect of moderate risk to public safety</i>	<i>14 Days</i>
<i>Ramp defect of minor risk to public safety</i>	<i>1 Month</i>
<i>Ramp requiring removal notice</i>	<i>1 Month</i>
<i>Ramp requiring replacement notice</i>	<i>1 Month</i>

9. *If the owners of the ramp do not complete the required works within the above defect response time, Council reserves the right to order the removal of the ramp to ensure public safety.*

Ongoing Maintenance of Ramps:

In order to ensure the safe, effective and ongoing maintenance of public ramps, Council will assume the responsibility of maintaining the ramp surrounds. In doing so, Council will charge the following annual fees for the maintenance of each public ramp.

<i>Service:</i>	<i>Annual Fee (Ex GST)</i>
<i>Yearly Maintenance Fee</i>	<i>As detailed within Councils Fees and Charges</i>
<i>Cleaning of Gravel / Debris in the Ramp</i>	<i>Quoted for each occasion.</i>
<i>Maintenance of Ramp and Concrete Base</i>	<i>Quoted for each occasion.</i>

The yearly maintenance fee is for the following services:

- *Maintenance of the road to the ramp (grading, pothole patching, drainage).*
- *The administrative requirements of gathering, storing and updating insurances and certification of the ramp.*
- *The administrative requirements of inspecting and reporting on ramp integrity.*

Ramp owners that wish to maintain the above items that are listed as “quoted for each occasion” utilising their own labour and machinery will be permitted to do so, however a pre-approval is required. The requirements of this pre-approval are detailed within the ramp owner’s package that will be distributed to all ramp owners. Additionally, a copy can be requested from Council’s Engineering Department.

Delegation of Authority

The implementation of this policy is bound by the requirements of Division 2, Part 9 of the Roads Act 1993 and the supporting regulations which provide the Council, as the roads authority, with the power to issue and revoke permits for the installation of public gates and bypass structures across public roads. For the purpose of exercising

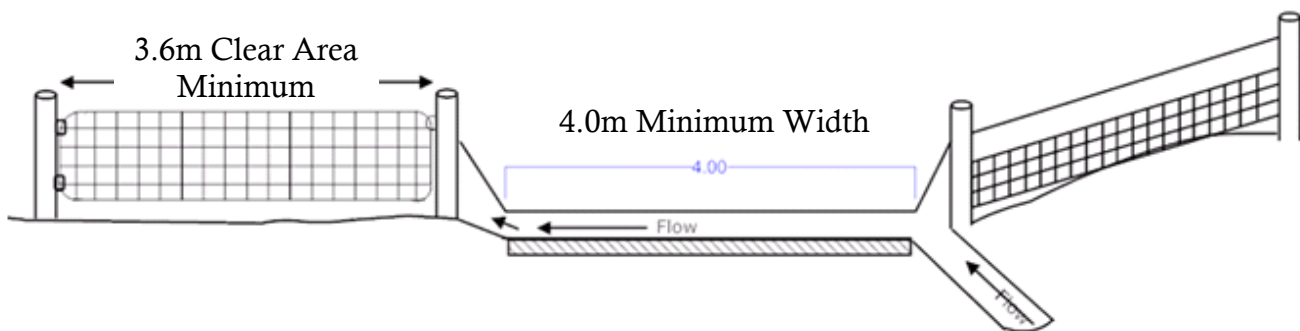


this function, Council has delegated the function to the General Manager pursuant to section 322 of the Local Government Act. The delegation includes the creation and ongoing review of guidelines to assist the public to apply for, construct and maintain public gate infrastructure.

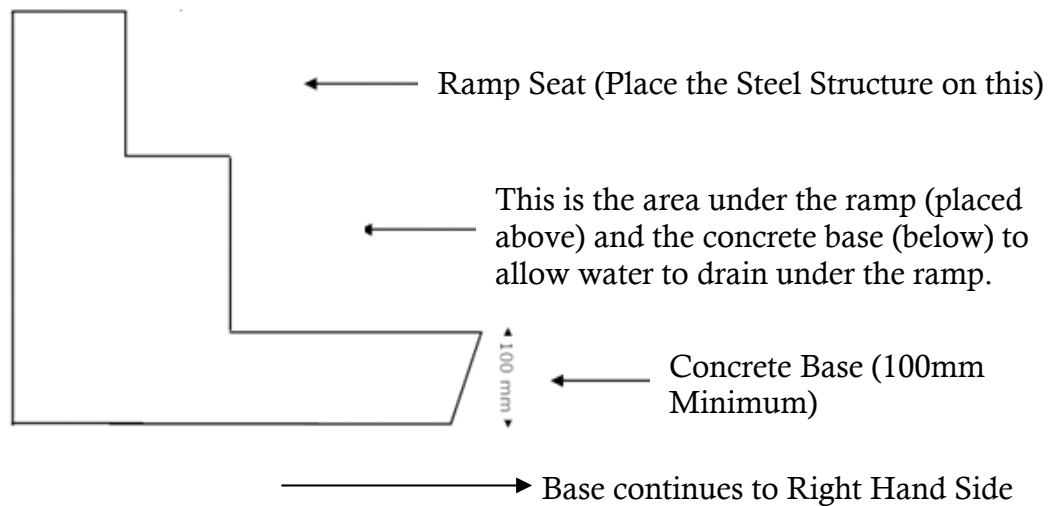


Supersedes Previous "Transport & Communication Policies – Ramps" – DD/2410
Adopted Council Meeting 26 August 2009 – Minute No.: 25/2009-2010
Attachment 1:

Walcha Council Standard Ramp Specifications (Note that this can be reversed with the gate and / or channel on the other side of the ramp)



Standard Ramp Outlay:
Standard Ramp Concrete Base (Left Hand Side) – Cross Sectional View:



1. A gate with a clear opening of at least 3.6 metres shall be erected to one side of the existing road alignment.
2. A stock ramp shall be installed with its centreline corresponding to the centreline of the existing road.
3. The ramp must be installed with a concrete base that allows water to flow under the ramp as specified in the above drawings.
4. The ramp must be installed with appropriate "wings" that do not face oncoming traffic.



- 5. *The ramp shall be certified by a structural engineer as being capable of carrying normal highway loading to comply with the current Australian Standard.*
- 6. *The ramp shall have a clear opening of at least 4.0m.*

6.2 Integrated Planning & Reporting Framework – Workforce Management Plan 2017-2021 and Long Term Financial Plan 2017/2018 – 2026/2027
WO/2017/01199

5 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that Council review and **ADOPT** the Workforce Management Plan 2017-2021 and the Long Term Financial Plan 2017/2018 – 2026/2027.

6.3 Draft Fees & Charges for Community Services **WO/2017/01166**

6 **RESOLVED** on the Motion of Councillors Kermode and Kealey that Council place the Draft Fees & Charges for the Walcha Library and Walcha Council Community Care on public exhibition inviting public submissions for a period of 28 days as per the Local Government Act, 1993.

Afternoon Tea

The Meeting adjourned at 3:05pm for afternoon tea and reconvened at 3:35pm.

6.4 Entering & Sealing of Rate Book 2016/2017 Year **WO/2017/01055**

7 **RESOLVED** on the Motion of Councillors Ferrier and Blomfield that the Common Seal be affixed to the 2016/2017 Rate Book Reconciliation and be attested to by the Mayor and the General Manager.

6.5 Initial Reconciliation of Valuations to Rates Levied 2017/2018
WO/2017/0155

8 **RESOLVED** on the Motion of Councillors Ferrier and Blomfield that the Common Seal be affixed to the Initial Reconciliation of valuations to rates levied as at the 1 July 2017 and be attested to by the Mayor and the General Manager.

6.6 Update – McHattan Park Upgrade **WO/2017/01161**

9 **RESOLVED** on the Motion of Councillors Kealey and Lyon that Council accept the generous donation from the Town & Country Committee **FURTHER THAT** request that the Super Chuter be removed from the donation in order to fund the freight and installation component of these items **STILL FURTHER THAT** Council install a plaque within McHattan Park acknowledging the Town & Country Committee.

6.7 Grant Funding Available **WO/2017/01133**

10 **RESOLVED** on the Motion of Councillors Kealey and Kermode that Council submit an application under the 2017 Community Building Partnership Program for \$25,000 to refurbish the Community Care Centre **FURTHER THAT** submit



application under the Stronger Country Communities Fund for the following projects with the attached priority:

Priority 1: Walcha Preschool	\$660,000
Priority 2: Sporting Facilities upgrade	\$120,000
Priority 3: Refurbish Walcha Swimming Pool	\$126,000

6.8 Committee of the Whole Referral – Tender for the DrumMuster Container Collection EX00018 WO/2017/01207

11 **RESOLVED** on the Motion of Councillors Lyon and Heazlett that, in accordance with the provisions of Section 10 of the Local Government Act 1993, the matter of Tender for the DrumMuster Container Collection be referred to be discussed in Committee of the Whole for the reason that it relates to information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12. COMMITTEE OF THE WHOLE

12 **RESOLVED** on the Motion of Councillors Lyon and Heazlett Council resolve into Committee of the Whole and that the press and public be excluded from the entire proceedings of the Meeting of the Committee of the Whole for the reason that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

13 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kermode and Lyon.

The Mayor reported whilst in Committee of the Whole the following matters were discussed.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

12.1 Tenders for Collection of DrumMuster Containers EX00018

WO/2017/01007

The Committee **RECOMMENDED** on the Motion of Councillors Kealey and Lyon that Council **ACCEPT** the Tender submitted by Challenge Community Services for DrumMuster Container Collection services to participating NIRW Councils, specifically Walcha Council, for a period of 2 years with a 12 month extension.

ADOPTION OF COMMITTEE OF THE WHOLE

13 **RESOLVED** on the Motion of Councillors Kermode and Lyon that the Report and Recommendations of the Meeting of the Walcha Council Committee of the Whole held on Wednesday, 26 July 2017 be **ADOPTED** by Council.



The Chairman publicly declared the recommendations passed by the Committee whilst in Committee of the Whole.

LATE REPORTS:

1. Stores Stocktake as at 23 June 2017 **WO/2017/01214**
14 **RESOLVED** on the Motion of Councillors Lyon and Kermode that stock value adjustments totalling \$342.16 write off be made to inventory items detailed in the schedule.

7. NOTICE OF MOTION

7.1 Erect Signage on Levee Bank **WO/2017/01227**
15 **RESOLVED** on the Motion of Councillors Wellings and Heazlett that Council investigate the erection of a two sided sign on the levee bank in the vicinity of the Fitzroy Street Bridge.

8. MATTERS OF URGENCY

Clr Kealey raised the matter of a regular column advising community organisations of possible grant funding.

It was ruled by the Chairperson to be a matter of urgency.

16 **RESOLVED** on the Motion of Councillors Kermode and Lyon that a regular column advising community organisations of possible grant funding be received for further consideration.

17 **RESOLVED** on the Motion of Councillors Kealey and Lyon that Council place a regular column in both local papers as well as items on social media, advising community organisations of possible available grant funding.

9. MANAGEMENT REVIEW REPORTS **WO/2017/01170**

18 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be **NOTED** by Council.

10. COMMITTEE REPORTS

10.1 Minutes of the Walcha Preschool Advisory Committee Meeting held on Monday, 5 June 2017. **WO/2017/00914**

19 **RESOLVED** on the Motion of Councillors Ferrier and Wellings that Council adopt the amended and new Preschool Policies and the Preschool Business Plan 2017/2018 as presented.



10.2 Minutes of the Walcha Council Community Care Committee Meeting held on Tuesday, 6 June 2017. WO/2017/00916

11. DELEGATE REPORTS

- 11.1 Minute of the Mid North Weight of Loads Group Meeting held at Kempsey Shire Council on Monday, 6 March 2017 WI/2017/06852**
- 11.2 Minutes of the Namoi Councils Joint Organisation Board Meeting held at Bingara on Thursday, 6 July 2017. WI/2017/07432**

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:30PM.



Item 6:
Senior Officers'
Reports

Submitted to Council: 30 August 2017

..... General Manager Mayor



Item: 6.1 **Ref:** WO/2017/01409
Title: Draft Fees & Charges 2017 – 2018 – Community Services
 Section for Adoption
Author: General Manager
Previous Items: Not Applicable
Attachment: Yes – WO/2014/01615

Introduction:

Under the Local Government Act 1993 Council is to public exhibit any changes and/or additional Fees & Charges and then adopt them after considering any public submissions pertaining to them.

Report:

At the July 2017 Ordinary meeting Council adopted the draft Community Services Fees & Charges and then placed them on public exhibition. Council have received three submissions, one being a petition style objection. Council are to consider the submissions before formally adopting or amending the Draft Fees & Charges as advertised.

