



**BUSINESS PAPER**  
**ORDINARY MEETING OF COUNCIL**

To be held on

**Wednesday, 30 November 2022**

Commencing at

**3:00pm**

at

**Walcha Council Chambers**

Members:

Mayor – Councillor Eric Noakes  
Deputy Mayor – Councillor Scott Kermode  
Councillor Mark Berry  
Councillor Kevin Ferrier  
Councillor Nena Hicks  
Councillor Anne-Marie Pointing  
Councillor Aurora Reilly  
Councillor Gregory Schaefer

Quorum – 5 Members to be Present

**AGENDA**

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Submitted to Council:

30 November 2022

..... General Manager


..... Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 30 November 2022** commencing at **3:00pm**.

Yours sincerely



Barry Omundson  
General Manager

### **NOTICE:**

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

### **ACKNOWLEDGEMENT OF COUNTRY:**

We acknowledge the Dughutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

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7. Notice of Motion
  - 7.1 #26 – Business Plan for Renewable Energy Projects – Clr Mark Berry WO/2022/03423
8. Matters of Urgency  
(Resolution to admit matters of urgency before being further considered by Council).



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|--|---------------|
| <b>9. Management Review Reports</b>  |               |
| 9.1 Office of the General Manager  | WO/2022/03441 |
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| <b>10. Committee Reports</b>   |               |
| 10.1 Nil   |               |
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| 11.1 Minutes of the Country Mayors Association of NSW Meeting held at Theatrette, Parliament House, Sydney on Friday 05 August 2022                              | WI/2022/14683 |
| 11.2 Delegates Report – Clr Hicks & Clr Reilly – Local Government NSW Annual Conference on 23-25 October 2022  |               |
| 11.3 Walcha Community Consultative Committee Annual General Meeting minutes held at Walcha Council Chambers, Hamilton Street Walcha on Wednesday 9 November 2022 | WO/2022/03298 |
| <b>12. Questions with Notice</b>   |               |
| 12.1 Nil.  |               |
| <b>13. Reports to be Considered in Closed Council</b>  |               |
| Nil.   |               |

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



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**Present:**

**Leave of Absence Received:**

**Confirmation of the Ordinary Meeting Minutes held on Wednesday, 26 October 2022:**

**Matters arising from the Minutes of the Ordinary Meeting held on Wednesday, 26 October 2022:**



# Item 2: Previous Minutes



## ORDINARY MEETING OF COUNCIL

held on

Wednesday, 26 October 2022

at

**3:04pm**

at

Walcha Council Chambers

**The Audio Statement and Acknowledgement of Country  
were read by the Chairman.**

**PRESENT:** Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, KW Ferrier, NF Hicks, SJ Kermode, AC Pointing, and GDM Schaefer.

**IN ATTENDANCE:** Mr Barry Omundson – General Manager, Mr PE Hood – Director Infrastructure, Mrs KMD Kermode – Director Community & Tourism, Mr CC Martin – Manager Corporate & Finance and Mrs EL Hobbs – Executive Assistant.

**1. LEAVE OF ABSENCE:**

61 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that the Leave of Absence emailed to Council by Clr Reilly, due to illness, be **ACCEPTED**.

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This is page 1 of 6 of Ordinary Council Meeting Minutes held 26 October 2022

.....General Manager .....Mayor



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**2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 28 SEPTEMBER 2022:**

62 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that the Minutes of the Ordinary Meeting held on Wednesday 28 September 2022, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

**3. BUSINESS ARISING**

Nil.

**4. DECLARATIONS OF INTEREST**

**Item 6.1: Alcohol Free Zone Walcha Proposal & Alcohol Prohibited Area  
McHattan Park Proposal Submissions WO/2022/03018**

Clr Ferrier declared a Non-Pecuniary Non-Significant interest in this matter being the Liquor Accord retiring Secretary and will leave the Chambers.

Clr Schaefer declared a Non-Pecuniary Significant interest in this matter being Chair of the Liquor Accord and President and Licensee of the Walcha Sports Club and will leave the Chambers.

**5. MAYORAL MINUTE**

**5.1 Renewable Energy Developments**

63 **RESOLVED** on the Motion of Councillors Noakes and Hicks that Walcha Council take a neutral position in relation to the Winterbourne Wind Project noting:

1. Walcha Council continues its dialogue with Winterbourne Wind in relation to possible infrastructure agreements and community fund; and
2. Walcha Council lobbies strongly State & Federal Governments to ensure should project approval be achieved Walcha and its community benefit as much as possible from State Government approval.

**6. SENIOR OFFICERS REPORT**

64 **RESOLVED** on the Motion of Councillors Ferrier and Hicks that the Senior Officers' Reports be **RECEIVED** for further consideration.

**6.1 Alcohol Free Zone Walcha Proposal & Alcohol Prohibited Area  
McHattan Park Proposal Submissions WO/2022/03018**

Clr Ferrier and Schaefer left the Chambers and took no part in the debate 3:08pm



- 65 **RESOLVED** on the Motion of Councillors Kermode and Berry that Council:
1. **NOTE** the completion of the consultation period for the proposed Alcohol Free Zone and Alcohol Prohibited Area and consider submissions received during the period.
  2. **APPROVE** the proposal with the following amendments:
    - a) that Hamilton Street, between Derby Street and South Street be added to the Alcohol Free Zone Walcha Proposal;
    - b) that 1W-5W Fitzroy Street be exempt from the proposed Alcohol Free Zone during opening hours of the Taphouse and under the condition that only alcohol purchased directly from the Taphouse be consumed at this location and in accordance with current liquor requirements for this premises.

Clr Ferrier & Schaefer returned to the Chambers where the Chair advised them of the resolution. 3:11pm

## 6.2 Quarterly Review of Operational Plan & Budget as at September 2022 WO/2022/03044

- 66 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that Council:
1. **ADOPT** the September 2022 Quarterly Budget Review Statements; and
  2. **APPROVE** the variations in Income and Expenditure votes as detailed in the report.

## 6.3 Section 7.2 Contribution Plan WO/2022/03037

- 67 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that Council **PREPARE**:
1. a Draft Section 7.12 Contribution Plan for Council consideration; and
  2. a suitable Work Schedule for inclusion in the Draft Section 7.2 Contribution Plan.

Being a Planning matter a **Division** was called prior to voting on this matter and the result was as follows:

**For:** Councillors: Berry, Ferrier, Hicks, Kermode, Noakes, Pointing & Schaefer.

**Against:** Nil.

**Absent:** Councillor Reilly.

**Declared Interest:** Nil.





#### 6.4 Waiving of Green Waste Disposal Fees – Quota Club of Walcha

WO/2022/03047

68 **RESOLVED** on the Motion of Councillors Hicks and Pointing that Council **APPROVE** waiving the Waste Management Facilities Green Waste Disposal Fees for the Walcha Quota Club's routine maintenance of Quota Park.

#### 6.5 Waiving of After Hours Pool Hire Fees – Walcha Flippers Swimming Club

WO/2022/03040

69 **RESOLVED** on the Motion of Councillors Kermode and Pointing that Council:

1. **APPROVE** waiving 50% of the After Hours Pool Hire Fees for the Walcha Flippers Swimming Club for the 2022-2023 season, amounting to \$1,391.25 from the full fee of \$2,782.50;
2. Given the Financial Sustainability Review no further waiving of fees will be considered by Council.

#### 6.6 Updated Administration Policies – Social Media Policy

WO/2022/02795

70 **RESOLVED** on the Motion of Councillors Schaefer and Ferrier that Council **ADOPT** the Social Media Policy as presented.

#### 6.7 Arrangements for Christmas for Council Staff

WO/2022/02989

71 **RESOLVED** on the Motion of Councillors Berry and Kermode that Council:

1. **ALLOW** the combined Staff Christmas Party to be held during working hours on Thursday 22 December 2022 from 12:30pm;
2. A donation of \$3,000 be **MADE** towards the cost of the Function.

### 7. **NOTICES OF MOTION**

#### 7.1 Notice of Motion # 25: New England Tablelands (Noxious Plants) County Council trading as New England Weeds Authority

WO/2022/03041

72 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that Council **AUTHORISE** the General Manager to prepare a report for Council on the value for money and risk profile for Walcha Council in relation to Council's ongoing membership of the New England Weeds Authority including such expenditure as required within budget on legal advice.



## **8. MATTERS OF URGENCY**

Nil.

## **9. MANAGEMENT REVIEW REPORTS**

### **9.1 Office of the General Manager**

**WO/2022/03070**

73 **RESOLVED** on the Motion of Councillors Kermode and Hicks that items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

### **9.2 Infrastructure**

**WO/2022/03025**

74 **RESOLVED** on the Motion of Councillors Schaefer and Pointing that items included in the Infrastructure Management Review Report be **NOTED** by Council.

### **9.3 Environment & Development**

**WO/2022/03038**

75 **RESOLVED** on the Motion of Councillors Kermode and Hicks that items included in the Environment & Development Management Review Report be **NOTED** by Council.

### **9.4 Community & Tourism**

**WO/2022/03004**

76 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that items included in the Community & Tourism Management Review Report be **NOTED** by Council.

### **9.5 Corporate & Finance**

**WO/2022/03052**

77 **RESOLVED** on the Motion of Councillors Pointing and Ferrier that items included in the Corporate & Finance Management Review Report be **NOTED** by Council.

## **10. COMMITTEE REPORTS**

78 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council **RECEIVE** and **NOTE** the Committee Reports as presented.

### **10.1 Minutes of the Walcha Council Community Care Advisory Committee Meeting held on Wednesday 07 September 2022 at the Walcha Community Care Office.**

**WO/2022/02786**

79 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that Council **ADOPT** the Draft Walcha Council Community Care and Walcha Council Early Intervention Policy Manual as presented.



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**10.2 Minutes of the Walcha Council Motorcycle Rally Advisory Committee Meeting held on Friday 14 October 2022 in the Council Chambers.**

**WINT/2022/06123**

**11. DELEGATE REPORTS**

Nil.

**12. QUESTIONS ON NOTICE**

**12.1 Detailed Motorcycle Rally Budget**

**WO/2022/03039**

80 **RESOLVED** on the Motion of Councillors Hicks and Pointing that the Report was **NOTED** by Council.

**13. CLOSED COUNCIL**

Nil.

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 3:45PM.**



# **Item 3:**

# **Business**

# **Arising from**

# **Previous**

# **Minutes**



# Item 4:

# Declarations of Interest



# Item 5: Mayoral Minute



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**Item:** 5.1 **Ref:** WO/2022/03433  
**Title:** Mayoral Minute – Declaration of Statewide Road Emergency  
**Author:** Mayor Eric Noakes  
**Previous Items:** Not Applicable  
**Attachment:** ALGA President Report to Country Mayors Association 18112022

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**Community Strategic Plan Reference:**

**Goal 1.1:** *Walcha will be serviced by an integrated and efficient transport network*

**Strategy 1.1.1:** *Develop and maintain a safe and efficient local road and bridge network.*

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**RECOMMENDATION:** **That Walcha Council joins with Local Government NSW and Country Mayors Association of NSW in declaring a Statewide Road Emergency.**

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**Introduction:**

We are all aware the Walcha Council Local Government Area has been hit by a seemingly relentless wave of flood events in the past 12 months and we are not alone. A total of 126 of New South Wales' 128 Local Government Areas have had natural disaster declarations within the last 12 months, according to the President of Local Government NSW, Darriea Turley.

**Report:**

On the third of November 2022, Local Government NSW declared a Statewide Roads Emergency.

The declaration – and urgent call for the NSW and Federal Governments to increase their existing road funding commitments in the wake of the floods – comes on the back of an estimated \$2.5 billion in road damages and a collapse of the local and regional road network.

I call on Walcha Council to show our support for this move and whole-heartedly endorse the Local Government NSW declaration of Statewide Road Emergency.

The declaration has already been publicly supported by our peak regional body, the Country Mayors Association of New South Wales.

As part of the Statewide Roads Emergency, LGA NSW and Country Mayors Association of NSW are calling for:

- An acceleration and significant increase in funding for the \$1.1 billion Fixing Local Roads and Fixing Country Bridges program from the New South Wales Government.
- A boost to Road Block Grant funding to compensate for the damage to the regional road network from the Federal Government.



- New funding to provide Councils with plant machinery and skilled workers to expedite road repairs from the Federal Government.

We have faced, and may continue to face, an unprecedented and unrelenting series of natural disasters that has seen residents and business owners cleaning up again and again, people isolated, workers unable to get to work, and students unable to get to training or school.

Add to this our very real and immediate concern for our primary producers.

This latest rain event has hit at a critical time. Winter crops are ready to be harvested and the window for planting summer crops, including cotton, only lasts a matter of week. Cotton is the single largest contributor to our agricultural outputs.

Livestock are ready to go to sale.

The local and regional road network is critically-enabling infrastructure. It is absolutely vital to our primary producers, and the key to keeping affordable food on the table across New South Wales and beyond.

Our road network, and the road network of councils across the state, have disastrous damage. We are facing a task that is beyond the reasonable scope of any local government authority. We face an unprecedented disaster that requires an unprecedented response.

We need help. Our community needs help. Other regional and rural communities across the state and beyond need help. We desperately need our leaders to lead.

We need to support our peak bodies in their declaration of Statewide Road Emergency.

This is an emergency, and it is time to seek help, and by supporting this Mayoral Minute you are endorsing that I write to the Prime Minister of Australia Anthony Albanese and the Premier of New South Wales Dominic Perrottet pleading for immediate action.

Clr Eric Noakes  
Mayor of Walcha





## ALGA President's Report to Country Mayors Association of NSW 18 November 2022

### Federal Budget

Win! Strong advocacy from ALGA delivered millions of dollars of additional funding for councils in last month's Federal Budget.

This included an additional \$250 million for the Local Roads and Community Infrastructure Program, which was extended through to 2025-26, as well as a new \$200 million per year Disaster Ready Fund.

This Local Roads and Community Infrastructure Program extension will help councils build and upgrade playgrounds, libraries, cycling paths, and swimming pools right across our nation, and brings the total value of this fund to \$3.25 billion.

The Disaster Ready Fund will help local governments better protect their communities against natural disasters and is expected to be available from next July.

I recently appeared in front of a Senate committee considering the Disaster Ready legislation and made it clear that it's vital that all – or almost all – of this funding is allocated to councils for projects they have in the pipeline.

### Regional funding

As expected, the Round Six of the Building Better Regions Fund was not included in the Budget but replaced by two new regional funding programs.

These two programs – the Growing Regions Program and the Precincts Partnership Program – will deliver one billion dollars over the next three years.

We are still waiting on further details but have been assured by the Government that regional councils will be eligible to apply for funding through both programs.

The Budget also included an extra \$100 million in Financial Assistance Grants, with councils now to receive \$2.92 billion in 2022-23 (\$2.1 billion of which was pre-paid in 2021-22).

Labor has committed to "fair increases" to Financial Assistance Grants, and ALGA will continue to work with the Minister and Department with a view to implementing these increases from next year as the first step on the path back to one percent.

## **Housing**

Another key announcement in last month's Federal Budget was a new Housing Accord, which will bring together all levels of government, investors and the construction industry, and plans to deliver up to one million affordable homes for Australians.

I am pleased to report that ALGA has agreed to sign up to this Accord, which will include partnering with the Government to develop a National Housing and Homelessness Plan.

A lack of affordable housing is one of the biggest challenges councils and our communities are facing, and we look forward to working with governments, financiers and the housing industry to help facilitate more affordable homes for Australians.

## **Independent Inquiry into Australia's Response to COVID-19**

The Independent Inquiry into Australia's Response to COVID-19 has identified that removing local government from COAG/National Cabinet at the start of the pandemic was a mistake.

The report states "Replacing the Council of Australian Governments with the National Cabinet meant local governments were often excluded from decision-making. This is despite their appreciation of local implementation and community networks. Established relationships with the community make communicating with local residents more effective. Local government expertise and the experience of councils in supporting communities were under-utilised during the pandemic."

It is encouraging that the new Government has invited ALGA to attend one meeting of National Cabinet and one meeting of the Council on Federal Financial Relations each year, but I will be strongly advocating for full membership at the first meetings I attend.

## **Regional banking closures**

Strong advocacy from ALGA resulted in the Regional Banking Taskforce recommending in its final report that banks engage more closely with local councils when considering regional branch closures.

The Taskforce recommended that the Australian Banking Association strengthens its Branch Closure Protocol to make sure councils are forewarned of any closures

The Taskforce also recommended that banks produce impact assessment statements that will consider the impact a branch closure will have on the community and undertake genuine engagement with mayors and other local government leaders.

This is a good outcome and will hopefully ensure that councils are better informed about potential branch closures and can better support their communities through these processes.

## **New childcare legislation**

It was fantastic to see Education Minister Jason Clare recognise ALGA's contributions to shaping the Government's new childcare bill as it was introduced in Parliament this month.

This bill will mean cheaper early education and care for families, while supporting local governments who provide these important services to our communities.

Cr Linda Scott  
ALGA President



# Item 6:

# Senior Officers' Reports



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**Item:** 6.1 **Ref:** WO/2022/03438  
**Title:** Presentation of the Audited 2021 - 2022 Financial Statements  
**Author:** Director Corporate & Community  
**Previous Items:** Not Applicable  
**Attachment:** [Financial Statements 30 June 2022](#) – Link on website

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***Community Strategic Plan Reference:***

***Goal 8.1*** – *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

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**RECOMMENDATION: That Council:**

- 1. ADOPT the Audited Annual Financial Statements including the audit report for the year ending 30 June 2022;**
  - 2. Publicly exhibit display the Audited Annual Financial Statements including the Independent Auditors Report pursuant to section 418(1) of the *Local Government Act 1993*;**
  - 3. NOTE the presentation of the Audited Financial Statements for the year ending 30 June 2022 and Independent Auditors Report pursuant to section 419(1) of the *Local Government Act 1993***
- 

**Report:**

The Auditor-General of New South Wales ('NSW Audit Office') and its audit service provider firm, Forsyths, have completed the External Audit of Council's Financial Statements for the year ended 30 June 2022.

This report recommends that Council adopt the Audited Annual Financial Statements for the year ending 30 June 2022 that are attached to this report and further that Council exhibit the statements in accordance with section 418(1) of the *Local Government Act 1993*

This report also recommends that Council note the presentation of the Audited Annual Financial Statements for the year ending 30 June 2022 including the Independent Auditors Report pursuant to section 419(1) of the *Local Government Act 1993*.

**Policy Implications:**

There are no policy implications arising from this report.



Financial Implications:

There are no financial implications arising from this report.

Legal Implications:

There are no legal implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.



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**Item:** 6.2 **Ref:** WO/2022/03427  
**Title:** Grants for Junior Sporting / Coaching Clinics  
**Author:** General Manager  
**Previous Items:** Not Applicable  
**Attachment:** Applications received

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**Community Strategic Plan Reference:**

**Goal 5.2.1:** Support service, sporting and other community groups.

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**RECOMMENDATION:** That Council allocate the following funds to each applicant:

1. Walcha Flippers Swimming Club - \$2,150
  2. Walcha & District Tennis Association - \$700
  3. MacCallum Performance - \$2,150
- 

**Introduction:**

Each year Council invite, by advertisement, the sporting groups of Walcha to apply for Junior Coaching Clinic grants.

**Report:**

The main objective for these grants is to provide children with coaching opportunities in Walcha that they would not normally be able to access. The aim of this program is to:

- financially assist Walcha sporting bodies provide coaching clinics in Walcha.
- maximise the range of sporting groups offering coaching opportunities.
- encourage sporting groups to conduct clinics that would otherwise not run a clinic.
- maximise the number of children benefiting from the coaching opportunities.

Council's policy states:

*"The provision of an annual allocation of funds is not guaranteed. Grant funds will only be made available to defray the cost of providing coaches and/or instructors. Preference shall be given to coaching clinics where the participants contribute to the cost. Grant funds shall not be provided for ongoing programs and must be spent within 12 months. Grant funds shall not be provided for clinics that are already completed. Funds will be made available for coaching clinics held for the benefit of the children of Walcha ratepayers."*



Council have advertised for applications for Junior Coaching Clinic grants and have received the following applications:

1. Walcha Flippers Swimming Club – 90 club members requesting \$2,400.
2. Walcha & District Tennis Association – 30 participants requesting \$700.
3. MacCallum Performance – 20 participants requesting \$3,000.

Policy Implications:

The [Walcha Flippers Swimming Club](#) is requesting full payment for 90 swimming club members for a three hour clinic that addresses stroke correction, stroke development, fitness, diet, race tips and techniques. It is open to club members from 5 to 16 years old.

The [Walcha & District Tennis Association](#) is a two day tennis clinic involving children from 5 to 11 years of varying ability including beginners. Coaching would include skills, games and exercise to help improve their tennis game as well as instruction on the rules of tennis and sportsmanship. This is in hope of encouraging children to play socially or competitively into the future.

[MacCallum Performance](#) is a performance horse training clinic and they aim to teach, train and inspire people of all ages. Their goal is to hold an annual youth three day camp/clinic in the areas of cutting, campdrafting and cow-horse, including sessions on health and wellbeing, social media, body image and performance mindset. The event would cater for 20 riding positions between the ages of 10 and 19 years.

Financial Implications:

The total amount requested is \$6,100. Copies of applications are an attachment to the report. Council's 2022-2023 Junior Development Budget allocation is \$5,000.

Legal Implications:

There are no legal implications arising from this report.

Social Implications:

The program provides social benefits to community sporting groups by facilitating clinics and activities for members.

Environmental Implications:

There are no environmental implications arising from this report.



# Grants for Junior Coaching Clinics



## APPLICATION FOR JUNIOR COACHING CLINIC GRANTS

**NOTE:** The Walcha Council Procedure on Grants for Junior Coaching Clinics should be read prior to completing this application. All applications will be considered by the Walcha Council in accordance with their Procedure.

Name of organisation: Walcha Flippers Swimming Club

Postal address: PO Box 245, Walcha NSW 2354

*Details of clinic (Please include the estimated number of participants, ages and ability, what you hope to achieve).*

Swim clinic that caters for swimming abilities from stroke edvelopment to race techniques.

We would arrange for High Country Swimming bases in Armidale (formally known as Harwood Swimming) to come down to the Walcha Memorial Baths. In previous years, they have sent

8-10 instructors. We propose for the clinic to be held on the last Sunday in January, the timing

is good as it is just befre the local school swimming carnivals. The clinic runs for three hours, addressing stroke correction, stroke development, fitness, diet, race tips and technique. It would

be open to all swimming club members, ages rage from 5-16 years of age. The swim clinic has been

a great success in previous years, each year the clinic grows with more participants.

# Grants for Junior Coaching Clinics



Date of clinic: 29th of January 2023

Venue: Walcha Memorial Baths

Cost of coaches and/or  
instructors: \$2400

Expected cost per participant (if grant funds are not available):

\$ 40

Amount of grant requested: \$ \$2400

Without grant assistance will this clinic proceed? Please provide details

It is unlikely the clinic would get enough swimmers to run due to the cost. Swimming club  
would be unable to support the clinic on its own. The club has over 90 members and if we were  
to fund it, it would result in subs having to double. We as a committee have been very successful  
in keeping the cost of swimming club subs down. As a result our membership numbers have grown  
from 25 back in 2013 to 95 members last season.

Contact person: Anna Mulligan

Position: Secretary

Phone number: 0438253504

Signed: *AJ Mulligan*

Date: 17/10/2022

# Grants for Junior Coaching Clinics



## APPLICATION FOR JUNIOR COACHING CLINIC GRANTS

**NOTE:** The Walcha Council Procedure on Grants for Junior Coaching Clinics should be read prior to completing this application. All applications will be considered by the Walcha Council in accordance with their Procedure.

