



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 25 May 2022

Commencing at

3:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Scott Kermode
Councillor Mark Berry
Councillor Kevin Ferrier
Councillor Nena Hicks
Councillor Anne-Marie Pointing
Councillor Aurora Reilly
Councillor Gregory Schaefer

Quorum – 5 Members to be Present

AGENDA

Submitted to Council: 25 May 2022

..... General Manager Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 25 May 2022** commencing at **3:00pm**.

Yours sincerely



Barry Omundson
General Manager

NOTICE:

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

ACKNOWLEDGEMENT OF COUNTRY:

We acknowledge the Dunghutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

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 - 6.5 Councillor Superannuation Payments WINT/2022/03300
 - 6.6 Update Debt Recovery Policy WINT/2022/03311
7. Notice of Motion
Nil



8. Matters of Urgency
(Resolution to admit matters of urgency before being further considered by Council).

9. Management Review Reports
 - 9.1 Office of the General Manager WO/2022/01422
 - 9.2 Infrastructure WO/2022/01445/6
 - 9.3 Environment & Development WO/2022/01433
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10. Committee Reports
 - 10.1 Nil.

11. Delegate Reports
 - 11.1 Minutes of the Country Mayors Association of NSW Meeting held in Sydney on Friday 11 March 2022. WI/2022/06088

12. Questions with Notice
Nil.

13. Reports to be Considered in Closed Council
 - 13A Referral to Closed Council – Off Creek Storage – Award of Tender – Package 1
WO/2022/01437
 - 13B Referral to Closed Council – Waiver of Private Works Invoice
WO/2022/01440

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



Present:

Leave of Absence Received:

Confirmation of the Ordinary Meeting Minutes held on Wednesday, 27 April 2022:

Confirmation of the Extra Ordinary Meeting Minutes held on Wednesday 18 May 2022:

Matters arising from the Minutes of the Ordinary Meeting held on Wednesday, 27 April 2022:

Matters arising from the Minutes of the Extra Ordinary Meeting held on Wednesday, 18 May 2022:



Item 2: Previous Minutes



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 27 April 2022

at

3.20pm

at

Walcha Council Chambers

The Audio Statement and Acknowledgement of Country were read by the Chairman.

PRESENT: Cllr EH Noakes (Chairman) Mayor together with Councillors MA Berry, KW Ferrier, NF Hicks, SJ Kermode, AC Pointing, A Reilly and GDM Schaefer.

IN ATTENDANCE: Mr BWC Omundson – General Manager, Mrs LJ Latham – Director Environment & Development, Mr PE Hood – Director Infrastructure, Mr CC Martin – Manager Corporate & Finance and Mrs EL Hobbs – Executive Assistant.

1. LEAVE OF ABSENCE:

Nil.

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 30 MARCH 2022:

171 **RESOLVED** on the Motion of Councillors Hicks and Schaefer that the Minutes of the Ordinary Meeting held on Wednesday 30 March 2022, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Item 7.1 – Notice of Motion Number 20: State Government New England Renewable Energy Zone WO/2022/01153

Clr Schaefer declared a Pecuniary Interest – Conflict of Interest in this item due to being a Director / Shareholder of Walcha Wind and a host landowner for Winterbourne Wind and will leave the Chambers whilst this item is discussed.

Clr Berry declared a Non-Pecuniary Significant interest in this matter due to being the Chairman of RED4NE – Responsible Energy Development for New England and will leave the Chambers whilst this item is discussed.

5. MAYORAL MINUTE

Nil.

6. SENIOR OFFICERS REPORT

172 **RESOLVED** on the Motion of Councillors Ferrier and Schaefer that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 2021 Motorcycle Rally Final Report Update WO/2022/01154

173 **RESOLVED** on the Motion of Councillors Kermode and Berry that Council:

1. **RESOLVE** to seed-fund, underwrite and manage the Walcha Motorcycle Rally for a period of three (3) years, noting annual financial risk allocation of \$155,000 and an allocated annual budget of \$35,000.
2. **NOTE** that the 2024 Rally is the final Council financial risk supported event; and
3. **AUTHORISE** the General Manager to have an independent economic review of the success of the Rally post the 2024 event, and further
4. **UPON** receipt of the economic analysis report the new Council provide direction as to Council's role, if any, in future Motorcycle Rally events.

6.2 Walcha Council Financial Sustainability Review WO/2022/01157

174 **RESOLVED** on the Motion of Councillors Ferrier and Reilly that Council:

1. **AGREE** to seek quotations for services to conduct a financial sustainability review including engagement, reporting and submission for a possible Special Rate Variation;



2. **PROVIDES** a budget up to \$120,000 ex GST for the initial financial sustainability review including engagement, reporting and submission for a Special Rate Variation should Council so resolve;
3. **REALLOCATE** the funding for the review from internal allocations for infrastructure replacement.

6.3 Walcha Preschool Advisory Committee Parent Nominations

WO/2022/00977

175 **RESOLVED** on the Motion of Councillors Reilly and Pointing that Council **APPOINT** Alyce Notley to the Walcha Preschool Advisory Committee.

6.4 Appoint Community Representation to Advisory Committees

WO/2022/01151

176 **RESOLVED** on the Motion of Councillors Schaefer and Hicks that Council **APPOINT**:

1. Paula Jenkins, James Rogers and Stephen King to the Arts Advisory Committee;
2. Gweneth Higgins, Jim Hallernan, Phyllis Hoy, Caroline Street, Peter Blomfield and Stephen King to the Beautification Advisory Committee;
3. Tracey Hoy, Karen Barnes, Shane Carey, Jason Cox, Andy Burwell and Kim Barnett to the Walcha Motorcycle Rally Advisory Committee;
4. Sue Reardon and Patricia Laurie to the Walcha Council Community Care Advisory Committee **FURTHER THAT** Council readvertise for nominations to the Walcha Council Community Care Advisory Committee.

6.5 Tourism Advisory Committee Reinstated

WO/2022/01119

177 **RESOLVED** on the Motion of Councillors Ferrier and Pointing that Council reinstate the Tourism Advisory Committee utilising the generic Terms of Reference previously adopted **FURTHER THAT** Councillor Reilly be appointed as Council's representative on the Committee.

6.6 Prepaid Financial Assistance Grants

WINT/2022/02576

- 178 **RESOLVED** on the Motion of Councillors Ferrier and Pointing that Council:
1. internally restricts the prepaid portion of the 2022/23 Financial Assistance Grants;
 2. ensures that the prepaid portion of the 2022/23 Financial Assistance Grants be unrestricted on 01 July 2022.

6.7 Pecuniary Interest Initial (Primary) Returns from Staff & Councillors

WO/2022/01125

179 **RESOLVED** on the Motion of Councillors Hicks and Pointing that Council formally records the Initial Primary Returns of Pecuniary Interest required to be submitted by Councillors and Designated Staff, have been submitted and tabled in



accordance with the provisions of Section 4.21(a) and 4.25 of the Walcha Council Model Code of Conduct 2020.

7. NOTICES OF MOTION

7.1 Notice of Motion Number 20: State Government New England Renewable Energy Zone WO/2022/01153

Clr Schaefer declared a pecuniary interest and Clr Berry declared a non-pecuniary significant interest and left the room at 3:37pm and therefore took no part in the debate.

Motion:

It was **Moved** Councillors Noakes **Seconded** Ferrier that Council **ENDORSE** and support the position put forward by the Mayor of Walcha Council and the Armidale, Uralla, Glen Innes Severn and Inverell Councils' with respect offsetting the financial and social burden associated with the State Governments New England Renewable Energy Zone and including any energy project through the adoption of a set of Local Government essential criteria and three desirable criteria as contained within this report.

Clr Reilly **MOVED** a **FORESHADOWED Motion** that Council defer the Notice of Motion to give Council another month to consider further information particularly to connection fees and implications of the Renewable Energy Zone legislation.

180 The **Original Motion** was put to the **VOTE** and **CARRIED**.
For: Councillors: Noakes, Kermode, Ferrier & Pointing
Against: Councillors Hicks & Reilly

The **FORESHADOWED Motion** therefore **LAPSED**.

Clrs Schaefer & Berry returned to the Chambers at 3:42pm and were informed of the decision.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS

9.1 Office of the General Manager WO/2022/01015

181 **RESOLVED** on the Motion of Councillors Ferrier and Pointing that items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

9.2 Infrastructure WO/2022/01155

182 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that items included in the Infrastructure Management Review Report be **NOTED** by Council.



9.3 Environment & Development **WO/2022/01146**

183 **RESOLVED** on the Motion of Councillors Kermode and Hicks that items included in the Environment & Development Management Review Report be **NOTED** by Council.

9.4 Community & Tourism **WO/2022/00899**

184 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that items including in the Community & Tourism Management Review Report be **NOTED** by Council.

10. COMMITTEE REPORTS

185 **RESOLVED** on the Motion of Councillors Pointing and Hicks that Council **RECEIVE** and **NOTE** the Committee Reports as presented

10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 14 April 2022 at the Council Chambers, Hamilton Street, Walcha.
WO/2022/01158

4.2.1 LRCI Round 3 Project List

186 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that Council nominate the following projects for inclusion in the \$1,183,592 Local Road and Community Infrastructure Phase 3 Grant Funding allocation to be delivered in 2022/2023:

- \$441,250 for kerb and gutter works in Walcha (North Street, Hill Street, Pakington Street).
- \$247,515 for Rectification of Old Brookmount Culvert over Emu Creek.
- \$180,000 for Causeway Restoration at Draytons Creek on Hazeldean Road.
- \$55,000 for Crocodile Bridge, Rose Garden Stage 2, Mill Hole and Hospital Wall.
- \$150,000 to Aberbaldie Road Heavy Patching.
- \$109,827 to Lakes Road Gravel Resheeting.

4.2.2 Jet Patcher Business Case

187 **RESOLVED** on the Motion of Councillors Kermode and Pointing that Council purchase Jet-Patcher Plant and supporting equipment for \$600,000 via a loan, based on the business case presented at April 2022 Capital Advisory Committee subject to a site visit to inspect patching and other works currently done by similar plant eg: Derby Street.

4.2.3 New Skid-Steer Business Case

188 **RESOLVED** on the Motion of Councillors Pointing and Berry that Council **ENDORSES** the purchase of the new Bobcat T770 skid-steer and Simex PL60 Planer for \$197,000, using proceeds from sale of 2011 Bobcat Skid-steer profiler unit and 2016 Case skid-steer totalling \$99,000 with remaining funds sourced via loan.



11. DELEGATE REPORTS

Nil.

12. QUESTIONS ON NOTICE

Nil.

13. CLOSED COUNCIL

13A Referral to Closed Council – Tender Evaluation for Green Waste

189 **RESOLVED** on the Motion of Councillors Hicks and Schaefer that, in accordance with the provisions of Section 10A of the Local Government Act, 1993, the matter of Tender Evaluation for Green Waste be **REFERRED** to be discussed in Closed Council and close the meeting to the public for the reason that it relates to information that would if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

190 **RESOLVED** on the Motion of Councillors Hicks and Schaefer that Council **RESOLVE INTO** Closed Council and that the press and public be excluded from the entire proceedings of the Meeting of the Closed Council for the reason that the matter relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

191 The Meeting resumed in **OPEN** Council on the Motion of Councillors Hicks and Ferrier.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

The Chairman publicly declared the resolutions passed by the Council whilst in Closed Council.

13.1 Tender Evaluation of Green Waste

WINT/2022/02765

*CC22/20212022 **RESOLVED** on the Motion of Councillors Hicks and Schaefer that Council AWARD Tender No. W22/54 Bushfire Generated Waste Clean-Up and Processing to OK Earthmoving for the lump sum of \$804,000 GST exclusive.*

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:38PM.



EXTRAORDINARY MEETING OF COUNCIL

held on

Wednesday, 18 May 2022

at

2:00pm

at

Walcha Council Chambers

The Audio Statement and Acknowledgement of Country was read by the General Manager.

PRESENT: Clr EH Noakes (Chair) Mayor together with Councillors KW Ferrier, AC Pointing (via Zoom), NF Hicks, SJ Kermode, A Reilly & GDM Schaefer.

IN ATTENDANCE: Mr Barry Omundson – General Manager, Mrs LJ Latham – Director Environment & Development, Mrs KMD Kermode – Director Community & Tourism, Mr CC Martin – Manager Corporate & Finance and Mrs EL Hobbs – Executive Assistant.

MINUTES



1. LEAVE OF ABSENCE:

192 **RESOLVED** on the Motion of Councillors Kermode and Hicks that the Leave of Absence received from Councillor Mark Berry due to travelling overseas be **ACCEPTED**.

2. DECLARATIONS OF INTEREST

Nil.

3. SENIOR OFFICERS REPORT

193 **RESOLVED** on the Motion of Councillors Ferrier and Schaefer that the Senior Officers' Reports be **RECEIVED** for further consideration.

3.1 Integrated Planning & Reporting – Community Strategic Plan, Delivery Program and 2022-2023 Operational Plan – DRAFT WO/2022/01404

194 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council:

1. Acknowledge the feedback and response to the summary of the community consultation in relation to the draft Community Strategic Plan.
2. Place the updated Community Strategic Plan on public exhibition for a period of 28 days in accordance with sections 402, 402A and 403 of the Local Government Act 1993;
3. Place the proposed Draft 2022/2023 Delivery Program and Operational Plan inclusive of the draft budget, fees and charges and revenue policy, on public exhibition for a period of 28 days in accordance with Section 404 and 405 of the Local Government Act 1993 with the following amendments to the Fees & Charges:
 - a) all Fees and Charges other than water and sewer and statutory fees remain as per the 2021 – 2022 Fees and Charges plus CPI, pending the outcomes of the Financial Sustainability Review;
 - b) Residential Water Usage treated kilolitre step charge increase from 200kl to 250kl; and
 - c) Delete the following items
 - Interlibrary Loan from State Library of NSW
 - Local Medical Drive – Return
 - Walcha Access Bus – out of town limits (each way)
 - Walcha Access Bus – Summervale
 - Facsimile – initial charge
 - Facsimile – per page thereafter (NB for sending and receiving)
 - Photocopy – Squash Club (no charge for competition material)
 - Infant Burials under 12 months – Interment
 - Development Application – solar energy system installation
 - Development / Activity related information services (including interpretation of LEP's, existing use rights, housing entitlements, file search, etc) per hour



- Strategic Agricultural Land Site Verification certificate
 - Dead Animal Disposal – large (horses, cattle, etc)
 - Garden / Green Waste (clean for mulching)
 - Tyres – Car
 - Tyres – Large Truck
 - Tyres – Light Truck
 - Tyres – Tractor / Grader
 - Waste Transfer Access Fee (After hours)
 - Fee for Key Access to Waste Transfer Station
4. Request a further report to be submitted at the completion of the public exhibition period detailing any submissions received during exhibition for Council’s consideration and final adoption.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 2:06PM.



Item 3:
Business
Arising from
Previous
Minutes



Item 4:

Declarations of Interest



Item 5: Mayoral Minute



There was no Mayoral Minute available for
May 2022 at time of print.



Item 6:

Senior Officers' Reports



Item: 6.1 **Ref:** WINT/2022/03330
Title: Quarterly Review of Operational Plan & Budget as at March 2022
Author: Manager Corporate & Finance
Previous Items: Not Applicable
Attachment: Quarterly Budget Review Statements – under separate cover

CSP Ref: 8.2.1 – Maintain a stable and secure financial structure for Council.

RECOMMENDATION: That Council:

1. **ADOPT the March 2022 Quarterly Budget Review Statements; and**
2. **APPROVE the variations in Income and Expenditure votes as detailed in this report.**

March 2022 Quarterly Budget Review

The March Quarter Budget Review is attached for adoption by Council.

General Fund

The original 2021-2022 budget predicted an Operating Deficit of \$1,755,200 and an overall Cash Surplus of \$8,900. After adjustments which include net unfunded carry overs the result is now predicted to be an Operating Deficit of \$1,161,972 (Excluding Capital Funding) and an overall Cash Deficit of \$87,378 decreasing from Q2.

	Original Budget	QBRs 1	QBRs 2	QBRs 3	Forecast 30 June 2022	Variance
Income	\$14,099,300	\$13,539,331	\$2,745,225	-\$8,059,387	\$22,324,469	\$8,225,169
Expenditure	\$12,197,300	\$3,702,659	\$1,228,114	\$13,894	\$17,141,967	\$4,944,667
Operating Result	\$1,902,000	\$9,836,672	\$1,517,111	-\$8,073,281	\$5,182,502	\$3,280,502
Less Capital Grants	\$3,657,200	\$9,095,764	\$1,544,791	-\$7,953,281	\$6,344,474	\$2,687,274
Operating Result Excluding Capital	-\$1,755,200	\$660,908	-\$27,680	-\$40,000	-\$1,161,972	\$593,228
Cash Movement	\$8,900	-\$219,094	-\$27,680	\$159,396	-\$87,378	-\$96,278

Budget amendments are included as follows

General Fund Major Budget Variation Items - Quarter Ending March 2022

Income Item	Amount	Reason
Quarries & Pits	\$-40,000	Reduce revenue as there is no usage of council quarries currently
Other Community Services	\$13,894	Additional funding for Youth Week
Recreation & Culture	\$1,729,257	Deferral of skatepark and pool projects to 2023
Bridges – Rural Sealed & Unsealed	\$3,805,958	Deferral to 2023 – Capital works
Urban Roads	\$211,200	Deferral to 2023 – Capital works
Regional Sealed Roads	\$517,866	Deferral to 2023 – Capital works
Sealed Rural Roads	\$889,000	Deferral to 2023 – Capital works



Income Item	Amount	Reason
Unsealed Rural Roads	\$800,000	Deferral to 2023 – Capital works
	\$7,979,387	

Operating Expenditure Item	Amount	Reason
Administration Operating	\$120,000	Movement of expenditure between Engineering
Human Resources	\$5,000	Coding adjustment
Workplace Health & Safety	-\$5,000	Coding adjustment
Engineering & Works Support	-\$120,000	Movement of expenditure between Admin
Youth Services	\$13,894	Youth Week
	\$13,894	

Capital Expenditure Item	Amount	Reason
Housing & Community Services	-\$14,500	Remove streestape \$10K and Cemetery Seating \$4.5K
Recreation & Culture	-\$2,117,720	Reduce Park Upgrades \$301K, McHatten Park increase \$5.3K, Reduce Levee Bank Upgrade \$106.7K, Reduce Skatepark Project \$700K to 2023, Reduce Pool upgrades \$920K to 2023, Reduce public art 18K
Mining, Manufacturing and Construction	-\$70,000	Defer quarry management plan \$70K
Transport & Communication	-\$6,892,438	Defer timber bridge upgrades to 2023 \$3.4M, Defer urban roads rehab \$788K to 2023, Defer Heavy patching \$75K to 2023, Road reseals defer to 2023 \$400K, Sealed Rural Road Rehab \$680K defer to 2023, Forest way sealing work \$800K defer to 2023.
	\$9,045,159	

Internal Restricted Assets

Below is a summary of Council's internally restricted assets at 31 March 2022 after budget adjustments are applied. Please see Walcha Council – Restriction Summary for further detail.

