



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 30 March 2022

Commencing at

3:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Scott Kermode
Councillor Mark Berry
Councillor Kevin Ferrier
Councillor Nena Hicks
Councillor Anne-Marie Pointing
Councillor Aurora Reilly
Councillor Gregory Schaefer

Quorum – 5 Members to be Present

AGENDA

Submitted to Council: 30 March 2022

..... General Manager Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 30 March 2022** commencing at **3:00pm**.

Yours sincerely

Barry Omundson
General Manager

NOTICE:

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

ACKNOWLEDGEMENT OF COUNTRY:

We acknowledge the Dunghutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

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 - 6.5 2021 Motorcycle Rally Final Report WO/2022/00814
 - 6.6 Advisory Committees Terms of Reference WO/2022/00894
 - 6.7 Regional Meetings – Update on Community Concerns WO/2022/00764



7. Notice of Motion
 - 7.1 Nil
8. Matters of Urgency
(Resolution to admit matters of urgency before being further considered by Council).
9. Management Review Reports
 - 9.1 Office of the General Manager WO/2022/00891
 - 9.2 Infrastructure WINT/2022/01771
 - 9.3 Environment & Development WO/2022/00834
 - 9.4 Community & Tourism WO/2022/00812
10. Committee Reports
 - 10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022 at the Council Chambers, Hamilton Street, Walcha. WO/2022/00501
 - 10.2 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 March 2022 at the Council Chambers, Hamilton Street Walcha. WINT/2022/01473
11. Delegate Reports
 - 11.1 DRAFT Minutes of the Namoi Unlimited Board Meeting held at Tamworth Regional Council on 07 March 2022. WI/2022/02966
12. Questions with Notice
Nil.
13. Reports to be Considered in Closed Council
 - 13A Referral to Closed Council – Tender for Levee Bank Lighting and Walcha Off Creek Storage Phase 2 Proposal. WO/2022/00895

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



Present:

Leave of Absence Received:

Confirmation of the Ordinary Meeting Minutes held on Wednesday, 16 February 2022:

Matters arising from the Minutes of the Ordinary Meeting held on Wednesday, 16 February 2022:



Item 2: Previous Minutes



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 16 February 2022

at

3:05pm

at

Walcha Council Chambers

The Audio Statement and Acknowledgement of Country were read by the Chairman.

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, KW Ferrier, NF Hicks, SJ Kermode, AC Pointing, A Reilly and GDM Schaefer.

IN ATTENDANCE: Mr Barry Omundson – General Manager, Mrs LJ Latham – Director Environment & Development, Mr PE Hood – Director Infrastructure, Mrs KMD Kermode – Director Community & Tourism, Mr CC Martin – Manager Corporate & Finance and Mrs EL Hobbs – Executive Assistant.

1. LEAVE OF ABSENCE:

Nil.

This is page 1 of 10 of Ordinary Council Meeting Minutes held 16 February 2022

.....General ManagerMayor

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 24 NOVEMBER 2021:

103 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that the Minutes of the Ordinary Meeting held on Wednesday 24 November 2021, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

CONFIRMATION OF THE EXTRAORDINARY MEETING MINUTES HELD ON WEDNESDAY 22 DECEMBER 2021:

104 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that the Minutes of the Extra-Ordinary Meeting held on Wednesday 22 December 2021, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Nil.

5. MAYORAL MINUTE

105 **RESOLVED** on the Motion of Mayor Noakes that the Mayoral Minute as read and submitted be **ADOPTED** by Council.

FROM THE MAYOR: Today the 16 February 2022 marks the first Ordinary Meeting of the newly inducted Walcha Council. As I understand it this is also the 17th Council formed since the amalgamation of Municipality of Walcha and the Shire of Apsley in 1955. To new Councillors Anne-Marie Pointing, Aurora Reilly, Nena Hicks, Mark Berry and Greg Schaefer, along with returning Councillors Deputy Mayor Scott Kermode and Kevin Ferrier, thank you for pledging to take your part in forming Walcha's future.

You have become, and for three years God willing, will remain leaders in your community. I believe from my experience Council will repay you in proportion to what you put into it. It is both an honour and responsibility you have taken on so I ask you to treat it with the respect it deserves. Personally, I am buoyed by the skill set of our elected members shown in our workshops. Walcha is in safe hands.

Thank you to General Manager Barry Omundson for his leadership in up skilling and preparing us to step straight into this role. This is a reflection of the leadership he has shown right through Council. Local Government is a path of constant learning, some empowering, and certainly some frustrating. To all of the Staff who have contributed to



this learning process thank you also. Your collective knowledge should never be taken for granted.

In theory this Council has just 30 months to make the impact we envisage, but this will greatly be tempered by financial pressures that plague Councils. Level of Service will become our mantra, core business and focus.

This is a world of acronyms, policies, committees, acronyms, meetings and more acronyms, but they all have a purpose and play a role in a much bigger picture. In the words of John F Kennedy *"There are risks and costs to action, but they are far less than the long range risks of comfortable inaction."*

Clr Eric Noakes
Mayor of Walcha

6. SENIOR OFFICERS REPORT

106 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Quarterly budget Review of Operational Plan & Budget as at 31 December 2021 WINT/2022/00786

107 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that Council:

1. **ADOPT** the December 2021 Quarterly Budget Review Statements; and
2. **APPROVE** the variations in Income and Expenditure votes as detailed in this report.

6.2 Electoral Funding Obligations of Newly Elected Councillors WO/2022/00204

108 **RESOLVED** on the Motion of Councillors Schaefer and Pointing that Council **NOTE** the Report

6.3 Bushfire Community Recovery & Resilience fund BCRRF – Update and Variation Request WO/2022/00275

109 **RESOLVED** on the Motion of Councillors Ferrier and Hicks that Council **APPROVE** the variation report to redistribute \$15,441.90 towards the Council Led Community Grants Program.

6.4 Ordinary Meetings of Council WO/2022/00225

110 **RESOLVED** on the Motion of Councillors Reilly and Ferrier that Council maintain the current Governance Structure for the ensuing term of:



1. One Ordinary Council Meeting held on the last Wednesday of the month between February and November inclusive;
2. December Ordinary Meetings of Council be held on the second Wednesday of the month;
3. No Ordinary Meetings of Council held during the month of January; and
4. All Ordinary Meetings of Council to commence at 3:00pm.

6.5 Review of Agency Information Guide **WO/2022/00283**

111 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council **REVIEW** and **ADOPT** the Draft 2021-2022 Agency Information Guide under the *Government Information (Public Access) Act 2009* Division 2 Section 21.

6.6 Updated Gifts & Benefits Policy **WO/2022/00265**

112 **RESOLVED** on the Motion of Councillors Hicks and Pointing that Council **ADOPT** the Gifts & Benefits Policy as presented.

6.7 Committees & External Organisations Delegates **WO/2022/00255**

113 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that Council creates a number of Advisory Committees with Council approved Terms of Reference and said Committees are not delegated any powers other than to advise Council **FURTHER THAT** for clarity, the Advisory Committee so established through this report are not Section 355 or 377 Committees under the *Local Government Act 1993*;

114 **RESOLVED** on the Motion of Councillors Schaefer and Kermode that Council **APPROVE** of not re-instating the following Committees:

- Walcha Council Tourism Advisory Committee;
- Walcha Council Festival Committee;
- Local Traffic Committee;
- Walcha Council Community Gym Advisory Committee;
- Management Committee Pioneer Cottage; and
- Northern Inland Regional Waste Group.

Suspend Standing Orders

115 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that Council **SUSPEND** Standing Orders at 3:30pm to discuss and elect the Councillor representatives on Council Committees and External Organisations.

Resume Standing Orders

116 **RESOLVED** on the Motion of Councillors Ferrier and Hicks that Council **RESUME** Standing Orders at 3:38pm.



117 **RESOLVED** on the Motion of Councillors Schaefer and Reilly that Council **ENDORSE** and **APPROVE** the following Councillor Representation to the stated Council Advisory Committees as below:

Advisory Committee	Automatic Representation	Councillor Nomination
Walcha Council Beautification Advisory Committee	Nil	1. Councillor Pointing 2. Councillor Reilly
Walcha Council Arts Advisory Committee	Mayor	Councillor Hicks
Walcha Council Community Care Advisory Committee	Nil	Councillor Ferrier
Walcha Council Preschool Advisory Committee	Nil	Councillor Pointing
Walcha Council Audit, Risk & Improvement Committee	General Manager Mayor attends at his discretion	1.Councillor Hicks 2.Councillor Reilly
Walcha Council Youth Advisory Council		Councillor Reilly
Walcha Council Aboriginal Advisory Council	Mayor & Deputy Mayor	Nil
Walcha Council Motorcycle Rally Advisory Committee	Nil	1.Councillor Berry 2.Councillor Ferrier
Walcha Council Capital Advisory Committee	Mayor & Deputy Mayor	Councillor Berry

118 **RESOLVED** on the Motion of Councillors Ferrier and Schaefer that Council **ENDOSE** and **APPROVE** the following Councillor Representation to the stated Groups and Organisations as below:

Committee - Organisation	Automatic Representation	Councillor Nomination
New England Tablelands (Noxious Plants) County Council – NEWA	Nil	Councillor Kermode
Namoi Unlimited Joint Organisation	Mayor and GM	Nil
Mid North Weight of Loads Group	Nil	Councillor Noakes
NSW Public Libraries Association – North Eastern Zone	Nil	Councillor Reilly
Central Northern Regional Libraries Committee	Nil	Councillor Reilly
New England Bush Fire Management Committee	Nil	Councillor Schaefer
Arts North West	Nil	Councillor Nicks
Walcha Australia Day Committee	General Manager	Nil.
Walcha Local Liquor Accord	Nil	Councillor Schaefer
Walcha Community Consultative Committee	Nil	Councillor Reilly
Walcha Local Health Committee	Mayor	Nil
Country Mayors Association	Mayor and GM	Nil
GM’s Performance Review Committee	Mayor and Deputy Mayor	1.Councillor Berry 2.Councillor Hicks



7. NOTICES OF MOTION

Nil.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS

9.1 Office of the General Manager

WO/2022/00223

119 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

9.2 Infrastructure

WINT/2022/00821

120 **RESOLVED** on the Motion of Councillors Ferrier and Schaefer that items included in the Infrastructure Management Review Report be **NOTED** by Council.

9.3 Environment & Development

WO/2022/00342

121 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that items included in the Environment & Development Management Review Report be **NOTED** by Council.

9.4 Community & Tourism

WO/2022/00103

122 **RESOLVED** on the Motion of Councillors Schaefer and Kermode that items included in the Community & Tourism Management Review Report be **NOTED** by Council.

10. COMMITTEE REPORTS

123 **RESOLVED** on the Motion of Councillors Ferrier and Schaefer that Council **RECEIVE** and **NOTE** the Committee Reports as presented.

10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Monday 29 November 2021.

WO/2021/04881

Item: 4.2.2 – Apsley Falls Entry

124 **RESOLVED** on the Motion of Councillors Kermode and Berry that Council approve the General Manager to establish a listing of unresolved Council Resolutions to track approved projects not undertaken or completed.

Item: 4.2.6 – Swimming Pool Upgrade

125 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that all upcoming grants be reviewed by the Capital Advisory Committee and by Council before applications are lodged.



Item: 4.2.7 – Upcoming Funding

126 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council supports Namoi Unlimited in its funding application even if Walcha Council is not eligible for funding.

Item: 4.2.12 – Constructive Solutions Update

127 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council maintain a Contractor Register which is to be regularly updated **FURTHER THAT** the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.

Item: 4.2.13 – Off Creek Storage Project Update

128 **RESOLVED** on the Motion of Councillors Ferrier and Schaefer that TOBCO is given one week to lodge a late Expression of Interest.

129 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council requests a representative from Hunter H2O attend the next CAC Meeting to present a project update.

Item: 4.3.1 – Project Applications -Crocodile Bridge

130 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council decline the request for the removal of footpaths and construction of garden beds to prevent foot traffic across Crocodile Bridge.

Item 4.3.2 – Hospital Wall Stage 2

131 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council decline the request of \$8,000 to enhance the existing wall façade at the front of the Walcha Hospital on the basis that existing artworks adequately reflect diversity of the region.

Item 4.3.3 – Rose Garden Stage 2

132 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council decline the request of \$40,000 to complement Stage 1 work undertaken by Council Staff due to pending more information and available funds.

Item 4.3.4 – Variable Messaging Board & Traffic Lights

133 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council approve the request to purchase mobile traffic lights and Variable Messaging board of \$79,000 which is to be funded from the Plant Replacement Reserve.



Item 4.3.5 – Mill Hole Stage 2

134 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council decline the request to complete Mill Hole Project for this financial year.

10.2 Minutes of the Walcha Council Preschool Advisory Committee Meeting held on Monday 29 November 2021. WO/2020/04833

135 **RESOLVED** on the Motion of Councillors Pointing and Schaefer that Council **ADOPT** the following Preschool Policies as amended:

- Educators Induction
- Dealing with Complaints
- Educators and Parent Relationship
- Inclusion
- Protective Behaviours
- Educator to Educator Interaction
- Access and Equity
- Emergency and Evacuation
- Environmental Awareness
- Contact between Children and Animals
- Dental Accidents
- Multicultural / Cultural Diversity
- Preschool Bus Service

11. DELEGATE REPORTS

136 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that Council **RECEIVE** and **NOTE** the Committee Reports as presented

11.1 Minutes of the Walcha & District Historical Society Inc Meeting held at the Pioneer Cottage on Saturday 27 November 2021. WI/2022/01303

11.2 Minutes of the Rural Fire Service Service Level Agreement Meeting held at the Armidale Regional Council Committee Room on Tuesday 07 December 2021. WI/2022/00724

11.3 Minutes of the Walcha Community Centre Management Committee Annual General Meeting held on Thursday 09 December 2021. WI/2021/00204

12. QUESTIONS ON NOTICE

Nil.

13. CLOSED COUNCIL

13A Referral to Closed Council – Evaluation of Tenders for:

- 1. Skate Park**
- 2. Derby Street**



3. Walcha Off Creek Storage Phase 2

137 **RESOLVED** on the Motion of Councillors Kermode and Hicks that, in accordance with Section 10A(2)(c) of the Local Government Act, 1993, the matters of Evaluation of Tenders for: Skate Park, Derby Street AND Walcha Off Creek Storage Phase 2 be **REFERRED** to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

138 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council **RESOLVE INTO** Closed Council and that the press and public be excluded from the entire proceedings of the Meeting of the Closed Council for the reason that ALL reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

139 The Meeting resumed in **OPEN** Council on the Motion of Councillors Ferrier and Hicks.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

The Chairman publicly declared the recommendations passed by the Committee whilst in Closed Council.

13.1 Tender for Walcha Skate Park Upgrade Design *WINT/2022/00797*

CC15/20212022 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council **AWARD** Tender No. RFQ-W21/208 Walcha Skate Park Precinct Renewal – Design to Convic Pty Ltd for the lump sum of \$48,060.00 GST exclusive.

13.2 Tender for Derby Street Upgrades *WINT/2022/00802*

CC16/20212022 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that Council:

1. **REJECT** all tender applications for Tender W21/164 – Derby Street Upgrades;
2. **ENDORSE** seeking supplementary funding via Building Better Regions Round 6, Heavy Vehicle Safety and Protection Program or any other funding source deemed applicable by the General Manager, to increase the total funding available, so as to complete the full scope of the Derby Street Upgrade by June 2023.

13.3 Walcha Off Creek Storage Phase 2 Proposal from Hunter H20 *WINT/2022/00825*

CC17/20212022 **RESOLVED** on the Motion of Councillors Berry and Kermode that Council **ENDORSE** the Walcha Off Creek Storage 1 (OCS1) – EPCM (Phase 2) Proposal and associated Walcha Off Creek Storage EPCM – Project Plan from Hunter H20 in order to provide



construction project management services for the Walcha Off Creek Storage Project via the Namoi Unlimited Consultancy Agreement terms of engagement.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:42PM.



Item 3:
Business
Arising from
Previous
Minutes



Item 4:

Declarations of Interest



Item 5: Mayoral Minute



There was no Mayoral Minute available for
March 2022 at time of print.



Item 6:

Senior Officers' Reports



Item: 6.1 **Ref:** WO/2022/00822
Title: Draft Closed Circuit Television (CCTV) Policy and Code of Practice
Author: Director Environment and Development
Previous Items: Not Applicable
Attachment: Draft Closed Circuit Television (CCTV) Policy and Code of Practice – WO/22/817

Community Strategic Plan Reference:

Strategy 7.1.2: Minimise crime and anti-social behaviour.

RECOMMENDATION: That Council:

- 1. PLACE the Draft Closed Circuit Television (CCTV) Policy and Code of Practice on public exhibition for a period of 28 days;**
- 2. ADOPT the Draft Closed Circuit Television (CCTV) Policy and Draft CCTV Code of Practice as presented subject to no submissions being received during the exhibition period.**

Introduction:

Council has received grant funding under the Local Roads and Community Infrastructure Phase 2 Grant to install Closed Circuit Television (CCTV) surveillance in the Walcha Community Gym, and under the Bushfire Local Economic Recovery Fund to install CCTV surveillance at the Walcha Skate Park, and in order to install CCTV in a variety of public places in the Walcha Local Government Area to assist in minimising crime and anti-social behaviour, Council has prepared a Draft CCTV Policy and Code of Practice to support the establishment, operation and management of CCTV in public places.

Report:

A Draft Closed Circuit Television (CCTV) Policy has been prepared in accordance with the *NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television (CCTV) in Public Places*, recommending Council's adoption subject to no submissions being received during the 28 day public exhibition period.

The Draft Policy and Code of Practice provides direction on the establishment, operation and management of CCTV in public places within the Walcha Local Government Area. The current proposed CCTV locations include:

- McHattan Park;
- Captain Cook Park, including the existing Skate Park;
- Middle Street at the frontage of Walcha Swimming Pool;
- Walcha Community Gym;
- Walcha Council Administration Building;
- Walcha Council Depot;
- Walcha Waste Depot;
- Nowendoc Waste Transfer Station;
- Woolbrook Waste Transfer Station;
- Anzac Memorial Park; and
- Temporary locations from time to time

Acting Crime Manager for the Oxley Police District, Mr Jason Darcy, has been consulted and supports Walcha Council's application for CCTV in public places. He acknowledges



that the installation of CCTV across the Police Districts of Narrabri, Gunnedah, Manilla and Tamworth have been a huge success and has dramatically reduced their crime rate. He also acknowledges that the installation of CCTV has enabled Police to solve serious indictable offences that would not have been possible if the CCTV had not been installed in these public places.

Should Council adopt the Draft Closed Circuit Television (CCTV) Policy and Code of Practice, it is recommended that a that regular review of the policy and any associated procedures be undertaken in accordance with the Policy to ensure the policy is effective and has been implemented appropriately.

Legal Implications:

Council is exempt from Section 11 of the Privacy and Personal Information Protection Act 1998, with respect to the collection of personal information by using a CCTV camera that the Council has installed for the purpose of filming a public place if the camera is positioned so no other land is filmed (unless it is not reasonably practicable to avoid filming the other land when filming the public place).

Council is also exempt from Section 8 the Act with respect to the disclosure to the NSW Police Force of personal information by way of live transmission from such as a CCTV camera.

Financial Implications:

In accordance with the NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television (CCTV) in Public Places, the possible costs involved of installing CCTV should be fully disclosed to the community. The installation of CCTV in public places within the Walcha Local Government Area will be implemented through grant funding made available.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

It is expected that CCTV camera installation will deter crime and anti-social behaviour in high risk public places within the Walcha Local Government Area.

Policy Implications:

In accordance with Section 160 of the Local Government Act 1993, the Council must give public notice of a draft local policy after its prepared. The period of public exhibition must be not less than 28 days.