Name of organisation: MacCallum Performance

Postal address: 'Loloma' 127 Surveyors Creek Rd  
WOOLBROOK NSW 2354

Details of clinic (Please include the estimated number of participants, ages and ability, what you hope to achieve).

MacCallum Performance is a performance horse training facility located near Woolbrook. Our business mission is to teach, train and inspire people of all ages in the areas of health and wellbeing, performance mindset and horse training in all cowhorse disciplines.

Our goal is to hold an annual youth camp/clinic in the areas of cutting, campdrafting and cowhorse. We will also include sessions on health and wellbeing, social media, body image and performance mindset.

As a trained/qualified health coach, secondary teacher and professional cutting horse trainer, I Lynda MacCallum, feel I am in the perfect position to put this event together. I have a passion for horses, health and the youth of our community.

To assist I would require the assistance of 6-8 professional horse trainers. The event would be held over 3 days and would cater for 20 riding positions of ~~200~~ youth participants in the age range of 10-19 years.

Our Ref: WO/20/2957

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# Grants for Junior Coaching Clinics



Date of clinic: January 2023

Venue: MacCallum Performance, 127 Surrey Creek Rd  
WOOLBROOK

Cost of coaches and/or instructors: 6 coaches @ \$500 / day = \$3,000

Expected cost per participant (if grant funds are not available):

\$ 450

Amount of grant requested: \$ 3,000

Without grant assistance will this clinic proceed? Please provide details

This clinic would proceed with a greater cost being passed onto participants. The fee charged would cover meals, coaching costs, and facility hire.

It is expected participants would either camp with their parents at the venue, or travel to and from the venue daily.

Contact person: Lynda MacCallum

Position: Managing Principal & Owner

Phone number: 0407 050 780

Signed: Lynda MacCallum

Date: 7.11.2022

# Grants for Junior Coaching Clinics



## APPLICATION FOR JUNIOR COACHING CLINIC GRANTS

**NOTE:** The Walcha Council Procedure on Grants for Junior Coaching Clinics should be read prior to completing this application. All applications will be considered by the Walcha Council in accordance with their Procedure.

Name of organisation: Walcha District Tennis Association

Postal address: PO Box 193, Walcha, 2354

Details of clinic (Please include the estimated number of participants, ages and ability, what you hope to achieve).

The proposed tennis clinic would involve approximately 30 children aged 5-11 years of varying ability including beginners and run over 2 days.

Coaching would include skills, games and exercises to help improve their tennis game as well as the rules of the game and sportsmanship.

Walcha District Tennis Association hopes the tennis clinic will foster an enjoyment of the game of tennis that will encourage children to play socially or competitively into the future.

# Grants for Junior Coaching Clinics



Date of clinic: a Tuesday and Wednesday in the January school holidays 2023.

Venue: Walcha Tennis Club, Angle St, Walcha

Cost of coaches and/or instructors: \$ 700

Expected cost per participant (if grant funds are not available):  
\$ 35

Amount of grant requested: \$ 700

Without grant assistance will this clinic proceed? Please provide details

No - if the cost of coaches had to be passed on to parents we anticipate not getting the numbers to make the clinic viable.

Contact person: Roxana Mathews

Position: Secretary

Phone number: 0455 501 482

Signed: RMathews

Date: 6/11/22



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**Item:** 6.3 **Ref:** WO/2022/03367  
**Title:** Waiving of After-Hours Pool Hire Fees – All bookings for 2022/2023 Season  
**Author:** Director Infrastructure & Development  
**Previous Items:** WO/2022/3040  
**Attachment:** WI/22/14801 & WI/22/14772

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**Community Strategic Plan Reference:**

**Goal 5.6:** - *People of all ages and abilities will be encouraged to participate in cultural, recreational and sporting activities.*

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**RECOMMENDATION: That Council:**

- 1. APPROVE** waiving the After Hours pool hire fees for the 2022/23 season in all circumstances, providing that those using the pool are still paying their entry fees as normal, and there is a booking made with a minimum of 20 users;
  - 2. ENSURE** user groups have adequate notification before the next season should the After Hours pool hire fee remain in the 2023/24 Fees & Charges;
  - 3. REVIEW** the Learn to Swim Assistance Policy prior to setting the 2023/24 Fees and Charges.
- 

**Purpose:**

The purpose of this report is to seek approval to waive the Council's after hours pool hire fees for the 2022/23 pool season, in line with standing arrangements and user group expectations.

**Report:**

The Walcha Flippers Swimming Club has requested use of the entire pool extending into after hours on Tuesday afternoons for their 3:00pm to 5:30pm swim sessions (during school terms). The Pool is ordinarily closed to the general public at this time.

The local schools have requested use of the pool for swimming carnivals and swimming programs from 9:00am which is 1 hour prior to the pool opening hours.

Club members and students are required to pay the regular pool admission fee to attend their sessions and in consideration of this it is proposed that Council consider waiving the after hours hire fee, providing that those using the pool are still paying their entry fees as normal, and the booking is made with a minimum of 20 users (to cover the addition operating costs).

The Club and St Patrick's Primary School have sent a letter to Council to request that the after hours hire fee be waived.



Council has had this after hours fee in previous years Fees & Charges but this fee has not been applied to schools or the swimming club.

The total fees to be waived have been calculated on our current fee for hire rate of \$74.20/hour and are detailed below:

**Walcha Flippers Club:**

Date	Time	Duration	Subtotal (Incl. GST)
8 Nov - 13 Dec 2022	3:00pm-5:30pm	6 x 2.5hrs	\$1,113.00
31 Jan – 28 Mar 2022	3:00pm-5:30pm	9 x 2.5hrs	\$1,669.50
		<b>Total</b>	<b>\$2,782.50</b>

**St Patricks Primary School:**

Date	Time	Duration	Subtotal (Incl. GST)
10 Feb 2022	9:00am-10:00am	1 x 1hrs	\$74.20
		<b>Total</b>	<b>\$74.20</b>

**Walcha Central School:**

Date	Time	Duration	Subtotal (Incl. GST)
5 Dec - 16 Dec 2022	9:00am-10:00am	9 x 1hrs	\$667.80
		<b>Total</b>	<b>\$667.80</b>

**Small Schools:**

Date	Time	Duration	Subtotal (Incl. GST)
3 Feb 2022	9:00am-10:00am	1 x 1hrs	\$74.20
		<b>Total</b>	<b>\$74.20</b>

Policy Implications

Council have a Learn to Swim Assistance Policy that waives all costs for entry and hire of the pool for Learn to Swim programs conducted by schools in Walcha.

The current Policy is implied in the schools’ request to waive after hours pool hire fees, but does not strictly apply to carnivals or club activities. In the context of our Financial Sustainability Review this policy should be reviewed, but should be honoured for the 2022/23 pool season.

Financial Implications

Council will not recoup after hours costs associated with the Walcha Flippers Swimming Club and the local Schools’ use of the Walcha Swimming Pool by waiving of the after





hours hire fee. However, members still pay their admission fees as usual (either at the gate, or via season pass).

Legal Implications

Nil.

Social Implications

The waiving of this fee assists Council in actively encouraging community participation in recreational and sporting activities.

Environment Implications

Nil.



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1 November 2022

Mr Phillip Hood  
Director of Infrastructure & Development  
Walcha Council  
PO Box 2  
WALCHA NSW 2354

Dear Phillip

Thanks for taking my call on Friday, 27 October 2022. As suggested by you I am writing on behalf of the Walcha Flippers Swimming Club (the Club) to request a review of the decisions to change the Walcha Pool opening hours and impose a fee for the use and hiring of the pool and that this fee be waived 100%, in line with historical standing arrangements.

It should be said from the outset that the Club has always been very appreciative of the support and willingness of the Council to assist in running this important community club.

The Club's goals are threefold:

1. To be inclusive;
2. To have fun and be in a safe environment; and
3. To improve on an important and essential skill for life.

We currently have approximately 100 members. The Club provides supervised sport and recreation on a weekly basis for the young people of Walcha. It provides an opportunity for kids to have fun and learn skills for life. Children are mentored by older swimmers, parents and coaches and are constantly improving as they aim to achieve PBs ("Personal Bests"). I have been informed by swimming clubs in Armidale and Guyra that they are envious of the "Flippers" participation and success. Members regularly represent their schools at regional and state carnivals, for example:

- WCS Zone Age Champions
- WCS Zone Overall Champion
- WCS, St Pats, Woolbrook, Kentucky & Niangala individual and relay team representatives at PSSA Regional Championships
- PSSA State Championships individual representatives
- PSSA State Championships team relays



We are concerned that the imposition of the fee by Council will imperil the membership and long term sustainability of the Club on financial hardship grounds as explained below. The increased cost of membership will disincentivise community participation in recreational and sporting activities. It will leave our youth without an important opportunity to access community involvement, healthy activities and important life skills. Such opportunities are rare within isolated rural communities and it would not appear to be in the public interest for Council to make decisions which will likely reduce participation rates. Such a decision does not appear consistent with the principles of social justice and fairness.

The Club was not given notice of the proposed decision or consulted and had no opportunity to provide a submission to Council before the decisions to change the pool operating hours and impose a fee were made. The Club was not afforded procedural fairness. The Club requests Council also consider the matters below:

- Over the last 50 years the Club has not been charged a fee for use of the pool;
- For the 2022/23 season the Council (without notice or consultation with the Club) has changed its opening hours for the Walcha pool. It decided to close the pool on Tuesday afternoons after school (except during school holidays) with the knowledge that the Club has always run its events at this time. Previously it was open but closed to the public. This has the result of enabling the Council to impose an “Out of Hours Hire” fee.
- We are not aware of the date of the decision to change the opening hours of the pool and no notice for this change was communicated to the Club – a key stakeholder. The Club was given no opportunity to have its views considered and the impact it would have on achieving its goals for the Walcha community.
- The Club held its AGM on 21 September 2022 where our subs were determined with no consideration that there would be an extra expense to hire the Walcha pool.
- By letter to Barry Omundson dated 17 October 2022 as per usual practice, the Club applied to use the Walcha pool for its events during the school terms on Tuesday for approximately 2.5 hours (along with the use of the Walcha pool on Thursday morning for stroke development squad).
- On 18 October 2022 we were advised by Anna Lummis by email the Council had determined to close the Walcha pool on Tuesday afternoon (except during School holidays when the Club do not run its events) and that the Club would have to pay a fee for exclusive use of the pool of \$74.20 per hour. Such a fee has never been imposed in the Club’s history and we were not given any prior notice.
- On 19 October 2022 we understand Council management submitted a paper to Council recommending 50% of the “Out of Hours” pool hire fee be waived.
- On the 24 October and 25 October 2022 I left telephone messages for Anna Lummis to call me to discuss her email without reply.



- 
- On 26 October 2022 Council considered the paper and recommendation from management to charge the Club 50% of an “Out of Hours” fee as they had decided to close the pool on Tuesday afternoons during school term. Whilst the minutes state that this was in line with standing arrangements, this is incorrect as a fee has never previously been imposed. In addition the minutes of the meeting do not record the change to opening hours, being to close the pool on Tuesday afternoons during school terms rather than having it open but “closed to the public”.
  - On 27 October 2022 on my third call to Anna I was transferred to Phillip Hood. The delay in returning my calls was unfortunate as this would have provided an opportunity to discuss before the Council meeting on 26 October 2022 and for the Club to be heard on the issue of the new fee. This was a further denial of procedural fairness.
  - We understand that the new fee will increase the expenses of the club by \$1,391.25 per year. Our subs (the only revenue apart from grants received by the Club) amount to a little over \$3,000. So effectively the imposition of what we are now informed is an “Out of Hours Hire” fee would impose a financial hardship on the Club and lead to an increase in subs.
  - All our Club members have to pay for entry into the pool or provide their Single/Family Season Ticket. So effectively they are already paying for entry to the pool.
  - The imposition of the new fee is therefore likely to mean that subs are increased and a number of members will be excluded from the Club due to inability to afford the subs along with their Family Season Ticket.
  - By way of demonstration, when I commenced with the Club, subs were over \$100 and there were less than 30 members. This meant that many children in our community were not able to enjoy the benefits and experience of being part of the swimming club.
  - The club then determined to reduce costs including by dis-affiliating from Swimming NSW and this enabled us to set subs at a more inclusive rate of \$35 per member and \$100 per family if there were more than 3 in a family. Since that time we have had approximately 100 members, achieving our goal of inclusiveness.
  - If our membership decreases as a result of the increased subs, the remaining members will bear the cost and I consider this could mean that the Club is no longer sustainable.

We understand that following the Financial Sustainability Review Council needs to make savings. However, we respectfully suggest that children’s participation in recreational and sporting activities should not be an area to target for such savings.



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Thank you for considering the above and if you have any questions or queries please do not hesitate to contact me. I would be happy to arrange inspection of the Club's financial records for Council and would also welcome the opportunity to present at a Council meeting on this important issue.

Yours sincerely

A handwritten signature in black ink, appearing to read "Angus Warden". The signature is fluid and cursive, with a large initial 'A'.

Angus Warden  
Vice President - Walcha Flippers  
Mobile: 0417 441 190  
Email: [angus.warden@minchinmoore.com.au](mailto:angus.warden@minchinmoore.com.au)

Copy to: Eric Noakes, Mayor



Dallas Hyatt

St Patrick's Primary School, Walcha

51N South Street, Walcha

NSW, 2354

0267772328

8<sup>th</sup> November 2022

Walcha Council

PO Box 2

Walcha, NSW, 2354

### **IMPOSED FEE FOR USING THE WALCHA SWIMMING POOL WITHIN NON OPERATION HOURS**

To whom it may concern,

I am writing to you on behalf of our school community requesting the Walcha Council considers changing the new proposal that has been made in regards to charging various organisations in the local community the use the Walcha Swimming Pool after it's new operating hours during this upcoming swimming season. After receiving the email from the Engineering Services Assistant of the Walcha Council last month that we notified of a new charge of \$74.20 per hour to use the Walcha pool out of it's operating hours, I was dismayed and horrified due to the lack of consultation that was made in regards to this decision as well as the costing that is involved with this new arrangement.

From what I have been told since my time as being principal of St Patrick's Primary School that over the years we have received a large amount of support from the Walcha Council in a number of areas and for that I am extremely grateful. But this decision has come as shock for us as we rely on the council to allow us to use this community facility to deliver a high quality aquatics program and our annual school swimming carnival.

I know during this predicament we all currently face with the rise of everyday living expenses due to a number of reasons beyond our control, this is having a great impact on the majority of our families in some manner. Due to this I have decided to keep our school fees for the 2023 academic year the same as this year as I know a number of our families are struggling financially. I know that as a business, we have a set budget for our operational expenses and we need to maintain this accordingly to ensure that we are able to provide a high level of service/facilities that our businesses offer in an educational setting or in your case, the wider general community. But if this new arrangement goes ahead, most particularly with our upcoming school swimming carnival in February next year, we will be forced to pass on the extra cost to our families.

**ST PATRICK'S CATHOLIC PRIMARY SCHOOL**

51N South Street, PO Box 165, WALCHA NSW 2354

T. 02 6777 2328 | M. 0428 772 328 | F. 07 6777 2922

E. spwadmin@arm.catholic.edu.au



Also, with this new proposal with the charge of out of hours use, will we be getting the same service that we have received in the past? When we have had our swimming carnivals previously, we have had the staff at the Walcha Pool assist with the setting up of various items to ensure that our carnivals start at the set designated time? From my understanding, we are now going to get charged for the employees of the pool to set up various equipment and items for us, in which I believe isn't in the best interest of our school. Even though I cannot speak on behalf of Walcha Central School, I assume they would also have to pay for this service.

Even though this new proposal will only impact us with our school swimming carnival, I know this decision will place a lot of financial burdens of various organisations who use the pool on regular basis.

I am under the assumption that this new cost of using the pool out of operating hours has not been applied in the past and I do know from my contacts in other towns throughout the Armidale Diocese that their regional council have not and do not incur a fee like this with the operation for the usage of their local swimming pool. So why us? I am very community minded and I support various businesses in the Walcha region but I never want to be placed in the situation where we may need to consider using the pool in another town for our school swimming carnival as well as aquatics program due to having to pay operating out of hours fees.

Thank you for taking the time to read this letter and if you have any questions or queries please feel free to contact myself. I am looking forward to hearing back from you.

Kind regards.

**DA Hyatt**

Dallas Hyatt

St Patrick's Primary School, Principal



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**Item:** 6.4 **Ref:** WO/2022/03439  
**Title:** Changes to Audit Risk & Improvement Committee  
**Author:** General Manager  
**Previous Items:** Not Applicable  
**Attachment:** Draft Guidelines for Risk Management and Internal Audit Framework for Local Councils in NSW

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**Community Strategic Plan Reference:**

**Goal 8.1** – *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

---

**RECOMMENDATION:** In order to recruit new independent members of the Audit, Risk and Improvement Committee (ARIC) that Council:

1. **TERMINATE** the appointment of independent ARIC members of the Walcha Council ARIC committee as at 31 December 2022; and
  2. **NOTIFY** Walcha Council ARIC members of the termination; and
  3. **CONSIDER** the Office of Local Government model Audit, Risk and Improvement Charter once established; workshop and define Council's expectations of the Audit Risk and Improvement Committee in line with s428A of the *Local Government Act 1993* and;
  4. **ADOPT** the fees for three independent members (one as Chair) as set in the report;
  5. **UNDERTAKE** to share the ARIC independent members jointly with Uralla Council; and
  6. **CALL** for expressions of interest for panel members jointly with Uralla Council.
- 

**Introduction:**

On 20 July 2022, the Office of Local Government (OLG) issued a circular to Councils in relation to an update on membership requirements for Audit, Risk and Improvement Committees (ARIC).

OLG's draft Guidelines for Risk Management and Internal Audit for Local Councils in NSW, issued for consultation last year, contemplated that from June 2027 would be required to appoint ARIC chairs and a prescribed number of ARIC members from the NSW Government prequalification scheme. Following discussions with NSW Treasury, OLG has taken the opportunity to revisit this requirement, delaying the finalisation of the Guidelines.





## Report

Under the new requirements, all Councils will be required, at a minimum, to have an ARIC that comprises of the following:

- one independent chair who meets the independence and eligibility criteria for an ARIC chair, and
- at least two independent members who meet the independence and eligibility criteria for ARIC members – Councils may appoint additional independent members should they choose to do so.

Councils will also have the option of appointing one non-voting Councillor member to their ARIC who meets the eligibility criteria for Councillor members. Given that Councils will no longer be required to appoint ARIC chairs and members from the NSW Government prequalification scheme, the timeframe for compliance with the ARIC membership requirements in the Guidelines will be brought forward to 1 July 2024. As of that date all Councils will be required to ensure ARIC chairs and members meet the eligibility and independence requirements set out in the Guidelines and have a risk management framework and internal audit function that complies with the Guidelines.

Under the Local Government Act 1993, all Councils are required to have an ARIC or to have entered into an arrangement with another Council to share an ARIC from 4 June 2022. Council meets this obligation.

OLG recognises that some Councils may have faced challenges in establishing an ARIC or shared arrangements for an ARIC ahead of the 4 June deadline and is prepared to accommodate some flexibility in implementation of timeframes provided they can demonstrate that they are actively taking steps to appoint or share an ARIC. Full compliance with the requirements in the Guidelines will be required from 1 July 2024.

Uralla Council has approached Council asking whether Council would be prepared to enter into a joint recruitment arrangement for ARIC independent members to achieve efficiencies.

The intention is to:

- have the same three independent members including the same chair;
- harmonise reporting and set similar annual programs;
- set meetings on the same day (one Council in the morning, the other Council in the afternoon of the same day);



- share any travel and accommodation costs for the members;
- each Council sets the same, modest, sitting fee; however, the independent members receive total daily sitting fees for undertaking both ARIC meetings on the same day commensurate with the fees they attract at other Councils; and
- benefit from the same independent advice on risk management and improvement opportunities that have relevance for the similar size, neighbouring, councils who already have several shared services in place.

A matching copy of this report has been presented to Uralla Council.

### **Conclusion**

It is recommended that Council resolve sitting fees and agree to the sharing of ARIC independent members. As soon the OLG model charter is issued, consider it at a workshop and determine expectations of ARIC in line with s428A of the *Local Government Act 1993*.

### **Council Implications**

#### **Communication**

The General Manager has liaised with the General Manager of Uralla Council on this process.

#### **Policy and Regulation**

ARIC has its own Charter which was adopted by Council. The ARIC Charter outlines the authority, role and responsibility of the Audit, Risk and Improvement Committee.

The Office of Local Government issued draft guidelines and a draft framework in September 2021.

The Local Government Act 1993 was amended in 2016 requiring Councils to appoint ARICs.

#### *428A Audit, Risk and Improvement Committee*

- (1) *A council must appoint an Audit, Risk and Improvement Committee.*
- (2) *The Committee must keep under review the following aspects of the council's operations--*
  - (a) *compliance,*
  - (b) *risk management,*



- (c) fraud control,
  - (d) financial management,
  - (e) governance,
  - (f) implementation of the strategic plan, delivery program and strategies,
  - (g) service reviews,
  - (h) collection of performance measurement data by the council,
  - (i) any other matters prescribed by the regulations.
- (3) The Committee is also to provide information to the council for the purpose of improving the council's performance of its functions.

### Financial/Long Term Financial Plan

Armidale Regional Council	\$1,200 (+GST) – Independent member fee / meeting \$1,800 (+GST) – Chair fee / meeting
Tamworth Regional Council	\$1,686.49 (+GST) – Independent member fee / meeting \$2,192.44 (+GST) – Chair fee / meeting (\$1,500+ 30%) Also pays for accommodation and transport for its independent members
Glen Innes Severn Shire Council	\$1,255 (+GST) – Independent member fee / meeting \$12,552 (+GST) – Chair fee per annum
Liverpool Plains Shire Council	\$1,000 per meeting

In accordance with the ARIC Charter, Council must provide appropriate funds to allow the ARIC to carry out its duties. The proposed sitting fees (payable by each council) can be accommodated within the 2022-23 budget:

- Independent Members: \$750 per meeting; and
- Chair: \$1,000 per meeting.

In addition Council will cover reasonable travel and accommodation costs.

#### Policy Implications:

There are no policy implications arising from this report.

#### Financial Implications:



Current fees total \$6,000 per annum and new fees will increase to \$10,000 per annum excluding travel and accommodation costs if required.

Legal Implications:

Council currently complies with the legal requirements having established an ARIC; however new independent members to the committee are yet to be appointed.

Social Implications:

There are no social implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.



**Item:** 6.5 **Ref:** WO/2022/03395  
**Title:** Administration Policies – Walcha Council Housing Policy  
**Author:** Director Corporate and Community  
**Previous Items:** Not Applicable  
**Attachment:** No – Policy within the report.

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**Community Strategic Plan Reference:**

*8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

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**RECOMMENDATION:** That Council NOTE the Administrative Walcha Council Housing Policy.

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**Introduction:**

Council currently owns two residential properties that are able to be used to house Council staff.

**Report:**

54N Thee Street was purchased in 2019 with the intention to use it to help attract qualified staff to work at Walcha Council. Short term lease of this property would enable staff to relocate to Walcha, and then have time to secure their own property through purchase or other rental. No policy was adopted at the time to cover this intended use of the property.

225E Croudace Street is specifically for the use of the General Manager. It is available to the General Manager for as long as it is required. If it is not required by the General Manager then it will be covered by the short term lease provisions of this policy.