For your information a copy of the July 2017 report is attached as Appendix A. A copy of the submissions will be available at the meeting.

RECOMMENDATION:

For Council’s consideration.

Submitted to Council: 14 December 2016

..... General Manager Mayor



Appendix A – July 2017 Report to Council

Item: 6.3 **Ref:** WO/2017/01166
Title: Draft Fees & Charges for Community Services
Author: General Manager
Previous Items:
Attachment: No.

Introduction:

Under the Local Government Act 1993 Council is to public exhibit and then adopt any Fees and Charges it applies.

Report:

Proposed Fees and Charges for Library 2017/18

A new copier is being installed at the library which will offer a colour copying option. As the library has only had a black and white copier/printer in the past, new charges are proposed.

Unlike copying at the Council office, the library customers do their own copying and printing from the public access computers, so the proposed fees reflect this.

	Fee Description		Fee Type	GST Y/N	Fee
A4	Black and White	Single sided	D	Y	\$ 0.20
A4	Black and White	Double sided	D	Y	\$ 0.30
A4	Colour	Single sided	D	Y	\$ 0.80
A4	Colour	Double sided	D	Y	\$ 1.20
A3	Black and White	Single sided	D	Y	\$ 0.40
A3	Black and White	Double sided	D	Y	\$ 0.50
A3	Colour	Single sided	D	Y	\$ 1.60
A3	Colour	Double sided	D	Y	\$ 2.40

Note: FEE TYPE D – Full Operating Cost Recovery – The price for these items have been set to cover the operating cost of providing the item

Proposed Fees and Charges for WCCC 2017/18

Submitted to Council: 14 December 2016

..... General Manager Mayor



Under the funding terms and conditions for the Walcha Council Community Care programs, Council is now required to raise at least 15% of the funding amount as user fees. The WCCC fees and charges have been reviewed and the new fees proposed to be charges are below.

Fee Description	Fee Type	GST Y/N	Current	Proposed
Walcha Community Transport Bus - Individual (each way)				
Walcha	B	N	\$ 3.00	\$ 4.00
Walcha - outside town limits	B	N	\$ 4.00	\$ 5.00
Armidale	B	N	\$ 7.50	\$ 10.00
Tamworth	B	N	\$ 9.00	\$ 12.50
Walcha Community Transport Bus - Group (full cost) (CT eligible groups only)				
Walcha	B	N	\$ -	\$ 20.00
Uralla	B	N	\$ -	\$ 60.00
Armidale	B	N	\$ -	\$ 90.00
Tamworth	B	N	\$ -	\$ 120.00
Social Group Cost				
Daily attendance - inhouse	C	N	\$ 5.00	\$ 8.00
Daily attendance - inhouse inc. WCT bus	C	N	\$ 5.00	\$ 12.00
Daily attendance - outing	C	N	\$ 15.00	\$ 25.00
Individual Support Cost				
Medical Drive - Walcha	B	N	\$ 10.00	\$ 12.00
Medical Drive - Armidale	B	N	\$ 25.00	\$ 30.00
Medical Drive - Tamworth	B	N	\$ 25.00	\$ 35.00
Shopping - Walcha	B	N	\$ -	\$ 12.00

Fee Type:

B – Minimal Cost Recovery – The price for these items is set to meet a small contribution towards the cost of the item. The majority of the cost of this item is met from either general revenues, grants, contributions or various combinations of same.

C – Majority Cost Recovery – The price for these items is set to make a substantial contribution towards the cost of service.

RECOMMENDATION:

That Council place the Draft Fees & Charges for the Walcha Library and Walcha Council Community Care on public exhibition inviting public submissions for a period of 28 days as per the Local Government Act 1993.

Submitted to Council: 14 December 2016

..... General Manager Mayor



Item:	6.2	Ref: WO/2017/01367
Title:	Local Government NSW Annual Conference 2017	
Author:	General Manager	
Previous Items:	Not Applicable	
Attachment:	No	

Introduction:

The Local Government NSW Annual Conference will be held at the Hyatt Regency, Sydney from Monday, 4 December to Wednesday, 6 December 2017.

Report:

Registrations for the Conference open late August.

Motions:

Motions are to be submitted by close of business Monday, 9 October 2017. LGNSW’s Financial Reports will be available to members at least 21 days before the Conference and the full Conference Business Paper is expected to be available on the LGNSW website and copies forwarded to members approximately one week prior to the Conference.

Policy Implications:

Council policy provides for attendance at this Conference with the following representation:

- ❖ The Mayor as delegate;
- ❖ The General Manager
- ❖ Two Councillors as observers.

Last year, the Mayor and General Manager and Councillors Blomfield and Lyon attended the Conference.

Financial Implications:

Registration fees for each participant at the Conference will be \$899 (early bird – registered and paid by 23 October). Accommodation and travel and sustenance costs, the exact extent of which are unknown at this time, will be additional, however all costs associated with attendance at the Conference are provided for in the 2017 – 2018 Budget.

RECOMMENDATION:

That Council approve the attendance of the Mayor and General Manager and two Councillors as representatives at the 2017 Annual Conference of Local Government NSW FURTHER THAT the payment of all expenses associated with the attendance at the Conference be approved by Council.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Item:	6.3	Ref: WO/2017/01454
Title:	Grants for Junior Sporting / Coaching Clinics	
Author:	General Manager	
Previous Items:	Not Applicable	
Attachment:	Yes	

Introduction:

Each year Council invite, by advertisement, the sporting groups of Walcha to apply for Junior Coaching Clinic grants.

Report:

The main objective for these grants is to provide children with coaching opportunities in Walcha that they would not normally be able to access.

Council’s policy states:

“The provision of an annual allocation of funds is not guaranteed. Grant funds will only be made available to defray the cost of providing coaches and/or instructors. Preference shall be given to coaching clinics where the participants contribute to the cost. Grant funds shall not be provided for ongoing programs and must be spent within 12 months. Grant funds shall not be provided for clinics that are already completed. Funds will be made available for coaching clinics held for the benefit of the children of Walcha ratepayers.”

Council have advertised for applications for Junior Coaching Clinic grants and have received the following applications:

1. Walcha & District Tennis Association – 30-35 participants requesting \$600.
2. Walcha Flippers Swimming Club – 45 participants requesting \$1,600.

Copies of applications are attached to the report. Council’s 2017/2018 Budget allocation is \$5,000. In previous years we have received an application from the Walcha Pony Club (\$1,500-\$2,000) and the Walcha & District Cricket Club (\$1,500).

RECOMMENDATION:

For Council’s consideration.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Walcha Council



**APPLICATION FOR JUNIOR COACHING CLINIC
GRANTS**

NOTE: The Walcha Council Procedure on Grants for Junior Coaching Clinics should be read prior to completing this application. All applications will be considered by the Walcha Council in accordance with their Procedure.

Name of organisation: Walcha District Tennis Assoc.
Postal address: P.O. Box 193
Walcha

Details of clinic (Please include the estimated number of participants, ages and ability, what you hope to achieve).

The Walcha Tennis Assoc will hold a junior coaching clinic for school aged children 5 to 15 during the second week of the October school holidays. We hope to accomodate approx 30 to 36 participants of all abilities from first time beginners to competition standard players. Six coaches will be employed to take groups of equal ability (approx) thru basic skills, games, rules and etiquette of the game of tennis. Hopefully the children will primarily have fun, but will leave the clinic better players and sports people.

WO/2012/00966

2

Submitted to Council: 30 August 2017

..... General Manager Mayor



Date of clinic: 3rd/4th October.

Venue: Walcha Association Courts.

Cost of coaches and/or instructors: 3rd/4th October 2017 \$800. (approx)

Expected cost per participant (if grant funds are not available):
\$30 - \$40

Amount of grant requested: \$600

Without grant assistance will this clinic proceed? Please provide details
The coaching clinic will go ahead with or without the grant. The clinic has become an annual fixture for the Association. The club will subsidise the event if a grant is not available.

Contact person: Trish Partridge.

Position: Secretary

Phone number: 0267778150 0427359626

Signed:

Date: 15.8.17

WO/2012/00966 3

Submitted to Council: 30 August 2017

..... General Manager Mayor



Walcha Council

APPLICATION FOR JUNIOR COACHING CLINIC GRANTS

NOTE: The Walcha Council Procedure on Grants for Junior Coaching Clinics should be read prior to completing this application. All applications will be considered by the Walcha Council in accordance with their Procedure.

Name of organisation: WALCHA FLIPPERS SWIMMING CLUB

Postal address: PO BOX 34

WALCHA NSW 2354

Details of clinic (Please include the estimated number of participants, ages and ability, what you hope to achieve).

WE WOULD ARRANGE FOR HARWOOD SWIMMING INSTRUCTORS
TO COME DOWN. THEY HAVE GENERALLY SENT 8-10
INSTRUCTORS. IT WOULD BE HELD ON THE LAST SUNDAY
BEFORE THE START OF SCHOOL TERM 2018. THE CLINIC
ADDRESSES STROKE CORRECTION; STROKE DEVELOPMENT; FITNESS;
RACE PREPARATION; RACE TECHNIQUES; DIET; RACE
STRATEGY. THE TIMING IS GOOD AS IT IS JUST
BEFORE THE LOCAL SCHOOL CARNIVALS. IT WOULD
BE OPEN TO ALL SWIMMING CLUB MEMBERS. THE
SWIM CLINIC HAS BEEN A GREAT SUCCESS. LAST YEAR
OVER 150 PEOPLE PARTICIPATED FOR THE THREE HOUR
SESSION - AGES RANGED FROM 6 - 17 YEARS. FANTASTIC
FEEDBACK FROM THE SESSION/CLINIC WAS RECEIVED FROM
PARENTS & CHILDREN.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Date of clinic: LAST SUNDAY OF SUMMER HOLIDAYS

Venue: WALCHA

Cost of coaches and / or instructors: \$1800.00 - INVOICE FROM 2017 CLINIC IS ATTACHED FOR YOUR INFORMATION.

Expected cost per participant (if grant funds are not available):
\$ 1,800.00 or \$40 per swimmer

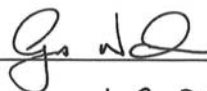
Amount of grant requested: \$ 1,600.00

Without grant assistance will this clinic proceed? Please provide details
YES IT WILL. IT IS LIKELY THAT A LOT OF CHILDREN WOULD NOT BE ABLE TO ATTEND DUE TO COST. THIS WOULD BE A SHAME SWIMMING CLUB WOULD BE UNABLE TO SUPPORT THE CLINIC ON ITS OWN. THE CLUB HAS OVER 80 MEMBERS AND IF WE WERE TO FUND IT WOULD RESULT IN SUBS HAVING TO DOUBLE. WE AS A COMMITTEE HAS BEEN VERY SUCCESSFUL IN KEEPING THE COST OF SWIMMING CLUB SUBS DOWN & BELIEVE IT IS A REASON FOR THE STRONG NUMBERS. 2013 WE HAD 25 MEMBERS.

Contact person: ANGUS WARDEN

Position: PRESIDENT (2016/17)

Phone number: 0417 44 11 90

Signed: 

Date: 1.8.2017.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Item:	6.4	Ref: WO/2017/01363
Title:	Refer 2016 2017 Financial Statements to Audit	
Author:	General Manager	
Previous Items:	Not Applicable	
Attachment:	Yes	

Summary:

Section 413(2) (c) of the Local Government Act 1993 states that a Council must prepare financial reports for each year and refer the Reports for Audit.

Report:

Section 413(2) (c) of the Local Government Act stipulates that Council’s Financial Reports must include a statement made by Council that indicates the following:

- a) Whether or not the Council’s Annual Reports have been drawn up in accordance with:
 - ❖ The Act and Regulations; and
 - ❖ The Statement of Accounting Concepts; and
 - ❖ The Local Government Code of Accounting Practice and Financial Reporting; and
- b) Whether or not those Reports represent fairly the Council’s Financial Position and operation result for the year; and
- c) Whether or not those Reports accord with the Council’s accounting and other records; and
- d) Whether or not the signatories know of anything that would make those Reports false or misleading in any way;

and include such information and explanations as will prevent those Reports from being misleading because of any qualification that is included in the Statement.

The above Statement must:

- a) be made by Resolution of the Council; and
- b) be signed by:
 - ❖ the Mayor; and
 - ❖ at least one other member of Council; and
 - ❖ the Responsible Accounting Officer; and
 - ❖ the General Manager

RECOMMENDATION:

That the 2016/2017 Financial Reports be referred for Audit and FURTHER THAT a Statement in accordance with Section 413(2) (c) of the Local Government Act 1993 be completed and signed by the appropriate signatories.