Item: 6.2 **Ref:** WO/2022/00800
Title: Amendment to Walcha Local Environmental Plan – Employment Zones
Author: Contract Town Planner
Previous Items: Nil
Attachments: DPIE Implementation Plan – WINT/2022/01790
DPIE Communication Strategy – WI/2022/03712

Community Strategic Plan Reference:

Goal 6.1 – *Walcha’s distinct and diverse natural and built environment will be protected and enhanced.*
Goal 6.6 – *The character of Walcha and its surrounding villages will be maintained while protecting the productivity of our rural land.*

RECOMMENDATION: That Council

1. Endorse the Department of Planning, Industry & Environment Employment Zone Reforms by amending the Walcha Plains Local Environmental Plan 2012 by:
 - (a) Changing the zone names of
 - (i) B2 Local to E1 Local Centre
 - (ii) IN1 General Industrial to E4 General Industrial
 - (iii) B4 Mixed Use to MU2 Mixed Use
 - (b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table
 - (c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1 Mixed Use and E4 General Industrial Land Use Table
 - (d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables
 - (e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables
 2. Assist the Department of Planning, Industry and Environment with their community consultation.
 3. Give delegation to the General Manager to make any required post exhibition changes that are consistent with intent of the translation, to address any technical amendments.
-

Introduction:

The Department of Planning, Industry and Environment (The Department) is currently working on a [suite of planning reforms](#) to deliver a simplified employment zones framework that suits the future of work, is fit for purpose, supports productivity and jobs growth while facilitating delivery of strategic plans and planning priorities.

The Department have developed the employment zones framework based on quantitative and qualitative evidence to:

- maximise productivity while minimising land use conflicts and ensuring they are fit for purpose
- address current barriers within the planning system that limit the ability of businesses to establish, expand or adapt



- better support councils in the delivery of the strategic vision contained in their Local Strategic Planning Statements and background studies.

The reform of employment zones aims to support long-term economic recovery through job creation and encourage increased productivity in NSW. It will:

- provide greater certainty for the community, councils, and the development industry
- support councils' long-term strategic planning objectives
- support businesses, industry, and society to grow, respond and adapt as necessary, and
- facilitate innovation and changes in business processes now and into the future.

Report:

The Department did quantitative and qualitative research to inform the employment zones framework and implementation approach. A critical component of the department's research was the stakeholder engagement program which involved working with other state agencies, all councils in NSW as well as key peak, industry and stakeholder groups to understand the current barriers within the existing zoning framework.

Consultation with councils, industry and government agencies showed that there is lack of clarity surrounding the purpose of several of the existing zones, that land use tables are inflexible, definitions reflect outdated business models and create land use conflicts, and that there is inconsistent application of the zones across the state.

Feedback received in local government workshops was that councils want a zoning framework that supports good planning outcomes that manages contemporary land use conflicts, sustains employment lands, focuses retail uses within centres and creates a link between the zones and strategic planning.

The existing Business (B) and Industrial (IN) zones will be replaced with five new employment zones and three supporting zones under Standard Instrument (Local Environmental Plans) Order 2006 (SI LEP Order).

Benefits of the proposed changes include:

- **a more legible suite of zones** – clear strategic intent for each zone that builds on strategic work by the state and local government over the past five years
- **greater flexibility within the proposed zones** – across the proposed employment zones framework with a significant increase in mandated permitted uses.
- **vibrant and viable centres for communities** – by retaining core retail uses in centres.
- **support for the city to develop and meet the operational needs of businesses and communities** – support for urban services uses by providing a dedicated zone
- **innovation for emerging land uses and unique precincts that require a flexible planning response** – a new zone that facilitates detailed precinct planning to support local enterprise.
- **managing industrial land use conflicts and amenity impacts** – Two industrial focused zones appropriate to protect different scale of employment activities and to provide a buffer to incompatible land uses.
- **responding to the changing nature of industry and business** – three new land use terms and an update to six existing terms to meet contemporary needs.



- **reduce need for a spot rezoning** – increase in mandated permitted land uses in zones allows greater options for businesses to establish, expand or pivot without the need for a planning proposal.
- **increase in jobs closer to homes reduces journey to work** – more employment generating uses permitted in centres and industrial precincts reduces the need for long commutes improving productivity and reducing costs.
- **reduce administrative costs and complexity of future application processes** – proposed employment zones framework will facilitate expanded application of complying development which has significant cost savings from faster approvals meaning reduced holding costs.
- **greater business output potential** – increase in mandated permitted land uses results in greater access to potential sites and opportunity for diverse businesses to co-locate with associated productivity gains.

In response to the consultation process the Department have made the following changes to the employment zones framework:

- updated the land uses that are allowed in the local centre and commercial centre zones. Introduced more specific terms, instead of the parent term 'tourist and visitor accommodation' to avoid land use conflicts
- reworked the objectives to better reflect the strategic intent of the finalised employment zones
- renamed the W4 zone to 'Working Waterfront'
- amended the definition of 'shop top housing' to make it clear that use outside of ground floor non-residential is allowed.
- removed the mandated prohibition of aquaculture in several existing and proposed zones. Councils will now be able to set permissibility within land use tables and the Primary Production and Rural Development SEPP 2019 will continue to apply
- removed 'domestic' from the new circular economy land use term 'goods repair and reuse facility' and placed it under the 'business premise' parent term
- tightened the wording around 'creative industries' and removed reference to certain activities that can already be accommodated under other land use terms
- allowed councils to determine certain mandated land uses regardless of if the land uses are 'permitted with consent' or 'permitted without consent'. For example, home businesses, building and business identification signs
- will not proceed with the exhibited consolidation of land use term definitions: home improvement retail premises, trades retail premises, and storage and distribution premises – these land uses will remain as currently defined
- drafted land use tables for the SP4 Enterprise Zone.

Impact on Walcha Council

The Department have provided council planning staff with the proposed zone translation detail for existing business and industrial zones. The translation detail includes:

- preliminary zone application maps through a specific spatial viewer link
- preliminary land use tables that have been compiled from the mandated land uses combined with the permitted and prohibited land uses that existing within individual business and industrial land use tables within existing local environmental plans



- recommendations around local provisions, schedule 1 additional permitted uses and planning proposals currently in train.

The following changes are proposed for the Walcha Council:

Zone B1 Local Centre

- a) Name change to E1 Local Centre
- b) The following defined land uses are currently listed in the land use table as being Permitted With Consent. They will now be mandated Permitted Without Consent.

building identification sign is defined as a sign that identifies or names a building and that may include the name of a building, the street name and number of a building, and a logo or other symbol but does not include general advertising of products, goods or services.

home business is defined as a business, whether or not involving the sale of items online, carried on in a dwelling, or in a building ancillary to a dwelling, by 1 or more permanent residents of the dwelling and not involving the following—

- (a) the employment of more than 2 persons other than the residents,
- (b) interference with the amenity of the neighbourhood because of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil, traffic generation or otherwise,
- (c) the exposure to view, from adjacent premises or from a public place, of unsightly matter,
- (d) the exhibition of signage, other than a business identification sign,
- (e) the retail sale of, or the exposure or offer for retail sale of, items, whether goods or materials, not produced at the dwelling or building, other than by online retailing,

but does not include bed and breakfast accommodation, home occupation (sex services) or sex services premises.

home industry is defined as an industrial activity, whether or not involving the sale of items online, carried on in a dwelling, or in a building ancillary to a dwelling, by 1 or more permanent residents of the dwelling and not involving the following—

- (a) the employment of more than 2 persons other than the residents,
- (b) interference with the amenity of the neighbourhood because of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil, traffic generation or otherwise,
- (c) the exposure to view, from adjacent premises or from a public place, of unsightly matter,
- (d) the exhibition of signage, other than a business identification sign,
- (e) the retail sale of, or the exposure or offer for retail sale of, items, whether goods or materials, not produced at the dwelling or building, other than by online retailing,

but does not include bed and breakfast accommodation or sex services premises.

recreation area is defined as a place used for outdoor recreation that is normally open to the public, and includes—

- (a) a children's playground, or
- (b) an area used for community sporting activities, or
- (c) a public park, reserve or garden or the like,



and any ancillary buildings, but does not include a recreation facility (indoor), recreation facility (major) or recreation facility (outdoor).

Zone B4 Mixed Use

- a) Name change to MU1 Mixed Use
- b) Business identification signs are currently listed in the land use table as being Permitted With Consent. It will now be mandated Permitted Without Consent

Zone IN1 General Industrial

- a) Name change to E4 General Industrial
- b) Business identification signs are currently listed in the land use table as being Permitted With Consent. It will now be mandated Permitted Without Consent.

Pond Based Aquaculture

Recently, DPIE and the NSW Department of Primary Industries agreed to remove Pond based aquaculture as a mandated prohibited use in the existing business and industrial zones. This change allows councils to determine whether the use is appropriate in certain zones, rather than having a mandated prohibition.

As pond based and tank based aquaculture will now be Permitted With Consent Prohibited the land use tables in the E1, E4 and MU1 zone.

Agriculture is defined as any of the following—

- (a) aquaculture,
- (b) extensive agriculture,
- (c) intensive livestock agriculture,
- (d) intensive plant agriculture.

Local Distribution Premises

Currently a **local distribution premises** is defined as being *a building or place used for the storage or handling of items (whether goods or materials) pending their delivery to people and businesses in the local area, but from which no retail sales are made.*

Note — *Local distribution premises are a type of warehouse or distribution centre—see the definition of that term in this Dictionary.*

The change will remove the Note under the definition, making it a stand alone definition and will allow for internet based businesses.

How this falls within the zone landuse tables is as follows:

Permitted With Consent

- E1 Local Centre
- E4 General Industrial
- MU1 Mixed Use
- RU1 Primary Production
- RU4 Primary Production Small LotsRU5 Rural Village
- R1 General Residential
- R5 Large Lot Residential
- RE1 Public Recreation
- C1 National Parks and Nature Reserves
- C2 Environmental Conservation



- C4 Environmental Living

To Complete the Change

The *Walcha Local Environmental Plan 2012* will need to be amended. The Department is undertaking this change as per the *Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021*, therefore a formal planning proposal will not be required.

The Department will have a coordinated exhibition of each Council's individual LEP amendment detail that is locally focused. Public exhibition will include locally facing website content and detail to support councils and communities to understand the translation of the employment zones framework at a local level. This will commence in April 2022.

A copy of the Department's Implementation Plan is attached.

Conclusion

A key outcome of the project will be to ensure employment zones provide clear strategic intent, include clarity around their application and increase flexibility around land uses. The proposed changes will result in a more flexible zoning system allowing businesses and industries to respond to changing economic conditions and market demand.

Policy Implications

The required changes to the *Walcha Local Environmental Plan 2012* (WLEP) are mandated under the *Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021*, therefore a formal planning proposal will not be required. Council can choose to either endorse the changes or note the changes. The Department of Planning, Industry and Environment are undertaking the work on behalf of all Councils throughout NSW.

Council will be required to review and make the necessary changes to the *Walcha Development Control Plan 2019*, (WDCP) and review the *Walcha Council Community Engagement and Participation Plan 2019* to ensure it accurately reflects the linkages between the WLEP and Council's Community Strategic Plan.

Financial Implications

There is a financial cost of staff resourcing for the review and resulting changes required to the WDCP and the *Walcha Council Engagement and Participation Plan 2019*.

Legal Implications

There are no legal implications arising from this report.

Social Implications

By making the changes to the zones, it will allow an easier legislative path for new and expanding business and industry, creating a positive impact community growth and sustainability.

Environment Implications

There are no environmental implications arising from this report.

Community Consultation

DPIE have produced a Communications Strategy (Attached) for the community consultation process. To assist with the exhibition, DPIE have made available, and strongly encourage their use to ensure consistency across the state, the following communications tools:

- DPIE 'how to' video for councils to explain the submissions process and assist with any enquiries



- FAQs on the submissions process that can be shared
- Social media content and posts that can be shared
- Text that can be placed on council websites/included in landowner letters/information brochures/rates notices

It is also recommended that Council provide a link from Council's website to the exhibition webpage on the planning portal.

At the conclusion of the exhibition, Council will be provided with a spreadsheet that captures the specific feedback lodged through the portal as well as a summary of feedback that provides focus ahead of the policy finalisation.



Item: 6.3 **Ref:** WO/2022/00892
Title: Community Strategic Plan – Draft for Public Consultation
Author: General Manager
Previous Items: Not Applicable
Attachment: DRAFT Community Strategic Plan – 2032 – WO/2022/00893

Community Strategic Plan Reference:

Goal 8.1: *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

RECOMMENDATION: That Council seek community consultation on the Draft Community Strategic Plan during April 2022.

Introduction:

In accordance with the Integrated Planning and Reporting Guidelines, each newly elected Council must complete a review of the Community Strategic Plan by the 30 June in the year following the local government elections and roll the planning period forward so that it is always a ten year minimum plan.

Report:

Section 402 of the *Local Government Act, 1993* states:

- (1) *Each local government area must have a community strategic plan that has been developed and endorsed by the council. A community strategic plan is a plan that identifies the main priorities and aspirations for the future of the local government area covering a period of at least 10 years from when the plan is endorsed.*
- (2) *A community strategic plan is to establish strategic objectives together with strategies for achieving those objectives.*
- (3) *Following an ordinary election of councillors, the council must review the community strategic plan before 30 June following the election. The council may endorse the existing plan, or develop or endorse a new community strategic plan, as appropriate, to ensure that the area has a community strategic plan covering at least the next 10 years.*

This report is to acknowledge the Draft Community Strategic Plan, which has been workshopped by Staff and the new Councillors and to formally endorse Council to seek community consultation during April 2022. The community consultation will ensure that Walcha community have an input in the strategic objectives for the future.

Legal Implications:

As per the Integrated Planning & Reporting Guidelines this report will comply with the community consultation required to ensure that the plan represents Walcha's main priorities and aspirations for the over the next ten years.

Financial Implications:

There are no financial implications arising from this report.



Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.



Item:	6.4	Ref: WO/2022/00881
Title:	Amendment to Walcha Local Environmental Plan – Agritourism Land Uses	
Previous Items:	Nil	
Attachments:	WI/2022/03648 DPIE – Explanation of Intended Effect – Agritourism and small-scale agriculture development	

Community Strategic Plan Reference:

- Goal 6.1** – *Walcha’s distinct and diverse natural and built environment will be protected and enhanced.*
- Goal 6.6** – *The character of Walcha and its surrounding villages will be maintained while protecting the productivity of our rural land.*
-

RECOMMENDATION: That Council

1. Advise the Department of Planning and Environment Council wishes to amend the Walcha Local Environmental Plan 2012 by:
 - (a) Incorporating the land uses of:
 - (i) Agritourism
 - (ii) Farm Experience
 - (iii) Farm Gate Premises
 - (b) Agritourism as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living, Land Use Table and prohibited in all other zones.
 - (c) Farm Experience as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living Land Use Table and prohibited in all other zones.
 - (d) Farm Gate Premises as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots, RU5 Village, R5 Large Lot Residential and C4 Environmental Living Land Use Table and prohibited in all other zones.
 - (e) Include clauses Farm Stay Accommodation 5.23 and Farm Gate Premises 5.24 as per the *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021*.
 2. Assist the Department of Planning and Environment with their community consultation.
 3. Give delegation to the General Manager to make any required changes that are consistent with intent of the translation, to address any technical amendments.
-

Introduction:

This report recommends that Council advises the NSW Department of Planning and Environment (DPE) to include clause 5.23 - Farm Stay Accommodation and clause 5.24 – Farm Gate Premises in the Walcha Local Environmental Plan 2012 (Walcha LEP 2012) and to permit with consent ‘Agritourism’, ‘Farm Experience’ and ‘Farm Gate Premises’ in the zones that currently have ‘Agriculture’ as a permissible land use. It is anticipated that these changes will provide farmers with the ability to source additional income and to allow them to be more resilient when recovering from natural disasters and the economic impacts of the COVID-19 pandemic.

Report:

The NSW Government is proposing amendments to the NSW planning system to streamline the approval of agritourism development and small-scale agricultural development. An ‘Explanation of Intended Effect’ (EIE), prepared by the DPE, detailing the proposed changes is provided as an Attachment to this report.



Following the exhibition of the EIE in March-April 2021, the draft *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021* (LEP Order) was prepared by DPE. This is the first stage of rolling out the proposals in the EIE as the LEP Order will amend the Standard Instrument LEP, thus automatically amending the WLEP.

The proposed changes in the first stage of the LEP Order include:

- New land use terms for 'Agritourism', 'Farm Gate Premises' and 'Farm Experience Premises';
- Changes to the definition of 'Farm Stay Accommodation';
- Optional clauses to be inserted into the Standard Instrument LEP for 'Farm Stay Accommodation' and 'Farm Gate Premises'; and
- Transferring 'Cellar Door Premises' to become a subset of 'Farm Gate Premises'.

The definition of the new land use terms are:

agritourism means the following—

- a) *farm gate premises,*
- b) *farm experience premises.*

Note— *Agritourism is a type of agriculture.*

farm stay accommodation means a building or place—

- a) *on a farm —*
 - (i) *that is a primary production business, or*
 - (ii) *on land categorised as farmland under the Local Government Act 1995, section 515, and*
- b) *used to provide temporary accommodation to paying guests of the farm including in buildings or moveable dwellings.*

Note— *Farm stay accommodation is a type of tourist and visitor accommodation*

farm experience premises means a building or place—

- a) *on a farm that is—*
 - (i) *a primary production business, or*
 - (ii) *on land categorised as farmland under the Local Government Act 1995, section 515, and*
- b) *that is ancillary to the farm, and*
- c) *that is used to provide visitors to the farm with small scale and low impact tourist or recreational services on a commercial basis including the following—*
 - (i) *horse riding,*
 - (ii) *farm tours,*
 - (iii) *functions or conferences,*
 - (iv) *farm field days.*

Note— *Farm experience premises is a type of agritourism.*

The optional clauses will read:

5.23 Farm stay accommodation [optional]

1) *The objectives of this clause are—*

- a) *to diversify the uses of agricultural land without adversely impacting the principal use of the land for a primary production business, and*
- b) *to balance the impact of tourism and related commercial uses with the use of land for primary production, the environment, scenic values, infrastructure and adjoining land uses.*



- 2) *Development consent must not be granted to development for the purposes of farm stay accommodation on a landholding unless the consent authority is satisfied that—*
- a) *the maximum number of guests accommodated in bedrooms at any 1 time will not be more than the greater of—*
 - (i) *3 times the number of bedrooms permitted under clause 5.4(5), or*
 - (ii) *20 guests, and*
 - b) *the gross floor area of a building used to accommodate guests will not be more than [insert number no less than 60] square metres, and*
 - c) *the maximum number of guests accommodated in moveable dwellings on the landholding will not be more than [insert number no more than 20] at any 1 time, and*
 - d) *the maximum number of moveable dwellings used for the accommodation of guests will not be more than [insert number no more than 6], and*
 - e) *all buildings or moveable dwellings used to accommodate guests will be—*
 - (i) *on the same lot as an existing lawful dwelling house, o*
 - (ii) *on a lot—*
 - A. *for which a minimum size is shown for a dwelling house on the Lot Size Map, and*
 - B. *the size of which is not less than the minimum size shown.*
- 3) *Subclause (2)(b) does not apply if the development is the change of use of an existing dwelling to farm stay accommodation.*
- 4) *Development consent must not be granted to development for the purposes of farm stay accommodation on land unless the consent authority has considered—*
- a) *whether the development will result in noise or pollution that will have significant adverse impact on the following on or near the land —*
 - (i) *residential accommodation,*
 - (ii) *primary production operations,*
 - (iii) *other land uses, and*
 - b) *whether the development will have significant adverse impact on the following on or near the land—*
 - (i) *the visual amenity, heritage or scenic values,*
 - (ii) *native or significant flora or fauna,*
 - (iii) *water quality,*
 - (iv) *traffic,*
 - (v) *the safety of persons, and*
 - c) *whether the development is on bush fire prone land or flood prone land, and*
 - d) *the suitability of the land for the proposed development, and*
 - e) *the compatibility of the development with nearby land uses*



5.24 Farm gate premises [optional]

- 1) *The objectives of this clause are—*
 - a) *to allow for small scale tourism and related commercial uses on land used for primary production without adversely impacting the principal use of the land for primary production, and*
 - b) *to balance the impact of tourism and related commercial uses with the use of land for primary production, the environment, scenic values, infrastructure and adjoining land uses.*
- 2) *Development consent must not be granted to development for the purposes of farm gate premises on a landholding unless the consent authority is satisfied that—*
 - a) *the gross floor area of a building used for farm gate premises will not be more than [insert number no more than 200] square metres, and*
 - b) *the maximum number of persons that will be permitted on the landholding at any 1 time for the purposes of the farm gate premises will not be more [insert number not more than 50] persons.*
- 3) *Development consent must not be granted to development for the purposes of farm gate premises on land unless the consent authority has considered—*
 - a) *whether the development will result in noise or pollution that will have significant adverse impact on the following on or near the land*
 - (i) *residential accommodation,*
 - (ii) *primary production operations,*
 - (iii) *other land uses, and*
 - b) *whether the development will have significant adverse impact on the following on or near the land—*
 - (i) *the visual amenity, heritage or scenic values,*
 - (ii) *native or significant flora or fauna,*
 - (iii) *water quality,*
 - (iv) *traffic,*
 - (v) *the safety of persons, and*
 - c) *whether the development is on bush fire prone land or flood prone land, and*
 - d) *the suitability of the land for the proposed development, and*
 - e) *the compatibility of the development with nearby land uses*

Councils can nominate to adopt the optional clauses and/or specify the land use zones to permit the new land uses in their LEPs.