**Administration Policies – Council Housing Policy**

**Objective:**

*This policy serves to ensure Walcha Council can attract and retain suitably qualified staff by providing short term accommodation using Council owned properties until long term accommodation can be obtained by the employee.*

*With a shortage of accommodation within Walcha, short term accommodation will allow new employees a period of time to organise their own accommodation while living within Walcha.*

**Scope:**

*This policy applies to the below Walcha Council owned houses:*

<b>Property Address</b>	<b>Exceptions</b>
<b>225E Croudace Street Walcha NSW 2354</b>	<i>House provided as part of General Manager salary package. Only available if not occupied by the General Manager.</i>
<b>54N Thee Street Walcha NSW 2354</b>	



**Policy:**

*Council will provide short term accommodation for employees where Council properties are vacant at the time of employment.*

**Who does this apply to:**

*The policy applies to new employees on Grade 5 and above. The grade to which this applies can be varied at the discretion of the General Manager based on other factors to ensure continuity of service within Walcha Council.*

**Length of Accommodation:**

*A Council house will be available for 6 months from the first day of employment at Walcha Council. If at the end of 6 months there are no new employees requiring a Council property then an extension of time may be granted by the General Manager.*

*There is no obligation for the lease to be extended, even if the house is not required for an additional employee. If no Council accommodation is available at the time of employment then the new employee will need to find their own accommodation as there is limited Council housing available.*

**Notice to vacate:**

*This will be in accordance to applicable residential tenancy laws and regulations, and managed by the property manager.*

**Rent & Property Management**

*Property management will be conducted at arm's length by a local property management company. Rent payable will be based on market rates and will be assessed annually.*

*The property must be maintained in good order with regular inspections as outlined in the standard rental agreement as provided by the property management company.*

Legal Implications: Short term leases will be managed by a licensed real estate agent and will follow all applicable laws and noticed periods.

Financial Implications: Nil

Environmental Implications: Nil

Social Implications: The short term availability of a Council house to new employees will enhance our ability to attract staff to qualified positions.

Policy Implications: Policy will reflect the intention of the usage of Council owned houses.



# Item 7:

# Notice of Motions



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**NOTICE OF MOTION NUMBER: 26**

**Item:** 7.1 **Ref:** WO/2022/03423  
**Title:** Notice of Motion – Business Plan for Proposed Developers of Renewable Energy Projects  
**Author:** Councillor Berry  
**Attachment:** No

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**Background:**

Voice for Walcha conducted a Survey and published the results of the Survey in the Apsley Advocate.

**Objective:**

This Notice of Motion is for the betterment of Walcha community ensuring Council is financially able to maintain the infrastructure within our Council area.

**Financial Impacts:**

Should the Wind Renewable Energy Projects be approved by the State Government Council through this Motion and working as a member of CoREM will succeed in achieving income to sustain our road and bridge network.

**Additional Comments:**

The following points would be proposed to be included in the Business Plan:

- Change land zoning where projects are proposed.
- Cap on size of projects;
- A charge on power produced:
  - Dollar Value per Megawatt hour for wind
  - Dollar Value per Kilowatt hour for solar
- Community Fund;
- That a suitable Infrastructure Agreement be entered into that provides for the provision of Council undertaking all works as and where Council so chooses at commercial terms;
- That any project uses 50% local content on any civil works;
- Water and Waste Management Plan noting that Council will not supply water and or waste (land fill) services.

**MOTION:** That Council **ACKNOWLEDGE** the Survey results from Voice for Walcha and **DEVELOP** a Strategic Business Plan for all proposed Developments of Renewable Energy Projects informed by the work of the Coalition of Renewable Energy Mayors (CoREM).

**Clr Mark Berry**

24 November 2022





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**Management Response:**

*In accordance with Code of Meeting Practice clause 3.11 the following implications apply to the notice of motion as proposed:*

Management support the intent of this motion noting that much of the intent is occurring through the Coalition of Renewable Energy Mayors (CoREM) work.

*Strategic Implications*

CoREM having been created by Walcha Council and now with a formally adopted Board, with wide membership is set to develop a range of 'standard' parameters that ensure Local Governments, such as Walcha are not disadvantaged by their negotiations with prospective developers.

*Policy Implications*

A Council Policy in relation to CoREM will be required.

*Legal Implications*

Unknown at this stage.

*Financial Implications*

While somewhat unknown in terms of overall costs, the initial costs for CoREM membership is \$5,000. It would be expected an additional cost in the vicinity of \$20,000 this financial year may well be required that encapsulates travel and legal costs.

*Summary Comment*

Council is advised to be cautious in its deliberations relating to this high divisive issue. Creating a business plan or another similar strategic document is considered prudent.



# Item 8:

# Matters of Urgency



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# Item 9: Management Review Reports



## 9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2022/03441

**Responsible Executive:** General Manager

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***Community Strategic Plan Reference:***

**Goal 8.1** – *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

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**RECOMMENDATION:** That items included in the Office of the General Manager Management Review Report be NOTED by Council.

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### 1. RESOLUTIONS ACTION LIST

See attached report.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Ordinary Meeting – 31 October 2018

60/1819	<p><b>6.6 On-site Sewage Management Strategy Implementation WO/2018/02306</b></p> <p>that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.</p>	<p><del>DED</del> <b>DID</b></p>	<p>Review 30062022 TBA</p>	<p>Review Strategy when suitable resources secured (current vacancy for a Health &amp; Building Surveyor)</p>	<p>Council resolved to put this on hold until the drought conditions subside and suitable resources secured. New Director to review and confirm timeframe by Dec 2022</p>
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## Extra Ordinary – 22 May 2019

167/1819	<p><b>2.2 Planning Proposal 2 Annual Review WO/2019/01107</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. Prepare a planning proposal to include the following:                     <ol style="list-style-type: none"> <li>a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map.</li> <li>b. Rezone the portion of the land described as Lots 1, 2 &amp; 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map.</li> <li>c. Insert attached dwellings, hostels, multi dwelling housings, residential flat</li> </ol> </li> </ol>	<p><del>DED</del> <b>DID</b></p>	<p>TBA</p>	<p>As per resolution.</p>	<p>Initially due October 2020.</p> <p>Work behind schedule and has been prioritised.</p> <p>Planning Proposal submitted to DPE for Gateway Determination.</p> <p>New Director to review and confirm timeframe by Dec 2022</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>buildings, seniors housing as prohibited uses in the RU5 Village Zone Land Use Table</p> <p>d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map.</p> <p>2. Request Delegation under section 3.36(2) of the <i>Environmental Planning &amp; Assessment Act 1979</i> to make the final instrument.</p> <p>3. Submit the drafted Planning Proposal for a Gateway Determination.</p>				
168/1819 <b>22 May 2019</b>	<p><b>Motion:</b> It was <b>MOVED</b> Clr Heazlett <b>Seconded</b> Clr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required.</p> <p>A <b>FORESHADOWED</b> Motion Clr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'.</p>	<b>DED</b> <b>DID</b>	TBA	As per resolution.	<p>Initially due October 2020.</p> <p>Work behind schedule and has been prioritised.</p> <p>Planning Proposal submitted to DPE for Gateway Determination.</p> <p>New Director to review and confirm timeframe by Dec 2022</p>

# Walcha Council's Meeting Action List



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	The Original Motion was put to the <b>VOTE</b> and <b>CARRIED</b> .				
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## Ordinary – 31 July 2019

6/20192020	<p><b>6.3 Crown Land Management Plan Preparation WO/2019/01134</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the <i>Crown</i></li> <li>2. Request ministerial consent from NSW Department of Industry—Lands &amp; Water to manage land known as:             <ol style="list-style-type: none"> <li>a. Woolbrook Rubbish Tip - 104 Campfire Road, Woolbrook - Lot 238 DP 753846 being Reserve 82854</li> <li>b. Walcha General Cemetery - 169-179 Darjeeling Road, Walcha - Lot 1 DP 1088076 and Lot 7042 DP 1122396 being Reserve 1018788, Lot 7027 DP 1075451 and Lot 1 DP 117825 being Reserve 1018768</li> <li>c. Old Rubbish Depot - Oxley Highway, Walcha Road - Lot 132 DP 753846 and Lot 7300 DP 1136219 being Reserve 89912</li> <li>d. Waste Transfer Station - 49 Aerodrome Road, Walcha - Lot 532 DP 756502 being Reserve 51457, Lot 7007 DP 1057278</li> </ol> </li> </ol>	<p><del>DED</del> <b>DID</b></p>	30062023	As per resolution.	Underway.
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# Walcha Council's Meeting Action List



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	<p>being Reserve 63519 and Lot 7017 DP 1057279 being Reserve 70192.</p> <p>e. Woolbrook Cemetery - 119 Campfire Road, Woolbrook - Lot 7011 DP 94017 being Reserve 1018428</p> <p>f. Walcha Catholic Cemetery - 219E Oxley Drive, Walcha - Lot 7002 DP 94214 being Reserve 43749 and Lot 7004 DP 94215 being Reserve 63559</p> <p>g. Nowendoc Waste Transfer Station - 47 Tops Road, Nowendoc - Lot 171 DP 753691 being Reserve 83987</p> <p>h. Yarrowitch Showground - 92 Upper Yarrowitch River Road, Yarrowitch - Part Lot 125 DP 756475 being Reserve 94641</p> <p>i. Nowendoc Cemetery - 7817 Thunderbolts Way, Nowendoc - Lot 7301 DP 1134898 being Reserve 1016508</p> <p>j. Old Oxley RFS Shed - 6432 Brackendale Road, Nowendoc - Lot 157 DP 753691 being Reserve 95794</p> <p>land as "operational" as per Section 3.22 of the <i>Crown Land Management Act 2016</i>.</p> <p>3 Delegate the General Manager authority to:</p> <p>a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the <i>Crown Land Management Act 2016</i>,</p>				
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# Walcha Council's Meeting Action List



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	<p>b) Obtain native title manager advice as per the provisions of Part 8 of the <i>Crown Land Management Act 2016</i>,</p> <p>c) Consult the NSW Dept of Industry Lands &amp; Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.</p>				
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## Ordinary – 29 July 2020

13/20202021	<p><b>6.3 Application for an Alcohol-Free Zone in the Walcha Central Business District by Walcha Police</b> <b>WO/2020/01944</b></p> <p><b>Motion:</b> It was <b>MOVED</b> Clr Kealey <b>Seconded</b> Clr Ferrier that Council:</p> <ol style="list-style-type: none"> <li>1. Prepare a proposal for an Alcohol-Free Zone as per the area identified in the application and extend to all licensed premises;</li> <li>2. Prepare a proposal for Alcohol Prohibited Area in McHattan Park.</li> </ol> <p>13 The Original Motion was put to the <b>VOTE</b> and <b>CARRIED</b></p>	<b>DED</b> <b>DID</b>	30042021 14122022		<p>Proposal reported to July 2022 Ordinary Meeting of Council. Advertised proposals inviting submissions to 09092022 – Sept 2022 Ordinary Meeting</p> <p>Outcome of consultation presented to October 2022 Ordinary Meeting.</p> <p>Alcohol-Free Zone to be implemented and advertised before end of 2022.</p>
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## Closed – 26 August 2020

<p><b>Closed:</b> CC13 / 20202021</p>	<p><b>13.2 Request to Improve Driveway</b> <b>RESOLVED</b> on the Motion of Councillors Kealey and Kermode that Council honour the agreement made to construct the new</p>	<b>DI</b> <b>DID</b>	30122021 30062023		Work to be scheduled next FY with other driveway works at the Council Depot and road shoulder/drainage
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	driveway for the applicant as detailed in the body of the report.				repairs on North Street undertaken via LRCI Phase 3 funding.
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## Ordinary – 25 November 2020

122/20202021	<p><b>6.6 Crocodile Bridge Safety</b>  <b>WO/2020/03816</b>                      that Council remove the current temporary barriers and the concrete path connections, and restore the excavation with turf and extend the existing garden beds on either side of the creek be to preclude pedestrian access to the Crocodile Bridge.</p>	<p><del>DI</del>  <b>DID</b></p>	<p>30102022                      31012023</p>		<p>Work delayed to allow urgent grant funded projects to be completed by 30 June 2021 deadline. Works identified in approved LRCI Phase 3 project list.</p> <p><b>Completed Nov 2022.</b></p>
124/20202021	<p><b>6.8 Beautification Committee Project Recommendations</b>  <b>WO/2020/04068</b>                      that Council:</p> <ol style="list-style-type: none"> <li><b>ENDORSE</b> the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town &amp; District Beautification &amp; Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects;</li> <li><b>ACKNOWLEDGES</b> the continuing efforts of the Walcha Town &amp; District Beautification &amp; Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes.</li> </ol>	<p><del>DI</del>  <b>DID</b></p>	<p>30102022                      30042022</p>		<p>Completion of works (Rose Garden Stage 2) identified in LRCI Phase 3 approved Project list.                      Works delayed due to weather and internal resource limitations.</p>

## Ordinary – 16 December 2020

148/20202021	<p><b>7.1 Notice of Motion No.: 21 – Available Residential &amp; Industrial Land – Clr Noakes</b>  <b>WO/2020/04452</b></p>	<p><del>DED</del>  <b>DID</b></p>	<p>30062021                      TBA</p>	<p>Consultant brief to be prepared and issued to market, with</p>	<p>Initial due date June 2021.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>that:</p> <ol style="list-style-type: none"> <li>\$30,000 from the Project Development Internal Restriction be allocated to identify Council owned and Crown land that may be available for development as residential or industrial land.</li> <li>Any privately owned land within the town boundary that is zoned residential or industrial also be identified.</li> </ol>			completion date for project TBC following selection of supplier.	<p>Work delayed due to resourcing.</p> <p>To be reprioritised to commence July 2022. Commenced in part with the Facilities Strategy.</p> <p>New Director to review and confirm timeframe by Dec 2022</p>
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## Ordinary – 24 February 2021

194/20202021	<p><b>10.2 Minutes of the Walcha Tourism Advisory Committee Meeting held at Council Chambers on Friday, 12 February 2021</b>  <b>WO/2021/00517</b></p> <p><u>Item 3.8 – Caravan Access to Water</u>  that Council provide a dedicated drinking water refill point separate from dump point tap.</p>	<b>DI</b> <b>DID</b>	30122022	DI to investigate options for caravan access to water and present back to Council.	Initial assessment is that business case for compliant, fee-for-service fill location may struggle to stack up due to low use. Issues regarding safety and compliance can be introduced by designating a fill point for specific purpose.
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## Ordinary – 29 September 2021

36/20212022	<p><b>6.3 Heritage Listing Removal from Walcha LEP Request – 2N Middle Street Walcha – Mrs L Green</b>  <b>WINT/2021/08363</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>Remove heritage listing (I017 – being Lot A DP 159627 known as 2N Middle Street Walcha) from Schedule 5 of the <i>Walcha Local Environmental Planning Plan 2012</i>, and</li> <li>Advise the land owner that: <ol style="list-style-type: none"> <li>The removal of the heritage listing will be included within the next House</li> </ol> </li> </ol>	<b>DED</b> <b>DID</b>	31032021 TBA	Organise the removal of heritage listing of property from LEP 2012 Schedule 5. Advise owner of resolution options.	<p>Owner visited Council March 2022 and advised they are happy for removal to be included in next house keeping Planning Proposal of Council.</p> <p>No date scheduled for next House Keeping Planning Proposal at this stage.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>Keeping Planning Proposal as prepared by Council when there are enough matters to warrant the expense of a Planning Proposal, alternatively</p> <p>b. They are welcome to submit their own Planning Proposal for Council consideration along with \$4,500 deposit towards the cost of processing the Planning Proposal, as this will expediate the processing time.</p>				New Director to review and confirm timeframe by Dec 2022
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## Ordinary – 27 October 2021

59/20212022 27 Oct 2021	<p><b>6.2 Draft Amendment to Walcha Development Control Plan</b> <b>WINT/2021/08887</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the <i>Draft Amended Walcha Development Control Plan 2019</i> which includes the following amendments: <ol style="list-style-type: none"> <li>a. Minimal editing and word changes to correct grammar, identification of development controls and to ensure state agency referencing is correct</li> <li>b. Clause 14.6 – Visual Amenity Impacts– Replace the reference to the Australian Wind Energy Association and Australian Council of National Trust’s <i>Wind Farms and Landscape Values: Stage 1 Report – Identifying Issues, March 2005, Appendix B: Wind Farms and Landscape Values: Final Issues Paper</i> has been changed to the current guideline being NSW Planning, Industry &amp; Environment <i>Wind Energy</i></li> </ol> </li> </ol>	<p><b>DED</b> <b>DID</b></p>	<p>30062022 TBA</p>	<p>As per resolution</p>	<p>Point 1 of resolution completed.</p> <p>Further work delayed due to resourcing.</p> <p>New Director to review and confirm timeframe by Dec 2022</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p><i>Visual Assessment Bulletin For State significant wind energy development December 2016.</i></p> <ul style="list-style-type: none"> <li>c. Clause 41.6(1) - Replace the reference of axis with sector.</li> <li>d. Clause 14.4 - Inclusion of a stated position for State Significant Development in the objectives.</li> <li>e. Clause 14.6(b)(iii) – Extend the wording to include damage, degradation or disruption to groundwater.</li> <li>f. Clause 14.6(u) – Extend the wording to state that Decommissioning Bonds will be considered based on the individual merits of the development.</li> <li>g. Inclusion of Clause 14.5(n) regarding cumulative impact assessment including power line construction.</li> </ul> <ul style="list-style-type: none"> <li>2. Prepare a further amendment to the <i>Amended Walcha Development Control Plan 2019</i> in regards to all renewable energy development.</li> <li>3. Include provision in any future Section 7.11 Development Contribution Plan for a contribution for renewable energy development.</li> <li>4. Amend the Walcha Local Environmental Plan 2012 by ensuring all Land Use Tables reflect the provisions of all relevant State Environmental Planning Policies</li> </ul>				
60/20212022 <b>27 Oct 2021</b>	<b>6.3 Part Day Public Holiday 2022 &amp; 2023 Survey Results WO/2021/04247</b>	<b>GM</b>	201221 Oct 2022		Sent application to Industrial Relations for Part Day Public Holiday – 08112021

# Walcha Council's Meeting Action List



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	<p>that Council:</p> <ol style="list-style-type: none"> <li><b>ENDORSE</b> the application for a Part Day Public Holiday for the Walcha Council Local Government Area from 12 noon until 6pm on Friday, 4 February 2022 and Friday, 3 February 2023 for the Walcha Races;</li> <li><b>SURVEY</b> the community and key stakeholders directly after the 2022 &amp; 2023 Part Day Public Holiday to ascertain their success.</li> </ol>		Feb2023		<p>Diarise to survey the community and key stakeholders in March 2022 &amp; 2023. – Not completed in March 2022. Update: view is to survey as a component of community consultation re financial sustainability. Unable to undertake review through this process – separate survey to be undertaken in the new year.</p>
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## Ordinary – 24 November 2021

85/20212022	<p><b>6.2 Customer Charter</b> WINT/2021/09573</p> <p>that Council <b>ADOPT</b> the Customer Charter as presented.</p>	<b>DCC</b>		As per resolution – Charter was adopted in 2021 however the current format is not fit for purpose and it was not rolled out to staff.	Update customer charter for December 2022 Council meeting.
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## Ordinary – 16 February 2022

127/20212022	<p><b>Item: 4.2.12 – Constructive Solutions Update</b></p> <p>that Council maintain a Contractor Register which is to be regularly updated <b>FURTHER THAT</b> the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.</p>	<b>DI DID</b>	<del>30062022</del> 30122022	As per resolution	Engineering team is working on improving all end-of-project functions, including contractor performance and capitalisation.
130/20212022	<p><b>Item: 4.3.1 – Project Applications - Crocodile Bridge</b></p> <p>that Council decline the request for the removal of footpaths and construction of</p>	<b>DI / GM</b>	23032022	Notify Art Advisory Committee Members	Completed July 2022 – construction of garden beds to proceed with LRCI Phase 3 funding.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	garden beds to prevent foot traffic across Crocodile Bridge.				<b>Completed Nov 2022</b>
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## Ordinary – March 2022

144/20212022	<p><b>6.2 Amendment to Walcha Local Environmental Plan – Employment Zones</b> that Council:</p> <p>1. Endorse the Department of Planning, Industry &amp; Environment Employment Zone Reforms by amending the Walcha Local Environmental Plan 2012 by:</p> <p>(a) Changing the zone names of</p> <p>(i) B2 Local to E1 Local Centre</p> <p>(ii) IN1 General Industrial to E4 General Industrial</p> <p>(iii) B4 Mixed Use to MU2 Mixed Use</p> <p>(b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table</p> <p>(c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1 Mixed Use and E4 General Industrial Land Use Table</p> <p>(d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables</p> <p>(e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables</p>	<p><b>DED</b></p> <p><b>DID</b></p>	01122022	<p>1. So endorsed</p> <p>2. To advertise on our website media documents provided by DPE</p>	<p>Complete.</p> <p>Consultation documentation displayed on our website.</p> <p>Exhibition ran from 31/05/2022 to 12/07/2022. No submissions were received regarding our Council's proposed land use tables or mapping so no post exhibition amendments required. DPE will proceed with finalising drafting PCO, working towards 1/12/2022 date for the amendments to be notified.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>2. Assist the Department of Planning, Industry and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required post exhibition changes that are consistent with intent of the translation, to address any technical amendments.</p>				
146/20212022	<p><b>6.4 Amendment to Walcha Local Environment Plan – Agritourism Land Uses</b> that Council:</p> <p>1. Advise the Department of Planning and Environment Council wishes to amend the Walcha Local Environmental Plan 2012 by:</p> <p>(a) Incorporating the land uses of:</p> <p>(i) Agritourism</p> <p>(ii) Farm Experience</p> <p>(iii) Farm Gate Premises</p> <p>(b) Agritourism as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living, Land Use Table and prohibited in all other zones.</p> <p>(c) Farm Experience as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(d) Farm Gate Premises as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots, RU5 Village, R5 Large Lot</p>	<p><b>DED</b></p> <p><b>DID</b></p>	<p>31/03/2022</p> <p>TBA</p>	<p>1. Advise DPE participation in amendment.</p> <p>2. To advertise on our website media documents provided by DPE</p>	<p>Complete</p> <p>To be undertaken immediately any consultation documentation received from DPE</p> <p>New Director to review and confirm timeframe by Dec 2022</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>Residential and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(e) Include clauses Farm Stay Accommodation 5.23 and Farm Gate Premises 5.24 as per the <i>Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021</i>.</p> <p>2. Assist the Department of Planning and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required changes that are consistent with intent of the translation, to address any technical amendments.</p>				
155/20212022	<p><b>10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022</b></p> <p><b>4.2.1 Capital Grant Funding Progress Report</b></p> <p>that any use of contingency on any projects going forward will need Director or General Manager approval prior to spending and a monthly report detailing the spending of any contingency to be provided monthly to Council.</p>	<b>ALL</b>		To be noted and actioned as per resolution.	
156/20212022	<p><b>4.2.3 Sgt Andrew Russell Bridge Naming</b></p> <p>that Council retain Sergeant Andrew Russell Bridge as the name for the new / replacement bridge and relocate the existing memorials closer to the new bridge.</p>	<b>DI DID</b>	TBA	As per resolution	Project will require a variation approval to proceed.
158/20212022	<p><b>4.2.9 Walcha Pool Upgrade Status</b></p>	<b>DI DID</b>	30102023	As per resolution	Funding Deed variation request approved by Public Works to deliver

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	that the engaged aquatic consultants provide a list of Walcha Pool upgrade priorities for the funding we have via the Bushfire Local Economic Recovery Fund FURTHER THAT the list needs to go to a Council Workshop then a report produced confirming Scope of Work.				works during 2023 pool closure, giving more time to develop scope and tender with new Project Manager. Pool Design Tender awarded in September, works underway.
159/20212022	<b>4.3.1 Footpath &amp; Cycleway Funding Application (closes 25 February)</b> that an application is submitted via the Shared Pathways Stage 2 – Walking and Cycling Program for \$3,605,810 and seek Transport NSW advice on the applicability of this funding for road widening instead of separate pathways.	<del>DI</del> <b>DID</b>	TBA	As per resolution.	Waiting outcome of application.
163/20212022	<b>4.3.6 Derby Street Upgrade – Supplementary Funding</b> that Council apply for \$4.56M via the Heavy Vehicle Safety and Productivity Program to complete all works on Derby Street (including asphalt surface), with 20% (\$1.14M) coming from the Thunderbolts Way Corridor Strategy.	<del>DI</del> <b>DID</b>	<del>30062023</del> 30062024	As per resolution.	Application successful. Due to increase in Scope, works proposed to be pushed back to 23/24 financial year. Project is now a \$6M+ project.