	Balance 31 December 2021
Plant Replacement	378,558
Infrastructure Replacement	2,044,280
Employee Leave Entitlement	647,000
Tip Site Remediation	295,926
Quarries Remediation	301,431
Project Development	65,000
Total	3,732,195



Water Fund

The original 2021-2022 budget predicted an Operating Deficit of \$138,500. With no capital work now planned in the fund we will build our reserves which will mean we will not require borrowing for minor capital works as we will cover our depreciation.

	Original Budget	QBRs 1	QBRs 2	QBRs 3	Forecast 30 June 2022	Variance
Income	\$8,971,600	\$340,332	\$0	-\$7,095,000	\$2,216,932	\$340,332
Expenditure	\$965,100	\$0	\$0	-\$34,985	\$930,115	\$0
Operating Result	\$8,006,500	\$340,332	\$0	-\$7,060,015	\$1,286,817	\$340,332
Less Capital Grants	\$8,145,000	\$340,332	\$0	-\$7,095,000	\$1,390,332	-\$6,754,668
Operating Result Exclud	-\$138,500	\$0	\$0	\$34,985	-\$103,515	\$34,985

Income Item	Amount	Reason
Capital Grants	\$7,095,000	Defer Off creek Storage project to 2023

Expenditure Item	Amount	Reason
Loan Interest	-\$34,985	Remove interest on loan not taken up

Sewer Fund

The original 2021-2022 budget predicted an Operating Deficit of \$27,400. The Sewer Treatment Plant upgrade is carried forward from last year however the funding carry over is lower with the balance being Council's contribution. Sewer relining work is also carried forward which is own source funded. The current deficit forecast for 30 June 2022 is \$90,213

It is expected that the algae control and testing will reduce in 2023.

	Original Budget	QBRs 1	QBRs 2	QBRs 3	Forecast 30 June 2022	Variance
Income	\$470,000	\$58,530	\$0	\$0	\$528,530	\$340,332
Expenditure	\$497,400	\$0	\$0	\$90,213	\$587,613	\$0
Operating Result	-\$27,400	\$0	\$0	-\$90,213	-\$59,083	\$340,332
Less Capital Grants	\$0	\$58,530	\$0	\$0	\$58,530	\$58,530
Operating Result Exclud	-\$27,400	\$0	\$0	-\$90,213	-\$117,613	-\$90,213

Income Item	Amount	Reason

Expenditure Item	Amount	Reason
Treatment & Maintenance	\$75,313	Algae control/additional testing
Mains	\$8,800	Additional maintenance
Asset revaluation	\$6,100	Revaluation



Item:	6.2	Ref: WO/2022/01418
Title:	Modification Request to Development Application 10.2020.3.2 – Basalt Rock Quarry – 1643 Oxley Highway, Walcha	
Author:	Contract Town Planner	
Previous Items:	WO/21/1327 APR21 Development Application 10.2020.3 – Blake Quarry	
Attachment/s:	WI/21/6639 Development Assessment Report 10.2020.3 WI/22/988 Modification Request	

Community Strategic Plan Reference:

Goal 6.1 – Walcha’s distinct and diverse natural and built environment will be protected and enhanced.

Goal 6.6 – The character of Walcha and its surrounding villages will be maintained while protecting the productivity of our rural land.

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION:

That Council:

- 1. modify Development Application 10.2020.3.2 for a basalt rock quarry with and maximum extraction rate of 29,000m³ per annum on Lot 103 DP 753846, Lot 2 DP1173956, Lots 46 and 47 DP 1082562 known as 1643 Oxley Highway, Walcha, by modifying the following conditions:**
 - 17. *Within 12 months of the facility producing 5,000m³ of quarry products from production commencing, the access is to be upgraded to a Basic Right Turn (BAR) intersection meeting AUSTRROADS Part 4 of the Guide to Road Design (Austroads 2017a).***
 - 34. *The hours of operation must be limited to:***
 - a) Blasting - 8.00am and 5.00pm Monday to Friday and no work is to be carried out on Saturdays, Sundays or public holidays.***
 - b) Drilling, excavation & processing - 8.00am and 5.00pm Monday to Friday, 8.00am and 3.00pm Saturdays and no work is to be carried out on Sundays or public holidays.***
 - c) Loading Trucks & Product Shipping – daylight hours Monday to Saturday and no work is to be carried out on Sundays or public holidays.***
 - d) Maintenance – 7.00am and 7.00pm Monday to Saturday, and no maintenance is to be carried out on Sundays or public holidays.***
- 2. Advise the applicant that further consideration will be given, by way of another application for a modification to condition 34, to the hours of operation after the quarry is in full operation. However any future application will need to be accompanied by a noise impact assessment at nearby sensitive receptors (dwellings).**

Introduction:

This report is to consider a modification request to a development application that was given approval by a resolution of the Ordinary Meeting of Council held 28 April 2021.



The development application was for a basalt rock quarry with an extraction rate of 29,000 m³ per annum located at 1643 Oxley Highway, Walcha. This is permissible development under the *Walcha Local Environmental Plan 2012*.

Council resolved:

225 **RESOLVED** on the Motion of Councillors Wellings that Council approve Development Application 10.2020.3 for a basalt rock quarry with a maximum extraction rate of 29,000m³ per annum on Lot 103 DP 753846, Lot 2 DP 1173956, Lots 46 and 47 DP 1082562 known as 1643 Oxley Highway, Walcha Road, as per the development conditions listed within the Development Assessment Report with the amendments to the following conditions:

■ Condition 16 to read:

“Prior to shipping any quarry product off site, a Typical Rural Access Standards – Articulated Driveways access is to be constructed at the location at approximately 150m west of the existing access.”

■ Condition 19 is to be deleted.

■ Condition 22 to read:

“The existing access is to be closed upon completion and the commencement of use of the new access.”

■ Condition 35 to read:

“The hours of operation must be limited to 8am to 5pm Monday to Friday and no work is to be carried out on Saturdays, Sundays or Public Holidays.”

*Being a Planning Matter a **Division** was called prior to voting on this matter and the result was as follows:*

For: Councillors: Blomfield, Ferrier, Heazlett, Noakes and Wellings

Against: Nil.

Absent: Councillors: Kealey, Kermode and Lyon.

Declared Interest: Nil.

A copy of this report is located at [Agendas \(Business Papers\) -Walcha Council - www.walcha.nsw.gov.au](http://www.walcha.nsw.gov.au) and is not attached to this report due to its size; however, the Development Assessment Report is attached.

Report:

The approved application is for a basalt rock quarry with an extraction rate of 29,000 m³ per annum. The proposed development has an approximate resource consisting of 450,000m³. It will be developed further if market demand is founded. This will require additional DA approval.

It is planned to market gravel and aggregate within a radius of about 100 kilometres of the quarry. More distant customers are unlikely given significant transport costs and the availability of alternative sources of quarry products.



Development overview

The Maximum disturbance areas arising from quarry related operations will be 1.9878 hectares.

DOMAIN	DISTURBANCE	DIMENSIONS	AREA (Ha)
Quarry	Quarry void, stockpiles, crushing equipment, office/amenities	Odd shape shown in Figure 3.	1.6455
Access track	Quarry access track from Brooklyn boundary to edge of quarry site.	Existing 928m.3.5m wide	0.3248
Access track passing bays	Passing bays at 185m intervals along quarry access track.	50m long & 3.5m wide. Five bays	0.0175
TOTAL			1.9878

Excavation of the basalt rock will be undertaken using earth-moving machinery such as an excavator, front-end loader and/or bulldozer, on a sporadic basis in response to customer orders. It will be necessary to drill and blast all rock prior to excavation.

The quarry void will reach a maximum:

- Depth of 30 metres.
- Surface extent about 100 metres (east-west) by 160 metres (north-south), with a roughly rectangular shape.

The maximum expected frequency of blasting is once per week. No onsite explosives storage is proposed. All explosives will be delivered to the site for immediate, or following day, use. Delivery will be via a dangerous goods licensed, purpose- built truck, operated by a commercial explosives supplier.

Initially it is proposed to establish quarry benches about 5 metres high by 5 metres wide, although it is expected that bench height will probably be increased over time to 10 metres. Bench heights will only be changed after consideration of all relevant factors, including:

- Geotechnical issues:- Ground stability is determined by a combination of factors including layering (thickness, composition & strength), jointing (natural crack patterns) and faults/fractures.
- Worker safety.
- Productivity.

Most of the basalt excavated will be subject to processing, including one or more of the following:

- Using grizzly bars to separate over size boulders from soil and rock.
- Splitting over size boulders using hydraulic splitters and/or hydraulic hammers.
- Crushing and screening to produce a range of sized aggregates.

Material that may be stockpiled within the quarry site includes:

- Excavated basalt, gravel, soil and processed aggregate.
- Waste rock that is not suitable for sale. This material may be useful for rehabilitation, such as battering the edges of the quarry.
- Top soil, for future rehabilitation.

Initially staff amenities will consist of a portable toilet and/or ATCO style portable lunch



room/amenities building (<25 square metres). If subsequent circumstances warrant, an office area (<25 square metres) may be added (or combined) with the amenities area.

Actual traffic volumes will depend on the demand for quarry products, which is expected to fluctuate significantly from year to year and cannot be reliably predicted at this time.

Estimated quarry traffic at various production levels.

LCM (m3)	TONNES	TRUCKS	STAFF		CONTRCTR	TOTAL VEHICLES	VEHICLES /WRK DAY 261/YR
		(2 way) year	(2 way) FTE	year	(2 way) year		
1,000	2,400	130	0.2	100	20	250	1
5,000	12,000	649	1	500	30	1,179	5
10,000	24,000	1,297	2	1,000	50	2,347	9
20,000	48,000	2,595	4	2,000	84	4,679	18
29,000	69,600	3,762	5.8	2,900	118	6,780	26

Proposed Modification

The requested modification is regarding the access and hours of operation and in particular Conditions 17 and 34 respectively. A copy of the modification request is attached.

Condition 17

Current approved wording:

Within 6 months of the facility producing 5,000m³ of quarry products from production commencing, the access is to be upgraded to a Basic Right Turn (BAR) intersection meeting AUSTRROADS Part 4 of the Guide to Road Design (Austroads 2017a).

Proposed wording:

Within 12 months of the facility producing 5,000m³ of quarry products from production commencing, the access is to be upgraded to a Basic Right Turn (BAR) intersection meeting AUSTRROADS Part 4 of the Guide to Road Design (Austroads 2017a).

This will increase the time period for construction. This is not considered to be an unreasonable request.

The applicants propose to establish a new access driveway from the Oxley Highway into Brooklyn that will improve vehicle visibility, access and safety. The existing access will be decommissioned and fenced off. The design has been developed to be consistent with Transport for NSW (TfNSW) requirements documented in a letter to Walcha Council dated 26 May 2020.

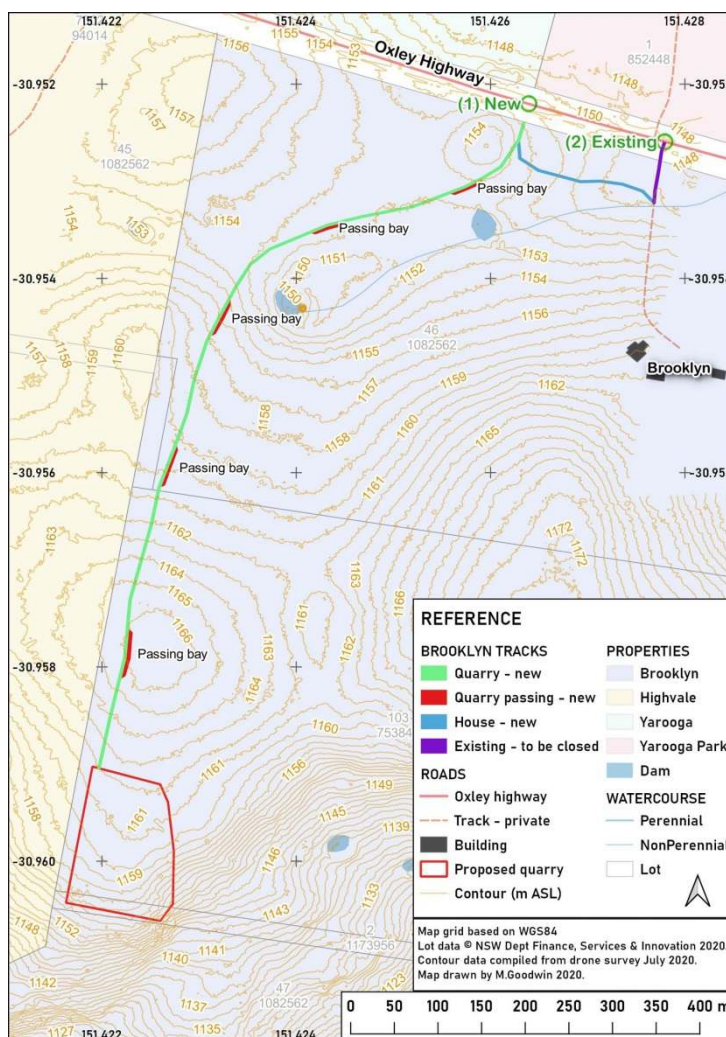


The proponent is committed to establishing the new highway access consistent with Council and Traffic for NSW requirements within 6 months of the quarry achieving 5,000m³ in commercial sales.

The threshold is proposed on the basis that it would be unreasonable to require compliance with all Traffic for NSW standards prior to significant commercial activity, when:

- The initial impacts of the development on the highway will be relatively minor during the commencement phases of the development.
- Staged compliance will facilitate the viability of the development.

The 5,000m³ threshold is equivalent to about 12,500 tonnes of quarry product at a density of about 2.5 tonnes per cubic metre. If the product is shipped within a year, this equates to about 337 trucks per year (~37 tonnes each) or 1.3 trucks per working day (~250 work days/year).



Several trees in the immediate vicinity of the proposed new Oxley Highway access will impair visibility between the access track and Highway.

Clearing of trees for rural infrastructure, such as fences and tracks, is permitted on the “Brooklyn” holding without any other approval under Part 5A and schedule 5A of the Local Land Services Act 2013. Item 31(b) in schedule 5A allows 30m clearing for fence, effectively 15m within “Brooklyn” holding.

Initial activities will be undertaken on a sporadic basis in response to orders, hence there may be significant periods of negligible or relatively small scale activities.

The request is to change the period of 6 months to 12 months. The reasons given were:

1. it will take a substantial period of time for the approval process for the “Basic Right Turn” process to be completed, including:
 - Preparing preliminary designs, traffic management plan, environmental assessment and works authorisation applications.
 - Have the preliminary documents reviewed by TfNSW and Council.
 - Amend preliminary documents and seek a Works Authorisation Deed from TfNSW.



2. TfNSW requires a security bond that is 100% of the cost of the driveway upgrade, which is in addition to all work to be undertaken at the developers cost. This security deposit will be held for 12 months after the completion of the driveway upgrade.
3. The cost modelling work undertaken by the developer has shown that it is not practical or economically viable to:
 - Drill, blast and crush less than 15,000 BCM (Bench Cubic Metres) at a time.
 - Fund the “Basic Right Turn” upgrade and security bond without significant prior sales of quarry product.

Condition 34

Current approved wording:

The hours of operation must be limited to 8.00am and 5.00pm Monday to Friday and no work is to be carried out on Saturdays, Sundays or public holidays.

The requested modification is to change the wording to specify the following operating hours.

ACTIVITY	MON TO FRI	SUN	PUBLIC HOLIDAYS
Blasting	8:00 to 17:00	No activity	No activity
Drilling, extraction & processing	7:00 to 19:00	No activity	No activity
Loading trucks & shipping	7:00 to 19:00		No activity
Maintenance	24 hours per day, provided there is no significant noise at an unrelated dwelling.		

Neighbour notification was required, as per the provisions of the *Walcha Community Participation Plan 2020*. It was undertaken with four submissions being received. Additionally, the applicant submitted a further submission of support from a neighbour.

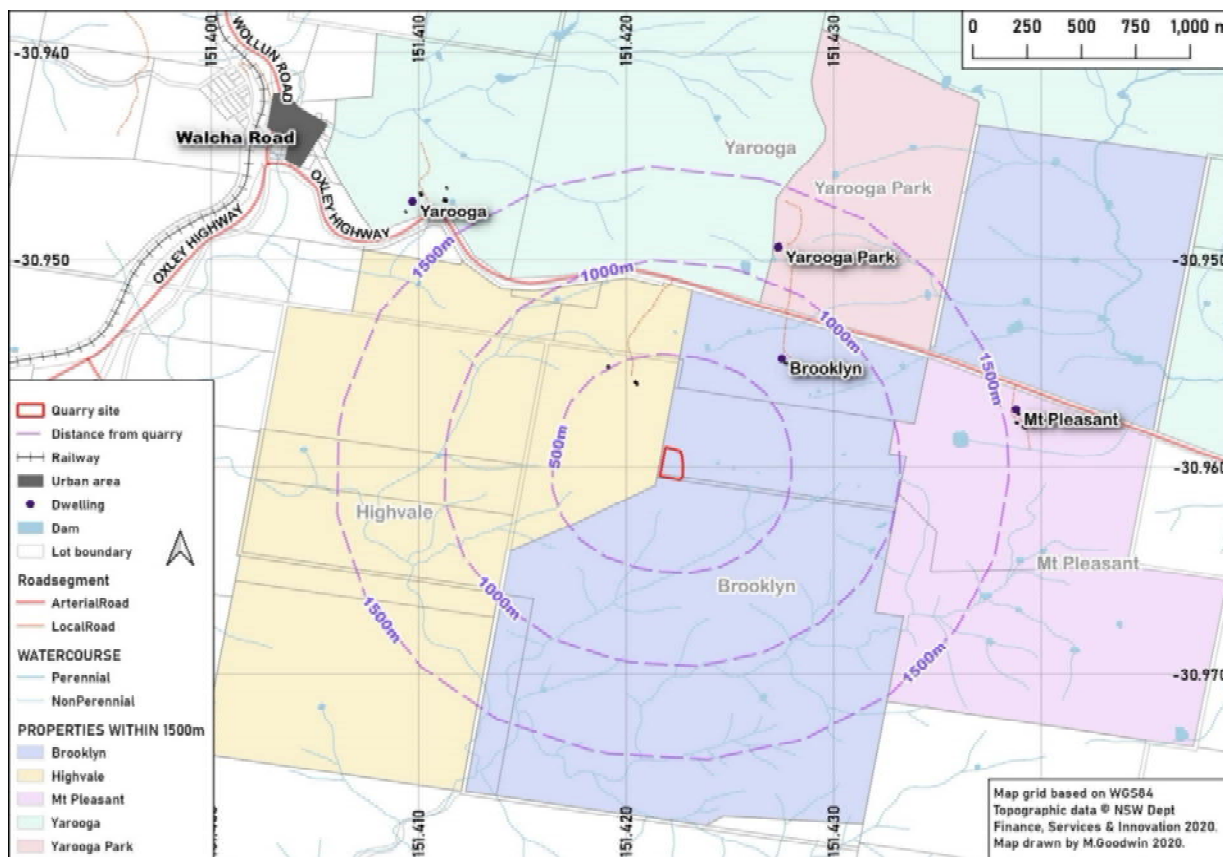
The issue of most concern was noise which is only generated during the hours of operation. The proposed hours of operation were:

ACTIVITY	MON TO FRI	SAT & SUN	PUBLIC
Blasting	8:00 to 17:00	No activity	No activity
Drilling, extraction & processing	Daylight hours		
Loading trucks & product shipping			
Maintenance	24 hours per day, when required		

The condition as approved addressed the concerns of the submission makers.