Submitted to Council: 30 August 2017

..... General Manager Mayor



WALCHA COUNCIL

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

**STATEMENT BY COUNCILLORS AND MANAGEMENT
MADE PURSUANT TO SECTION 413 (2) (c)
OF THE LOCAL GOVERNMENT ACT 1993 (as amended)**

The attached Annual Financial Statements have been drawn up in accordance with

- The Local Government Act 1993 (as amended) and the Regulations made there under
- The Local Government Code of Accounting Practice and Financial Reporting
- The Australian Accounting Standards and professional pronouncements

To the best of our knowledge and belief, these reports

- Present fairly the Council’s financial position and operating result for the year, and
- Accord with Council’s accounting and other records

We are not aware of any matter that would render the reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 30 August 2017

.....

.....

MAYOR

COUNCILLOR

.....

.....

Jack O’Hara

Rosemary Strobel

GENERAL MANAGER

RESPONSIBLE ACCOUNTING OFFICER

.....

.....

Submitted to Council: 30 August 2017

..... General Manager Mayor



WALCHA COUNCIL

**SPECIAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

**STATEMENT BY COUNCILLORS AND MANAGEMENT
MADE PURSUANT TO THE LOCAL GOVERNMENT
CODE OF ACCOUNTING PRACTICE AND FINANCIAL REPORTING**

The attached special purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting and the:

- NSW Government Policy Statement *“Application of National Competition Policy to Local Government”*.
- Department of Local Government guidelines *“Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality”*.
- The NSW Office of Water, Department of Environment, Climate Change and Water *“Best Practice Management of Water Supply and Sewerage”* guidelines.

To the best of our knowledge and belief, these reports:

- Present fairly the financial position and operating result for each of Council’s declared Business Units for the year, and
- Accord with Council’s accounting and other records.

We are not aware of any matter that would render the reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 30 August 2017

.....

.....

MAYOR

COUNCILLOR

.....

.....

Jack O’Hara

Rosemary Strobel

GENERAL MANAGER

RESPONSIBLE ACCOUNTING OFFICER

Submitted to Council: 30 August 2017

..... General Manager Mayor



Item: 6.5 **Ref:** WO/2017/01461
Title: Financial Assistance Grants for 2017/2018
Author: General Manager
Previous Items:
Attachment: No

Introduction

Council has been advised of the Local Government Grants Commission’s recommendation of its 2017/2018 Financial Assistance Grant.

Report

The Local Government Grants Commission has advised that the Minister for Local Government, the Hon Gabrielle Upton MP, and the Senator the Hon Fiona Nash MP, Minister for Regional Development, Minister for Local Government and Territories, Minister for Regional Communications, have approved the Grants Commission’s recommendations for the 2017/2018 Financial Assistance Grants for Council.

A comparison with the Budget estimate is set out below. Council’s estimated 2017/2018 grant entitlement amounts to:

<i>Component</i>	<i>Budget</i>	<i>Recommendation</i>	<i>Difference</i>
General Purpose	\$1,166,930	\$1,202,635	+ 35,705
Local Roads	884,119	900,651	+ 16,532
Total Increase	\$2,051,049	\$2,103,286	\$ 52,237

RECOMMENDATION:

That the report be NOTED by Council.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Item: 6.6 **Ref:** WO/2017/01459
Title: Water Security Feasibility Study – Stage 2 – Desktop Assessment of Feasible Dam Site Options – Final Report
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Introduction:

As per the Water Security Feasibility Study this report is to table the Final Report of Stage 2 – A desktop assessment of feasible dam site options for constructing a dam on the Apsley River.

Report:

The Apsley River Dam Sites Desktop Assessment Report, provided under separate cover, is submitted for adoption by Council.

RECOMMENDATION:

That Council ADOPT the Apsley River Dam Sites Desktop Assessment report FURTHER THAT Council send copies to both the Federal Member, Mr Barnaby Joyce MP and the State Member, Mr Kevin Anderson MP.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Item: 6.7 **Ref:** WO/2017/01349
Title: Pecuniary Interest Annual Returns for the period 1 July 2016 to 30 June 2017
Author: General Manager
Previous Items: Not Applicable
Attachment: No – Folder will be tabled at the Meeting.

Summary

The General Manager is required to report annually on the receipt of Ordinary Pecuniary Interest Returns.

Report

Section 449 (3) of the Local Government Act 1993, requires that Councillors and Designated Persons who hold those positions at the 30 June each year, must lodge a completed Ordinary Pecuniary Interest Return by the following 30 September.

Section 450A of the Act places specific statutory responsibilities on the General Manager in relation to the submission and recording of Returns.

First, the General Manager must keep a Register of Returns containing the completed and lodged Returns of Councillors and Designated Persons. The Returns must be available for inspection by members of the public.

Second, the General Manager must arrange for the tabling of the Returns lodged, at the first meeting of the Council after the last day of the period of lodgement.

All Returns for the period ended 1 July 2016 to 30 June 2017 have been lodged with the General Manager within the statutory timeframe and are now tabled as required.

RECOMMENDATION

That Council formally records that the Ordinary Returns of Pecuniary Interest required to be submitted by Councillors, the General Manager and Designated Staff, for the period 1 July 2016 to 30 June 2017 have been submitted as required and have been tabled in accordance with the provisions of Section 450A of the Local Government Act, 1993.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Item: 6.8 **Ref:** WO/2017/01371
Title: Committee of the Whole Referral – Event Proposal for Council
AND Council Owned Houses Appraisals
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Introduction

Council approval is sought for matters to be discussed in Committee of the Whole.

Report

Council approval is requested to refer matters for discussion in Committee of the Whole in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer the matters to Committee of the Whole is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RECOMMENDATION:

That, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of the Event Proposal for Council and Council Owned Houses Appraisals be referred to be discussed in Committee of the Whole for the reason that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Notice
of
Motion

Submitted to Council: 30 August 2017

..... General Manager Mayor



NOTICE OF MOTION NUMBER: 3

Item:	7.1	Ref: WO/2017/01339
Title:	Notice of Motion – Multi Purpose Centre Grants – Request for Council Contribution	
Author:	Councillor Jennifer Kealey	
Previous Items:		
Attachment:	Yes	

Background:

The Multi Purpose Centre requires some upgrades and the Management Committee have been looking into some grant funding with the cooperation of Council and the Walcha Central School Principal, Mark Hall.

The big wish list items identified are installation of a commercial kitchen, full light and sound suitable for production and acoustic material on walls of the Multi Purpose Centre. See attached email from Clr Kealey to Members of the Walcha Multi Purpose Centre Management Committee.

Due to the timing of the Cultural Fund Expression of Interest being 4 September 2017 I wish to put the following Motion to Council.

Motion:

That Council consider giving a financial contribution to the upgrade of the Multi Purpose Centre Project ONLY IF the Walcha Central School and/or the Walcha Central School P & C Association make a contribution as well FURTHER THAT Council match the combined contribution of Walcha Central School and Walcha Central School’s P & C Association up to the value of \$8,000.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Subject: MPC Grants

Hi to all,

I have been keeping an eye out for grants that suit the MPC and there are a couple out now for cultural facility refurbishment that could work. I met with Mark Hall and Jack O'Hara this morning to have very preliminary discussions. There are currently an unprecedented number of grants of reasonable scale out and we are anticipating more soon. Jack indicated that much of this funding is a result of poles and wires money. In order to be successful with any of these grants we need to be prepared for applications. With this in mind we are doing some costings for all of the big wish list items. Installation of a commercial kitchen, full light and sound suitable for production and acoustic material on walls of MPC.

For some grants there is a contribution of funds required from the applicant. Both Council and Mark will look at what funds could be made available as well as asking WCS P& C if they are willing and or able to contribute.

One of the other things we need to be grant ready are support letters. I will draft up an email that I will send out to any groups that use the MPC asking for a letter of support that we can store on file. If you have any suggestions about who should be included in this list, please send them through. Lee, if you have a list of past uses and any contact details that you can provide that would be very helpful.

All of this work is preliminary and Jack is checking the eligibility of our structure and who is best to apply for the grants that are currently out. I will keep you posted and we may need to convene a meeting if one those grants looks right for us to go ahead and apply for.

--

Jen Kealey



Ref: WO/2017/01351

Title: Management Review Report
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Item 9:
Management
Review Reports

Submitted to Council: 30 August 2017

..... General Manager Mayor



FINANCE AND ADMINISTRATION

9.1 Listing of Bank Balances for the Month of July 2017

The Cash Book for each Fund has been reconciled with the appropriate Bank Pass sheets for the month of July 2017, and the Reconciliations have been entered in the Cash Book.

	<u>2017</u>	<u>2016</u>
General	\$1,366,366.93	\$1,341,922.03

The current Interest Rate on the General Fund held with the National Australia Bank is 1.25%.

	<u>2017</u>	<u>2016</u>
Interest Earned (YTD)	\$ 2,259.69	\$ 1,698.50

9.2 Investments (Local Government (Financial Management) Regulation 1993, Clause 19 (3) (A) for July 2017

Please see the following Report for the investments placed in July 2017.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.77% applies.

Jack O'Hara
GENERAL MANAGER

Submitted to Council: 30 August 2017

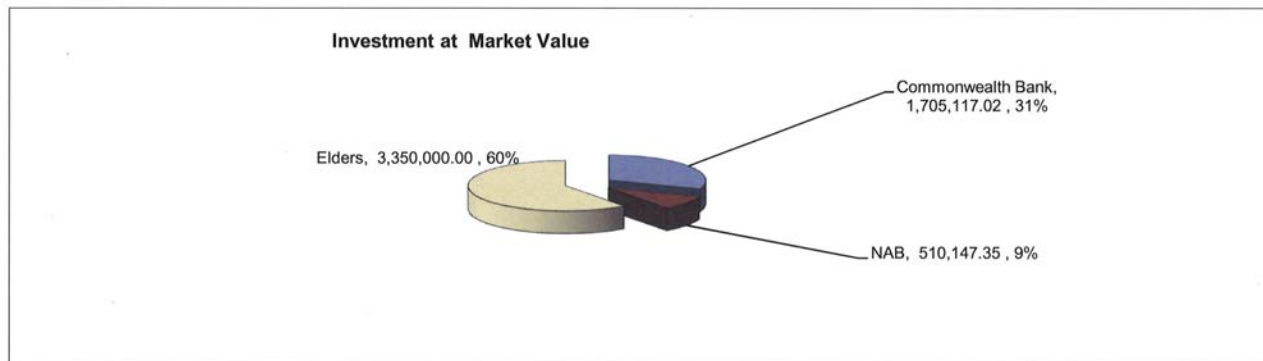
..... General Manager Mayor



REGISTER OF INVESTMENTS TO 31/07/2017

Institution	Type	Placement Date	Term (Days)	Maturity Date	Rate	Est. Interest	YTD Interest	Amount Invested	YTD Redemption	Est. Market Value At 31/07/17	MV % of Portfolio	
National Australia Bank	Term Deposit			13-Jul-17			8908.27	-	960,878.74	-	0.00%	
Elders Rural Bank	Term Deposit	29/04/2017	120	29-Aug-17	2.55%	5449.32		650,000.00	-	650,000.00	9.61%	
Commonwealth Bank	Term Deposit	17/09/2016	365	17-Sep-17	3.00%	10118.45		337,281.82	-	337,281.82	4.99%	
Commonwealth Bank	Term Deposit	30/11/2016	296	26-Sep-17	2.65%	10887.16		506,605.63	-	506,605.63	7.49%	
Elders Rural Bank	Term Deposit	28/03/2017	180	28-Sep-17	2.65%	12415.07		950,000.00	-	950,000.00	14.04%	
Elders Rural Bank	Term Deposit	4/04/2017	180	04-Oct-17	2.65%	7841.10		600,000.00	-	600,000.00	8.87%	
Commonwealth Bank	Term Deposit	30/11/2016	326	26-Oct-17	2.66%	20460.93		861,229.57	-	861,229.57	12.73%	
National Australia Bank	Term Deposit	28/04/2017	210	28-Nov-17	2.50%	7337.74		510,147.35	-	510,147.35	7.54%	
Elders Rural Bank	Term Deposit	20/06/2017	180	17-Dec-17	2.60%	7052.05		550,000.00	-	550,000.00	8.13%	
Elders Rural Bank	Term Deposit	18/07/2017	180	18-Jan-18	2.55%	7545.21		600,000.00	-	600,000.00	8.87%	
Elders Rural Bank	Term Deposit	20/06/2017	240	15-Feb-18	2.62%	10336.44		600,000.00	-	600,000.00	8.87%	
Elders Rural Bank	Term Deposit	18/07/2017	270	18-Apr-18	2.58%	11450.96		600,000.00	-	600,000.00	8.87%	
							110,894.42	8,908.27	6,765,264.37	960,878.74	6,765,264.37	100.00%

Capital Value of Portfolio	6,765,264.37
Redeemed Value of Portfolio	960,878.74
Market Value of Portfolio 31/07/17	<u>6,765,264.37</u>
Estimated Profit/(Loss) 31/07/17	<u><u>6,765,264.37</u></u>



Responsible accounting Officers Certification Local Government (General) Regulation 2005- Paragraph 212
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy

Signed Rosemary Strobel (Responsible Accounting Officer)

Submitted to Council: 30 August 2017

..... General Manager Mayor



9.3 Work, Health & Safety

July 2017

Workplace Incidents – Nil.