## Ordinary – 27 April 2022

173/20212022	<b>6.1 2021 Motorcycle Rally Final Report Update</b> WO/2022/01154 that Council: 1. <b>RESOLVE</b> to seed-fund, underwrite and manage the Walcha Motorcycle Rally for a	<b>GM</b> <b>DCT</b>	Dec 2024		Planning for the 2021/22 event has commenced. Tourism and Manager Project Delivery will be working on this event together.
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# Walcha Council's Meeting Action List



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	<p>period of three (3) years, noting annual financial risk allocation of \$155,000 and an allocated annual budget of \$35,000.</p> <p>2. <b>NOTE</b> that the 2024 Rally is the final Council financial risk supported event; and</p> <p>3. <b>AUTHORISE</b> the General Manager to have an independent economic review of the success of the Rally post the 2024 event, and further</p> <p>4. <b>UPON</b> receipt of the economic analysis report the new Council provide direction as to Council's role, if any, in future Motorcycle Rally events.</p>				Event planning progressing well. Tourism Coordinator is managing expectations well. Weather will again play a role. Event for 2022 was successfully held with a financial report to be provided at the December 2022 Council meeting.
186/20212022	<p><b>4.2.1 LRCI Round 3 Project List</b> that Council nominate the following projects for inclusion in the \$1,183,592 Local Road and Community Infrastructure Phase 3 Grant Funding allocation to be delivered in 2022/2023:</p> <ul style="list-style-type: none"> <li>■ \$441,250 for kerb and gutter works in Walcha (North Street, Hill Street, Pakington Street).</li> <li>■ \$247,515 for Rectification of Old Brookmount Culvert over Emu Creek.</li> <li>■ \$180,000 for Causeway Restoration at Draytons Creek on Hazeldean Road.</li> <li>■ \$55,000 for Crocodile Bridge, Rose Garden Stage 2, Mill Hole and Hospital Wall.</li> <li>■ \$150,000 to Aberbaldie Road Heavy Patching.</li> <li>■ \$109,827 to Lakes Road Gravel Resheeting.</li> </ul>	<b>DI DID</b>	30062023	As per resolution	Works to be completed by 30 June 2023
187/20212022	<p><b>4.2.2 Jet Patcher Business Case</b> that Council purchase Jet-Patcher Plant and supporting equipment for \$600,000 via a loan, based on the business case presented at April 2022 Capital Advisory Committee subject to a site visit to inspect patching and other works currently done by similar plant eg: Derby Street.</p>	<b>DCC / DID</b>	30112022 30042023	As per resolution	Supplier selected and equipment ordered with delivery time being May 2023. Works in progress to prepare and remediate depot tar plant.

# Walcha Council's Meeting Action List



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188/20212022	<p><b>4.2.3 New Skid-Steer Business Case</b> that Council <b>ENDORSES</b> the purchase of the new Bobcat T770 skid-steer and Simex PL60 Planer for \$197,000, using proceeds from sale of 2011 Bobcat Skid-steer profiler unit and 2016 Case skid-steer totalling \$99,000 with remaining funds sourced via loan.</p>	<b>DCC / DID</b>	31052023	As per resolution	Quotations being sought. Quotes have been received and advice is long lead time up to 6 months. To be reviewed and supplier selected. Quotes received and supplier selected. Delivery expected May 2023.
<p><b>Closed:</b> 27042022</p> <p>CC22 / 20212022</p>	<p><b>13.1 Tender Evaluation of Green Waste WINT/2022/02765</b> CC22/20212022 <b>RESOLVED</b> on the Motion of Councillors Hicks and Schaefer that Council <b>AWARD</b> Tender No. W22/54 Bushfire Generated Waste Clean-Up and Processing to OK Earthmoving for the lump sum of \$804,000 GST exclusive.</p>	<b>DID via WM-WW</b>	30112022	As per resolution	Works to be completed by September 2022. EPA granted an extension until 31 December 2022. Aiming to finish by 30 November 2022

## Ordinary – 25 May 2022

200/20212022	<p><b>6.3 BCRRF Bushfire Communities Recovery &amp; Resilience Fund Phase 2 Stream 1 – Return of Funds WO/2022/01433</b> that Council <b>REVOKE</b> the resolution from February 2022 Ordinary Meeting of Council to redistribute \$15,441.99 towards Community Led Grants Program <b>FURTHER THAT</b> Council approve the return of the unspent portion of the Bushfire Community Recovery and Resilience Fund to the funding body.</p>	<b>DCT &amp; DCC</b>	??	As per resolution organise the return of unspent portion of the funding to the funding body.	<p>Funding body has asked us to reconsider returning the unspent funds. Time extension has been granted to 30 June 2023.</p> <p>Funding will be returned as per Council's resolution.</p> <p>Final acquittal has been submitted – waiting for funding body to send final invoice.</p>
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# Walcha Council's Meeting Action List



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					Funding has been returned on 9 November 2022. <b>COMPLETED</b>
201/20212022	<p><b>6.4 Capital Advisory Committee Recommendations 12052022 WO/2022/01413</b></p> <p>that under Section 13.1 of the Walcha Council Code of Meeting Practice Council <b>ADOPT</b> the following items in bulk:</p> <ul style="list-style-type: none"> <li> <p>■ <b>6.4.1 Walcha Skate Park Upgrade and Fenwicke Oval Fencing</b></p> <p>That Council <b>APPROVE</b> the demolition of existing fencing, installation of new steel fencing and installation of a concrete mowing strip for the Fenwicke Oval Fencing Upgrade up to the value of \$206,000 subject to the Grant Funding Variation being approved.</p> </li> <li> <p>■ <b>6.4.3 Walcha Motorcycle Rally</b></p> <p>That the annual Motorcycle Rally Budget be tabled at the December Council Meeting each year for Council approval and that the Motorcycle Rally Fees &amp; Charges be <b>ADOPTED</b> by Council and added to Council's Fees &amp; Charges for the following year.</p> </li> </ul>	<p><b>DID</b></p> <p><b>DCT</b></p>	<p>30102022</p> <p>21122022</p>	<p>As per resolution</p> <p>As per resolution</p>	<p>Fencing contractor engaged. Works scheduled for October 2022.</p> <p><b>Completed Nov 2022</b></p> <p>Suggest change to timeframe to March each year to aligning with the Council annual budget process.</p>

## Ordinary – 29 June 2022

219/20212022	<p><b>6.4 Audit Risk &amp; Improvement Committee Future WO/2022/01752</b></p> <p>that Council <b>DELEGATE</b> to the General Manager:</p> <p>1. To <b>EXPLORE</b> shared service opportunities of Audit Risk &amp;</p>	<b>GM</b>	30072022	As per resolution	<p>Discussions have commenced with Uralla Shire Council</p> <p>Confirmed 13102022</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	Improvement Committee arrangements with Uralla Shire Council; and 2. <b>SEEK</b> applications of Audit Risk & Improvement Committee chair (either in conjunction with Uralla Shire Council or alone).				
226/20212022	<b>3.2 Relocation of "The Mother" Sculpture</b> that Council <b>APPROVE</b> relocating the sculpture "The Mother" to the Southern End of Middle Street (near to Nivisons Look Out).	<b>DID</b>	15072022	Schedule the relocation of sculpture as per resolution.	Following Arts Advisory Committee meeting in August, Council awaiting advice from Stephen King and James Rogers to proceed.

## Ordinary – 27 July 2022

02/20222023	<p><b>5. MAYORAL MINUTE</b> that Council:</p> <ol style="list-style-type: none"> <li>1. writes to the local State Member the Hon Kevin Anderson MP, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government the Hon Wendy Tuckerman MP:               <ol style="list-style-type: none"> <li>a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service (RFS) assets;</li> <li>b. Advising of the impact of the Government's position on Council finances of this accounting treatment;</li> <li>c. calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of RFS</li> </ol> </li> </ol>	<b>GM / EA / Mayor</b>	05082022	As per resolution ensure all letters are sent etc.	Letters/emails will be sent by end of August 2022 Posts on social media platforms and website will be scheduled Email/Letter to RFS & LGNSW as per resolution.
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the Rural Fire Service; and</p> <p>d. amending S119 of the Rural Fires Act 1997 so that the effect is to make it clear that Rural Fire Service Assets are not the property of Councils.</p> <p>2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:</p> <p>a. Advising Members of Walcha Council's position, including providing copies of correspondence to NSW Government Ministers; and</p> <p>b. seeking Members' commitments to support NSW Councils' call to amend the Rural Fires Act 1997 as set out in correspondence.</p> <p>3. Promotes these messages via its digital and social media channels and via its networks.</p> <p>4. Reaffirms its complete support of and commitment to local Rural Fire Service (RFS) brigades noting that Walcha Council's action is entirely directed towards the NSW</p>				



# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>Governments nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.</p> <p>5. Affirms its support to Local Government NSW (LGNSW) that requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets.</p> <p>6. Until such time as clarity from the State Government in relation to the accounting treatment of RFS assets is resolved Walcha Council will not have a qualified financial report and consequently recognise the RFS assets.</p>				
08/20222023	<p><b>7. NOTICES OF MOTION</b>  <b>7.1 Report on Vegetation Regrowth on Roadside Verges WO/2022/02064</b>                      that Council seek funding to control vegetation regrowth on roadside verges to maintain an existing but degrading fire hazard control measure.</p>	<b>DI DID</b>	30112022	Seek funding sources See item 12 - QoN	Ongoing. Update provided to November Council Meeting.
	<p><b>10.1 Minutes of the Walcha Council Beautification Advisory Committee Meeting held on Tuesday 21 June 2022 in the Council</b></p>				

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
14/20222023	<b>Chambers, Hamilton Street, Walcha.</b> <b>WINT/2022/04284</b> <b>Crocodile Bridge</b> that the garden beds at the Crocodile Bridge be extended along both sides of the bridge blocking pedestrian access to the bridge and that the footpath be partially removed to accommodate the garden beds <b>FURTHER THAT</b> further works, ie: removal of remainder of the footpath and installation of signage may be considered should there be funding remaining.	<b>DI</b> <b>DID</b>	31012023	Schedule work and ensure it comes within budget	<b>Completed Nov 2022</b>
16/20222023	<b>Captain Cook Park – Skatepark Upgrade Works</b> that several problematic Willow Trees with invasive roots, dropped leaves and branches be removed from Captain Cook Park as part of the Walcha Skatepark Upgrade works.	<b>DI</b> <b>DID</b>	28102022	As per resolution.	Tree removal underway.  <b>Completed Nov 2022</b>

## Ordinary – 31 August 2022

26/20222023	<b>6.5 Draft Community Grants &amp; Donations Policy</b> <b>WO/2022/02503</b> that Council: 1. <b>REVOKE</b> the following policies: <ul style="list-style-type: none"> <li>■ Donations Policy;</li> <li>■ Learn to Swim Program Assistance Policy;</li> <li>■ Homeowners – First Home Owners – Concrete Discounts Policy;</li> <li>■ Christmas Decorations Incentive Grant Program Policy;</li> </ul> 2. <b>PUBLICLY</b> exhibit for a period of 28 days the Draft Community Grants & Donations Policy;	<b>EA</b>	05092022	Advertise Community Grants & Donations Policy for 28 days – website & Advocate – 30092022 No submissions – Adopt Submissions – October Meeting REVOKE Policies as listed	Advertisement: WO/22/2580 Advocate: 07 & 21092022 On website 01092022 Submissions Close: 30092022 A <b>COMPLETED NOVEMBER 2022</b>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	3. <b>ADOPT</b> the Draft Community Grants and Donations Policy as presented should no submissions be received as a result of the public exhibition.				
28/20222023	<p><b>6.8 Financial Statements to Audit WINT/2022/05429</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. <b>REFER</b> the 2021-2022 Financial Reports to Audit; and</li> <li>2. <b>ENDORSE</b> the Statements in accordance with Section 413(2) (c) of the Local Government Act 1993 to be completed and signed by the appropriate signatories.</li> </ol>	<b>DCC</b>		As per resolution	Taken to October 2022 Council meeting. Minute number: 28-2022/23 <b>COMPLETED</b>
29/20222023	<p><b>6.9 Appoint Additional Representative to Beautification Advisory Committee WO/2022/02532</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. <b>AMEND</b> the Terms of Reference for the Beautification Advisory Committee to allow eight (8) community representatives:</li> <li>2. Formally <b>INVITE</b> Fay Collingwood King to become a member of the Beautification Advisory Committee.</li> </ol>	<b>DID</b>		As per resolution	Letters to new Beautification Member – Col King – CM9 Ref:: WO/22/??? Update ToR <b>Completed</b>
35/20222023	<p><b>10.3 Minutes of the Walcha Council Capital Advisory Committee Meeting held in the Council Chambers on Thursday 11 August 2022. WINT/2022/04802</b></p> <p><b>4.2.6 Thunderbolts Way Corridor Strategy Update</b></p> <p>that Council <b>APPROVE</b> the revised and reduced project scope and budget for the Derby Street</p>	<b>DID</b>		As per resolution	<b>Completed</b> – however Council has since received additional Federal funding for Derby St so previous adopted budget is no longer applicable.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	Rehabilitation as per the tabled report, with a new total project budget of \$2,496,428.				
<b>Closed:</b> 31082022 CC05/ 20222023	<p><b>13.2 Expression of Interest for Panel of Conduct Reviewers WINT/2022/05381</b> that Council:</p> <p>1. <b>APPOINT</b> the Panel of Conduct Reviewers for a period of 4 years as set out in the report by the evaluation panel conducted by Uralla Shire Council and listed below:</p> <ul style="list-style-type: none"> <li>a) Australian Workplace Training &amp; Investigation</li> <li>b) Centium</li> <li>c) LegalMinds</li> <li>d) Murdock Lawyers</li> <li>e) O'Connor Marsden &amp; Associates</li> <li>f) Pendlebury Workplace Law</li> <li>g) Procure</li> <li>h) Sincolutions</li> <li>i) RSM</li> <li>j) Weir</li> </ul>	<b>DCC</b>		As per resolution	Notification letter to be sent to the selected panel.
CC06/ 20222023	<p><b>13.3 RFT-W22-106 – Design and Construction of Lions Park Play Space WINT/2022/05345</b> That Council AWARD Tender No. W22-106 Design and Construction of the Lions Park Play Space to Moduplay Group Pty Ltd for the lump sum of \$299,870 GST exclusive</p>	<b>DID</b>	30032023	Notify Tenderer and start project	Works underway.
CC07/ 20222023	<p><b>13.4 WAL-2021-032 – Tender Report for Design and Construction of Three Bridges</b> that Council AWARD Tender No. WAL-2021-032 Design and Construction of Three Bridges to</p>	<b>DID</b>	30062023	Notify Tenderer and start projects	Works underway.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<i>Fulton Hogan Pty Ltd for \$1,549,562.30 GST exclusive.</i>				
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## Ordinary – 28 September 2022

43/20222023	<p><b><u>2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 31 AUGUST 2022:</u></b></p> <p>that the Minutes of the Ordinary Meeting held on Wednesday 31 August 2022, copies of which have been distributed to all members, be taken as read and confirmed a <b>TRUE</b> record.</p>	EA		Ensure resolutions are placed in register and placed on website	Website – 30092022 Register - 27102022
44/20222023	<p><b><u>CONFIRMATION OF THE EXTRAORDINARY MEETING MINUTES HELD ON WEDNESDAY 21 SEPTEMBER 2022:</u></b></p> <p>that the Minutes of the ExtraOrdinary Meeting held on Wednesday 21 September 2022, copies of which have been distributed to all members, be taken as read and confirmed a <b>TRUE</b> record.</p>	EA		Ensure resolutions are placed in register and placed on website	Website – 30092022 Register - 27102022
46/20222023	<p><b>6.1 Regional Meetings – Annual Meetings with Residents – Proposed Schedule for 2022</b> <b>WO/2022/02758</b></p> <p>that Council <b>APPROVE</b> the Regional Meetings Schedule for 2022 as follows:</p> <p><b>Monday 10 October 2022</b> 11:30am Moona/Winterbourne – Europambela Shearers’ Quarters 2:30pm Ingleba Hall</p> <p><b>Wednesday 12 October 2022</b> 09:00am Yarrowitch Hall</p>	GM / EA		<p>Book venues Advertise venues and times Send Meeting Invites for both days to Councillors &amp; Executive Staff</p> <p>Organise Agenda / Running Sheet</p> <p>Organise Bus for Wednesday</p>	<p>All venues booked Meeting invites sent to Clrs &amp; Staff Successful Community interaction, specifically related to Financial Sustainability Review, yet taking into consideration regional priorities such as roads.</p> <p>COMPLETED: 12102022</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	11:30am Brackendale – “Brockley Park” Woolshed 02:30pm Nowendoc Hall 06:00pm Woolbrook Sport & Recreational Ground				
47/20222023	<p><b>6.2 Financial Sustainability Review</b> <b>WO/2022/02807</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>NOTE</b> the comprehensive reports arising from the Financial Sustainability Review (FSR);</li> <li><b>UNDERTAKE</b> a Community dialogue on the meaning and implications arising from the FSR, including community meetings as follows:               <ol style="list-style-type: none"> <li>Europambela: Monday 10 October 2022 at 11:30am;</li> <li>Ingleba Hall: Monday 10 October 2022 at 02:30pm;</li> <li>Yarrowitch Hall: Wednesday 12 October 2022 at 9:00am;</li> <li>Brockley Park Woolshed: Wednesday 12 October 2022 at 11:30am;</li> <li>Nowendoc Hall: Wednesday 12 October 2022 at 2:30pm;</li> <li>Woolbrook: Wednesday 12 October at 6:00pm;</li> <li>Street Stall Booth: Monday 17 October &amp; Tuesday 18 October from 10:00am to 2:00pm;</li> <li>Walcha Bowling Club: Wednesday 19 October at 4:00pm.</li> </ol> </li> </ol>	<p><b>EA GM</b> <b>MCF</b></p>		<p>Book venues Advertise Meetings times and dates</p> <p>Presentations ready for Meetings / Running Sheet</p>	<p>Venues all booked – EA 05102022</p> <p><b>Advertisement:</b> FB: 07102022; 09102022; 11102022; 17102022 (around 9am); 17102022 – 7pm; 18102022 – 9am and 18102022 – 7pm for Wednesday’s meeting Website: 06102022 Advocate for item g, &amp; h :12 October 2022 – CM9 Ref: WO/22/2926</p> <p>ALL Community Sessions completed with an overall successful interaction.</p> <p><b>COMPLETED</b></p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	3. Taking into consideration community feedback, <b>APPLY</b> to IPART for a Special Rate Variation with effect 2023-2024 Budget.			Apply to IPART for SRV	
48/20222023	<b>6.3 Review of Delegated Authorities</b> <b>WO/2022/02732</b> that Council, in accordance with Section 380 of the <i>Local Government Act, 1993</i> , <b>REAFFIRM</b> its delegations.	<b>GM EA</b>	19102022	Ensure Delegated Authorities are endorsed with resolution showing they have been reaffirmed.	Mayor & Deputy Mayor delegations reaffirmed - 21102022 Delegations will be completed prior to December 2022.
49/20222023	<b>6.4 Pecuniary Interest Annual Returns for Designated Staff &amp; Councillors</b> <b>WO/2022/02731</b> that Council formally records that the Ordinary Returns of Pecuniary Interest required to be submitted by Councillors, the General Manager and Designated Staff, for the period of 01 July 2021 to 30 June 2022 have been submitted as required and have been tabled in accordance with the provisions of Section 4.21 and Section 4.25 of the Walcha Council Model Code of Conduct 2020.	<b>GM EA</b>	19102022	Noted and therefore no further action.	Noted. All Pecuniary Interest Returns are filed in the folder in the strongroom and area also scanned into CM9 COMPLETED: 28092022
56/20222023	<b>10.1 Minutes of the Walcha Council Beautification Advisory Committee Meeting held on Wednesday 07 September 2022.</b> <b>WO/2022/02801</b> <b>3.6 Crocodile Bridge</b> that Council <b>APPROVE</b> the installation of a seat at the end of the path leading to the Crocodile Bridge pending suitable funding source as part of the works to extend the current garden beds and if within the approved budget.	<b>DID</b>	TBA	As per resolution	

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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57/20222023	<p><b>10.3 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Friday 16 September 2022. WO/2022/02796</b></p> <p>4.2.3 Fixing Country Roads – Round 4</p> <p>That Council APPROVE an application for funding under Fixing Country Roads Round 4 for Old Crockford Rehabilitation (~\$1,000,000) and Lakes Road Intersection (~\$400,000).</p>	<b>DID</b>	14102022	As per resolution	Application submitted 14102022  <b>Completed</b>
Item 12	<p><b>Questions on Notice:</b></p> <p>The Mayor requested a fully up to date budget of the Motorcycle Rally event be tabled at the next Council Meeting, that being 26 October 2022.</p>	<b>DCT</b>	19102022	Prepare a report for Questions on Notice with request within the report.	Prepared and included in October Council Meeting.  <b>COMPLETED</b>
<p><b>Closed:</b> CC09 / 20222023</p>	<p><b>13.1 Award Tender – RFT-W22/109 – Walcha Swimming Pool Refurbishment Design WINT/2022/05849</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>ADOPT</b> the Tender for RFT-W22/109 from Built Environment Collective Pty Ltd for \$137,500; and</li> <li><b>ADOPT</b> the total budget allocation for this project nominated in Table 3 of this report, inclusive of all project management and contingency.</li> </ol>	<b>DID</b>	12102022	As per resolution	Awarded, design works underway.  <b>Completed</b>

