



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 26 April 2023

Commencing at

3:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Scott Kermode
Councillor Mark Berry
Councillor Kevin Ferrier
Councillor Nena Hicks
Councillor Anne-Marie Pointing
Councillor Aurora Reilly
Councillor Gregory Schaefer

Quorum – 5 Members to be Present

AGENDA

Submitted to Council:

26 April 2023

..... General Manager

..... Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 29 March 2023** commencing at **3:00pm**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Phillip Hood'.

Phillip Hood
Acting General Manager

NOTICE:

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

ACKNOWLEDGEMENT OF COUNTRY:

We acknowledge the Dughutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

INDEX

1. Leave of Absence
2. Confirmation of Previous Minutes
 - 2.1 Minutes of the Ordinary Meeting held on Wednesday, 29 March 2023 at Walcha Council Chambers. WO/2023/00502
 - 2.2 Minutes of the Extra Ordinary Meeting held at on Wednesday 19 April 2023 at Walcha Council Chambers. WO/2023/00635
3. Business Arising
4. Declarations of Interest
5. Mayoral Minute
Nil.
6. Senior Officers' Reports
 - 6.1 Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan & Draft Walcha 7.12 Contribution Plan WO/2023/00645
 - 6.2 Walcha Preschool Advisory Committee Parent Nominations WO/2023/00544
7. Notice of Motion
Nil.
8. Matters of Urgency
(Resolution to admit matters of urgency before being further considered by Council).



9. Management Review Reports

- | | |
|-----------------------------------|---------------|
| 9.1 Office of the General Manager | WO/2023/00646 |
| 9.2 Infrastructure & Development | WO/2023/00634 |
| 9.3 Corporate & Community | WO/2023/00545 |

10. Committee Reports

Nil

11. Delegate Reports

Nil

12. Questions with Notice

Nil.

13. Reports to be Considered in Closed Council

- | | |
|--|-----------------|
| 13A Referral to Closed Council – Audit, Risk & Improvement Committee Recruitment | WO/2023/00641 |
| 13B Referral to Closed Council – General Manager Recruitment | WINT/2023/01967 |

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



Present:

Leave of Absence Received:

Confirmation of the Ordinary Meeting Minutes held on Wednesday, 29 March 2023:

Confirmation of the ExtraOrdinary Meeting Minutes held on Wednesday 19 April 2023:

Matters arising from the Minutes of the Ordinary Meeting held on Wednesday 29 March 2023:

Matters arising from the Minutes of the ExtraOrdinary Meeting held on Wednesday 19 April 2023:



Item 2: Previous Minutes



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 29 March 2023

At

3:20pm

at

Walcha Council Chambers

The Audio Statement and Acknowledgement of Country were read by the Chairman.

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, SJ Kermode, A Reilly and GDM Schaefer.

IN ATTENDANCE: Mr PE Hood – Interim General Manager, Mr AS Butler – Acting Director Infrastructure & Development, Mr CC Martin – Director Corporate & Community and Mrs EL Hobbs – Executive Assistant.

1. LEAVE OF ABSENCE:

131 **RESOLVED** on the Motion of Councillors Berry and Schaefer that the Leave of Absence received from Clr AC Pointing, being family commitments; Clr NF Hicks, being a business commitment; and Clr KW Ferrier, due to medical reasons, be **ACCEPTED**.

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 22 FEBRUARY 2023:

132 **RESOLVED** on the Motion of Councillors Reilly and Berry that the Minutes of the Ordinary Meeting held on Wednesday 22 February 2023, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Business Arising Question by Clr Reilly:

General Manager replied – It was partly covered in the Mayoral Column published in the Apsley Advocate issued today, 29 March 2023, and our intention is to summarise where we are up to at the ExtraOrdinary Meeting in April 2023. Dept Planning & Environment have covered their part.

4. DECLARATIONS OF INTEREST

Item 6.3 Motor Vehicle Policy

WO/2023/00486

Clr Kermode declared a pecuniary interest in this matter as his spouse is employed by Council and has a Council vehicle, and therefore benefits from private use of the Council vehicle. Clr Kermode will leave the Chambers.

5. MAYORAL MINUTE

Nil.

6. SENIOR OFFICERS REPORT

133 **RESOLVED** on the Motion of Councillors Kermode and Berry that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Walcha Motorcycle Rally 2023 Draft Budget and Fees & Charges

WO/2023/00391

134 **RESOLVED** on the Motion of Councillors Kermode and Berry that Council:

1. **NOTE** the Draft Walcha Motorcycle Rally Budget Report;
2. **PLACE** the 2022-2023 Motorcycle Rally Draft Fees & Charges on public exhibition for a period of 28 days;
3. **IF** no submissions are received within the exhibition period **ADOPT** the Draft Walcha Motorcycle Fees & Charges as presented and update the 2022-2023 Fees & Charges accordingly.



6.2 Road Funding Allocation

WO/2023/00489

135 **RESOLVED** on the Motion of Councillors Kermode and Reilly that Council:

- 1. **ENDORSE** the roads funding reallocation as detailed in this report.
- 2. **ENDORSE** the 2022 – 2023 proposed work locations detailed in this report.

6.3 Update of Administration Policy – Light Vehicle Fleet Policy

WO/2023/00486

Clr Kermode declared a Pecuniary Interest in this matter. 3:35pm

136 **RESOLVED** on the Motion of Councillors Noakes and Berry that Council **DEFER** the update of Administration Policy – Light Vehicle Fleet Policy report to the April 2023 Ordinary Meeting due to having no quorum.

Clr Kermode returned to the Chambers and was advised of the resolution at 3:36pm

6.4 Review of Multiple Policies

WO/2023/00491

137 **RESOLVED** on the Motion of Councillors Berry and Kermode that Council:

- 1. **REPEAL** Administration Policies:
 - a) *Council – Councillors Policy;*
 - b) *Councillors – Response by Email*
- 2. **ADOPT** *Administration Policies – Media Policy and Closure of Council Facilities over the Christmas and New Year Period;*
- 3. **PLACE** on Public Exhibition for a period of 28 days the *Administration Policies – Payment of Expenses and Provision of Facilities for Councillors* **FURTHER THAT** if no submissions are received within this time frame **ADOPT** the Policy as presented.

6.5 Subdivision of Council Land for Housing Purposes

WO/2023/00487

138 **RESOLVED** on the Motion of Councillors Reilly and Berry that Council **APPROVE** a budget of \$5,000, from the Project Development Fund, for the investigation of Lot 20 Sec 1 DP 759035, Lot 25 DP 264515 and Pt Lot 11 DP 1270896 (Site A) for suitability for a residential housing subdivision and report back to Council regarding the outcome.

6.6 Disaster Risk Reduction Fund DRRF

WO/2023/00478

139 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that Council **ENDORSE** the Disaster Risk Reduction Project Plan as follows:



1. Implement the Rural Address Signage initiative;
2. Send Survey to Local Businesses to gauge interest in reducing their risk;
3. Implement the Disaster Risk Reduction Strategy within Council;
4. Implement the Disaster Risk Reduction Plans (as in Logic Plan) in local schools;
5. Implement the Disaster Risk Reduction Projects within the community;
6. Create vulnerability and risk mapping for socio-economic aspects.

LATE REPORTS:

1. Suggestions Received for Naming of Walcha Rose Garden **WO/2023/00495**

140 **RESOLVED** on the Motion of Councillors Reilly and Schaefer that Council **ENDORSE** the following Rose Garden Name suggestions to place on a Survey for Public determination:

- Walcha Rose Garden;
- Charles Erratt Rose Garden;
- Olga Lisle Rose Garden;
- Bev Betts Rose Garden.

7. NOTICES OF MOTION

Nil.

8. MATTERS OF URGENCY

No.

9. MANAGEMENT REVIEW REPORTS

9.1 Infrastructure & Development **WO/2023/00453**

141 **RESOLVED** on the Motion of Councillors Kermode and Berry that items included in the Infrastructure & Development Management Review Report be **NOTED** by Council.

9.2 Corporate & Community **WO/2023/00354**

142 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that items included in the Corporate & Community Management Review Report be **NOTED** by Council.



10. COMMITTEE REPORTS

143 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that Council **RECEIVE** and **NOTE** the Committee Reports as presented.

10.1 Minutes of the Capital Advisory Committee Meeting held at Council Chambers on Thursday 16 March 2023. WINT/2023/01384

144 **RESOLVED** on the Motion of Councillors Kermode and Berry that under Section 13.1 of the Walcha Council Code of Meeting Practice Council **ADOPT** the following items in bulk:

■ 4.1.3 Infrastructure Capital Works Progress

That Council **APPROVE** the increase in Budget to deliver the Pollution Reduction Program (PRP) on Council's Environmental Pollution Licence (EPL) of Smoke Testing.

■ 4.2.1 Library Public Infrastructure Grant

That Council **APPROVE** the Library Infrastructure Grant Project application.

■ 4.2.2 National Housing Infrastructure Grant

That a report be prepared for Council for the three sites listed but it is noted that the first site is recommended by the Capital Advisory Committee for this grant.

■ 4.2.3 Electrical upgrade of 6W Hamilton Street Walcha – Carlec Auto Electrician

That an additional quote be obtained for this work and a report be prepared for Council.

■ 4.2.5 Quota Club of Walcha – Seats and Bubblers

That Council **APPROVE** the Walcha Quota Club seats and bubblers project.

10.2 Minutes of the Motorcycle Rally Advisory Committee Meeting held at Council Chambers on Friday 17 March 2023. WINT/2023/01558

11. DELEGATE REPORTS

145 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that Council **RECEIVE** and **NOTE** the Delegate Reports as presented.

11.1 Minutes of the Walcha Community Consultative Committee Meeting held at Council Chambers on Tuesday 14 February 2023. WI/2023/02090



11.2 Minutes of the Coalition of Renewable Energy Mayors (CoREM) Meeting held at The York Club, Sydney on Tuesday 21 February 2023.

WI/2023/02689

11.3 Minutes of the Country Mayors Association Inc of NSW Meeting held at Port of Newcastle Offices, Wharf Road, Newcastle on Thursday 9 March 2023.

WI/2023/03342

12. QUESTIONS ON NOTICE

Item 9.1 – Infrastructure & Development Management Review Report

Grants Summary – NSW EPA Council Regional Capacity Building Program:

The Mayor asked the relevance of this being situated within our Grants Summary when it is a Namoi Unlimited Project.

Interim General Manager advised that he will consult with the Contract Planner but it would seem likely that this would be removed from our report and it would be reported from Namoi Unlimited.

13. CLOSED COUNCIL

Nil.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:12PM.



EXTRA ORDINARY MEETING OF COUNCIL

held on

Wednesday, 19 April 2023

at 03:25pm at

Walcha Council Chambers

The Audio Statement and Acknowledgement of Country were read by the Chairman.

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, KW Ferrier, NF Hicks, AC Pointing, A Reilly and GDM Schaefer.

IN ATTENDANCE: Mr PE Hood – Interim General Manager, Mr CC Martin – Director Corporate & Community and Mrs EL Hobbs – Executive Assistant.

1. LEAVE OF ABSENCE:

146 **RESOLVED** on the Motion of Councillors Hicks and Pointing that the Leave of Absence received from Clr Kermode, being on a family holiday, be **ACCEPTED**.

MINUTES



2. DECLARATIONS OF INTEREST

Item 4.1 Section 7.11 & 7.12 Contribution Plan WO/2023/00615

Clr Schaefer declared a Non-Pecuniary Non-Significant Interest in this item due to being a host landowner for the Winterbourne Wind Project and a Director / Shareholder of Walcha Wind. Clr Schaefer will remain in the Chambers.

CLOSED COUNCIL Meeting Item 5.1.4 – Planning Agreements for Renewable Energy Developments WO/2023/00585

Clr Schaefer declared a Pecuniary Conflict of Interest in this item due to being a host landowner for the Winterbourne Wind Project and a Director and Shareholder of Walcha Wind. Clr Schaefer will leave the Chambers.

3. MATTERS OF URGENCY

3.1 Extra Ordinary Meeting Business WO/2023/00588

147 **RESOLVED** on the Motion of Councillors Ferrier and Pointing that the business to be discussed at today's Extra Ordinary Meeting, being the:

1. Tender for Derby Street Upgrade;
2. Tender for Fixing Country Bridges – Construction of Army, Winterbourne and Mooraback Bridges;
3. Tender for Walcha Skatepark Precinct Renewal Construction only; and
4. Planning Agreements for Renewable Energy Developments

are of **GREAT URGENCY** and requires a decision of Council before its next scheduled Ordinary Meeting on 26 April 2023.

4. SENIOR OFFICERS REPORT

148 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that the Senior Officers' Reports be **RECEIVED** for further consideration.

4.1 Section 7.11 & 7.12 Contribution Plan WO/2023/00615

149 **RESOLVED** on the Motion of Councillors Hicks and Reilly that Council:

1. **PREPARE** a Draft Section 7.11 Contributions Plan (Heavy Haulage) for Council consideration;
2. **REVIEW** the Draft Section 7.12 Contribution Plan for Council consideration; and
3. **PREPARE** a suitable Work Schedule for inclusion in the Draft 7.12 Contribution Plan.



5. CLOSED COUNCIL

- 5.1 Referral to Closed Council the following Reports: WO/2023/00611**
- 5.1.1 Award Tender RFT W22/221 – Derby Street Upgrade Design & Project Management;**
 - 5.1.2 Award Tender for RFT W21/67 – Fixing Country Bridges Round 1: Construction of Army, Winterbourne and Mooraback Bridges;**
 - 5.1.3 Update on Tender RFT W22/224 – Walcha Skatepark Precinct Renewal Construction only; and**
 - 5.1.4 Planning Agreements for Renewable Energy Developments**

150 **RESOLVED** on the Motion of Councillors Reilly and Pointing that in accordance with the provision of Section 10A (2) (c) of the Local Government Act, 1993, the matters of:

1. Award Tender RFT W22/221 – Derby Street Upgrade & Project Management;
2. Award Tender RFT W21/67 Fixing Country Bridges Round 1: Construction of Army, Winterbourne and Mooraback Bridges;
3. Update on Tender RFT W22/224 Walcha Skatepark Precinct Renewal Construction only; and
4. Planning Agreements for Renewable Energy Developments

BE referred to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

151 **RESOLVED** on the Motion of Councillors Reilly and Pointing that Council **RESOLVE INTO** Closed Council and that the press and public be excluded from the entire proceedings of the Meeting of the Closed Council for the reason that the report relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

152 The Meeting resumed in **OPEN** Council on the Motion of Councillors Hicks and Pointing at 3:47pm.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.



The Chairman publicly declared the recommendations passed by the Committee whilst in Closed Council.

3.1 Tender W22/221 Derby Street Upgrade – Design and Project Management – Award Tender WINT/2023/01895

CC16/20222023 **RESOLVED** on the Motion of Councillors Reilly and Hicks that Council **AWARD** Tender No.: W22/221 – Derby Street Upgrade Design and Project Management including Preparation Construction Tender Documents to Collins Williams Pty Ltd for the lump sum of \$242,980 GST exclusive.

3.2 Tender W22/224 Walcha Skatepark Precinct Renewal Construction only – Update WINT/2023/01898

CC17/20222023 **RESOLVED** on the Motion of Councillors Hicks and Reilly that Council:

1. **SELECT** Convic Pty Ltd as the preferred tenderer for Tender No. W22/224 Walcha Skatepark Precinct Renewal – Construction;
2. **UNDERTAKE** post-tender negotiations with Convic in regards to scope and schedule;
3. **SUBMIT** variation request to funding body in regards to price and schedule;
4. **CONSIDER** tender award at future Council meeting with additional funding sources identified and confirmed.

3.3 Tender W21/67 Fixing Country Bridges Round 1: Design and Construction of Army, Winterbourne and Mooraback Bridges – Award Tender WINT/2023/01897

CC18/20222023 **RESOLVED** on the Motion of Councillors Pointing and Ferrier that Council **AWARD** Tender No.: W21/67 Design and Construction of Army, Winterbourne and Mooraback Bridges to Fulton Hogan Pty Ltd for the lump sum price of \$4,343,241 GST exclusive SUBJECT to a successful grant funding variation approval from Transport for NSW.