This diagram shows the location of neighbouring properties and dwellings located on those properties to the proposed development. This is to give Councillors a sense of location for neighbouring properties.



The applicant had completed digital terrain and surface modelling to assist with the assessment against noise. This was used and compared against the NSW Environmental Protection Authority document *Noise Policy for Industry 2017*. The Statement of Environmental Effects (SEE) states:

Noise associated with new developments is regulated under the A key intent of the policy is to apply all feasible and reasonable measures to reduce predicted noise levels to the “project noise trigger levels” when predicted noise levels are above these levels.

The “project noise trigger level” is the lower (most stringent) value of two different noise levels:

- 1. An “intrusiveness noise level” which limits the extent to which a noise source can exceed the background level (that is, background plus 5 decibels [dB]) above a minimum threshold.*
- 2. A “project amenity noise level” provides an overall noise-level cap for different land uses.*

Noise will be generated by traffic and by quarry machinery arising from excavation, crushing and screening activities. The Statement of Environmental Effects (SEE) states the following mitigation measures:

Noise associated with the operation of quarry machinery will be mitigated by:

- Only using excavating and processing machinery during daylight hours, as outlined in Table 3.*



- *Restricting days of operation, as noted previously in Table 3.*
- *Ensuring all machinery is fitted and maintained with suitable mufflers.*

Strategies that will be used to minimise potential noise impacts from use of the quarry access track include:

- *Only transporting quarry products during daylight hours.*
- *Signposting and restricting all quarry truck speeds to a maximum of 20km/h on the track.*
- *Ensuring a consistent moderate gradient on the access track and highway access point to minimise the potential need for the use of exhaust braking.*

These strategies can be ensured by the use of conditioning in that the mitigation measures and recommendations as stated in the Statement of Environmental Effects are undertaken.

The modification request has been made for the following reasons:

1. The Assessment Report recommended a Development Consent condition with reduced operating hours without analysis or any prior discussion with the developer.
2. Quarry operating hours in NSW are not subject to any mandatory restrictions or guidelines issues by NSW Planning Industry & Environment. Furthermore, operating hours are usually set by the Council through Development Consent conditions after appropriate consideration of the context and scale of the proposed quarry.
3. Overall the quarry cannot be operated on a practical or economically viable basis if operating hours remain restricted to those required under condition 34. The ability to service customers would also be substantially impaired compared to similar quarries operating in the wider region.
4. Based on the assumption that Council would prefer reduced operating hours to those proposed in the initial application, the above modifications have been requested.

It is considered to be reasonable to alter the wording of Condition 34 as follows;

The hours of operation must be limited to:

- e) Blasting - 8.00am and 5.00pm Monday to Friday and no work is to be carried out on Saturdays, Sundays or public holidays.*
- f) Drilling, excavation & processing - 8.00am and 5.00pm Monday to Friday, 8.00am and 3.00pm Saturdays and no work is to be carried out on Sundays or public holidays.*
- g) Loading Trucks & Product Shipping – daylight hours Monday to Saturday and no work is to be carried out on Sundays or public holidays.*
- h) Maintenance – 7.00am and 7.00pm Monday to Saturday, and no maintenance is to be carried out on Sundays or public holidays.*

This is considered to be fair as it:

1. Takes into account the request of the developer,
2. Address the amenity issue of noise for the neighbouring properties as raised in the original submissions,
3. Limits the operations that have the potential to be the most noise obtrusive,
4. Preserves the amenity of the adjoining rural area.



Council may also choose to advise the developer that it should be willing to revisit the hours of operation, once the quarry is in operation and noise readings are taken throughout the operation of all aspects of the quarry at the nearby sensitive receptors, being the neighbouring dwellings. This would give an accurate readings as to what the actual noise impact will be. It is not unusual to have numerous modifications for developments of this nature and scale.

Legal Implications:

Consideration under the provisions of *Environmental Planning and Assessment Act 1979*, *Walcha Local Environmental Plan 2012*, *Walcha Development Control Plan 2019* and the *Walcha Community Participation Plan 2020* has been undertaken.

Financial Implications:

Nil

Environmental Implications:

There are environmental implications, and in particular, noise and dust from traffic generation, with particular impact on 65W Hill Street. No information regarding traffic generation nor the mitigation measures have been provided that will reduce the environmental impact to a minimum, therefore an assessment of impact has not been able to be made.

Social Implications:

The increase in hours of operations will increase the impact on neighbouring properties. Particularly in regards to noise impact.

Policy Implications:

Nil



Item: 6.3 **Ref:** WO/2022/01433
Title: Bushfire Community Recovery & Resilience Fund BCRRF – Request to return unspent funds
Author: Director Community & Tourism
Previous Items: Not Applicable
Attachment: WO/21/04589 – BCRRF Variation Request
WO/20/04138 – Guidelines for BCRRF Ph 2 Stream 1 – Council Led Community Grants Program

Community Strategic Plan Reference:

Goal 3.2 – The public health and wellbeing of the community will be protected and enhanced.

Goal 6.1 – Walcha’s distinct and diverse natural and built environment will be protected and enhanced.

RECOMMENDATION: That Council **REVOKE** the resolution from February 2022 Ordinary Meeting of Council to redistribute \$15,441.99 towards Community Led Grants Program **FURTHER THAT** Council approve the return of the unspent portion of the Bushfire Community Recovery and Resilience Fund to the funding body.

Introduction:

Phase 2 Stream 1 of the Bushfire Community Recovery and Resilience Fund granted \$250,000 to Council to be used for bushfire recovery and resilience initiatives. A minimum 25% of this funding was required to be allocated to local community groups in the form of a small grants program.

Report:

In the February 2022 Ordinary Meeting Council approved the variation application for reallocation of the unspent grant funds to the Council led community grants program, for a second funding round of offering to the community. This variation was submitted to Resilience NSW. We are now coming up to *five months of working on this variation with Resilience NSW* for approval of the variation, and it has not as yet been granted.

This work has been undertaken by the Community Recovery Officer (CRO), and the CRO funding has been paying for the time spent on this process. As the CRO funded role will finish at the end of July, we have limited time available to continue this process with Resilience NSW using this funded asset. We are now at a point where we either:

- Return the remaining funds to Resilience NSW or
- Continue working with Resilience NSW for the further variation and extension

Under Disaster Funding Arrangements, Resilience NSW and the Commonwealth will not allow this funding to cover staff wages/cost of existing (already budgeted and allowed for) Council employees. It has to be temporary or casual staff.

If Council is to submit the variation request with the required changes to Resilience NSW there are still the following barriers that may arise:

- If Council amends the “administration” portion of project funding to cover a temporary staff member and wages (ie continue the Community Recovery Officer as a temporary role/staff member past July 2022) the left over funding will only allow for a short time frame of employment, 2-3 months in a part time or full time capacity.



With the above in mind, if Council continues the variation process with Resilience NSW, and is approved, re-offers the remaining funds of this grant to a second round of “community grants program” and the timeframe of this funding is extended out till June 2023, this still leaves council short of staff to administer this funding and run the grants program.

Council will be required to pay for the staff member(s) who completes the management of the community grants program, and the subsequent acquittal of the grant with Resilience NSW.

With Council’s current financial situation in mind the decision to continue the application process or return the unspent funds needs to be carefully considered.

This is the break up of spending to date of this grant, and we are requesting a return of \$66,657

Description	Original Budget	Expended & Committed	Budget remaining	Status	Funds to reallocate
Training Program	50,000	25,533	33,127	Ongoing	\$16,873
Free pool entry	30,000	30,000	Nil	Complete	0
8 Summer movies	25,000	12,359	12,360	Complete	\$12,640
Skate park clinic	5,000	1,919	3,081	Complete	\$3,081
Council led community grants	119,000	99,943	19,057	Ongoing <i>retain all</i>	\$19,057
Admin costs (5% of grant)	21,000	5,984	15,016	Ongoing <i>retain all</i>	\$15,016
Totals	\$250,000	\$177,369			\$66,667

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

There are no financial implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report

Social Implications:

A further round of Council Led Community Grants will allow local community organisation to access with financial assistance for planned events and activities.

Policy Implications:

There are no policy implications arising from this report.



Item: 6.4 **Ref:** WO/2022/01413
Title: Capital Advisory Committee Meeting 12 May 2022
Recommendations
Author: Director Infrastructure
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Goal 8.1: *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

1. Walcha Skate Park Upgrade and Fenwicke Oval Fencing

RECOMMENDATION: That Council APPROVE the demolition of existing fencing, installation of new steel fencing and installation of a concrete mowing strip for the Fenwicke Oval Fencing Upgrade up to the value of \$206,000 subject to the Grant Funding Variation being approved.

Report:

Fenwicke Oval Fencing – the Projects Manager advised the existing fence is to be replaced and three quotes have been obtained. Quotes for works include the installation of a new mowing strip and existing fence demolition. Council is looking to submit a variation application as the funding application had an estimate of \$139,000 (based on quotes obtained early 2021) and the 2022 comparative quote is \$206,000. The variation will also include CCTV. Members discussed fencing material and aesthetic options, including steel vs aluminium.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

All fencing quotes received are higher than originally budgeted in the grant application. This will mean either less money spent on the other components in the grant (skate park) or additional funds sought from own source revenue if variation is not approved.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.



2. Walcha Gym Electrical Upgrades

RECOMMENDATION: That Council APPROVE reallocating \$54,000 from Local Roads and Community Infrastructure Phase 2 – Building Electrical Upgrades to undertake the Level 1 Gym Electrical Upgrade Works.

Report:

Manager Project Delivery advised that this project is funded by LRCI – Phase 2. There is some funding still remaining for Gym equipment purchases, CCTV installation and the electrical upgrade. Members clarified that there are no internal works still required for the Gym upgrade aside from procurement of new Gym Equipment. Manager Project Delivery advised members that there is a June 30 deadline for use of this funding.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

There are no financial implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.

3. Walcha Motorcycle Rally

RECOMMENDATION: That the annual Motorcycle Rally Budget be tabled at the December Council Meeting each year for Council approval and that the Motorcycle Rally Fees & Charges be ADOPTED by Council and added to Council's Fees & Charges for the following year.

Report:

Manager Project Delivery attended the May Motorcycle Rally Committee Meeting to discuss details of this year's event, including the Rally's budget, attendance figures, current liquor licencing arrangements, entry fees, beverage fees, etc. CAC Members discussed the requirement for all event fees and charges to be included as part of Council's Fees and Charges, and the need for these to be approved by Council resolution. In future years, event fees and charges will be brought to Council in the December following each event to allow more time for ticket sales.



Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

There are no financial implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.



Item: 6.5 **Ref:** WI/22/6129
Title: Councillor Superannuation Payments
Author: Manager Corporate & Finance
Previous Items: Not Applicable
Attachment:

Community Strategic Plan Reference:

CSP Ref: 8.2.1 – Maintain a stable and secure financial structure for Council

RECOMMENDATION: That Council:

- 1. Consider to resolve that superannuation payments are made to councillors from 1 July 2022 in consideration of the amendment to the Local Government Act 1993 that allows Council to make superannuation payments to councillors.**

Following an amendment to the Local Government Act 1993 (the Act), councils may make payments as a contribution to a superannuation account nominated by their councillors, starting from 1 July 2022.

The attached Circular to Councils outlines what this means to Council.

Legal Implications: Nil

Financial Implications:

Increase in operating costs by the amount of superannuation payable.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications: Nil

Policy Implications: Nil

Circular Details	22-04/ 15 March 2022/ A811265
Previous Circular	21-07 <i>Commencement of Local Government Amendment Act 2021</i>
Who should read this	Councillors / General Managers / Council Governance Staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Payment of councillor superannuation

What's new or changing

- Following an amendment to the *Local Government Act 1993* (the Act) last year, councils may make payments as a contribution to a superannuation account nominated by their councillors, starting from the financial year commencing on **1 July 2022**.
- The making of superannuation contribution payments for councillors is optional and is at each council's discretion.

What this will mean for your council

- To exercise the option of making superannuation contribution payments for their councillors, councils must first resolve at an open meeting to make superannuation contribution payments for the councillors.
- Where a council resolves to make superannuation contribution payments for its councillors, the amount of the payment is to be the amount the council would have been required to contribute under the *Commonwealth Superannuation Guarantee (Administration) Act 1992* as superannuation if the councillors were employees of the council.
- As of 1 July 2022, the superannuation guarantee rate will be 10.5%. The rate will increase by half a percent each year until 1 July 2025 when it reaches 12%.
- The superannuation contribution payment is to be paid at the same intervals as the annual fee is paid to councillors.
- To receive a superannuation contribution payment, each councillor must first nominate a superannuation account for the payment before the end of the month to which the payment relates. The superannuation account nominated by councillors must be an account for superannuation or retirement benefits from a scheme or fund to which the *Commonwealth Superannuation Guarantee (Administration) Act* applies.
- Councils **must not** make a superannuation contribution payment for a councillor if the councillor fails to nominate an eligible superannuation account for the payment before the end of the month to which the payment relates.
- Individual councillors may opt out of receiving superannuation contribution payments or opt to receive reduced payments. Councillors must do so in writing.

- Councils must not make superannuation contribution payments for councillors during any period in which they are suspended from their civic office or their right to be paid any fee or other remuneration, or expense, is suspended under the Act.
- Councillors are also not entitled to receive a superannuation contribution payment during any period in which they are not entitled to receive their fee under section 254A of the Act because they are absent.

Where to go for further information

- For further information please contact the Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.

Melanie Hawyes

Deputy Secretary, Crown Lands and Local Government



Item: 6.6 **Ref:**
Title: Administration Policies – Debt Recovery Policy
Author: Manager Corporate & Finance
Previous Items: Not Applicable
Attachment:

Community Strategic Plan Reference:

CSP Ref: 8.2.1 – Maintain a stable and secure financial structure for Council

RECOMMENDATION: That Council:

- 1. The amendments to the Debt Recovery Policy be adopted.**

Walcha Councils Debt Recovery Policy was last updated on 26 March 2014. The current policy does not clearly indicate the payment parameters under which a payment arrangement would be entered into. It is open to allow a payment arrangement over a number of years. This would put added pressure on Councils financial position.

As part of ensuring Walcha Council's financial sustainability it is important that any payment arrangements that are entered with regard to Rates and Charges and Water and Sewerage Charges are paid within the rating year. Any sundry debtors must also be paid within a reasonable timeframe. It should be noted that all payment arrangements must be approved by the general manager.

It is important to note that the Hardship Policy allows for payment arrangements that span multiple years in some circumstances with an applicant submission being approved or rejected by Council.

The changes are highlighted below.

Legal Implications: Nil

Financial Implications:

Ensure Walcha Council debtors are received on a timely manner and to ensure adequate cash flow is maintained.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications: Nil

Policy Implications: Nil



ADMINISTRATIONS POLICY

Debt Recovery Policy

Objective:

To have a formal and concise plan for the recovery of outstanding Rates and Charges, Water Accounts and Sundry Debtor Accounts including Preschool Fees.

Policy:

Rates and Charges, and Water and Sewerage Charges Notices

Annual rates and charges notices are issued in July each year, with either the total amount or the first installment due for payment by 31 August. Subsequent installments are due at the end of November, February and May.

Water and sewerage notices are issued after meter readings in approximately February, May, August and November, with accounts due thirty (30) days after issue.

A reminder notice is sent 7 days after the rates installment or water and sewerage account due date, which offers the following options:

- ❖ ~~payment by the due date (a further two (2) weeks)~~
- ❖ make a payment arrangement (using direct debit or Centrepay or payroll deduction {staff only}) where the outstanding debt will be paid within the rating year
- ❖ ~~arrange another due date~~
- ❖ all payment arrangements must be approved by the General Manager.

This letter will also state that legal action may be pursued to recover amounts that are still outstanding at the end of this period. All legal costs will be the responsibility of the ratepayer. Interest will be calculated throughout this process.

New legal action is commenced by Council's debt recovery agents, when two or more installments or accounts remain outstanding, or the total amount outstanding is over \$2,000. Water restrictors may be fitted to water meters when accounts are issued with a Letter of Demand from the debt recovery agent.

Once action has commenced and legal fees have been accrued, legal action will only be suspended doing one of the following:

- ❖ paying the outstanding amount in full
- ❖ by signing a direct debit application which authorises Council to debit payments from their bank account that would ensure full payment of the debt within the rating year
- ❖ or signing a Centrepay deduction authority that provides for the outstanding debt to be paid within the rating year. If the debtor refuses, then legal action will continue.
- ❖ By authorising a payroll deduction (Council staff only) that provides for the outstanding debt to be paid within the rating year.



The debt recovery agency is notified when payments or arrangements are made. Legal action that has been suspended may be reactivated (and water restrictors refitted) at any time of the year if the arrangement is broken.

Sundry Debtors and Preschool Debtors

Invoices are issued at any time throughout the month, with a due date of twenty one days (21) days from the invoice date.

Any invoices remaining unpaid at the end of the month (regardless of their issue date) will be sent a statement of account, with a due date of fourteen (14) days from the statement date.

A reminder notice will be sent 7 days after the statement due date, which offers the following options:

- ❖ payment within 14 days
- ❖ make a payment arrangement (using direct debit or Centrepay or payroll deduction for Council staff in writing)
- ❖ arrange another due date
- ❖ all payment arrangements must be submitted in writing and approved by the General Manager.

This letter will also state that legal action may be pursued to recover amounts that are still outstanding at the end of this period. All legal costs will be the responsibility of the debtor and account credit will be suspended (sundry debtors).

New legal action may be commenced by Council's debt recovery firm, when accounts remain outstanding for sixty (60) days or the total amount outstanding exceeds \$2000.

Credit will be suspended once an account is sixty (60) days overdue. Suspension will be lifted only when all outstanding invoices have been paid in full.

Once action has commenced and legal fees have been accrued, legal action will only be suspended/stopped by doing one of the following:

- ❖ paying the outstanding account in full
- ❖ by signing a direct debit application which authorises Council to deduct payments from their bank account
- ❖ or signing a Centrepay deduction authority. If the debtor refuses, then legal action will continue.
- ❖ Signing a payroll deduction authority (Council staff only).

The debt recovery agency will be notified when payments or arrangements are made. Legal action that has been suspended may be reactivated at any time of the year if the arrangement is broken or in default.



Preschool Fees

Due to the unique nature and regulations controlling the operations of the preschool, the following provisions will also be put in place in regards to preschool fees.

The preschool reminder notice will **also** state the following:

- ❖ Enrolment will be cancelled (preschool room) or restricted to two days per week (transition room) if fees remain outstanding and an acceptable payment arrangement is not in place.

*Adopted Council Ordinary Meeting 29 November 2002 Minutes No.: 133/2002
Amended and Adopted Council Meeting 26 March 2014 – Minute No.: 152/2013-14*



Item 7:

Notice of Motions



There are no Notice of Motions for
May 2022



Item 8:

Matters of Urgency



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Item 9: Management Review Reports



9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2022/01442

Responsible Executive: General Manager

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Office of the General Manager Management Review Report be NOTED by Council.

1. FINANCE AND ADMINISTRATION

1.1 Investment Report Status at 27 April 2022

Report for the investments held in April 2022 are included.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.62% applies.