## Ordinary – 26 October 2022

62/20222023	<p><b>2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 28 SEPTEMBER 2022:</b></p> <p>that the Minutes of the Ordinary Meeting held on Wednesday 28 September 2022, copies of</p>	<b>EA</b>	02112022	Place on website Place in Resolutions register	27102022 27102022 COMPLETE
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	which have been distributed to all members, be taken as read and confirmed a <b>TRUE</b> record.				
	<p><b>4. DECLARATIONS OF INTEREST</b></p> <p><b>Item 6.1: Alcohol Free Zone Walcha Proposal &amp; Alcohol Prohibited Area McHattan Park Proposal Submissions</b> <b>WO/2022/03018</b></p> <p>Clr Ferrier declared a Non-Pecuniary Non-Significant interest in this matter being the Liquor Accord retiring Secretary and will leave the Chambers.</p> <p>Clr Schaefer declared a Non-Pecuniary Significant interest in this matter being Chair of the Liquor Accord and President and Licensee of the Walcha Sports Club and will leave the Chambers.</p>	<b>EA</b>	02112022	Forms filled in and uploaded into CM9 Written in Register	Forms completed by Clrs on 26102022 CM9: 27102022 Register: 27102022  COMPLETE
65/20222023	<p><b>6.1 Alcohol Free Zone Walcha Proposal &amp; Alcohol Prohibited Area McHattan Park Proposal Submissions</b> <b>WO/2022/03018</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>NOTE</b> the completion of the consultation period for the proposed Alcohol Free Zone and Alcohol Prohibited Area and consider submissions received during the period.</li> <li><b>APPROVE</b> the proposal with the following amendments:                     <ol style="list-style-type: none"> <li>that Hamilton Street, between Derby Street and South Street be added to the Alcohol Free Zone Walcha Proposal;</li> </ol> </li> </ol>	<b>DID</b>	30112022	As per resolution plus order signs and erect them	Alcohol Free Zone to be implemented before end of 2022.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	b) that 1W-5W Fitzroy Street be exempt from the proposed Alcohol Free Zone during opening hours of the Taphouse and under the condition that only alcohol purchased directly from the Taphouse be consumed at this location and in accordance with current liquor requirements for this premises.				
66/20222023	<p><b>6.2 Quarterly Review of Operational Plan &amp; Budget as at September 2022</b>  <b>WO/2022/03044</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>ADOPT</b> the September 2022 Quarterly Budget Review Statements; and</li> <li><b>APPROVE</b> the variations in Income and Expenditure votes as detailed in the report.</li> </ol>	<b>DCC</b>	07112022	As per resolution	Minute number: 66-2022/23 <b>COMPLETED</b>
67/20222023	<p><b>6.3 Section 7.2 Contribution Plan</b>  <b>WO/2022/03037</b></p> <p>that Council <b>PREPARE</b>:</p> <ol style="list-style-type: none"> <li>a draft Section 7.12 Contribution Plan for Council consideration; and</li> <li>a suitable Work Schedule for inclusion in the Draft Section 7.2 Contribution Plan.</li> </ol>	<b>DID</b>	16112022	As per resolution	Will be tabled at December 2022 Council meeting.
68/20222023	<p><b>6.4 Waiving of Green Waste Disposal Fees – Quota Club of Walcha</b>  <b>WO/2022/03047</b></p> <p>that Council <b>APPROVE</b> waiving the Waste Management Facilities Green Waste Disposal Fees for the Walcha Quota Club's routine maintenance of Quota Park.</p>	<b>DID</b>	16112022	Advise Quota Ensure Waste Depot staff are aware of fee waiver	<b>Completed</b>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
69/20222023	<p><b>6.5 Waiving of After Hours Pool Hire Fees – Walcha Flippers Swimming Club</b>  <b>WO/2022/03040</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>APPROVE</b> waiving 50% of the After Hours Pool Hire Fees for the Walcha Flippers Swimming Club for the 2022-2023 season, amounting to \$1,391.25 from the full fee of \$2,782.50;</li> <li>Given the Financial Sustainability Review no further waiving of fees will be considered by Council.</li> </ol>	<b>DID</b>	ASAP	Advise Walcha Flippers Swimming Club of 50% reduction in after hours pool hire fee for the 20222023 season – maybe by phone initially then formally in a letter. As they will be charging their members the extra money to cover.	<b>Completed</b> , however new report tabled at November 2022 Council meeting regarding this issue.
70/20222023	<p><b>6.6 Updated Administration Policies – Social Media Policy</b>  <b>WO/2022/02795</b></p> <p>that Council <b>ADOPT</b> the Social Media Policy as presented.</p>	<b>DCT / EA</b>	16112022	Update Social Media Policy with changes – DCT Adopt SM Policy and place on website – send to ALL Staff	
71/20222023	<p><b>6.7 Arrangements for Christmas for Council Staff</b>  <b>WO/2022/02989</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>ALLOW</b> the combined Staff Christmas Party to be held during working hours on Thursday 22 December 2022 from 12:30pm;</li> <li>A donation of \$3,000 be <b>MADE</b> towards the cost of the Function.</li> </ol>	<b>DID</b> <b>DCT</b> <b>DCC</b>  <b>EA</b>		Advise All Staff – especially that it is mandatory to attend. DCC – ensure allocation is made and advise EA of GL Code Book venue, organise refreshments etc	Venue booked. Had conversations with GM & Storeman regarding refreshments and food.
72/20222023	<p><b>7. NOTICES OF MOTION</b></p> <p><b>7.1 Notice of Motion # 25: New England Tablelands (Noxious Plants) County Council trading as New England Weeds Authority</b>  <b>WO/2022/03041</b></p>	<b>GM</b>		As per resolution	

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	that Council <b>AUTHORISE</b> the General Manager to prepare a report for Council on the value for money and risk profile for Walcha Council in relation to Council's ongoing membership of the New England Weeds Authority including such expenditure as required within budget on legal advice.				
79/20222023	<p><b>10.1 Minutes of the Walcha Council Community Care Advisory Committee Meeting held on Wednesday 07 September 2022 at the Walcha Community Care Office. WO/2022/02786</b></p> <p>that Council <b>ADOPT</b> the Draft Walcha Council Community Care and Walcha Council Early Intervention Policy Manual as presented.</p>	<b>DCT</b>	16112022	As per resolution – update manual with minute number and date	Updated 24 November 2022 & distributed to relevant staff.  <b>COMPLETED</b>



## 9.2 INFRASTRUCTURE & DEVELOPMENT:

Ref: WO/2022/03435

**Responsible Executive:** Director Infrastructure & Development

**Community Strategic Plan Reference:**

**Goal 8.1** – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

**RECOMMENDATION:** That items included in the Infrastructure & Development Management Review Report be **NOTED** by Council.

**Planning & Regulatory Services – November 2022**

GRANTS SUMMARY					
Grant	Description	Funding	Status	Deadline	Comments
NSW P&C (Heritage NSW)	Heritage Advisor	\$6K 2022-23 \$1:\$1	Successful	30/06/2023	On track
OLG	Council Crown Land Management – Plans of Management	\$48,616	Successful	30/06/2023	On track
NSW EPA Council Regional Capacity Building Program	Building capacity in management of contaminated land	\$420K	Successful	Not set at this time	Namoi Unlimited Project
NSW DPE API	API Integration with NSW Planning Portal	\$80K	Successful	31/3/2023	Investigation on proposed vendor being undertaken



## OPERATIONAL OVERVIEW

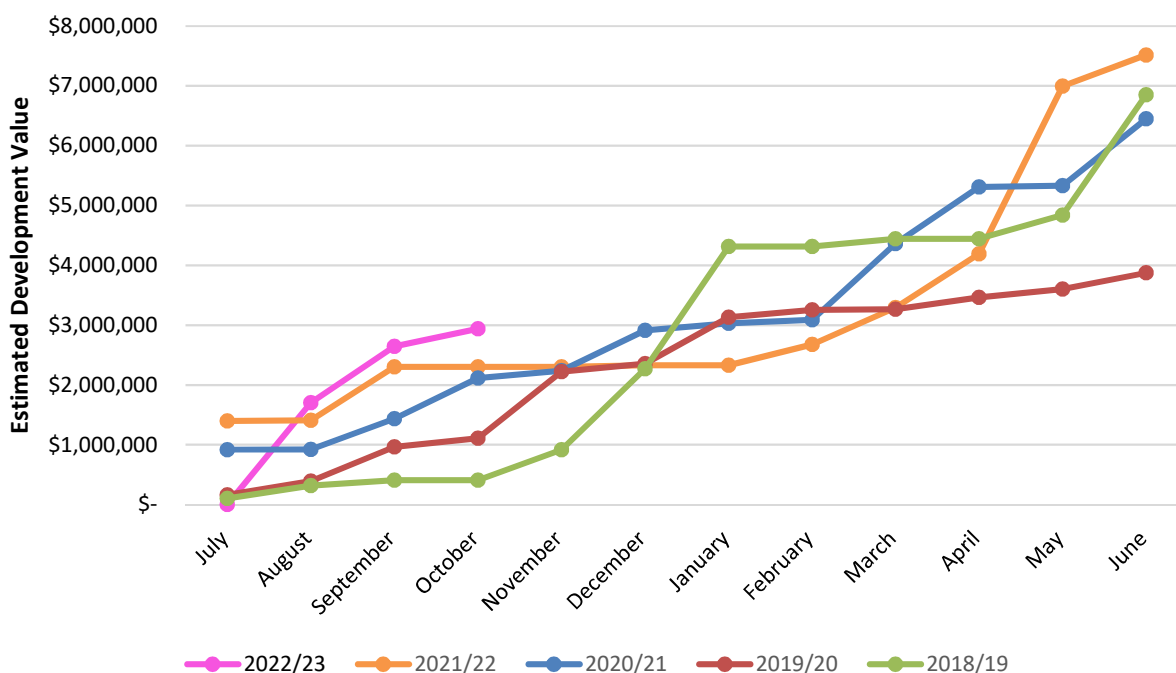
### 1. Development & Construction

Development Statistics 2022-2023	DAs	CCs	CDCs
<b>Number Determined – 31.10.2022</b>	16	5	
<b>Estimated Development Value – 31.10.2022</b>	\$2,884,700	\$175,180	\$54,000

For Councillor information, the following graphs show the combined (DA & CDC) approved development value for the LGA trend for the financial years from 2018/2019. The development value includes those applications determined by private certification; but does not include civil works such as roads, bridges and the like. These graphs are only current until 30 September 2022.

Council is currently still trending a higher approved estimated development value over the last 5 year period.

**Approved Estimated Development Value Comparison  
 Monthly/Financial Year**





For interest also presented below are the Financial and Calendar Years trends between 2018 and 31/10/2022. The Calendar year comparison over a 5 year period shows that Council already has a significantly higher approved development value for the 2022 year.



### 1.1 Determinations Issued

August 2022				
Development Application's				
Number	Description	Address	Determination	Assessment Days
10.2020.10.2	Upgrade bathroom facilities	13W Hamilton Street Walcha	Rejected from Portal	N/A
10.2022.30	Industrial Shed	206W North Street Walcha	Approved under delegated authority	52
10.2022.33	Alterations & Additions to a Dwelling	3E Jamieson Street Walcha	Approved under delegated authority	22
10.2022.34	Change of Use – Coffee Van & Tables	113N Middle Street Walcha	Approved under delegated authority	22
Construction Certificate's				
Number	Description	Address	Determination	
11.2022.9	Upgrade bathroom facilities	13W Hamilton Street Walcha	Rejected from Portal	



Complying Development Certificate's			
Number	Description	Address	Determination
Nil			

**Note: Assessment Days** is the assessment day count, and does not include referral days (concurrency State Agency assessment period) and the period where additional information has been requested and not provided.

## 1.2 Development Applications Outstanding

The information that has been previously shown in this section of the report has often been found misrepresented due the information not being accurate as at the time the business report has been released to the public. At times this has caused significant confusion for the applicant and neighbouring property owners. It is intended to modify this report over the next quarter, further addressing this.

## 1.3 Certificates & Advice

August 2022			
Number Issued	2021-22	2022-23	Current Period
Occupation Certificates	15	6	-
Subdivision Certificates	7	5	3
Planning Certificates	135	39	18
Building Information Certificates	1	-	-
Outstanding Notices Orders Certificates	18	1	-
Bushfire Attack Level Certificates	-	-	-
Dwelling Entitlement Advice	10	1	-

## 1.4 Compliance Inspections for DAs, CCs and CDCs

As both planning and building certification has now been contracted out. This information could not be collated as per previous reports. The reason being the change in department structure. It is intended to modify this report over the next quarter, further addressing this.

## 2. Environment & Regulation

### 2.1 Section 68 Activities

Section 68 Activity Data	2021-22	2022-23	Current Period
Number Issued	27	14	3

### 2.2 Compliance Inspections for Section 68 Activities

As both planning and building certification has now been contracted out. This information could not be collated as per previous reports. The reason being the change in department structure. It is intended to modify this report over the next quarter, further addressing this.





## 2.3 Public Health Activities

<b>August 2022</b>			
<b>Compliance Inspections &amp; Reports Issued</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Current Period</b>
On-Site Sewage Management Systems	2	4	-
Food Premises	22	-	-
Private Swimming Pools	-	-	-
Fire Safety Schedules	1	-	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	1	-	-

## 3. Animal Control

<b>Companion Animal Registrations 2022-2023</b>								
	<b>Desexed</b>	<b>Non Desexed</b>	<b>Pensioner Desexed</b>	<b>Pound Purchase Desexed</b>	<b>Cat Desexed</b>	<b>Under 6 Months</b>	<b>Working/ Recognised Breeder</b>	<b>Value</b>
<b>Jul</b>	-	1	-	-	-	-	-	\$ 234
<b>Aug</b>	1	1	2	1	-	-	4	\$ 625
<b>Sep</b>	-	-	1	-	-	-	-	\$ 29
<b>Oct</b>	1	-	-	-	-	-	6	\$483
<b>Total</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>\$888</b>

<b>Companion Animal Seizures 2022-2023</b>						
	<b>Seized</b>	<b>Surrendered</b>	<b>Released</b>	<b>Rehomed</b>	<b>Euthanised</b>	<b>Stolen/Escaped</b>
<b>Jul</b>	1	-	-	-	-	-
<b>Aug</b>	3	2	3	2	-	-
<b>Sep</b>	2	-	1	1	-	-
<b>Oct</b>	2	1	-	1	1	-
<b>Total</b>	<b>6</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>-</b>	<b>-</b>

<b>Companion Animal Ranger Services 2022-2023</b>				
	<b>Dog attack investigation</b>	<b>Roaming dogs</b>	<b>Roaming cats</b>	<b>Barking dogs</b>
<b>Jul</b>	3	3	2	5
<b>Aug</b>	1	2	1	5
<b>Sep</b>	-	4	3	8
<b>Oct</b>	2	1	2	0
<b>Total</b>	<b>4</b>	<b>9</b>	<b>6</b>	<b>18</b>



## **4. Planning Policy**

### **4.1 Amendment to Walcha Local Environmental Plan – Agritourism Land Uses**

*Update – Resolution 2022/146 – Ordinary Meeting of Council held 30 March 2022*

The NSW Planning and Environment have advised that the proposed amendment to the Walcha Local Environmental Plan 2012 to incorporate;

- a) the land uses of agritourism, farm experience and farm gate premises,
- b) alter the land use tables for zones RU1 Primary Production, RU4 Primary Production Small Lots, RU5 Village, R5 Large Lot Residential and C4 Environmental Living to include the above land uses, and
- c) include specific clauses relating to farm stay accommodation and farm gate premises in the *Walcha Local Environmental Plan 2012*

will commence on 1 December 2022 with the amendments being completed February 2023. There is no current action to be undertaken by Council as NSW Planning and Environment are acting on our behalf.

### **4.2 Amendment to Walcha Local Environmental Plan – Employment Zones**

*Update – Resolution 2022/144 – Ordinary Meeting of Council held 30 March 2022*

The NSW Planning and Environment have advised that the proposed amendment to the Walcha Local Environmental Plan 2012 to;

- a) Change the zone names of
  - i. B2 Local to E1 Local Centre
  - ii. IN1 General Industrial to E4 General Industrial
  - iii. B4 Mixed Use to MU2 Mixed Use
- b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table
- c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1 Mixed Use and E4 General Industrial Land Use Table
- d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables
- e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables

The Department of Planning & Environment (DPE) have released the following planned legislative dates for completion:

1. By **30 November** (aiming for 23 November 2022 with immediate commencement) – Amending Standard Instrument Local Environmental Plan Order (Amending SI LEP Order) and Prescribed zones State Environmental Planning Policy (SEPP)



### ***Amending SI LEP Order***

The Amendment Order makes a number of changes to the Order including amending the repeal of the business and industrial zones until 26 April 2023 to coincide with the commencement date for Local Environmental Plan (LEP) amendments. Other changes include modifications to objectives and land uses to address matters raised in submissions, as well as comprehensive savings and transitional provisions as previously outlined.

### ***Prescribed zones SEPP***

The Transport and Infrastructure and Housing SEPPs will be amended to include employment zones as prescribed zones to maintain permissibility. Changes will also be made to the Codes SEPP to ensure a Complying Development approval path cannot be used where permissibility is achieved through a savings and transitional provision.

2. **14 December 2022** – amendments to all LEPs that are being amended via self-repealing SEPP (134 LEPs in total. This will include Walcha.)

### ***Self-repealing SEPP – LEP amendments***

DPE are on track to notify 6 self-repealing SEPPs on 14 December 2022 which will amend 134 LEPs to introduce employment zones. These amendments will commence on 26 April 2023. For the remaining LEPs not captured as part of these 6 SEPPs, these are being amended either by a Consolidated/Comprehensive LEP process or through a future SEPP.

3. **22 February 2022** - housekeeping SEPP to update any anomalies as well as to make the mapping coversheet for LEPs with PDF maps.

### ***Housekeeping SEPP***

DPE have identified the need for a housekeeping SEPP which will be made in February 2022. The SEPP will cover off on anything that gets picked up as problematic and unintentionally omitted between 14 December 2022 and early February 2023. The primary purpose of the Housekeeping SEPP will be to amend mapping and to include any undrafted consequential amendments.

The Housekeeping Amendment needs to be finalised mid-January to make the last State Governments Executive Council meeting before Caretaker period, prior to the March 2023 State Election. Accordingly, DPE will only be correcting errors of a housekeeping nature (eg. error, misdescription, omission).

### ***Council Action***

Planning staff are yet to commence reviewing the LEP data, particularly checking that:

1. The correct employment zone has been applied and to the correct areas;
2. Environmental Zones have been updated to Conservation Zones;
3. All Additional Permitted Uses or Key Sites have been mapped correctly.

This work is programmed for this work to be undertaken over December 2022.



#### 4.3 Section 7.2 Contribution Plan

*Update – Resolution 2022/67 – Ordinary Meeting of Council held 31 March 2022*

The draft Section 7.12 Plan has been drafted, and is waiting on the completion of a Schedule of Works to accompany it. It has been programmed to be presented for consideration in a draft format at Council’s Ordinary December 2022 Meeting.

### 5. Capital Works Update

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

<b>Indicator Colour</b>	<b>Project Status</b>
Green	<b>On Track</b> – Project will meet the target deadline and/or is expected to stay within budget.
Yellow	<b>At Risk</b> – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
Red	<b>Off Track</b> – Project will not meet adopted targets for delivery and/or budget, action is required.
C	<b>Completed</b> – Project completed with no further work required

Capital Works Delivery Update - November 2022											
Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months	
<b>LOCAL ROADS</b>											
Glen Morrison Road Rehab	Rehabilitate and widen existing sealed road to ease curve - Fixing Local Roads R1	\$ 299,000		Dec-22	\$ 18,066					Works programmed for prior to Christmas following the Heavy Patching Program - however window is very tight so could push into next year.	Construction work to begin prior to Christmas.
Middle Street Rehab	Fixing Local Roads R2 - minus kerb and gutter	\$ 395,000	Nov-21	Jun-23	\$ 14,141					The Department have provided extensions for all rounds of the Fixing Local Roads program. Middle Street and Walsh Street will be pushed to the end of 22/23 FY.	Tender for kerb and gutter replacement/renewal being prepared, aim to advertise before Christmas.
Walsh Street Rehab	Fixing Local Roads R2 - minus kerb and gutter	\$ 232,750	Jan-22	Jun-23	\$ 13,830						
Aberbaldie Road Rehab	Rehabilitation of Segment 30 - Fixing Local Roads R3	\$ 703,384	Oct-22	Dec-23	\$ -					The Department have provided extensions for all rounds of the Fixing Local Roads program. Aberbaldie Road Rehab and Forest Way will be pushed to end of 2023.	Conduct pavement investigations, finalise scope and conduct in-house survey & design
Forest Way Phase 2	3.6km of sealing, culvert and drainage works on Forest Way - Fixing Local Roads R3	\$ 841,407	Oct-22	Dec-23	\$ -						Conduct pavement investigations, finalise scope and organise construction.
Walcha Aerodrome	Seal existing access, elec supply improvements, regravell existing runway	\$ 1,610,000	Oct-22	Oct-23	\$ -		Current deed requires large outlay for works paid upon completion - need to request additional milestones to minimise financial risk to Council.			Variation request to be submitted in order to complete project in 23/24 FY. Funding program deadline is March 24.	Submit variation requests. Intention to deliver electrical works first, with access road delivered in 2023
Kerb and Gutter Tender	Several identified areas of kerb and gutter replacement to be packaged together in a single tender. Incl. Middle Street, Walsh Street, North Street.	\$ 795,250	Mar-22	Apr-22	\$ -		Works are grant funded from various sources - FLR2, LRCI3. No previously unfunded works - i.e. not additional to 2022/23 budget.			Schedule will be tight to complete this FY.	Tender for kerb and gutter replacement/renewal being prepared, aim to advertise before Christmas.
<b>BRIDGES</b>											
Army Bridge		\$ 2,050,850		Dec-23	\$ 143,144						
Winterbourne Bridge		\$ 643,104		Dec-23	\$ 49,292					The three bridges to go out to open D&C tender as Coastal works are no longer able to complete the works. It is anticipated that current budget may be inadequate and a variation will be required.	TfNSW have extended this program by an additional year. Variations on price need to be approved.
Mooraback Bridge		\$ 526,680		Dec-23	\$ 40,836						
Tia Diggings Bridge 1		\$ 580,000		Jun-23	\$ 22,994						
Tia Diggings Bridge 2		\$ 553,000		Jun-23	\$ 21,126						
Niangala Bridge		\$ 655,000		Jun-23	\$ 36,393					Awarded tender on budget, but with no contingency.	Fulton Hogan have completed 80% Detail Design and program for works received. Fulton Hogan awarded contract for bridge design and construction. Site meeting with Fulton Hogan next week.
<b>STATE ROADS</b>											
Oxley Highway - 2022/2023 Routine Maintenance	Annual routine maintenance	\$ 585,000		Jun-23	\$ 140,000						Routine road maintenance works continuing. Minor pavement patch scoping in progress. Undertaking Pothole patching, inspections, guideposts, etc.
Oxley Highway - 2022/2023 Resealing Program	Annual routine resealing	\$ 500,000		Mar-23							Works to begin Febuary
Oxley Highway - Heavy Patching	Annual heavy patching works	TBD		Jun-23	\$ 2,000						Heavy Patching to begin Monday 21 Nov. Heavy patching program to be completed by Dec 22.

**Capital Works Delivery Update - November 2022**

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
<b>REGIONAL ROADS</b>										
<b>Rehabilitation of Walcha Township Approaches - Derby Street - (Segments 4710 and 4720)</b>	Rehabilitation, drainage, service replacement, kerb and gutter, parking, sealing	\$ 6,960,000	Jun-22	Jun-24	\$ 394,738		Council has received an additional \$4,560,000 for this project via the Heavy Vehicle Safety and Productivity Program. There is \$2.4M remaining Corridor Strategy funds.		Variation request will be submitted in order to deliver the project next financial year - additional funds received will make meeting June 2023 deadline prohibitively difficult.	Council will need to increase the scope of this project following funding announcement, and apply for a time variation in order to have more time to design the additional elements.
<b>Rehabilitation of Old Crockford - Segment 4170</b>	Rehabilitation; widening of pavement to 8m seal width	\$ 500,000	Jun-23	Jun-23	\$ -		New project, budget from R2R and \$139k REPAIR Grant			Works to begin in March 2022
<b>Thunderbolts Way Heavy Patching Program</b>	Heavy patching - various locations	\$ 400,000		Jun-23			Additional heavy patching on TBW due to block grant no longer being required for Derby Street			Heavy patching underway.
<b>Project 5.4 Rehabilitation of Segment 4570 at Lake Road intersection</b>	Rehabilitation; widening of pavement to 8m seal width	\$ 648,000		May-23	\$ 480,424		Total cost for both segments \$1,265,943 from a budget of \$1,296,000 - i.e. \$30K under budget.			
<b>Project 5.3 Rehabilitation of Segment 4560 near Lake Road</b>	Rehabilitation; widening of pavement to 8m seal width;	\$ 648,000	Jun-22	May-23	\$ 785,519			Completed	Completed	Completed
<b>WATER, SEWER &amp; WASTE</b>										
<b>Walcha Wastewater Treatment Plant Upgrade</b>		\$ 1,800,000		Sep-22	\$ 1,716,831				1. Identify outstanding scope items with DPE. 2. Plan delivery of outstanding items and report back with updated completion date.	Site visit from PWA to carry out an audit - questioned some scope items that Council currently clarifying. Ongoing liaison with PWA to confirm final scope items
<b>Walcha Off Creek Storage</b>		\$ 11,000,000	Dec-22	Jun-23	\$ 2,076,224		First 3 Milestone payments (\$6.5M) received. Project tracking under budget with plenty of cash in advance of invoices. \$250K PO send to HH2O for Package 4, approx. \$80K under original estimate.		Package 1 Embankment Construction bulk earthworks almost completed. SOD turning event completed successfully. Package 4 (Design) underway	1. Embankment & Spillway construction on target 2. Design Works Stage 2 - Underway with accelerated program. Workshop in early December.
<b>Walcha Waste Strategy 2025</b>				Apr-23					1. Develop additional detailed costing for bin lift rates. 2. Develop CBA for hook bin options 3. Develop plan for additional kerbside collection areas and costs for inclusion 4. Report back next month with revised plan.	1. Present to Councillors at Nov briefing workshop 2. Present final draft Waste Strategy Apr 23 with view of full roll out July 23
<b>Water Meter Replacement</b>		\$ 350,000		Jun-23	\$ -		Grant application submitted 10/02/22 for funding to replace current meter fleet with SMART meters was unsuccessful. Seeking new revenue sources		Works cannot proceed until funding secured.	Council seeking new source of funding via National Water Grid Connections Funding Pathway
<b>Sewer Smoke Testing</b>		\$ 75,000		Jun-23	\$ -		Grant funding unsuccessful, works need to proceed using own source revenue.		EPL Variation for to licence approved, effectively giving Council until June 2023 to complete testing.	Preparing scope to undertake works early 2023.