3.4 Planning Agreements for Renewable Energy Developments WO/2023/00585

Clr Schaefer has declared a Pecuniary Conflict of Interest in this matter and left the Chambers.

CC19/20222023 **RESOLVED** on the Motion of Councillors Berry and Hicks that Council:

1. **AUTHORISE** the Mayor and General Manager to negotiate Planning Agreements under the provisions of Section 7.4 of the Environmental Planning & Assessment



Act 1979, for developer contributions for renewable energy developments affecting Walcha Council Local Government Area whereby:

- a) The developer contribution over the estimated life of the project is circa 1.5% of the Capital Investment Value (CIV) of the renewable energy development and;*
- b) The developer contribution is allocated via the General Fund to infrastructure, services or other public amenities in accordance with the Operational Plan;*
- 2. SEEK** *legal review of each draft Planning Agreement before presentation to Council for endorsement to proceed to public exhibition prior to finalisation;*
- 3. AUTHORISE** *the Mayor and General Manager to seek a Planning Agreement with Winterbourne Wind consistent with the above to replace their current community contribution scheme.*

Clr Schaefer returned to the Chambers and was advised of the resolution for this item.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 3:55PM.



Item 3:

Business

Arising from

Previous

Minutes



Item 4:

Declarations of Interest



Item 5: Mayoral Minute



There was no Mayoral Minute available for
April 2023 at time of print.



Item 6:

Senior Officers' Reports



Item: 6.1 **Ref:** WO/2023/00645
Title: Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan & Draft Walcha Section 7.12 Contribution Plan
Author: Interim General Manager
Previous Items: Not Applicable
Attachment: **Under Separate Cover:**
Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan – WINT/2023/01899
Draft Walcha Section 7.12 Contribution Plan – WINT/2022/06895

Community Strategic Plan Reference:

Goal 3.2: *The public health and wellbeing of the community will be protected and enhanced.*

Goal 6.1: *Walcha's distinct and diverse natural and built environment will be protected and enhanced.*

Goal 6.6: *The character of Walcha and its surround villages will be maintained while protecting the productivity of our rural land.*

RECOMMENDATION: **That Council:**

- 1. ACCEPT the Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan and the Draft Walcha Section 7.12 Contribution Plan;**
 - 2. PRIOR to Public Exhibition PREPARE a suitable Work Schedule for inclusion in the Draft Walcha Section 7.12 Contribution Plan;**
 - 3. PLACE the Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan & the Draft Walcha Section 7.12 Contribution Plan on public exhibition for a period of 28 days;**
 - 4. IF no submissions are received, GIVE delegation to the General Manager to ADOPT the Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan and the Draft Walcha Section 7.12 Contribution Plan on behalf of Council.**
-

Introduction:

Council resolved to consider the *Draft Walcha Section 7.12 Contribution Plan* at a future date. At Council's April 2023 Extra Ordinary Meeting held on 19 April 2023, Council resolved to prepare a *Draft Walcha Section 7.11 (Heavy Haulage) Contributions Plan* for Council consideration (Resolution# 149/20222023). This report is to consider both plans.

Report:

The local infrastructure contributions system is administered by local government as they are best placed to understand the needs of their communities. The NSW Planning sets the policy framework under which councils collect and administer contributions. This includes legislation, ministerial directions and practice notes.



The *Walcha Section 7.11 (Heavy Haulage) Contribution Plan* is primarily focussed on recouping the cost of the impact on local roads by haulage of extractive materials such as gravel, sand, rock, minerals etc.

The imposition of a contribution for non-extractive materials may be appropriate in some cases, although there are a number of complexities, such as:

- The inability to levy contributions on general agricultural production due to such a land use being permissible under the Local Environmental Plan without consent.
- The difficulty in some instances of ascertain heavy haulage routes.
- The variability of product weights that are hauled.

This plan sets out a reasonable estimate of the cost per tonne of material hauled that should be paid to Council for the cost of road reconstruction, necessary as a result of the pavement damage to the local road network. This approach is based on:

- The average cost of road reconstruction due to typical heavy haulage vehicles on a tonne per kilometre rate.
- The travel distance on the local road network between the source of the material hauled and the destination and/or the connection point with a State Road. In cases where there are multiple haulage routes an estimate of the tonnage for each route needs to be made.
- Two principal contribution rates have been identified with the contribution formulae providing for multi-trip routes in the interest of certainty.

Table 1.2 Contribution Rate

Development Type	Contribution Rate
Extractive Industries and/or processed quarried material, mines or other material or substance conveyed by heavy haulage vehicles.	Regional or Local Sealed Roads \$0.111 per tonne per kilometre
Other Heavy Haulage traffic generating developments	Unsealed Roads \$0.058 per tonne per kilometre
Plan Preparation & Administration	1.5% of contribution
<i>NB: These rates are identified in June 2021 dollars and will be indexed annually.</i>	

- As per the conditions of consent, the contributions related to road maintenance for the development will be ongoing throughout the operational period. These contributions will be calculated and invoiced by the Council periodically, typically on a 3 or 12-month basis, as determined by the conditions of consent. The amount of the contributions may be adjusted to align with the consumer price index (CPI) for the relevant quarter.



Section 7.12 (formally 94A) of the *Environmental Planning & Assessment Act 1979* (EP&A Act) has traditionally been the principal method enabling Councils to levy contributions for public amenities and services required as a consequence of development. This may be the provision of new facilities for a new area, or may be the expansion of existing facilities where a developed area is growing. Contributions are imposed by way of a condition of development consent or complying development and can be satisfied by:

- Dedication of land
- A monetary contribution
- Material public benefit
- A combination of some or all of the above.

To complete the contribution plans the following steps are required to be undertaken:

1. Prepare draft Plans as per the requirements of the *Environmental Planning & Assessment Act 1979* and its associated Regulations.
2. The draft Plans will be considered by Council.
3. The draft Plans will be public exhibited and public consultation undertaken.
4. All submissions will be considered by Council.
5. The draft Plans will be endorsed by Council.
6. The Plans will commence as at the date of a public notice regarding the endorsement.

The draft plans have been prepared and if accepted by Council in their current format, are ready for community consultation. The legislated period is 28 days.

Conclusion:

It is considered the proposed *Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan* & the *Draft Walcha Section 7.12 Contribution Plan* addresses all legislated requirements and aligns with Council's current priorities. If accepted by Council, the *Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan* and the *Draft Walcha Section 7.12 Contribution Plan* are ready for public exhibition.

Legal Implications:

Consideration under the provisions of the *Environmental Planning & Assessment Act 1979*, and associated *Regulations (2021)* will be followed as part of the preparation process. The 2021 Regulations which commenced in March 2022 details each Plans content, restrictions and process for legalising the *Draft Walcha Section 7.11 (Heavy Haulage) Contribution Plan* and *Draft Walcha Section 7.12 Contribution Plan*. The legislated process, content and exclusions will be considered as part of any draft plan preparation.

Financial Implications:

The collection of 7.11 & 7.12 levies increases Council capacity to provide and augment public amenities and services.



Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

The redevelopment and upgrading of community facilities is considered to be a positive impact for the community.

Policy Implications:

The *Draft Walcha Section 7.12 Contribution Plan* will be considered a new Policy of Council.



Item: 6.2 **Ref:** WO/2023/00544
Title: Walcha Preschool Advisory Committee Parent Nominations
Author: Director Corporate & Community
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Strategy: 4.1.1 – *Provide quality and accessible preschool and early intervention facilities for children in a safe and supportive environment.*

RECOMMENDATION: That Council **APPOINT Erin Fritsch and Bec Partridge to the Walcha Preschool Advisory Committee.**

Report:

The Preschool Advisory Committee consists of four parent/citizen representatives generally elected for a two-year period with half the number changing each year. Two committee members have stepped down this year.

Applications for the vacant positions were called and two applications were received – Erin Fritsch and Bec Partridge. Both applicants have children attending Preschool in 2023.

Legal Implications:

There are no legal implications for this report.

Financial Implications:

There are no financial implications for this report.

Environmental Implications:

There are no environmental implications for this report.

Social Implications:

There are no social implications for this report.

Policy Implications:

This report abides by the Committee Membership terms which states:
"Parent / citizen representatives to be elected for a two year term with half changing each year. They are also restricted to a maximum of three consecutive terms (6 years)."



Item 7:

Notice of Motions



There are no Notice of Motions for April 2023



Item 8:

Matters of Urgency



Item 9: Management Review Reports



9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2023/00646

Responsible Executive: General Manager

Community Strategic Plan Reference:

Goal 8.1 – *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

RECOMMENDATION: That items included in the Office of the General Manager Management Review Report be NOTED by Council.

1. RESOLUTIONS ACTION LIST

See attached report.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

Ordinary Meeting – 31 October 2018

60/1819	6.6 On-site Sewage Management Strategy Implementation WO/2018/02306 that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.	DED DID	Review 30062022 31032023 29092023	Review Strategy when suitable resources secured (current vacancy for a Health & Building Surveyor)	Council resolved to put this on hold until the drought conditions subside and suitable resources secured.
---------	---	------------------------------	---	--	---

Extra Ordinary – 22 May 2019

167/1819	2.2 Planning Proposal 2 Annual Review WO/2019/01107 that Council: 1. Prepare a planning proposal to include the following: a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map. b. Rezone the portion of the land described as Lots 1, 2 & 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map. c. Insert attached dwellings, hostels, multi dwelling housings, residential flat buildings, seniors housing as prohibited uses in the RU5 Village Zone Land Use Table d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map.	DED DID	31012023 June 2023	As per resolution.	Initially due October 2020. Work behind schedule and has been prioritised. Planning Proposal to be submitted to DPE for Gateway Determination.
----------	---	------------------------------	-----------------------	--------------------	--

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	<p>2. Request Delegation under section 3.36(2) of the <i>Environmental Planning & Assessment Act 1979</i> to make the final instrument.</p> <p>3. Submit the drafted Planning Proposal for a Gateway Determination.</p>				
--	---	--	--	--	--

168/1819 22 May 2019	<p>Motion: It was MOVED Clr Heazlett Seconded Clr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required. A FORESHADOWED Motion Clr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'. The Original Motion was put to the VOTE and CARRIED.</p>	DED DID	31012023 June 2023	As per resolution.	Initially due October 2020. Work behind schedule and has been prioritised. Planning Proposal to be submitted to DPE for Gateway Determination.
--------------------------------	--	------------------------------	----------------------------------	--------------------	--

Ordinary – 31 July 2019

6/20192020	<p>6.3 Crown Land Management Plan Preparation WO/2019/01134 that Council:</p> <p>1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the <i>Crown</i></p>	DED DID	30062023 30062024	As per resolution.	Underway. Extension granted for 12 months.
------------	---	------------------------------	---------------------------------	--------------------	---

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

2. Request ministerial consent from NSW Department of Industry—Lands & Water to manage land known as:
- a. Woolbrook Rubbish Tip - 104 Campfire Road, Woolbrook - Lot 238 DP 753846 being Reserve 82854
 - b. Walcha General Cemetery - 169-179 Darjeeling Road, Walcha - Lot 1 DP 1088076 and Lot 7042 DP 1122396 being Reserve 1018788, Lot 7027 DP 1075451 and Lot 1 DP 117825 being Reserve 1018768
 - c. Old Rubbish Depot - Oxley Highway, Walcha Road - Lot 132 DP 753846 and Lot 7300 DP 1136219 being Reserve 89912
 - d. Waste Transfer Station - 49 Aerodrome Road, Walcha - Lot 532 DP 756502 being Reserve 51457, Lot 7007 DP 1057278 being Reserve 63519 and Lot 7017 DP 1057279 being Reserve 70192.
 - e. Woolbrook Cemetery - 119 Campfire Road, Woolbrook - Lot 7011 DP 94017 being Reserve 1018428
 - f. Walcha Catholic Cemetery - 219E Oxley Drive, Walcha - Lot 7002 DP 94214 being Reserve 43749 and Lot 7004 DP 94215 being Reserve 63559
 - g. Nowendoc Waste Transfer Station - 47 Tops Road, Nowendoc - Lot 171 DP 753691 being Reserve 83987

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>h. Yarowitch Showground - 92 Upper Yarowitch River Road, Yarowitch - Part Lot 125 DP 756475 being Reserve 94641</p> <p>i. Nowendoc Cemetery - 7817 Thunderbolts Way, Nowendoc - Lot 7301 DP 1134898 being Reserve 1016508</p> <p>j. Old Oxley RFS Shed - 6432 Brackendale Road, Nowendoc - Lot 157 DP 753691 being Reserve 95794</p> <p>land as "operational" as per Section 3.22 of the <i>Crown Land Management Act 2016</i>.</p> <p>3 Delegate the General Manager authority to:</p> <p>a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the <i>Crown Land Management Act 2016</i>,</p> <p>b) Obtain native title manager advice as per the provisions of Part 8 of the <i>Crown Land Management Act 2016</i>,</p> <p>c) Consult the NSW Dept of Industry Lands & Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.</p>				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

Ordinary – 29 July 2020

13/20202021	<p>6.3 Application for an Alcohol-Free Zone in the Walcha Central Business District by Walcha Police WO/2020/01944</p> <p>Motion: It was MOVED Cllr Kealey Seconded Cllr Ferrier that Council:</p> <ol style="list-style-type: none"> 1. Prepare a proposal for an Alcohol-Free Zone as per the area identified in the application and extend to all licensed premises; 2. Prepare a proposal for Alcohol Prohibited Area in McHattan Park. 	<p>DED DID</p>	<p>30042021 31012023 30052023</p>		<p>Proposal reported to July 2022 Ordinary Meeting of Council. Advertised proposals inviting submissions to 09092022 – Sept 2022 Ordinary Meeting</p> <p>Outcome of consultation presented to October 2022 Ordinary Meeting.</p> <p>Waiting on signage to be delivered and installed.</p>
-------------	---	--------------------------------------	---	--	---

Closed – 26 August 2020

<p>Closed: CC13 / 20202021</p>	<p>13.2 Request to Improve Driveway RESOLVED on the Motion of Councillors Kealey and Kermode that Council honour the agreement made to construct the new driveway for the applicant as detailed in the body of the report.</p>	<p>DI DID</p>	<p>30122021 30062023</p>		<p>Work to be scheduled next FY with other driveway works at the Council Depot and road shoulder/drainage repairs on North Street undertaken via LRCI Phase 3 funding. COMPLETED APRIL 2023</p>
---	--	-------------------------------------	---	--	--

Ordinary – 25 November 2020

124/20202021	<p>6.8 Beautification Committee Project Recommendations WO/2020/04068</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. ENDORSE the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town & District Beautification & Tidy Towns Committee meeting of 07 October 2020 and approves construction of 	<p>DI DID</p>	<p>30102022 30042023 31072023</p>		<p>Completion of works (Rose Garden Stage 2) identified in LRCI Phase 3 approved Project list. Works delayed due to weather and internal resource limitations.</p>
--------------	---	-------------------------------------	---	--	--

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	<p>Mill Hole – Stage 2 and the Rose Garden projects;</p> <p>2. ACKNOWLEDGES the continuing efforts of the Walcha Town & District Beautification & Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes.</p>				
--	---	--	--	--	--

Ordinary – 16 December 2020

148/20202021	<p>7.1 Notice of Motion No.: 21 – Available Residential & Industrial Land – Cllr Noakes WO/2020/04452</p> <p>that:</p> <p>1. \$30,000 from the Project Development Internal Restriction be allocated to identify Council owned and Crown land that may be available for development as residential or industrial land.</p> <p>2. Any privately owned land within the town boundary that is zoned residential or industrial also be identified.</p>	<p>DED DID</p>	<p>30062021 31032023</p>	<p>Consultant brief to be prepared and issued to market, with completion date for project TBC following selection of supplier.</p>	<p>Initial due date June 2021.</p> <p>Work delayed due to resourcing.</p> <p>To be reprioritised to commence July 2022. Commenced in part with the Facilities Strategy.</p> <p>COMPLETED March 2023</p>
--------------	---	--------------------------------------	---	--	--