It is recommended that Council adopts the optional clauses as the changes will provide farmers with additional income sources to allow them to be more resilient. The clauses will also enable them to better recover from natural disasters, the economic impacts of the COVID-19 pandemic and provide opportunities for sustainable tourism.

The development standards in the optional clauses and planning staff comment regarding Council's recommendations are provided in the table below:



Type of Development	Standard in EIE	Amended Standard after public consultation	Planning Staff Comment
Farm stay accommodation building – maximum guests	3 times the number of bedrooms in clause 5.4(5) or another number nominated by council	3 times the number of bedrooms in clause 5.4(5) or 20 guests	This will provide a maximum cap on guests to ensure farm stays are small scale. Councils can reduce the number of guests for a development through a condition of development consent.
Farm stay accommodation building – maximum Gross Floor Area (GFA) for a building	75sqm or a number that council specifies (that is not more than 75sqm)	A number that council nominates which is greater than 60sqm	It is recommended that the maximum GFA is 120sqm.
Farm stay accommodation – GFA exclusion for dwellings	As above	The maximum GFA will not apply to a change of use of an existing dwelling.	This will allow an existing dwelling house which is larger than 120sqm to be converted into farm stay accommodation.
Farm stay accommodation maximum number of moveable dwellings	-	A number council nominates which is no more than 6	It is recommended that no more than 6 moveable dwellings are to be used for the accommodation of guests.
Farm stay accommodation - dwelling entitlement	Modify clause 2.6 to prevent the creation of a dwelling entitlement in relation to farm stay accommodation	Farm stay accommodation will be required to be on: <ul style="list-style-type: none"> (i) the same lot as an existing lawful dwelling house, or (ii) on a lot for which a minimum size is shown for a dwelling house on the council's Lot Size Map and the size of which is not less than the minimum size shown. 	This clause is intended to prevent the fragmentation of agricultural land.



Farm gate premises – maximum gross floorarea	200sqm or the number council specifies in its LEP	A number council nominates which is no greater than 200sqm	It is recommended that the maximum GFA of 200sqm is adopted.
Farm gate premises -maximum number of guests	50 guests or the number council specifies in its LEP	A number council nominates which is no greater than 50 guests	It is recommended that the maximum number of 50 guests is adopted.

Council can also specify the land use zones to permit the new land uses of ‘Agritourism’, ‘Farm Experience’ and ‘Farm Gate Premises’ in their LEP’s and provide justification for their nominations. If endorsed by Council, the following zone applicability would be utilized.

Land Use	Permitted With Consent	Prohibited
Agritourism	RU1 Primary Production RU4 Primary Production Small Lots C4 Environmental Living	RU5 Village R1 General Residential R5 Large Lot Residential B2 Local Centre B4 Mixed Use IN1 General Industrial RE1 Public Recreation C1 National Parks & Nature Reserves C2 Environmental Conservation
Farm Experience	RU1 Primary Production RU4 Primary Production Small Lots C4 Environmental Living	RU5 Village R1 General Residential R5 Large Lot Residential B2 Local Centre B4 Mixed Use IN1 General Industrial RE1 Public Recreation C1 National Parks & Nature Reserves C2 Environmental Conservation
Farm Gate Premises	RU1 Primary Production RU4 Primary Production Small Lots RU5 Village R5 Large Lot Residential C4 Environmental Living	R1 General Residential B2 Local Centre B4 Mixed Use IN1 General Industrial RE1 Public Recreation C1 National Parks & Nature Reserves C2 Environmental Conservation

To Complete the Change

The *Walcha Local Environmental Plan 2012* will need to be amended. DPE is undertaking this change as per the *Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021*, therefore a formal planning proposal will not be required.

If Council endorses the above inclusions, A system environmental planning policy will be introduced mid 2022 which will automatically amend the Walcha LEP. If Council does not



choose to include the above land uses, and choose to incorporate them at a later date, a planning proposal will be required. This would need to be funded by Council.

Conclusion

The DPE is proposing the introduction of clauses 5.23 and 5.24 into the Standard Instrument Local Environmental Plan as well as new land use terms. It is expected that these changes will provide farmers with additional income sources and provide opportunities for sustainable tourism as outlined in the New England North West Regional Plan. Inclusion of the clauses in each Council's Local Environmental Plan (LEP) is voluntary and the Department is seeking Council's advice as to if it wishes to pursue the inclusion of clause 5.23 and 5.24 within the Walcha LEP 2012.

Insertion of the clauses within the Walcha LEP 2012 is supported and is consistent with the Walcha Community Strategic Plan and Local Strategic Planning Statement.

Councils are also invited to identify land use zones to permit the new land use terms for 'Agritourism', 'Farm Experience' and 'Farm Gate Premises' in their LEPs.

It is recommended that Council advise the Department of Planning and Environment to incorporate the proposed Farm Stay Accommodation and Farm Gate Premises clauses (clauses 5.23 and 5.24) into the Walcha LEP 2012 and to permit 'Agritourism', 'Farm Experience' and 'Farm Gate Premises' in the zones that currently have 'Agriculture' as a permissible land use.

Financial Implications

It is anticipated that these changes will provide farmers with the ability to source additional income and to allow them to be more resilient when recovering from natural disasters and the economic impacts of the COVID-19 pandemic.

If Council decided to endorse the proposed changes, DPE will automatically incorporate the changes to the Walcha LEP 2012, therefore there will be no cost to Council.

Legal Implications:

There are no legal implications arising from this report.

Social Implications:

By making changes to the zones, it will streamline the approval of agritourism development and small-scale agricultural development creating a positive impact community growth and sustainability.

Environmental Implications:

There are no environmental implications arising from this report.



Item: 6.5 **Ref:** WO/2022/00814
Title: 2021 Motorcycle Rally Final Report
Author: Director Community & Tourism
Previous Items: Not Applicable
Attachment: WINT/2022/01327 – 2021 Motorcycle Rally Final Report

Community Strategic Plan Reference:

- 2.1.2 *Develop and market tourism products targeting identified markets.*
5.2.1 *Support and promote participation in community events.*
-

RECOMMENDATION: That Council:

- 1. CONSIDER this report and that of the Advisory Committee (attachment); and**
 - 2. NOTING Council's financial position, role and responsibility provide direction as to the level of support to future motorcycle rally events, including Council's role.**
-

Introduction:

In 2019 the Freak Show Motorcycle event was organised by an outside event organiser (Inside Line Events) and planned for November 2019. This promoter was organising this event, with little involvement from Council. The tourism team were not assisting with any aspects of the event, except providing the organisers with relevant information about the town, its businesses, and offerings.

On 24 October Council was notified that the event promoter had gone into voluntary liquidation. The promoter had sold hundreds of tickets, and was unlikely to offer refunds to ticket holders. As the reputational risk to Walcha was high, a small group of people and Council banded together to put on a rescue event to ensure that ticket holders were at least able to travel and experience our communities' best efforts in a terrible situation. [Walcha puts on special show for visitors - Motorbike Writer](#)

Another challenge for the 2019 event was the closure of major roads due to bushfires and thick bushfire smoke. However, the event was staged, and the majority of people in attendance were very happy with what was pulled together at the last minute. [NBN News | WALCHA MOTORCYCLE WEEKEND HAILED A SUCCESS](#)

In 2020 Council was given \$100,000 Drought Recovery Grant. The Council of the time resolved to use \$70,000 of this money towards staging the 2020 Motorcycle Rally. Unfortunately, the 2020 event was cancelled due to COVID-19 restrictions in place at the time. The drought recovery money had a spending deadline of March 2020, so only a small amount of that original amount was used for the event (\$6,570). This then created pressure on Council's budget as the event was still going ahead, but now it was without the funding. Additional grant funding was received. \$20,000 from Destination NSW Country & Outback and \$8,000 from Regional NSW (thorough Kevin Anderson MP).

Report:

It seems that during the confusion that surrounding the staging and funding of the Motorcycle Rally, that a formal decision was never made to continue to stage the event. A final report of the 2021 event is attached which sets out the positives and challenges that were faced with this event. A formal decision needs to be made by Council if the event is to continue. A budget should also be set for the staging of this event.



The Walcha Motorcycle Rally is intended to:

- Bring tourism to Walcha and enhance the tourism profile of Walcha,
- Provide a bespoke motorcycle event in Walcha for motorbike riders
- Provide a financial boost to local businesses from the large influx of people attending the 2-day event

The 2021 Motorcycle Rally cost \$149,911 to stage. Grants totaling \$90,570 were obtained for this event. The remainder of the cost was covered by ticket and merchandise sales, camping fees, sponsorship and stall holder fees. We were fortunate to receive a retrospective grant from Office of Local Government to support COVID-19 community recovery the remainder of the costs, so there was no cash cost to Council.

With 645 pre-registered participants the 2021 Walcha Motorcycle Rally proved to be a success. The total number of participants who attended the event was around 950, with an estimated 200 ticket sales at the gate. There was a large number of spectators and supporters also, who, although not participating purchased merchandise and also watched the entertainment provided, especially the demolition derby.

Local food outlets, accommodation providers, fuel and other retailers also were supported by the increase in visitors to the area. Using calculations for the Destination NSW June 2018 report on a per person spend; it is estimated that the 2021 Motorcycle Rally brought approximately \$235,000 to Walcha businesses.

Estimate of economic benefit to the community

Average Spend		Estimated Economic stimulus for Rally	Calculations
Day Tripper	\$ 116.00	\$ 44,428.00	383 day trippers x \$116 spend per day
O/N Stay	\$ 159.00	\$ 63,600.00	400 people staying overnight x \$159 spend per day
		\$ 190,800.00	400 people x 3 nights
TOTAL		\$ 235,228.00	

When budgeting for the 2022 event, early ticket sales, and obtaining grants will be a priority to ensure a successful event that can be self-sustaining in as short a time frame as possible. A budget of \$150,000 is required to run the event in 2022, with \$30,000 being requested from Council. An application has been submitted for \$20,000 from Regional Event Fund – Incubator Event Stream. We will be looking for further grant funds to help stage this Rally. If we are successful, a reduced monetary input would be required from Council.

Staff costs are high to put on an event. We will be advertising to ask for volunteers to assist on the Rally weekend, to help keep the costs lower than estimated.



Work is currently taking place to obtain quotes and confirm as many costs as possible. The Draft budget to stage the 2022 event is below. Many of the costs listed are estimates based on last years figures. At this stage the ticket price has not been put up, however I think this is something that should be considered, as we hope to have more entertainment options on offer, which costs money to hire.

REVENUE	2022 Estimate
Grant - Event Incubator Fund	\$ 20,000.00
Tickets - Rally Pass (700)	\$ 33,000.00
Gate sales of rally passes (100)	\$ 12,000.00
Day tickets (100)	\$ 3,500.00
2354 Local Entry Fee (100)	\$ 1,500.00
Merch Pack sales	\$ 9,000.00
Caps - merch sales	\$ 4,000.00
Stubby holders	\$ 1,000.00
T-shirts	\$ 6,000.00
Stall Holders	\$ 1,000.00
Exhibitor	\$ 400.00
Bar takings	\$ 15,000.00
Sponsorship - Major	\$ 5,000.00
Sponsorship - Event and other	\$ 5,000.00
Camping Fee	\$ 4,500.00
Demolition Derby	\$ 1,000.00
Barrel Racing	\$ 200.00
Wheelie Machine	\$ 1,500.00
TOTAL	\$ 123,600.00



EXPENDITURE	2022 Estimate
Admin assistance - contract	\$ 5,000.00
Staff time	\$ 37,000.00
Cleaners Council	\$ 5,000.00
Rubbish Removal	\$ 600.00
Traffic Management on day	\$ 2,500.00
Barrier install/remove	\$ 600.00
Barrier hire if required	\$ 1,500.00
Volunteer Costs	\$ 1,500.00
Content Production	\$ -
Social Media	\$ 1,250.00
Signage	\$ 500.00
Videographer/photographer	
Advertising / Influencers	\$ 8,370.00
Insurance	\$ -
Bands + stage hire	\$ 12,000.00
MC (unsure of cost)	\$ 5,000.00
Ticketing Costs (commission)	\$ 1,200.00
Security	\$ 15,000.00
First Aid (Beneficial Safety)	\$ 1,200.00
Loop Bus	\$ 5,000.00
Showground Hire	\$ 4,000.00
Bar - Donation to Golf Club	\$ 4,000.00
Bar - drinks	\$ 7,000.00
Wheelie Machine	\$ 5,300.00
T-Shirts (merch pack)	\$ 3,000.00
Year Bar	\$ 200.00
Stubby Holders	\$ 600.00
T-shirts (rally stall)	\$ 3,000.00
Dog Jumping	\$ 600.00
Demolition Derby	\$ 1,300.00
Burnout Comp	\$ 1,000.00
Stunt Guy	\$ 3,000.00
Dirt Bike Barrel Race	\$ 500.00
Kids bike events (prize money)	\$ 1,000.00
Miles Davies	\$ 2,000.00
Barrell racing - kids & adults	\$ 1,000.00
check-in tent hire	\$ 2,000.00
PA system hire	\$ 1,500.00
Sub Total	\$ 139,720.00
Contingency 10%	\$ 13,972.00
Total Expenditure	\$ 153,692.00
Total Revenue	\$ 123,600.00
Profit / (Loss)	-\$30,092.00
Council Contribution	\$ 30,092.00



Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

A commitment of \$30,000 is requested to be allocated in the 2022/2023 Budget.

Environmental Implications:

There are no environmental implications arising from this report

Social Implications:

The 2021 Motorcycle Rally was a successful event, enjoyed by participants and locals. Committing to staging and financially supporting this event each year will ensure ongoing success and bookings from stall holders and participants.

Policy Implications:

There are no policy implications arising from this report.



Walcha Motorcycle Rally 2021



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Walcha Motorcycle Rally 2021

1.1 Event History & Purpose

The Freak Show Motorcycle event was organised by an outside event organiser (Inside Line Events) and planned for November 2019. Inside Line Events was organising the Freak Show, with little involvement from Council. The tourism team were not assisting with any aspects of the event, except providing the organisers with relevant information about the town, its businesses, and offerings.

On 24th October Council was notified that the event organiser had gone into voluntary liquidation. The event organiser had sold hundreds of tickets, and was unlikely to offer refunds to ticket holders. As the reputational risk to Walcha was high, a small group of people and Council banded together to put on a rescue event to ensure that ticket holders were at least able to travel and experience our communities' best efforts in a terrible situation. [Walcha puts on special show for visitors - Motorbike Writer](#)

Another challenge for the 2019 event was the closure of major roads due to bushfires, and thick bushfire smoke. However, the event was staged, and the majority of people in attendance were very happy with what was pulled together at the last minute. [NBN News | WALCHA MOTORCYCLE WEEKEND HAILED A SUCCESS](#)

The Walcha Motorcycle Rally is intended to:

- Bring tourism to Walcha and enhance the tourism profile of Walcha,
- Provide a bespoke motorcycle event in Walcha for motorcycle enthusiasts
- Provide a financial boost to local businesses from the large influx of people attending the 2-day event.

The Walcha Motorcycle Rally was organised by the Tourism department of Walcha Council, Tourism staff Susie Crawford and Lisa Kirton and the Walcha Motorcycle Rally 355 Committee.

1.1.1 EVENT OBJECTIVES

The project goal was to provide an economic boost to the local businesses and encourage future visitation to Walcha for motorcyclists and motorcycle enthusiasts. Walcha sits on the crossroads of two of the best rides in NSW and also has hundreds of kilometres of gravel roads to explore. Motorcyclists have always been attracted to Walcha so an event to celebrate and encourage them to spend their tourism dollars here is the objective of the Rally.

In 2020 Council was given \$100000 drought recovery grant. The Council of the time resolved to use \$70000 of this money towards staging the 2020 Motorcycle Rally. Unfortunately, the 2020 event was cancelled due to COVID-19 restrictions in place at the time. The drought recovery money had a spending deadline of March 2020, so only a small amount of that original amount was used for the

event (\$6570). This then created pressure on Council's budget as the event was still going ahead in 2021, but now it was without the funding. Additional grant funding was received. \$20000 from Destination NSW Country & Outback and \$8000 from Regional NSW (through Kevin Anderson MP).

The event involved showcasing Walcha and its natural beauty through Adventure rides on both days, music entertainment, a show & shine, stunt rider, competitions, barrel racing, demolition derby, spectator events at the showground, a celebrity MC, and shuttle transport on a loop to the town (a short 1.5km away).

1.2 Event Outcomes

The project was a success, based on the following:

- The amount of money raised
- Number of people attending the event
- Positive comments and feedback received
- Amount of press coverage
- Enquiries about Walcha Motorcycle Rally

A number of local businesses were supported by the Motorcycle Rally. Goods and services were purchased from the following local businesses:

- Apsley Motors
- Walcha Newsagency
- The Oxley Explorer
- Richardson's Home Timber and Hardware
- Foodworks
- IGA
- Alternation Pty Ltd
- Notsui Consulting
- Jonesy's Firewood
- Sew On Embroidery
- Walcha Telecottage

1.2.1 OVERALL EVENT

The overall response and opinion of the organising committee is that the Walcha Motorcycle rally was a huge success. Number of participants and visitors exceeded expectations.

Guided rides were a feature that event participants could choose to be involved in. There was no extra cost for this as it was put on by our local volunteer riders who were very keen to show off our beautiful area. Due to inclement weather (rain) it is estimated that only half of the pre-booked riders joined the "Road" guided rides. The "Adventure" rides had good numbers as they like the wet weather! Booking numbers for the rides were:

In order to assist over multiple areas of the event site and with the different entertainment planned, more Council staff floating throughout the event is required to assist with "general hand/labouring" jobs. The estimated cost for this is presented in the draft budget at the end of this report.

Council had to use plant equipment and outdoor staff during the event to rectify road issues in the showground site as riders and campers could not access the site due to the rain.

There was extensive lawn mowing and maintenance carried out prior to the event to get the site prepared to a presentable standard. The grounds were mown 3 times, and we were not aware that this was a cost to be borne by us – this cost approx. \$1000

1.2.2 MONEY

The 2021 Motorcycle Rally cost \$150000 to stage. Grants totaling \$91000 were obtained for this event. We were fortunate to receive a retrospective grant from Office of Local Government (\$55000) to support COVID-19 community recovery the remainder of the costs, so there was no cash cost to Council. When budgeting for the 2022 event, early ticket sales, and obtaining grants will be a priority to ensure a successful event that can be self-sustaining in as short a time frame as possible.

Ticket, Gate and Bar Sales

Rally income totaled \$62855.61:

- \$35919.21 - Pre-sales of tickets, merchandise packs and camping once commission and refunds were processed.
- \$16309.40 - Bar takings
- \$10627.00 - Gate takings

The pre-sale totals are:

- Full 2-day Rally Pass 519 @ \$55
- Day Passes 126 @ \$30
- Local Entry 120 @ \$15
- Merchandise Packs 146 @ \$45 or \$50
- Camping 187 @ \$30

EFTPOS worked well, both at registrations desk and at the bar. Money was removed from site and taken at the end of both days and secured.

With 645 pre-registered participants the Walcha Motorcycle Rally proved to be a success. The total number of participants who attended the event was around 950, with an estimated 200 ticket sales at the gate. There was a large number of spectators and supporters also, who, although not participating purchased merchandise and also watched the entertainment provided.