**Capital Works Delivery Update - November 2022**

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
<b>COMMUNITY PROJECTS</b>										
<b>Levee Bank Walk Lighting</b>	Installation of solar lighting along both sides of Apsley River Levee Bank, from Blue Hogan to Middle Street	\$ 279,911	Jun-22	Oct-22	\$ 261,816		No further costs to be invoiced. Project within budget.		Some minor defect rectification remaining with three identified lights not working. Cannot claim grant funding until complete.	Continuing to push Highlux to complete project (final lights not working). Defect/Liability period will not start until all works completed.
<b>Walcha Sporting Amenity Upgrades - Walcha Pool</b>	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ -		No costs to date		Design consultants attended first site visit last week to begin design process. 50% design due end Nov.	Tender for design awarded to Built Environment Collective Pty Ltd. Tender for construction to go out Jan 2022.
<b>Walcha Sporting Amenity Upgrades - John Oxley Oval</b>	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Mar-23	\$ -		No costs to date		No works to date	Scope of works and delivery strategy are being developed by the project team.
<b>Walcha Swimming Pool Refurbishment</b>	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000	Oct-22	Oct-23	\$ 181,543		There is not enough money to complete all works identified in condition report, so works will need to be prioritised		Design consultants attended first site visit last week to begin design process. 50% design due end Nov.	Tender for design awarded to Built Environment Collective Pty Ltd. Tender for construction to go out Jan 2022.
<b>Renew Walcha Skate Park</b>	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 966,964		Jun-23	\$ 275,838		Additional \$100K applied for via Stronger Country Communities Round 5.		90% Detailed Design due December. Fence installation complete by end November. CCTV - variation for pole in McHatten Park, cameras will be operating shortly.	Construction tender will begin being prepared based on 90% Design, aim to advertise before Christmas, award in February
<b>Upgrade Walcha Lions Park</b>	New park facilities at Lions Park	\$ 410,554		Feb-22	\$ 6,857		Tender within project budget.		Equipment fabricated mid Dec, old equipment removed Jan, construction Feb.	Construction will not begin until next year.
<b>Walcha Gym CCTV &amp; Equipment</b>	Installation of CCTV at Walcha GYM and purchase of additional equipment	\$ 95,000		Jun-22	\$ 94,000				CCTV is ready, waiting on AC repair in Council server room.	CCTV up and running, project close out.



## Progress Report (October 2022)

### Progress Summary

Ongoing project administration, including submission of this progress report and associated progress claim / invoices. Ongoing involvement from Council, Hunter H2O, Entura to review technical RFIs and detailed construction methodologies for Package 1. Due diligence prior to release of key Hold Points and periodic site attendance included in the team's proactive approach to management of quality (ensuring the requirements of the design and Specifications are met). Council personnel continue to assist with site surveillance and procurement of Principal Supplied Items, with assistance from the Project Management Team (PMT) – Hunter H2O design team consulted to prepare Bill of Quantities where needed (BOQs for pipes, valves, fittings, pumps and instruments currently under development). Package 1 works continue to progress (despite delays due to wet weather). Construction of the concrete cutoff wall and seepage pipe has been completed, and Stage 4 earthworks are well underway (out of six total stages). Over 25,000m<sup>3</sup> of excavated material has been placed in the embankment to date. Stage 1 design development has been submitted, and the revised Stage 2 design development proposal has now been approved by Council (with works well underway). Regular weekly design meetings with Council is keeping the design moving quickly, with progressive procurement of Principle Supplied Items and works packages in progress.

### Project Risks

Existing and newly identified key project risks being actively managed – please see attached for update Risk and Opportunity Register, with updated cells highlighted. Environmental impacts associated with management of erosion and sediment on site and timing impacts related to completion of the Stage 2 design development (following Council approval of the revised proposal) are the key project risks which are in focus for the next month.

### Budget / Cashflow

Please see attached for the updated Project Cashflow, as well as newly included Project Financial Control Sheet. Realised expenditure continues to track within the forecast monthly budget, with further savings achieved. The remaining project contingency budget has increased to \$1,801,188.78 (from \$1,730,080.94 in the last progress report), despite a ~\$20k spend from the contingency this month (Council indirect costs). Project Management spend remains within forecast, and Stage 1 design development was completed below budget (affording a saving to Council). Hunter H2O's progress claim and invoicing to be submitted shortly.

### Safety

All current works on site are under the Package 1 WHS / Enviro PMP for safety. No incidents or near misses to report. Ongoing site surveillance (by Council / Hunter H2O) and periodic audits (by the Package 1 Contractor) undertaken to ensure identified hazards are being communicated within the project team and adequately mitigated.

### Environment / Community Relations

All current works on site are under the Package 1 WHS / Enviro PMP for environmental. Council escalated sediment release issue to the EPA with no further action required (provided exceedances continue to only occur during periods of wet weather). Recent news stories generated positive publicity and profile for the project. Ongoing liaison with the private landowner regarding the works by Council, all broader community liaison in accordance with DPE guidance.

### Issues Requiring Council Input

Items pending Council input include:

1. Ongoing inputs into site surveillance
2. Procurement of Principal Supplied Items for free issue to Package 1 Contractor
3. Outage planning for pumping station construction.

### Time

Please see attached for the updated project program, noting the planned date for Completion remains 06/09/2023. This program has now been updated to reflect the latest construction program received from the Package 1 Contractor, proposed Stage 2 design timeframe and updated procurement structure. Coordination of Package 1 Hold Points, completion of the Stage 2 design development and progressive procurement of Principal Supplied Items and subsequent works packages are the primary focus areas for time management.

### Quality

All deliverables are being developed in accordance with Hunter H2O's Quality Management Systems. All work produced by subconsultants is reviewed to ensure it is up to the high standard of quality expected.

### Innovation / Value Added / Other

Identification of Principal Supplied Items and works packages for early procurement (progressively as the Stage 2 design development continues).





## 9.3 CORPORATE & COMMUNITY:

Ref: WO/2022/03319

**Responsible Executive:** Director Corporate & Community  
**Attachments:** Under Separate Cover – Monthly Highlights Report  
 WO/2022/03437

**Community Strategic Plan Reference:**

**Goal 8.1** – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

**RECOMMENDATION:** That items included in the Corporate & Community Review Report be **NOTED** by Council.

### Corporate and Finance

The purpose of this report is to provide confidence to Council that corporate and financial risk are being managed on a monthly basis by improving visibility of key performance indicators. This report also provides an overview of the monthly operations of the Community Services and Tourism areas of Council.

#### 1. Walcha Council Leave Balances

Directorate (full & part time staff numbers)	OCTOBER 2022			JUNE 2022		
	Annual Leave Weeks	RDO Weeks	Time in Lieu Weeks	Annual Leave Weeks	RDO Weeks	Time in Lieu Weeks
Office of the GM (14)	96.79	5.39	10	102	6	9
Infrastructure (45)	195.19	4.72	60.03	218	4	58
Environment & Development (3)	25	1.48	0.13	25	1	0
Community & Tourism (17)	38.76	2.43	6.51	32	2	5
<b>Total</b>	<b>355.73</b>	<b>14</b>	<b>76.67</b>	<b>378</b>	<b>13</b>	<b>72</b>

The above table includes June 2022 as a point of comparison to review the movement on leave balances from the end of the 2022 financial year.

The Rostered Day Off (RDO) and Time in Lieu (TIL) weeks were an issue that must be significantly reduced by Council. TIL incurs the same costs as overtime where one extra hour worked equates to two hours leave taken or if paid out 2x. TIL is currently the issue most urgent to address with leave.





A second letter was sent out in August to any rate payer overdue that had not responded to the first letter. The second letter outlined the additional costs Council would pass on to move to the next stage of the process which is a statement of claim. This adds around \$700 in court costs and various other charges. A stronger response to this letter has occurred.

**5. Walcha Council Customer Request Management (CRM)**

	1 M	1-2M	2-3M	3-6M	6M+	Total CRM	Oct 22
Planning & Environment	31	26	42	30	20	149	131
Engineering	54	12	3	11	12	92	118
Administration	2	0	0	1	4	7	13
<b>Total Open CRM's</b>	<b>87</b>	<b>38</b>	<b>45</b>	<b>42</b>	<b>36</b>	<b>248</b>	<b>262</b>

A CRM is created with an incoming request via customer service which is then assigned to the relevant area. The CRM is tracked and provides information including CRM status.

Note: CRM's 3 months or greater have come down from 93 in October to 78 in November and there are less open CRM's overall down to 248 from 262 open calls in October 2022.



## 6. Walcha Council Investment Report

### REGISTER OF INVESTMENTS TO 30 NOVEMBER 2022

Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	MV % of Portfolio
nab	TD	6/09/2022	90	5/12/2022	3.08%	500,000.00	3,797.27	503,797.27		3.98%
CommonwealthBank	TD	19/04/2022	240	15/12/2022	1.66%	1,049,075.00	11,450.73	1,060,525.73		8.36%
nab	TD	6/09/2022	120	4/01/2023	3.26%	500,000.00	5,358.91	505,358.91		3.98%
nab	TD	6/09/2022	120	4/01/2023	3.23%	533,371.36	5,663.98	539,035.34	1,782.65	4.25%
nab	TD	16/06/2022	210	12/01/2023	3.10%	254,969.77	4,547.54	259,517.32		2.03%
CommonwealthBank	TD	29/07/2022	182	27/01/2023	3.27%	603,774.44	9,886.92	613,661.50	1,151.84	4.81%
nab	TD	10/10/2022	120	7/02/2023	3.55%	557,235.37	6,503.63	563,739.00	2,425.97	4.44%
CommonwealthBank	TD	14/10/2022	122	13/02/2023	3.59%	501,800.00	6,021.33	507,821.33	1,800.00	4.00%
CommonwealthBank	TD	26/09/2022	150	23/02/2023	3.84%	503,057.53	7,938.66	510,996.20	3,057.53	4.01%
CommonwealthBank	TD	26/09/2022	150	23/02/2023	3.84%	503,057.53	7,938.66	510,996.20	3,057.53	4.01%
nab	TD	3/08/2022	210	1/03/2023	3.35%	254,341.40	4,902.17	259,243.57	613.12	2.03%
CommonwealthBank	TD	6/09/2022	181	6/03/2023	3.61%	1,000,000.00	18,001.64	1,018,001.64		7.97%
CommonwealthBank	TD	6/09/2022	181	6/03/2023	3.61%	1,000,000.00	18,001.64	1,018,001.64		7.97%
nab	TD	7/11/2022	150	6/04/2023	3.91%	1,004,416.44	16,139.46	1,020,555.90	4,416.44	8.00%
CommonwealthBank	TD	26/09/2022	210	24/04/2023	4.11%	503,057.53	11,895.59	514,953.12	3,057.53	4.01%
CommonwealthBank	TD	26/09/2022	210	24/04/2023	4.11%	503,057.53	11,895.59	514,953.12	3,057.53	4.01%
nab	TD	15/11/2022	181	15/05/2023	4.05%	635,946.88	12,772.08	648,718.96	4,721.23	5.07%
CommonwealthBank	TD	27/10/2022	210	25/05/2023	4.10%	1,006,460.27	23,741.43	1,030,201.70	9,082.87	8.02%
nab	TD	4/08/2022	365	4/08/2023	3.70%	623,670.25	23,075.80	646,746.05	1,355.46	4.97%
nab	TD	16/09/2022	365	16/09/2023	4.20%	255,778.05	10,742.69	266,520.74	1,380.02	2.04%
nab	TD	4/10/2022	365	4/10/2023	4.40%	255,017.13	11,220.75	266,237.88	1,446.05	2.03%
Average rate					3.60%	<b>12,548,086.50</b>	<b>231,496.47</b>	<b>12,779,583.11</b>	<b>42,405.77</b>	<b>100%</b>

Capital Value of Portfolio	12,548,086.50
Redeemed Value of Portfolio	-
Market Value of Portfolio 30/09/2022	12,779,583.11
Estimated Profit/(Loss) 30/09/2022	231,496.61

The average rate of investments increased from 2.89% in September to 3.60% in November due to increasing TD rates. This is expected to continue in the current market.

#### PREVIOUS FINANCIAL YEAR COMPARATIVE 30/11/2021

Interest Earned YTD	4,781.29
Market Value of Portfolio	4,348,869.69
Average interest rate	0.31%

#### Institutional Exposure

	Investment at Market Value	% of Portfolio
CommonwealthBank	7,173,340	57%
nab	5,374,747	43%
	<b>12,548,087</b>	<b>100%</b>

#### Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212

The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Christian Martin (Responsible Accounting Officer)



## Community Services and Tourism

Current Grants		
<b>Preschool</b>	Community Grants – Increasing ATSI enrolment and engagement	Ending 31/12/2022
<b>Youth</b>	Summer Break Holiday Program	Applied
	Youth Opportunities Grant	Applied
<b>Tourism Development</b>	Regional Growth Fund - for Motorcycle Rally	\$20,000 Successful
	COVID-19 Supplement (RGF)	\$4,503.88 Successful
	Community Grant \$7,500	Successful
<b>Community Recovery</b>	Greenwaste Grant	Successful - \$804195
	Bushfire Recovery Grants – Additional Time Limit	Successful – program to end 30 November 2022
	Disaster Risk Reduction Fund (Infrastructure team)	Successful - \$244,258.52 over 18 months

Operational Overview	
<b>WCCC</b>	<p>A governance meeting was held with Transport for NSW. These meetings take place every six months and focus on our outputs and reporting for the previous period. Our numbers are down for community transport (under 65s) so we will be advertising our services in the coming months in an endeavour increase our numbers in this area.</p> <p>We have requested additional funding (or a reallocation) of funding from the Department of Health to correctly reflect the types of services that our clients are requested. This would mean in increase in meals on wheels and group social support, and a reduction in individual social support.</p>
<b>Preschool</b>	<p>Applications were open for a Preschool Educator – Aboriginal Liaison Officer. Unfortunately, we received no applications. With this in mind we will need to recruit one further permanent part-time employee as we rely heavily on casual educators to maintain the child:staff ratios. This permanent role will commence in 2023, and will be a minimum of 25 hours per week.</p>



	Planning is underway for the Christmas party which will once again welcome family members. COVID-19 restrictions meant that for the last few years, families have not been able to join in the celebrations.
<b>Library &amp; Youth</b>	Cassie and her volunteer and casuals continue to do a wonderful job. The library provides a much needed social connection, as well as access to technology that many people do not have in their own homes.
<b>Early Intervention</b>	Early intervention continues to provide much needed therapies and supports to children and adults. Rhonda is planning to take some leave during November.
<b>Tourism</b>	The Rally planning is well underway with Lisa, Corinne and the Advisory Committee members working hard to make sure the event is a success. A large volunteer group will be helping to ensure the rally costs are kept to a minimum. Each volunteer will receive a t-shirt, drink and meal voucher.
<b>Community Recovery</b>	Brooke is heading into her last month in the CRO role. We have received excellent feedback about her commitment to the community and her work within the role from the funding body. She will finalise the transition plan so Council can continue to work with the networks she has established.

### Priorities for November

- Reviewing payment systems for meals on wheels clients
- Assisting the newly appointed Director Corporate & Community settle into the role
- Ensuring things are up to date prior to taking planned leave in December



## 1. Walcha Council Community Care (WCCC)

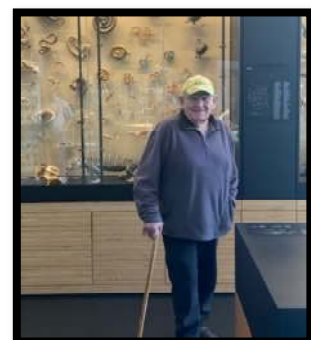
October 2022

### 1.1 Groups

The past month has flown by and we have had a number of great outings as well as some fun stuff in-house. We celebrated the life of the Queen for the Women's Group morning tea and everyone wore their pearls. We attempted to do bacon and egg rolls in the park for the Men's Group but were defeated by the weather and had to make them in house. We took the ladies for a shopping expedition in Armidale and the men also headed to Armidale, but for them they visited the Museum of Natural History as well as the Armidale Folk Museum before heading to the pub for lunch.

We also headed out to *New England Peonies* to see the complicated process of growing these very beautiful but very finicky roses. Barry, who owns the farm, was happy to discuss his processes and spent a good hour answering questions and discussing the various techniques involved. The recent weather has meant that there weren't many flowers out but all was forgiven over a delicious lunch and a spot of shopping in Uralla.

We have had a special guest in the office over the past few weeks. Lovebug the lamb has required feeding every few hours and so has begun attending in house activities. She has since become a firm favourite of both clients and staff and is a great topic of conversation for the men and women alike, almost all of whom have had experience with the "little battlers" as they refer to them. Many have not been around a lamb in a long time and so it has been a great trip down memory lane.





<b>Women's Group</b> 5/10/2022- 13 19/10/2022- 7	<b>Wanderer's Group</b> 12/10/2022- 2
<b>Men's Group</b> 11/10/2022- 11 25/10/2022- 6	<b>Bingo</b> 1/10/2022- 15 15/10/2022- 15 29/10/2022- 15
<b>Community Café/ Takeaway</b> 7/10/2022- 11 14/10/2022- 6 21/10/2022- cxl due to severe weather 28/10/2022- 9	<b>Card Group</b> 4/10/2022- 4 11/10/2022- 5 18/10/2022- 4 25/10/2022- 4
<b>Art Group</b> 12/10/2022- 4	<b>Joint Excursion- Peonie Farm</b> 26/10/2022- 19

## 1.2 Transport

*Medical drives* – 39 trips were delivered during the month, including local trips as well as to Tamworth and Armidale.

<b>Walcha Access bus</b> (Friday on demand) 14/08/2022- 2	<b>Bus to Armidale</b> (every Thursday) 5/10/2022- 7 12/10/2022- 5 19/10/2022- 7 26/10/2022- 9
<b>Bus to Tamworth</b> (monthly) This did not run due to limited driver availability and a number of medical drives that took precedence.	
<b>Taxi Vouchers</b> – 21 clients used the service with 114 trips being provided.	

## 1.3 Meals on Wheels

Meals on Wheels volunteers are back in place and we now have a completed monthly roster for this. All security check ups (including police checks) are being maintained to ensure they are up to date.

This month clients received hot main meals with some of those clients also receiving desserts and frozen meals throughout the 7-day week.

The total number of meals this month was:

Main: 251

Frozen: 153

Dessert: 136





## 1.4 Feedback and Complaints

WCCC has received a lot of positive feedback from multiple clients about the excursions as well as the in-house activities and they are all offering ideas for future activities.

**Jess Goodwin**  
**Community Care Coordinator**

## 2. Library and Youth

**October 2022**

- Loans: 608
- Returns: 713
- Reservations placed & issued: 180
- New members: 5
- Door count: 921
- Wi-fi use: 50
- Computer use: 104
- Housebound: 8

Other statistics:

- eLibrary: Borrow Box
  - 78 users
  - 252 eAudiobooks
  - 98 eBooks

The Walcha Library's loans and returns have dropped this month, compared with September. There was a slight decrease in reservations placed and issued. New member registrations dropped slightly, remaining below average. The door count grew again this month by a further 30 visitors, likely due to the school holiday activities and events. Computer usage was above average, and public use of the wifi dropped slightly. The number of members using the Borrow Box eLibrary has increased again this month, and the number of eBook and eAudiobook loans are above average also.

### 2.1 Outreach & Promotion

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:



- An article was written in the Apsley Advocate this month, about the school holiday program which helps to promote the library
- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month




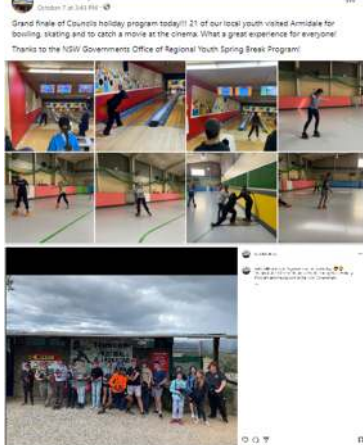
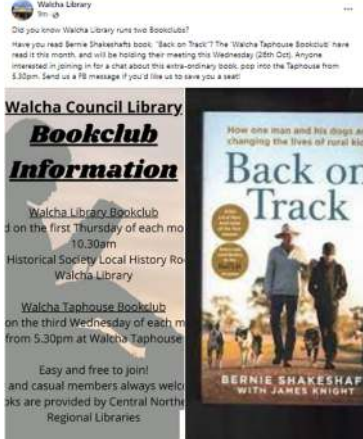
## 2.2 Social media

The popularity of the Walcha Library Facebook page increased this month, with 7 new people following the page - currently 316 followers. Staff have continued to use the systematic approach to ensure the content was engaging, useful and an effective use of staff time. The library shared only 6 posts and 1 story on the Facebook page, reaching 923 people (reach overall decreased by 5%, even though there were half as many posts). The 3 Instagram posts shared throughout October received 23 'likes'. Library and Youth Instagram posts are now followed by 233 people, with 2 new followers this month.



The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:

Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community	# people reached on Facebook	People engaging on Instagram	
Total 3 engagement posts  Promotion of UNE guest speaker at family movie in Armidale	77	3	
Halloween themed Instagram post promoting 'New to Library' and #fridaydeliveryday		3	



Service content: informative posts about the library services, facilities and programs	# people reached on Facebook	People engaging on Instagram	
Total 8 service posts	1285	20	
#fridaydeliveryday promo of new items	77	2	
Wrap up photos from Council's Youth School Holiday Program	846	18	
Promotion of Walcha Library Bookclubs	118		



eLibrary & membership promo	92	
Seed library promotion	152	

### 2.3 Programs

The Walcha Puzzle Library was not as popular this month. Loans decreased compared to the previous month, however there are still some regular borrowers who visit weekly or fortnightly to borrow new puzzles. Staff have continued working with CNRL staff to catalogue the collection in the CNRL Spydus library system so data about usage can be collected at that level also.

Library Volunteer, Veronica, continues to aid at the library on Monday mornings and Friday afternoons. Both shifts are during the peak item processing times at the library and ensures efficient use of the additional assistance. This month she has also worked on projects such as creating new displays, weeding some genres, maintaining the puzzle library and filling the seed library display.