Ordinary – 24 February 2021

194/20202021	<p>10.2 Minutes of the Walcha Tourism Advisory Committee Meeting held at Council Chambers on Friday, 12 February 2021 WO/2021/00517</p> <p><u>Item 3.8 – Caravan Access to Water</u></p> <p>that Council provide a dedicated drinking water refill point separate from dump point tap.</p>	<p>DI DID</p>	<p>30122022 31032023 31122023</p>	<p>DI to investigate options for caravan access to water and present back to Council.</p>	<p>Initial assessment is that business case for compliant, fee-for-service fill location may struggle to stack up due to low use. Issues regarding safety and compliance can be introduced by designating a fill point for specific purpose.</p> <p>Grant money being sought</p>
--------------	---	-------------------------------------	---	---	--

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

Ordinary – 29 September 2021

36/20212022	<p>6.3 Heritage Listing Removal from Walcha LEP Request – 2N Middle Street Walcha – Mrs L Green WINT/2021/08363</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. Remove heritage listing (1017 – being Lot A DP 159627 known as 2N Middle Street Walcha) from Schedule 5 of the <i>Walcha Local Environmental Planning Plan 2012</i>, and 2. Advise the land owner that: <ol style="list-style-type: none"> a. The removal of the heritage listing will be included within the next House Keeping Planning Proposal as prepared by Council when there are enough matters to warrant the expense of a Planning Proposal, alternatively b. They are welcome to submit their own Planning Proposal for Council consideration along with \$4,500 deposit towards the cost of processing the Planning Proposal, as this will expediate the processing time. 	<p>DED DID</p>	<p>31032021 31012023</p>	<p>Organise the removal of heritage listing of property from LEP 2012 Schedule 5. Advise owner of resolution options.</p>	<p>Owner visited Council March 2022 and advised they are happy for removal to be included in next house keeping Planning Proposal of Council.</p> <p>No date scheduled for next House Keeping Planning Proposal at this stage.</p> <p>Will be included in Annual Review Planning Proposal</p>
-------------	--	--------------------------------------	---	---	---

Ordinary – 27 October 2021

<p>59/20212022 27 Oct 2021</p>	<p>6.2 Draft Amendment to Walcha Development Control Plan WINT/2021/08887</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. Adopt the <i>Draft Amended Walcha Development Control Plan 2019</i> which 	<p>DED DID</p>	<p>30062022 31012023</p>	<p>As per resolution</p>	<p>Point 1 of resolution completed.</p> <p>Further work delayed due to resourcing.</p>
---	--	--------------------------------------	------------------------------	--------------------------	--

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>includes the following amendments:</p> <ul style="list-style-type: none"> a. Minimal editing and word changes to correct grammar, identification of development controls and to ensure state agency referencing is correct b. Clause 14.6 – Visual Amenity Impacts– Replace the reference to the Australian Wind Energy Association and Australian Council of National Trust's <i>Wind Farms and Landscape Values: Stage 1 Report – Identifying Issues, March 2005, Appendix B: Wind Farms and Landscape Values: Final Issues Paper</i> has been changed to the current guideline being NSW Planning, Industry & Environment <i>Wind Energy Visual Assessment Bulletin For State significant wind energy development December 2016</i>. c. Clause 41.6(1) - Replace the reference of axis with sector. d. Clause 14.4 - Inclusion of a stated position for State Significant Development in the objectives. e. Clause 14.6(b)(iii) – Extend the wording to include damage, degradation or disruption to groundwater. f. Clause 14.6(u) – Extend the wording to state that Decommissioning Bonds will be considered based on the individual merits of the development. g. Inclusion of Clause 14.5(n) regarding cumulative impact assessment including 				<p>Completed 1. 3 completed this month. 2 & 4 will be part of LEP Review completed for Gateway by 31 January 2023</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	<p>power line construction.</p> <ol style="list-style-type: none"> 2. Prepare a further amendment to the <i>Amended Walcha Development Control Plan 2019</i> in regards to all renewable energy development. 3. Include provision in any future Section 7.11 Development Contribution Plan for a contribution for renewable energy development. 4. Amend the Walcha Local Environmental Plan 2012 by ensuring all Land Use Tables reflect the provisions of all relevant State Environmental Planning Policies 				
60/20212022 27 Oct 2021	<p>6.3 Part Day Public Holiday 2022 & 2023 Survey Results WO/2021/04247 that Council:</p> <ol style="list-style-type: none"> 1. ENDORSE the application for a Part Day Public Holiday for the Walcha Council Local Government Area from 12 noon until 6pm on Friday, 4 February 2022 and Friday, 3 February 2023 for the Walcha Races; 2. SURVEY the community and key stakeholders directly after the 2022 & 2023 Part Day Public Holiday to ascertain their success. 	GM	201221 Oct 2022 Feb 2023 May 2023		<p>Sent application to Industrial Relations for Part Day Public Holiday – 08112021 Diarise to survey the community and key stakeholders in March 2022 & 2023. – Not completed in March 2022. Update: view is to survey as a component of community consultation re financial sustainability. Unable to undertake review through this process – separate survey to be undertaken in the new year. Survey will be available by 1 May</p>

Ordinary – 24 November 2021

85/20212022	<p>6.2 Customer Charter WINT/2021/09573 that Council ADOPT the Customer Charter as presented.</p>	DCC		As per resolution – Charter was adopted in 2021 however the current format is not fit for purpose and it was not rolled out to staff.	Update customer charter for February 2022 Council meeting. ELT workshop prior. Submitting to May 2023 Extra Ordinary Meeting
-------------	--	------------	--	---	--

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

Ordinary – 16 February 2022

127/20212022	Item: 4.2.12 – Constructive Solutions Update that Council maintain a Contractor Register which is to be regularly updated FURTHER THAT the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.	DI DID	30062022 31032023 May 2023	As per resolution	Engineering team is working on improving all end-of-project functions, including contractor performance and capitalisation.
--------------	--	-----------------------------	--	-------------------	---

Ordinary – March 2022

144/20212022	6.2 Amendment to Walcha Local Environmental Plan – Employment Zones that Council: 1. Endorse the Department of Planning, Industry & Environment Employment Zone Reforms by amending the Walcha Local Environmental Plan 2012 by: (a) Changing the zone names of (i) B2 Local to E1 Local Centre (ii) IN1 General Industrial to E4 General Industrial (iii) B4 Mixed Use to MU2 Mixed Use (b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table (c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1	DED DID	01122022 30042023	1. So endorsed 2. To advertise on our website media documents provided by DPE	Complete. Consultation documentation displayed on our website. Exhibition ran from 31/05/2022 to 12/07/2022. No submissions were received regarding our Council's proposed land use tables or mapping so no post exhibition amendments required. DPE will proceed with finalising drafting PCO, working towards 1/12/2022 date for the amendments to be notified. To be completed by April 2023
--------------	---	------------------------------	----------------------	--	--

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>Mixed Use and E4 General Industrial Land Use Table</p> <p>(d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables</p> <p>(e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables</p> <p>2. Assist the Department of Planning, Industry and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required post exhibition changes that are consistent with intent of the translation, to address any technical amendments.</p>				
146/20212022	<p>6.4 Amendment to Walcha Local Environment Plan – Agritourism Land Uses that Council:</p> <p>1. Advise the Department of Planning and Environment Council wishes to amend the Walcha Local Environmental Plan 2012 by:</p> <p>(a) Incorporating the land uses of:</p> <p>(i) Agritourism</p> <p>(ii) Farm Experience</p> <p>(iii) Farm Gate Premises</p> <p>(b) Agritourism as defined in the Standard Instrument is to be Permitted with</p>	<p>DED</p> <p>DID</p>	<p>31/03/2022</p> <p>30042023</p>	<p>1. Advise DPE participation in amendment.</p> <p>2. To advertise on our website media documents provided by DPE</p>	<p>Complete</p> <p>To be undertaken immediately any consultation documentation received from DPE</p> <p>To be completed by April 2023</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	<p>Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living, Land Use Table and prohibited in all other zones.</p> <p>(c) Farm Experience as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(d) Farm Gate Premises as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots, RU5 Village, R5 Large Lot Residential and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(e) Include clauses Farm Stay Accommodation 5.23 and Farm Gate Premises 5.24 as per the <i>Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021</i>.</p> <p>2. Assist the Department of Planning and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required changes that are consistent with intent of the translation, to address any technical amendments.</p>				
--	--	--	--	--	--

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

155/20212022	<p>10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022</p> <p>4.2.1 Capital Grant Funding Progress Report</p> <p>that any use of contingency on any projects going forward will need Director or General Manager approval prior to spending and a monthly report detailing the spending of any contingency to be provided monthly to Council.</p>	ALL		To be noted and actioned as per resolution.	COMPLETED
156/20212022	<p>4.2.3 Sgt Andrew Russell Bridge Naming</p> <p>that Council retain Sergeant Andrew Russell Bridge as the name for the new / replacement bridge and relocate the existing memorials closer to the new bridge.</p>	D+ DID	TBA	As per resolution	Project will require a variation approval to proceed. COMPLETED
158/20212022	<p>4.2.9 Walcha Pool Upgrade Status</p> <p>that the engaged aquatic consultants provide a list of Walcha Pool upgrade priorities for the funding we have via the Bushfire Local Economic Recovery Fund FURTHER THAT the list needs to go to a Council Workshop then a report produced confirming Scope of Work.</p>	D+ DID	30102023	As per resolution	Funding Deed variation request approved by Public Works to deliver works during 2023 pool closure, giving more time to develop scope and tender with new Project Manager. Pool Design Tender awarded in September, works underway. COMPLETED FEB23

Ordinary – 27 April 2022

173/20212022	<p>6.1 2021 Motorcycle Rally Final Report Update WO/2022/01154</p> <p>that Council:</p> <p>1. RESOLVE to seed-fund, underwrite and manage the Walcha Motorcycle Rally for a period of three (3) years, noting annual</p>	GM DCC	Dec 2024		Planning for the 2021/22 event has commenced. Tourism and Manager Project Delivery will be working on this event together. Event planning progressing well. Tourism Coordinator is managing expectations well. Weather will again play a role.
--------------	---	---------------	----------	--	---

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>financial risk allocation of \$155,000 and an allocated annual budget of \$35,000.</p> <p>2. NOTE that the 2024 Rally is the final Council financial risk supported event; and</p> <p>3. AUTHORISE the General Manager to have an independent economic review of the success of the Rally post the 2024 event, and further</p> <p>4. UPON receipt of the economic analysis report the new Council provide direction as to Council's role, if any, in future Motorcycle Rally events.</p>				<p>Event for 2022 was successfully held with a financial report to be provided at the December 2022 Council meeting.</p> <p>COMPLETED MAR2023</p>
186/20212022	<p>4.2.1 LRCI Round 3 Project List</p> <p>that Council nominate the following projects for inclusion in the \$1,183,592 Local Road and Community Infrastructure Phase 3 Grant Funding allocation to be delivered in 2022/2023:</p> <ul style="list-style-type: none"> ■ \$441,250 for kerb and gutter works in Walcha (North Street, Hill Street, Pakington Street). ■ \$247,515 for Rectification of Old Brookmount Culvert over Emu Creek. ■ \$180,000 for Causeway Restoration at Draytons Creek on Hazeldean Road. ■ \$55,000 for Crocodile Bridge, Rose Garden Stage 2, Mill Hole and Hospital Wall. ■ \$150,000 to Aberbaldie Road Heavy Patching. ■ \$109,827 to Lakes Road Gravel Resheeting. 	DI DID	30062023	As per resolution	<p>Works to be completed by 30 June 2023</p> <p>COMPLETED</p>
187/20212022	<p>4.2.2 Jet Patcher Business Case</p> <p>that Council purchase Jet-Patcher Plant and supporting equipment for \$600,000 via a loan, based on the business case presented at April 2022 Capital Advisory Committee subject to a</p>	DCC / DID	30112022 30042023	As per resolution	<p>Supplier selected and equipment ordered with delivery time being May 2023. Works in progress to prepare and remediate depot tar plant.</p> <p>ORDERED AND COMPLETED JULY 2022</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	site visit to inspect patching and other works currently done by similar plant eg: Derby Street.				
188/20212022	4.2.3 New Skid-Steer Business Case that Council ENDORSES the purchase of the new Bobcat T770 skid-steer and Simex PL60 Planer for \$197,000, using proceeds from sale of 2011 Bobcat Skid-steer profiler unit and 2016 Case skid-steer totalling \$99,000 with remaining funds sourced via loan.	DCC / DID	31052023	As per resolution	Quotations being sought. Quotes have been received and advice is long lead time up to 6 months. To be reviewed and supplier selected. Quotes received and supplier selected. Delivery expected May 2023. COMPLETED JULY 2022
Closed: 27042022 CC22 / 20212022	13.1 Tender Evaluation of Green Waste WINT/2022/02765 <i>CC22/20212022 RESOLVED on the Motion of Councillors Hicks and Schaefer that Council AWARD Tender No. W22/54 Bushfire Generated Waste Clean-Up and Processing to OK Earthmoving for the lump sum of \$804,000 GST exclusive.</i>	DID via WM-WW	30112022	As per resolution	Works to be completed by September 2022. EPA granted an extension until 31 December 2022. Aiming to finish by 30 November 2022. Completed 07122022 with Acquittal to be completed by 22122022. COMPLETED JAN 2023

Ordinary – 25 May 2022

201/20212022	6.4 Capital Advisory Committee Recommendations 12052022 WO/2022/01413 6.4.3 Walcha Motorcycle Rally That the annual Motorcycle Rally Budget be tabled at the December Council Meeting each year for Council approval and that the Motorcycle Rally Fees & Charges be ADOPTED by Council and added to Council's Fees & Charges for the following year.	DCC	21122022	As per resolution	Suggest change to timeframe to March each year to aligning with the Council annual budget process. COMPLETED APR 2023
--------------	--	------------	----------	-------------------	---

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

Ordinary – 29 June 2022

219/20212022	6.4 Audit Risk & Improvement Committee Future WO/2022/01752 that Council DELEGATE to the General Manager: 1. To EXPLORE shared service opportunities of Audit Risk & Improvement Committee arrangements with Uralla Shire Council; and 2. SEEK applications of Audit Risk & Improvement Committee chair (either in conjunction with Uralla Shire Council or alone).	GM	30072022 June 2023	As per resolution	Discussions have commenced with Uralla Shire Council Confirmed 13102022
226/20212022	3.2 Relocation of "The Mother" Sculpture that Council APPROVE relocating the sculpture "The Mother" to the Southern End of Middle Street (near to Nivisons Look Out).	DID	15072022	Schedule the relocation of sculpture as per resolution.	Following Arts Advisory Committee meeting in August, Council awaiting advice from Stephen King and James Rogers to proceed.