Local food outlets, accommodation providers, fuel and other retailers also were supported by the increase in visitors to the area. Using calculations for the Destination NSW June 2018 report on a per person spend; it is estimated that the 2021 Motorcycle Rally brought approximately \$235,000 to Walcha businesses.

Estimate of economic benefit to the community

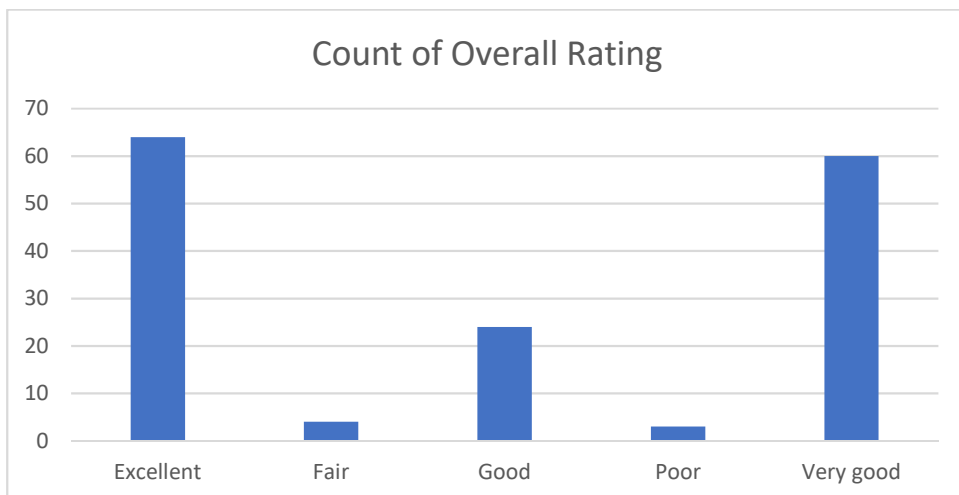
Figures based on 400 overnight stays, 383 day trippers (pre-purchased tickets)			
Average Spend		Estimated Economic stimulus for Rally	Calculations
Day Tripper	\$ 116.00	\$ 44,428.00	383 day trippers x \$116 spend per day
O/N Stay	\$ 159.00	\$ 63,600.00	400 people staying overnight x \$159 spend per day
		\$ 190,800.00	400 people x 3 nights
TOTAL		\$ 235,228.00	

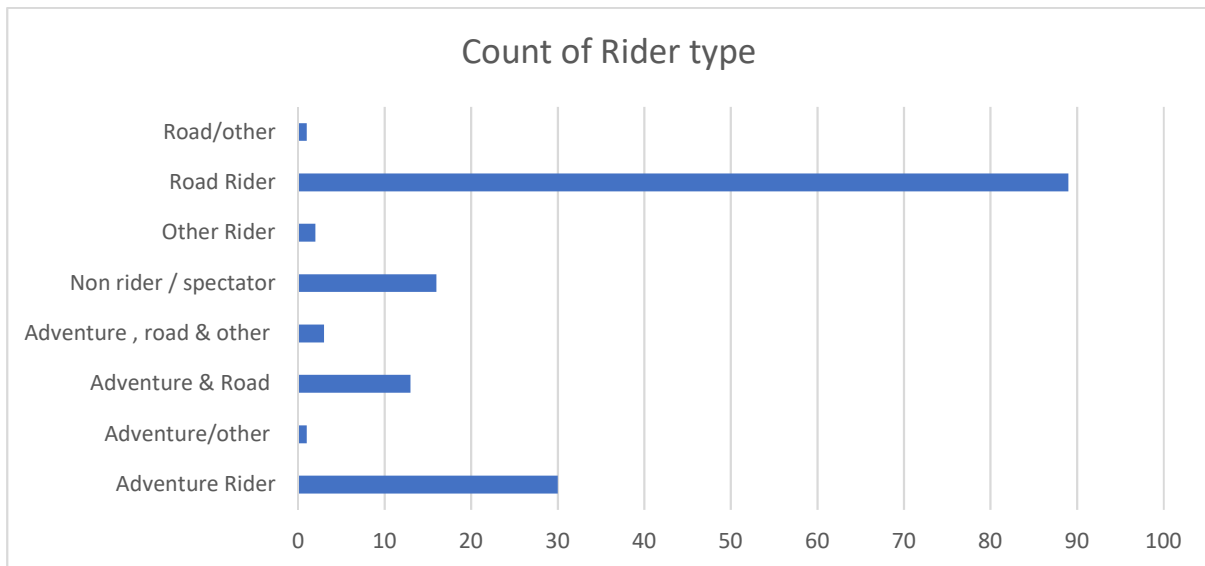
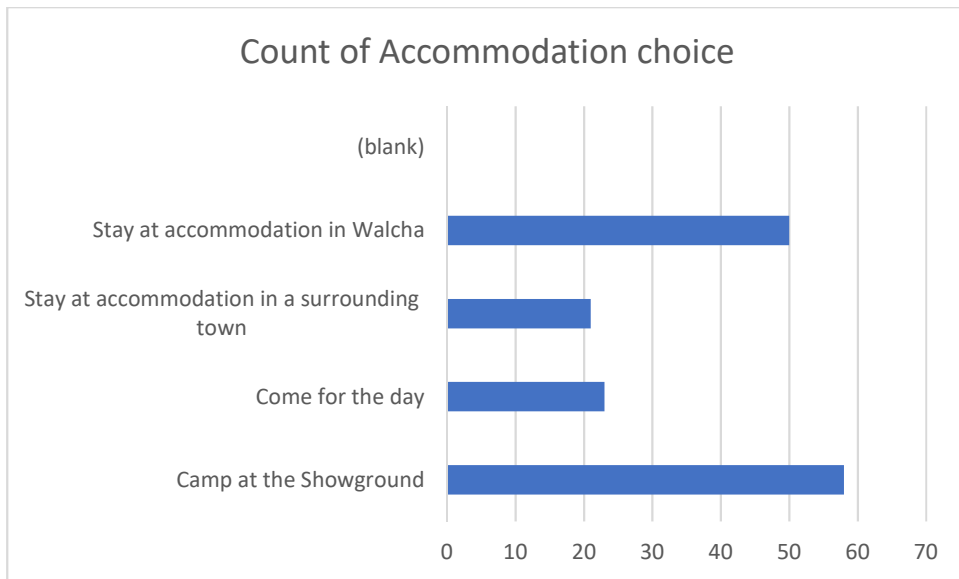
1.2.3 FEEDBACK & EVALUATION

Participant feedback was formally conducted through FLOKTU to ticketholders, within 48 hours post event. We received over 150 responses. Questions were asked, such as:

- Which elements did you like most about the Rally?
- Do you have any suggestions for how the event could be improved?
- Is there anything else you would like to share about your experience?
- Please leave us a Review (optional)

This feedback will be used when planning for the 2022 event commences.





Verbal feedback the volunteers and staff received on the day included:

- friendliness of everyone
- The adventure ride was awesome. It was my first-time riding in the area and I loved it. The route was great and the people friendly. Great to have a supported ride. Had to leave on Saturday (to avoid the poor weather) but next time will definitely stay for the Saturday ride also. The new shower block was great. It would be a great option to have a sand walk for higher intensity
- The show and shine, dog jumping, vintage machinery, guided rides
- The bikes on display. The food outlets. The opportunity to ride various roads.
- So many events/activities & the great atmosphere

The cost of using the survey/Feedback Platform has been absorbed in to the Flocktu agency fee.

1.3 Event details

1.3.1 SOCIAL MEDIA & PRESS

The Walcha Motorcycle Rally was promoted leading up to the event through printed media publications, online publications, The Apsley Advocate and also heavily on social media through the Rally's Facebook and Instagram pages. There was also paid advertising in various motorcycle magazines leading up to the event.

The social media postings done by tourism staff prior to the event were good and during the event posting was done late in the evening of the days event.

NBN News [NBN News | MOTORCYCLE RALLY ROLLS INTO WALCHA](#) and Prime News [Walcha Motorcycle Rally - PRIME7](#) attended during the Rally on both Friday and Saturday to film the processions and the Rally location (Showground). Both Tourism staff members were interviewed (Susie Crawford and Lisa Kirton).

1.3.2 ORGANISING COMMITTEE

The Walcha Motorcycle Rally Committee is a 355 Committee of Council made up of two tourism staff from Walcha Council and volunteers from the Walcha local community. Walcha Council's Insurance provided coverage for volunteer committee members during this event.

The committee members worked very hard over the weekend on various tasks and jobs leading up to and during the two-day event.

1.3.3 FLOCKTU

Pre-purchased tickets worked very well through Flocktu. Flocktu were a great company to work with. Flocktu assisted with a post survey evaluation of the event as well.

1.3.4 RISKS AND INCIDENTS

Risks identified prior to the Walcha Motorcycle Rally included physical injury such as bike related injuries (falling off bike), dehydration, riding injuries, injury due to intoxication.

Risk assessments completed prior to the event were:

- Main site- Walcha Showground
- Adventure Ride (submitted to National Parks-their requirement)
- Medical Response Plan (HNEH required, private provider-Beneficial Safety)

Fortunately, there was **minimal WHS** incidents. We had two (2) minor incidents, and Incident Report Forms were completed. Follow up with these participants has been completed by the Director Community & Tourism from Walcha Council within 48 hours and no further action is required. These incidents were:

- Friday 19th November 2021 Motorcycle fell on the riders foot, when the bike fell to one side while being turned inside the showgrounds at <5km speed turning

- Friday 19th November 2021, participant/rider hurt their lower back exiting off their motorbike

There were the following incidents also noted:

- Council staff being verbally abused, both face to face and on social media, by local resident and business operator
- Two participants being refused service at the bar Friday 19th November 2021
- Three attendees being removed by NSW Police Force on Saturday 20th November 2021 due to intoxication

The COVID-19 Safety Plan was in place and adhered to, ensuring compliance with current state guidelines, which had changed prior to the event to require participants to be double vaccinated to enter the Rally grounds. There were no problems with this requirement with all attendees happy to show proof of vaccination.

1.3.5 COUNCIL STAFF RESOURCES AND VOLUNTEERS

Staff and volunteers were allocated times and duties on a roster. The times proposed for the 2022 event have been changed slightly. We are planning to advertise for interested people to volunteer to work at the 2022 event from August onwards. Volunteers will be given a Rally Pass, T-Shirt, 1 meal voucher per shift of 3 or 4 hours.

Volunteers Duties	2021 per day	2022 per day
Ticket/Merchandise Tent (Both paid and volunteer)	9am to 1pm – 3 1pm to 5pm – 3 5pm to 9pm – 1 or 2	8am to 12pm – 4 12pm to 4pm – 4 4pm to 8pm - 2
COVID-19 Marshalls	4	0
Check point officers	0	11am to 2pm – 1 2pm to 5pm – 2 5pm to 8pm - 2
Back gates (Quota organised own roster)	2 per shift	2 per shift
Bar staff	3 volunteers for most shifts (organised by the Golf Club)	1pm to 4pm – 2 4pm to 8pm – 4 8pm to 12am – 4
Rally Marshalls (clean up etc) Assist security & bar staff if required	0	1pm to 4pm – 2 4pm – 8pm – 2 8pm to 12am – 2
Demolition Derby	1 (1 event only)	2 (1 2-part event)
Show & Shine	1 (1 event only)	2 (1 event only)

Paid Staff	Number	\$ (includes plant cost if applicable)
Site / Project Manager	0	
Mowing	1	\$731 + volunteer
Set up	4	\$3544
Cleaning	2	\$ 433
Bar and front gate staff	7	\$2587
Ticket/Merchandise Tent	9	\$5911 + 2 volunteers
Traffic control (staff + contractors)	1	\$3107
Dirt Bike	3	\$1139
Event week only	Total	\$17452

There was effective means of communication between volunteers throughout the day, between Council staff and volunteers. Several community groups volunteered over the course of the Rally and they were:

- **Quota Club** (on the back gates),
- **Golf Club** in the bar area serving drinks,
- **Lions / Rotary Club** BBQ/canteen

1.3.6 INDEMNITY, INSURANCE & OTHER FACTORS

Indemnity, Insurance & Other Factors

By using an online registration portal, we are in accordance with the Privacy Act, and covered by Flocktu's [Privacy Policy](#).

Walcha Council currently holds a current Public Liability Insurance and Professional Indemnity policy.

1.3.7 LOGISTICS

This was handled in between Tourism, Managers and Council Engineers. Communication and clear delivery location needs to be ensured for the 2022 event so that sufficient fencing is in place.

Transport for NSW had requirements around street processions and closing of roads for the motorcycle procession. As Council was late in notifying Transport for NSW in regards to this event, the procession was approved to proceed, although a reminder was provided from Transport for NSW that this needs to be discussed and organized at Local Transport Committee meetings throughout the year.

1.3.8 OTHER

- Capping of invitees/ticket holders at 2,000 people
- Sponsorship- sourcing extra sponsorship
- Budget – ensuring a realistic budget
- **Site Manager** to have contact with main site (showground trustees) and negotiating hire of grounds and fees etc. One point of contact.

1.4 Feedback from event participants

Well done you two – what a terrific weekend and huge effort 👍
As a 30+ year motorcyclist, it was such a great event to be part of locally.
Looking forward to next year.
Cheers,
Sime
Regards,
Simon

The WMR was one of the best motorcycle events I've been to. Well done to the organisers.

Congrats from Bikie. Fantastic organisation of the weekend. Thrilled to see the Welcome Riders sign on the road.

A great weekend all round - despite the weather. Friendly atmosphere. Plenty of events. Will be retuning.

Will be back next year.

Will return, with the dialysing traveller ????????????

Great event. well organised. super friendly. great riding.

Top effort guys, thanks heaps for the weekend!

Had a great time despite the rain

Great event, well organised.

Arrived on the Thursday we had the uncover shelter which was great. The long rider on Friday was great. The weekend was well organised. See you next year

5 stars. Fantastic

Walcha has great people great service great Chicken schnitzel at the commercial

Top Rally, really good organisation and great camping.

1.5 What next?

A working group/Advisory Committee will be re-established to help organise the 2022 event as soon as possible. The two part time tourism staff members feel that the event is too big to continue to organise in the time that is currently allocated to the tourism role. Some discussion has been held around what would be the best way to ensure the event is organised in a professional and efficient manner. An additional day of work would also be required for the tourism team to fulfil this role. This has been costed at approximately \$20000 including on-costs.

1.5.1 SEPARATION OF DUTIES

It is felt that some of the tasks for the event would be separated into infrastructure, tourism and finance teams. The suggested task split is:

Project and/or Site Manager

- Hire of portable fencing and other structures
- Arranging traffic management plans and staffing for street procession
- Road repairs for Walcha, and contacting neighbouring Councils
- Street sweeper
- Organising parks and gardens team to ensure town entrances are mown, and look tidy. Arranging mowing in showground
- Updating risk management plan
- Liaison with Showground Trust
- Pre-site inspections
- Check on infrastructure of grounds

- **Tourism Officers**
- Marketing and promotion
- Ticket sales and communication
- Website update and responding to enquiries
- Merchandise orders
- Booking entertainment, exhibitors & food stalls
- Organising bar, gate and general staff/volunteers
- Liaising with guided ride organisers
- Liaising with stall holders
- Sponsorship
- Volunteer management

Finance team/Director

- Budgeting
- Funding applications
- Funding acquittals

1.5.2 SUGGESTED IMPROVEMENTS FOR 2022 EVENT

Improvement	Cost \$
Mowing and maintenance of the site – 1 week out and day before – 1 staff member 10 hours	\$1000
Staffing requirements recommended at following points <ul style="list-style-type: none"> • 3-4 people tickets/merchandise tent • 2 people main gate • 2 people barricade entry 	\$to be determined Both staff & volunteers
More regular cleaning of site toilets and showers	\$1500
More cash change/float is required for next year, break up of notes (ie more \$20 notes, \$10 and \$5)	No cost
Proper Till(s) at the entry for the event-money till inside a wooden box in order for it to be locked up	\$400 Quote

Social Media posts and live streaming to be outsourced and done by an external person/company. Or to be done by someone delegated from the Event Coordinator (\$62.50 per hour – estimate 24 hours)	
Working group and volunteers informed of Council’s social media policy and implications to the event and organisations reputation from negative posts or “likes” of negative posts	No cost
Separation of duties - Project Manager, Site Manager allocated duties.	No cost
Have an extra iPad at check-in/registration desk – 2 iPads	No cost
Power cord at registration desk to keep devices charged	No cost
A Project/Site Manager (not tourism staff) be identified and responsible for the coordination or delegation of all risk assessments required, including liaising with external stakeholders-National parks, Hunter New England Health, Beneficial Safety	\$10000
The Site Manager to manage and liaise with internal council departments- infrastructure to have bollards, equipment for site arranged	Included above
Site supervisor to stay onsite overnight and assist campers if required.	\$quote requested
Advertising in the local community for additional volunteers to help over the weekend. This should be done at least twelve (12) weeks out from the event to establish interest in working the event in various roles, including those with RSA.	\$600 Est
Additional people to help with set up duties on the morning of the event. eg move barriers, assist with Rally and general assistance jobs (volunteers)	No cost
Golf Club may need more volunteers in bar – liaise with Golf Club for advice	No cost
Lions had ordered too much meat for BBQ – better advertising needed?	No cost
Hire of site caravan or larger gazebo with back & sides for ticket and merchandise sales	\$1911 Quote
Route of Street procession needs to be correctly mapped and communicated, there was incorrect noting of Apsley and Hill streets for this event.	No cost
Advertising the procession route on Council’s Facebook page with the community, community consultation	Included in social media cost estimate
Volunteers to receive free Rally Pass, T-Shirt, meal voucher (1 per shift)– 25 volunteers	\$2500 Est
Have a larger range of stall holders including extra merchandising, more food outlets, motorcycle branded clothing etc.	No cost

1.5.3 2022 EVENT BUDGET (WINT/22/1791)

Income

Event Income (tickets, bar, merch etc)	\$103600
Grant – Incubator Fund	\$ 20000
Council contribution	\$ 30000
<i>Total</i>	<i>\$153600</i>

Expenditure

<i>Total</i>	<i>\$153600</i>
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Item: 6.6 **Ref:** WO/2022/00894
Title: Terms of Reference for Council Advisory Committees
Author: General Manager
Previous Items: Not Applicable
Attachment: WINT/2022/01792 – Terms of Reference Template

Community Strategic Plan Reference:

Strategy Number: 5.7.3 – provide opportunities for community members to become involved in the management of the community.

RECOMMENDATION: That Council ADOPTS the generic Terms of Reference template to be applied to the respective individual Advisory Committees.

Introduction:

Council seeks to enhance its output from the input of specific expertise and energy within our community in the form of Advisory Committees. Key roles and responsibilities as detailed in the Terms of Reference Template will be adopted for each Advisory Committee with the remaining elements generic to all Advisory Committees.

Report:

Council faces increasingly difficult external environment circumstances from bushfires, flooding, COVID and ever increasing escalating costs for service provision against a significantly reducing rate cap by the State Government. Council seeks the support, input and energy of our community in helping Council deliver its wide range of services to our community. The creation of a number of Advisory Committees, led by a community elected Councillor will enhance both the provision of services but moreover enhance the communication between the community and Council.

Council's finances are stretched and our ability to increase revenue to cover ever increasing costs is largely out of our hands. Advisory Committees play a major role in ensuring the wellbeing of our community.

Advisory Committee Terms of Reference



Title: Advisory Committee Terms of Reference

Delegation: Nil

Purpose: The purpose of this Advisory Committee is to

Accountability: The Advisory Committee will be accountable to the Walcha Council (and will act in accordance with any formal resolution of Walcha Council).

The requirements of the *Model Code of Conduct for Local Councils in NSW (Code)* published in the Gazette on 7 August 2020 and attached, are applicable to any advisory committee established by Walcha Council.

Overview

Walcha Council is cognisant and much appreciative of the efforts, time and energy our community members put into their participation in advisory committees. Being a small council in a tight knit community the ability to harness both the energy and expertise of members of our community, for the benefit of our community is something Council values and respects.