Motor Vehicle – Two minor incidents were recorded which did not result in an insurance claim.

Public Liability – One claim was made where damage as caused to a vehicle travelling on a public road.

Near Misses – One incident was lodged and investigated by the Director – Engineering Services. The result was mechanical failure of a plant item travelling on Thunderbolts Way on a blind corner. Council ensure that vehicles and items of plant are maintained to a high standard and there is no way to prevent a similar accident in the future.

9.4 Tourism Report

July-August 2017

Number of visitors to VIC

July	2017	2016	2015	2014
Walk in's	417	410	373	365
Phone enquiries	41	17	82	38
Email enquiries	0	3	0	3

Website	July	June	May	April
Unique Visits	3,594	2,473	-	-
Visits	4,228	3,126	2,580	3,656
No of Hits	119,122	109,728	119,834	151,660

Unique visitors refers to the number of distinct individuals requesting pages from the website during a given period, regardless of how often they visit. Visits refers to the number of times a site is visited, no matter how many visitors make up those visits – Google answer.

The Power of a Great Image and Social Media

The power of a great image on social media is bewildering. Recently I puta stunning photo on the New England High Country Facebook page, taken by another Walcha local (permission to use her image was sought and granted) of the denuded Golden Elms, frosted to the tips, along the levee bank, looking northward from the Millhole. The sun was shining and the trees glistened in their reflective iced white coat. I didn't look at the Facebook post again until I got home that night. In that time, 10-12 hours, it had reached upwards of 13,000 people, in 24 hours it had reached 17,000 people and at 48 hours it reached close to 20,000 people, been shared 102 times and liked 720 times.

Comments from the Visitors Book - July

Positive feedback on Walcha and the Visitor Information Centre – this is every comment in the visitors book for July:

Fabulous toilets / lovely town, very clean toilets and nice people / lovely meal at the Commercial, great town / beautiful town and people / ←Ditto / Just a great town / nice

Submitted to Council: 30 August 2017

..... General Manager Mayor



surprise, a beautiful town & terrific people, quite amazing and helpful, thanks for your help / Beautiful / Excellent caravan park / lovely town / Excellent sculptures / great service / nice and cold / loving the temperature! / fantastic spot! / lovely town, lovely people, lots to do / lovely town, friendly people, great map of Walcha, thank you / very helpful staff / enjoyable.

Grant Submissions

We have, unfortunately, been unsuccessful in our Expression of Interest submission for the Create NSW Regional Partnerships round one of funding. We applied for this to be able to hold the proposed Walcha Sculpture Symposium. When this grant was submitted we also applied for 2017/18 Arts & Cultural Projects (Round 1). This will be announced in September so hopefully we are successful with this submission. We have also applied for a smaller grant through CASP (Country Arts Support Program) funding for the Walcha Sculpture Symposium. We are about to lodge two more grant submissions for the same project so hopefully we see some success with one or more of these.

John Oxley Bicentenary & Brochure

Continued organisation of the John Oxley brochure and event.

Susie Crawford
Tourism Manager



9.5 Grant Information

Grants Currently Applied for:

Name of Grant:	Purpose of Grant:	Amount Requested:	Council Contribution:	Outcome:
ClubGrant, Local Arts and Cultural Infrastructure.	Increase Participation and Drive Cultural Tourism.	\$300,000	TBD – multiple submissions	Unsuccessful
OLG – Innovation Fund Round 2	Purchase & implement LG Solutions Financial Control Centre	\$24,250	\$17,500	Successful
OLG – Innovation Fund Round 2	Implement reciprocal internal audit function with Uralla Shire Council	\$30,000	\$10,250	Not lodged due to USC withdrawing
Youth Opportunities Program	Establishment of a homework and learning support centre	\$38,590	\$4,000	Oct 2017
Way Ahead – Mental Health Association NSW	Youth mental health speaker and workshop during Mental Health month.	\$1,000	\$500	Unknown
Stronger Country Communities Fund	Replacement Preschool building	\$660,000	\$340,000 \$52,000	November
Stronger Country Communities Fund	Sporting Ground upgrade	\$120,000	\$0	November
Grandparents Day	Open day at Preschool for grandparents, grandfriends, older community members & WCCC Social Group	\$900	\$300	Unknown
Community Building Partnership	Internal fitout of Walcha Council Community Care Building	\$25,000	\$25,000	Unknown
Infrastructure Grants	Redevelopment of Walcha Memorial Cenotaph	\$55,000	\$24,000	November

Submitted to Council: 30 August 2017

..... General Manager Mayor



Grants Currently Being Investigated:

Name of Grant:	Purpose of Grant:	Closing Date:
Arts Projects – Organisations Community Building Partnership Youth Opportunities Funding Regional Arts NSW website:		Various times
Fixing Country Roads	For the identification of road related projects that if completed will lead to productivity enhancements for communities. This grant particularly focuses on freight productivity.	1 September 2017
Regional Cultural Fund	Update MPC facilities	4 September 2017

Website Links:

- <http://regionalartsnsw.com.au/grants>
- <https://www.liquorandgaming.justice.nsw.gov.au/Pages/about-us/our-initiatives/infrastructure-grants/arts-and-cultural-funding-round.aspx>
- <http://www.fitforthefuture.nsw.gov.au/content/innovation-fund>
- <http://www.lgnsw.org.au/files/imce-uploads/127/cremf-introduction-1.pdf>
- <http://youth.nsw.gov.au/youth-opportunities/>
- <http://mentalhealthmonth.wayahead.org.au/apply-for-a-small-grant/>
- <http://www.dec.nsw.gov.au/what-we-offer/regulation-and-accreditation/early-childhood-education-care/funding/start-strong/capital-works-grants-program>
- <http://www.communitybuildingpartnership.nsw.gov.au/>
- <http://investment.infrastructure.gov.au/funding/blackspots/>
- <https://www.transport.nsw.gov.au/projects/programs/fixing-country-roads>
- https://infrastructure.gov.au/infrastructure/pab/active_transport/
- <http://www.liquorandgaming.nsw.gov.au/Pages/about-us/our-initiatives/infrastructure-grants.aspx>
- <https://www.create.nsw.gov.au/funding-and-support/regional-cultural-fund/regional-cultural-fund-2/>

Submitted to Council: 30 August 2017

..... General Manager Mayor



ENGINEERING SERVICES

9.6 Wages & Overtime Summary

Pay Period	Week Ending	Overtime Hours	Amount (\$)
3	16/07/2017	71.50	3,473.34
4	23/07/2017	56.50	2,724.37
5	30/07/2017	87.50	4,243.70
6	06/08/2017	86.75	4,357.25
7	13/08/2017	76.50	3,844.06
TOTAL		378.75	\$18,642.72

9.7 Shire Roads Maintenance

Local Roads & Bridges - Projects:

Design and Construct – Five Bridges Tender.

Three of the five bridges have been completed and are open to traffic – Kangaroo Flat, Flags Niangala and Aberbaldie Road Bridges.



With the recent completion of the above three bridges, Waeger constructions have moved onto the Hartford Road bridges which have been recently removed ready for pile installation. The project is currently awaiting the arrival of Civil Sydney, a subcontractor to Waeger Constructions that is responsible for Pile installation.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Emu Creek Road Rehabilitation:

The Emu Creek Rehabilitation has commenced and is progressing well. The project includes over 2km of rehabilitation, which will see the incorporation of crushed Millbank gravel into the existing subgrade. This will strengthen the current pavement, and with the widening of the current pavement to 7m, the result will be a vast improvement.



Regional Roads – Projects:

Bergen Bridge Widening:

The Bergen Bridge Widening is now complete and open to traffic. Overall the project was a success and was completed within budget. Throughout the construction phase there were heavy rain events, which led to periods of time with no activity and wet pavements. These obstacles were overcome and the finished product meets all of the requirements of the Tender. In addition, for a project of this complexity there were no contractor initiated variations, which is a credit to the awarded contractor – Bridgebuild and Civil.



The bitumen seal and asphalt approaches completed the project and allowed traffic pass over the bridge shortly after their installation. There will be an official bridge opening ceremony during the month of September – which is being arranged so that Kevin Anderson can be in attendance.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Pandora Rehabilitation:

The Pandora Rehabilitation is now complete, has been sealed and line marked.



The project was completed on time, budget and with a good overall result. The project will receive a final seal during the approaching summer reseal season, finishing off this rehabilitation.

Submitted to Council: 30 August 2017

..... General Manager Mayor



State Roads – Projects:

Bergen Culverts Project:

The Bergen Culverts Project is an additional request from the RMS to install a six cell 1200mm pipe culvert structure on the Oxley Highway. This includes the installation of the currently functional bypass track, culverts and a 15m long in-situ concrete headwall.



The project is progressing; however it has progressed over the expected time of completion due to the inherent complexities involved with the project. It is expected that the project will be completed during early September.



Completed Maintenance Snapshot:

Local Roads	
Maintenance Grading:	Roads:
	Geraldine
	Ingelbah Flat
	Bellhaven
	Reedy Creek
	Nangala Stockroute
	Mooraback
	Flags Niangala
	Eulo
	Eulobah
	Kangaroo Flat
	Clonmel
	Quarry
	Hell Hole
Gravel Re-Sheeting:	Roads:
	Kangaroo Flat Road
New Signage – Heavy Vehicles	Roads:
	Brackendale
	Nowendoc
	Tops
Vegetation Control	Roads:
	Emu Creek
Bridge Maintenance	Roads:
	Englefield
	Ohio
Drainage	Roads:
	Mooraback
Rural Addressing	Roads:
	Riverside
Remove Bypass Tracks	Roads:
	Kangaroo Flat
	Mooraback
State & Regional Roads	
Oxley Highway Maintenance:	Tasks:
	Sign Maintenance & Repair
	Servicing Rest Areas
	Vegetation Control
Regional Roads:	Tasks:
	Repair Potholes
	Vegetation Maintenance
	Service Rest Areas
Urban Roads	
Urban Maintenance:	Tasks:
	Sporting Ground Maintenance
	Town Street Cleaning
	Parks and Garden Maintenance

Submitted to Council: 30 August 2017

..... General Manager Mayor



Proposed Works for the Coming Period:

Shire Roads:

- ◆ Grading will take place on Mitchell Hill Road, Careys Road, Upper Yarrowitch River Road., Morton Road, Oaklands Road, Forest Way, Cowsby Road, Ruby'
- ◆ Continue works on the Design and Construct 5 Bridges Contract, with the aim of finalising the Hartford Road bridges prior to the end of October.
- ◆ Complete works at the Emu Creek Road Rehabilitation.

State & Regional Roads:

- ◆ Complete the Bergen Culverts Project on the Oxley Highway.
- ◆ Maintenance:
 - Pothole Patching.
 - Drainage Works.
 - Vegetation Maintenance.

Works In Town:

- ◆ Streetscape Maintenance.
- ◆ Sporting grounds maintenance.
- ◆ Town Mowing - parks, gardens and cemeteries.
- ◆ Town Garden Maintenance.

Dylan Reeves
Director – Engineering Services

9.8. Water

Level 1 Restrictions– introduced 29 June 2016, target usage 250 – 290 Litres/Person/Day
Water usage for the month of July 2017 was as follows:

- ◆ Monthly Usage – 12.5 ML
- ◆ Usage per person per day – 301 Litres

Water Treatment Plant (WTP) Augmentation

This project is now complete. Final commissioning of all of the new chemical dosing systems has been undertaken and the defective SCADA workstation replaced.

Aplsey River Dam Proposal

Stage 3 of this project has commenced with a preliminary meeting held with the yield study consultant, DPI Water and Council recently. A *draft* Yield Study proposal is expected to be received by Council the week ending 25th August.

9.9 Sewer

Sewer Treatment Plant (STP) Upgrade

Earthworks have commenced on the construction of the new 20ML storage dam, see photos below from Monday 21 August 2017.