Ordinary – 27 July 2022

08/20222023	7. NOTICES OF MOTION 7.1 Report on Vegetation Regrowth on Roadside Verges WO/2022/02064 that Council seek funding to control vegetation regrowth on roadside verges to maintain an existing but degrading fire hazard control measure.	D DID	30112022	Seek funding sources See item 12 - QoN	Oxley Hwy maintained under RMCC, Thunderbolts Way via State Forestry, roadside slashing, Council spraying. Local roads maintained by Council slashing, spraying & NE Weeds Authority. Limited funding available for these works outside of own source – however, will seek to apply for bushfire resilience funding should it become available. COMPLETED
-------------	--	----------------------------	----------	---	--

Ordinary – 31 August 2022

Closed: 31082022	13.2 Expression of Interest for Panel of Conduct Reviewers WINT/2022/05381 that Council:	DCC	30042023	As per resolution	Notification letter to be sent to the selected panel. To be completed prior to December shutdown.
----------------------------	--	------------	----------	-------------------	---

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
CC05/ 20222023	<p>1. APPOINT the Panel of Conduct Reviewers for a period of 4 years as set out in the report by the evaluation panel conducted by Uralla Shire Council and listed below:</p> <ul style="list-style-type: none"> a) Australian Workplace Training & Investigation b) Centium c) LegalMinds d) Murdock Lawyers e) O'Connor Marsden & Associates f) Pendlebury Workplace Law g) Procure h) Sincolutions i) RSM j) Weir 				COMPLETED
CC06/ 20222023	<p>13.3 RFT-W22-106 – Design and Construction of Lions Park Play Space WINT/2022/05345</p> <p>That Council AWARD Tender No. W22-106 Design and Construction of the Lions Park Play Space to Moduplay Group Pty Ltd for the lump sum of \$299,870 GST exclusive</p>	DID	30032023	Notify Tenderer and start project	Works underway. COMPLETED April 2023
CC07/ 20222023	<p>13.4 WAL-2021-032 – Tender Report for Design and Construction of Three Bridges</p> <p>that Council AWARD Tender No. WAL-2021-032 Design and Construction of Three Bridges to Fulton Hogan Pty Ltd for \$1,549,562.30 GST exclusive.</p>	DID	30062023	Notify Tenderer and start projects	Works underway. COMPLETED April 2023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

Ordinary – 28 September 2022

56/20222023	<p>10.1 Minutes of the Walcha Council Beautification Advisory Committee Meeting held on Wednesday 07 September 2022. WO/2022/02801</p> <p>3.6 Crocodile Bridge</p> <p>that Council APPROVE the installation of a seat at the end of the path leading to the Crocodile Bridge pending suitable funding source as part of the works to extend the current garden beds and if within the approved budget.</p>	DID	TBA	As per resolution	COMPLETED
-------------	--	------------	-----	-------------------	------------------

Ordinary – 26 October 2022

65/20222023	<p>6.1 Alcohol Free Zone Walcha Proposal & Alcohol Prohibited Area McHattan Park Proposal Submissions WO/2022/03018</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. NOTE the completion of the consultation period for the proposed Alcohol Free Zone and Alcohol Prohibited Area and consider submissions received during the period. 2. APPROVE the proposal with the following amendments: <ol style="list-style-type: none"> a) that Hamilton Street, between Derby Street and South Street be added to the Alcohol Free Zone Walcha Proposal; b) that 1W-5W Fitzroy Street be exempt from the proposed Alcohol Free Zone during opening hours of the Taphouse and under the condition that only alcohol purchased 	DID	June 2023	As per resolution plus order signs and erect them	<p>Waiting on signage to be delivered and installed.</p> <p>Installation to be completed by June 2023</p>
-------------	---	------------	-----------	---	---

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	directly from the Taphouse be consumed at this location and in accordance with current liquor requirements for this premises.				
67/20222023	<p>6.3 Section 7.2 Contribution Plan WO/2022/03037</p> <p>that Council PREPARE:</p> <ol style="list-style-type: none"> 1. a draft Section 7.12 Contribution Plan for Council consideration; and 2. a suitable Work Schedule for inclusion in the Draft Section 7.2 Contribution Plan. 	DID	16112022	As per resolution	<p>Tabled at December 2022 Council meeting.</p> <p>Given Special Rate Variation application Council sought to defer to 2025 this work.</p> <p>Submitting to April 2023 Ordinary Meeting</p>
70/20222023	<p>6.6 Updated Administration Policies – Social Media Policy WO/2022/02795</p> <p>that Council ADOPT the Social Media Policy as presented.</p>	DCT / EA	16112022	Update Social Media Policy with changes – DCT Adopt SM Policy and place on website – send to ALL Staff	COMPLETED
72/20222023	<p>7. NOTICES OF MOTION</p> <p>7.1 Notice of Motion # 25: New England Tablelands (Noxious Plants) County Council trading as New England Weeds Authority WO/2022/03041</p> <p>that Council AUTHORISE the General Manager to prepare a report for Council on the value for money and risk profile for Walcha Council in relation to Council's ongoing membership of the New England Weeds Authority including such expenditure as required within budget on legal advice.</p>	GM	30022023	As per resolution	<p>Meeting held in January 2023 with NEWA GM, Mayor and Council's GM. Report to Council in February 2023</p> <p>GM of NEWA presented to Council before March 2023 Meeting. GM to provide a report to Council as per resolution.</p> <p>COMPLETED</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

Ordinary – 30 November 2022

87/20222023	<p>6.3 Waiving of After Hours Pool Hire Fees – All bookings for 2022 – 2023 Season WO/2022/03367</p> <p>that Council:</p> <ol style="list-style-type: none"> APPROVE waiving the After Hours Pool Hire Fees for the 2022 – 2023 season in all circumstances, providing that those using the pool are still paying their entry fees as normal, and there is a booking made with a minimum of 20 users; ENSURE user groups have adequate notification before the next season should the After Hours Pool Hire Fee remain in the 2023 – 2024 Fees & Charges; REVIEW the Learn to Swim Assistance Policy prior to setting the 2023 – 2024 Fees & Charges. 	DID	22122022 30062023	<p>Advise Walcha Flippers Swimming Club & Schools</p> <p>Diarise notification communication for April 2023 (or earlier)</p> <p>Diarise Review of Policy</p>	Fees to be reviewed as part of 2023/24 Fees & Charges
88/20222023	<p>6.4 Changes to Audit, Risk & Improvement Committee WO/2022/03439</p> <p>that in order to recruit new independent members of the Audit, Risk & Improvement Committee (ARIC) Council:</p> <ol style="list-style-type: none"> TERMINATE the appointment of independent ARIC Members of the Walcha Council ARIC as at 31 December 2022; NOTIFY Walcha Council ARIC Members of the termination; 	DCC	31122022 30062023	As per resolution	Notify members prior to Christmas shutdown, work with Uralla Council on recruitment.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>3. CONSIDER the Office of Local Government model Audit, Risk & Improvement Charter once established; workshop and define Council's expectations of the ARIC in line with S428A of the Local Government Act 1993;</p> <p>4. ADOPT the fees for three independent members (one as Chair) as set out in the report;</p> <p>5. UNDERTAKE to share the ARIC independent members jointly with Uralla Shire Council; and</p> <p>6. CALL for expressions of interest for panel members jointly with Uralla Shire Council.</p>				<p>Model Terms of Reference to CC April 2023</p> <p>In Budget</p> <p>Report to April Ord CC Meeting</p> <p>COMPLETED EOI</p>
90/20222023	<p>7. NOTICES OF MOTION</p> <p>Clr Schaefer left the Chambers and took no part in the debate at 03:50pm.</p> <p>7.1 Notice of Motion Number: 26: Business Plan for Proposed Developers of Renewable Energy Projects WO/2022/03423</p> <p>Motion:</p> <p>It was MOVED Councillor Berry Seconded Councillor Kermode that Council ACKNOWLEDGE the Survey results from Voice for Walcha and DEVELOP a Strategic Business Plan for all proposed Developments of Renewable Energy Projects informed by the work of the Coalition of Renewable Energy Mayors (CoREM).</p>	DID / GM	DEC2023	As per resolution	CoREM have formed a Board of which Mayor Noakes is a member. A Charter is being developed and a Statement of Expectations of which will inform Council's Strategic Business Plan.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>Amendment: An Amendment was MOVED Councillor Hicks Seconded Councillor Reilly that Council DEVELOP a Strategic Business Plan for all proposed Developments of Renewable Energy Projects informed by the work of the Coalition of Renewable Energy Mayors (CoREM).</p> <p>Division of Voting: For: Hicks Pointing and Reilly Against: Berry Noakes and Kermode. 90 The Original Motion became the Substantive Motion and was put to the VOTE and CARRIED.</p>				

Ordinary – 14 December 2022

100/20222023	<p>6.2 Draft Walcha Section 7.12 Contribution Plan WO/2022/03565 that Council:</p> <ol style="list-style-type: none"> NOTE the Walcha Council Section 7.12 Contribution Plan and the efforts of Staff and Council's Contract Planner; ACKNOWLEDGE the significant financial impacts arising from the proposed Special Rate Variation on our Community; and DEFER the matter until 2025 – 2026 budget considerations. 	DID	31072025	As per resolution. Ensure Diary Card is created for February 2025	Resubmitted to April 2023 Ordinary Council Meeting
102/20222023	<p>6.4 Update Revenue Policy WO/2022/03568 that Council:</p>	DCC	28 days after	Advertise for 28 days No Submissions – ADOPT	COMPLETED

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>1. PLACE the Draft Revenue Policy on public exhibition for a period of 28 days;</p> <p>2. if no submissions are received within the exhibition period, that the amendments to the Revenue Policy be ADOPTED.</p>		public exhibition	Submissions – need to come back to Council	
104/20212022	<p>6.6 2022 Motorcycle Rally Final Report WO/2022/03561</p> <p>that a final report that provides a detailed budget in the same format that was supplied to Council in March 2022 be tabled at the January 2023 Extra Ordinary Meeting of Council so that we can evaluate the cost of staging this event to assist in the setting of fees for the proposed 2023 event FURTHER THAT Council would also like to acknowledge the diligence and efforts of both staff and volunteers in organising the Rally.</p>	DCC	19012023	Ensure detailed report includes budget as per resolution.	COMPLETED
110/20222023	<p>10.2 Minutes of the Capital Advisory Committee Meeting held at Council Chambers on Thursday 24 November 2022. WO/2022/03386</p> <p>4.1.4 Sewerage Inflow Infiltration (I&I)</p> <p>that Council APPROVE the use of Reserve Funds of approximately (based on Q1 quotes) \$35,000 smoke testing, \$55,000 manhole asset inspection for a total of \$90,000.</p>	DID / DCT	15022023	Ensure Reserve Funds have been itemised for Sewerage Inflow Infiltration as per resolution.	COMPLETED
111/20222023	<p>4.2.1 South Street Pedestrian Crossing</p> <p>that Council APPROVE the South Street Pedestrian Project pending availability of grant funding.</p>	DID	??	Search for funding for project	LRCI Funding Round 4

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

ExtraOrdinary – 19 January 2023

116/20222023	5. MAYORAL MINUTE				
	5.1 General Manager's Position WO/2023/00068				
	that Walcha Council: <ol style="list-style-type: none"> 1. ACCEPT the resignation of General Manager Barry Omundson effective 24 March 2023 and acknowledge his significant positive impact upon Council and the Walcha community. 2. APPOINT Director Infrastructure & Development Phillip Hood Acting General Manager from Friday 24 March 2023 for a minimum period of six months or until such time a permanent General Manager has been appointed with a remuneration to be negotiated by the General Managers Performance Management Committee and within existing budgets. 3. UNDERTAKE a competitive recruitment process for a new permanent General Manager within the next 12 months. 	Mayor / EA Mayor / EA	No Action Mayor and EA to organise Committee Meeting. EA to organise Delegations on 24/03/2023 EA to assist Mayor in organising the recruitment process.	Completed COMPLETED Recruitment Agency appointed April 2023 Closed Council Meeting	

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

Ordinary – 22 February 2023

117/20222023	<p>2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 14 DECMEBER 2022:</p> <p>that the Minutes of the Ordinary Meeting held Wednesday, 14 December 2022, copies of which have been distributed to all members, be taken as read and confirmed a TRUE record.</p>	EA	24022023	Upload to website Update Resolutions register	Uploaded to website 23022023 Resolutions Register updated COMPLETED
118/20222023	<p>CONFIRMATION OF THE EXTRAORDINARY MEETING MINUTES HELD ON THURSDAY 19 JANUARY 2023:</p> <p>that the Minutes of the Ordinary Meeting held on Thursday 19 January 2023, copies of which have been distributed to all members, be taken as read and confirmed a TRUE record.</p>	EA	24022023	Upload to website Update Resolutions register	Uploaded to website 23022023 Resolutions Register updated COMPLETED
120/20222023	<p>6.1 Quarterly Budget Review Statements as at December 2022 WO/2023/00244</p> <p>that Council:</p> <ol style="list-style-type: none"> ADOPT the December 2022 Quarterly Budget Review Statements; and APPROVE the variations in Income and Expenditure votes as detailed in the report. 	DCC	24022023	As per resolution	COMPLETED
121/20222023	<p>6.2 Naming the Walcha Rose Garden WO/2023/00243</p> <p>that Council:</p> <ol style="list-style-type: none"> ADVERTISE for public input into the naming of the Walcha Rose Garden; 	EA	01032023	Advertise in Advocate – set close date	Advertised: 15 & 22 March 2023; on Website and FB posts on 22 & 24 March. Closed : 24032023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	2. SHORTLIST all suggestions received and return to the public for determination.		??	Shortlist suggestions then ask the public to vote via Advocate insert / survey monkey	Report to March 2023 Council Meeting with shortlisted suggestions. COMPLETED
122/20222023	6.3 Debt Recovery Policy Update WO/2023/00241 that Council ENDORSE the Updated Debt Recovery Policy with an amendment in item 2.3 Preschool Fees changing the word from 'cancelled' to 'reviewed'.	DCC / EA	03032023	Update Policy – place on website.	COMPLETED
123/20222023	6.4 Engage the NSW Electoral Commissioner to Conduct the Local Government Elections in 2024 WO/2023/00124 that Walcha Council ("the Council") resolves: 1. Pursuant to Section 296(2) and (3) of the Local Government Act 1993 ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council. 2. Pursuant to Section 296(2) and (3) of the Act, as applied and modified by Section 18, that a Council Poll arrangement be entered into by contract for the Electoral Commissioner to administer all Council Polls of the Council. 3. Pursuant to Section 296(2) and (3) of the Act, as applied and modified by Section 18, that a Constitutional Referendum arrangement be entered into by contract for the Electoral Commissioner to administer all Constitutional Referenda of the Council.	GM / EA	06032023	Advise NSW Electoral Commission of Council's resolution by due date.	Emailed Steve Robb, Director Customer Service & Relationship Management from NSWEC advising of the Resolution. WO/2023/00344 – asked for confirmation of email. COMPLETED

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
124/20222023	<p>6.5 Long Term Financial Plan and Delivery Program / Operational Plan Updates WINT/2023/01046</p> <p>that Council ADOPT the changes to the Long Term Financial Plan 2023-2032 and Delivery Program 2022-2025 / 2022-2023 Operational Plan noting the amended documents reflecting documentation already distributed and displayed as part of the community consultation process for the Special Rate Variation application.</p>	DCC	24022023	As per resolution.	Already completed.
125/20222023	<p>6.6 2022 Motorcycle Rally Final Report – Additional detail WO/2023/00019</p> <p>that Council:</p> <ol style="list-style-type: none"> NOTE the updated Income and Expenditure and related notes; UPDATE the <i>Walcha Motorcycle Rally 2022 Final Report</i> submitted to December 2022 Council Meeting to include the additional detail and notes as provided. 	DCC	24022023	As per resolution	COMPLETED
CC12/20222023	<p>3.1 New England Weeds Authority WINT/2023/01053</p> <p>that Council DEFER the New England Weeds Authority Report, to no later than April 2023 Council Meeting, pending further information.</p>	GM	14042023	As per resolution	Review July 2024
CC13/20222023	<p>3.2 Hardship Appeal WINT/2023/01083</p> <p>that Council, taking into consideration of the ratepayers circumstances:</p>	DCC	28022023	As per resolution	COMPLETED

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	<ol style="list-style-type: none"> 1. NOTE the formal periodic payment arrangement through Centrepay deduction; 2. WAIVE interest accrual for twelve months including writing off interest already charged; 3. SUSPEND Debt Recovery Action whilst the agreed payment arrangement is in place; 4. REVIEW the debt every three months. 				
CC14/20222023	<p>3.3 Kerb & Guttering WINT/2023/01148</p> <p>that Council AWARD Tender No. W22/179 – Kerb & Gutter Replacement Works – 2022-2023 Financial Year to Engineering and Civil Contractors Pty Ltd for the lump sum of \$398,384.08 GST exclusive.</p>	DID	01032023	As per resolution advise the winning tenderer.	Actioned - COMPLETE