REGISTER OF INVESTMENTS TO 30 April 2022

Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	YTD Redemption	MV % of Portfolio	
nab	TD	19/01/2022	120	19/05/2022	0.46%	254,014	384	254,398	666	-	3.90%	
nab	TD	16/02/2022	120	16/06/2022	0.42%	254,618	352	254,970	668	-	3.91%	
CommonwealthBank	TD	14/10/2021	270	11/07/2022	0.30%	500,000	1,110	501,110	-	-	7.69%	
CommonwealthBank	TD	19/04/2022	90	18/07/2022	0.93%	1,100,000	2,522	1,102,522	-	-	16.91%	
nab	TD	4/02/2022	180	3/08/2022	0.49%	253,728	613	254,341	801	-	3.90%	
nab	TD	7/03/2022	150	4/08/2022	0.53%	622,315	1,355	623,670	1,935	-	9.57%	
nab	TD	10/03/2022	180	6/09/2022	0.68%	531,589	1,783	533,371	1,582	-	8.17%	
nab	TD	6/04/2022	180	3/10/2022	1.15%	253,571	1,438	255,009	732	-	3.90%	
nab	TD	14/03/2022	210	10/10/2022	0.76%	554,809	2,426	557,235	2,005	-	8.53%	
CommonwealthBank	TD	14/10/2021	365	14/10/2022	0.36%	500,000	1,800	501,800	-	-	7.69%	
nab	TD	19/04/2022	210	15/11/2022	1.30%	631,226	4,721	635,947	2,520	-	9.70%	
CommonwealthBank	TD	19/04/2022	240	15/12/2022	1.66%	1,049,075	11,451	1,060,526	-	-	16.13%	
CommonwealthBank	TD					-	-	-	871	502,096	0.00%	
Average rate						0.75%	6,504,945	29,955	6,534,900	11,782	502,096	100%

The average rate of investments increased from 0.48% in April to 0.75% in April due to higher TD rates. CBA TD rates performed higher in the month of April.

PREVIOUS FINANCIAL YEAR COMPARATIVE DATA: 30/04/2021

Interest Earned YTD	26,725
Market Value of Portfolio	4,357,301
Average interest rate	0.35%
Interest Earned YTD 30 June 2021	28,258
Market Value of Portfolio 30 June 2021	3,854,757

Institutional Exposure

	Investment at Market Value	% of Portfolio
CommonwealthBank	3,149,075	48%
nab	3,355,870	52%
	6,504,945	100%

Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Christian Martin (Responsible Accounting Officer)

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary Meeting – 31 October 2018

60/1819	6.6 On-site Sewage Management Strategy Implementation WO/2018/02306 that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.	DED	Review 30062022	Review Strategy when suitable resources secured (current vacancy for a Health & Building Surveyor)	Council resolved to put this on hold until the drought conditions subside and suitable resources secured. Strategy to be confirmed by Council prior to implementation.
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Extra Ordinary – 22 May 2019

167/1819	2.2 Planning Proposal 2 Annual Review WO/2019/01107 that Council: 1. Prepare a planning proposal to include the following: a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map. b. Rezone the portion of the land described as Lots 1, 2 & 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map. c. Insert attached dwellings, hostels, multi dwelling housings, residential flat buildings, seniors housing as prohibited	DED		As per resolution.	Initially due October 2020. Work behind schedule and has been prioritised. Planning Proposal submitted to DPE for Gateway Determination.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>uses in the RU5 Village Zone Land Use Table</p> <p>d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map.</p> <p>2. Request Delegation under section 3.36(2) of the <i>Environmental Planning & Assessment Act 1979</i> to make the final instrument.</p> <p>3. Submit the drafted Planning Proposal for a Gateway Determination.</p>				
168/1819 22 May 2019	<p>Motion:</p> <p>It was MOVED Clr Heazlett Seconded Clr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required.</p> <p>A FORESHADOWED Motion Clr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'.</p> <p>The Original Motion was put to the VOTE and CARRIED.</p>	DED		As per resolution.	<p>Initially due October 2020.</p> <p>Work behind schedule and has been prioritised.</p> <p>Planning Proposal submitted to DPE for Gateway Determination.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 31 July 2019

6/20192020	<p>6.3 Crown Land Management Plan Preparation WO/2019/01134</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the <i>Crown</i> 2. Request ministerial consent from NSW Department of Industry—Lands & Water to manage land known as: <ol style="list-style-type: none"> a. Woolbrook Rubbish Tip - 104 Campfire Road, Woolbrook - Lot 238 DP 753846 being Reserve 82854 b. Walcha General Cemetery - 169-179 Darjeeling Road, Walcha - Lot 1 DP 1088076 and Lot 7042 DP 1122396 being Reserve 1018788, Lot 7027 DP 1075451 and Lot 1 DP 117825 being Reserve 1018768 c. Old Rubbish Depot - Oxley Highway, Walcha Road - Lot 132 DP 753846 and Lot 7300 DP 1136219 being Reserve 89912 d. Waste Transfer Station - 49 Aerodrome Road, Walcha - Lot 532 DP 756502 being Reserve 51457, Lot 7007 DP 1057278 	DED	30062023	As per resolution.	Underway
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>being Reserve 63519 and Lot 7017 DP 1057279 being Reserve 70192.</p> <p>e. Woolbrook Cemetery - 119 Campfire Road, Woolbrook - Lot 7011 DP 94017 being Reserve 1018428</p> <p>f. Walcha Catholic Cemetery - 219E Oxley Drive, Walcha - Lot 7002 DP 94214 being Reserve 43749 and Lot 7004 DP 94215 being Reserve 63559</p> <p>g. Nowendoc Waste Transfer Station - 47 Tops Road, Nowendoc - Lot 171 DP 753691 being Reserve 83987</p> <p>h. Yarrowitch Showground - 92 Upper Yarrowitch River Road, Yarrowitch - Part Lot 125 DP 756475 being Reserve 94641</p> <p>i. Nowendoc Cemetery - 7817 Thunderbolts Way, Nowendoc - Lot 7301 DP 1134898 being Reserve 1016508</p> <p>j. Old Oxley RFS Shed - 6432 Brackendale Road, Nowendoc - Lot 157 DP 753691 being Reserve 95794</p> <p>land as "operational" as per Section 3.22 of the <i>Crown Land Management Act 2016</i>.</p> <p>3 Delegate the General Manager authority to:</p> <p>a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the <i>Crown Land Management Act 2016</i>,</p>				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>b) Obtain native title manager advice as per the provisions of Part 8 of the <i>Crown Land Management Act 2016</i>,</p> <p>c) Consult the NSW Dept of Industry Lands & Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.</p>				
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ExtraOrdinary – 09 April 2020

143/20192020 & 144/20192020	<p>2.3 Funding for Future Council Facilities and Walcha Youth Strategies WO/2020/00734</p> <p><i>Walcha Council Facilities Strategy</i></p> <p>143 RESOLVED on the Motion of Councillors Kealey and Kermode that Council APPROVE transfer of \$10,000 from the Project Development component of Internal Restricted Funds to develop a Walcha Council Facilities Strategy and Concept Design inclusive of a strategy that includes the acquisition of the land in Derby Street which would become part of the library development with the existing library.</p>	GM	Dec-2021 Dec 22	As per resolution	<p>Draft Strategy framework presented to Councillors. Project put on hold following Council decision to withdraw community hub building from BLER, also resources are currently assigned to other time critical projects. Deferred completion to Dec 2021.</p> <p>A Facilities and Land Use Strategy is to commence in July 2022.</p>
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Ordinary – 29 July 2020

13/20202021	<p>6.3 Application for an Alcohol-Free Zone in the Walcha Central Business District by Walcha Police WO/2020/01944</p> <p>Motion:</p>	DED	30042021		<p>Limited resources to complete project.</p> <p>Project reprioritised, proposal to be presented to June 2022 Ordinary Meeting of Council</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>It was MOVED Clr Kealey Seconded Clr Ferrier that Council:</p> <ol style="list-style-type: none"> 1. Prepare a proposal for an Alcohol-Free Zone as per the area identified in the application and extend to all licensed premises; 2. Prepare a proposal for Alcohol Prohibited Area in McHattan Park. <p>13 The Original Motion was put to the VOTE and CARRIED</p>				

Closed – 26 August 2020

<p>Closed: CC13 / 20202021</p>	<p>13.2 Request to Improve Driveway RESOLVED on the Motion of Councillors Kealey and Kermode that Council honour the agreement made to construct the new driveway for the applicant as detailed in the body of the report.</p>	<p>DI</p>	<p>30122021 30062023</p>		<p>Work to be scheduled next FY with other driveway works at the Council Depot and road shoulder/drainage repairs on North Street undertaken via LRCI Phase 3 funding.</p>
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Closed – 28 October 2020

<p>Closed: CC19 / 20202021</p>	<p>13.2 Bushfire Community Recovery & Resilience Fund Phase 2 WINT/2020/06064 that Council:</p> <ol style="list-style-type: none"> 1. Approve the following projects to be funded under the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1: 	<p>DCT</p>	<p>30122021</p>		<p>Approval from funding body received for items a, b, cd. Free Pool entry completed., Summer of Movies completed, Skate Park Clinic completed, training program planned and underway.</p> <p>Project e, f and g not approved, this</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ul style="list-style-type: none"> a. Free Pool Entry to Walcha Baths for 2020/2021 Season b. Training Program delivered in Walcha, Yarrowitch and Nowendoc covering topics including first aid, psychological first aid, chemcert, chainsaw operations c. Summer of Movies program to screen outdoor movies over the summer season in Nowendoc, Yarrowitch, Woolbrook, Ingleba and Walcha d. Skate Park Paint Clinic to engage with youth to make visual improvements to our skate park e. Emergency Management Plan review of Council's current plan to incorporate revisions and changes based on past emergency lessons learnt and enhance preparedness f. Free Training Days at Walcha Community Gym by engaging a series of specialist trainers and providers to provide free classes to community members – when the gym is opened early 2021; and g. New Walcha Council Website to enhance the ability for community to access information and be informed to be prepared for, manage through and recovery from emergency events. 				<p>funding has been temporarily allocated to community led portion of projects.</p> <p>Community projects approved – Nowendoc postponed, stampede complete, youth weekend complete, long lunch has also been postponed due to COVID in 2021.</p> <p>Training program extended to 30/6/2022 to use unexpended funds.</p> <p>Variation for round 2 Community Grants approved by Council in Feb 22. Resilience NSW causing delays – report to May 22 meeting.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 25 November 2020

122/20202021	<p>6.6 Crocodile Bridge Safety WO/2020/03816 that Council remove the current temporary barriers and the concrete path connections, and restore the excavation with turf and extend the existing garden beds on either side of the creek be to preclude pedestrian access to the Crocodile Bridge.</p>	DI	30062022		Work delayed to allow urgent grant funded projects to be completed by 30 June 2021 deadline. Works identified in approved LRCI Phase 3 project list.
124/20202021	<p>6.8 Beautification Committee Project Recommendations WO/2020/04068 that Council:</p> <ol style="list-style-type: none"> ENDORSE the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town & District Beautification & Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects; ACKNOWLEDGES the continuing efforts of the Walcha Town & District Beautification & Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes. 	DI	30062022		Completion of works (Rose Garden Stage 2) identified in LRCI Phase 3 approved Project list.
25 Nov 2020	QoN: Training 355 Committees on Code of Conduct	GM	31032021	Development of training packages – 355 Committee Policy, Code of Conduct and Code of Meeting Practice – by end of February 2021.	Initial due date February 2021 Work delayed due to resourcing. To be completed before end March 2021. Updated with new Council – TOR and CoC at first meetings in 2022.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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					There are no 355 Committees
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Ordinary – 16 December 2020

145/20202021	that Council formally writes a letter of recognition to the Community Gym Committee thanking them for their efforts over the last few years.	GM	28022021	Letter to be prepared and issued.	Letter dispatched to all former 355 committees.
148/20202021	<p>7.1 Notice of Motion No.: 21 – Available Residential & Industrial Land – Clr Noakes WO/2020/04452</p> <p>that:</p> <ol style="list-style-type: none"> \$30,000 from the Project Development Internal Restriction be allocated to identify Council owned and Crown land that may be available for development as residential or industrial land. Any privately owned land within the town boundary that is zoned residential or industrial also be identified. 	DED	30062021	Consultant brief to be prepared and issued to market, with completion date for project TBC following selection of supplier.	<p>Initial due date June 2021.</p> <p>Work delayed due to resourcing.</p> <p>To be reprioritised to commence July 2022.</p>

Ordinary – 29 January 2021

170/20202021	<p>Review of Application for Bushfire Community Recovery & Resilience Fund Phase 2 Stream 1 Community Projects Funding.</p> <p>Round 2 Community Grant Funding</p> <p>that Council APPROVE a further Round 2 of Community Grant Funding to be opened for other Walcha Committees and Groups to apply for the remaining funds of \$17,920 by</p>	DCT	10042021	Second round to be advertised late March 2021.	<p>Delayed due to extension of CRO position giving more time to project manage Round 2. Planned for early August. CRO is working on the advertising and updating application forms etc.</p> <p>All events have been staged. A further allocation was approved in FEB22 and variation request has been submitted to</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	the end of March 2021 and close by end of May 2021.				Resilience NSW – we are waiting on a response. Delays to responses from Resilience NSW has put this in jeopardy. Report to May 22 meeting.

Ordinary – 24 February 2021

194/20202021	<p>10.2 Minutes of the Walcha Tourism Advisory Committee Meeting held at Council Chambers on Friday, 12 February 2021 WO/2021/00517</p> <p><u>Item 3.8 – Caravan Access to Water</u> that Council provide a dedicated drinking water refill point separate from dump point tap.</p>	DI	30122022	DI to investigate options for caravan access to water and present back to Council.	Initial assessment is that business case for compliant, fee-for-service fill location may struggle to stack up due to low use. Issues regarding safety and compliance can be introduced by designating a fill point for specific purpose.
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Ordinary – 31 March 2021

203/20202021	<p>6.1 Electrical Asset Assessment WO/2021/00999</p> <p>that</p> <ol style="list-style-type: none"> 1. Council proceed with tendering the program of electrical rectification works. 2. the assessment of the electrical rectification tenders to be subject of a future Council Report. 3. potential funding sources for the rectification works is also to be recommended in this future Council Report. 	DI	30112021 30062022		Manager Project Delivery currently scoping works to be undertaken by 30 June 2022 to meet funding deadline.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
214/20202021	<p>10.2 Minutes of the Walcha Council Youth Advisory Committee Meeting held at the Walcha Central School on Tuesday, 02 March 2021 WO/2021/00937</p> <p>that Council:</p> <ol style="list-style-type: none"> RECEIVE and NOTE the Report; Undertake investigations regarding the establishment of a Youth Learner Driver Program and a report be prepared; Undertake investigations regarding the establishment of a Gaming Hub at the Library and a report be prepared. 	DCT	31082021		<p>Gaming hub report complete, learner driver program report not started as yet.</p> <p>Learner Driver program investigated as part of a Youth Jobs Program Grant application. Application was unsuccessful – 21/1/2022. Further direction from new Council for the appetite for this project before further investigations take place.</p> <p>No funds allocated in draft budget for this program.</p>

Ordinary – 30 June 2021

266/20202021	<p>6.5 Request for Financial Assistance – Two Wheel Tours WO/2021/02207</p> <p>that Council does not approve the funding and that Council develop Event Funding Guidelines prior to approving funds in support of any further events.</p>	DCT	16072021		<p>Events organiser advised. Draft guidelines have been prepared for review in the August Councillor Workshop. Postponed due to COVID time restrictions, will be discussed in September Workshop.</p> <p>Donations policy has been reviewed by ELT on May 2022. Further review/workshop before it comes to June 22 Council meeting.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
267/20202021	<p>6.6 Youth Advisory Committee Gaming Hub Proposal WO/2021/02269 that Council:</p> <ol style="list-style-type: none"> RECEIVE and NOTE the report; NOT approve the gaming hub proposal; and <p>PRIORITISE the review of the existing Youth Activity Program.</p>	DCT	30092021		<p>Program review has been discussed with Youth/Library Coordinator. Review and planning has started.</p> <p>Review to take place following budget & CSP discussions.</p> <p>Youth budget has not been increased. Youth activity program will be reviewed with this in mind.</p>

Closed – 28 July 2021

<p>Closed: CC1/20212022</p>	<p>13.1 Acquisition of Land for Off-Creek Water Storage WO/2021/06129 that Council:</p> <ol style="list-style-type: none"> ENDORSE the creation of proposed Lot 702 DP1273909 from the subdivision of Lots 11 and 12 DP701664 and Lots 154 and 163 DP as an exempt development under Clause 2.75(f) of State Environmental Planning Policy (Exempt & Complying Development) 2008 and associated supporting easements for power, access, pipeline and telecommunications for the purposes of the future construction of the Walcha off creek water storage facility, 	<p>DI GM from October</p>	<p>31122021 31052022</p>		<p>Negotiations continuing with landowner. Underestimated property owners preparedness as they only sought legal advice in late July. The acquisition is now on the critical path of the project and has the potential to delay construction.</p> <p>Contract signed, awaiting registration of sub-division in order for purchase to proceed.</p> <p>UPDATE 04/22: Sub-division has been registered, deposit paid on land purchase, process underway.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>2) AUTHORISE the purchase of the proposed Lot 702 DP 1273909 at the current market valuation,</p> <p>3) Based on current market valuation obtained from a certified land valuer ALLOCATE an appropriate amount at the next Quarterly Budget Review for all costs associated with the subdivision, registration and purchase of proposed Lot 702 DP1273909 from a combination of Walcha Stage 1 - Short Term (Emergency) Works and Walcha Water Security Project grant funds and Council's co-contribution,</p> <p>4) APPROVE the affixing of the Common Seal to the contracts associated with the creation and purchase of proposed Lot 702 DP1273909 FURTHER THAT the affixing of the Common Seal be attested to by the Mayor and the General Manager.</p>				Update May 2022 – land purchase completed.