Submitted to Council: 30 August 2017

..... General Manager Mayor



View to north (Sugarloaf Hill).

Submitted to Council: 30 August 2017

..... General Manager Mayor



Stripping of grass/top layer.



Showing adjacent maturation pond wall to right of photo.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Since the STP Upgrade design phase in 2015 Council has been pursuing opportunities for end users of the recycled water for agricultural irrigation. Discussions have been ongoing with two potential third parties but with one withdrawing in the last fortnight unless a \$400,000 infrastructure contribution/funding can be sourced. The second party has engaged a consultant to prepare a proposal to be presented to Council but as yet a formal proposal has not been received.

STP Crown Land Acquisition

The acquisition has been finalised and Council continues to pursue the request for the land to be 'gifted' to Council by Crown Lands.

9.10 Waste

Container Deposit Scheme (CDS)

The Network Operators for the NSW Container Deposit Scheme (CDS) have recently been announced, being TOMRA-Cleanaway. The Scheme has a December 1st start date, and 85% of collection points are expected to be established by this date.

Council registered an interest to operate a local Collection Point. As such Council staff are attending an information session in Tamworth on Monday 28 August 2017. The session will provide information on local government's role under "Return and Earn".

Community Recycling Centre (CRC)

The CRC (hazardous waste collection) facility is officially open and a program of community advertising of the new facility has commenced in the newspapers and on TV.

Walcha Landfill

The inception meeting for the Walcha Landfill Master Plan is to be held on Wednesday 30 August. The plan is to include concept designs of the main items/key concerns from the waste strategy, such as leachate and storm water management and construction of a new landfill cell. The master plan will form the basis for estimated operational costs and future costs (which include building reserves for capping, remediation and asset replacement). The master plan is expected to be completed by the end of 2017.

Proposed upgrades of Woolbrook & Nowendoc landfills:

Woolbrook Landfill – Summary - The 'Woolbrook Landfill Closure and Conversion to Waste Transfer Station Project'.

Work on a 'Closure Plan' is near complete and will shortly be submitted to the EPA for approval.

Nowendoc Landfill

Construction work has commenced and is expected to be completed by the end of this week – see photos below. New security fencing and boundary fencing installation commences next week and is expected to be complete by the end of the month.



Old landfill cell backfilled.



Form work for the new recycling corrals.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Form work for the new general waste skip bin.

Tess Dawson
Senior Manager - Water, Sewer & Waste

Submitted to Council: 30 August 2017

..... General Manager Mayor



ENVIRONMENTAL SERVICES

The purpose of this report is to provide statistical information in relation to activities of the Environmental Services Department. This Department is responsible for the following key functions:

- ◆ Development
- ◆ Town Planning & Strategic Planning
- ◆ Construction compliance
- ◆ Environmental management
- ◆ Regulatory services
- ◆ Animal control
- ◆ Building and amenity maintenance

The statistical information contained within this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outlined in Council’s Community Strategic Plan 2027, Delivery Program 2017-2021 and Operational Plan 2017-2018.

A report will be presented to Council each month for comparison purposes, showing the previous year’s totals, and the year to date figures for the current year.

9.11 Development

Development Application (DA) Data		
	2016/2017	2017/2018 YTD
Total Number of DAs Determined	22	2
Number of DAs Outstanding	2	2
Average Determination Time (days)	30.6	16.5
Value of DAs	\$4,024,495.00	\$53,000.00
Number of Single New Dwellings	7	0
Residential	1	-
Village / Large Lot Residential	1	-
Rural	5	-
Number of Multi Unit Dwellings	0	0
Number of Commercial Developments	3	1
Number of Industrial Developments	0	0
Withdrawn / Cancelled	0	1
Refused	0	0

Complying Development Application (CDC) Data		
	2016/2017	2017/2018 YTD
Total Number of CDCs	8	1
Value of CDCs	\$324,300.00	\$60,000.00
Number of Single New Dwellings	0	0
Residential	0	-
Village / Large Lot Residential	0	-
Rural	0	-

Submitted to Council: 30 August 2017

..... General Manager Mayor



**Development Applications and Complying Development Certificates
 Determinations issued – June 2017**

Section 101 of the *Environmental Planning and Assessment Act 1979* (the Act), as amended, precludes a challenge to the validity of consent more than three (3) months after the date of public notification of the consent. Consents are available for public inspection, free of charge, during ordinary office hours at Council’s Hamilton Street office. In accordance with Section 101 of the Act and Clause 124 of the *Environmental Planning and Assessment Regulation 2000*, the following determinations are publicly notified:

DA Number	Description	
10.2017.9	Change of use of existing farm building to rural supplies store	8 Forest Way, Niangala
CDC Number	Description	
18.2017.4	Dental surgery	15W Fitzroy Street, Walcha

Declaration of Interest by Applicant of a Development Application / Construction Certificate / Complying Development

Nature of Interest	Number Received 2016/2017	Number Received 2017/2018 YTD	Number Received this period
Political Gifts and Donation	0	0	0
Applicant or owner is an employee of Walcha Council or a Councillor	0	0	0
Applicant with any relationship to staff or Councillor	1	0	0

s149 Planning Certificates

Section 149 Certificates are issued under the provisions of the *Environmental Planning and Assessment Act 1979*, it provides information on the relevant planning regulations which apply to any particular piece of land. It is compulsory for every property sold to be accompanied by a s149 Planning Certificate.

S149 Planning Certificates	2016/2017	2017/2018 YTD	This Period
Number Issued	137	6	6

9.12 Environment & Regulatory

Environmental & Public Health Regulatory Services

Council performs a number of regulatory functions to control and manage matters of public health and environmental concern to the community, some of these include:

- *Companion Animals Act 1998* e.g. dogs not under effective control & nuisance dogs (barking),
- *Local Government Act 1993* e.g. overgrown land and accumulation of waste, and
- *Protection of the Environment Operations Act 1997* e.g. dumping of rubbish.
- *Food Act 2003* e.g. hygiene and handling

Submitted to Council: 30 August 2017

..... General Manager Mayor



Penalty Notices

No fines were issued for this period

Notices and Orders Issued

Description		2016/2017	2017/2018 YTD	Issued this Period
Overgrown allotment (Order Number 21, Section 124 Local Government Act 1993)	Warning	5	0	0
	Intention	0	0	0
	Order	0	0	0
Accumulation of waste (Order Number 22, Section 124 Local Government Act 1993)	Warning	3	0	0
	Intention	0	1	1
	Order	0	0	0
Keeping of animals (Schedule 2 Local Government Regulation 2005 & Council Policy)	Warning	6	1	1
	Intention	1	0	0
	Order	0	0	0
Nuisance dog (Section 32A Companion Animals Act 1998)	Warning	0	0	0
	Intention	2	0	0
	Order	0	0	0
Dangerous dog (Section 34 Companion Animals Act 1998)	Warning	0	0	0
	Intention	1	0	0
	Order	1	0	0
Roaming dog (Section 12A Companion Animals Act 1998)	Warning	2	4	4
	Intention	0	0	0
	Order	0	0	0
Companion animal microchipping & registration (Sections 8 & 9 CA Act 1998)	Warning	4	7	7
	Intention	0	0	0
	Order	1	0	0
Vehicles and traffic on nature strip (NSW Road Rules 2014)	Warning	13	0	0
	Intention	0	0	0
	Order	0	0	0
Abandoned vehicle (Road Transport (Vehicle and Driver Management) Act 2005 and Impounding Act 1993)	Warning	0	0	0
	Intention	0	0	0
	Order	0	0	0
Noise Abatement (Protection of the Environment Operations Act 1997)	Warning	0	0	0
	Intention	0	0	0
	Order	0	0	0
Environmental Pollution (Protection of the Environment Operations Act 1997)	Warning	1	0	0
	Intention	0	0	0
	Order	0	0	0

For information purposes a summary of the number of customer requests received is provided.

Environmental Services Customer Requests July 2017	
Barking dogs	1
Dog attacks	1
Roaming dogs	2
Roaming stock	2

Submitted to Council: 30 August 2017

..... General Manager Mayor



Environmental Services Customer Requests July 2017 continued ...	
Other animal issues	0
Public buildings / amenities	0
Food premises	0
Overgrown land	0
Accumulation of waste	1
Environmental pollution	0
Illegal building works	0
Other	0

Tree Management Applications (TMAs)

A Tree Preservation Order exists over the town of Walcha to promote the retention of trees and tree cover and to conserve as far as is practical the existing pattern of vegetation, for information purposes a summary of the tree management applications lodged with Council is provided.

TMAs	2016/2017	2017/2018 YTD	This Period
Lodged	27	1	1
Approved (under delegation)	26	1	1
Approved (Council)	0	0	0
Refused	0	0	0

Food Premises Surveillance

Under the Food Regulation Partnership Council is appointed as an enforcement agency under the *Food Act 2003*. As an enforcement agency Council is responsible for food surveillance within the Walcha LGA and Council is required to report our food surveillance activity to the NSW Food Authority annually.

For information purposes a summary of the food surveillance activities undertaken for the 2017/2018 year as at 31 July 2017 is provided.

Food Premises Surveillance 2016/2017						
	High Risk Fixed	Medium Risk Fixed	Low Risk Fixed	Mobile	Temporary	TOTAL
Total No.	27	6	7	2	2	44
No. Primary Inspections	0	0	-	0	0	0
No. Re-inspections	0	0	-	0	0	0
No. additional Re-inspections	0	0	-	0	0	0
No. FSS Required	21					21
No. FSS Current	21					21

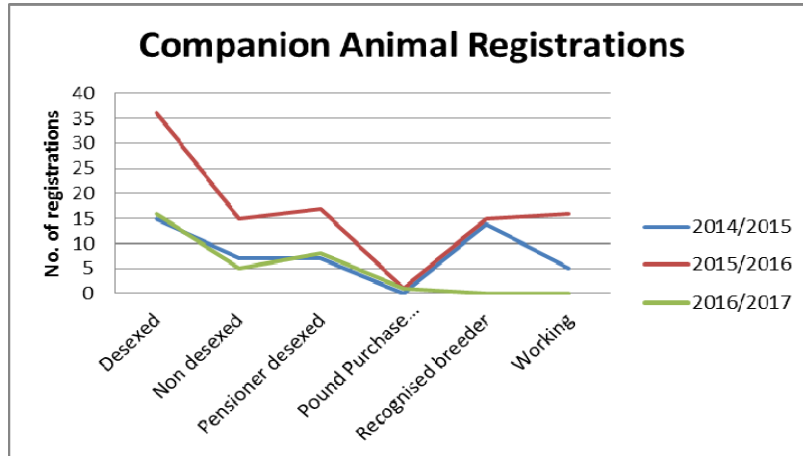
Submitted to Council: 30 August 2017

..... General Manager Mayor



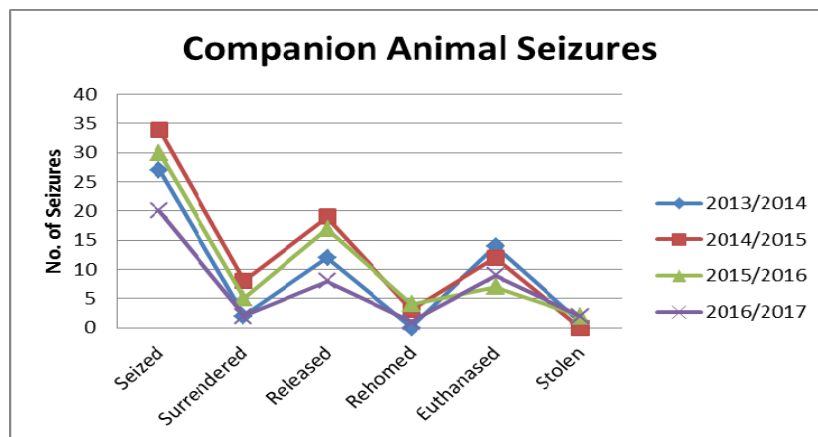
9.13 Animal Control

Council encourages responsible pet ownership in the community, as well as at home. Pet owners should make sure their animals don't disturb their neighbourhood and threaten or harm any other person, pets or wildlife. Council is required to enforce the registration laws, and the other areas of pet ownership covered by the *Companion Animals Act 1998*. Below is a graph demonstrating companion animal registration trends over the previous three years:



Companion Animals Registrations 2017/2018							
	Desexed	Non desexed	Pensioner (desexed)	Pound Purchase (desexed)	Recognised breeder	Working	Value \$
Jul	0	0	0	0	0	0	\$0.00

Below is a graph demonstrating companion animal seizure trends over the previous four years:



Companion Animals Seizures 2017/2018						
	Seized	Surrendered	Released	Rehomed	Euthanased	Stolen/Escaped
Jul	2	0	2	0	0	0

Submitted to Council: 30 August 2017

..... General Manager Mayor



COMMUNITY SERVICES

9.14 Walcha Council Community Care

July 2017

Women’s Group and Wanderer’s Group

5 July 2017 – 28 clients from the Women’s Group and the Wanderer’s Group attended morning tea at the Community Day Centre Rooms.