Ordinary – 29 March 2023

131/20222023	<p>1. LEAVE OF ABSENCE: that the Leave of Absence received from Clr AC Pointing, being family commitments; Clr NF Hicks, being a business commitment; and Clr KW Ferrier, due to medical reasons, be ACCEPTED.</p>	EA	30032023	Note LoA's in minutes Ensure they are all saved in CM9	Noted in Minutes and saved in CM9 COMPLETED
	<p>4. DECLARATIONS OF INTEREST Item 6.3 Motor Vehicle Policy WO/2023/00486</p>	EA	30032023	Save PI Declaration in CM9 Update Disclosure Register	All COMPLETED 30032023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>Clr Kermode declared a pecuniary interest in this matter as his spouse is employed by Council and has a Council vehicle, and therefore benefits from private use of the Council vehicle. Clr Kermode will leave the Chambers.</p>				
134/20222023	<p>6.1 Walcha Motorcycle Rally 2023 Draft Budget and Fees & Charges WO/2023/00391</p> <p>that Council:</p> <ol style="list-style-type: none"> NOTE the Draft Walcha Motorcycle Rally Budget Report; PLACE the 2022-2023 Motorcycle Rally Draft Fees & Charges on public exhibition for a period of 28 days; IF no submissions are received within the exhibition period ADOPT the Draft Walcha Motorcycle Fees & Charges as presented and update the 2022-2023 Fees & Charges accordingly. 	DCC	03042023		COMPLETED
135/20222023	<p>6.2 Road Funding Allocation WO/2023/00489</p> <p>that Council:</p> <ol style="list-style-type: none"> ENDORSE the roads funding reallocation as detailed in this report. ENDORSE the 2022 – 2023 proposed work locations detailed in this report. 	DID	03042023	As per resolution.	COMPLETED
136/20222023	<p>6.3 Update of Administration Policy – Light Vehicle Fleet Policy WO/2023/00486</p> <p>that Council DEFER the update of Administration Policy – Light Vehicle Fleet Policy</p>	DCC	May 2023	Rewrite the report Workshop the Policy Compare to actual current policy	

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
-------------	-------	----------------------	-----------	---------------------	-----------

	report to the April 2023 Ordinary Meeting due to having no quorum.				
137/20222023	<p>6.4 Review of Multiple Policies WO/2023/00491</p> <p>that Council:</p> <ol style="list-style-type: none"> REPEAL Administration Policies: <ol style="list-style-type: none"> <i>Council – Councillors Policy;</i> <i>Councillors – Response by Email</i> ADOPT <i>Administration Policies – Media Policy and Closure of Council Facilities over the Christmas and New Year Period;</i> PLACE on Public Exhibition for a period of 28 days the <i>Administration Policies – Payment of Expenses and Provision of Facilities for Councillors</i> FURTHER THAT if no submissions are received within this time frame ADOPT the Policy as presented. 	EA / GM	03042023	<p>Note the REPEALED Policies in Policy Register</p> <p>Update the Draft Policies with resolution and place in Policy Register and on website</p> <p>Advertise in Apsley Advocate and website for 28 days requesting submissions</p>	<p>Closure of Council... Period Policy – WO/23/617 & Media Policy WO/23/618 – updated with resolution and placed on Policy Register 17042023</p> <p>WO/23/541 – advertised 5 & 26 April On website from Wed 5 April. 28 days finish Thursday 27 April</p> <p>COMPLETED</p>
138/20222023	<p>6.5 Subdivision of Council Land for Housing Purposes WO/2023/00487</p> <p>that Council APPROVE a budget of \$5,000, from the Project Development Fund, for the investigation of Lot 20 Sec 1 DP 759035, Lot 25 DP 264515 and Pt Lot 11 DP 1270896 (Site A) for suitability for a residential housing subdivision and report back to Council regarding the outcome.</p>	DCC	12042023	As per resolution	Underway
139/20222023	<p>6.6 Disaster Risk Reduction Fund DRRF WO/2023/00478</p> <p>that Council ENDORSE the Disaster Risk Reduction Project Plan as follows:</p>	DID	22042023		COMPLETED

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ol style="list-style-type: none"> 1. Implement the Rural Address Signage initiative; 2. Send Survey to Local Businesses to gauge interest in reducing their risk; 3. Implement the Disaster Risk Reduction Strategy within Council; 4. Implement the Disaster Risk Reduction Plans (as in Logic Plan) in local schools; 5. Implement the Disaster Risk Reduction Projects within the community; 6. Create vulnerability and risk mapping for socio-economic aspects. 				
140/20222023	<p>LATE REPORTS:</p> <p>1. Suggestions Received for Naming of Walcha Rose Garden WO/2023/00495</p> <p>that Council ENDORSE the following Rose Garden Name suggestions to place on a Survey for Public determination:</p> <ul style="list-style-type: none"> ■ Walcha Rose Garden; ■ Charles Erratt Rose Garden; ■ Olga Lisle Rose Garden; ■ Bev Betts Rose Garden. 	EA	28042023	<p>Create public survey FB post and website Actively circulate survey Place in Apsley Advocate advising link and QR code for survey – place hardcopy vote at Council Offices</p>	<p>Survey created and placed on website and FB post. Built Posters with QR Code for Library, front counter, post office, VIC front window and Rose Garden itself.</p> <p>ON TARGET</p>
144/20222023	<p>10.1 Minutes of the Capital Advisory Committee Meeting held at Council Chambers on Thursday 16 March 2023. WINT/2023/01384</p>				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>that under Section 13.1 of the Walcha Council Code of Meeting Practice Council ADOPT the following items in bulk:</p> <ul style="list-style-type: none"> ■ 4.1.3 Infrastructure Capital Works Progress <p>That Council APPROVE the increase in Budget to deliver the Pollution Reduction Program (PRP) on Council's Environmental Pollution Licence (EPL) of Smoke Testing.</p>	DCC/DID			DONE
	<ul style="list-style-type: none"> ■ 4.2.1 Library Public Infrastructure Grant <p>That Council APPROVE the Library Infrastructure Grant Project application.</p>	DCC / MCT	Sept 2023	Submit application	
	<ul style="list-style-type: none"> ■ 4.2.2 National Housing Infrastructure Grant <p>That a report be prepared for Council for the three sites listed but it is noted that the first site is recommended by the Capital Advisory Committee for this grant.</p>	DCC / MCT	31032023	Report to be written	<p>Tabled report at March 2023 (resolution 138/20222023) and allocated monies for testing and viability.</p> <p>COMPLETED</p>
	<ul style="list-style-type: none"> ■ 4.2.3 Electrical upgrade of 6W Hamilton Street Walcha – Carlec Auto Electrician <p>That an additional quote be obtained for this work and a report be prepared for Council.</p>	DCC / MCT	19042023	Prepare as per resolution – April Ordinary Meeting	
	<ul style="list-style-type: none"> ■ 4.2.5 Quota Club of Walcha – Seats and Bubblers <p>That Council APPROVE the Walcha Quota Club seats and bubblers project.</p>	GM / EA	31032023	Advise Quota Club of resolution	<p>Letter written and given to Mary Hoare – WO/23/549 – 11042023</p> <p>COMPLETED</p>



9.2 INFRASTRUCTURE & DEVELOPMENT:

Ref: WO/2023/00634

Responsible Executive: Director Infrastructure & Development

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Infrastructure & Development Management Review Report be **NOTED** by Council.

Planning & Regulatory Services – March 2023

GRANTS SUMMARY					
Grant	Description	Funding	Status	Deadline	Comments
NSW P&C (Heritage NSW)	Heritage Advisor	\$6K 2022-23 \$1:\$1	Successful	30/06/2023	On track
OLG	Council Crown Land Management – Plans of Management	\$48,616	Successful	30/06/2023 Extension given until 30/6/2024	On track
NSW DPE API	API Integration with NSW Planning Portal	\$80K	Successful	31/3/2023 Extension has been requested.	Vendor Appointed - CIBIS

OPERATIONAL OVERVIEW

1. Development & Construction

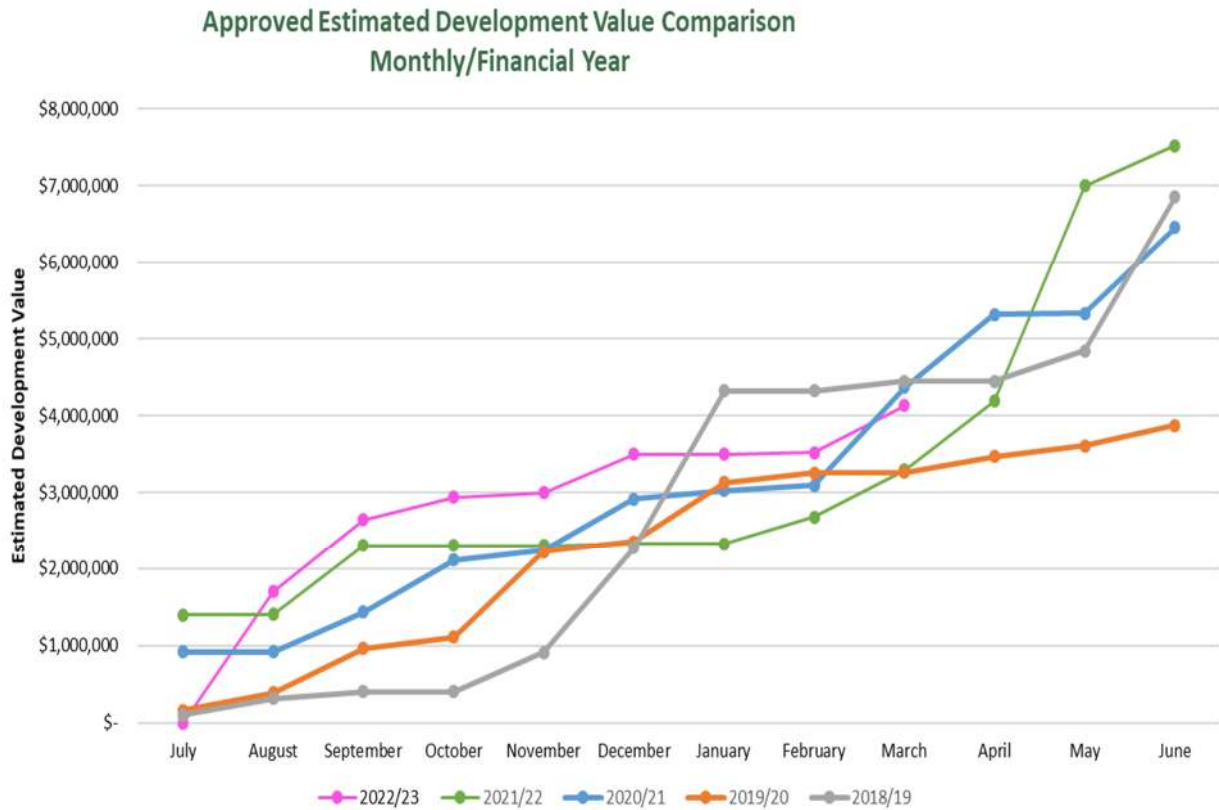
Development Statistics 2022-2023	DAs	CCs	CDCs
Number Determined – As at 31.3.2023	27	6	5
Estimated Development Value – 31.3.2023	\$4,000,985	\$227,000	\$130,000

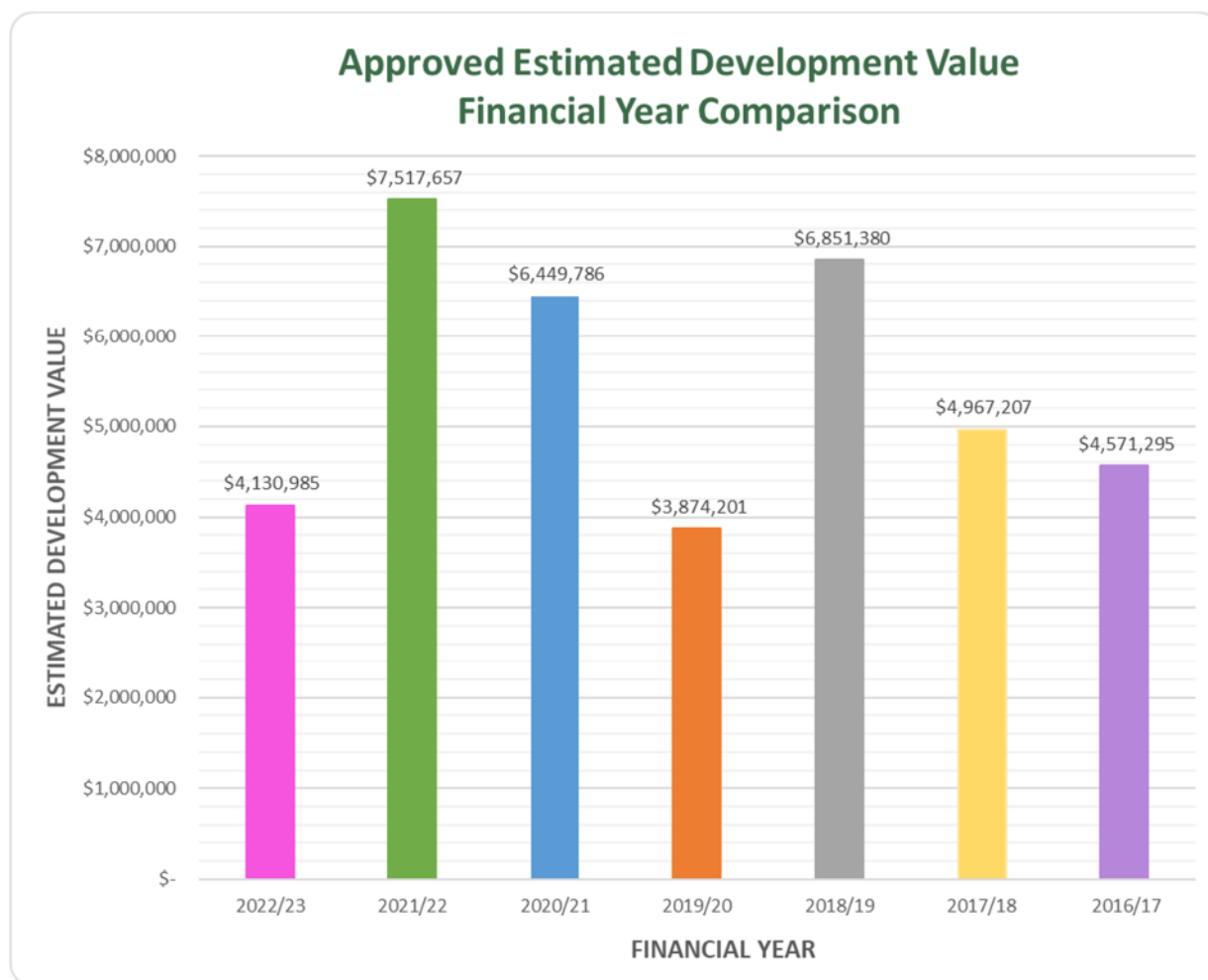
For Councillor information, the following graphs show the combined (DA & CDC) approved development value for the LGA trend for the financial years from 2018/2019. The development value includes those applications determined by private certification; but does



not include civil works such as roads, bridges and the like. These graphs are only current until 31 March 2023.

The 2022-2023 financial year is still trending a strong approved estimated development value compared to the last 4 financial years.





1.1 Determinations Issued

March 2023				
Development Applications				
Number	Description	Address	Determination	Assessment Days
10.2022.22	Subdivision	201W Hill Street Walcha	Approved Under Delegated Authority	
10.2022.31	Boundary adjustment	25W Walsh Street Walcha	Approved Under Delegated Authority	
10.2022.36	Alterations & Additions to Commercial Premises to Use as a Childcare Centre	5W Hamilton Street Walcha	Approved Under Delegated Authority	
10.2022.36.2	Modification	5W Hamilton Street Walcha	Approved Under Delegated Authority	
Construction Certificates				
Number	Description	Address	Determination	
Nil				



Complying Development Certificates			
Number	Description	Address	Determination
18.2023.2	Shed Modification	160N Angle Street Walcha	Council Certification

Note: Assessment Days is the assessment day count, and does not include referral days (concurrency State Agency assessment period) and the period where additional information has been requested and not provided.