Storytime and Baby Booktime was successful this month with two family daycare groups attending, with 10 children in total. The group were all similar ages, 1-2years old, and mostly familiar with the Storytime structure. They attentively listened to 4 (almost 5) books, participated in songs and games with the librarian, and they set to colouring in a joint colouring in, intended to be sent to the elderly residents of the local nursing home.

Housebound library services were arranged with Riverview and delivered by Walcha Library staff and volunteers this month. A collection hand-picked for the Riverview residents and a number of housebound individuals were ordered and delivered in the last week of the month. The kids-corner activity sheet 'Walcha Library Penpals' for children to colour and send to Riverview with their book delivery, was continued this month. A number of families took them



home to complete and return, and a number of drop in teenagers wrote short messages and coloured in the pictures too. This month also saw the celebrations of 'Childrens Week' (the anniversary of Australia's ratification of the United Nations *Conventions on the rights of the Child*) at the library's kids-corner, with a series of illustration based activities for the young ones, and a selection of puzzles for the older children. The Advocate for Children and Young People provided enough information for library staff to have discussions about this celebration with young people and interested members.

The Walcha Library Book club met this month as usual in the library, with 7 members in attendance. There were 4 members intending to meet for the 'Taphouse' Book club this month, but due to some conflicting commitments at the last minute, the group didn't meet. The book read by a number of members was 'Back on Track', the story of Bernie Shakeshaft, which has been a popular title amongst New England readers since it was published in 2019. The popularity of the book provided an opportunity to promote the Walcha Library bookclubs and advertise the bookclubs on social media, encouraging people to attend the meeting to discuss it. This promotion will continue over the next few months until the club fills up with active members again.

The Walcha Library has been working with Walcha Central School Teacher-Librarian to find Wholesome Collective - speakers for their literary festival in early November. Walcha Library will be hosting a 'after school' author workshop, and have been using the contacts of colleagues at the Central Northern Regional Library to help find locally based authors to fill spots in the program. Library staff spent some time assisting with promotion of the event scheduled for next month.

The number of members and visitors using the library facilities for study related purposes has remained high again this month. The free wifi and quiet study areas have been utilised at least 4-5 times per week this month for study purposes. Staff have continued to encourage the increase in afterschool teenage visitors at the library – some even keen to 'volunteer' their assistance with processing returns and shelving some books.

Library staff have been working with the Walcha Historical Society this month, to help with a project they are working on, to complete a stocktake and confirm cataloguing of their collection. Due to the crossover of the space, and some of the collection, library staff have assisted where possible.

## **2.4 Training**

Library coordinator Cassie McKenna completed training with the online Niche Academy this month. The one-hour session was called 'Too many bags' which covered strategies to understand hoarding disorders, in order to address and make accommodations for someone who brings too much stuff into the library.



## **2.5 Youth activities**

Youth services staff applied for the NSW Government's Office of Regional Youth's Summer Break Program this month, and completed the acquittal for the Spring Break Program. An application was made for \$15,000 for holiday activities that are recreational in nature, and give youth aged 12-24 years free, fun and social activities to do in the upcoming school holidays. Included in the application were 2 workshops, 2 excursions and 2 events, some of which will be available to the wider community, while targeting the age group 12-24 yrs too. If successful, the Summer Break activities will be held in addition to the holiday activities provided by the library, which will include Christmas craft, outreach Storytime sessions and STEM workshops. All activities selected were suggestions from youth in Council's Youth Strategy, at the previous Youth Advisory Meeting or through feedback gathered in the Spring school holiday program.

**Cassie McKenna**  
**Library Coordinator**

## **3. Preschool**

**October 2022**

Preschool returned from holidays on Monday 10 October.

The 4-5 year old room have been focusing on school readiness, learning how to regulate their own personal emotions, we have been working with parents and Teachers in regards to the Zones of Regulation. This program is something that the school system is using to help children identify how they are feeling and how they are able to successfully manage these feelings.

We have been implementing tools and strategies that children can use for regulation, this provides children with the skills for self-care and overall wellness, also providing a strong foundation for mental health and readiness for the transition to the school environment. Providing children with these skills will extend children's learning capabilities and the ability to cope with extensive change.

Rhonda Barnet and myself have attended a number of meetings with Walcha Central School regarding the children that will be attending next year, there are some children who have some learning difficulties so we are working closely with the school to achieve a smooth transition to school and the best possible outcome for their future learning.

**Mel Clark**  
**Preschool Nominated Supervisor**



## 4. Tourism

October 2022

### Number of visitors to Visitor Information Centre (VIC)

OCTOBER	2022	2021	2020	2019
Walk in's	387	170	VIC closed	346
Phone enquiries	47	31	lockdowns	99
Email enquiries	2	12		103

WEBSITE STATISTICS	October	Sept	August	July
<a href="http://www.walchansw.com.au">www.walchansw.com.au</a>				
Visits	26,981	25,308	20,292	19,393
Pages	239,089	166,669	339,713	133,455
Hits	542,202	434,011	652,097	351,683

**Note:** 2,970 Referrers came to Tourism website from the Walcha Motorcycle Rally website. I boosted our Walcha Gravel Cycling video on Facebook during October, leading to an increase in website visits and interest in cycling in the area. Our gravel cycling promotional video can be viewed at [Cycling – Walcha NSW](#)

### Social Media – Walcha Tourism

## Facebook + Instagram Insights

Insight period: 01/10/22 - 31/10/22

Notes:

- Boosted (paid) post by Walcha Tourism was running for 7 days from 8-15 October, contributing to increased 'Facebook Reach' stats
- Total Facebook Posts: 16 / Total Facebook Posts by EJ Freelance: 5 (additional post not cross-posted to Instagram was Australian Traveller article that mentioned Walcha's Commercial Hotel)
- Total Instagram Posts: 7 / Total Instagram posts by EJ Freelance: 4
- Total Facebook Stories: 2/ Total Instagram Stories: 1 (All posted by Walcha Tourism)

Facebook Followers	Facebook Reach	Facebook Engagement	Instagram Followers	Instagram Reach	Instagram Engagement
<b>1,528</b> Number of accounts that 'like' this page	<b>27,727</b> Number of accounts that saw any of our posts at least once	<b>4,342</b> Number of accounts that interacted with content (e.g. through likes, comments, shares + saves)	<b>784</b> Number of accounts that follow this account	<b>3,063</b> Number of accounts that saw any of our posts at least once	<b>374</b> Number of accounts that interacted with content (e.g. through likes, comments, shares + saves)
Comparison to Previous Period	Comparison to Previous Period	Comparison to Previous Period	Comparison to Previous Period	Comparison to Previous Period	Comparison to Previous Period
<b>+47</b>	<b>+39.8%</b>	<b>-6.26%</b>	<b>+43</b>	<b>-32.5%</b>	<b>-4.9%</b>



## Walcha Motorcycle Rally

There is much excitement from visitors surrounding this year's Walcha Motorcycle Rally, with many people returning to Walcha again and many coming to experience Walcha for the first time. The hardworking and passionate Rally committee are doing a great job to ensure this event is a success for tourism, with their diverse mix of expertise and skills. The motorcycling demographic is the perfect fit for Walcha in attracting visitation and return visitors. Motorcyclists have a high disposable income, cannot carry much on bikes so have to purchase in town. They also don't mind camping, and with Walcha's limited accommodation, which is already booked out for the 2-3 nights, the overflow can camp at the showground. This means we still get that captive audience spending 2-3 days in Walcha, enjoying our town and injecting much needed funds into our economy.

The Walcha Motorcycle Rally website visitors and hits are increasing as the event gets closer and can be seen in the table below.

Month	Unique visitors	Number of visits	Pages	Hits
Jun 2022	1,282	1,997	5,980	76,224
Jul 2022	1,100	2,627	5,566	50,035
Aug 2022	1,461	2,939	11,979	120,288
Sept 2022	3,620	5,555	11,428	259,788
Oct 2022	3,851	5,702	13,362	304,584





### **Australian Traveller (AT) – Walcha feature**

During October NEHC (New England High Country) engaged with Australian Traveller magazine to send a travel writer to all of the NEHC towns, including Walcha. The Walcha feature written by travel writer, Amanda Woods, was emailed to all Australian Traveller subscribers via eDM, is circulating on Facebook and also appears on the Australian Traveller website. You can view the feature at

<https://www.australiantraveller.com/nsw/new-england/walcha-accommodation-travel-guide/>

### **Live Traffic – Oxley Highway closure**

We continued to have issues with Live Traffic showing incorrect information and frustrated travellers arriving at the Information Centre. On one occasion the Oxley Highway was showing in Live Traffic as open with delays, but it was one of the scheduled closure days. We continue to work with TfNSW to get this sorted. Brooke Jeffrey has been an amazing help liaising with TfNSW, which has been greatly appreciated.

### **Visitor Information Centre – Visitor book comments**

Some of the comments from visitors to the Walcha Visitor Information Centre during October include: *“Excellent, friendly town, pretty town, thank you for all your excellent work, great service – thanks, excellent, great service, awesome area, very helpful.”*

**Lisa Kirton**

**Tourism and Visitor Information Services Coordinator**

## **5. Community Recovery Officer**

**October 2022**

**The Wholesome Collective** attended our area again for two days, doing a small schools cooking workshop with Yarrowitch and Woolbrook schools at the Walcha Preschool and a long lunch event (Funded through PHN) at the Yarrowitch Hall on Friday 14 October. The small schools loved their workshop trying some Asian cuisine and tofu. Yarrowitch thoroughly enjoyed their long lunch of glazed Christmas ham, roasted vegetables, salads and a dessert. Mary Wills and Kerry Boggard shared some cooking tips, explained the importance of planning and cooking within a budget.

After almost a year of planning, our **Ladies Tradie Day** in Woolbrook was a huge success. From advertising, approximately 28 ladies expressed interest for the day, although some were not able to attend due to illness and family commitments on the day. Those who attended (approx. 25 ladies) enjoyed the day and the get together and the local trainer and participants were able to showcase some tools of their own and talk about the differences of equipment

On Thursday 6 October 2022 Project officer from the EPA **Bushfire Greenwaste** clean-up program attended Walcha. Jessica and Carla were shown around the fire affected areas of Yarrowitch and Moona Plains where the contractor had been through processing the bushfire green waste. Carla and Jessica were pleased to see the layout and environment of our area as reading through submitted monthly reports online is very hard to envisage the landscape.



The **Regional Drought Resilience Planning** (RDRP) Project Control Group only had a short meeting early in the month to recap with the consultant on Resilience training modules, there were no more meetings during this month while the plan is in review with CSIRO. The main lead contact from Tamworth Regional council was on leave for a couple of weeks, so there has been no further progression on the plan or contact with Regional NSW.

**Moona Plains Community** I am continuing to assist the community members set up their community group and create a newsletter for their area. There hasn't been much further work done on this due to the community members having other commitments and work on themselves. Their facebook group has grown with more members and they plan to draft a newsletter later in October for distribution second week in November. A0 sized maps have been printed for the community group to map dwellings around their area.

I have been regularly liaising with community members in all areas of the LGA on event ideas, projects and general wellbeing. Regular contact is maintained with the hall committee members at Nowendoc, Woolbrook and Yarrowitch. I am currently working with the outer villages for a grant to assist with their weekly Yoga/sit and stretch mindfulness classes through FRRR to be administered by council.

Communication with Telstra representatives is ongoing on issues that arise and for updates on the ATS generator trial. To date, Telstra has no further updates on Nowendoc being part of the generator tower trial. An area wide power outage on 5 October 2022 saw Nowendocs' reception only last one hour, in a four hour outage. I have worked with NEMA recovery officer to create a short document that shows the communication timeline of work done by both agencies/officers on improving reception or addressing telecommunications issues.



**Brooke Jeffery**  
**Community Recovery Officer**





# Item 10:

# Committee Reports



There are no Committee Reports for  
November 2022



# Item 11:

# Delegate Reports

**RECOMMENDATION: THAT Council RECEIVE and NOTE the Delegate Reports as presented.**



# Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 5 AUGUST 2022 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.31 a.m.

#### 1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor  
Armidale Regional Council, Mr James Roncon, General Manager  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bathurst Regional Council, Mr Aaron Jones, Acting General Manager  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bega Valley Shire Council, Mr Anthony McMahon, CEO  
Bellingen Shire Council, Cr Steve Allan, Mayor  
Bellingen Shire Council, Ms Liz Jeremy, General Manager  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Bland Shire Council, Mr Grant Baker, General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Broken Hill City Council, Mr Jay Nankivell, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor  
Cootamundra-Gundagai Regional Council, Mr Glen McAtear, Deputy General Manager  
Dubbo Regional Council, Mathew Dickerson, Mayor  
Dubbo Regional Council, Mr Murray Wood, CEO  
Federation Council, Cr Patrick Bourke, Mayor  
Forbes Shire Council, Cr Chris Roylance, Deputy Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Gilgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Rod Banham, Mayor  
Glen Innes Shire Council, Mr Dennis McIntyre, Acting General Manager  
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor  
Goulburn Mulwaree Council, Mr Aaron Johansson, CEO  
Griffith City Council, Cr John Doug Curran, Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager

Gwydir Shire Council, Cr John Coulton, Mayor  
Gwydir Shire Council, Mr Max Eastcott, General Manager  
Hilltops Council, Cr Margaret Roles, Mayor  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Kiama Municipal Council, Ms Jane Stroud, General Manager  
Kyogle Council, Cr Kylie Thomas, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Tony Reneker, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Lockhart Shire Council, Cr Greg Verdon, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Moree Plains Shire Council, Mr Mick Tobin, Acting General Manager  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrandera Shire Council, Cr Neville Kschenka, Mayor  
Narrandera Shire Council, Mr George Cowan, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Narromine Shire Council, Ms Jane Redden, General Manager  
Oberon Council, Cr Mark Kellam, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Jason Hamling, Mayor  
Parkes Shire Council, Cr Ken Keith, Mayor  
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor  
Snowy Valleys Council, Cr Ian Chaffey, Mayor  
Snowy Valleys Council, Mr Hamish McNulty, Interim General Manager  
Tamworth Regional Council, Cr Russell Webb, Mayor  
Tamworth Regional Council, Mr Paul Bennett, General Manager  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Mrs Elizabeth Smith, Director of Administration and Finance  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Uralla Shire Council, Cr Robert Crouch, Deputy Mayor  
Uralla Shire Council, Ms Kate Jessep, General Manager  
Wagga Wagga City Council, Cr Dallas Tout, Mayor  
Wagga Wagga City Council, Mr Peter Thompson, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Weddin Shire Council, Cr Craig Bembrick, Mayor  
Weddin Shire Council, Ms Noreen Vu, General Manager  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator  
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager  
LGNSW, Cr Darriea Turley, President  
LGNSW, Mr Scott Phillips, CEO  
OLG Ally Dench, Executive Director  
OLG Karen Purser  
Mark Honey

**APOLOGIES:**

As submitted

**SPECIAL GUESTS:**

- (a) Darriea Turley, President, LGNSW
- (b) The Hon Anthony Roberts MP, Minister for Planning, Minister for Homes
- (c) Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouney, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce
- (d) Mr Justin Clancy MP, Parliamentary Secretary for Health
- (e) Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans and Shadow Minister for Western Sydney

**2. ADOPTION OF MINUTES OF PREVIOUS MEETING:**

RESOLVED that the minutes of the General Meeting held on 27 May 2022 be accepted as a true and accurate record (Temora Shire Council / Gwydir Shire Council).

**3. Matters Arising from the Minutes**

NIL

**4. CORRESPONDENCE**

Outward

- (a) The Hon Jim Chambers MP, Treasurer, stressing that funding for Local Government should remain at the levels of the previous government and preferably at a higher level
- (b) The Hon Anthony Albanese MP, Prime Minister, stressing that funding for Local Government should remain at the levels of the previous government and preferably at a higher level
- (c) Mr Chris Minns MP, Leader of the Opposition NSW, urging bi-partisan support to ensure all 44 recommendations of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW are adopted
- (d) The Hon Dominic Perrottet MP, Premier NSW, urging bi-partisan support to ensure all 44 recommendations of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW are adopted
- (e) The Hon Wendy Tuckermann MP, Minister for Local Government, seeking urgent amendment to clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- (f) The Hon Anthony Roberts MP, Minister for Planning and Minister for Homes, seeking urgent amendment to clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- (g) Ms Anna Bowden, Head of Social Impact, Royal Far West, thanking her for her presentation to the 27 May 2022 meeting
- (h) The Hon Kevin Anderson MP, Minister for Lands and Water, Minister for Hospitality and Racing, thanking him for his presentation to the 27 May 2022 meeting
- (i) The Hon Wendy Tuckermann MP, Minister for Local Government, thanking her for her presentation to the 27 May 2022 meeting



- (j) The Hon Paul Toole MP, Deputy Premier, Minister for Regional New South Wales, Minister for Police, thanking him for his presentation to the 27 May 2022 meeting
- (k) Adjunct Professor, Ruth Stewart, Commissioner, National Rural Health Commission, thanking her for her presentation to the Health Forum on the 26 May 2022
- (l) Mr Richard Colbran, Chief Executive officer, NSW Rural Doctors Network, thanking him for his presentation to the Health Forum on the 26 May 2022
- (m) Mr Ryan Park MP, Shadow Minister for Health, Shadow Minister for Mental Health, Shadow Minister for the Illawarra and South Coast, thanking him for his presentation to the Health Forum on the 26 May 2022
- (n) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, thanking her for her presentation to the Health Forum on the 26 May 2022
- (o) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, forwarding to her the list of participants suggestions to move forward with Regional and Rural Health
- (p) The Hon Dominic Perrotet MP, Premier NSW, inviting him to present to next meeting to be held on the 5 August 2022
- (q) The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government, inviting her to present to next meeting to be held on the 5 August 2022
- (r) Mr Edward Cavanough, Executive Director and Director Policy, McKell Institute, thanking him for participating in the Executive Committee meeting held on the 9 June 2022 and inviting him to be a presenter at the Skills Forum on the 4 August 2022
- (s) The Hon Anthony Albanese MP, Prime Minister, regarding the deployment of overseas doctors
- (t) The Hon Mark Butler MP, Minister for Health and Aged Care regarding the deployment of overseas doctors
- (u) The Hon Catherine King MP, Minister for Infrastructure, Regional Development and Local Government regarding continuous funding for the Building Better Regions program
- (v) Cr Linda Scott, President ALGA, seeking support for the continuance of the Building Better Regions program
- (w) Cr Darriea Turley, President, LGNSW, seeking support for the continuance of the Building Better Regions program

#### Inward

- (a) Mr Marcus Ray, Group Deputy Secretary, Planning and Assessment regarding employment zones reform
- (b) Mr Brett Whitworth, Deputy Secretary, Planning Policy, regarding clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- (c) The Hon Dugald Sanders MP, Minister for Agriculture, Minister for Western NSW, regarding standards for breeding dogs
- (d) The Hon James Griffith MP, Minister for Environment and Heritage, regarding the NSW Biodiversity Offset Scheme
- (e) The Hon Dominic Perretot MP, Premier NSW, advising that the Government is currently considering the recommendation of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW

- (f) Leeton Shire Council, forwarding letter from LGNSW to the Treasurer, Minister Cooke MP, Auditor General, and Minister Tuckerman MP, regarding treatment of RFS assets
- (g) Letter from the Department of Planning and Environment to the Auditor General regarding the treatment of RFS assets
- (h) Riverina Joint Organisation regarding the proposal to introduce a Domestic Waste Charge peg

NOTED

#### **5. President Cr Darriea Turley, LGNSW Update**

Cr Turley provided a report on the work of LGNSW since the last meeting including Annual Conference 2022, Local Government Week and Awards Dinner, Emergency Services Levy and Rural Fire Service Assets, State Budget, Upper House Inquiry into floods, and advocacy into Parliamentary Inquiry into elections held under COVID 19 conditions, Domestic Waste Charges Review, addressing council staff shortages, ePlanning and NSW Planning Portal, rural and regional health and recent advocacy wins

#### **6. Mr Tom O'Dea, Head of NBN Local NSW**

There are 21 NBN professionals looking after Regional and rural shareholders. NBN is a Government Business Enterprise which sells to telecommunication providers and is accountable to the Federal Government. NBN has delivery partnerships with contractors and subcontractors. It is the provider that supplies the modems of varying quality. Householders often place the modems in their homes that are not efficient. NBN's purpose is to lift digital capability at a local level. On the ground NBN have Community Engagement Managers, business leads and community ambassadors. Part of their staff engagement is that staff have to live in the area they serve. The focus is delivering digital capability, developing regional infrastructure, supporting regional performance and integration within local communities. 12.1million homes are connected, 8.5million are connected to a plan and 76% have 50mbps wholesale speed. In regional Australia 3.4million premises are connected. \$750million is being invested in upgrading the fixed wireless network and extending the range of the fixed wireless network with benefits of extended coverage, faster speeds, improved busy home speeds, and enhanced data levels. NBN needs to get the message out and needs insights, opportunities and the voice of customers from councils.

#### **7. The Hon Anthony Roberts, Minister for Planning, Minister for Homes**

The government is committed to having diversity of housing. Regional housing pressures have been caused through migration and more people are staying in the regions and the need for housing intensifies. The 2022 budget housing package includes \$500million to unlock land and \$174million to support key workers moving to the regions. The Housing Strategy 2041 has been developed and there are lessor assessment times. A regional Housing Taskforce has been set up to examine the barriers to the provision of housing and affordability in the regions and all their recommendations have been accepted. \$34million has been set aside over 4 years to implement the Taskforce recommendations. A Regional Housing Flying Squad has been created to assist regional councils. Under the next phase of the Accelerated Housing Infrastructure Fund \$120million has been set aside for high growth regional areas. The shortage of Planners in regional areas is being addressed by allowing councils to outsource the assessment of housing DA's to consultants. The Regional Housing Flying Squad program is be considered for a twelve month extension. Agritourism is a booming industry and the government is helping farmers to diversify their businesses. Certain agritourism activities will be listed as exempt

or complying development. All of the nine Regional Plans are being reviewed responding to impacts and linked to other State strategies. Tribute was paid to the leaders of the flood affected areas and an Independent Inquiry report will be released soon. \$150million will be available to build and replace social houses and \$10million allocated to replace police homes. Money is being allocated to close the GAP. There is always going to be challenges with new technology such as the planning portal.

### **8. Financial Report**

RESOLVED That the financial reports for the last quarter were tabled and accepted ( Inverell Shire Council / Lachlan Shire Council)

### **9. Presentation of Emeritus Mayor Award by Cr Darriea Turley, President LGNSW**

Cr Darriea Tulley presented retired Mayor Mark Honey, Kiama Municipal Council, with his Emeritus Mayor certificate and pin

### **10. Introduction of the Country Mayors Lapel Badge**

Cr Firman Executive member outlined the purpose of the lapel pins to promote the Country Mayors Association and to recognize the professionalism of its members. The lapel pins were handed out to attending Mayors. Those not attending will be given their pins at future meetings

### **11. Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouny, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce**

The Biodiversity Offset Scheme has had a history since 1995 with a shift to method based in 2007 and in 2014 an offset policy for major projects became compulsory. In 2016 the Biodiversity Conservation Act was passed and in 2020 the Australian Government endorsed the scheme. In 2021 the Integrated Improvement and Assistance Program commenced and in 2022 the review of LMBC commences. The Biodiversity Scheme aims to avoid, minimize and offset the impacts of development on biodiversity consistent with the principles of ecological sustainable development. It is required under DA's. \$550million Biodiversity credits have been traded and 36,000 hectares of land protected. The scheme is being improved by refining it, and scaling up, through a strategy to increase credit supply, identifying pain points, a local government support program, additional assessors and a help desk. The Biodiversity Credits Supply Fund and Taskforce have identified that credits are too hard to attain and expensive and that buyers and sellers are hard to identify. Problems need to be resolved to make a significant difference in the coming months by fast tracking of Biodiversity credits, operate a credit supply fund and enhance conservation benefits. It can be made easier by targeting support, streamlining processes, provide upfront support, simplifying the BSA agreement, opportunities to connect, more information, addressing barriers and communication and engagement.