19 July 2017 – 17 ladies attended the themed day in the Community Day Centre Rooms. The theme was “Chocoholics Choice” and the ladies had a fun morning completing activities and games designed around chocolate. Lunch was held at the Royal Café.

Wanderer’s Group

12 July 2017 – The Wanderer’s Group travelled to Armidale to visit the Aboriginal Cultural and Keeping place. The artifact exhibition that was on display was entitled, “Traditional Grinding Stones” and consisted of grinding and top stones from the Aboriginal Cultural Centre and Keeping Place collection. The group enjoyed a tour of the centre and had a fantastic day out together.



Submitted to Council: 30 August 2017

..... General Manager Mayor



The Wanderer's Group – Elaine Bartholomew, Mary Haines, Hope Strudwick, Pat Lockwood and Dennis Anderson enjoying the day out together.

26 July 2017 – The Wanderer's Group enjoyed their get together and morning tea in the Community Day Centre rooms.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Men's Group

11 July 2017 – 15 gentlemen attended morning tea in the Community Day Centre Rooms. The guest speaker for the morning was Rachel Peake from Hunter New England Health. Rachel gave a very informative presentation to the group about Strokes, what can be done to prevent having a stroke and what happens when you have a stroke.

25 July 2017 – 12 gentlemen attended the day that began with morning tea and some activities at the Walcha Bowling Club. A game of darts and snooker were enjoyed with a trivia quiz thrown in to make the group use their brains. After lunch the group travelled out to visit Walcha Dairy. Assistant Manager, Paul, gave us a tour of the Dairy and allowed us to watch the cows come in to be milked and the process involved. Vidis sampled the fresh milk from the vat during the visit and George was thrilled with the photo display of the Dairy from its beginnings. Although the weather was fairly cool everyone enjoyed the visit and had a great time.



Vidis Kulinskis, Dick Bowden, Eric O'Keefe, Doug White and Rob Hayes, watching the cows being milked.

Doug White and Eric O'Keefe learning about the milking process



Submitted to Council: 30 August 2017

..... General Manager Mayor



Vidis Kulinskis, Eric O'Keefe,
Ron Denham, Paul and
Burgh Blomfield



Vidis Kulinskis sampling the
fresh milk with Paul from the
Walcha Dairy.



Dick Bowden, Vidis Kulinskis, Doug White, Margie Carter,
Mary Natty, Rob Hayes, Brian Hoad, Eric O'Keefe,
Ron Denham and Burgh Blomfield.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Transport – July

Medical drives –12 clients utilized the service with 21 trips during the month.

Access bus – 6 clients used the service making 34 trips during the month.

Bus to Tamworth – 6 clients used the service on 28 July 2017.

Bus to Armidale numbers for July were as follows:

- ◆ 4 July 2017 – 3 clients –Walcha Service
- ◆ 11 July 2017 – 4 clients – Uralla Service using TCT Bus and Driver
- ◆ 18 July 2017 – 6 clients – Walcha Service
- ◆ 25 July 2017 – 6 clients – Uralla Service using TCT Bus and Driver

Taxi Vouchers –10 clients used the Taxi Vouchers with Walcha Taxi Service and Walcha Community Transport in July with a total of 83 Taxi Vouchers returned.

Meals on Wheels

For the period of 1/7/2017 to 31/7/2017, there were 14 clients who received hot main meals with 2 of those clients also receiving frozen meals for the weekend. There were 2 clients who received frozen meals. The total number of meals for the month was:

- ◆ 214 Hot meals,
- ◆ 104 frozen meals and
- ◆ 207 desserts.

Rural and Remote Exercise Groups

9 clients attended at Nowendoc during the month.

Feedback and Complaints

Nil Feedback to report for this month.

Meetings and Training

13 July– Dementia Support Group Information Session held at the Community Day Centre Rooms. The Information session provided information for people living with or caring for those with dementia or for community members who would like to understand what they can do to help support a dementia friendly community. Anna Davidson from Alzheimer’s Australia NSW facilitated the session and 22 community members attended.

17 July – Cathy and Denise attended a First Aid Training workshop in Armidale.

31 July – Community Legal Education presentation provided by North and North West Community Legal Service held in the Community day Centre Rooms. The information session covered topics of appointing a Power of Attorney, Enduring Guardianship, making a Will, and an Advanced Care Directive. 16 community members attended the session.

July was a very busy month in the WCCC Office. The groups all enjoyed the excursions and social days and the community information sessions were very informative and helpful for all who attended. The Government DEX and Transport for NSW reporting was all due at the end of July which kept staff very busy during the month.

Cathy Noon
Community Care Coordinator

Submitted to Council: 30 August 2017

..... General Manager Mayor



9.15 Library

July 2017

Once again the school holiday program was a success. This time round we held 8 activities over the two weeks, which is probably our biggest program yet. The Makerspace workshops kicked off the start of the program, both workshops (one for 5-8 year olds and one for 8+ years) were booked out. The second activity was a Storytime in KidSpace run by Clr Wellings, with close to 15 children and parents/carers attending. Safe to say KidSpace was packed! Our next activity was Animal Drawing and Painting at Walcha Handmade, this workshop was run by Belinda Laurie and was also booked out. The next activity on the agenda was Lego at the library. This was a huge success and the kids were all very creative. I mentioned in one of my last reports that I'd like to establish a regular Lego club 1-2 afternoons a week after school. However, I think we will need to extend our Lego collection before then though! If anyone has any Lego around their homes they no longer want, feel free to donate it to the library. Next up was the most popular activity of all, the bus trip to Armidale Sport and Recreation Centre. Karen Kermode and I took a wonderful bunch of 20 children to this event, everyone had a great time but were very exhausted by the end. Next activity was another workshop at Walcha Handmade, this one involved a Sculpture Walk around town and then a sketch session. This activity was also run by Belinda Laurie and had around 7 attendees. Last but not least, Simon Scott a professional photographer based in Armidale made the trip to Walcha to share some of his skills. Unfortunately there was little interest in this workshop from youth. There was a lot of interest from adults however, therefore we decided to open the workshop up to everyone. This workshop ended up being full and everyone commented on how much they learnt and couldn't speak highly enough of Simon.

1,000 Books Before School is off to a fantastic start! So far we have 12 children registered, with many more expected to register. The feedback from parents has been absolutely wonderful and we are getting many new children joining the library to take part in the program. Along with the new library memberships, we are also getting a lot more families through the door borrowing books to add to their 1,000 BBS lists. Not to mention the kids are absolutely thrilled to be taking part in this!

I mentioned in my last report that I was going to start up 'Brain Games' in the library. Cathy Noon and I have been talking and we have decided to start the 'Brain Training' program on Friday 1 September to kick start Dementia Awareness Month.

Stats for July:

- ✚ Loans: 748
- ✚ Returns: 786
- ✚ Reservations issued: 116
- ✚ New members: 6
- ✚ Door count: 502 (125 people per week, 31 people on average per day)
- ✚ Computer use: 118
- ✚ Wi-fi use: 60

Madison Garrad
Library Coordinator/Youth Worker

Submitted to Council: 30 August 2017

..... General Manager Mayor



Lego Workshop



*George Pethard
Simon Scott Smartphone
Photography Workshop*



Submitted to Council: 30 August 2017

..... General Manager Mayor



9.16 Preschool

July 2017

During the last week of term two the children in the four year old class went on an excursion to Walcha Dairy. Invited by the O’Connell family, their son attends preschool and the family manages the dairy. The children were able to feed and pat some calves, eat some ice cream and watch the cows being milked on the rotary milker. The excursion was offered to all of the four year olds and there were 25 children who came along. Luckily there was also a great response for family helpers to come along, with nine extra adults it make keeping track of the children that much easier. The family helpers also seemed to enjoy themselves and Jock Fletcher even had a go at helping to milk the cows.



Walcha Preschool was visited by Roby with her beautiful golden retriever Eva to teach the children all about dog safety. Robyn went through how to read the body language of dogs, how to stand if there is an angry dog near you and the children were able to practice how to approach a dog safely to pat, this included asking the owner first, hiding your thumb when you let the dog sniff your hand and then patting the dog on its back, not on its head.



This term there were NAIDOC week celebrations held in conjunction with Walcha Central School, all week there activities which promoted Aboriginal culture for the children to explore. On the Wednesday students and teachers from the school came to preschool where the preschool children were taught how to sing Heads, Shoulder, Knees and Toes in Dunghutti language, the boys were taught how to dance like a kangaroo and the girls learnt how to dance like an emu and the students did some traditional face painting for the preschoolers. On the Friday Walcha Preschool went to Walcha Central School where they enjoyed Aboriginal themed craft with the older students.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Walcha Preschool was visited by The Gigalees two circus performers who entertained the children with juggling, jokes, singing, dancing, balloon twisting and acrobatics. It's the second time they have performed for us here and the children were in fits of laughter screaming for the entire show.



Zoe Herbert
Preschool Nominated Supervisor

RECOMMENDATION: That items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be **NOTED** by Council.

Submitted to Council: 30 August 2017

..... General Manager Mayor



Item 10:

Committee
Reports

Submitted to Council: 30 August 2017

..... General Manager Mayor



Walcha Town & District Beautification & Tidy Towns Committee Meeting Minutes

held on

Wednesday, 21 June 2017

at

2:00 pm

at Walcha Council Chambers

PRESENT:

Clint Lyon (Chair), Peter Blomfield (Councillor), Stephen Sweeney (Works Supervisor – Urban), Alex Smith, Jim Hallenan, Phyllis Hoy, Joanne Ireland, Beverly Betts, Robyn Vincent.

1. APOLOGIES:

Dylan Reeves (Director – Engineering Services), Caroline Street.

2. CONFIRMATION OF MEETING MINUTES HELD ON WEDNESDAY, 16 MARCH 2016:

RESOLVED on the motion of Alex Smith and Robyn Vincent that the Minutes of the Walcha Town & District Beautification & Tidy Towns Committee Meeting held on 5 April 2017, copies of which have been distributed to all members, be taken as read and confirmed a true record.

3. BUSINESS ARISING:

3.1 South Street – northern end – Tree replacement Japanese Maples to be replaced by Irish Strawberry Trees.

The Committee confirmed that planting this area will be completed using Oaks and Strawberry trees in July 2017.

Committee Minutes



4. GENERAL BUSINESS:

4.1 Results after the tour of Walcha

The committee was taken on a tour around Walcha during the December Meeting. As a result, the recommendations put forward by the Committee were included in the 10 year plan. The following describes the result of each recommendation.

1. RFS Building – Oxley Highway.

Joanne Ireland mentioned that there was funding available through the RFS for the building to be painted. Joanne went on to state that it was Councils responsibility to paint and maintain, however the RFS do maintain the sheds that house the fire equipment.

2. Walcha Hospital – Concrete Retaining Wall.

The Committee visited the Walcha Hospital to review the proposed beautification of the concrete retaining wall. The Committee agreed that the project should take place in a staged approach and should commence with the portion that has an existing footpath. The second stage should include the extension of the footpath to the end of the retaining wall.

This works are scheduled to commence during the 2018-19 financial year. The Committee commented on the possibility of including the footpath in the 2017-18 financial year, which is to be discussed at a later meeting.

Below are some photos that were taken while on site:



3. Angle Street Park – Arboretum.

Stephen Sweeney stated that he would arrange to have the park slashed, and have the fallen limbs and dead trees removed during the winter



months. Clr Blomfield stated that he would look into RFS hazard reduction funding.

4. Apex Park

The Committee was interested in exploring further options with this park. Director – Engineering Services will further investigate possibilities such as Council investment or landscaping for the parkland, these investigations are still ongoing.

5. Semphill Crescent:

The work will be completed as recommended in the 2018-19 financial year.

6. Vehicles Parked on Jamieson Street and Derby Street.

Director – Engineering Services made the Committee aware that this issue is being dealt with by another branch of Council and action has already taken place. This type of issue is typically not this Committee's function.

7. Ohio North Park Area.

The works will be completed as recommended in the 2019-20 financial year.

8. Derby Street, near the intersection with Hill Street.

The Committee stated in general that they wish to discuss the inclusion of this project in the 2016-17 Financial year.

9. Aspley Street.

No further comment.