Ordinary – 29 September 2021

36/20212022	<p>6.3 Heritage Listing Removal from Walcha LEP Request – 2N Middle Street Walcha – Mrs L Green WINT/2021/08363</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. Remove heritage listing (I017 – being Lot A DP 159627 known as 2N Middle Street Walcha) from Schedule 5 of the <i>Walcha Local Environmental Planning Plan 2012</i>, and 2. Advise the land owner that: 	DED	31032021	Organise the removal of heritage listing of property from LEP 2012 Schedule 5. Advise owner of resolution options.	<p>Owner visited Council March 2022 and advised they are happy for removal to be included in next house keeping Planning Proposal of Council.</p> <p>No date scheduled for next House Keeping Planning Proposal at this stage.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>a. The removal of the heritage listing will be included within the next House Keeping Planning Proposal as prepared by Council when there are enough matters to warrant the expense of a Planning Proposal, alternatively</p> <p>b. They are welcome to submit their own Planning Proposal for Council consideration along with \$4,500 deposit towards the cost of processing the Planning Proposal, as this will expediate the processing time.</p>				
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Ordinary – 27 October 2021

59/20212022 27 Oct 2021	<p>6.2 Draft Amendment to Walcha Development Control Plan WINT/2021/08887</p> <p>that Council:</p> <p>1. Adopt the <i>Draft Amended Walcha Development Control Plan 2019</i> which includes the following amendments:</p> <p>a. Minimal editing and word changes to correct grammar, identification of development controls and to ensure state agency referencing is correct</p> <p>b. Clause 14.6 – Visual Amenity Impacts– Replace the reference to the Australian</p>	DED	30062022	As per resolution	<p>Point 1 of resolution completed.</p> <p>Further work delayed due to resourcing.</p> <p>To be reprioritised to commence August 2022.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>Wind Energy Association and Australian Council of National Trust's <i>Wind Farms and Landscape Values: Stage 1 Report – Identifying Issues, March 2005, Appendix B: Wind Farms and Landscape Values: Final Issues Paper</i> has been changed to the current guideline being NSW Planning, Industry & Environment <i>Wind Energy Visual Assessment Bulletin For State significant wind energy development December 2016</i>.</p> <p>c. Clause 41.6(1) - Replace the reference of axis with sector.</p> <p>d. Clause 14.4 - Inclusion of a stated position for State Significant Development in the objectives.</p> <p>e. Clause 14.6(b)(iii) – Extend the wording to include damage, degradation or disruption to groundwater.</p> <p>f. Clause 14.6(u) – Extend the wording to state that Decommissioning Bonds will be considered based on the individual merits of the development.</p> <p>g. Inclusion of Clause 14.5(n) regarding cumulative impact assessment including power line construction.</p> <p>2. Prepare a further amendment to the <i>Amended Walcha Development Control Plan 2019</i> in regards to all renewable energy development.</p> <p>3. Include provision in any future Section 7.11 Development Contribution Plan for a</p>				
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	contribution for renewable energy development. 4. Amend the Walcha Local Environmental Plan 2012 by ensuring all Land Use Tables reflect the provisions of all relevant State Environmental Planning Policies				
60/20212022 27 Oct 2021	6.3 Part Day Public Holiday 2022 & 2023 Survey Results WO/2021/04247 that Council: 1. ENDORSE the application for a Part Day Public Holiday for the Walcha Council Local Government Area from 12 noon until 6pm on Friday, 4 February 2022 and Friday, 3 February 2023 for the Walcha Races; 2. SURVEY the community and key stakeholders directly after the 2022 & 2023 Part Day Public Holiday to ascertain their success.	GM	201221 Oct 2022		Sent application to Industrial Relations for Part Day Public Holiday – 08112021 Diarise to survey the community and key stakeholders in March 2022 & 2023. – Not completed in March 2022 yet. Update: view is to survey as a component of community consultation re financial sustainability.

Ordinary – 24 November 2021

85/20212022	6.2 Customer Charter WINT/2021/09573 that Council ADOPT the Customer Charter as presented.	MCF		As per resolution	It is being presented at May 2022 ELT meeting for discussion and amendments.
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Ordinary – 16 February 2022

109/20212022	6.3 Bushfire Community Recovery & Resilience fund BCRRF – Update and Variation Request WO/2022/00275	DCT / MCF	01032022	DCT to note MCF ensure monies are allocated as per resolution.	Variation submitted, Awaiting response from Resilience NSW.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	that Council APPROVE the variation report to redistribute \$15,441.90 towards the Council Led Community Grants Program.				Delays in response from Resilience NSW has put this in jeopardy. Further council report May 2022.
117/20212022 16 Feb 2022	that Council ENDORSE and APPROVE the following Councillor Representation to the stated Council Advisory Committees as below (shown in Minutes)	EA /GM		Organise meetings to introduce new Councillor representation – once Terms of Reference are adopted.	ToR's completed in March 2022 – Advertised community representatives on committees in April. Organise meetings in May 2022. Update May 2022 Some meetings have taken place and others planned.
127/20212022	Item: 4.2.12 – Constructive Solutions Update that Council maintain a Contractor Register which is to be regularly updated FURTHER THAT the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.	DI	30062022	As per resolution	No progress to date.
130/20212022	Item: 4.3.1 – Project Applications - Crocodile Bridge that Council decline the request for the removal of footpaths and construction of garden beds to prevent foot traffic across Crocodile Bridge.	DI / GM	23032022	Notify Art Advisory Committee Members	Included in LRCI Phase 3 Project Proposals. Art Advisory have not met yet.
131/20212022	Item 4.3.2 – Hospital Wall Stage 2 that Council decline the request of \$8,000 to enhance the existing wall façade at the front of the Walcha Hospital on the basis that existing artworks adequately reflect diversity of the region.	DI / GM	23032022	Notify Beautification Advisory Committee Members	Art Advisory have not met yet.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
132/20212022 16 Feb 2022	Item 4.3.3 – Rose Garden Stage 2 that Council decline the request of \$40,000 to complement Stage 1 work undertaken by Council Staff due to pending more information and available funds.	DI / GM	23032022	Notify Beautification Advisory Committee Members	Included in LRCI Phase 3 Project Proposals. Art Advisory have not met yet.
134/20212022	Item 4.3.5 – Mill Hole Stage 2 that Council decline the request to complete Mill Hole Project for this financial year.	DI/GM	28022022	As per resolution	

Ordinary – March 2022

143/20212022	6.1 Draft Closed Circuit Television (CCTV) Policy and Code of Practice that Council: 1. PLACE the Draft Closed Circuit Television (CCTV) Policy and Code of Practice on public exhibition for a period of 28 days; 2. ADOPT the Draft Closed Circuit Television (CCTV) Policy and DRAFT CCTV Code of Practice as presented subject to no submissions being received during the exhibition period.	EA	27042022	Advertise Policy – public exhibition – on website and Advocate Submissions Close: 3pm 270422 No submissions – automatically ADOPT and place on website Submissions – table at April 2022 Meeting – suspend standing orders and workshop	Advertised Advocate – 06042022 Website 31032022 No submissions received – updated and placed on website 29042022
144/20212022	6.2 Amendment to Walcha Local Environmental Plan – Employment Zones that Council: 1. Endorse the Department of Planning, Industry & Environment Employment Zone Reforms by amending the Walcha Local Environmental Plan 2012 by: (a) Changing the zone names of (i) B2 Local to E1 Local Centre	DED	-	1. So endorsed 2. To advertise on our website media documents provided by DPE	Complete. To be undertaken immediately any consultation documentation received from DPE

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ul style="list-style-type: none"> (ii) IN1 General Industrial to E4 General Industrial (iii) B4 Mixed Use to MU2 Mixed Use (b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table (c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1 Mixed Use and E4 General Industrial Land Use Table (d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables (e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables <ol style="list-style-type: none"> 2. Assist the Department of Planning, Industry and Environment with their community consultation. 3. Give delegation to the General Manager to make any required post exhibition changes that are consistent with intent of the translation, to address any technical amendments. 				
145/20212022	<p>6.3 DRAFT Community Strategic Plan 2032 – For Public Consultation that Council seek community consultation on the Draft Community Strategic Plan during April 2022.</p>	GM/EA	30042022	<p>Conduct Community Consultation during April 2022 on Draft CSP Workshop CSP in May then present to May Meeting for Public Exhibition again</p>	<p>Advertised Shopfront Dates for Consultation with Community on website and Advocate. Draft CSP on website and available at shopfront and Council Office</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
					Update May 2022: Shop front consultation undertaken, submissions received and CSP adjusted accordingly.
146/20212022	<p>6.4 Amendment to Walcha Local Environment Plan – Agritourism Land Uses that Council:</p> <p>1. Advise the Department of Planning and Environment Council wishes to amend the Walcha Local Environmental Plan 2012 by:</p> <p>(a) Incorporating the land uses of:</p> <p>(i) Agritourism</p> <p>(ii) Farm Experience</p> <p>(iii) Farm Gate Premises</p> <p>(b) Agritourism as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living, Land Use Table and prohibited in all other zones.</p> <p>(c) Farm Experience as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(d) Farm Gate Premises as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots, RU5 Village, R5 Large Lot Residential and C4 Environmental Living Land Use Table and prohibited in all other zones.</p>	DED	31/03/2022	<p>1. Advise DPE participation in amendment.</p> <p>2. To advertise on our website media documents provided by DPE</p>	<p>Complete</p> <p>To be undertaken immediately any consultation documentation received from DPE</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>(e) Include clauses Farm Stay Accommodation 5.23 and Farm Gate Premises 5.24 as per the <i>Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021</i>.</p> <p>2. Assist the Department of Planning and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required changes that are consistent with intent of the translation, to address any technical amendments.</p>				
149/20212022	<p>6.7 Regional Meetings – Update on Community Concerns that Council RECEIVE and NOTE the Regional Meetings Update on Community Concerns Report as presented.</p>	GM		Ongoing – needs to be updated monthly.	Updates every quarter on progress.
155/20212022	<p>10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022 4.2.1 Capital Grant Funding Progress Report that any use of contingency on any projects going forward will need Director or General Manager approval prior to spending and a monthly report detailing the spending of any contingency to be provided monthly to Council.</p>	ALL		To be noted and actioned as per resolution.	
156/20212022	<p>4.2.3 Sgt Andrew Russell Bridge Naming that Council retain Sergeant Andrew Russell Bridge as the name for the new / replacement bridge and relocate the existing memorials closer to the new bridge.</p>	DI	TBD	As per resolution	Project will require a variation approval to proceed.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
158/20212022	<p>4.2.9 Walcha Pool Upgrade Status that the engaged aquatic consultants provide a list of Walcha Pool upgrade priorities for the funding we have via the Bushfire Local Economic Recovery Fund FURTHER THAT the list needs to go to a Council Workshop then a report produced confirming Scope of Work.</p>	DI	30102023	As per resolution	Funding Deed variation request approved by Public Works to deliver works during 2023 pool closure, giving more time to develop scope and tender with new Project Manager.
159/20212022	<p>4.3.1 Footpath & Cycleway Funding Application (closes 25 February) that an application is submitted via the Shared Pathways Stage 2 – Walking and Cycling Program for \$3,605,810 and seek Transport NSW advice on the applicability of this funding for road widening instead of separate pathways.</p>	DI		As per resolution.	Waiting outcome of application.
160/20212022	<p>4.3.2 Remote Roads Upgrade Pilot Program Funding Application (closes 20 February) that Council put in a funding application via the Remote Roads Upgrade Pilot Program of \$657,360 for Lakes Road Resheeting (adding Cleveland Road and the first unsealed section of Brackendale Road to make up the deficit) NOTING this program requires a 20% co-contribution which will be sought from Council's Infrastructure Reserve and remaining Roads to Recovery allocation.</p>	DI		As per resolution.	Completed. Application was unsuccessful.
163/20212022	<p>4.3.6 Derby Street Upgrade – Supplementary Funding that Council apply for \$4.56M via the Heavy Vehicle Safety and Productivity Program to</p>	DI		As per resolution.	Waiting outcome of application.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	complete all works on Derby Street (including asphalt surface), with 20% (\$1.14M) coming from the Thunderbolts Way Corridor Strategy.				
164/20212022	<p>10.2 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 March 2022</p> <p>4.1.6 HH20 Off-Creek Storage Monthly Update</p> <p>that the Walcha Off Creek Storage site access road improvements be contracted out to local contractors rather than internal Council works.</p>	DI	30062022	As per resolution.	Site Access Road improvement works RFQ to go out in next two weeks.
166/20212022	<p>5.1.1 Bridge Update</p> <p>that Council wait for funding variation outcome for Tia Diggings and Niangala bridges which may require a new tender.</p>	DI		As per resolution.	Waiting for outcome.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 27 April 2022

	<p>Declarations of Interest Item 7.1 – Notice of Motion Number 20: State Government New England Renewable Energy Zone WO/2022/01153</p> <p>Clr Schaefer declared a Pecuniary Interest – Conflict of Interest in this item due to being a Director / Shareholder of Walcha Wind and a host landowner for Winterbourne Wind and will leave the Chambers whilst this item is discussed.</p> <p>Clr Berry declared a Non-Pecuniary Significant interest in this matter due to being the Chairman of RED4NE – Responsible Energy Development for New England and will leave the Chambers whilst this item is discussed.</p>	EA	29072022	Write declarations in register, scan declaration of pecuniary interest forms received and save in CM9	Completed 29072022
173/20212022	<p>6.1 2021 Motorcycle Rally Final Report Update WO/2022/01154 that Council:</p> <ol style="list-style-type: none"> RESOLVE to seed-fund, underwrite and manage the Walcha Motorcycle Rally for a period of three (3) years, noting annual financial risk allocation of \$155,000 and an allocated annual budget of \$35,000. NOTE that the 2024 Rally is the final Council financial risk supported event; and AUTHORISE the General Manager to have an independent economic review of the success of the Rally post the 2024 event, and further UPON receipt of the economic analysis report the new Council provide direction as to Council's role, if any, in future Motorcycle Rally events. 	GM DCT	Dec 2024		Planning for the 2021/22 event has commenced. Tourism and Manager Project delivery will be working on this event together.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
174/20212022	<p>6.2 Walcha Council Financial Sustainability Review WO/2022/01157 that Council:</p> <ol style="list-style-type: none"> AGREE to seek quotations for services to conduct a financial sustainability review including engagement, reporting and submission for a possible Special Rate Variation; PROVIDES a budget up to \$120,000 ex GST for the initial financial sustainability review including engagement, reporting and submission for a Special Rate Variation should Council so resolve; REALLOCATE the funding for the review from internal allocations for infrastructure replacement. 	<p>GM MCF</p>	31052022		<p>Quotations received and review conducted. Supplier selected for review of financial sustainability. Agreement to be signed and returned.</p> <p>Funding allocated from infrastructure reserve.</p>
175/20212022	<p>6.3 Walcha Preschool Advisory Committee Parent Nominations WO/2022/00977 that Council APPOINT Alyce Notley to the Walcha Preschool Advisory Committee.</p>	<p>DCT</p>	15052022	Advise Alyce Notley of her appointment, ensure the ToR's are presented at the next Advisory Committee Meeting.	Meeting to be held in June. ToR will be signed by all members at this meeting.
176/20212022	<p>6.4 Appoint Community Representation to Advisory Committees WO/2022/01151 that Council APPOINT:</p> <ol style="list-style-type: none"> Paula Jenkins, James Rogers and Stephen King to the Arts Advisory Committee; Gweneth Higgins, Jim Hallernan, Phyllis Hoy, Caroline Street, Peter Blomfield and Stephen King to the Beautification Advisory Committee; Tracey Hoy, Karen Barnes, Shane Carey, Jason Cox, Andy Burwell and Kim Barnett to the Walcha Motorcycle Rally Advisory Committee; 	<p>GM DI DCT</p>	15052022	Each directorate advise Advisory Committees' members of their appointment; ensure that each new member has a link to Council's Code of Conduct (website) and new ToRs are tabled at the first meeting and members sign it before the first point of business.	<p>EA advised Tourism Officer of appointments, link to website and ToR for first Motorcycle Rally Meeting being held on 04052022</p> <p>DCT will hold WCCC Advisory and Youth Advisory meetings in June.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	4. Sue Reardon and Patricia Laurie to the Walcha Council Community Care Advisory Committee FURTHER THAT Council readvertise for nominations to the Walcha Council Community Care Advisory Committee.				
177/20212022	6.5 Tourism Advisory Committee Reinstated WO/2022/01119 177 RESOLVED on the Motion of Councillors Ferrier and Pointing that Council reinstate the Tourism Advisory Committee utilising the generic Terms of Reference previously adopted FURTHER THAT Councillor Reilly be appointed as Council's representative on the Committee.	DCT	15052022	Advertise for members; update Terms of Reference, organise initial meeting	No action as yet – scheduled for June
178/20212022	6.6 Prepaid Financial Assistance Grants WINT/2022/02576 that Council: 1. internally restricts the prepaid portion of the 2022/23 Financial Assistance Grants; 2. ensures that the prepaid portion of the 2022/23 Financial Assistance Grants be unrestricted on 01 July 2022.	MCF	15052022	As per resolution.	Restriction completed and presented in Q3 QBRS
179/20212022	6.7 Pecuniary Interest Initial (Primary) Returns from Staff & Councillors WO/2022/01125 that Council formally records the Initial Primary Returns of Pecuniary Interest required to be submitted by Councillors and Designated Staff, have been submitted and tabled in accordance with the provisions of Section 4.21(a) and 4.25 of the Walcha Council Model Code of Conduct 2020.	GM/EA	27042022	As per resolution	Completed 27042022
180/20212022	7. NOTICES OF MOTION				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>7.1 Notice of Motion Number 20: State Government New England Renewable Energy Zone WO/2022/01153</p> <p>Motion: It was Moved Councillors Noakes Seconded Ferrier that Council ENDORSE and support the position put forward by the Mayor of Walcha Council and the Armidale, Uralla, Glen Innes Severn and Inverell Councils' with respect offsetting the financial and social burden associated with the State Governments New England Renewable Energy Zone and including any energy project through the adoption of a set of Local Government essential criteria and three desirable criteria as contained within this report. Clr Reilly MOVED a FORESHADOWED Motion that Council defer the Notice of Motion to give Council another month to consider further information particularly to connection fees and implications of the Renewable Energy Zone legislation. 180 The Original Motion was put to the VOTE and CARRIED. For: Councillors: Noakes, Kermodé, Ferrier & Pointing Against: Councillors Hicks & Reilly The FORESHADOWED Motion therefore LAPSED.</p>				
186/20212022	<p>4.2.1 LRCI Round 3 Project List that Council nominate the following projects for inclusion in the \$1,183,592 Local Road and Community Infrastructure Phase 3 Grant Funding allocation to be delivered in 2022/2023: ■ \$441,250 for kerb and gutter works in Walcha (North Street, Hill Street, Pakington Street).</p>	DI	30062023	As per resolution	Works to be completed by 30 June 2023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ul style="list-style-type: none"> ■ \$247,515 for Rectification of Old Brookmount Culvert over Emu Creek. ■ \$180,000 for Causeway Restoration at Draytons Creek on Hazeldean Road. ■ \$55,000 for Crocodile Bridge, Rose Garden Stage 2, Mill Hole and Hospital Wall. ■ \$150,000 to Aberaldie Road Heavy Patching. ■ \$109,827 to Lakes Road Gravel Resheeting. 				
187/20212022	<p>4.2.2 Jet Patcher Business Case that Council purchase Jet-Patcher Plant and supporting equipment for \$600,000 via a loan, based on the business case presented at April 2022 Capital Advisory Committee subject to a site visit to inspect patching and other works currently done by similar plant eg: Derby Street.</p>	MCF / DI	30112022	As per resolution	Expect long lead time on vehicle purchase, plus time to recruit driver/operator. Aim to have plant available in 6 months.
188/20212022	<p>4.2.3 New Skid-Steer Business Case that Council ENDORSES the purchase of the new Bobcat T770 skid-steer and Simex PL60 Planer for \$197,000, using proceeds from sale of 2011 Bobcat Skid-steer profiler unit and 2016 Case skid-steer totalling \$99,000 with remaining funds sourced via loan.</p>	MCF / DI	??	As per resolution	Quotations being sought.
<p>Closed: 27042022</p> <p>CC22 / 20212022</p>	<p>13.1 Tender Evaluation of Green Waste WINT/2022/02765 <i>CC22/20212022 RESOLVED on the Motion of Councillors Hicks and Schaefer that Council AWARD Tender No. W22/54 Bushfire Generated Waste Clean-Up and Processing to OK Earthmoving for the lump sum of \$804,000 GST exclusive.</i></p>	DI via WM-WW	30092022	As per resolution	Works to be completed by September 2022.