Key Roles & Responsibilities

Motorcycle Rally

- Providing support to Council in the organisation of the rally;
- Providing Council with recommendations for its consideration in the development of the Walcha Motorcycle Rally;
- Sourcing and creating appropriate partnerships and or sponsors with the private sector and government bodies for the strength and sustainability of the event; and
- Assisting with the overall direction of the event

Arts Advisory

- Providing art industry experience to assist, advise and where applicable recommend to Walcha Council in relation to the acquisition, placement and maintenance of Walcha Council's Public Art projects;
- To advise and where applicable recommend to Walcha Council in the development of art policy and project development matters brought before the Committee, including subsequent reviews of existing policies and programs.

Advisory Committee Terms of Reference

- Assisting in identifying any gaps in Public Art provision and suitable sites within the Walcha local government area;
- Creating appropriate partnerships with the private sector for Public Art and investigating funding opportunities for Public Art;
- Providing creative advice to Walcha Council for integrated functional design.

Beautification Advisory

- To generally monitor the appearance of the town and region and to recommend to Council areas requiring enhancement;
- To advise and where applicable recommend to Council on its Tree Planting Programme particularly as to suitability of species to be planted;
- Administer the conduct of the Garden Competition

Community Care Advisory

- To advise and where applicable recommend to Council on policy matters and strategic issues regarding the management of Walcha Council Community Care.

Preschool Advisory

- To advise and where applicable recommend to Council on policy matters and strategic issues regarding the management of the Walcha Preschool

Youth Advisory

- To engage with the youth of Walcha and allow for their input into the Youth Programs to be developed in the Walcha area
- To advise and where applicable recommend to Council on policy matters and strategic issues regarding Youth in Walcha.

Aboriginal Advisory

- To advise Council on Aboriginal matters

Capital Advisory

- Consider potential impacts and benefits to the community of the proposed capital investments. This will include reviewing the business case for capex plans (commercial viability and returns on investments);
- Ensure returns are matched with capex;
- Ensure all capital investment is protected via clear and tangible links to the asset management plan;
- Monitor capex against approved budgets throughout the year;

Advisory Committee Terms of Reference

- Risks/benefits that are anticipated to exist if the project was not to be implemented. This would involve the review of:
 - Community risks;
 - Environmental risks;
 - Health & Safety risks;
 - Financial risks;
- Consider the significance of external drivers;
- Ascertain and be satisfied with the level of confidence in project analysis & risk;
- The Committee should also review the post construction success of projects against budgets and other parameters.

Membership

A Walcha Council Councillor will Chair an Advisory Committee. Councils General Manager has delegated authority to attend and participate in any Council Advisory Committee.

Advisory Committees will consist of Walcha Councillors as determined by a Council resolution and staff as approved by the General Manager.

Quorum

A simple majority of members.

Meetings

Quarterly or otherwise advised by the Walcha Councillor Chairperson.

Advisory Committees are not conducted in the form of Council Meetings. There are no resolutions for action and or expenditure of any amount for any matter. Advisory Committees make recommendations to Council through Advisory Committee minutes, which will be received and considered at a formal Council Meeting for any action and or expenditure.

Recommendations requiring financial expenditure will be considered in the context of existing and or future council budgets and priorities.

Reporting

Minutes of the Advisory Committee Meetings, including any recommendations made by the Advisory Committee will be received and considered at a future Council Meeting.

Conditions of Membership to any Council Advisory Committee

It is a requirement for any community member of a Council Advisory Committee to sign and commit as below.

Advisory Committee Terms of Reference

I agree to adhere to the Terms of Reference, including the *Model Code of Conduct for Local Councils in NSW (Code)* published in the Gazette on 7 August 2020.

Council reserves the right to remove community members of the Advisory Committee for breach of either the Terms of Reference, *the Model Code of Conduct* or for any reason as resolved by Council.

Committee Member Name	Signature	Date

DRAFT FOR DISCUSSION



Item: 6.7 **Ref:** WO/2022/00764
Title: Regional Meetings Update on Community Concerns
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Goal 8.1: *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

RECOMMENDATION: That Council RECEIVE and NOTE the Regional Meetings Update on Community Concerns Report as presented.

Introduction:

Council held Regional Meetings within the Local Government Area in October 2021. This report is to follow up on the concerns that were raised at those meetings.

Report:

Council visited the following places on the following days:

Monday 11 October 2021 – “Europambela” Shearers’ Quarters; Ingleba Hall and Walcha Council Chambers

Wednesday 13 October 2021 – Yarrowitch Hall, “Brockley Park” Woolshed, Nowendoc Hall and Woolbrook Sport & Recreation Ground.

The table below reflects the issues raised at each venue, the response by Council at the Regional Meeting and the progress to date.

“Europambela” Shearers Quarters:

Identified Concern/Request:	Response by Council:	Progress to Date:
Moona Plains Bridge – when will it be finished?		Completed
Windfarms and road damage – what do we have to do?	All roads assessed before and must be returned to same state when they are finished.	
Grading of Winterbourne Road – mainly rock and water cannot get off the road. Request an engineer onsite to speak to and show where problems occur	Advised that GM & Engineer would organise time and date.	
Grading of Winterbourne Road – Burgh Blomfield – Council carting water 20km away to put on road when dam is available next to road	Note to Staff that they ask the landholder in first instance before carting water	
Weeds at Summervale Aboriginal settlement are out of control	Need to mention to NEWA	



DCP – why did Council change the plan?	DED explained to guide the development the way Council would like, to control roads, noise, effects on the environment to people and property.	No further action (NFA) required
Weeds need spraying along the roads – haven't been done for ages	We will notify NEWA	

Ingleba Hall

Identified Concern/Request:	Response by Council:	Progress to Date:
Englefield Bridge – Ian Olrich – letter drop from Council was not received by him – found out from neighbours of replacement of bridge. Could Council advise through Advocate when this is actually going to happen?	Apologised to Ian & Julie Olrich – Council will advertise when work is happening	Bridge Completed
How long will the Englefield Bridge be out when it gets replaced?	No answer at this stage	Bridge completed
Macdonald River Bridge has no signs on it – need it to assist with directions	New signs will be ordered	
Hurricane Gully Road – vegetation on the sides of the road is growing back and needs to be sprayed	Factor into works program	
Gravel Pits – why aren't we using our quarries locally for gravel? Heard you are carting from Ebor. What are the issues with our quarries.	Standard of gravel is different – rated – however this is something we are addressing with updated Quarry Management Plans	
Planning Portal – does that mean it will take months to process	General assessments will not be affected, where referral required expect quicker process by reducing referral times to RFS, RMS, etc. as via Portal rather than post.	NFA required
Congratulations on tarring and grading Geraldine Road		
Roads are deteriorating quickly – does anyone inspect the roads after contractors have tarred them? Contractors should not be paid until the road is completely satisfactory – accountability		
Old Hospital – any update? Is it still at a standstill?	No update and progress is stymied due to a Land Claim.	



Council Chambers

Identified Concern/Request:	Response by Council:	Progress to Date:
Gardens in streets – credit to the town		
Old Hospital – what is happening with it	Nothing to report. Spoken to Ministers with no action due to Land Claim.	
Are we replacing the old heating for the swimming pool?	Yes it should be done within the next month.	Completed.
Thank you for fixing Toilets at Nivison Park – Captain Cook – Garden staff are superb – Walcha has beautiful gardens.		
Heard a rumour about security lights for this area	CCTV Cameras – to be placed at certain Council assets.	Draft CCTV Policy to be presented to March 2022 Ordinary Meeting of Council
Maybe Council could put in stainless steel toilets to stop vandalism.	Council will put in CCTV cameras to cover Skate Park and this area has been heavily vandalised. We have also locked the toilets at night now and are hoping that this is something we won't have to do in the future.	Draft CCTV Policy to be presented to March 2022 Ordinary Meeting of Council
Waste Depot – are we charging normal household waste at the tip?	No Council pickup should cover the waste. Waste Strategy is being reviewed. The Waste Depot is strongly controlled by EPA and it needs to be compliant and has to fit into tight parameters. Waste is critical for the future.	Waste Strategy to go to April Council Meeting.
Green Waste – huge pile at the tip – what happens to it? Why can't Council sell it to the public? Put the green waste somewhere else if you can't sell it so people can utilise it. Happy to purchase it.	Use it to cover tip. Unable to sell it due to EPA regulations.	

Yarrowitch Hall

Identified Concern/Request:	Response by Council:	Progress to Date:
Potholes on Hell Hole Road		
Illegal boosters on mobiles interfere with the Mobile Phone Service – specifically the towers. Who is policing this?		
Turning off 3G will have a huge impact on this area		



Write to Telstra with Council providing a letter of support re: towers need to be improved.	The Community Recover Officer is to coordinate.	
Do local contractors have machinery big enough to tender for the Off Creek Storage Dam	They have the opportunity to tender if they have the capacity to complete the job.	
3 rd ramp on Kangaroo Flat Road needs lifting and a stainless steel box put underneath it. Only 2.8m wide ramp – need to replace it.		
On behalf of the community we need two things from Council: 1. Mobile Phone Communication – was non-existent during bushfires. 2. Roads Maintenance		
2 ramps in on Oaklands Road – Council advised they were going to take ramps out. Everyone is driving around the ramp and the paddocks are fenced. When are they taking them out?	Mayor advised your responsibility. Public advised that Council wrote a letter saying they would take out. GM to follow up.	

“Brockley Park” Woolshed

Identified Concern/Request:	Response by Council:	Progress to Date:
Tia Diggings Road – remove trees on blind bend	GM to talk to Supervisor Rural Roads and liaise with Mark Morawitz	Completed.
Wind Power Energy – what are the future plans?	A public meeting will need to be held, must be organised and remain civil so information is relayed and questions are answered.	
Tia Diggings Road – can't get up the road, no mail for 4 days, can't get livestock out		
Pruning of trees on Lakes Road – hitting it with trucks. Hot spot near “Girrahween” – 5 black ash trees – have to drive truck on wrong side of road with a blind crest approaching.		
Council staff need guidance on excavator – need to learn how to clean pipes – work ethic is poor – need to drive your staff as contractors cost more but do a better job as they are quicker and more effective.		



Gravel issues – are they resolved yet? Its been 2 years since gravel has come from local quarries.		
Any chance can tar from Brockley Park to Joe Mansfield’s?	Council have no money to tar this section.	
Wards – how did that come about as we don’t want to lose them in case Councillors are all town centric.	GM – solution to this would be Portfolio Councillors. Clr Kealey advised that the relevance of Wards has passed.	
Vandalism in town near Peter Fenwick Oval on facilities are we getting CCTV cameras?	Yes we have a grant for CCTV’s. We also close the toilets at night nowt to stop the vandalism.	Draft CCTV Policy to be presented to March 2022 Ordinary Meeting of Council

Nowendoc Hall

Identified Concern/Request:	Response by Council:	Progress to Date:
Nowendoc Cemetery – renovation of columbarium	Council will come to clean them	
Roads funding depleted from maintenance – isn’t there a budget allocation maintenance portion for each specific road	Usually more roads need grading than there is funding – backlog of roads due to drought. Levels of service – love to grade every road twice a year however the cost burden on the community would be very high	
Who looks after Thunderbolts Way? Council?	Yes however it is classified as a Regional Road and all funding for Regional Roads can only be spent on Regional Roads.	
Quality of asphalt put down on Gloucester side of Thunderbolts Way is like driving on marshmallows. When Council put it down it is rough as guts. Why?	Asphalt extremely expensive but it is better to drive on. Grading probably wasn’t done well before tar is put down.	
Do you communicate with Tamworth Regional Council re Topdale Road and the cutting down to Dungowan? It is disgraceful. Lot of produce – wool, stock, etc – utilise this road.	Liaise with them through Roads Strategy Group with Namoi Unlimited and will bring it up with new Mayor and Council.	
Lowanna Bridge was suppose to be a temporary fix and it has been 4 years.	Not seeing this changing any time soon. Council have no money to put into this at this stage.	
Gravel from cutting to Dungowan Dam which needs dirt and gravel for the banks of the dam. Simple and obvious.	We can’t tell TRC what and how to do their roads. But will bring up priorities with them as mentioned above.	
Need your assistance in lobbying to get another Police Officer here. Our volunteer Fire Brigade are	Need to make the job more interesting and sell the opportunity. Have spoken to new	



attending accidents as there is no Police presence.	Sergeant of Police as well as Kevin Anderson MP. No school also limits applicants.	
Quarries – still closed. Person advised they hauled gravel from far away to gravel her road when a gravel pit is on her property. Costs make more efficiencies.	On our radar to change these things. Costs to cart gravel are too high – in process of looking at local quarries and getting them back in use.	
Bridge over Nowendoc River – left hand side – old nuts on railing will rust away – studs coming up out of concrete – needs a paint as well	Will have our Outdoor Staff look and replace bolts and nuts. Schedule painting.	

Woolbrook Sport & Recreation Ground

Identified Concern/Request:	Response by Council:	Progress to Date:
Mirror for Walcha Road Railway Station Road – very hard to see traffic coming from Wollun. Accident waiting to happen.	Will buy mirror and place it there.	
Common Road – any chance of getting it sealed?	Not at this stage	
Grading of Roads – Campfire Road – should bring a backhoe with them as the culverts are clogged. Also no where to go at the top of Foggerty’s hill if a B Double truck comes from the other direction. TRC are but have reported with no action.	GM will talk to Supervisor.	
Town Boundary / Adjustment – community still wants to move into Walcha Council area – had a gutful of TRC with no service.	Is something that Council will be continuing with however it does take time – no quick fix at the moment.	
Closing the Tip – Put in CCTV’s – new locks and community members are happy to pay for new lock and keys. Put up signage for CCTV – give something a chance before closing the tip Annual Fee for tip keyholders – sign in – pick up key then there is a record and take a picture of a person as they go into the tip. Fob gives a record of when attended and picture of attendance if CCTV’s are installed.	There have been discussions on closing it – or changing it to a Transfer Station. It has to start paying for itself. It will be reviewed with Waste Strategy. An interim measure of changing locks will be trailed.	
Niangala Road from “Marinka” to “Surveyors Creek” – can’t get a table top truck in there after rain.		Issues have been rectified.



Am moving stock between properties makes it hard – lack of gravel on road. Can't have a new bridge go in on a bad road.		
Boxley – Scrubby Gully Road and Niangala Road need more gravel on them. Staff do a good job of cleaning up the road after the flood but don't clean the pipes out that go under the roads.		
Gravel Pits – heard a story that the certification on them expired? Is this true?	Quarry Management Plans are required and are being done now. Something that Council is keen to get going again to save costs.	Quarry Management Plans have been completed.
Stray Dogs – killed three calves in August and Sheep on another property.	Ranger to attend location.	Ranger regularly patrols Woolbrook area.



Item 7:

Notice of Motions



There are no Notice of Motions for
March 2022



Item 8:

Matters of Urgency



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Item 9: Management Review Reports



9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2022/00891

Responsible Executive: General Manager

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

1. FINANCE AND ADMINISTRATION

1.1 Investment Report Status at 30 March 2022

Report for the investments held in March 2022 are included.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.62% applies.



REGISTER OF INVESTMENTS TO 31 March 2022

Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	YTD Redemption	MV % of Portfolio	TD Account #
nab	TD	7/12/2021	120	6/04/2022	0.43%	253,213	358	253,571	374	-	5.81%	919512554
nab	TD	19/11/2021	150	18/04/2022	0.36%	630,287	932	631,219	1,581	-	14.47%	918317642
nab	TD	19/01/2022	120	19/05/2022	0.46%	254,014	384	254,398	666	-	5.83%	444927886
nab	TD	16/02/2022	120	16/06/2022	0.42%	254,618	352	254,970	668	-	5.85%	919675556
CommonwealthBank	TD	14/10/2021	270	11/07/2022	0.31%	500,000	1,147	501,147			11.48%	
nab	TD	4/02/2022	180	3/08/2022	0.49%	253,728	613	254,341	801	-	5.83%	917202309
nab	TD	7/03/2022	150	4/08/2022	0.53%	622,315	1,355	623,670	1,935	-	14.29%	416873585
nab	TD	10/03/2022	180	6/09/2022	0.68%	531,589	1,783	533,371	1,582	-	12.21%	972272676
nab	TD	14/03/2022	210	10/10/2022	0.76%	554,809	2,426	557,235	2,005	-	12.74%	872609622
CommonwealthBank	TD	14/10/2021	365	14/10/2022	0.38%	500,000	1,900	501,900			11.48%	
CommonwealthBank	TD					-	-	-	871	502,096	0.00%	37844807/01
Average rate					0.48%	4,354,573	11,250	4,365,823	10,485	502,096	100%	

The average rate of investments increased from 0.39% in February to 0.48% in March due to higher TD rates. NAB were still a market leader in TD rates when compared to other institutions.

PREVIOUS FINANCIAL YEAR COMPARATIVE DA 31/03/2021

Interest Earned YTD	23,838
Market Value of Portfolio	4,356,633
Average interest rate	0.43%

Interest Earned YTD 30 June 2021	28,258
Market Value of Portfolio 30 June 2021	3,854,757

Institutional Exposure

	Investment at Market Value	% of Portfolio
CommonwealthBank	1,000,000	23%
nab	3,354,573	77%
	4,354,573	100%

Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212

The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary Meeting – 31 October 2018

60/1819	6.6 On-site Sewage Management Strategy Implementation WO/2018/02306 that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.	DED	Review 30062022	Review 30 June 2022	Council resolved to put this on hold until the drought conditions subside and suitable resources secured. Strategy to be confirmed by Council prior to implementation.
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Extra Ordinary – 22 May 2019

167/1819	2.2 Planning Proposal 2 Annual Review WO/2019/01107 that Council: 1. Prepare a planning proposal to include the following: a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map. b. Rezone the portion of the land described as Lots 1, 2 & 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map. c. Insert attached dwellings, hostels, multi dwelling housings, residential flat buildings, seniors housing as prohibited	DED		As per resolution.	Initially due October 2020. Work behind schedule and has been prioritised. Planning Proposal submitted to DPE for Gateway Determination.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>uses in the RU5 Village Zone Land Use Table</p> <p>d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map.</p> <p>2. Request Delegation under section 3.36(2) of the <i>Environmental Planning & Assessment Act 1979</i> to make the final instrument.</p> <p>3. Submit the drafted Planning Proposal for a Gateway Determination.</p>				
168/1819 22 May 2019	<p>Motion: It was MOVED Clr Heazlett Seconded Clr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required.</p> <p>A FORESHADOWED Motion Clr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'.</p> <p>The Original Motion was put to the VOTE and CARRIED.</p>	DED		As per resolution.	<p>Initially due October 2020.</p> <p>Work behind schedule and has been prioritised.</p> <p>Planning Proposal submitted to DPE for Gateway Determination.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 31 July 2019

6/20192020	<p>6.3 Crown Land Management Plan Preparation WO/2019/01134</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the <i>Crown</i> 2. Request ministerial consent from NSW Department of Industry—Lands & Water to manage land known as: <ol style="list-style-type: none"> a. Woolbrook Rubbish Tip - 104 Campfire Road, Woolbrook - Lot 238 DP 753846 being Reserve 82854 b. Walcha General Cemetery - 169-179 Darjeeling Road, Walcha - Lot 1 DP 1088076 and Lot 7042 DP 1122396 being Reserve 1018788, Lot 7027 DP 1075451 and Lot 1 DP 117825 being Reserve 1018768 c. Old Rubbish Depot - Oxley Highway, Walcha Road - Lot 132 DP 753846 and Lot 7300 DP 1136219 being Reserve 89912 d. Waste Transfer Station - 49 Aerodrome Road, Walcha - Lot 532 DP 756502 being Reserve 51457, Lot 7007 DP 1057278 	DED	30062023	As per resolution.	Underway
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>being Reserve 63519 and Lot 7017 DP 1057279 being Reserve 70192.</p> <p>e. Woolbrook Cemetery - 119 Campfire Road, Woolbrook - Lot 7011 DP 94017 being Reserve 1018428</p> <p>f. Walcha Catholic Cemetery - 219E Oxley Drive, Walcha - Lot 7002 DP 94214 being Reserve 43749 and Lot 7004 DP 94215 being Reserve 63559</p> <p>g. Nowendoc Waste Transfer Station - 47 Tops Road, Nowendoc - Lot 171 DP 753691 being Reserve 83987</p> <p>h. Yarrowitch Showground - 92 Upper Yarrowitch River Road, Yarrowitch - Part Lot 125 DP 756475 being Reserve 94641</p> <p>i. Nowendoc Cemetery - 7817 Thunderbolts Way, Nowendoc - Lot 7301 DP 1134898 being Reserve 1016508</p> <p>j. Old Oxley RFS Shed - 6432 Brackendale Road, Nowendoc - Lot 157 DP 753691 being Reserve 95794</p> <p>land as "operational" as per Section 3.22 of the <i>Crown Land Management Act 2016</i>.</p> <p>3 Delegate the General Manager authority to:</p> <p>a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the <i>Crown Land Management Act 2016</i>,</p>				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>b) Obtain native title manager advice as per the provisions of Part 8 of the <i>Crown Land Management Act 2016</i>,</p> <p>c) Consult the NSW Dept of Industry Lands & Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.</p>				