1.2 Development Applications Outstanding

As at 1.4.2023	
Under Assessment:	3
On Notification	-
Additional Information Requested	4
Waiting on State Agency Comment	-
Waiting on Fee Payment	1
Total	8

1.3 Certificates & Advice

March 2023			
Number Issued	2021-22	2022-23	Current Period
Occupation Certificates	15	8	0
Subdivision Certificates	7	5	0
Planning Certificates	135	171	76
Building Information Certificates	1	1	0
Outstanding Notices Orders Certificates	18	2	0
Bushfire Attack Level Certificates	-	-	-
Dwelling Entitlement Advice	10	4	1

An interesting fact to note that the legislation around the provision of information in Section 107 zoning certificates changed in October 2022. This has led to a change in process whereby Council could issue a zoning certificate for a rateable holding which may consist of a single allotment or multiple allotment. Council now only issues a certificate per lot. This has led to a significant increase in certificates being issued. This is demonstrated by the table below.

Certificate	2022/23	2021/22	2020/21
10.7	269	172	191

1.4 Compliance Inspections for DAs, CCs and CDCs

As both planning and building certification has now been contracted out. This information could not be collated as per previous reports. The reason being the change in department structure. It is intended to modify this report over the next quarter, further addressing this.



2. Environment & Regulation

2.1 Section 68 Activities

March 2023	2021-22	2022-23	Current Period
Number Issued	27	26	1

2.2 Compliance Inspections for Section 68 Activities

As both planning and building certification has now been contracted out. This information could not be collated as per previous reports. The reason being the change in department structure. It is intended to modify this report over the next quarter, further addressing this.

2.3 Public Health Activities

March 2023			
Compliance Inspections & Reports Issued	2021-22	2022-23	Current Period
On-Site Sewage Management Systems	2	5	-
Food Premises	22	10	-
Private Swimming Pools	-	-	-
Fire Safety Schedules	1	-	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	1	-	-

3. Animal Control

Companion Animal Registrations 2022-2023								
	Desexed	Non Desexed	Pensioner Desexed	Pound Purchase Desexed	Cat Desexed	Under 6 Months	Working/ Recognised Breeder	Value
Jul	-	1	-	-	-	-	-	\$ 234
Aug	1	1	2	1	-	-	4	\$ 625
Sep	-	-	1	-	-	-	-	\$ 29
Oct	1	-	-	-	-	-	6	\$483
Nov	-	-	-	-	-	-	3	\$207
Dec	1	-	-	1	-	-	5	\$414
Jan	1	-	-	-	1	-	-	\$98
Feb	2	-	1	-	-	-	-	\$167
Mar	-	-	-	-	-	-	-	-
Total	6	2	4	2	1	0	18	\$2257

Companion Animal Seizures 2022-2023						
	Seized	Surrendered	Released	Rehomed	Euthanised	Stolen/ Escaped
Jul	1	-	-	-	-	-
Aug	3	2	3	2	-	-



Sep	2	-	1	1	-	-
Oct	2	1	-	1	1	-
Nov	8	7	1	5	2	-
Dec	-	1	-	1	-	-
Jan	9	9	-	3	6	-
Feb	-	-	-	-	-	-
Mar	7	3	1	3		
Total	32	23	6	16	9	-

Companion Animal Ranger Services 2022-2023				
	Dog Attack Investigation	Roaming Dogs	Roaming Cats	Barking Dogs
Jul	3	3	2	5
Aug	1	2	1	5
Sep	-	4	3	8
Oct	2	1	2	0
Nov	1	4	1	1
Dec	-	1	-	1
Jan	1	5	2	2
Feb	1	7	2	2
Mar	1	3	1	5
Total	10	30	14	29

4. Planning Policy

4.1 Amendment to Walcha Local Environmental Plan – Employment Zones

Update – Resolution 2022/144 – Ordinary Meeting of Council held 30 March 2022

The NSW Planning and Environment have advised that the proposed amendment to the Walcha Local Environmental Plan 2012 to;

- a) Change the zone names of
 - i. B2 Local to E1 Local Centre
 - ii. IN1 General Industrial to E4 General Industrial
 - iii. B4 Mixed Use to MU2 Mixed Use
- b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table
- c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1 Mixed Use and E4 General Industrial Land Use Table
- d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables



- e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables

Amending SI LEP Order

The Amendment Order is intended to make a number of changes to the Order including amending the repeal of the business and industrial zones until 26 April 2023 to coincide with the commencement date for Local Environmental Plan (LEP) amendments. Other changes include modifications to objectives and land uses to address matters raised in submissions, as well as comprehensive savings and transitional provisions as previously outlined.

1. **16 December 2022 and will commence on 26 April 2023** – amendments to all LEPs that are being amended via self-repealing SEPP (134 LEPs in total. This included Walcha.)

Self-repealing SEPP – LEP amendments

On 14 December 2022, 134 LEPs to introduced employment zones. These amendments will commence on 26 April 2023.

2. **22 February 2022** - housekeeping SEPP to update any anomalies as well as to make the mapping coversheet for LEPs with PDF maps. This has not yet been finalised.

Housekeeping SEPP

DPE have identified the need for a housekeeping SEPP which will be made in February 2023. The SEPP will cover off on anything that gets picked up as problematic and unintentionally omitted between 14 December 2022 and early February 2023. The primary purpose of the Housekeeping SEPP will be to amend mapping and to include any undrafted consequential amendments. It was intended to be made late **February 2023** and will commence **26 April 2023**. No update has been given by NSW Planning and Environment as to status.

Council Action

Planning staff have the LEP data, and found no data translation errors. DPE have advised that due to the number of Council's impacted, not all Council's will have the change made as at 26 April 2023. They have not advised if Council is impacted therefore it is assumed not and the changes will come live as at 26 April 2023. Council will write to all affected landowners as per the request of DPE at that time.

4.2 Section 7.12 Contribution Plan

Update – Resolution 2022/67 – Ordinary Meeting of Council held 31 March 2022

The plan was drafted for consideration at Ordinary Meeting of Council held 14 December 2022. *Resolution 99/2022 – Ordinary Meeting of Council held 14 December 2022*

The consideration of the draft Walcha Section 7.12 Plan was deferred until 2025-2026 budget considerations.



This is subject to a separate report.

4.2 Bush Fire Prone Land Mapping

Update – Resolution 2019/130 – Ordinary Meeting of Council held 27 March 2019



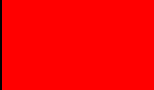
Whereby the Draft Walcha Bush Fire Prone Land Map was endorsed and the NSW Rural Fire Service Commissioner was requested to certify the plan.

The NSW Rural Fire Service have endorsed the Walcha Bush Fire Prone Land Map on 13 March 2023 but have not certified the data. Therefore the map does not come into effect until the background data has been certified. Currently Council is advising the current status and proposed fire rating in each Section 10.7 zoning certificate.

5. Capital Works Update

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

Indicator Colour	Project Status
	On Track – Project will meet the target deadline and/or is expected to stay within budget.
	At Risk – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
	Off Track – Project will not meet adopted targets for delivery and/or budget, action is required.
C	Completed – Project completed with no further work required

Capital Works Delivery Update - April 23

Project	Council PM	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Current Schedule Milestone	Milestone Date	Schedule Status	Schedule Status	Activities for Next Three Months
LOCAL ROADS													
Glen Morrison Road Rehab	JM	Rehabilitate and widen existing sealed road to ease curve - Fixing Local Roads R1	\$ 299,000		Mar-23	\$ 18,066			DEL			Start of works pushed to new year - workforce delayed attending to disaster recovery jobs.	Complete
Middle Street Rehab	WF	Fixing Local Roads R2 - minus kerb and gutter	\$ 565,586	Nov-21	Jun-23	\$ 18,766	Budget increased from \$495,000 to \$565,586 using unspent funds from Moona Plains Road		Pub RFT			The Department have provided extensions for all rounds of the Fixing Local Roads program. Middle Street and Walsh Street will be pushed to the end of 22/23 FY.	Variation to funding deeds (increase in funding) approved by TfNSW. Works to be begin mid-2023.
Walsh Street Rehab	WF	Fixing Local Roads R2 - minus kerb and gutter	\$ 403,336	Jan-22	Jun-23	\$ 17,062	Budget increased from \$332,750 to \$403,336 using unspent funds from Moona Plains Road		Pub RFT				
Aberaldie Road Rehab	JM	Rehabilitation of Segment 30 - Fixing Local Roads R3	\$ 703,384	Oct-22	Dec-23	\$ -			Pub RFT			The Department have provided extensions for all rounds of the Fixing Local Roads program. Aberaldie Road Rehab and Forest Way will be pushed to end of 2023.	Conduct pavement investigations, finalise scope and conduct in-house survey & design
Forest Way Phase 2	JM	3.6km of sealing, culvert and drainage works on Forest Way - Fixing Local Roads R3	\$ 841,407	Oct-22	Dec-23	\$ -			Pub RFT				Conduct pavement investigations, finalise scope and organise construction.
Three Causeways	CW	Rehabilitation works for 2 causeways on Old Brookmount Rd, and Hazeldean Road.	\$ 427,000	Jun-23	Jun-23	\$ 40,000			Pub RFT	17/03/2023		In design phase currently.	Construction tender advertised by 17 March 23
Walcha Aerodrome	PF	Seal existing access, elec supply improvements, regravell existing runway	\$ 1,610,000	Oct-22	Oct-23	\$ 8,187	Additional milestone request sent to the funding body to reduce the amount of WIP for the project.		Pub RFT			Variation request submitted to complete works in 2023. Program deadline is March 2024.	RFQ for elec works in Feb, with access road delivered in 2023
Kerb and Gutter Tender	JM	Several identified areas of kerb and gutter replacement to be packaged together in a single tender. Incl. Middle Street, Walsh Street, North Street.	\$ 595,250	Mar-22	May-22	\$ -	Works are grant funded from various sources - FLR2, LRCI3. No previously unfunded works - i.e. not additional to 2022/23 budget.		DEL			Schedule will be tight to complete this FY.	Tender Awarded, Post tender meeting complete, start 13/3/23
BRIDGES													
Army Bridge	WF		\$ 2,050,850		Dec-23	\$ 147,997	The tendered price is above current Funding and a variation will be required from FCB.		Eval RFT			TfNSW have extended this program by an additional year. Variations on price need to be approved.	Tender closed eval in progress likley extra funding from FCB
Winterbourne Bridge	WF		\$ 643,104		Dec-23	\$ 55,648		Eval RFT					
Mooraback Bridge	WF		\$ 526,680		Dec-23	\$ 45,774		Eval RFT					
Tia Diggings Bridge 1	WF		\$ 580,000	Jun-23	Apr-23	\$ 59,229	Awarded tender on budget, but with no contingency.		DEL			Site established for Tia Diggings 1 & 2, Niangala mid-Feb.	Tia Diggings open for traffic May,
Tia Diggings Bridge 2	WF		\$ 553,000	Jun-23	Apr-23	\$ 57,343		DEL					
Niangala Bridge	WF		\$ 655,000	Jun-23	May-23	\$ 72,789			DEL				
Boxley Bridge	PF		\$ 979,000	Aug-24	Aug-24	\$ -	Funding received via Fixing Country Bridges Round 2B, two other bridges unsuccessful		Pub RFT			Deed Executed	Geotech and REF to be completed by EF FY
STATE ROADS													
Oxley Highway - 2022/2023 Routine Maintenance	JM	Annual routine maintenance	\$ 585,000		Jun-23	\$ 188,144							Routine road maintenance works continuing. Minor pavement patch scoping in progress. Undertaking Pothole patching, inspections, guideposts, etc.
Oxley Highway - 2022/2023 Resealing Program	JM	Annual routine resealing	\$ 500,000		Mar-23							Works to begin Febuary	Complete

Capital Works Delivery Update - April 23

Project	Council PM	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Current Schedule Milestone	Milestone Date	Schedule Status	Schedule Status	Activities for Next Three Months
Oxley Highway - Heavy Patching	JM	Annual heavy patching works	\$ 897,207		Jun-23	\$ 83,243							Heavy patching program to be completed by May 23.
REGIONAL ROADS													
Rehabilitation of Walcha Township Approaches - Derby Street - (Segments 4710 and 4720)	AB	Rehabilitation, drainage, service replacement, kerb and gutter, parking, sealing	\$ 6,960,000	Jun-22	Jun-24	\$ 394,738		Council has received an additional \$4,560,000 for this project via the Heavy Vehicle Safety and Productivity Program. There is \$2.4M remaining Corridor Strategy funds.	Eval RFT			Variation request submitted to TfNSW for EOT on Corridor Strategy funding.	RFT published, closes 11 April 23
Rehabilitation of Old Crockford - Segment 4170	JM	Rehabilitation; widening of pavement to 8m seal width	\$ 500,000	Jun-23	Jun-23	\$ -		New project, budget from R2R and \$139k REPAIR Grant					Works to begin in March 2022
Thunderbolts Way Heavy Patching Program	JM	Heavy patching - various locations	\$ 350,000		Jun-23			Additional heavy patching on TBW due to block grant no longer being required for Derby Street	DEL				Heavy patching program to be completed by March 23.
WATER, SEWER & WASTE													
Walcha Wastewater Treatment Plant Upgrade	RP		\$ 1,800,000		Jun-23	\$ 1,716,831			DEL			1. Identify outstanding scope items with DPE. 2. Plan delivery of outstanding items and report back with updated completion date.	1. Final scope items agreed with PWA & funding body 2. EOT approved for sludge lagoon empty and refirb by end June 23
Walcha Off Creek Storage	RP		\$ 11,000,000	Dec-22	Sep-23	\$ 4,156,210		First 3 Milestone payments (\$6.5M) received. Project tracking under budget with plenty of cash in advance of invoices, however project management and design costs are over budget. Variations: V005 - Disposal of Northern spoil \$75,000 V008 - Additional stormwater works \$21,500 V011 - Augmentations to inlet tower for future installation of trunnion inlet \$57,998 V012 - Construction of boat ramp \$146,562.94 EOT & Delay Costs \$47,535.71	DEL			Package 1 Embankment Construction bulk earthworks completed. Package 4 (Design) underway but running two months behind schedule.	KCE due to complete in the next month with EOT for weather and additional scope items.
Walcha Waste Strategy 2025	AB				Apr-23				CR	Apr-23		1. Develop additional detailed costing for bin lift rates. 2. Develop CBA for hook bin options 3. Develop plan for additional kerbside collection areas and costs for inclusion 4. Report back next month with revised plan.	1.Councillor briefing roadshow planned for Mar/Apr 23 2.Present final draft Waste Strategy Apr 23 with view of full roll out July 23
John Oxley Sewer Extension	RP	Construction of new SPS at John Oxley Oval, and sewer connection to existing network	\$ 760,541	TBD	TBD	\$ -			Pub RFT			SCCF5 funding only just announced, no milestone dates set yet.	1. Excicuted deed. 2.Design and survey RFQ being scoped.
Water Meter Replacement	RP		\$ 350,000	TBD	TBD	\$ -		Grant application submitted 10/02/22 for funding to replace current meter fleet with SMART meters was unsuccessful. Seeking new revenue sources	Fund RQ			Works cannot proceed until funding secured.	1.Council seeking new source of funding via National Water Grid Connections Funding Pathway 2.Murry Darling Funding Pathway being investigated