9.2 INFRASTRUCTURE:

Ref: WO/2022/01445

Responsible Executive: Director of Infrastructure

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the April Infrastructure Management Review Report be NOTED by Council.

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

Indicator Colour	Project Status
Green	On Track – Project will meet the target deadline and/or is expected to stay within budget.
Yellow	At Risk – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
Red	Off Track – Project will not meet adopted targets for delivery and/or budget, action is required.
C	Completed – Project completed with no further work required

Capital Works Delivery Update

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
LOCAL ROADS										
Forest Way Seal	Cement stabilise and bitumen seal 2.0km of existing gravel road	\$ 327,214		Apr-22	\$ 305,883					Wet weather has caused delays to heavy patching program. Remediation works to be completed after heavy patching completes.
Glen Morrison Road Rehab	Rehabilitate and widen existing sealed road to ease curve	\$ 299,000		Apr-22	\$ 18,066					Wet weather has caused delays to heavy patching program. Works have been scheduled to start after contractor finishes other Thunderbolts Way and Local Roads works. Although wet weather could further delay this project.
Moona Plains Road Rehab	Rehabilitation of existing sealed road from "Romavilla" towards Rowleys Creek Road	\$ 702,000		Apr-22	\$ 548,358					Works completed, awaiting final invoices.
Middle Street Rehab		\$ 495,000		Dec-22	\$ 14,141					
Walsh Street Rehab		\$ 332,750		Dec-22	\$ 13,830					Variation request for delay in commencement has been submitted. Council waiting for survey and design works to be completed before commencement.
Aberaldie Road Rehab	Rehabilitation of Segment 30	\$ 703,384		Nov-23	\$ -					Quotation for outsourced survey, design and EIS is \$58,250. Completed environmental assessment, survey and design.
Forest Way Phase 2	3.6km of culvert and drainage works on Forest Way	\$ 841,407		Dec-22	\$ -					Commence works.
Walcha Aerodrome	Seal existing access, elec supply improvements, regravell existing runway	\$ 1,610,000	Oct-22	Oct-22	\$ -					Current deed requires large outlay for works paid upon completion - need to request additional milestones to minimise financial risk to Council. Project funding just announced, schedule is pre-set from original grant application estimates - need to review internally and determine if achievable to complete by Oct 22. Sign funding deed, confirm project scope, schedule, and delivery strategy.
BRIDGES										
Moona Plains Road Bridge		\$ 467,866		Jun-22	\$ 439,600					Completed
Englefield Road Bridge		\$ 730,410		Jun-22	\$ 682,962					Bridge completed, however changes to the guardrail will be scoped up to better allow heavy vehicle access.
Glen Morrison Road Bridge		\$ 996,014		Jun-22	\$ 587,383					Bridge open to traffic. Remediate site and remove bypass track
Army Bridge		\$ 2,050,850		Dec-23	\$ 85,367					Recent discussions with Coffs Harbour Council have identified a major shortfall in funding due to recent world events. The shortfall will total approximately \$3million across the three bridges. TfNSW will be extending this program by an additional year.
Winterbourne Bridge		\$ 643,104		Dec-23	\$ 45,552				Submit variation request. Go to tender for construction with current designs or scrap current designs and go to tender for design and construction.	
Mooraback Bridge		\$ 526,680		Dec-23	\$ 39,697					
Tia Diggings Bridge 1		\$ 338,800		Dec-23	\$ 19,004					Tenderers to send through updated fee proposal. If the amount is still within the variation value we will likely be able to proceed. Go to design and construct tender again if variation unsuccessful
Tia Diggings Bridge 2		\$ 313,500		Dec-23	\$ 17,044					
Niangala Bridge		\$ 514,250		Dec-23	\$ 34,470					
STATE ROADS										
Oxley Highway - 2021/2022 Routine Maintenance	Annual routine maintenance	\$ 564,000		Jun-22	\$ 480,627					Routine road maintenance works continuing. Minor pavement patching works completed. Will do only basic maintenance like potholes, guideposts, incident operation and inspections.
Oxley Highway - Reseal Preparation	Annual heavy patching works and other reseal prep works	\$ 313,831		Jun-22	\$ 18,611					Shoulder grading & Weed spray works completed. Heavy patching works completed - line marking to be completed by April 2022.
Oxley Highway - Heavy Patching	Annual heavy patching works	\$ 214,803		Jun-22	\$ 40,058					Heavy patching works completed - line marking works to be completed by April 2022.
Oxley Highway - Safety Barrier Upgrade Works	Safety barrier replacement; Lifting guardrails	\$ 240,484		Jun-22	\$ 141,672					Request for variation approved. Lifting Guardrails and guardrail replacement works completed.
Oxley Highway - Fatality Site Safety Upgrade Works		TBD		Jun-22	\$ 3,507					TfNSW couldn't finalise the scope based on the funding available and safety benefit of the works. Project cancelled. TfNSW is applying for greater funds for the location and Walcha Council is assisting TfNSW in supplying information and cost proposal of the works. Recovery of expenditure on the project is under processing. Project cancelled by TfNSW; Cost to recover from TfNSW.

Capital Works Delivery Update

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
Oxley Highway Safety Project 2606 - Segments 2150 to 2140 - Pavement Widening	Shoulder widening; Guardrail extension and new guardrail installation	\$ 850,000		Jun-22	\$ 15,225					TfNSW is still struggling to advise final scope within budget or will be able to manage additional fund. 85% concept design received, and TfNSW reviewed the design. Final design is due in April 2022. Still hoping Project to commence in May 2022 and completed by June 2022.
Blue Hogan Bridge Railing	Installation of safety railing along each side of Blue Hogan Bridge (Fitzroy Street)	\$ 250,000	Jun-22	Jun-22	\$ -					Full scope of works to be completed before end of financial year. Delivery via RMCC.
REGIONAL ROADS										
Rehabilitation of Walcha Township Approaches - Derby Street - (Segments 4710 and 4720)	Rehabilitation	\$ 2,089,000	Jun-22	Mar-23	\$ 365,976		Tender prices above budget, tenders have been rejected and additional funding sought via 2 federal grant applications			Project tender closed on 12 Oct and the tender value received was 60% higher than expected. Council is looking to reject current tenders and seek additional funding via applicable Federal grants. Applied for grants – waiting for outcome. Will submit change request to RestartNSW to move the project to 22/23 FY. Project is planned to deliver in 22/23.
Project 5.4 Rehabilitation of Segment 4570 at Lake Road intersection	Rehabilitation; widening of pavement to 8m seal width; Intersection improvement	\$ 648,000		Jun-22	\$ 545,225					Stabilisation, sealing and line marking works completed for 900m. Survey and design of improvements to Lakes Road intersection commenced. Additional grant application submitted for intersection widening. Will submit change request to RestartNSW to move the project to 22/23 FY. Intersection widening works to be completed in 22/23.
Project 5.3 Rehabilitation of Segment 4560 near Lake Road	Rehabilitation; widening of pavement to 8m seal width;	\$ 648,000		Jun-22	\$ 179,810					Culvert replacement & tree removal works completed. Rehabilitation works to commence in May 2022 & completed by June 22. Project delayed due to wet weather.
Project 5.2 Rehabilitation of Segment 4550 near Lake Road	Rehabilitation; widening of pavement to 8m seal width;	\$ 675,000		Jun-22	\$ 451,748					Culvert replacement, tree removal & Shoulder widening works completed. Stabilisation & Sealing works completed – line marking due to be completed by April 2022.
Thunderbolts Way Road - Shoulder Grading & top up	Shoulder grading to improve drainage and prevent scour on road edge; Different WOs	\$ 50,000		Jun-22	\$ 36,145					Shoulder widening works completed for segment 4740, 4770, 4780 & 4790. Segment 4750 & 4830-40 to be completed by June 2022.
Thunderbolts Way - Resealing Program - 2021/22	Resealing and Final seal on 12 segments; Different WOs	\$ 636,200		May-22	\$ -					Final seal on 2 segments - 4600 & 4590 couldn't be completed due to wet weather. Will be completed in Oct/Nov 22. Scope and seal design finalised. Sealing works commenced and to be completed by April 2022. Will submit change request to RestartNSW to move the project to 22/23 FY.
Thunderbolts Way and Topdale Road – Routine works	Routine maintenance of Thunderbolts way	\$ 271,900		Jun-22	\$ 297,885		Increased maintenance cost due to heavier rainfall than usual			Routine road maintenance works underway. Will undertake basic maintenance such as Pothole, guidepost, incident operation and inspections.
Thunderbolts Way – Heavy Patching	Annual heavy patching program	\$ 150,000		Jun-22	\$ 187,982		Overspent in fixing the shoulder in segment 4530			Heavy patching works completed. Heavy patching on shoulders in segment 4530 has been completed. Line marking to be placed by April 2022.
WATER, SEWER & WASTE										
Walcha Wastewater Treatment Plant Upgrade		\$ 1,600,000		Jun-22	\$ 1,400,000					Final scope items being identified now that reporting portal access has been granted from Restart NSW DPI. Ongoing 1. Identify outstanding scope items with DPE. 2. Plan delivery of outstanding items and report back with updated completion date.
Walcha Off Creek Storage		\$ 11,000,000	Dec-22	Jun-23	\$ 589,092		New Deed signed with first \$2M milestone payment to be received shortly. Package 1 Tenders received under and within budget.			Tender Package 1 to be awarded at May Council Meeting. New \$11M Funding Deed signed, Council to remain cash positive for the remainder of the project after \$2M Milestone 1 is paid. Sub-division has been registered and deposit paid on the land, final purchase in coming weeks and close out of \$1.5M Grant. Project is on track for tender award on 25 May 22

Capital Works Delivery Update

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
Walcha Waste Strategy 2025				Jun-22						ELT briefed and processing more detailed costings and additional options with CM 1. Develop additional detailed costing for bin lift rates. 2. Develop CBA for hook bin options 3. Develop plan for additional kerbside collection areas and costs for inclusion 4. Report back next month with revised plan.
Watermain Renewals		\$ 525,000	Jun-22	Jun-23	\$ -		No renewals to be carried out this FY as program has not been established and no budget has been secured.			Forward planning to be carried out in the remainder of this FY to commence renewals program next FY. The only exception to this could be the replacement main in Derby St linked with the Road rehabilitation. Planning works to be carried out to identify possible renewals for next FY.
Water Meter Replacement		\$ 350,000		Jun-23	\$ -		Grant application submitted 10/02/22 for funding to replace current meter fleet with SMART meters. Co-funding may be required should we only get 50%.			Awaiting results of funding application.
Sewer Relining Program		\$ 200,000		Jun-22	\$ -		Grant application submitted 10/02/22 for funding to carry out I&I (smoke testing) and manhole inspection program. Co funding may be required should we only get 50%			EPL Variation for extension of time to be applied for as currently Council should be engaging a contractor to carry out smoke testing by end March 2022 Sewer relining project needs to be reprioritised with Sewer Inflow Infiltration investigation and survey works (condition on varied EPL). Report to be tables at the next CAC Meeting.
COMMUNITY PROJECTS										
Levee Bank Walk Lighting	Installation of solar lighting along both sides of Apsley River Levee Bank, from Blue Hogan to Middle Street	\$ 279,911	Jun-22	Jul-22	\$ 2,057		Tender award within budget			Tender awarded to Highlux. Project kick-off Monday 11 April. Install by local electrical contractors. Confirmed 3000K 'warm white' lighting colour. Tender award in March. Contractor confirmed can meet July 22 deadline.
Walcha Sporting Amenity Upgrades - Walcha Pool	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ -		No costs to date			\$696,507 of funding confirmed for upgrades to amenities at the Walcha Pool and John Oxley Oval. Funding deed signed, awaiting PM resources.
Walcha Sporting Amenity Upgrades - John Oxley Oval	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Mar-23	\$ -		No costs to date			\$696,507 of funding confirmed for upgrades to amenities at the Walcha Pool and John Oxley Oval. Funding deed signed, awaiting PM resources.
Walcha Swimming Pool Refurbishment	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000	Oct-22	Oct-23	\$ 161,000		There is not enough money to complete all works identified in condition report, so works will need to be prioritised			Pool condition report received, Aquatic specialist to provide report to March Council Workshop prior to formulating SoW. Request for extension of time sent to the funding body - works to be completed during 2023 close down period.
Renew Walcha Skate Park	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 866,964		Jun-23	\$ 24,547					New PM now running the Skate Park project. Consultation session held by Convic Wed 13 and Thu 14 April. Fencing quotes received and installed.
Upgrade Walcha Lions Park	New park facilities at Lions Park	\$ 410,554		Nov-22	\$ 1,676					Deed signed, onsite meeting held with Lions Club representatives to confirm scope and project delivery plan. Project Management Group formed. New PM met with Lions Clud on 11 April Aim to complete prior to next summer, around Nov 22
LRCI Phase 2 Electrical Works	Completion of electrical upgrade works at Walcha Gym/Pool	\$ 129,214		Jun-22	\$ 43,709					TDK Electrical have scoped and provided the design for the necessary works at the Gym/Pool. Elec contractors have been engaged to complete the works in 5 weeks.
Walcha Gym CCTV & Equipment	Installation of CCTV at Walcha GYM and purchase of additional equipment	\$ 95,000		Jun-22	\$ 72,570					CCTV to be installed before EOFY. Supporting CCTV infrastructure (base station) to be installed as part of Walcha Skate Park Project.



9.3 ENVIRONMENT & DEVELOPMENT:

Ref: WO/2022/01224

Responsible Executive: Director Environment & Development

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Environment & Development Management Report be **NOTED** by Council.

The purpose of this report is to provide statistical information in relation to activities of the Environment & Development Department. This Department is responsible for the following key functions:

Development & Construction	<i>The regulation of the way land is used and developed and certification of safe construction practices. (CSP References 6.1.2, 6.1.7, 6.5.1, 6.6.1, 6.6.3)</i>
Strategic Planning	<i>Land use management through a range of state and local strategies, plans and policies (CSP References 2.1.9, 5.3.1, 5.3.4, 6.1.6, 6.6.2)</i>
Environmental Management	<i>Environmental monitoring, programs and investigations to maintain the health of our natural and built environments. (CSP References 6.1.1, 6.1.3, 6.1.4, 6.1.5, 6.4.1)</i>
Regulatory Services	<i>Monitoring of activities, premises and systems to protect public health. (CSP References 3.2.3, 3.2.4)</i>
Animal Control	<i>Responsible pet ownership through policy and regulation of keeping of animals. (CSP Reference 7.2.2)</i>
Building & Amenity Maintenance	<i>Building infrastructure asset management of Council facilities to continue services to the community. (CSP References 2.1.7, 3.2.5, 5.2.3, 5.6.1, 8.2.3, 8.2.4)</i>

BUDGET PERFORMANCE SUMMARY AS AT 30 APRIL 2022

Account	Budget \$	Actual \$	Incurred / received %	Target 80%
Health (Health Administration & Inspection)				
Revenue	2,000	200	10	⬇️
Operating Expenses	32,500	10,900	34	⬇️
Total Working Plan	-30,500	-10,700		



BUDGET PERFORMANCE SUMMARY AS AT 30 APRIL 2022				
Account	Budget \$	Actual \$	Incurred / received %	Target 80%
Public Order & Safety (Animal Control)				
Revenue	4,900	3,320	68	⊖
Operating Expenses	63,900	45,893	72	⊖
Total Working Plan	-59,000	-42,573		
Housing & Community Amenities (Public Amenities)				
Revenue	16,508	16,508	100	⊖
Operating Expenses	94,008	83,667	89	⊖
Depreciation	7,100	5,934	84	⊖
Total Working Plan	-84,600	-73,093		
Housing & Community Amenities (Cemetery)				
Revenue	70,000	55,394	79	↔
Operating Expenses	105,800	94,672	84	⊖
Depreciation	2,400	720	30	⊖
Total Working Plan	-38,200	-39,998		
Capital	29,027	11,182	39	⊖
Housing & Community Amenities (Council Housing)				
Revenue	28,600	17,691	62	⊖
Operating Expenses	16,700	9,058	54	⊖
Depreciation	27,400	22,792	83	↔
Total Working Plan	-15,500	-14,159		
Capital	14,661	14,661	100	↔
Housing & Community Amenities (Town Planning)				
Revenue	40,400	43,647	108	⊖
Operating Expenses	181,400	154,941	85	⊖
Total Working Plan	-141,000	-111,293		
Recreation & Culture (Walcha Community Gym)				
Revenue	26,000	29,016	112	⊖
Operating Expenses	13,000	22,295	160	⊖
Depreciation	38,010	31,670	83	↔
Total Working Plan	-25,010	-24,949		
Capital	120,700	71,206	59	⊖
Mining, Manufacturing & Construction (Building Control)				
Revenue	12,000	13,997	117	⊖
Operating Expenses	31,000	36,038	116	⊖
Total Working Plan	-19,000	-22,041		
Other Sport Ground & Recreation Facilities (Building Maintenance Sporting Grounds)				
Revenue	0	0	0	↔
Operating Expenses	74,900	24,875	33	⊖



BUDGET PERFORMANCE SUMMARY AS AT 30 APRIL 2022

Account	Budget \$	Actual \$	Incurred / received %	Target 80%
Other Sport Ground & Recreation (Squash Courts)				
Revenue	1,500	905	60	⓪
Operating Expenses	28,500	16,580	58	⓪
Depreciation	41,500	20,757	50	⓪
Total Working Plan	-68,500	-36,432		

GRANTS SUMMARY

Grant	Description	Funding	Status	Deadline	Comments
LRCI Phase 2	Gym equipment & CCTV	\$120.7K	Successful	30/06/2022	On track
NSW P&C (Heritage NSW)	Heritage Advisor	\$6K 2021-22 \$6K2022-23 \$1:\$1	Successful	30/06/2023	At risk
OLG	Council Crown Land Management – Plans of Management	\$48,616	Successful	30/06/2023	On track
NSW EPA Council Regional Capacity Building Program	Namoi Unlimited Contaminated Lands 2018-2021	\$420K	Successful	30/06/2022	On track
NSW DPE Planning Portal Grant	Assist implementation of Planning Portal	\$50K	Successful	30/06/2022	On track

OPERATIONAL OVERVIEW

1. Development & Construction

Development Statistics 2021-22	DAs	CCs	CDCs
Total Number Approved	30	21	8
Approved under Delegated Authority	29		
Approved by Council Registered Certifier		17	5
Approved by Council	1		
Approved by Private Certifier		4	3



Value	\$3,276,745	\$2,068,686	\$1,133,512
Number Withdrawn / Cancelled	4	-	-
Number Rejected	-	-	2
Number Refused	-	-	-

1.1 Determinations Issued

April 2022			
Development Application's			
Number	Description	Address	Determination
10.2021.44	Residential boundary adjustment	209W-211W Fitzroy Street, Walcha	Approved under delegated authority
10.2021.46	Alterations & additions to dwelling	19W Churchill Street, Walcha	Approved under delegated authority
10.2022.1	New dwelling	1495 St Leonards Creek Road, Walcha	Approved under delegated authority
10.2022.3	Dwelling additions – deck & ramp	65E Croudace Street, Walcha	Approved under delegated authority
10.2022.5	New shed	18S Towers Street, Walcha	Approved under delegated authority
Construction Certificate's			
Number	Description	Address	Determination
11.2022.1	New dwelling	101 Ohio Road, Walcha	Approved by Council Registered Certifier
Complying Development Certificate's			
Number	Description	Address	Determination
Nil			

1.2 Development Applications Outstanding

Development Applications Outstanding as at 30 April 2022					
Number	Description	Address	Date Lodged	Days in Council (excl. STC)	Status
10.2020.31	Truck wash bay with shed over	305 Darjeeling Road, Walcha	24/12/2020	492	Awaiting additional information
10.2021.36	Alterations and additions	16W-26W Fitzroy Street, Walcha	01/11/2021	180	Awaiting additional information
10.2021.41	Signage	18N Derby Street, Walcha	30/11/2021	151	Awaiting additional information
10.2020.3.2	Basalt quarry	1643 Oxley Highway, Walcha	21/01/2022	99	Referral to Council



Development Applications Outstanding as at 30 April 2022					
Number	Description	Address	Date Lodged	Days in Council (excl. STC)	Status
10.2022.2	Dual occupancy dwelling	9756 Thunderbolts Way, Nowendoc	8/03/2022	53	Under assessment
10.2022.4	Construct a new deck	107E Croudace Street, Walcha	15/03/2022	46	Under assessment
10.2022.6	Dual occupancy dwelling	1211 Wollun Road, Walcha	4/04/2022	26	Under assessment
10.2022.7	New dwelling	1773 Kangaroo Flat Road, Yarrowitch	11/04/2022	19	Under assessment
10.2022.9	Boundary adjustment	183W Croudace Street, Walcha	28/04/2022	2	Lodged
				Total	9

For Councillor information, following is a graph published on Council’s website each month showing the combined (DA & CDC) approved development value for the LGA. It highlights the and annual trend for the financial years from 2016/2017 to present.