ExtraOrdinary – 09 April 2020

143/20192020 & 144/20192020	<p>2.3 Funding for Future Council Facilities and Walcha Youth Strategies WO/2020/00734</p> <p><i>Walcha Council Facilities Strategy</i></p> <p>143 RESOLVED on the Motion of Councillors Kealey and Kermode that Council APPROVE transfer of \$10,000 from the Project Development component of Internal Restricted Funds to develop a Walcha Council Facilities Strategy and Concept Design inclusive of a strategy that includes the acquisition of the land in Derby Street which would become part of the library development with the existing library.</p> <p><i>Youth Strategy</i></p> <p>144 RESOLVED on the Motion of Councillors Wellings and Lyon that Council APPROVE transfer of \$10,000 from the Project Development component of Internal Restricted Funds to develop a Walcha Youth Strategy.</p>	GM	Dec 2021	As per resolution	Draft Strategy framework presented to Councillors. Project put on hold following Council decision to withdraw community hub building from BLER, also resources are currently assigned to other time critical projects. Deferred completion to Dec 2021.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 29 July 2020

13/20202021	<p>6.3 Application for an Alcohol-Free Zone in the Walcha Central Business District by Walcha Police WO/2020/01944</p> <p>Motion: It was MOVED Clr Kealey Seconded Clr Ferrier that Council:</p> <ol style="list-style-type: none"> 1. Prepare a proposal for an Alcohol-Free Zone as per the area identified in the application and extend to all licensed premises; 2. Prepare a proposal for Alcohol Prohibited Area in McHattan Park. <p>13 The Original Motion was put to the VOTE and CARRIED</p>	DED	30042021		<p>Limited resources to complete project.</p> <p>Project reprioritised, proposal to be presented to April 2022 Ordinary Meeting of Council</p>
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Closed – 26 August 2020

<p>Closed: CC13 / 20202021</p>	<p>13.2 Request to Improve Driveway RESOLVED on the Motion of Councillors Kealey and Kermode that Council honour the agreement made to construct the new driveway for the applicant as detailed in the body of the report.</p>	DI	<p>30122021 30062023</p>		<p>Work to be scheduled next FY with other driveway works at the Council Depot and road shoulder/drainage repairs on North Street undertaken via LRCI Phase 3 funding.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Closed – 28 October 2020

<p>Closed: CC19 / 20202021</p>	<p>13.2 Bushfire Community Recovery & Resilience Fund Phase 2 WINT/2020/06064 CC:19/202021 RESOLVED on the Motion of Councillors Lyon and Wellings that Council:</p> <ol style="list-style-type: none"> 1. Approve the following projects to be funded under the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1: <ol style="list-style-type: none"> a. Free Pool Entry to Walcha Baths for 2020/2021 Season b. Training Program delivered in Walcha, Yarrowitch and Nowendoc covering topics including first aid, psychological first aid, chemcert, chainsaw operations c. Summer of Movies program to screen outdoor movies over the summer season in Nowendoc, Yarrowitch, Woolbrook, Ingleba and Walcha d. Skate Park Paint Clinic to engage with youth to make visual improvements to our skate park e. Emergency Management Plan review of Council's current plan to incorporate revisions and changes based on past emergency lessons learnt and enhance preparedness f. Free Training Days at Walcha Community Gym by engaging a series of specialist trainers and providers to provide free 	<p>DCT</p>	<p>30122021</p>		<p>Approval from funding body received for items a, b, cd. Free Pool entry completed., Summer of Movies completed, Skate Park Clinic completed, training program planned and underway.</p> <p>Project e, f and g not approved, this funding has been temporarily allocated to community led portion of projects.</p> <p>Community projects approved – Nowendoc postponed, stampede complete, youth weekend complete, long lunch has also been postponed due to COVID in 2021.</p> <p>Training program extended to 30/6/2022 to use unexpended funds.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>classes to community members – when the gym is opened early 2021; and</p> <p>g. New Walcha Council Website to enhance the ability for community to access information and be informed to be prepared for, manage through and recovery from emergency events.</p>				

Ordinary – 25 November 2020

122/20202021	<p>6.6 Crocodile Bridge Safety WO/2020/03816</p> <p>that Council remove the current temporary barriers and the concrete path connections, and restore the excavation with turf and extend the existing garden beds on either side of the creek be to preclude pedestrian access to the Crocodile Bridge.</p>	DI	01122021 30062022		Work delayed to allow urgent grant funded projects to be completed by 30 June 2021 deadline. Works identified in LRCI Phase 3 project list and subject to approval of Council.
124/20202021	<p>6.8 Beautification Committee Project Recommendations WO/2020/04068</p> <p>that Council:</p> <ol style="list-style-type: none"> ENDORSE the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town & District Beautification & Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects; ACKNOWLEDGES the continuing efforts of the Walcha Town & District 	DI	28022022 30062022		Completion of works (Rose Garden Stage 2) identified in LRCI Phase 3 Project list and subject to approval of Council.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	Beautification & Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes.				
25 Nov 2020	QoN: Ramp on Kangaroo Flat Road:	DI	01122021	Question raised that infrastructure investigate ramp on Kangaroo Flat Road	Rectification works to be completed. Completed.
	QoN: Training 355 Committees on Code of Conduct	GM	31032021	Development of training packages – 355 Committee Policy, Code of Conduct and Code of Meeting Practice – by end of February 2021.	Initial due date February 2021 Work delayed due to resourcing. To be completed before end March 2021. Updated with new Council – TOR and CoC at first meetings in 2022.

Ordinary – 16 December 2020

145/20202021	that Council formally writes a letter of recognition to the Community Gym Committee thanking them for their efforts over the last few years.	GM	28022021	Letter to be prepared and issued.	
148/20202021	<p>7.1 Notice of Motion No.: 21 – Available Residential & Industrial Land – Clr Noakes WO/2020/04452</p> <p>that:</p> <ol style="list-style-type: none"> \$30,000 from the Project Development Internal Restriction be allocated to identify Council owned and Crown land that may be available for development as residential or industrial land. Any privately owned land within the town boundary that is zoned residential or industrial also be identified. 	DED	30062021	Consultant brief to be prepared and issued to market, with completion date for project TBC following selection of supplier.	Initial due date June 2021. Work delayed due to resourcing. To be reprioritised to commence June 2022.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 29 January 2021

170/20202021	<p>Review of Application for Bushfire Community Recovery & Resilience Fund Phase 2 Stream 1 Community Projects Funding.</p> <p>Round 2 Community Grant Funding that Council APPROVE a further Round 2 of Community Grant Funding to be opened for other Walcha Committees and Groups to apply for the remaining funds of \$17,920 by the end of March 2021 and close by end of May 2021.</p>	DCT	10042021	Second round to be advertised late March 2021.	<p>Delayed due to extension of CRO position giving more time to project manage Round 2. Planned for early August. CRO is working on the advertising and updating application forms etc.</p> <p>All events have been staged. A further allocation was approved in FEB22 and variation request has been submitted to Resilience NSW – we are waiting on a response.</p>
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Ordinary – 24 February 2021

194/20202021	<p>10.2 Minutes of the Walcha Tourism Advisory Committee Meeting held at Council Chambers on Friday, 12 February 2021 WO/2021/00517</p> <p><u>Item 3.8 – Caravan Access to Water</u> that Council provide a dedicated drinking water refill point separate from dump point tap.</p>	DI	30122022	DI to investigate options for caravan access to water and present back to Council.	Initial assessment is that business case for compliant, fee-for-service fill location may struggle to stack up due to low use. Issues regarding safety and compliance can be introduced by designating a fill point for specific purpose.
195/20202021	<p>10.3 Minutes of the Walcha Council Community Care Advisory Committee Meeting held at Community Care Office on</p>	DCT		Closed – no additional parking will be provided.	Contact made with Hunter New England Health and they agree a

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>Wednesday, 17 February 2021. WO/2021/00588 <u>Item 6.3 – Parking at Walcha Council Community Care</u> that Council write to Hunter New England Health Service to investigate parking solutions at the Walcha Council Community Care site.</p>				<p>parking area would be good, however they do not want to pay for it. Contact has been made with a surveying company to have plans for a parking area drawn up in case a funding opportunity arises. Quote: \$5800 +GST. Email sent to Douglas to see if they are prepared to contribute funds – nothing heard as at 31082021</p> <p>The Manager Douglas Bellamy as advised on 2 that this space will now be utilised for additional doctor/staff accommodation, and that they are not providing extra parking spaces for this accommodation. This will put further pressure on our car parking issues at this location.</p>
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Ordinary – 31 March 2021

203/20202021	<p>6.1 Electrical Asset Assessment WO/2021/00999 that</p> <ol style="list-style-type: none"> Council proceed with tendering the program of electrical rectification works. the assessment of the electrical rectification tenders to be subject of a future Council Report. 	DI	<p>30112021 30062022</p>		<p>DI to review progress of the Electrical Upgrade works – project has not had an 'owner' since departure of previous Manager Community Projects.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	3. potential funding sources for the rectification works is also to be recommended in this future Council Report.				
205/20202021	6.3 Communal Dog Water Bowls WO/2021/01013 that Council does provide a communal dog bowl on the public fountain on the Levee Bank Walk near the Whale sculpture.	DI	30092021		Found the current fountain cannot be modified. Consequently new fountain with prefitted dog bowl has been ordered. This work has been completed.
214/20202021	10.2 Minutes of the Walcha Council Youth Advisory Committee Meeting held at the Walcha Central School on Tuesday, 02 March 2021 WO/2021/00937 that Council: 1. RECEIVE and NOTE the Report; 2. Undertake investigations regarding the establishment of a Youth Learner Driver Program and a report be prepared; 3. Undertake investigations regarding the establishment of a Gaming Hub at the Library and a report be prepared.	DCT	31082021		Gaming hub report complete, learner driver program report not started as yet. Learner Driver program investigated as part of a Youth Jobs Program Grant application. Application was unsuccessful – 21/1/2022. Further direction from new Council for the appetite for this project before further investigations take place.

Ordinary – 30 June 2021

266/20202021	6.5 Request for Financial Assistance – Two Wheel Tours WO/2021/02207 that Council does not approve the funding and that Council develop Event Funding Guidelines prior to approving funds in support of any further events.	DCT	16072021		Events organiser advised. Draft guidelines have been prepared for review in the August Councillor Workshop. Postponed due to COVID time restrictions, will be discussed in September Workshop.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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					Donations policy has been reviewed by ELT on 2022. Further review/workshop before it comes to April 22 Council meeting.
267/20202021	<p>6.6 Youth Advisory Committee Gaming Hub Proposal WO/2021/02269 that Council:</p> <ol style="list-style-type: none"> RECEIVE and NOTE the report; NOT approve the gaming hub proposal; and <p>PRIORITISE the review of the existing Youth Activity Program.</p>	DCT	30092021		<p>Program review has been discussed with Youth/Library Coordinator. Review and planning has started.</p> <p>Review to take place following budget & CSP discussions.</p>

Closed – 28 July 2021

<p>Closed: CC1/20212022</p>	<p>13.1 Acquisition of Land for Off-Creek Water Storage WO/2021/06129 that Council:</p> <ol style="list-style-type: none"> ENDORSE the creation of proposed Lot 702 DP1273909 from the subdivision of Lots 11 and 12 DP701664 and Lots 154 and 163 DP as an exempt development under Clause 2.75(f) of State Environmental Planning Policy (Exempt & Complying Development) 2008 and associated supporting easements for power, access, pipeline and telecommunications for the purposes of the future construction of the Walcha off creek water storage facility, 	<p>DI GM from October</p>	31122021		<p>Negotiations continuing with landowner. Underestimated property owners preparedness as they only sought legal advice in late July. The acquisition is now on the critical path of the project and has the potential to delay construction.</p> <p>Contract signed, awaiting registration of sub-division in order for purchase to proceed.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>2) AUTHORISE the purchase of the proposed Lot 702 DP 1273909 at the current market valuation,</p> <p>3) Based on current market valuation obtained from a certified land valuer ALLOCATE an appropriate amount at the next Quarterly Budget Review for all costs associated with the subdivision, registration and purchase of proposed Lot 702 DP1273909 from a combination of Walcha Stage 1 - Short Term (Emergency) Works and Walcha Water Security Project grant funds and Council's co-contribution,</p> <p>4) APPROVE the affixing of the Common Seal to the contracts associated with the creation and purchase of proposed Lot 702 DP1273909 FURTHER THAT the affixing of the Common Seal be attested to by the Mayor and the General Manager.</p>				
<p>Closed: 2/20212022 28 July 2021</p>	<p>13.2 Ancillary Conditions Related to the Off-Creek Water Storage WINT/2021/06332</p> <p>that Council AUTHORISE the General Manager to:</p> <p>1) negotiate other conditions related to the construction and operation of the off-creek water storage facility and future access to the emergency raw water on the terms outlined in Table 2 of the report; and</p>	DI	01012022		<p>Negotiations continuing with landowner. Underestimated property owners preparedness as they only sought legal advice in late July. The acquisition is now on the critical path of the project and has the potential to delay construction.</p> <p>Agreement signed and payment made to property owners. Completed.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	2) negotiate early access to proposed Lot 702 DP 1273909 through a lease, Permit to Enter or other appropriate mechanism, if necessary, to avoid delaying the tendering and construction of this project.				
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Ordinary – 01 September 2021 (August Meeting)

20/20212022	<p>6.2 Walcha Central School P & C Request for Funding a Drive In Movie Night WO/2021/03510</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. place the Walcha Central School P & C Request for Funding for the Drive In Movie Night on hold as they have deferred the night from September 2021 to April 2022 which gives Council time to investigate alternate grant funding opportunities rather than approving the expenditure of funds from Council's operational budget. 2. Write a letter to Walcha Central School P & C advising that Council supports the application in its entirety however are investigating exhausting grant funding opportunities prior to approving the donation from the existing youth budget. 	DCT		Letter to WCS Seek alternate funding opportunities	Further funding not identified. Community Led projects round 2 would have been suitable, however the timing of the project did not work. Funding will be taken from existing Youth budget. Advised P & C on 2022.
23/20212022 01 Sep 2021	<p>6.5 Financial Assistance Grants 2021-2022 WO/2021/03534</p> <p>that Council:</p>	MCF	31102021	As per resolution	Upon review of funding parameters Walcha Council LGA already receives all disability factors meaning there is no

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>1. NOTE the Report;</p> <p>2. REVIEW disability factors to determine if Walcha Council can provide a submission on the financial impact of potential future reductions in the General Purpose Component (GPC) relating to 2022-2023 Grants.</p>				scope to increase the Financial Assistance Grants over and above the current funding parameters. No further action required.
25/20212022	<p>7. NOTICES OF MOTION</p> <p>7.1 Notice of Rescission Motion #22 – Grant Project Update April 2021 WO/2021/03519</p> <p>25 RESOLVED on the Motion of Councillors Noakes and Lyon that Minute No.: 227 passed at 28 April 2021 Council Meeting, copy below, be RESCINDED, particularly Part 1(i) Walcha Gym – external painting - \$25,000.:</p> <p>6.4 Grant Program Update WO/2021/01141</p> <p>227 RESOLVED on the Motion of Councillors Wellings and Blomfield that Council:</p> <p>1. Amend the budget allocations to the following Local Roads & Community Infrastructure projects at the next Quarterly Budget Review to ensure all projects are appropriately funded within the total grant of \$1,067,914:</p> <p>a) McHattan Park works to improve access and facilities - \$58,000</p> <p>b) Construct Levee Bank Pedestrian Underpass - \$20,000</p>	MCF & DI	30102021	Ensure allocations are updated as per resolution.	COMPLETED

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>c) <i>Improve Walcha Preschool Access Road - \$6,000</i></p> <p>d) <i>Level Footpath Area at Lions Park - \$25,000</i></p> <p>e) <i>Walcha Preschool – Air Conditioning - \$15,000</i></p> <p>f) <i>Walcha Gym Security– Install CCTV- \$6,200</i></p> <p>g) <i>Walcha Gym – Improve Signage - \$6,000</i></p> <p>h) <i>Electrical Safety Upgrades – Complete High Priority Works- \$114,714 or any available under expenditure of the Local Roads & Community Infrastructure program.</i></p> <p>i) <i>Walcha Gym – external painting - \$25,000</i></p> <p>2. <i>Amend the budget allocations to the following Bushfire Recovery Funded projects at the next Quarterly Budget Review to ensure all projects are appropriately funded within the total grant of \$1,275,000:</i></p> <p>a) <i>Rebuild Approval Process Subsidy for bushfire impacted properties - \$4,000</i></p> <p>b) <i>Kangaroo Flat Road – Removal of fire debris - \$7,500</i></p> <p>c) <i>Forest Way Road – Sealing works – \$275,728</i></p> <p>FURTHER THAT Council replace Minute No 227 with the following:</p> <p>1. Amend the budget allocations to the following Local Roads & Community Infrastructure projects at the next Quarterly Budget Review to ensure all</p>				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>projects are appropriately funded within the total grant of \$1,067,914:</p> <ul style="list-style-type: none"> a) McHattan Park works to improve access and facilities - \$58,000 b) Construct Levee Bank Pedestrian Underpass - \$20,000 c) Improve Walcha Preschool Access Road - \$6,000 d) Level Footpath Area at Lions Park - \$25,000 e) Walcha Preschool – Air Conditioning - \$15,000 f) Walcha Gym Security– Install CCTV- \$6,200 g) Walcha Gym – Improve Signage - \$6,000 h) Electrical Safety Upgrades – Complete High Priority Works- \$114,714 or any available under expenditure of the Local Roads & Community Infrastructure program. <p>2. Amend the budget allocations to the following Bushfire Recovery Funded projects at the next Quarterly Budget Review to ensure all projects are appropriately funded within the total grant of \$1,275,000:</p> <ul style="list-style-type: none"> a) Rebuild Approval Process Subsidy for bushfire impacted properties - \$4,000 b) Kangaroo Flat Road – Removal of fire debris - \$7,500 				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	c) Forest Way Road – Sealing works – \$275,728				
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Ordinary – 29 September 2021

35/20212022	<p>6.2 Request for Waiver of Excess Water Charges – Walcha Bowling Club WO/2021/03933</p> <p>that Council REIMBURSE Walcha Bowling Club the amount of \$2,101.09 being that they have already paid the excess water charges.</p>	MCF	30102021	Reimburse amount as per resolution.	COMPLETED
36/20212022	<p>6.3 Heritage Listing Removal from Walcha LEP Request – 2N Middle Street Walcha – Mrs L Green WINT/2021/08363</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. Remove heritage listing (I017 – being Lot A DP 159627 known as 2N Middle Street Walcha) from Schedule 5 of the <i>Walcha Local Environmental Planning Plan 2012</i>, and 2. Advise the land owner that: <ol style="list-style-type: none"> a. The removal of the heritage listing will be included within the next House Keeping Planning Proposal as prepared by Council when there are enough matters to warrant the expense of a Planning Proposal, alternatively b. They are welcome to submit their own Planning Proposal for Council consideration along with \$4,500 deposit towards the cost of processing the 	DED	31032021	Organise the removal of heritage listing of property from LEP 2012 Schedule 5. Advise owner of resolution options.	<p>Owner visited Council March 2022 and advised they are happy for removal to be included in next House Keeping Planning Proposal of Council.</p> <p>No date scheduled for next House Keeping Planning Proposal at this stage.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	Planning Proposal, as this will expediate the processing time.				
39/20212022 29 Sep 2021	<p>6.6 Unreasonable Customer Complaints Policy AND Domestic & Family Violence Policy WO/2021/03915</p> <p>that Council:</p> <ol style="list-style-type: none"> APPROVE the Unreasonable Customer Complaints Policy AND the Domestic & Family Violence Policy; PLACE both policies on public exhibition for a period of 28 days inviting submissions; ADOPT the policies as presented if no submissions are received by Council. 	EA	29102021	Organise public exhibition of draft policies for 28 days. ADOPT and place on website if no submissions are received after 28 days	Posted on Website from 30092021 and scheduled to 29102021 – no submissions were received. Placed new ADOPTED policies on website 08032022 WO/22/630 & WO/22/632 Completed.
40/20212022	<p>6.7 Bushfire Recovery Funding Program Update WO/2021/03692</p> <p>that Council:</p> <ol style="list-style-type: none"> NOTES the report detailing the status of Bushfire Recover grant funded projects. NOTES that there will be some minor budget amendments tabled at a future Quarterly Budget Review to ensure program does not exceed the approved grant amount of \$1,275,000. 	MCF	31122021	Ensure budget amendments are reported in quarterly budget review.	COMPLETED
Closed: 6/20212022 29 Sep 2021	<p>13.1 Request for Reduction of Water Charges D2021/00694</p> <p>that Council:</p> <ol style="list-style-type: none"> DECLINE the request to waive excess water and sewer charges of \$4,714.60 and 	DI	15102021	Ensure Works Manager – Water & Waste advises customer of resolution.	Completed.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	2. AGREE to enter into a payment plan for the property owners to make payment of the Water charges of \$5,714.60.				
Closed: 7/20212022	13.2 Off Creek Water Storage WINT/2021/08353 that Council APPROVE the General Manager to complete the negotiations with the land owners on suitable commercial terms as advised and within budget to secure the land for construction of the Walcha Off Creek Storage.	GM	30102021		GM & Mayor have completed negotiations and secured the land for the Off Creek Storage Dam. Completed.