Capital Works Delivery Update - April 23

Project	Council PM	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Current Schedule Milestone	Milestone Date	Schedule Status	Schedule Status	Activities for Next Three Months
Sewer Smoke Testing	RP		\$ 90,000		Jun-23	\$ -	Grant funding unsuccessful, works need to proceed using own source revenue.		Award			EPL Variation for to licence approved, effectively giving Council until June 2023 to complete testing.	1. Preparing scope to undertake works early 2023. 2. Obtain quotes for smoke testing and manhole assessment. 3. CAC approval to fund from reserve funds presented and approved. 4. Contractor ceased trading resulting in second choice supplier increase in budget required to \$135,000 EOT for EPL to be submit
COMMUNITY PROJECTS													
Levee Bank Walk Lighting	WF	Installation of solar lighting along both sides of Apsley River Levee Bank, from Blue Hogan to Middle Street	\$ 270,438	Jun-22	Oct-22	\$ 273,175	No further costs to be invoiced. Project within budget.		DEL			Project complete.	Defect & Liability period to Dec 23.
Walcha Sporting Amenity Upgrades - Walcha Pool	WF	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ 58,700	There is not enough money to complete all works identified in condition report, so works will need to be prioritised		Eval RFT			BEC completing design tender docs.	RFT closing 24 April 23 Recommendation to go EOCM May
Walcha Sporting Amenity Upgrades - John Oxley Oval	PF	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Sep-23	\$ 710	Works have been Quoted and price inline with budget		Eval RFT			Scope of works and delivery strategy are being developed by the project team.	contractor negotiations
Walcha Swimming Pool Refurbishment	PF	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000	Oct-22	Oct-23	\$ 183,718	There is not enough money to complete all works identified in condition report, so works will need to be prioritised		Eval RFT			BEC completing design tender docs.	RFT closing 24 April 23 Recommendation to go EOCM May 23
Renew Walcha Skate Park	WF	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 966,964		Jun-23	\$ 380,977	tener price is above current funding and a variation will be required. Also a variation of time will be requested from BLERF		Eval RFT			100% Detailed Design delivered. Fence installation completed. CCTV cameras are operating.	Variation will be requested from BLERF
Upgrade Walcha Lions Park	WF	New park facilities at Lions Park	\$ 410,554	Feb-22	Apr-23	\$ 402,769	Final commitments on the project have been accounted for.		DEL			Project is almost complet with only minor works remaining	Backfill kerb and gutter and top up softfall mulch
Nowendoc Hall	KN	Replacement of water tanks, provision of disabled car park.	\$ 88,261	Sep-23	Sep-23	\$ 5,700	Quotes are within project funding		Pub RFQ			RFQ for tank installation and Kerb and Carpark Construction	Tank installation and Kerb and Carpark Construction
Pathways Project - Town	PF	Construction of various connecting pathways in Walcha	\$ 654,465	Mar-24	Mar-24	\$ 3,593	RFT for design and fesability closing 14 May		Pub RFT				Deeds executed, still to develop scope and location to RFT
Pathways Project - Darjeeling	PF	Construction of pathway from Lions Park to John Oxley Oval	\$ 1,324,455	Mar-24	Mar-24	\$ 3,389	RFT for design and fesability closing 14 May		Pub RFT				Deeds executed, still to develop scope and RFT
Pathways Project - Summervale	PF	Construction of pathway from Walcha to Summervale	\$ 1,750,254	Nov-24	Nov-24	\$ 4,428	RFT for design and fesability closing 14 May		Pub RFT				Deeds executed, still to develop scope and location to RFT
Rose Garden	WF	Rock wall and post and rail fence surrounding the rose garden	\$ 45,000	Jun-23	Jun-23	\$ 21,018	remaining funds should be sufficient to cover the works		DEL			The rock wall has been completed	Constructions of post and rail fence
TOTAL			\$ 42,532,243			\$ 8,397,186							



9.3 CORPORATE & COMMUNITY:

Ref: WO/2023/00545

Responsible Executive: Director Corporate & Community

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

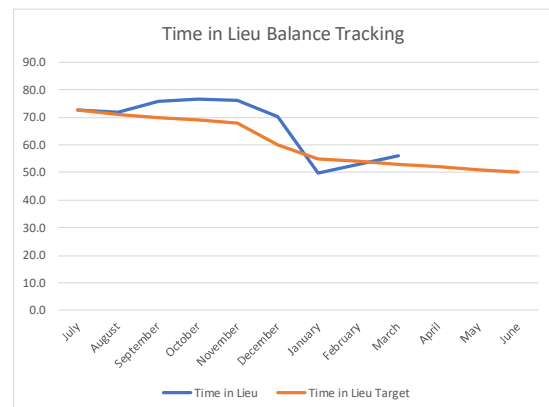
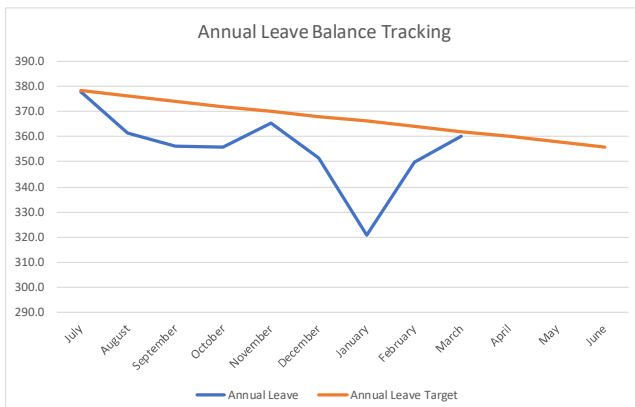
RECOMMENDATION: That items included in the Corporate & Community Review Report be NOTED by Council.

Corporate and Finance

The purpose of this report is to provide confidence to Council that corporate and financial risk are being managed on a monthly basis by improving visibility of key performance indicators. This report also provides an overview of the monthly operations of the Community Services and Tourism areas of Council.

1. Walcha Council Leave Balances

Directorate	MARCH 2023			JUNE 2022			Comments/Reduction Strategy
	Annual Leave Weeks	RDO Weeks	Time in Lieu Weeks	Annual Leave Weeks	RDO Weeks	Time in Lieu Weeks	
Office of the General Manager (14)	105	5	3	102	6	9	Increase in office shutdown has brought leave balances down and is one step to managing Council's leave liability. Leave balances have reduced over the Christmas break however ongoing work is needed to manage balances. A council leave policy will assist with this.
Infrastructure (45)	192	2	47	218	4	58	
Planning & Development (3)	27	2	0	25	1	0	
Community & Tourism (17)	36	2	5	32	2	5	
Totals	359	11	56	378	13	72	



The above table includes June 2022 as a point of comparison to review the movement on leave balances from the end of the 2022 financial year.



The Rostered Day Off (RDO) and Time in Lieu (TIL) weeks are an issue that must be significantly reduced by Council. TIL incurs the same costs as overtime and is currently the issue most urgent to address with leave. With the extended Christmas shutdown Council has seen a significant reduction of leave which Council needs to continue to manage however the leave balances are beginning to grow.

The executive team is currently looking at how we can address this while continuing to deliver a significant uplift in project activity.

Leave management plans will be developed with employees holding excess leave including staff with leave including annual leave in excess of 8 weeks of which there are 10 staff members with excess annual leave of 70 weeks. Communication by the General Manager to all staff has informed of the issues and work that will be done.

2. Walcha Council Unrestricted Cash Reconciliation

UNRESTRICTED CASH RECONCILIATION		
	March 2023	June 2022
Total Cash & Investments	17,891,594	13,521,720
External Restrictions:		
Contract Liabilities - General Fund	8,079,379	3,025,730
Contract Liabilities - Water Fund	688,830	3,709,846
Specific Purpose Grants	503,445	986,057
Water Fund (interfunding balance)	995,324	701,274
Sewer Fund (interfunding balance)	624,950	502,588
	10,891,928	8,925,495
Internal Allocations	4,344,218	6,684,560
Unrestricted Cash	2,655,448	-2,088,335

Unrestricted cash is still expected to be in deficit by June 2023 however with significant funding currently being expended Council may not have the resources to complete all own source works resulting in a surplus that would create backlog of works and be spent the following year.

3. Walcha Council Debt Recovery

Walcha Council has the current arrears as follows:

General Rates - \$69,000 (2.02% outstanding with benchmark 10%)

Water Rates - \$107,000 (10.57% outstanding based on average consumption with benchmark 10%)

Current outstanding percentage is approximately 4.0%, trending down steadily as a result active debt collection. A number of rate payers with large water balances are driving up the outstanding percentage.



4. Walcha Council Customer Request Management (CRM)

	1 Month	1-2 Months	2-3 Months	3-6 Months to 1 Yr	6 Months +	Total CRM's
PLANNING & ENVIRONMENT	18	5	0	1	0	24
ENGINEERING	0	25	8	6	1	40
ADMINISTRATION	1	1	0	0	0	2
Total OPEN CRMS						66

A CRM is created with an incoming request via customer service which is then assigned to the relevant area. The CRM is tracked and provides information including CRM status.



5. Walcha Council Investment Report

REGISTER OF INVESTMENTS TO 31 MARCH 2023											
Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	MV % of Portfolio	TD Account #
	TD	7/11/2022	150	6/04/2023	3.91%	1,004,416.44	16,139.46	1,020,555.90	4,416.44	7.94%	485796165
	TD	26/09/2022	210	24/04/2023	4.11%	503,057.53	11,895.59	514,953.12	3,057.53	3.97%	37844807
	TD	26/09/2022	210	24/04/2023	4.11%	503,057.53	11,895.59	514,953.12	3,057.53	3.97%	37844807
	TD	4/01/2023	120	4/05/2023	4.05%	505,358.91	6,728.89	512,087.80	5,358.91	3.99%	488134669
	TD	15/11/2022	181	15/05/2023	4.05%	635,946.88	12,772.08	648,718.96	4,721.23	5.02%	918317642
	TD	27/10/2022	210	25/05/2023	4.10%	1,006,460.27	23,741.43	1,030,201.70	9,082.87	7.95%	37844807
	TD	4/01/2023	152	5/06/2023	4.15%	539,035.34	9,315.71	548,351.05	7,446.63	4.26%	972272676
	TD	5/12/2022	182	5/06/2023	4.10%	503,797.27	10,299.55	514,096.82	3,797.27	3.98%	486916667
	TD	15/12/2022	180	13/08/2023	4.20%	1,060,525.73	21,965.96	1,082,491.69	11,450.73	8.38%	37844807
	TD	7/02/2023	150	7/07/2023	4.10%	563,738.99	9,498.61	573,237.60	8,929.60	4.45%	872609622
	TD	15/02/2023	152	17/07/2023	4.45%	507,821.33	9,410.69	517,232.02	7,821.33	4.01%	37844807
	TD	23/02/2023	151	24/07/2023	4.47%	510,996.19	9,449.51	520,445.70	10,996.06	4.04%	37844807
	TD	27/01/2023	180	26/07/2023	4.42%	613,619.11	13,375.22	626,994.33	11,038.76	4.85%	37844807
	TD	4/08/2022	365	4/08/2023	3.70%	623,670.24	23,075.79	646,746.03	1,355.46	4.93%	416873585
	TD	23/02/2023	180	22/08/2023	4.59%	510,996.19	11,566.71	522,562.91	10,996.06	4.04%	37844807
	TD	6/03/2023	182	4/09/2023	4.55%	1,017,901.64	23,093.82	1,040,995.46	17,901.64	8.04%	37844807
	TD	6/03/2023	182	4/09/2023	4.55%	1,017,901.64	23,093.82	1,040,995.46	17,901.64	8.04%	37844807
	TD	16/09/2022	365	16/09/2023	4.20%	255,778.05	10,742.68	266,520.73	1,380.02	2.02%	444927886
	TD	4/10/2022	365	4/10/2023	4.40%	255,017.13	11,220.75	266,237.88	1,446.05	2.01%	919512554
	TD	12/01/2023	365	12/01/2024	4.55%	259,517.32	11,808.04	271,325.36	4,547.55	2.05%	919675556
	TD	1/03/2023	365	29/02/2024	5.00%	259,243.57	12,962.18	272,205.75	5,515.29	2.05%	917202309
Average rate					4.27%	12,657,857.33	294,052.06	12,951,909.39	152,218.60	100%	
Capital Value of Portfolio						12,657,857.33					
Redeemed Value of Portfolio						-					
Market Value of Portfolio 30/09/2022						12,951,909.39					
Estimated Profit/(Loss) 30/09/2022						294,052.06					
PREVIOUS FINANCIAL YEAR COMPARATIVE DATA: 31/03/2022											
Interest Earned YTD						10,485.00					
Market Value of Portfolio						4,354,573.00					
Average interest rate						0.48%					
Interest Earned YTD 30 June 2022						43,301.76					
Market Value of Portfolio 30 June 2022						6,505,681.00					
Institutional Exposure											
		Investment at			% of						
		Market Value			Portfolio						
		7,252,337			57%						
		5,405,520			43%						
		12,657,857			100%						
Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212											
The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.											
Signed Christian Martin (Responsible Accounting Officer)											

Note that in 2023 Council approved the funding of a Jet Patcher via loan recommended to Council by the Capital Advisory Committee. The loan amount was up to the value of \$600,000



however the Jet Patcher final cost is lower and the loan will there be lower. The delivery of the Jet Patcher is scheduled for mid May 2023.

Community Services and Tourism

Current Grants		
Preschool	Community Grants – Increasing ATSI enrolment and engagement	Extension received until 30/6/2023.
Tourism	Regional Event Fund	Application submitted for the 2023 Motorcycle Rally \$20,000
Youth	Youth Opportunities Grant	Approved
	Youth Week	Approved
Library	Public Library Infrastructure Grants – <i>open in August 2023</i>	Identified – opportunity to improve the library building and add additional functionality to the space.
Building Assets	National Housing Infrastructure Facility – <i>now open</i>	Identified – possibility of using this funding and loans scheme to subdivide vacant Council land for residential development.

Operational Overview	
WCCC	Planning for the funding changes commencing in July 2024 has been underway. We have been focusing on increasing outputs and keeping costs as low as possible to set ourselves up for a successful transition. All areas of the Community Care have been reviewed for efficiency gains.
Preschool	Currently closed for School Holidays
Library & Youth	<p>Planning is underway for the Youth Gym Project that we have received funding for.</p> <p>Some planning and discussions have been held regarding the Public Library Infrastructure Grant that will open later in the year.</p>
Early Intervention	Early intervention continues to provide a valuable service in the Walcha community.



Tourism	We welcome Jorja Creighton to the tourism team. Jorja is already covering a maternity relief position in Administration and has been building positive relationships with staff and through her interaction with customers. GO team!!
Building Assets	<p>Work for the 2023/24 budget has highlighted that there has never been a building repairs and maintenance budget for Council owned buildings. It will be proposed that each structure have its own allocation, or a "bucket" created that can be used when urgent building repairs are needed. Planned maintenance can also be funded from this allocation.</p> <p>Identified capital improvement works will continue to be specified in each year's budget for separate approval by Council.</p>

Priorities for April

- Executive Manager Community & Tourism will be on leave for the majority of April.

1. Walcha Council Community Care (WCCC) March 2023

1.1 Groups

March has been an incredibly eventful month. Many of our clients are heavily involved in the Walcha Show so we were careful to coordinate our events so that they didn't get missed during the preparation time. Our women and men's morning teas were well attended, as per usual, and our excursions were fantastic! The Women's Group went to Inverell for lunch and shopping. We had a to book a larger bus due to its popularity. The Men headed off to check out the Blue Hole. This has been a running joke as we attempted this once before, without luck in finding it. This time Sue and Meg swore they could get there without incident so they were designated this task while Jess continued to maintain that it isn't a real place! This time the trip was successful and they enjoyed lunch at the pub afterwards. The mixed group excursion was meant to go out to visit the gardens at Orandumbie, however they had some last-minute testing to do on their heifers so we managed to pivot and head to Glen Innes for their Harmony Day celebrations instead. The weather turned bad on the day so this ended up being a blessing in disguise and the events in Glen Innes were fantastic and well enjoyed by all.

Our art group is steadily gaining members and we now have some men participating which is fantastic. Friday takeaway is still a hit and it is a great opportunity for us to see some of our more vulnerable people before they are left to their own devices for the weekend.

This month for Community Café we decided to start incorporating additional services. We had Megan from PKF Accounting come up from Tamworth and guest speak to our clients about healthy money management and safe practices for Seniors when it comes to protecting their



financial health, as well as ensuring that they have Enduring Guardianship and current Wills in place. This was a great hit with the clients and they seemed to get a lot out of the talk. We also had Kruthika, Council’s new Disaster Risk Reduction Coordinator speak about our planned register for vulnerable people and how it can help in the event of an emergency.

This was followed by Shepherd’s Pie with honeyed carrots and a mixture of ice creams and macarons for dessert. All seemed happy and full afterwards and are looking forward to next month’s meal, as well as our guest speaker who will be coming to discuss Aged Care Advocacy and the rights of seniors.