1.3 Certificates & Advice

April 2022			
Number Issued	2020-21	2021-22	Current Period
Occupation Certificate's	12	9	-
Subdivision Certificate's	9	5	-
Planning Certificate's	154	112	11
Building Information Certificate's	1	1	-
Outstanding Notices Orders Certificate's	27	14	5
Bushfire Attack Level Certificate's	1	-	-
Dwelling Entitlement Advice	11	7	1

1.4 Compliance Inspections for DAs, CCs and CDCs

April 2022			
Number Completed	2020-21	2021-22	Current Period
Site inspections	37	23	1
Footings & slab inspections	14	24	2
Framework inspections	6	3	-
Waterproofing inspections	3	2	-
Stormwater inspections	-	1	-
Final inspections	7	11	1
Food premises fitout inspections	2	2	-
Complaints	-	1	-

1.5 Bushfire Recovery Grant Funding – Regulatory & Associated Fees

Waiver

Information on regulatory and associated fees under the Environmental Planning & Assessment Act 1979 and Local Government Act 1993 for repairing and replacing bushfire affected property waived.

There is one bushfire total loss rebuild applied for in our LGA, the DA has been submitted to Council. The estimated cost of development is \$446,000

Based on this information, the regulatory and associated fees to be waived are detailed in the table below:

Fee Type	Fee
Development Application	\$1,333
Planning Reform Fund (State)	Waived
Construction Certificate	\$1,142
Inspections	\$630
Long Service Levy (State)	Waived
S68 – install OSSM system	\$270
TOTAL	\$3,375



Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver	
Current budget allocation	\$4,000
Actual expenditure	
Dwelling entitlement advice	\$110
DA Fee	\$1,333
Estimated additional expenditure	\$2,042
TOTAL	\$3,485

2. Environment & Regulation

2.1 Section 68 Activities

Section 68 Activity Data	2020-21	2021-22	Current Period
Number Issued	24	14	1

2.2 Compliance Inspections for Section 68 Activities

April 2022			
Number Completed	2020-21	2021-22	Current Period
Site inspections	Data not available	6	1
Internal drainage inspections		2	-
External drainage inspections		3	-
Water supply work inspections		-	-
Final inspections		1	-

2.3 Public Health Activities

April 2022			
Compliance Inspections & Reports Issued	2020-21	2021-22	Current Period
On-Site Sewage Management Systems	3	2	-
Food Premises	23	22	-
Private Swimming Pools	1	-	-
Fire Safety Schedules	-	1	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	1	1	-



9.4 COMMUNITY AND TOURISM

Ref: WO/2022/01430

Responsible Executive: Director Community & Tourism

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: that items included in the Community & Tourism Management Report be **NOTED** by Council.

Excess Leave as at 31 March 2022

Name	LSL	Annual Leave	Time in Lieu	RDO's	Plans in place
	<i>13 weeks</i>	<i>8 weeks</i>	<i>1 week</i>	<i>2 days</i>	
	13.23				Plan to use later in the year
	15.81		1.75		Plans to use leave once new staff member has settled in
	14.04				No plans to use leave at this stage – works one day per week
		10			Staff member resigned
		13.21			Leave has been booked
				3.31	Has been advised to use RDOs
				4.57	Accruing to use in June

Budget performance summary – expenditure target 92% or lower

Please note that the “actual” column is reporting both actual and committed costs, increasing the operating expenses figure and percentage.

	Budget	Actual	% of budget	Target met	Comments
WCCC					Funded
<i>Revenue</i>	392,500	344429	88%	<input checked="" type="checkbox"/>	Payment of \$27980 has been received, but not receipted. Actual should be \$372409. Client contributions are down due to COVID-19-19 disruptions.
<i>Operating Expenses</i>	338,600	333880	99%	<input checked="" type="checkbox"/>	Percentage of actual expenses against actual revenue is 89%
Preschool					Funded
<i>Revenue</i>	503,400	652648	130%	<input checked="" type="checkbox"/>	Funding higher than budgeted
<i>Operating Expenses</i>	594700	519995	87%	<input checked="" type="checkbox"/>	Depreciation has now been included in these



					figures.
Library					Council & funded
<i>Revenue</i>	68,500	68,901	101%	<input checked="" type="checkbox"/>	
<i>Operating Expenses</i>	176,374	146980	83%	<input checked="" type="checkbox"/>	
Youth					Council & funded
<i>Revenue</i>	2,400	15994	665%		Additional Grant funds received
<i>Operating Expenses</i>	25,400	32978	130%		Increased to spend grant funding – Council budgeted spend has been reduced
Early Intervention					Billable hours
<i>Revenue</i>	40,000	29087	72%	<input checked="" type="checkbox"/>	Additional \$6500 in invoices to be raised - \$35587 or 89%
<i>Operating Expenses</i>	39,600	53805	136%	<input checked="" type="checkbox"/>	Additional hours of work to prepare for Audit.
Tourism Operations					Council
<i>Revenue</i>	0				
<i>Operating Expenses</i>	144,200	111460	77%	<input checked="" type="checkbox"/>	
Tourism Development					Council & funded projects
<i>Revenue</i>	323340	263031	81%	<input checked="" type="checkbox"/>	Grant income included
<i>Operating Expenses</i>	374340	275167	74%	<input checked="" type="checkbox"/>	Grant Wages and expenses included
Community Recovery					Funded
<i>Revenue</i>	220,000	71468	32%	<input checked="" type="checkbox"/>	Resilience NSW is behind in paying their invoices.
<i>Operating Expenses</i>	220,000	113981	52%	<input checked="" type="checkbox"/>	

Current Grants		
WCCC	Nil	
Preschool	Community Grants – Increasing ATSI enrolment and engagement	Successful - \$8000
Library	Nil	
Youth	Winter Holiday Break	
Early Intervention	Nil	



Tourism Operations	Nil	
Tourism Development	Regional Growth Fund - \$20,000 for Motorcycle Rally	Successful
	Regional Tourism Bushfire Recovery Grant - Soundtrails Project 2020/21	In final stages of rollout – joint project with New England High Council and National Parks & Wildlife Service
Community Recovery	Greenwaste Grant	Successful - \$804195 - tender documents & variation report being prepared
	BCRRF Grant – Stream 2	Report to May council meeting

Operational Overview	
WCCC	<p>WCCC is operating at normal capacity and programming. Work is underway in regards to the changes coming in the funding for this area.</p> <p>The program has been expanded and now most days of the week have activities on offer.</p>
Preschool	<p>Using the community grant received, the preschool has received the artwork commissioned by local artist Tyler Stackman. Tyler will also come to the preschool and teach an art class with the children using traditionally Aboriginal painting techniques.</p> <p>The yarning circle is in the planning stages.</p> <p>Staffing is stable with the return of an educator from extended leave.</p>
Library	<p>The library continues to operate smoothly. The manager has planned some leave, and this will be covered by the existing casual staff members.</p> <p>A new volunteer has started and is helping out one day per week.</p>
Youth	<p>The Youth Festival was a great success with many children attending and also engaging with the skate park consultants who were in attendance.</p> <p>The Manager attended the Central School along with Councils Organisation Development Specialist to talk to the students about what a career with Council might look like. I have received positive feedback about this initiative.</p>
Early Intervention	The NDIS accreditation is due so we will be working with the



	accredited auditing company to complete that process.
Tourism	<p>Planning for the Motorcycle Rally has started with the existing committee.</p> <p>The vacant tourism position is currently being advertised.</p>
Community Recovery	Brooke has been working on the greenwaste grant, and reporting for the BCRRF Stream 2 grant. The training program (BCRRF) is continuing. She is in the process of finalising her work in this role, ensuring that outcomes have been met for the funding body Resilience NSW.

Priorities for May

- NDIS re-accreditation preparation (Early Intervention)
- Disability Inclusion Action Plan – due for update

Anticipated issues affecting delivery of identified priorities

Other than staff shortages due to COVID-19-19, no issues have been identified at this time.

Karen Kermode
Director Community & Tourism



1. WALCHA COUNCIL COMMUNITY CARE (WCCC)

April 2022

No Report was submitted this month

Jess Goodwin
Community Care Coordinator

2. LIBRARY AND YOUTH

April 2022

- Loans: 581
- Returns: 569
- Reservations placed & issued: 185
- New members: 7
- Door count: 602
- Wi-fi use: 19
- Computer use: 49
- Housebound: 10

Other statistics:

- Borrow Box – not available
- Libby - not available

Walcha Library has had a quiet month of April, with a decrease in loans, returns, reservations and new members, however the overall door count has returned to average. There were some holiday program activities held at the library, however it was generally quieter than a normal holiday period. The number of housebound members receiving deliveries remained high again this month.

COVID-19- update:

This month library staff contracted COVID-19, creating some staffing challenges. Casual, and council relief staff were required to keep the library open. There were also a number of people reporting their positive cases, as they had recently visited when they were likely contagious. Library staff maintained their rigid cleaning procedures this month, especially during holiday program activities.

Outreach & Promotion

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:

- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month
- Library staff took advantage of a family/youth event for Youth Week to promote library services




Social media

The popularity of the Walcha Library Facebook page increased this month, with 10 new page likes: 256 people have now liked the page and there are 278 followers. The number of posts shared in April was similar to last month, boosted slightly by youth and holiday events. Staff have continued to use the systematic approach to ensure the content was engaging,



useful and an effective use of staff time. The library shared 9 posts on the Facebook page reaching 1039 people (reach increase by 57%). The 12 Instagram posts shared throughout April received 220 ‘likes’ (more than double last month). Library and Youth Instagram posts are now followed by 218 people, with 3 new followers this month.

The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:



Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community	# people reached on Facebook	People engaging on Instagram	
Total 6 engagement posts	252	16	
Promotion of CNRL workshop in Walcha for holiday program	64		 <p>A Facebook post with a blue header that says "EARTHQUAKE SURVIVAL" and "build your tower ... survive the earthquake". Below the header, it says "Ages 10+", "Walcha Library", "Tue 19 Apr 2pm-3pm", and "Book Now: 6774 2550". The Central Northern Regional Library logo is in the bottom right.</p>
2 x Promotion of CNRL FAST online workshops for school holidays	41 + 54		 <p>A Facebook post from Walcha Library, published by Casie Molanna on April 12 at 1:16 PM. The text says: "It's time for more FAST School Holiday Video Workshops with our CNRL Library Innovation Studio team. In the first of their new workshops you will learn how to create the Best Ever Invisible Ink - no heating, just a mix of common ingredients you can find at home. You won't believe your eyes! Watch the video now: https://youtu.be/f1-c7QeJ_0Gk". Below the text is a video thumbnail showing a yellow cloth with "INVISIBLE INK!" written on it and a bottle of ink. The post shows 54 people reached and 1 engagement.</p>
ANZAC commemoration post promoting history collection	93		 <p>A Facebook post from Walcha Library, published by Casie Molanna on April 22 at 9:59 AM. The text says: "Walcha Library will be closed on Monday 25th of April, to commemorate the ANZAC Day public holiday. The library holds an extensive collection of items which document this important history... visit our non-fiction section today!". Below the text is a graphic with a red poppy flower and the text "APRIL 25TH, ANZAC DAY" and "LEST WE FORGET". The post shows 93 people reached, 3 engagements, and a distribution score.</p>



Share of Walcha Council poster promoting “Skatepark Precinct renewal consultation session” for youth and wider community		5	
Easter opening hours post		11	

Service content: informative posts about the library services, facilities and programs	# people reached on Facebook	People engaging on Instagram	
Total 14 service posts	1345	214	
2 x Launch and promotion of Council’s April school holiday program	762 + 396	12 + 10	
Sharing of animations created at school holiday Lego Animation workshop	92		



3 x promotion of Youth Week Festival		12 + 27 + 10	
4 x posts sharing photos from the Youth Week Festival		30 + 41 + 44 + 18	
#fridaydeliveryday promo	95	10	

Programs

There have been a number of members visiting the library this month for ‘drop in Tech support’ since the Tech Savvy Seniors program last month.

Storytime and Baby Booktime was cancelled this month. With library staff on leave due to COVID-19, advertising and promotion was limited and a low number of bookings were received. The CNRL Storytime Kits were exchanged with other branches so fresh resources could be received. Plans are being made for speech pathologist/early education librarian Kelly Makepeace from Tamworth Library to visit Walcha to deliver her special Baby Booktime series over the coming months.

Housebound library services were arranged with Riverview and delivered by Walcha Library staff this month. A collection hand picked for the Riverview residents and a number of housebound individuals were ordered and delivered in the last week of the month. There were two deliveries this month, as the March delivery was collected later than usual and the April delivery was on time. Library staff have arranged to close the library for an additional half hour in the lunch break in order to make these deliveries this month, however arrangements for alternative volunteers to make these deliveries will be made while Quota are unable to provide this service.

The Walcha Library Bookclub and the ‘Taphouse’ Bookclub’s both met this month. The Walcha Library Bookclub met as usual in the library, with 7 members in attendance. There



were only 3 members able to meet for the ‘Taphouse’ Bookclub, due to it falling in the school holiday period.

The Walcha Library’s CNRL Seed Library has been accessed by a number of members this month. With many of the seeds having been taken for autumn/winter growing, staff have organised for the packaging of the new donated seeds ready to stock the display.

The Walcha Historical Society have held a number of events this month to celebrate 60 years. The celebrations included two events at the library in the history centre for people interested in family and historical research.

The number of members and visitors using the library facilities for study related purposes has risen again this month. Local home schooling families have also continued to use the library for reading and learning materials. The free wifi and quiet study areas have been utilised at least 2-3 times per week this month. Use of the facilities by people escaping the colder weather has commenced this month.

The April School holiday program included five activities in addition to the Youth Week Festival (also run by Council). There were 2 Lino Printing workshops held at Walcha Handmade, an Earthquake survival workshop run by CNRL staff at the library & a Lego Animation Challenge, run by Walcha Library staff. Unfortunately, the Storytime session planned in the program was cancelled due to the sudden increase of families in COVID-19 isolation.



Training

Library co-ordinator Cassie completed two online training modules through the Niche Academy, a subscription provided by CNRL for all branch staff. This month she engaged with two online modules:

1. Mental Illness Part 1: How to handle problematic behaviour
2. Fights: How to prevent and stop them safely

Youth activities

Walcha Council’s Youth Week Festival was a great success. 68 young people participated in this event and approx 30 parents attended too. This event utilised funding from the NSW Government.

The idea of a ninja warrior course has been suggested by Youth Advisory Committee members since 2019 (pre-COVID-19) but unable to be secured due to COVID-19 restrictions, border closures and general uncertainty. The festival was a way to include this activity along with others suggested and planned by local youth. They created a weekly planning team to



organise a variety of aspects of the day, including craft prep painting canvas and cutting paper speech bubbles, music playlist generation, game & activity suggestions, and creation of a promotion plan.

The 'festival' was held on Thursday 14th of April, from 10am to 3pm at Peter Fenwicke Oval. It included:

- 'Walcha Warrior' obstacle course: 17 different adjustable obstacles, multiple sessions for each age group to practice and race their peers. Also organised relay races, including parents. Equipment hired from 'Terrain Training'.
- Touch Footy Workshop: skills, drills and a friendly game of tough football with Walcha Touch Football committee.
- 'Expression Station': a group canvas for young people to share their opinions, ideas and what's important to them
- Games & activities: other activities set up for between activities including 'big pong', 'soccer golf' and 'guess how many Easter eggs' competition
- Music: loud speaker playing a playlist of songs selected by youth planning team
- Stall holders:
 1. The Council Recovery officers (Brooke and Christina) attended to distribute support materials for bushfire affected young people and families
 2. The Walcha Council consultants Convic set up their consultation stall to gain young peoples perspectives of the skatepark renewal project
- Free BBQ lunch was provided (cooked by volunteer Graham Barnes) along with cold drinks.

The 'Expression Station' was an idea generated by the Walcha Central School Youth Parliament group when Council staff visited them at the beginning of the consultation stage. When the youth were asked how they would like to express their opinions at the Youth Week event, they suggested an 'expression station'; an area at the festival devoted to the sharing of young people's ideas in a crafty way. When discussing this further at the working group at the library, the young people suggested pre-cut, multicoloured, paper speech bubbles that all the young people could write/draw their opinions, views and what's important to them.

The youth who participated in this activity had some great conversations with Council staff about why it is important to have your say, and they discussed that their responses would be shared with local government representatives. Responses at the 'Expression Station' included:

- | | |
|--|----------------------|
| - Friends | - The Gym |
| - Family | - Shopping |
| - My community | - Pets |
| - Sports (rugby league, basketball, motorbiking, biking, swimming) | - Library |
| - Food | - Video games/gaming |
| - School | - Holidays |
| - Art | - Fun & happiness |





Cassie McKenna
Library Coordinator

3. Preschool

April 2022

No report was submitted this month.

Melinda Clark
Nominated Supervisor



4. Tourism

April 2022

Number of visitors to Visitor Information Centre (VIC)

APRIL	2022	2021	2020	2019
Walk in's	499	505	Closed COVID-19	590
Phone enquiries	25	27		22
Email enquiries	7	0		1

WEBSITE STATISTICS www.walchansw.com.au	April	March	February	January
Visits	14,063	14,651	14,098	12,110
Pages	97,868	127,281	80,333	140,884
Hits	342,397	373,452	360,753	296,871

SOUNDTRAILS STATISTICS

SOUNDTRAIL NAME	WEBSITE VISITS	OPENS
Apsley Falls - Oxley Wild Rivers NP	16	21
Bald Rock NP	15	25
Coombadjha Walk - Washpool NP	7	20
Myall Creek	128	50
Tenterfield	22	53
Uralla	10	25
Walcha Sculpture	55	55
Wollomombi Falls - Oxley Wild Rivers NP	13	71

Social Media – Walcha Tourism Facebook and Instagram

Facebook Followers: 1,354 (up from 1,338 in previous month)

Instagram Followers: 642 (up from 610 in previous month)

Top Performing posts:

Autumn colour, Walcha's Visitor Information Centre, Walcha accommodation options, Apsley Falls. (See attached for full social media report).