Ordinary – 27 October 2021

58/20212022	6.1 Request for Reclassification of Thunderbolts Way and Topdale Road from Regional Roads to State Roads WO/2021/04245 that Council: 1. ENDORSE the nominations of Thunderbolts Way and Topdale Road for reclassification from Regional Roads to State Roads; and 2. Attached letters of support to accompany the applications for the reclassification.	DI		As per resolution.	Completed.
59/20212022 27 Oct 2021	6.2 Draft Amendment to Walcha Development Control Plan WINT/2021/08887 that Council: 1. Adopt the <i>Draft Amended Walcha Development Control Plan 2019</i> which includes the following amendments:	DED	30062022	As per resolution	Point 1 of resolution completed. Further work delayed due to resourcing.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<ul style="list-style-type: none"> a. Minimal editing and word changes to correct grammar, identification of development controls and to ensure state agency referencing is correct b. Clause 14.6 – Visual Amenity Impacts– Replace the reference to the Australian Wind Energy Association and Australian Council of National Trust’s <i>Wind Farms and Landscape Values: Stage 1 Report – Identifying Issues, March 2005, Appendix B: Wind Farms and Landscape Values: Final Issues Paper</i> has been changed to the current guideline being NSW Planning, Industry & Environment <i>Wind Energy Visual Assessment Bulletin For State significant wind energy development December 2016</i>. c. Clause 41.6(1) - Replace the reference of axis with sector. d. Clause 14.4 - Inclusion of a stated position for State Significant Development in the objectives. e. Clause 14.6(b)(iii) – Extend the wording to include damage, degradation or disruption to groundwater. f. Clause 14.6(u) – Extend the wording to state that Decommissioning Bonds will be considered based on the individual merits of the development. g. Inclusion of Clause 14.5(n) regarding cumulative impact assessment including power line construction. 				To be reprioritised to commence August 2022.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ol style="list-style-type: none"> 2. Prepare a further amendment to the <i>Amended Walcha Development Control Plan 2019</i> in regards to all renewable energy development. 3. Include provision in any future Section 7.11 Development Contribution Plan for a contribution for renewable energy development. 4. Amend the Walcha Local Environmental Plan 2012 by ensuring all Land Use Tables reflect the provisions of all relevant State Environmental Planning Policies 				
60/20212022 27 Oct 2021	<p>6.3 Part Day Public Holiday 2022 & 2023 Survey Results WO/2021/04247 that Council:</p> <ol style="list-style-type: none"> 1. ENDORSE the application for a Part Day Public Holiday for the Walcha Council Local Government Area from 12 noon until 6pm on Friday, 4 February 2022 and Friday, 3 February 2023 for the Walcha Races; 2. SURVEY the community and key stakeholders directly after the 2022 & 2023 Part Day Public Holiday to ascertain their success. 	GM	201221		Sent application to Industrial Relations for Part Day Public Holiday – 08112021 Diarise to survey the community and key stakeholders in March 2022 & 2023. – Not completed in March 2022 yet.
64/20212022 27 Oct 2021	<p>10.2 Minutes - Walcha & District Beautification & Tidy Towns Committee Meeting - 25 October 2021 – Hospital Wall Upgrade to request the Hospital Wall Upgrade Project come through the correct process of the Capital Advisory Committee with the</p>	DI		Ensure Hospital Wall Upgrade Project is submitted to CAC with all documentation that is required.	This was submitted to November 2021 CAC Meeting where it was declined – see Resolution 131/20212022

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	required documents attached as per all capital projects.				
72/20212022	10.1 Minutes - Walcha Council Community Gym Advisory Committee Meeting - 20 October 2021 - Gym Equipment Purchase that Council accept Quote 1 for the supply and delivery of gym equipment.	DED	15112021	Notify unsuccessful suppliers Accept Quote 1	Completed Accepted via email 16112021
Closed: 10/20212022	13.1 Procurement WINT/2021/08907 that Council APPROVE the General Manager to implement the improvements from Auditors Forsyth's.	GM		As per resolution	
Closed: 11/20212022	13.3 Presbyterian Aged Care Funding Proposal and Possible Relocation of Walcha Council Community Care WO/2021/04281 that Council APPROVE the funding proposal as submitted by Presbyterian Aged Care. The Chairperson DEFERRED the topic of Relocation of Walcha Council Community Care.	DCT			Relocation will not be going ahead due to upcoming funding/operational change notification. Management of Presbyterian Aged Care has changed.
Closed: 12/20212022	13.4 Priority Timber Bridge Replacements WO/2021/04316 that Council ADOPT the Capital Advisory Committee's priority list for Fixing Country Bridges funding for the replacement of Walcha Council's remaining timber bridges.	DI			Application submitted for funding under Round 2 of the scheme. Completed.
Closed: 13/20212022 27 Oct 2021	13.2 Mayoral Minute – Confidential Mayoral Minute to be table at the Meeting WINT/2021/09086	EA / GM / Mayor & HRM		Update Schedule C of the GM's Contract.	Contract has been updated – COMPLETED.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	that Council AMEND the General Manager's Contract as detailed within the body of the Mayoral Minute.				
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Ordinary – 24 November 2021

84/20212022	6.1 Quarterly Budget Review of Operational Plan & Budget as at 30 September 2021 WO/2021/04606 that Council: 1 ADOPT the September 2021 Quarterly Budget Review Statements; and 2. APPROVE the variations in Income and Expenditure votes as detailed in the Report.	MCF	30112021	As per resolution.	COMPLETED
85/20212022	6.2 Customer Charter WINT/2021/09573 that Council ADOPT the Customer Charter as presented.	MCF		As per resolution	It is being presented at February 2022 ELT meeting for discussion and amendments.
86/20212022	6.3 Request for Sponsorship – Yarrowitch Rodeo Inc – Jackpot Rodeo WO/2021/04637 that Council APPROVE sponsorship of \$400 for the Yarrowitch Jackpot Campdraft.	GM/EA	01122021	As per resolution	This was missed and therefore the sponsorship was not paid by the date of the Campdraft.

ExtraOrdinary – 22 December 2021

101/20212022	4.2 Countbacks to fill Casual Vacancies – Post Election WO/2021/04986	EA	30122021	Advise NSW Electoral Commission of resolution.	This was not advised within 7 days due to public holidays and Council shutdown. It was emailed to NSWEC
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	101 RESOLVED on the Motion of Councillors Hicks and Kermode that Pursuant to Section 291A(1)(b) of the <i>Local Government Act 1993</i> (the Act) Walcha Council DECLARES that casual vacancies occurring in the office of a Councillor within 18 months after the last Ordinary Election of Councillors for the Council on 04 December 2021 are to be filled by a countback of votes cast at that election for the office in accordance with Section 291A of the Act and directs the General Manager to notify the NSW Electoral Commission of the Council's decision within 7 days of the decision.				on 21/01/2022. NSWEC acknowledged email.

Ordinary – 16 February 2022

103/20212022	<u>2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 24 NOVEMBER 2021:</u> that the Minutes of the Ordinary Meeting held on Wednesday 24 November 2021, copies of which have been distributed to all members, be taken as read and confirmed a TRUE record.	EA	20022022	Place confirmed minutes on website and resolutions register.	On website 18/02/2022 Updated Resolutions Register 18/02/2022 – Completed
104/20212022 16 Feb 2022	<u>CONFIRMATION OF THE EXTRAORDINARY MEETING MINUTES HELD ON WEDNESDAY 22 DECEMBER 2021:</u> that the Minutes of the Extra-Ordinary Meeting held on Wednesday 22 December	EA	20022022	Place confirmed minutes on website and resolutions register.	On website 18/02/2022 Updated Resolutions Register 18/02/2022 – Completed

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	2021, copies of which have been distributed to all members, be taken as read and confirmed a TRUE record.				
107/20212022	<p>6.1 Quarterly budget Review of Operational Plan & Budget as at 31 December 2021 WINT/2022/00786</p> <p>that Council:</p> <ol style="list-style-type: none"> ADOPT the December 2021 Quarterly Budget Review Statements; and APPROVE the variations in Income and Expenditure votes as detailed in this report. 	MCF	17022022	As per resolution	COMPLETED
109/20212022	<p>6.3 Bushfire Community Recovery & Resilience fund BCRRF – Update and Variation Request WO/2022/00275</p> <p>that Council APPROVE the variation report to redistribute \$15,441.90 towards the Council Led Community Grants Program.</p>	DCT / MCF	01032022	DCT to note MCF ensure monies are allocated as per resolution.	Variation submitted, Awaiting response from Resilience NSW.
110/20212022	<p>6.4 Ordinary Meetings of Council WO/2022/00225</p> <p>that Council maintain the current Governance Structure for the ensuing term of:</p> <ol style="list-style-type: none"> One Ordinary Council Meeting held on the last Wednesday of the month between February and November inclusive; December Ordinary Meetings of Council be held on the second Wednesday of the month; No Ordinary Meetings of Council held during the month of January; and All Ordinary Meetings of Council to commence at 3:00pm. 	EA	28022022	Ensure Council Meeting dates are updated on website No other changes from previous Council Meetings.	Updated 21022022 Completed.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
111/20212022 16 Feb 2022	6.5 Review of Agency Information Guide WO/2022/00283 Council REVIEW and ADOPT the Draft 2021-2022 Agency Information Guide under the <i>Government Information (Public Access) Act 2009</i> Division 2 Section 21.	EA	24022022	Update on Website to new Guide.	Placed on website with resolution on document – 08032022 – completed.
112/20212022	6.6 Updated Gifts & Benefits Policy WO/2022/00265 that Council ADOPT the Gifts & Benefits Policy as presented.	EA	24022022	Update on Website to new policy.	Placed amended / updated Policy on website – WO/22/629 – 09032022 – completed.
113/20212022	6.7 Committees & External Organisations Delegates WO/2022/00255 that Council creates a number of Advisory Committees with Council approved Terms of Reference and said Committees are not delegated any powers other than to advise Council FURTHER THAT for clarity, the Advisory Committee so established through this report are not Section 355 or 377 Committees under the <i>Local Government Act 1993</i> ;	EA / GM		Terms of Reference to be created for each Advisory Committee. New Advisory Committee Files to be opened in CM9 – note new Beautification Committee name.	GM has completed. New files opened in CM9 on 11032022 and Beautification name change implemented. Completed
114/20212022	that Council APPROVE of not re-instating the following Committees: <ul style="list-style-type: none"> ■ Walcha Council Tourism Advisory Committee; ■ Walcha Council Festival Committee; ■ Local Traffic Committee; ■ Walcha Council Community Gym Advisory Committee; ■ Management Committee Pioneer Cottage; and 	EA / GM		GM to compose letter to write to Committees EA to complete mail merge for letters and email to members.	Letters composed and sent 01-03032022 – Completed.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
117/20212022 16 Feb 2022	<p>■ Northern Inland Regional Waste Group.</p> <p>that Council ENDORSE and APPROVE the following Councillor Representation to the stated Council Advisory Committees as below (shown in Minutes)</p>	EA /GM		Organise meetings to introduce new Councillor representation – once Terms of Reference are adopted.	ToR's completed in March 2022 – organise meetings in April 2022.
118/20212022	that Council ENDOSE and APPROVE the following Councillor Representation to the stated Groups and Organisations as below (shown in Minutes)	EA / GM		Update information on Councillors membership on website. Inform organisations of Councillor representation.	Updated on website – 10032022. Organisations have been informed. COMPLETED
124/20212022	<p>10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Monday 29 November 2021.</p> <p>WO/2021/04881</p> <p>Item: 4.2.2 – Apsley Falls Entry that Council approve the General Manager to establish a listing of unresolved Council Resolutions to track approved projects not undertaken or completed.</p>	GM	16032022	As per resolution	Completed 16032022 – submitted to Council Meeting monthly.
125/20212022	Item: 4.2.6 – Swimming Pool Upgrade that all upcoming grants be reviewed by the Capital Advisory Committee and by Council before applications are lodged.	ALL	16032022	To be noted by each department.	
126/20212022 16 Feb 2022	Item: 4.2.7 – Upcoming Funding that Council supports Namoi Unlimited in its funding application even if Walcha Council is not eligible for funding.	GM / Mayor		As per resolution	
127/20212022	Item: 4.2.12 – Constructive Solutions Update	DI	20022022 30062022	As per resolution	No progress to date.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	that Council maintain a Contractor Register which is to be regularly updated FURTHER THAT the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.				
128/20212022	Item: 4.2.13 – Off Creek Storage Project Update that TOBCO is given one week to lodge a late Expression of Interest.	DI	30112021	As per resolution	Tobco were denied request following further discussion with HH2O. Completed.
129/20212022	that Council requests a representative from Hunter H2O attend the next CAC Meeting to present a project update.	DI / GM	23022022	As per resolution	HH2O attended CAC in March 22. Completed.
130/20212022	Item: 4.3.1 – Project Applications - Crocodile Bridge that Council decline the request for the removal of footpaths and construction of garden beds to prevent foot traffic across Crocodile Bridge.	DI / GM	23032022	Notify Art Advisory Committee Members	Included in LRCI Phase 3 Project Proposals. Art Advisory have not met yet.
131/20212022	Item 4.3.2 – Hospital Wall Stage 2 that Council decline the request of \$8,000 to enhance the existing wall façade at the front of the Walcha Hospital on the basis that existing artworks adequately reflect diversity of the region.	DI / GM	23032022	Notify Beautification Advisory Committee Members	Art Advisory have not met yet.
132/20212022 16 Feb 2022	Item 4.3.3 – Rose Garden Stage 2 that Council decline the request of \$40,000 to complement Stage 1 work undertaken by Council Staff due to pending more information and available funds.	DI / GM	23032022	Notify Beautification Advisory Committee Members	Included in LRCI Phase 3 Project Proposals. Art Advisory have not met yet.
133/20212022	Item 4.3.4 – Variable Messaging Board & Traffic Lights	MCF	28022022	Ensure VMB is purchased as per resolution.	Purchase COMPLETED

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	that Council approve the request to purchase mobile traffic lights and Variable Messaging board of \$79,000 which is to be funded from the Plant Replacement Reserve.				
134/20212022	Item 4.3.5 – Mill Hole Stage 2 that Council decline the request to complete Mill Hole Project for this financial year.	DI/GM	28022022	As per resolution	
135/20212022	10.2 Minutes Walcha Council Preschool Advisory Committee Meeting. WO/2020/04833 that Council ADOPT the following Preschool Policies as amended: <ul style="list-style-type: none"> ■ Educators Induction ■ Dealing with Complaints ■ Educators and Parent Relationship ■ Inclusion ■ Protective Behaviours ■ Educator to Educator Interaction ■ Access and Equity ■ Emergency and Evacuation ■ Environmental Awareness ■ Contact between Children and Animals ■ Dental Accidents ■ Multicultural / Cultural Diversity ■ Preschool Bus Service 	DCT	28022022	Ensure policies are updated and resolution noted.	Nominated Supervisor and Administration Officer notified of Policy Adoption – 18/2/2022.
Closed: 15/20212022 16 Feb 2022	13.1 Tender for Walcha Skate Park Upgrade Design WINT/2022/00797 that Council AWARD Tender No. RFQ-W21/208 Walcha Skate Park Precinct Renewal – Design to Convic Pty Ltd for the lump sum of \$48,060.00 GST exclusive.	DI		Notify successful tenderer and unsuccessful tenderers.	Completed.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
<p>Closed: 16/20212022</p>	<p>13.2 Tender for Derby Street Upgrades WINT/2022/00802</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. REJECT all tender applications for Tender W21/164 – Derby Street Upgrades; 2. ENDORSE seeking supplementary funding via Building Better Regions Round 6, Heavy Vehicle Safety and Protection Program or any other funding source deemed applicable by the General Manager, to increase the total funding available, so as to complete the full scope of the Derby Street Upgrade by June 2023. 	DI		As per resolution	Completed.
<p>Closed: 17/20212022</p>	<p>13.3 Walcha Off Creek Storage Phase 2 Proposal from Hunter H20 WINT/2022/00825</p> <p>that Council ENDORSE the Walcha Off Creek Storage 1 (OCS1) – EPCM (Phase 2) Proposal and associated Walcha Off Creek Storage EPCM – Project Plan from Hunter H20 in order to provide construction project management services for the Walcha Off Creek Storage Project via the Namoi Unlimited Consultancy Agreement terms of engagement.</p>	DI			Completed.



9.2 INFRASTRUCTURE:

Ref: WINT/2022/1771

Responsible Executive: Director of Infrastructure

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the March Infrastructure Management Review Report be NOTED by Council.