10. McHattan Park.

The Committee would like to thank Cynthia Ward for her work at McHattan Park for tidying up the garden in front of the toilets, the Committee feels as though it was a fantastic job.

11. Nivison Fountain.

The Committee were expressed their gratitude for this item being addressed during the 2017-18 financial year.

4.2 Garden Competition Awards

Recently, Council awarded the autumn garden competition garden winners, with the Spring competition to be discussed at the next committee meeting.

4.3 Long Term Tree Plan for Walcha

Clr Lyon (Chair), Phillis Hoy and Clr Blomfield inspected all town streets and noted where all new and replacement trees are required. Clr Lyon is developing a street tree plan for Walcha. The Committee feel like there is an urgency to encourage the Council to include a massive increase in plantings during the 2018-19 and 2019-20 budgets. This will be discussed at further meetings.



4.4 Blair's Gully Park

The Committee noted the great improvement in the park and are were very pleased with the growth of the extensive plantings. The Committee noted that the installation of picnic tables will enhance the park. The Committee also noted that over time, the control of weeds and grass around the recent planting will also help to improve the park.

4.5 Showground Area – Derby Street

The Committee RECOMMENDED that Council consider the drainage, kerb & gutter and car parks on the showground side of Derby Street near Jamieson Street FURTHER THAT Pine trees were removed approximately 10-12 years ago, and it is suggested that Liquid Amber trees should be planted along the eastern side of Derby Street outside the showground.

4.6 Thunderbolts Way – Between Walcha and Bergen Op Zoom Bridge

The Committee RECOMMENDED that the Committee contact Bergen Landcare and develop a plan to complete new plantings within appropriate areas between the Bergen Op Zoom Bridge and Walcha.

4.7 Car Park Opposite the Walcha Central School

The Committee RECOMMENDED that the carpark opposite the Walcha Central School be inspected and a plan are developed to plant shade trees to protect parked cars during hot summer days.

4.8 Pakington Street North of the New England Hotel

The Committee agreed that the Magnolia trees should be pruned to encourage them to grow up.

4.9 Catholic Cemetery

The Committee RECOMMENDED that Peter Blomfield approach the Church to consider the planting of trees in the cemetery.

5.1 Glen Grow Rest Area South of Walcha

The Committee RECOMMENDED that Council gravel and seal the car park area as travellers use it as a rest area, trucks also use the area for parking, resting and livestock inspection.

5.2 Jamieson Street

It was moved by Phillis Hoy and Alex Smith that when the Deodar's are removed they should be replaced with Green Pillar.



5.3 Substation on Uralla Road

The Committee **RECOMMENDED** that Council liaise with Essential Energy to remove the old substation site that is now used for pole storage, with the intention of moving the site to an industrial area.

5.4 Pots on Fitzroy Street

The Committee noted that the follow up on neglected pots should be completed.

5.5 Meeting Dates Schedule

Director – Engineering Services made the Committee aware that the next meeting will be held on the 20 September 2017.

The following meeting schedule will be followed:

- 20 September 2017
- 20 December 2017
- 21 March 2018

All meetings will be held at 2pm.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 3:55PM.

CONFIRMED _____ (Signed)

Date: ____/____/____

Walcha Preschool Advisory Committee Meeting

held on

Monday, 7 August 2017

at

4:00 pm

at

Walcha Preschool

PRESENT:

Clr Rachael Wellings (Chair), Zoe Herbert (Nominated Supervisor), Bonnie Brown, Kimberley Lisle and Karen Kermode (Community Services Manager)

1. APOLOGIES:

Melika McKinnon and Lucie Street.

2. CONFIRMATION OF MEETING MINUTES HELD ON MONDAY 5 JUNE 2017:

RESOLVED: On the motion of Brown and Lisle that the Minutes of the Walcha Preschool Advisory Committee Meeting held on 5 June 2017 copies of which have been distributed to all members, be taken as read and confirmed a true record.

3. Business Arising

Nil.

4. Financial Report

A full financial report (as attached) was presented to the Committee and **ADOPTED** by the Committee.

5. Nominated Supervisor's Report – Term 3 2017

A written report was provided by the Nominated Supervisor to the Committee. It highlighted the following:

- Bus numbers are steady. Monday and Tuesday numbers continue to be low.
- Extended hours are popular on Tuesday and Wednesday. Thursday numbers are low both morning and afternoon.

- A staff member has taken leave without pay to work in a term position with the UNE. Additional hours have been given to existing and casual staff to cover her hours.
- Quality Improvement Plan (QIP) is almost finished. This will be submitted when we are advised of our accreditation review date. Quality Area 2 will reviewed by the Committee.

6. Community Services Manager's Report

- 6.1 Council has been invited to submit an application for funding under the Stronger Country Communities Fund. One of the projects that fit the criteria is the new preschool building that has been planned and designed. A plan of the proposed preschool was tabled for the Committee's information (as attached).

RESOLVED: On the motion of Brown and Lisle that the Committee **RECOMMEND** that Council submit an application to the Stronger Country Communities Fund for the construction of a new preschool building.

7. General Business

- 7.1 Quality Area 2 of the QIP was reviewed by the Committee. No changes were suggested.

There being no further business the Chair declared the meeting closed at 4.55pm.

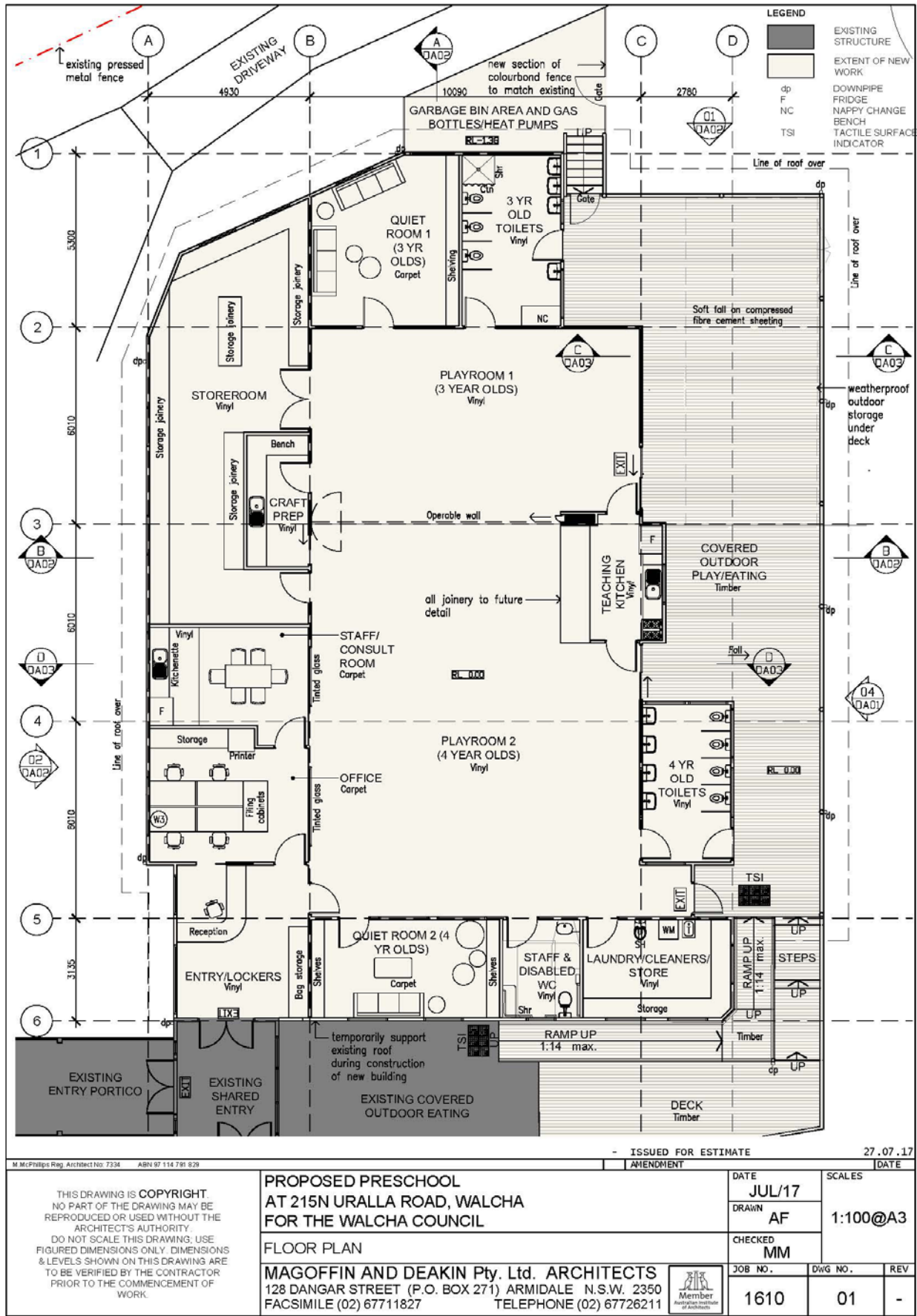
CONFIRMED _____ **(Signed)**

Date: ___ / ___ / ___ **Chairperson**

Attachment for Item 4: Financial Report

WALCHA COUNCIL				
Period 12 2016-17 Monthly Financial Report				
Sub Account	Activity Account	Revised Budget	Actuals YTD	Available funds
WALCHA COUNCIL PRESCHOOL				
PRESCHOOL				
Revenue				
	<i>1790</i>			
user fees & charges	Preschool Fees (normal Hours)	160,160	131,698	28,462
	Preschool Library Fee	1,200	711	489
	Preschool Enrolment Fee	810	1,675	-865
	Preschool Fundraising Levy	2,431	1,290	1,141
	Preschool Fees (Extended Hours)	10,710	10,116	594
grants & subsidies recurrent	State Grants & Subsidies	333,463	428,902	-95,439
	PDSP Grant Preschool	11,250	11,250	0
	CPOG Preschool Grant	15,000	15,000	0
other revenue	Other Sundry Income	0	1,200	-1,200
		535,024	601,842	-66,818
Operating Expenses				
	<i>3790</i>			
Extended hours wages		16,887	24,167	-7,280
Wages & employee costs		320,000	304,503	15,497
Affordability subsidy costs		19,000	22,590	-3,590
Cleaning costs		23,280	19,317	3,963
Advertising costs		710	954	-244
Bad debts		5,000	0	5,000
Bus hire		25,000	14,152	10,848
Extra curricular activities		1,500	1,380	120
Electricity, gas & heating		7,000	4,791	2,209
Insurance		7,000	7,465	-465
Library expenses		700	15	685
Office supplies & equipment		1,000	936	64
R & M building		16,500	38,472	-21,972
R & M computer		500	1,099	-599
Playground maintenance		30,974	7,207	23,767
Staff development		5,524	3,613	1,911
Subscriptions		1,600	3,136	-1,536
Subsidy - Aboriginal fees		15,000	6,550	8,450
Teaching equipment		15,300	13,145	2,155
Telephone		510	434	76
Water & Sewer rates		3,535	3,230	305
PDSP grant costs		11,250	9,671	1,579
Community operational grant		0	473	-473
		527,770	487,299	40,471
Depreciation		7,252	8,065	-813
	Total operating result	2	106,478	-106,476

Attachment for Item 6.1



8 August 2017

WO/2017/01474



Walcha Council Arts Advisory Committee Meeting

held on

Tuesday 8 August 2017

at

9:00am

at

Walcha Council Chambers

PRESENT:

Clr Jennifer Kealey (Chairperson), Jack O'Hara (General Manager)
Dylan Reeves (Director – Engineering Services), Stephen King and James
Rogers.

In Attendance: Lisa Kirton (Tourism Officer).

1. APOLOGIES:

Carley McLaren, John Heffernan.

MINUTES

8 August 2017

WO/2017/01474

2. CONFIRMATION OF MINUTES OF THE MEETING HELD ON TUESDAY, 9 MAY 2017

The Committee **RESOLVED** that the minutes were circulated and agreed they were a true record of the meeting, Moved by Jack O’Hara and Seconded by Stephen King.

3. BUSINESS ARISING

3.1 Update on application for bridge over Apsley River – Liquor & Gaming Arts & Cultural Infrastructure Grants.

The Committee sought an update on the application for the Pedestrian Bridge over the Apsley River. At this stage, no correspondence had been received.

3.2 Update on Walcha Memorial Cenotaph.

The Committee discussed the project with Director – Engineering Services stating that the funds will remain in the Arts Capital Works budget and will not be allocated to the Memorial Cenotaph Project. The General Manager stated that Council is currently seeking grant funding through an arts grant for the project. The Committee will be updated on the application and result when more information becomes available.