Women’s Group 1/03- 14 15/03- 18	Men’s Group 14/03- 14 28/03- 7	Women’s Group 1/03- 14 15/03- 18
Friday Takeaway 3/03- 11 17/03- 8 10/03- 8 31/03- 7	Bingo 4/03- 13 12/03- 13	Friday Takeaway 3/03- 11 17/03- 8 10/03- 8 31/03- 7
Art Group 8/03- 5 22/03- 7	Community Café 24/03- 19	Art Group 8/03- 5 22/03- 7

1.2 Transport – March 2023

Medical drives – 41 trips were delivered during the month, including local trips as well as to Tamworth and Armidale.

<p>Walcha Access bus (every Friday) 26 clients used the service.</p> <p>142 trips being provided.</p>	<p>Bus to Armidale (every Thursday)</p> <p>2/03- 4 9/03- 6 16/03- 7 23/03- 5 30/03- 4</p>
<p>Taxi Vouchers – Data not available</p>	

1.3 Meals on Wheels

Meals on Wheels volunteers are back in place and we now have a completed monthly roster for this. All security check ups (including police checks) are being maintained to ensure they are up to date. This month clients received hot main meals with some of those clients also receiving desserts and frozen meals throughout the 7-day week. The total number of meals this month was: 457:

- Mains: 243
- Frozens: 130
- Desserts: 84



1.4 Feedback and Complaints

WCCC received two 'Thumbs Up' in *The Advocate* (22/03/2023 edition) for the Women's Group's successful excursion to Inverell. We also received a second 'Thumbs Up' (29/03/2023 edition) for the mixed group excursion to Glen Innes for Harmony Day.



Jess Goodwin
Community Care Coordinator

2. Library and Youth

March 2023

- Loans: 656
- Returns: 626
- Reservations placed & issued: 195
- New members: 6
- Door count: 1055
- Wi-fi use: 51
- Computer use: 89
- Housebound: 8



Other statistics:

■ **eLibrary: Borrow Box**

- **77 users**
- **192 eAudiobooks**
- **81 eBooks**

The Walcha Library has again increased the number of loans and returns this month. Reservations placed and issued have also slightly risen, and new member registrations remained at an average level, with 6 this month. Visitor averages were higher again this month, at 58 people per day, with public computer access and wifi usage also increasing from last month. The number of members using the Borrow Box eLibrary, and the number of eBook and eAudiobook loans have remained high again this month.

The Tamworth Library (which is CNRL headquarters) closed for almost 2 weeks of this month for renovations to the floor & restructure to shelves. This closure effected their ability to keep deliveries flowing to the branches, so reservations that came through during that time were delayed. Staff have also continued with monthly weeding of the collection with non-fiction and westerns being the focus of the month.

Outreach & Promotion

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:




- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month
- Youth Week working group have met weekly at the library this month to plan the activities for NSW Youth Week 2023

Social media


The popularity of the Walcha Library Facebook page has increased slightly this month, with 328 followers. Staff have continued to use the systematic approach to ensure the content was engaging, useful and an effective use of staff time. The library shared 17 posts on the Facebook page, reaching 2285 people. The 5 Instagram posts shared throughout March received 56 'likes'. Library and Youth Instagram posts are now followed by 261 people, with 4 new followers again this month.

The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:




Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community	# people reached on Facebook	People engaging on Instagram	
Total 7 engagement post	549	68	
Dr Seuss Day	120		
Australian Reading Hour	38 +61		
Harmony & Taste of Harmony Day	144		
St. Patricks Day – interactive story on Instagram showcasing library display		68	
Share community information: - Commonwealth Banks Staying Safe Online seminar	54		



Share from author Jane Harper about new movie based on book	132	
---	-----	---

Service content: informative posts about the library services, facilities and programs	# people reached on Facebook	People engaging on Instagram	
Total 16 service posts	5474	56	
Advertising invitation to attend Youth Week consultation at library	77 + 84	7	
Walcha Youth Gym Project promotion & registration	1033 + 59 + 1038 + 1044 + 1063	24 + 10 + 9	
Storytime advertisement	120		
April School holiday program launch	786	6	
Event promo: State Archives Collection regional tour of Carrington Albums to Tamworth Library	74		



Storybox Library promotional post announcing CBCA Childrens Bookweek shortlisted items	96	 A promotional poster for the 2023 CBCA Shortlist: Picture Book. It features a yellow background with several book covers: 'DIRT SEA', 'Farmhouse', 'FRANK'S RED HAT', 'Our Dreaming', and 'PARADISE SANDS'. A small illustration of a bicycle is at the bottom right.
--	----	--

Programs

This month library staff and volunteers have spent time updating the Walcha Puzzle Library collection. With donations continuing to come in from community members, the collection can be fine-tuned to include only the puzzles in the best condition, and those best suited to the target audience of families and elderly. The weeded puzzles still in good condition were sent to the Quota Book Fair, along with the donations of books that the library have received that are not suitable for the CNRL collection. Staff have updated puzzle library promotional material including posters and flyers, as they prepare to promote the collection over winter.

Library Volunteer, Veronica, continues to aid at the library on Monday mornings and Friday afternoons. Both shifts are during the peak item processing times at the library and ensures efficient use of the additional assistance. This month she has also worked on the puzzle weeding project and collection maintenance as well as the usual reservations, returns and home delivery service.

Storytime & Baby Booktime was a full house this month, with 22 people in attendance. With 3 family daycare groups and 2 families, 17 children aged 1 – 4 years old. Cassie read stories, sang and played games with the group – with a focus on emotions and counting. A music shaker craft activity and assistance with borrowing finished off the event. The staff also continue to provide impromptu storytimes with families who were unable to attend the sessions, when they visit to do their monthly borrowing.



Housebound library services were arranged with Riverview and delivered by Walcha Library staff this month. Library volunteer helped prepare the collection hand-picked for the Riverview residents and a number of housebound individuals.

The kids-corner activities this month were linked to library displays for 'Dr Seuss Day' & 'Harmony Day':

- A colour by number was put with a wide collection of Dr Seuss books, for March 2nd, which was the author of Dr Seuss books, Theodor Seuss Geisel's birthday. This is a great eye-catching theme, and the collection (collected from all CNRL libraries) was on display all month and was well used & loaned.
- The Harmony Day display was a collection of childrens picture books which focussed on 'inclusion' in general, and many different cultures. A small colouring-in image was put out for children to colour. When library staff were available to interact with children, it was a great opportunity to talk to them about the books that are available in the library related to that theme.



The 'A Taste of Harmony 2023' display, followed on from Harmony Day, and the library choose some international cook books to put on the main display area in the library, to encourage members to consider.



The Walcha Library Book club, the 'Taphouse' Bookclub and Penny King's Bookclubs held their March meetings with most members in attendance. Both library based groups received interest from new members this month. The Taphouse group had only 4 at the meeting, however all 12 copies of the book were loaned out. The Walcha Library Bookclub held a meeting with 10 in attendance this month, which facilitated some great discussion.

The number of members and visitors using the library facilities for study related purposes increased again this month, with many online tertiary courses commencing. The free wifi and study areas have been utilised this month for study, and work purposes, as well as for small meetings, eg sub-committees & job seeker appointments. A number of members have used the library for Zoom sessions using headphones.

Drop in IT support and assistance this month was mostly provided for those using eLibrary apps, with only minimal smart phone and tablet enquiries.

Walcha Library once again participated in the Walcha Central School Work experience program, by taking on Year 10 student Georgia for a 1 week placement, from 13-17 March 2023. Georgia chose the library for her placement, and enjoyed learning about the collection and programs at the library. She learnt how to process returns, reservations and exchanges, and spent a lot of time ensuring the shelves were tidy and organised. She took pride in choosing items for the themed displays including Harmony Day and St Patricks day, to promote the collection. She was able to experience working with both permanent staff, Cassie & Bec.



The "Australian Reading Hour" was also promoted this month at Walcha Library, in a bid to promote reading in general, and then the use of our library's resources. Australian Library and Information Association and its not-for-profit partners provide



campaign assets (online and paper-based) which include reading lists, social media links and images and poster templates, which Walcha Library shared virtually and physically at the library.

Staff Training

The library coordinator attended the Workplace Health and Safety training this month with Council, which was run by Statecover, "Responsibilities and Risk Management for Managers and Supervisors".

Youth activities

Council youth staff and Walcha youth 12 and over, have been busy preparing for NSW Youth Week. The Walcha Youth Week Festival will be held on Friday 21st of April (last week of the holidays). With a grant and budget of \$5800, the group of young people met for a number of weeks this month to investigate the logistics of bringing their ideas to life, looking at costs & many of the behind the scenes decisions. Staff received input online, in person and through parents and community members, which led to the plans for an excursion and a disco. The excursion will provide options to overcome social isolation, and transport issues faced by our teens, and the much-anticipated disco will provide opportunities for youth to highlight their strengths and contribution to the community with a number of activities on the night.

The April school holiday program was also planned and launched this month, starting after Easter. With the closure of Walcha Handmade, Council are working with some local makers directly to provide craft workshops. Council library & preschool staff will be running other activities at the library including Lego club, origami & CNRL's technology workshop. After reaching out to a dozen sporting clubs in the area, the Junior Indoor Hockey club was the only code able to organise a sports clinic to be included in the program, with tennis and touch footy expressing interest in running clinics later in the year. The Storytime for these holidays is being planned for the new Lions Park, to hopefully run alongside an 'opening' event, but if not a story and a few songs on the picnic rug will be a great introduction to the new facility (with fingers crossed it will be open in time).

The Walcha Youth Gym Project received approval this month to begin planning. Coordinator Cassie McKenna set up gym hire, registration forms online and started discussions with fitness instructors to source what classes may be available for the group to choose from. They will attend



12 classes to help them get acquainted with the gym and develop a health and fitness plan for themselves. The funding will then include free membership for those who participate. April will see the 20 young people meet and start locking in details of their program.

Cassie McKenna
Library Coordinator

3. Preschool

No report due to School Holidays

4. Tourism

March 2023

Number of visitors to Visitor Information Centre (VIC)

MARCH	2023	2022	2021	2020
Walk in's	468	338	405	218
Phone enquiries	22	32	19	20
Email enquiries	2	6	2	1

WEBSITE STATISTICS	March	February	January	December
www.walchansw.com.au				
Total Visits	21,017	18,705	78,573	20,525
Total Pages	91,959	247,953	310,748	123,537
Total Hits	397,667	536,198	621,625	354,923

Note:

Spikes in website hits coinciding with Autumn colour and cycling posts on social media.

SOUNDTRAILS STATISTICS

SOUNDTRAIL NAME	WEBSITE VISITS	OPENS
Apsley Falls - Oxley Wild Rivers NP	27	61
Walcha Sculpture	49	92

We Are Explorers campaign

Walcha, as part of New England High Country, recently engaged with We Are Explorers, who's aim is to make the outdoors accessible for everyone, celebrate the beauty of the natural world, and inspire fulfilling and adventurous travel. They have a total social media reach of 1.5million/month and 56,000 subscribers. Two articles were written and delivered to their subscribers and added to the We Are Explorers website. A social media push was also undertaken, with a NEHC reel created then shared to promote the NEHC region. You can view the articles at:

[Natural Wonders: A Guide to New England High Country's Best National Parks - We Are Explorers](#)



[New England High Country's Best Road Trips \(weareexplorers.co\)](https://www.weareexplorers.co)

SOCIAL MEDIA – WALCHA TOURISM

Facebook + Instagram Insights

Insight period: 01/03/23 - 31/03/23

Total posts (incl. reels) to Facebook: 22

Total of those posts by EJ Freelance: 5

Total posts (incl. reels) to Instagram: 10

Total of those posts by EJ Freelance: 5

Stories shared: 9

Note: Correction of previous month's reported Instagram engagement: 218, not 1,129

See next page for more notes

Facebook Followers	Facebook Reach (Organic)	Instagram Followers	Instagram Reach (Organic)	Instagram Engagement
1,705 Number of accounts that 'like' this page	16,145 Number of accounts that saw any of our posts at least once	859 Number of accounts that follow this account	1,528 Number of accounts that saw any of our posts at least once	303 Number of accounts that interacted with content (e.g. through likes, comments, shares + saves)
Comparison to Previous Period	Comparison to Previous Period	Comparison to Previous Period	Comparison to Previous Period	Comparison to Previous Period
+71	-43.3%	+22	+30.8%	+38.9%

Top 3 Performing Posts (by reach) – Facebook

1. Walcha in autumn

Walcha Tourism
 March 28 at 5:15 PM

🍂🍁 In less than a month, Walcha will have transformed into an autumn wonderland, cloaked in beautiful hues of yellow, orange and red! We say there is beauty to be found in every season here, but autumn really is a special time!

There's lots to see and do in and around town, including the Walcha Farmers' Market, which will be held on Saturday 15 April in McLattan Park.

👉 Find out more about Walcha, then pick a date and come up and explore:
<https://weareexplorers.com.au/>

Boost this post to reach up to 876 more people if you spend \$125.

Boost post

120 shares 4 comments 33 shares

2. Walcha Whats On Calendar

Walcha Tourism
 March 11 at 5:52 PM

Autumn is a beautiful time to visit Walcha, so check out our What's On calendar for wine tasting, open garden, farmers market, swap meet and... the Walcha Ride Series - for the gravel cyclists out there.

Join local cyclist legs Crighton and co, as they ride the Walcha gravel cycling routes over selected weekends during March and April. Riding between 60-80km at party pace, enjoying the beautiful New England autumn weather, these rides are catered towards cyclists with some experience. To find out more visit:
<https://walchafarmers.com.au/whats-on>

Boost this post to reach up to 562 more people if you spend \$125.

Boost post

38 shares 1 comment 7 shares

3. Oxley Highway

Walcha Tourism
 March 24 at 2:19 PM

The Oxley Highway is OPEN and is one of the most favoured motorcycling roads on the East coast. It is a great touring road for cars also, where you can easily access the awe-inspiring Apsley Falls and Ta Falls, just off the highway. There are many great food and beverage outlets for you to enjoy in Walcha as well as Ungers Creek along the Oxley. Plan your trip and come up and explore!
www.walchatourism.com.au
 Image: Eric Leo

Boost this post to reach up to 2142 more people if you spend \$125.

Boost post

41 shares 1 comment 9 shares



Visitor Information Centre – Visitor book comments

Some of the comments from visitors to the Walcha Visitor Information Centre during March include:

*Very friendly, Awesome! Very friendly and helpful, Gorgeous place – very impressive toilets!
Helpful and friendly, Lovely town, Fantastic service and info, Great place! Lovely staff member in the Info Centre, Very friendly staff, Full of great info!*

Lisa Kirton
Tourism and Visitor Information Services Coordinator



Item 10:

Committee Reports



There are no Committee Reports for
April 2023



Item 11:

Delegate Reports



There are no Delegate Reports for April 2023



Item 12:

Questions with Notice



Grants Summary – NSW EPA Council Regional Capacity Building Program

As per the March 2023 Minutes the Interim General Manager will advise on the outcome of this question on audio at the Meeting.



Item 13:

Referral to Closed Council Meeting



Item: 13A **Ref:** WO/2023/00641
Title: Referral to Closed Meeting – Audit Risk & Improvement Committee (ARIC)
Author: Executive Assistant
Previous Items: Nil.
Attachment: Nil.

RECOMMENDATION: That, in accordance with the provisions of Section 10A (2)(a) of the *Local Government Act, 1993*, the matter of Audit Risk & Improvement Committee be referred to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to personnel matters concerning particular individuals (other than Councillors).

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10A (2)(a) of the Local Government Act, 1993.

Approval to refer the matters to Closed Council is sought because the report relates to personnel matters concerning particular individuals (other than Councillors).



Item: 13B **Ref:** WINT/2023/01967
Title: Referral to Closed Meeting – General Manager Recruitment
Author: Executive Assistant
Previous Items: Nil.
Attachment: Nil.

RECOMMENDATION: That, in accordance with the provisions of Section 10A (2)(c) of the *Local Government Act, 1993*, the matter of General Manager Recruitment be referred to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10A (2)(c) of the Local Government Act, 1993.

Approval to refer the matters to Closed Council is sought because the report relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.