Australian Traveller

Working with New England High Country (NEHC) we have editorial and images in this month's Australian Traveller magazine – 100 great road trips. The article promoting NEHC road trips also appears digitally and via eDM to their 82,000 subscribers. The collaborative work we do with the other NEHC Councils is fantastic and allows Walcha the opportunity to appear in these widely read glossy travel publications (Aust. Traveller has a readership of 147,000). Article can be viewed at [New England High Country, where all the great road trips lead - Australian Traveller](#)

New England High Country - Cycling

We are currently working on finalising the NEHC 1000K bike packing route, which will be a welcome addition to Walcha's already fantastic cycling routes created in October 2021.

<https://walchansw.com.au/cycling/> We have already received wonderful feedback on these routes and the flow on economic benefits to the town from cyclists now visiting regularly.

Cycle tourism is really taking off in the region so it is great that Walcha has been on the front



foot in mapping and presenting our routes.

From: jill pattison <jillpattison8@gmail.com>

Sent: Tuesday, 3 May 2022 5:43 PM

To: council@uralla.nsw.gov.au; Council General Walcha <council@walcha.nsw.gov.au>

Subject: Economic benefits of cycle tourism - my case studies and congrats

Hi Walcha and Uralla Councils

I am just back from my 3rd bikepacking trip between Walcha and Uralla. And not sure if you are collecting any data on the economic impacts of cycle tourism but thought you might be interested. I used the routes on your websites which made it so much easier to work out where to ride -but also did the recent Jambi 9 day event and I see she mapped your routes as well.

The previous 2 times I visited with 2 mates, this time I went with my husband so you could extrapolate the data if needed.

Walcha - 1 x night accommodation at Commercial Hotel, dinner for 2 Commercial Hotel plus beers etc, drinks and food at the Tap House (he is such a great advocate for local produce - its' a pleasure to eat and drink there)

Uralla - one nights stay at The Top Pub (which was fully booked so we had the VIP room for \$200 pn slightly overpriced but the excellent food, service and helpful staff made up for it esp when we turned up muddy and wet....!. Lunch at the Kentucky General Store plus water, snacks etc.

Walcha - lunch on the Sunday , full tank of petrol.

On the Sunday I lost count of the number of motor bikes riding towards Uralla on the gravel roads - at least 50 if not more -maybe going to Uralla from Walcha for lunch?

I travel frequently through Walcha for work - live in the Port Macq Hastings Shire - and do a lot of cycling up that way - the public toilets in town and the best in NSW (and I visit a few!) hats off to whoever cleans them and puts fresh flowers in there. Other people I know also comment on them. The road infrastructure in both shires is incredible - the gravel roads were recently graded and the bitumen was smooth with not a single pot hole. Send it down the mountain please!!

Hats off to both of your Shires for making your towns a wonderful place to visit - not just the amenities but the locals who are all helpful, proud and interested in us cyclists!!

Jill

0410 484 687

Slow Tourism videos

I have one final slow tourism video to produce with David Waugh from Verso Design, which will form part of our INSTAGRAM promotion work. This will complete the slow tourism campaign which we launched just prior to COVID-19. Previous videos have been circulated on social media, some are also included on our tourism website. The full selection of videos can be viewed on our Walcha Tourism YouTube channel. [Walcha Tourism - YouTube](#)

Caravan Camping Holiday Supershow – Sydney

Peter Caddy (Tourism & Marketing Manager) from Inverell Shire Council again flew the flag for NEHC at the Supershow in Sydney, which is a showcase for all things camping and caravanning. I sent down 1000 Walcha brochures for the stand, which were all given out to enthusiastic potential caravaners to our area. The 2022 Let's Go Queensland Caravan &



Camping Supershow will run from 7 – 12 June, where we will be providing Walcha brochures for the NEHC stand.

Festival of Small Halls – Yarowitch Hall

Festival of Small Halls takes the best folk and contemporary acoustic artists performing at two of Australia's largest festivals, and sends them on the road to small halls in communities all over Australia. Yarowitch Hall will be included in their Resilience Tour for a show on Sunday 5 June at 4pm. I am assisting Yarowitch Community Group with their promotion of the event, which they are hoping will be a sell-out. [Yarowitch, 5 June 2022 - Festival of Small Halls](#)

Walcha Motorcycle Rally

We are delighted to now have a clear path forward for the Rally for the next three years, with a budget committed for the event over that period. I have written to Kevin Anderson in the hope of receiving some grant funding to assist with the costs associated with running the event. There is much to be done and we have a dedicated committee with a variety of skills to offer. My priority tasks are finalising the program, updating the website and setting up the ticketing system so we can go live in the coming week.

Lisa Kirton

Acting Tourism Manager

5. Community Recovery Officer

April 2022

On Thursday 14th April 2022 as part of Youth Week, I assisted Council's Youth Coordinator and a number of other volunteers with a Ninja Course activity day at the local oval in Walcha. This was an opportunity to hand out some "Get Ready" material and Emergency Contact cards to local parents from around the area and work as a team with other Council staff.

Yarowitch - Rebuilding (one resident) with DWS - The Development Application for this re-build is submitted to Council. It is estimated to take 6-8 weeks. The application was submitted by Headland Building approximately two weeks ago. Regular contact is maintained with the land holder on this progress.

Yarowitch Community Group and Land Managers are commencing planning and offering ticket sales for the "Festival of Small Halls" tour to visit their hall on Sunday 5th June 2022. I am assisting the Community Group representative in conjunction with the Tourism officer for Council in promoting the event and including different Walcha community groups in some way for the festival. The Small Halls Program is funded through Resilience NSW.

Council has received payment during the month of April for an outstanding invoice for the July-September 2021 quarter for the Community Recovery Officer program. This month the Oct-Dec 2021 invoice, evidence and claim spreadsheet was submitted to Resilience NSW for payment processing. I am currently working on the compiling January- March 2022 quarters invoices, receipts and documents for claiming.

During the last three months, Council has been liaising with Resilience NSW Project Officers on requesting a variation of this funding. This has been a long and drawn out process for both Council and Resilience. Council have completed two different variation forms for Resilience NSW (on their recommendation as their template forms were updated), awaited



responses and Councils protocol of presenting this variation request to a Councillor workshop has also been followed. As these processes have all taken some time, it is possible that Council will be returning remaining unspent funds to Resilience NSW and not offering a second round of community grants.

NSW EPA Bushfire Green waste clean up program – the tender evaluation scoring process has been completed and the results submitted before a Councillor workshop for final formal decision. The successful tenderer has been advised. I will continue to assist in the capacity of liaising with the EPA Project staff on timeframes to complete the work, smart grant reporting and minor administration tasks.

Telstra/reception issues for Yarrowitch / Nowendoc - Telstra Regional Customer Service team responded to an email follow up regarding towers and battery back up for Nowendoc along with information that the battery back up replacement for the Walcha area tower will take place by June 2022. Information has been shared with community. This information has been shared with the GM and Mayor for their information/update.



Brooke Jeffery
Community Recovery Officer



Item 10:

Committee Reports



There are no Committee Reports for
May 2022



Item 11:

Delegate Reports

RECOMMENDATION: THAT Council RECEIVE and NOTE the Delegate Reports as presented.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 11 MARCH 2022 YORK AND BASS SUITES, CLUB YORK, SYDNEY

The meeting opened at 8.31 a.m.

1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor
Armidale Regional Council, Mr James Roncon, General Manager
Bathurst Regional Council, Cr Robert Taylor, Mayor
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bellingen Shire Council, Cr Steve Allan, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr David McCann, Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Cr Mathew Dickerson, Mayor
Eurobodalla Shire Council, Cr Mat Hatcher, Mayor
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Griffith City Council, Cr John Doug Curran, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Hilltops Council, Cr Margaret Roles, Mayor
Inverell Shire Council, Cr Paul Harmon, Mayor
Kiama Municipal Council, Cr Neil Reilly, Mayor
Kiama Municipal Council, Ms Jane Stroud, General Manager
Kyogle Council, Cr Kylie Thomas, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr John Shillito, Acting General Manager
Leeton Shire Council, Cr Tony Reneker, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor
Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor

Moree Plains Shire Council, Cr Mark Johnson, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Terry Dodds, General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Mark Kellam, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wingecarribee Shire Council, Mr Viv May, Interim Administrator
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
OLG, Ms Ally Dench, Executive Director

Apologies:

As submitted

Special Guests:

Cr Darriea Turley, President, LGNSW
Mr Scott Phillips, CEO, LGNSW
Ms Ally Dench, Executive Director, OLG
CR Linda Scott, President, ALGA
The Hon Sam Farraway MP, Minister for Regional Transport and Roads
Mr Simon Hunter, Director Strategy and Innovation, NSW Department of Planning and Environment

2. Adoption of Minutes of Previous Meeting:

RESOLVED that the minutes of the General Meeting held on 5 November 2021 be accepted as a true and accurate record (Forbes Shire Council / Gunnedah Shire Council).

3. Matters Arising from the Minutes

Nil

4. Introduction of New Mayors

New Mayors recently elected following the December 2021 Local Government elections were given the opportunity to introduce themselves

6. Cr Darriea Turley, President, LGNSW

Cr Turley said LGNSW has been working on the rate pegging determination and the Minister is to review on how it is assessed. Cr Turley provided a report on the work of LGNSW since the last meeting and on opportunities for collaboration including the MOU with Country Mayors, 2022-23 Rate Peg Submission, the Pre Budget Submission, Local Government Assets, Child Safe Standards, and collaboration on Domestic Waste Management Charges, Planning Skills Shortages, Water Funding Program, Crown Reserve Improvements, Regional Health Initiative Funding, Right to Repair, Incentives for Electrical Vehicle Fleets, Plastic Reduction, Remote Roads Upgrades, Remote Attendance at Meetings and Regional Housing Fund

7. Mr Scott Phillips, CEO, LGNSW

Councils are shocked by the decision of IPART to cap rate increases at 0.7% for the 2022/23 year. There has been a combined effort by LGNSW, JO's and professional organisations to have this reviewed. The Minister and the Office of Local Government have listened and acted. There is now an opportunity for Councils to apply to IPART to allow each council to apply for an increase in rates up to the amount of rate cap that you went to your community with in your long term financial plan.

8. Ms Ally Dench, Executive Director OLG

She is excited to be in the role at OLG which is the first port of call for emergencies and other matters affecting local government areas. There have been recent challenges caused by the floods in NSW and \$45million in payments have been made by Resilience NSW in the past week. OLG is looking at what skills and resources are needed and councils are able to connect with OLG if they think they can help. The main call at the moment is customer service staff. The IPART decision is devastating and a shock to OLG. The Minister has heard the concerns and is looking at the methodology. Applications in accordance with IPNR closes on the 29 April and will need a resolution of Council. In respect of the Emergency Services Levy the OLG is working with Treasury, the RFS and the Department of Planning and news is expected shortly.

The meeting was adjourned at 9.15am for the adjourned Annual General Meeting
RESOLVED (Temora Shire Council / Inverell Shire Council)

The meeting resumed at 9.27am

9. Correspondence

Outward

- (a) Registry and Accreditation forwarding changes to the CMA Constitution
- (b) Cr Mark Liebich, Mayor, Weddin Shire Council, advising Weddins application for membership was successful
- (c) Cr Ian Woodcock, Mayor, Walgett Shire Council, advising that Walgetts application for membership was successful
- (d) Mr Viv May, Interim Administrator, Wingecarribee Shire Council, advising that Wingecarribees application for membership was successful
- (e) Cr Peter Abbott, Mayor, Cobar Shire Council, advising that Cobars application for membership was successful
- (f) Mr Grant Barnes, Chief Regulatory Officer, Natural Resources Access Regulator, Department of Planning, Industry and Environment, thanking him for his presentation to the 5 November 2021 meeting

- (g) Mr Joseph Rahme, Senior Manager, Stakeholder Engagement, NSW Telco, thanking him for his presentation to the 5 November 2021 meeting
- (h) Cr Linda Scott, President, LGNSW, thanking her and her team for providing meeting facilities for the 5 November 2021 meeting
- (i) The Hon Matt Kean MP, Treasurer and Minister for Energy and Environment, regarding the disposal of metropolitan waste at country locations close to metropolitan areas
- (j) The Hon Rob Stokes MP, Minister for Planning and Public Spaces and Minister for Transport and Roads, regarding the disposal of metropolitan waste at country locations close to metropolitan areas
- (k) The Hon Rob Stokes MP, Minister for Planning and Public Spaces and Minister for Transport and Roads, opposing the Proposed Employment Zones Framework applying to regional areas
- (l) Ms Jo Haylen MP, Shadow Minister for Roads, seeking support for better consultation with local government in local traffic matters particularly with NSW Speed Zoning Guidelines
- (m) Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Regional Transport and Roads, seeking support for better consultation with local government in local traffic matters particularly with NSW Speed Zoning Guidelines
- (n) The Hon Matt Kean MP, Treasurer and Minister for Energy and Environment, requesting an urgent review into cost shifting from the State to Local Government
- (o) The Hon Barnaby Joyce MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, requesting a fairer grant system for small rural councils rather than having to contribute 50% co contributions for projects
- (p) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Regional Transport and Roads, requesting a fairer grant system for small rural councils rather than having to contribute 50% co contributions for projects
- (q) The Hon Dominic Perrottet MP, Premier, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (r) Mr Chris Minns MP, Leader of the Opposition, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (s) Mr Robert Borsak MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (t) Mr David Shoebridge MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (u) Mr Mark Latham MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (v) The Hon Shelley Hancock MP, Minister for Local Government, requesting that the State Government introduces the Rural Council Model as proposed under the Fit for the Future process
- (w) General Manager, Leeton Shire Council, regarding RFS Assets resolution
- (x) To the newly elected Mayors congratulating them on their election as Mayor
- (y) To the re elected Mayors congratulating them on their re election as Mayor

Incoming

- (a) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW, regarding co contribution requirements for small rural councils participation in grant programs
- (b) The Hon Michael McCormack MP, forwarding letter from the Prime Minister regarding CMA initiatives
- (c) The Hon Matt Kean MP, treasurer, Minister for Energy and the Environment, regarding the NSW Energy from Waste Infrastructure Plan
- (d) The Hon Shelley Hancock MP, Minister for Local Government. regarding the term of office of Mayors elected by Councilors
- (e) Mr Brett Whitworf, Group Deputy Secretary, Planning, Delivery and Local Government, NSW Planning and Environment, regarding remuneration of mayors and councilors
- (f) The Hon Barnaby Joyce MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, regarding co contributions by councils for grants

NOTED

10. **FINANCIAL REPORT**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Kyogle Council / Liverpool Plains Shire Council)

11. **Councillor Linda Scott, President, ALGA**

Cr Scott gave an overview of the past 50 years of the ALGA organisation, the current structure of the association, how it has been recalibrated to underpin successful advocacy, the challenges such as reliance on grants, recurrent funding and productivity commission, the priorities of the federal election campaign and the development of materials that councils can use, and what ALGA will do, and requesting case studies from councils that ALGA can use

12. **Project Funding**

This item was dealt with at the November 2021 meeting.

13. **Bio Diversity Offset Scheme**

RESOLVED That the Country Mayors Association express sincere concerns to the State Government on the impact on rural NSW and development opportunities for growth caused by the Bio Diversity Offset Scheme and the Minister for Environment and Heritage James Griffin be invited to attend a future meeting (Narromine Shire Council / Forbes Shire Council)

14. **Treatment of RFS Assets**

RESOLVED That the Country Mayors Association writes to the NSW OLG to request a copy of any opinion (legal or accounting or other) in relation to the accounting treatment of RFS assets by NSW Councils, respectfully requesting such opinion/s be furnished by 31 March 2022 (Leeton Shire Council / Bellingen Shire Council)

15. **The Hon Sam Farraway, MLC, Minister for Regional Transport and Roads**

The Minister has been touring northern NSW for the past week where a national disaster has been declared. As Minister for Regional Roads it was important to be there and assess needs. Response teams are in the area now. The regional and

rural transport network is imperative and there has been a substantial investment by the NSW government. The Safer Roads Program and the Regional Roads Programs are very important. Work on the Raymond Terrace section of the M1 are due to start this year and the Coffs Harbour bypass will follow. The Great Western highway will open up the central west with \$4.5billion committed to the project. Mount Victoria will be bypassed. Railway maintenance is to move from Parramatta to Dubbo. The Country Bridges Program is replacing timber bridges in many council areas. The road reclassification program will take back 15,000Km of roads from councils. The second round of submissions was extended to the end of February due to COVID. The panel is to now review submissions and report to the Minister midyear

16. Mr Simon Hunter, Director Strategy and Innovation, NSW Department of Planning and Environment

Smart places has six pillars Skills and Jobs, Safety and Security, Environmental Quality, Equity Accessibility and Inclusion, Health and Well Being, and collaboration and Connection. It develops outcomes for citizens and businesses by applying consistency and a place based approach. Foundations are policy standards and governance. Building good foundations demonstrates a commitment and is a process to help. The State Governments \$45million investment was launched in December 2020. Examples of projects are Envisioning in 3D, Smart Irrigation Management, Openair, Smart Regional Space and Asset A1. The next stage is to accelerate uses of technology and data and they would like to assist regional NSW

17. Regional Road Transfer and Road Classification

Item was withdrawn as it was covered by the Minister

18. Health Forum

RESOLVED that the CMA make representation to the Minister for Rural Health The Hon Bronnie Taylor requesting that a health forum be conducted after the release of the Upper House Enquiry, to help to develop policies and outcomes and that an invitation be extended to the Shadow Minister for Health to attend and participate (Gunnedah Shire Council / Forbes Shire Council)

19. Declaration of Interests

Wingecarribee Shire Council requested that future agendas have Declaration of Interests item following the minutes which was agreed to

There being no further business the meeting closed at 12 noon.

Cr Ken Keith OAM

Chairman Country Mayor's Association of NSW



Item 12:

Questions with Notice



There are no Questions with Notice items for
May 2022



Item 13:

Referral to Closed Council Meeting



Item: 13A **Ref:** WO/2022/01437
Title: Referral to Closed Meeting – Award Tender for Package 1 – Off
Creek Storage
Author: Director Infrastructure
Previous Items: Nil.
Attachment: Nil.

RECOMMENDATION: That, in accordance with the provisions of Section 10A (2)(c) of the *Local Government Act, 1993*, the matter of Award Tender for Package 1 of Off Creek Storage Project be referred to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10A (2)(c) of the Local Government Act, 1993.

Approval to refer the matters to Closed Council is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.



Item: 13B **Ref:** WO/2022/01440
Title: Referral to Closed Meeting – Waive Private Works Invoice
Author: Director Infrastructure
Previous Items: Nil.
Attachment: Nil.

RECOMMENDATION: That, in accordance with the provisions of Section 10A (2)(a) of the *Local Government Act, 1993*, the matter of waiver of private works invoice be referred to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to personnel matters concerning particular individuals (other than Councillors).

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10A (2)(a) of the Local Government Act, 1993.

Approval to refer the matters to Closed Council is sought because the report relates to personnel matters concerning particular individuals (other than Councillors).