3.3 Relocating Sculpture – eastern entry to town.

Director – Engineering Services gave an update on this item, stating that the RMS will in general support the relocation of the structure. However more detailed information needs to be passed on to the RMS, alongside a Road Occupancy Licence Application in order to successfully relocate the structure. Stephen King and James Rogers will liaise with the Director – Engineering Services in regards to the relocation.

3.4 Update on investigating “Sculpture in the Mountains” Festival

Following the recommendations made during the last meeting minutes, no further discussion has occurred on this subject. Tourism Officer, Lisa Kirton, noted that the chosen action group had located a grant writer, who charges an hourly rate that the action group deem reasonable. The Tourism Officer discussed the grant opportunities that have been applied for, are being prepared or are upcoming. One example that was discussed is the Regional Cultural Fund EOI; by Create NSW which closes on 4 September 2017. It was noted that this grant can be used for the maintenance of the Open Air Gallery.

The Committee RECOMMENDED that Council allows the action group to seek funds for the maintenance of the Open Air Gallery.

4. GENERAL BUSINESS

4.1 Relocating Sculpture “Figure in the Landscape”, by John Petrie, to a new position in Semphill Park.

A community member sent a letter to Council regarding the location of the “*Figure in the Landscape*” sculpture. The letter requested that there be consideration made regarding the relocation to another location closer to the footpath so that all can enjoy the sculpture. The requested location for the sculpture is at the junction of the two footpaths near the fitness equipment in Sempill Park.

The Committee RECOMMENDED that Council reply to the letter , stating that the Committee agrees with the letter as sent to Council, however the item will be considered as future refinements to the Open Air Gallery, and will not be treated as a matter of urgency.

4.2 Grant Opportunities

Refer to Item 3.4

4.3 McHattan Park Entry Seat

James Rogers discussed a proposed new seat within McHattan Park adjacent to the toilet block. James Rogers commented on the fact that the current arrangement leaves quite a lot of wasted space, which would be usable if a seat was placed there. James Rogers noted that he had been in consultation with Stephen Sweeney who supports the installation of a new seat. The Committee noted the poor aesthetics of the newly installed bins and stated that the Committee would appreciate input on these bins being placed within Walcha.

The Committee RECOMMENDED that cost estimates and design should be completed for the park seat and bins throughout Walcha.

4.4 Artwork Located at the Star Casino – Sydney.

James Rogers has kindly notified the Committee of potential artworks that are being removed from the Star Casino for remodelling of the building. James Rogers has created artwork within the building, which has lead to Staff at the casino notifying James Rogers of its potential removal. James Rogers went on to say that if the artwork does become available, it could be incorporated into Walcha’s current art assets.

The Committee RECOMMENDED that if Artwork becomes available as a result of James Rogers’s actions that Council provide transport for the artwork from Sydney to Walcha.

8 August 2017

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4.5 Sign for Art Trail on the Levee

Stephen King noted that he was not convinced that the sign would be the most appropriate method of displaying the location of the artwork within the Open Air Gallery. The Tourism Officer noted that there has been a consultant that is going to be developing a brochure that will outline the artwork in Walcha. The Committee discussed the opportunity for a mobile platform to be used to showcase the Open Air Gallery, so that information can be sought for each artwork.

The Committee RECOMMENDED that the sign is not perused, that the best medium is by mobile phone or brochure.

The Committee RECOMMENDED that the sign is placed in the tourism office as it is the central location for this information.

4.6 Apsley Falls Entrance – Possible Sculpture

The Committee discussed the possibility of installing a sculpture at the Apsley Falls, James Rogers commented on the remoteness and current state of the site, saying in its current state it wouldn't lend itself to a Sculpture. Stephen King noted that the sculpture would have to be an item with scale. The Committee noted the good works that have occurred at the Three Lanes Rest Area and commented that similar tidy up works would be required at the Apsley Falls. It was also noted that there are more stakeholders involved and that high vehicles require the adjacent gravel access.

The Committee RECOMMENDED that “A sculpture doesn't make a poor place proper” meaning that the site must suit the sculpture and therefore in its current form the Apsley Falls is not a suitable location for a sculpture.

NEXT MEETING: Tuesday 14 November 2017 at 9:00am

THERE BEING NO FURTHER BUSINESS, THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 10:50AM



Item 11:

Delegate Reports

Submitted to Council: 30 August 2017

..... General Manager Mayor



NAMOI COUNCILS JOINT ORGANISATION

Members of the Namoi Joint Organisation of Councils are the Gunnedah Shire Council, Gwydir Shire Council, Liverpool Plains Shire Council, Narrabri Shire Council, Tamworth Regional Council, Uralla Shire Council and Walcha Council

BOARD MEETING MINUTES

DATE: 10 August 2017, 8am to 9.30am

VENUE: McKell Room, NSW Parliament Macquarie Street Sydney

ATTENDANCE

Members	Council	Email
Cr Andrew Hope (Chair) Ron Van Katwyk	Liverpool Plains Shire Council	andrew.hope@lpsc.nsw.gov.au ron.vankatwyk@lpsc.nsw.gov.au
Cr Helen Tickle Paul Bennett	Tamworth Regional Council	c.murray@tamworth.nsw.gov.au p.bennett@tamworth.nsw.gov.au
Cr Jamie Chaffey	Gunnedah Shire Council	jamiechaffey@infogunnedah.com.au
Cr Cathy Redding Stewart Todd	Narrabri Shire Council	cr.redding@narrabri.nsw.gov.au gm@narrabri.nsw.gov.au
Cr Mick Pearce Andrew Hopkins	Uralla Shire Council	mayor@uralla.nsw.gov.au ahopkins@uralla.nsw.gov.au
Cr Eric Noakes Jack O'Hara	Walcha Council	enoakes@walcha.nsw.gov.au johara@walcha.nsw.gov.au
Cr John Coulton Max Eastcott	Gwydir Shire Council	jcoulton@gwydir.nsw.gov.au meastcott@gwydir.nsw.gov.au
Alison McGaffin Jan Willett	NSW DPC	alison.mcgaffin@dpc.nsw.gov.au jan.willett@dpc.nsw.gov.au
Rebel Thomson	Executive Officer	r.thomson@tamworth.nsw.gov.au
Observers	Council	Email
The Hon. Kevin Humphries MP (part)	Member for Barwon	barwon@parliament.nsw.gov.au
Mr Kevin Anderson MP (part)	Member for Tamworth	tamworth@parliament.nsw.gov.au
Mr Michael Johnson MP	Member for Upper Hunter	upperhunter@parliament.nsw.gov.au

1. INTRODUCTIONS

1.1 Welcome to Country and Welcome to Invited Guests

The Chair acknowledged the traditional owners of the land and paid respects to elders past, present and future.

The Chair welcomed local Members of Parliament for parts of the Board meeting and the sessions to be held, and thanked them and their staff for assisting the Namoi Councils Joint Organisation with the arrangements for its first Board meeting in Sydney.

The Chair also conveyed thanks on the Executive Officer for the coordination and activity planned for the visit to Sydney, noting that this was a great opportunity for members to push the opportunities for the region to collaborate and work together on initiatives.

1.2 Apologies

THAT, apologies are accepted and noted.



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Member/Observers	Council	Email
Cr Col Murray	Tamworth Regional Council	c.murray@tamworth.nsw.gov.au
Eric Groth	Gunnedah Shire Council	ericgroth@infogunnedah.com.au
Jack O'Hara	Walcha Council	johara@walcha.nsw.gov.au

2. DECLARATION OF INTERESTS

The Chair asked members to declare any conflicts with the business of the Namoi Councils Joint Organisation to be transacted. No declarations of interest from members were received or noted.

3. MINUTES, BUSINESS ARISING AND ACTION LIST

3.1 Minutes – ATTACHMENT A

MOTION Moved Walcha Council Seconded Gwydir Shire Council

THAT, minutes of the meeting held 6 July 2017 held in Bingara were confirmed as an accurate record of the meeting.

3.2 Business Arising

3.2.1 Response to the presentation from Hunter Gas Pipeline Pty Ltd

A written report from the Executive Officer was provided in the Business Paper for the meeting.

MOTION Moved Gwydir Shire Council seconded Gunnedah Shire Council

THAT, the Board advises Mr Simonian that endorsement of the Hunter Gas Pipeline project should be sought from member Councils individually.

3.3 Action List

3.3.1 Project Activity for the Namoi Water Alliance 2017-2018

A written report of project activity was provided in Attachment C, projects will now be scoped and a budget allocated to each project.

Members congratulated their nominees of the Alliance for their proactive response to collective opportunities.

MOTION Moved Uralla Shire Council Seconded Gwydir Shire Council

THAT, the scope of project activity is noted and endorsed.

4. REGIONAL STRATEGIC PROJECTS UPDATE

4.1 Economic Development & Tourism (Cr Chaffey)

Cr Chaffey noted members of the Economic Development and Tourism Group are meeting weekly to discuss actions included in the China Engagement Project, the detail of which is outlined in ATTACHMENT C.

Cr Chaffey took the members through the objectives and activity to develop a relationship with Ningbo.

Cr Chaffey has made contact with the Department of Agriculture in the Government and discussions about developing an MOU have commenced.

Cr Chaffey encouraged members to start collating investment opportunities with a particular focus on value add opportunities for agriculture.



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Cr Chaffey said the group are proposing to conduct a mission to China in March 2018.

Andrew Hopkins congratulated the group on their progress and asked how the information can be shared with possible participants. In his community there are a number of operators who would be interested in the development of the initiative and hop on board the momentum. A roadshow of the working group to member Councils was discussed.

ACTION 2018/08-001

The EO is to refer this to the Working Group and the TRC Marketing and Communications Manager who is completing the Marketing and Communications Plan on behalf of the JO to ensure there is the vehicle and messages to support the brand and how the group can commence discussions with constituents of member Councils.

The EO is to commence a database of regional producers and suppliers to communicate the project outcomes with.

4.1.1 Namoi Unlimited Brand

Members were advised at the last Board meeting on progress to develop an international brand for this initiative. The brand concept and promise were discussed at a workshop conducted by Caroline Lumley, Manager Marketing and Communications Tamworth Regional Council.

Cr Chaffey reported that he had sought feedback from stakeholders in Ningbo and Shanghai and the feedback had been positive.

Cr Coulton asked if the colour red should be more prominent.

Andrew Hopkins suggested that the font on the bi-line needed to be revised as it was small and the 's' on Australia could be interpreted as a 'j'.

MOTION Moved Gunnedah Shire Council Seconded Gwydir Shire Council

THAT, members endorse the International Brand selected by the Working Group for our Economic Development and Tourism activity for the Namoi Councils Joint Organisation.

4.2 Local Government Skills Strategy (Executive Officer)

A workshop of HR Managers was held on Monday 31 July 2017. The Office of Local Government, Pilot Project Officer Peter Evans will continue to work with us to deliver on these opportunities.

MOTION Moved Gunnedah Shire Council Seconded Uralla Shire Council

THAT, the Board endorses these directions of the Namoi JO Local Government Skills Strategy and encourage member Councils to take advantage of funding offered as part of this Pilot Program.

4.3 Road Infrastructure Priorities

Noted was the report from the EO in consultation with the Roads and Transport working group a list of road priorities has been collated.

5. GENERAL BUSINESS

5.1 Correspondences to attend Committees

Correspondence was tabled to endorse Namoi Councils Joint Organisation representation on the

- Delivery, Coordination and Monitoring Committee for the NENW Regional Plan (Minister for Planning, Minister for Housing, Special Minister of State)
- RLE sub-Committee for the Economic Development Committees



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MOTION Moved Gunnedah Shire Council Seconded Uralla Shire Council

THAT, the Board endorses the Executive Officer to be the representative for the Namoi Councils Joint Organisation on these two Committees.

6. DISCUSSION WITH LOCAL MEMBERS OF PARLIAMENT ABOUT MEETINGS AND BRIEFINGS TO MINISTERS AND DEPARTMENTAL REPRESENTATIVES

Members noted the volume of information in briefing notes for meetings whilst in Sydney. Sponsors for each meeting have been allocated to lead discussions on behalf of members.

7. GENERAL BUSINESS

7.1 Planning Meeting

The Chair reported that he had attended a high level planning meeting on behalf of the JO.

7.2 Correspondence on 2016-2017 Activity and Summary of What Namoi Councils will do in 2017-2018?

Documents were presented in the attachments to the Business Paper.

MOTION Moved Gwydir Shire Council Seconded Gunnedah Shire Council

THAT, members endorse the distribution of these documents to member Councils.

8. NEXT MEETING

The next Board meeting is planned for the 5 October 2017 at The Living Classroom Bingara

MEETING CLOSED 9.30AM