RESOLVED That the Country Mayors Association make representations to the NSW Government on the gross failings of the Biodiversity Scheme, the inadequacies of the review to address the real problems of the scheme, and the ongoing economic hardship and loss of development of regional NSW (Narromine Shire Council / Gilgandra Shire Council)

### **12. Mr Justin Clancy MP, Parliamentary Secretary for Health**

Mr Clancy thanked CMA for its insights into regional and rural health and the wellbeing of our communities. There is no quick fix for regional and rural health but the 2022 State

budget has provided a significant boost to operational and capital expenditure including the allocation of additional staff with \$883million over 4 years to attract regional and rural workers. Tailored programs are to be introduced to take up positions and increased training opportunities. The elective surgery waitlist will get additional funding over the next 2 years. Hospital and health facility upgrades have been important for health outcomes and in the next 4 years there will be \$3billion spent on capital infrastructure including staff accommodation in regional NSW. \$740million over 5 years will be spent on palliative care covering an extra 600 nurses and other staff, and social care is to have a virtual connection to provide equity and care and there will be virtual care access to health specialists. A virtual intensive care unit has been announced in Broken Hill for remote NSW. Travel and accommodation support has been expanded in the budget. A new Regional Health Division was established in April this year and will look at the recommendations of Legislative Council report and other issues. The new Advisory Panel will be working on the Regional Health Plan which has had 1,200 face to face meetings held to develop it. The draft plan will be available for comment in September this year.

### **13. Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans, and Shadow Minister for Western Sydney**

Mr Warren thanked Country Mayors for the opportunity to meet with members. He advised that he had written to the Emergency Services and Local Government Ministers regarding the treatment of RFS assets and advised there needs to be a legislative change. There needs to be changes made in respect to Joint Organisation funding and legislative requirements and that both issues were on labors radar.

### **14. Scholarship Sub Committee of the Executive Committee**

RESOLVED that NSW Country Mayors Association adopt an Inprinciple position with implementing a suitable Scholarship program, to assist in addressing skills shortages in our communities and further That the NSW CMA Executive be authorised to compile Criteria and Structure of Scholarship programme, to report back to NSW CMA for final endorsement.

( Gunnedah Shire Council / Temora Shire Council

### **15. Suggestions for positive change for Regional and Rural Health**

- (1) Local Health Districts need to introduce measures to hold on to internees
- (2) Develop a system to get overseas doctors into are communities
- (3) Support UNE, CSU, and SCU to establish new medical schools
- (4) Investigate administration and boundaries of Health Districts
- (5) Have Primary Care nurses connected to hospitals
- (6) Indigenous Training of indigenous people for their communities
- (7) Advocacy approach and strategy to be developed by Country Mayors
- (8) Ensure the State Government reports on the progress of the Inquiry
- (9) The Commonwealth Government to explain what they are doing in respect of the Inquiry
- (10) Thank those that have worked hard under a difficult situation
- (11) Councils build health plans
- (12) The issue is workforce. Where is the workforce and where do you get it
- (13) Travel allowances to be simplified
- (14) Need bipartisan support of the 44 recommendations and continuation of Minister for Regional Health (Letters have been sent to the Premier and Leader of the Opposition)
- (15) Re-establish Hospital Boards

RESOLVED that the suggestions be left in the hands of the Executive to monitor and followup ( Parkes Shire Council / Gunnedah Shire Council

**16. Wakefield Park Development**

Goulburn Mulwaree Council advised of Wakefield Park Raceway's appeal to NSW Land and Environment Court against consent conditions imposed. The appeal was upheld but the Court imposed stricter noise management conditions that impact on the definition of an event which could make the raceway unviable

**17. Demerger Proposal of Cootamundra-Gundagai Regional Council**

RESOLVED that Country Mayors write a letter to the Minister for Local Government supporting the Boundaries Commission decision which recommends the demerger of the councils should proceed (Parkes Shire Council / Gunnedah Shire Council)

**18. Next Meeting**

The date of the next meeting is scheduled for Friday, 18 November 2022

NOTED

There being no further business the meeting closed at 12.40pm.

Cr Ken Keith OAM  
Chairman Country Mayor's Association of NSW

## **Local Government NSW Annual Conference 2022 – Report 23<sup>rd</sup> – 25<sup>th</sup> October 2022**

**Attendees: Cr Nena Hicks and Cr Aurora Reilly**

**Workshop: Building a new resilient local government sector – Reset, Reshape and Resilience**

**\* Facilitated by Peter Tegart**

The local government elections in December 2021 saw 60% of councillors and 40% of staff leave the sector. Many first-time councillors have faced steep learning curves with proposed applications to IPART for rate variations on the agenda and urgent pressures to reduce expenditure and boost income. Data supplied during the workshop clearly show deficits going the wrong way in many rural and regional councils and the session was attended by many councillors from these areas. Seventy percent of this cohort have applied for special rate variations more than once, with some councils applying for 100% SRVs.

All levels of government are under pressure and the sector can expect more cost shifting by state government. It is also obvious that IPART rules have not kept up with the pace of change including shrinking staff numbers and increased costs. Councils are urged to consider their risk appetite and strategic risk. Factors of concern include climate change, population or demographic change, critical asset depreciation and rising costs generally.

Resilience comes from community and it was suggested that councils need to proactively encourage representation from a broad range of the community (and citizen juries were mentioned in this context). Collaboration between councils and between councils and state government needs to be facilitated to strengthen the sector wherever possible, despite not all joint organisations being functional.

Further impeding local government resilience is the mechanism of rate pegging which began in the 1970s. Changing demographics and rate pegging have led to significant difficulties and are making it impossible for councils to continue their community service obligations.

Changes in operating environments, including disaster responses and recovery, mean that councils will have to pivot quickly and look at investing in different vehicles to cope. Some councils are looking at power purchasing agreements, carbon credits and reviewing budgets using a quadruple bottom line (adding culture to the framework). Local government has to push back as a sector and appreciate that if a council does not have the capacity to do something, then it certainly shouldn't be done (eg give back the grant money)!

**Workshop: Creating Smart Places – How your LGA can benefit**

**\* Facilitated by Rory Brown, NSW Smart Places and Tony Blunden, Coastal Safety Group**

Smart places are important to improve equality and inclusion; building sustainable digital futures; growing a strong and productive economy. Eighty per cent live in urban environs and need to change the way they do things now. The transition to digital is not being effective as there are those who are not up to speed, they are creating a lot of data and not using it.

We need to be smarter - generating and collecting, housing and protecting, analysing and sharing, informing and acting. Technology can be used to create vibrant urban/regional centres; safe appealing carbon zero-options; creating great amenities.

There are around thirty projects in pipeline. Planning for the future, sharing best practice, integrating with construction. The 'Smart Places Acceleration Program' and 'Smart Places Charter' in building tools and resources. The 'Strategic and Resilience programs' started in 2015 and funded by the Local Government. Regional areas can network and come together. An example given was the 'Coastal Safety Group', a regional/coastal model. There was a need to identify risk in coastal areas, particularly in view of rise in incidences and hazardous beach conditions. The digital technology was used to provide information and data to support improving the safety in coastal areas eg surf life-saving. The risk assessment - visitation, swell, incident history - can be measured by technology. Technology offers opportunity to improve quality and quantity of data available to decision makers.

### **Keynote Presentation: Professor Mary O'Kane AO and Mick Fuller APM reporting on the NSW Flood Inquiry**

Professor Mary O'Kane and Mick Fuller who led the 2022 NSW Flood Inquiry, presented the way forward for the local government areas affected by the devastating floods throughout this year.

- Flood Mitigation
- Building Back Better

Recommendations:

- Reallocate the flood plains, don't use for housing, find other uses for the land.
- Have a fulltime LEMO, Councils can share one position.

They detailed the crucial role councils took in the recovery and rebuild efforts and stated that local government requires extra funding to better prepare for, and limit the damage caused by, future natural disasters. The report calls for State government to work closely with local government and makes the point that while many people are supportive of local government at a state level, awareness of what is actually happening on the ground with respect to risk is lacking. (See attached slides NSW Flood Inquiry)

### **2022 Floods: Key Statistics**

- |  |   |
|--|---|
| - Over 2,000km roads damaged   | - 141,679 support calls to Service NSW        |
| - \$500m total agricultural losses   | - 97 NSW Gov evacuation centres opened        |
| - \$2.7billion total infrastructure damage   | -8,400 personnel deployed - SES,RFS,ADF       |
| - 7,731 people in emergency accommodation  | - \$4 billion NSW & Comm Gov support provided |
| - 14,637 homes damaged   |   |
| - 5,303 homes uninhabitable  |   |
| - 212,000 tonnes of waste (Feb-Mar) LGAs disaster declared: 61 (Feb-Mar) 37 (July) |   |
| *9 lives lost.   |   |

### **Rainfall**

In the north-east NSW, the last week of February 2022 was the wettest week since 1900. In the Hawkesbury Nepean 1-9 March 2022 was the catchment's wettest 9-day period since 1900.

## **Keynote Presentation: John Brogden – President LifeLine International**

Depression and Anxiety are prevalent illnesses in society and affect one in four people at any particular time. Severe depression can lead to thoughts of self-harm and suicide. LifeLine is a non-government organisation dedicated to helping people over the phone who suffer mental illness. The toll the floods and other major events such as COVID-19 and bushfires has had on communities was presented. During COVID there were many calls from men, who were first time callers.

Increased funding from Government has helped to increase the services. Mr Brogden discussed how each level of Government played a role in assisting people with mental health issues and how it was critical to ensure funding was provided to ensure appropriate mental health services were made to all communities. LifeLine helped many people to reconnect with the community.

## **Keynote Presentation: Reimagining Our Future Workforce with Simon Kuestenmacher, The Demographics Group**

In 2017 Simon, with Bernard Salt, co-founded 'The Demographics Group'. The group provides specialist advice on demographic, consumer and social trends for business. 'The Demographics Group' Website.

Simon addressed issues of skill shortages, employee needs and wants, characteristics of the generations from Baby Boomers to Generation Z.

1. There is a skill shortage due to a range of issues: population loss due to COVID, slow Visa system, housing shortage, large group of retirees, small workforce group. Millennials have families and new mothers exit workforce for a while.
2. The employees want money, affordable lifestyle, flexibility, flatter hierarchies, working for a cause, adding meaning to their life.
3. Work life balance important to Gen X and Gen Z want to know how they fit into the greater picture of career and place. They would like organisations to be more responsive, to minimise bureaucracy, make it easier for mothers to re-enter the workforce and allow for maximum flexibility. (See attached slide—Different values will shape Australia in 2031)

## **Local Government Awards**

Awards were presented to Northern Beaches for initiatives such as supporting casuals, reducing costs, having a comprehensive resilience policy and leading in suicide prevention. The Regional and Rural Award went to Mid Western Regional Council for facilitating growth in community sustainable infrastructure, tourism strategy and service improvements.

## **Council Motions**

Councillor Reilly voted according to your instructions. Many motions were supported by both rural and city councils (eg Motion 51 about generation of renewable energy). The Local government Board consolidated similar motions for greater efficiency. A summary of some of the 144 motions of interest follows.



**Motion 3** Regarding the red fleet

As predicted, motion three was strongly supported.

**Motions 9 and 10** Review FAGS - Financial Assistance Grants

Current policy supported.

**Motion 36** Management of vegetation in river and creek beds

-Moved by Singleton, seconded by Inverell. This motion was in respect to vines being destroyed. The distinction was made between problems of the river bed not the riverbanks and after division the motion was carried.

**Motion 37** Transgrid annual contribution to Emergency Service Levy.

No dissent, carried.

**Motion 38** Housing and homelessness crisis. No dissent, carried

**Motion 39** Armidale Regional Council - NSW Govt to ensure new housing is prioritised for Renewable Energy Zones. Motion carried.

**Motion 42** Real estate agents eligible to be councillors?

-60% against the motion after animated discussion. While this might be viewed as a country versus city issue, the perception that real estate agents could have a conflict of interest - if privy to council business - transcended location.

**Motion 50** Nuclear energy.

-Spirited debate on both sides. Arguments included being more expensive and renewables being cheaper. Councillor Ruddick spoke strongly in support and noted nuclear power is already here at Lucas Heights. Some suggested that it may not be economic but we need to look at it.

Motion was put but lost with 58% against.

**Motion 51** That Local Government NSW calls on the Australian Government to legislate that at least 50% of renewable energy is generated in the capital cities of Australia and at least 75% of that is produced in Sydney and Melbourne.

-Motion discussed burden on rural areas. Arguments against the motion included that there is a lot of space in rural areas! There was also discussion that Metro and Rural councils should not be included in the same motion. Arguments for the Motion thanked rural areas for reducing emissions and argued that cities should do more. In particular, Ashfield Council called for greater government support for renewables. Shoalhaven Council spoke against the Motion and said there are great opportunities in rural areas.

Motion was put and carried.

**Motion 54** Streamlined management of infrastructure approvals and delivery.

-This motion related to getting infrastructure done quickly and there was considerable criticism of Transport for New South Wales for delaying things. Randwick Council spoke against the motion and said that time needs to be given for people to complain especially when compulsory acquisition is occurring. Blacktown Council spoke against the motion and

said that delays are causing huge problems and that the process is flawed. Maitland Council, which is a fast growing council with a mix of state roads and council roads, reiterated that roads are not keeping up with demand.

The motion went to division and was carried by 72%.

**Motion 62** Forbes Shire Council - Improvements to truck safety.

Motion carried.

**Motion 74** Cowra Council - NSW Planning Portal.

-Motion that Local Government NSW writes to the NSW Planning Minister and the Shadow Minister expressing the major concerns NSW Councils and the community are having with the NSW Planning Portal and urging the Government to either abandon the portal or make urgent changes to improve its operation for Council staff and the community. Cowra is finding the planning portal dysfunctional, argues that it is not working and it is an impost on council. There was animated discussion about how the portal has failed miserably and a push for an audit. The portal is not considered customer friendly or service friendly. Shoalhaven advised that it is costing millions to support people and Cowra also said that they needed to support their community in using the portal.

Motion carried.

**Motion 79** Cootamundra-Gundagai Regional Council Agritourism and Small - Scale Development Planning Changes.

No dissent, carried.

**Motion 94** Warrumbungle Shire Council Renewable Energy Zone – support for Councils.

- Motion: That Local Government NSW seek from the NSW Premier-

1. a reaffirmation that local government is a key partner in the roll out of renewable energy generation facilities and related infrastructure across the State and to that end provide financial support to councils hosting such a development. The level of financial support from the NSW government be the reimbursement to each affected council all costs associated with assessing each proposed renewable energy project/transmission line; and

2. A direction be issued to the Department of Planning & Environment and the Energy Corporation of NSW that they actively seek and heed advice from councils to ensure the environmental, social and economic costs associated with renewable energy developments and related infrastructure are not outsourced onto rural communities without fair and just financial compensation.

This motion was carried with no dissent.

**Motion 100** Shoalhaven City Council - end logging in NSW native forests

-That Local Government NSW advocates for the ending of logging in NSW. The discussion moved to plantations and preservation of native forests plus need for jobs.

Motion went to division with 55% for the motion.

**Motion 104** Defamation protection for councillors?

-Arguments that no one should have defamation protection and that state and Commonwealth politicians should come to our standard rather than the other way around.

Motion lost after division, 68% against.

**Motion 106** Section covered Fit for the Future 2016, amalgamations in 2017 and ongoing costs for reversing amalgamations.  
Animated discussion but motion to seek funding carried.

### **Australian Local Government Association**

The conference also heard from ALGA president Linda Scott who called for councils to be public about what they are doing and what funds they are waiting on. ALGA reiterated that FAGs should be increased and while this is unlikely will keep advocating. Government is aware that there is a lack of housing everywhere.

The Prime Minister will be at the ALGA conference next year.

### **Australian Local Government Women's Association (ALGWA NSW)**

Presentation by ALGWA National President Cr Coral Ross.

Guest speaker Lisa McGuigan, Hunter Valley entrepreneur, wine maker and founder of Vamp wines, also involved with TEMPUS 2.

Lisa, gave an inspirational talk on breaking new ground, especially coming from a highly successful McGuigan wine producing family. She recognised the need for a new market and had the vision, strategy and hard work to implement it. Lisa incorporated quality management approaches to produce a thriving business.

### **The Future of Local Government including addresses from Minister Wendy Tuckerman MP, Greg Warren MP, Minister Sam Faraway MLC and John Graham MLC**

Presentation: questions and answers

-The 'Red Trucks' review of Sect 119 Rural Fire Act – legislative change unfair to Councils. It is cost shifting to Councils, need to review financial funding to Councils.

-Ninety percent of roads NSW owned by Councils, it is an enormous item in budget.

-Sam Faraway announced a one off \$50m for roads in rural and regional NSW. Letter coming to Regional Councils and Councils need to apply.

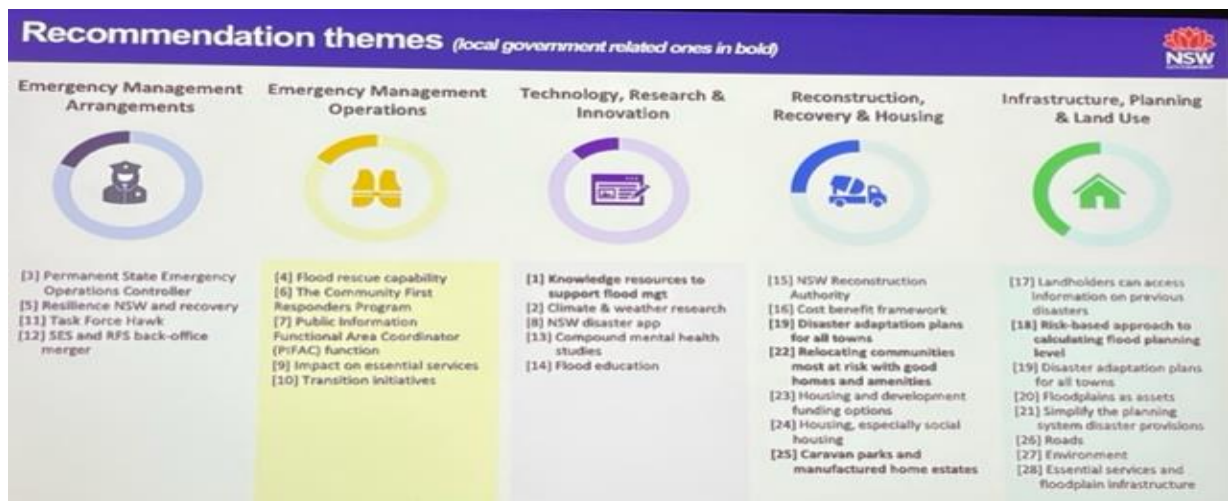
-Improve IPART methodology, review March 2023 and redesign rate capping according to areas.

### **Conclusion**

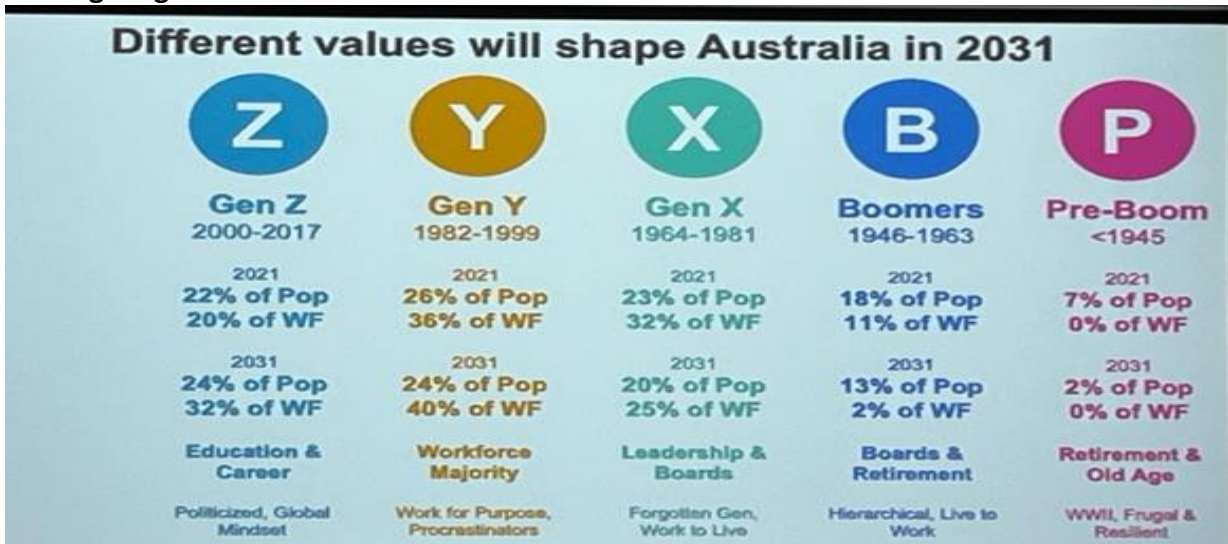
LGNSW has members from all local government areas (100% membership to date) and is the peak body negotiating with State government. It provides a range of services including mentoring, legal advice, recruitment assistance, lobbying, education and advocacy. Despite internal tensions and differences of opinion between members, LGNSW can claim to speak with a united voice.

The sector is facing unprecedented challenges. If it is to be resilient it must revitalise engagement with its communities, engagement between councils and engagement with State and Federal Governments. It must also find a way to resolve internal disputes whilst maintaining unity. The conference provided delegates with a fantastic learning opportunity not only to meet with rural councillors in our area and our city cousins but to gain an understanding of trends, pressures and the internal workings of the sector. We are grateful to our council for affording us the opportunity to look outwards, engage widely and collaborate with others. Report by Cr Nena Hicks and Cr Aurora Reilly

## NSW Flood Inquiry



## Reimagining Our Future Workforce



# **Minutes of the Walcha Community Consultative Committee Annual General Meeting – 9 November 2022 – Walcha Council Chambers**

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Welcome was extended to all by President Vicki McIvor

Present: 7 present as per attendance sheet

Apologies: Police, Bob Burnell & Don McHattan – all called out to a road accident and all the others as apologies from the attendance sheet.

After a brief discussion it was decided to conduct the AGM as there was a quorum present.

## **ELECTION OF OFFICE BEARERS:**

Vicki then informed the meeting that the President and Secretary were both stepping down and called for nominations for President.

Election of President: Sue Green indicated that she was prepared to be President. Moved Lloyd Seconded Bill. There were no other nominations so Sue was elected with acclamation.

Nominations for Secretary went around the room. Vicki nominated self as an interim secretary with Aurora as possible assistant. Moved Lloyd Seconded Bill.

## **REVIEW OF MEETINGS:**

Quorum – must have a minimum of 7 members present for decisions.

Venue – continue in the Council Chambers until notified.

Time/Dates – 12pm and second Tuesday's of the month continue as the most suitable time and day.

Frequency – Continue to meet every second month.

## **GENERAL BUSINESS:**

- The owner has been told to take the RSL sign down as it is no longer an RSL Club.
- In further the Council is not to be sent a copy of the minutes.

## **MEETINGS FOR 2023:**

First – Tuesday 14 February

Tuesday 11 April

Tuesday 13 June

Tuesday 15 August

Combined AGM and General Meeting 14 November (Note: 3 month gap from August)



# Item 12:

# Questions with Notice



There are no Questions with Notice items for  
November 2022



# **Item 13:**

# **Referral to Closed Council Meeting**





There are no Closed Council items for  
November 2022