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

Indicator Colour	Project Status
Green	On Track – Project will meet the target deadline and/or is expected to stay within budget.
Yellow	At Risk – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
Red	Off Track – Project will not meet adopted targets for delivery and/or budget, action is required.
C	Completed – Project completed with no further work required

Capital Works Delivery Update										
Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
LOCAL ROADS										
Forest Way Seal	Cement stabilise and bitumen seal 2.0km of existing gravel road	\$ 327,214		Mar-22	\$ 305,883					Remediation works to be completed after heavy patching completes.
Glen Morrison Road Rehab	Rehabilitate and widen existing sealed road to ease curve	\$ 299,000		Apr-22	\$ 18,066					Works have been scheduled to start after contractor finishes other Thunderbolts Way and Local Roads works. Although wet weather could further delay this project.
Moona Plains Road Rehab	Rehabilitation of existing sealed road from "Romavilla" towards Rowleys Creek Road	\$ 702,000		Apr-22	\$ 154,080					Drainage and pavement works have been completed. Resealing works to be completed alongside other local roads resealing in Summer.
Middle Street Rehab		\$ 495,000		Dec-22	\$ 14,141					Waiting on new project manager to take over delivery of project. Council waiting for survey and design works to be completed before commencement.
Walsh Street Rehab		\$ 332,750		Dec-22	\$ 13,830					
Aberaldie Road Rehab	Rehabilitation of Segment 30	\$ 703,384		Dec-22	\$ -					Quotation sought for survey, design and EIS works. Completed environmental assessment, survey and design.
Forest Way Phase 2	3.6km of culvert and drainage works on Forest Way	\$ 841,407		Dec-22	\$ -					Commence works.
Walcha Aerodrome	Seal existing access, elec supply improvements, regravelling existing runway	\$ 1,610,000	Oct-22	Oct-22	\$ -					Project funding just announced, schedule is pre-set from original grant application estimates - need to review internally and determine if achievable to complete by Oct 22. Sign funding deed, confirm project scope, schedule, and delivery strategy.
BRIDGES										
Moona Plains Road Bridge		\$ 467,866		Jun-22	\$ 439,600					Completed
Englefield Road Bridge		\$ 730,410		Jun-22	\$ 514,215					Bridge completed, however changes to the guardrail will be scoped up to better allow heavy vehicle access.
Glen Morrison Road Bridge		\$ 996,014		Jun-22	\$ 523,278					Land abutments and bridge decks. Construct stitch pour. Backfill abutments. Install guardrail.
Army Bridge		\$ 2,050,850		Dec-23	\$ 85,367					Submit variation request. Go to tender for construction with current designs or scrap current designs and go to tender for design and construction.
Winterbourne Bridge		\$ 643,104		Dec-23	\$ 45,552					
Mooraback Bridge		\$ 526,680		Dec-23	\$ 39,697					TfNSW will be extending this program by an additional year.
Tia Diggings Bridge 1		\$ 338,800		Dec-23	\$ 19,004					
Tia Diggings Bridge 2		\$ 313,500		Dec-23	\$ 17,044					Still waiting on variation request sent to TfNSW in Nov21. Go to design and construct tender again
Niangala Bridge		\$ 514,250		Dec-23	\$ 34,470					
STATE ROADS										
Oxley Highway - 2021/2022 Routine Maintenance	Annual routine maintenance	\$ 564,000		Jun-22	\$ 341,159					Routine road maintenance works continuing. Tree removal/trimming in Surveyors Creek has been completed in November. Minor pavement patching, pothole patching, drain works and incident response works undertaken.
Oxley Highway - Reseal Preparation	Annual heavy patching works and other reseal prep works	\$ 313,831		Jun-22	\$ 16,419					Shoulder grading & Weed spray works completed. Heavy patching works commenced – to be completed by April 2022.
Oxley Highway - Heavy Patching	Annual heavy patching works	\$ 214,803		Jun-22	\$ 32,095					Heavy patching commenced and to be completed by April 2022.
Oxley Highway - Safety Barrier Upgrade Works	Safety barrier replacement; Lifting guardrails	\$ 240,484		Jun-22	\$ 138,791					Work Proposal submitted to Transport for NSW has been approved. Request for variation also approved. Lifting Guardrails works completed.
Oxley Highway - Fatality Site Safety Upgrade Works		TBD		Jun-22	\$ 3,507					TfNSW couldn't finalise the scope based on the funding available and safety benefit of the works. Project cancelled. TfNSW is applying for greater funds for the location and Walcha Council is assisting TfNSW in supplying information and cost proposal of the works.
Oxley Highway Safety Project 2606 - Segments 2150 to 2140 - Pavement Widening	Shoulder widening; Guardrail extension and new guardrail installation	\$ 850,000		Jun-22	\$ 11,457					TfNSW is still struggling to advise final scope within budget or will be able to manage additional fund. 80% concept design received and TfNSW reviewed the design. Final design is due in March 2022. Project to commence in April 2022 and completed by June 2022.

Capital Works Delivery Update										
Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
REGIONAL ROADS										
Rehabilitation of Walcha Township Approaches - Derby Street - (Segments 4710 and 4720)	Rehabilitation	\$ 2,089,000	Jun-22	Mar-23	\$ 365,976		Tender prices above budget, tenders have been rejected and additional funding sought via 2 federal grant applications		Project is planned to deliver in 22/23.	Project tender closed on 12 Oct and the tender value received was 60% higher than expected. Council is looking to reject current tenders and seek additional funding via applicable Federal grants. Applied for grants – waiting for outcome.
Project 5.5 Rehabilitation of Segment 4580 near Glen Morrison Road	Rehabilitation; widening of pavement to 8m seal width;	\$ 621,000		May-22	\$ 476,164			C		Stabilisation, sealing and line marking works completed. Project complete.
Project 5.4 Rehabilitation of Segment 4570 at Lake Road intersection	Rehabilitation; widening of pavement to 8m seal width; Intersection improvement	\$ 648,000		Jun-22	\$ 509,180				Intersection widening works to be completed in 22/23.	Stabilisation, sealing and line marking works completed for 900m. Survey and design of improvements to Lakes Road intersection commenced. Additional grant application submitted for intersection widening.
Project 5.3 Rehabilitation of Segment 4560 near Lake Road	Rehabilitation; widening of pavement to 8m seal width;	\$ 648,000		Jun-22	\$ 179,810					Culvert replacement & tree removal works completed. Rehabilitation works to commence in April 2022.
Project 5.2 Rehabilitation of Segment 4550 near Lake Road	Rehabilitation; widening of pavement to 8m seal width;	\$ 675,000		Jun-22	\$ 278,061					Culvert replacement, tree removal & Shoulder widening works completed. Stabilisation works completed – project to be completed by April 2022.
Project 5.1 Rehabilitation of Segment 4540 near Hicks Bridge	Rehabilitation; widening of pavement to 8m seal width;	\$ 648,000		Jun-22	\$ 676,115		Cost within budget. 5000t of gravel has been charged to this WO. Need to distribute gravel cost to differert work orders.	C		Culvert replacement & tree removal works completed. Stabilisation, sealing and line marking works completed.
Project 10 Rehabilitation of Segment 4370 near Smith Ck Bridge	Rehabilitation; widening of pavement to 8m seal width;	\$ 529,000		Jun-22	\$ 412,348			C		Preliminary pavement investigation completed and overlay design finalised. Job awarded to contractor. Project delayed due to continuous wet weather. Stabilisation and sealing works completed. Line marking works completed. Project complete.
Thunderbolts Way Road - Shoulder Grading & top up	Shoulder grading to improve drainage and prevent scour on road edge; Different WOs	\$ 50,000		Jun-22	\$ 36,145					Shoulder widening works completed for segment 4740, 4770, 4780 & 4790. Segment 4750 & 4830-40 to be completed by June 2022.
Thunderbolts Way - Resealing Program - 2021/22	Resealing and Final seal on 12 segments; Different WOs	\$ 636,200		May-22	\$ -					Scope and seal design finalised. Sealing works commenced and to be completed by April 2022.
Thunderbolts Way and Topdale Road – Routine works	Rountine maintenance of Thunderbolts way	\$ 271,900		Jun-22	\$ 273,000		Increased maintenance cost due to heavier rainfall than usual			Routine road maintenance works underway. Pothole, drainage and sign repairs works completed.
Thunderbolts Way – Heavy Patching	Annual heavy patching program	\$ 150,000		Jun-22	\$ 187,982		Overspent in fixing the shoulder in segment 4530			Heavy patching works completed. Heavy patching on shoulders in segment 4530 has been completed. Line marking to be placed by April 2022.
WATER, SEWER & WASTE										
Walcha Wastewater Treatment Plant Upgrade		\$ 1,600,000		Jun-22	\$ 1,400,000				1. Identify outstanding scope items with DPE. 2. Plan delivery of outstanding items and report back with updated completion date.	Final scope items being identified now that reporting portal access has been granted from Restart NSW DPI. Ongoing
Walcha Off Creek Storage		\$ 11,000,000	Dec-22	Jun-23	\$ 313,084		Project running significant financial risk until Package 1 Tender prices are received and are within budget.		Project is still on track for tender award on 27 April 22	Hunter H20 are now Council's sole project managers with another management layer removed. A Project Leadership Group with the Mayor included has been formed. So to a Project Group and an Assurance Group. A briefing session for local contractors was held in November. Tender Package 1 being advertised with a pre tender meeting and site visit next week 24 March 2022.

Capital Works Delivery Update											
Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months	
Walcha Waste Strategy 2025				Jun-22						1. Develop additional detailed costing for bin lift rates. 2. Develop CBA for hook bin options 3. Develop plan for additional kerbside collection areas and costs for inclusion 4. Report back next month with revised plan.	ELT briefed and processing more detailed costings and additional options with CM
Watermain Renewals		\$ 525,000	Jun-22	Jun-23	\$ -		No renewals to be carried out this FY as program has not been established and no budget has been secured.			Forward planning to be carried out in the remainder of this FY to commence renewals program next FY. The only exception to this could be the replacement main in Derby St linked with the Road rehabilitation.	Planning works to be carried out to identify possible renewals for next FY.
Water Meter Replacement		\$ 350,000		Jun-23	\$ -		Grant application submitted 10/02/22 for funding to replace current meter fleet with SMART meters. Co-funding may be required should we only get 50%.				Awaiting results of funding application.
Sewer Relining Program		\$ 200,000		Jun-22	\$ -		Grant application submitted 10/02/22 for funding to carry out I&I (smoke testing) and manhole inspection program. Co funding may be required should we only get 50%			EPL Variation for extension of time to be applied for as currently Council should be engaging a contractor to carry out smoke testing by end March 2022	Sewer relining project needs to be reprioritised with Sewer Inflow Infiltration investigation and survey works (condition on varied EPL). Report to be tables at the next CAC Meeting.
COMMUNITY PROJECTS											
Levee Bank Walk Lighting	Installation of solar lighting along both sides of Apsley River Levee Bank, from Blue Hogan to Middle Street	\$ 307,902	Jun-22	Jul-22	\$ 2,057		Several tenders received that are within project budget			Need to award tender at March Council meeting to keep within grant funding guidelines.	Tenders received. Updated report to go to March CAC for further discussion and tender award at March Council Meeting.
Walcha Men's Shed Relocation	Construction of new Men's Shed facility on Fitzroy Street	\$ 325,200		Feb-22	\$ 331,469		\$6,300 cost overrun incurred last FY. Contract with Murray Rose on budget. Men's Shed have paid all Council invoices	C		Council managed works completed.	Construction completed and contractor invoices paid. Project close out report and Milestone Claims to be submitted this month.
Walcha Sporting Amenity Upgrades - Walcha Pool	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ -		No costs to date			No works to date	\$696,507 of funding confirmed for upgrades to amenities at the Walcha Pool and John Oxley Oval. Funding deed signed, awaiting PM resources.
Walcha Sporting Amenity Upgrades - John Oxley Oval	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Mar-23	\$ -		No costs to date			No works to date	\$696,507 of funding confirmed for upgrades to amenities at the Walcha Pool and John Oxley Oval. Funding deed signed, awaiting PM resources.
Walcha Swimming Pool Refurbishment	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000		Oct-22	\$ 161,000		There is not enough money to complete all works identified in condition report, so works will need to be prioritised			Tight timeframe to complete works during pool closure period.	Pool condition report received, Aquatic specialist to provide report to March Council Workshop prior to formulating SoW.
Renew Walcha Skate Park	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 866,964		Jun-23	\$ 7,430					Convic have been slow out of the gates and have a lot of work on. New PM to start soon and take over from Constructive Solutions.	Constructive Solutions have been engaged to assist in project management and tendering, tender awarded to Convic in February. Kick off meeting on Monday 21 March
Upgrade Walcha Lions Park	New park facilities at Lions Park	\$ 410,554		Jun-23	\$ -					Aim to complete prior to next summer, around Oct 22	Deed signed, onsite meeting held with Lions Club representatives to confirm scope and project delivery plan. Project Management Group formed.



9.3 ENVIRONMENT & DEVELOPMENT:

Ref: WO/2022/00834

Responsible Executive: Director Environment & Development

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Environment & Development Management Report be **NOTED** by Council.

The purpose of this report is to provide statistical information in relation to activities of the Environment & Development Department. This Department is responsible for the following key functions:

Development & Construction	<i>The regulation of the way land is used and developed and certification of safe construction practices. (CSP References 6.1.2, 6.1.7, 6.5.1, 6.6.1, 6.6.3)</i>
Strategic Planning	<i>Land use management through a range of state and local strategies, plans and policies (CSP References 2.1.9, 5.3.1, 5.3.4, 6.1.6, 6.6.2)</i>
Environmental Management	<i>Environmental monitoring, programs and investigations to maintain the health of our natural and built environments. (CSP References 6.1.1, 6.1.3, 6.1.4, 6.1.5, 6.4.1)</i>
Regulatory Services	<i>Monitoring of activities, premises and systems to protect public health. (CSP References 3.2.3, 3.2.4)</i>
Animal Control	<i>Responsible pet ownership through policy and regulation of keeping of animals. (CSP Reference 7.2.2)</i>
Building & Amenity Maintenance	<i>Building infrastructure asset management of Council facilities to continue services to the community. (CSP References 2.1.7, 3.2.5, 5.2.3, 5.6.1, 8.2.3, 8.2.4)</i>



ACCUMULATED LEAVE MANAGEMENT AS AT 28 FEBRUARY 2022

Leave Type	Staff Member	Total leave hours available	Total FTE leave weeks available	Total RDO days available	Leave management plan
Long Service <i>13 weeks</i>		-	-		-
Annual <i>8 weeks</i>		2	0.06		-
Rostered Days Off <i>5 days RDO/TIL</i>				4.82	-
Time in Lieu <i>5 days RDO/TIL</i>		2.25	0.06		-
		-	-		-

BUDGET PERFORMANCE SUMMARY AS AT 28 FEBRUARY 2022

Account	Budget \$	Actual \$	Incurred / received %	Target 60%	Comments
Health (Health Administration & Inspection)					
<i>Revenue</i>	2,000	200	10	⬇️	No OSSM inspection program being undertaken. Annual food premises inspections completed March 2022, invoices to be issued.
<i>Operating Expenses</i>	37,500	10,994	29	⬇️	Limited staff resources available to allocate to Public Health projects.
Public Order & Safety (Animal Control)					
<i>Revenue</i>	4,900	2,341	48	⬇️	
<i>Operating Expenses</i>	63,900	36,900	54	⬇️	
Housing & Community Amenities (Public Amenities)					
<i>Revenue</i>	16,508	16,508	100	⬆️	One off annual payment (insurance reimbursement)
<i>Operating Expenses</i>	94,008	71,537	76	⬆️	



BUDGET PERFORMANCE SUMMARY AS AT 28 FEBRUARY 2022					
Account	Budget \$	Actual \$	Incurred / received %	Target 60%	Comments
Housing & Community Amenities (Cemetery)					
Revenue	70,000	48,659	70	🕒	
Operating Expenses	105,800	72,575	69	🕒	
Capital	29,027	9,087	31	🕒	
Housing & Community Amenities (Council Housing)					
Revenue	28,600	17,691	62	🕒🕒	
Operating Expenses	16,700	7,915	47	🕒	
Capital	14,661	15,590	106	🕒	Croudace St install fence, project now complete.
Housing & Community Amenities (Town Planning)					
Revenue	40,400	33,336	83	🕒	
Operating Expenses	181,400	127,591	70	🕒	
Recreation & Culture (Walcha Community Gym)					
Revenue	26,000	23,578	91	🕒	
Operating Expenses	13,000	17,321	133	🕒	
Capital	120,700	65,752	54	🕒	
Mining, Manufacturing & Construction (Building Control)					
Revenue	12,000	12,830	107	🕒	
Operating Expenses	31,000	28,705	93	🕒	
Other Sport Ground & Recreation Facilities (Building Maintenance Sporting Grounds)					
Revenue	0	0	0	🕒🕒	
Operating Expenses	74,900	20,047	27	🕒	



GRANTS SUMMARY					
Grant	Description	Funding	Status	Deadline	Comments
LRCI Phase 2	Gym equipment & CCTV	\$120.7K	Successful	30/06/2022	On track
NSW P&C (Heritage NSW)	Heritage Advisor	\$6K 2021-22 \$6K2022-23 \$1:\$1	Successful	30/06/2023	At risk
OLG	Council Crown Land Management – Plans of Management	\$48,616	Successful	30/06/2023	On track
NSW EPA Council Regional Capacity Building Program	Namoi Unlimited Contaminated Lands 2018-2021	\$420K	Successful	30/06/2022	On track
NSW DPE Planning Portal Grant	Assist implementation of Planning Portal	\$50K	Successful	31/03/2022	Off track

OPERATIONAL OVERVIEW

1. Development & Construction

Development Statistics 2021-22	DAs	CCs	CDCs
Total Number Approved	21	18	7
Approved under Delegated Authority	20		
Approved by Council Registered Certifier		16	5
Approved by Council	1		
Approved by Private Certifier		2	2
Value	\$1,766,745	\$1,136,686	\$1,133,512
Number Withdrawn / Cancelled	2	-	-
Number Rejected	-	-	2
Number Refused	-	-	-



1.1 Determinations Issued

February 2022			
Development Application's			
Number	Description	Address	Determination
10.2017.26.2	New dwelling	101 Ohio Road Walcha	Approved under delegated authority
10.2021.38	New dwelling	225E Oxley Drive Walcha	Approved under delegated authority
10.2021.42	Addition of deck to dwelling	169W Evans Street Walcha	Approved under delegated authority
10.2021.43	Change of use of premises	16174 Oxley Highway Walcha	Approved under delegated authority
Construction Certificate's			
Number	Description	Address	Determination
11.2021.44	Addition of deck to dwelling	169W Evans Street Walcha	Approved by Council Registered Certifier
11.2021.46	Slab & shade cloth over shipping container	174W North Street Walcha	Approved by Council Registered Certifier
11.2022.5	Shed	172W Croudace Street Walcha	Approved by Council Registered Certifier
11.2022.6	New dwelling	216N Uralla Road Walcha	Approved by Private Certifier
Complying Development Certificate's			
Number	Description	Address	Determination
18.2021.15	New dwelling	11S Lagoon Street Walcha	Approved by Council Registered Certifier

1.1A Development Applications Outstanding

Development Applications Outstanding as at 28/02/2022				
Number	Description	Address	Date Lodged	Status
10.2020.31	Truck wash bay with shed over	305 Darjeeling Road Walcha	24/12/2020	Awaiting additional information



Development Applications Outstanding as at 28/02/2022				
Number	Description	Address	Date Lodged	Status
10.2021.36	Alterations and additions	16W-26W Fitzroy Street Walcha	01/11/2021	Awaiting additional information
10.2021.40	Alterations and additions	707 Scrubby Gully Road Walcha	13/01/2022	Under assessment
10.2021.41	Signage	18N Derby Street Walcha	30/11/2021	Awaiting additional information
10.2021.44	Boundary adjustment	209W-211W Fitzroy Street Walcha	22/12/2021	Under assessment
10.2021.45	New dwelling	8985 Thunderbolts Way Nowendoc	29/12/2021	Under assessment
10.2021.46	Alterations & additions to dwelling	19W Churchill Street Walcha	25/02/2022	Under assessment
10.2019.68.2	Subdivision of land	469 Tops Road Nowendoc	14/01/2022	Under assessment
10.2021.37.2	Boundary adjustment	13S Middle Street Walcha	18/01/2022	Referral to Engineering
10.2020.3.2	Basalt quarry	1643 Oxley Highway Walcha	21/01/2022	Under assessment
10.2022.1	New dwelling	1495 St Leonards Creek Road Walcha	20/01/2022	Under assessment



For Councillor information, following is a graph published on Council's website each month showing the combined (DA & CDC) approved development value for the LGA. It highlights the and annual trend for the financial years from 2016/2017 to present.



1.2 Certificates & Advice

February 2022			
Number Issued	2020-21	2021-22	Current Period
Occupation Certificate's	12	9	-
Subdivision Certificate's	9	5	1
Planning Certificate's	154	80	19
Building Information Certificate's	1	1	-
Outstanding Notices Orders Certificate's	27	9	1



Bushfire Attack Level Certificate's	1	-	-
Dwelling Entitlement Advice	11	6	-

1.3 Compliance Inspections for DAs, CCs and CDCs

February 2022			
Number Completed	2020-21	2021-22	Current Period
Site inspections	37	20	2
Footings & slab inspections	14	17	1
Framework inspections	6	3	-
Waterproofing inspections	3	2	-
Stormwater inspections	-	1	-
Final inspections	7	8	1
Food premises fitout inspections	2	1	-
Complaints	-	1	-

1.4 Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver

Information on regulatory and associated fees under the Environmental Planning & Assessment Act 1979 and Local Government Act 1993 for repairing and replacing bushfire affected property waived.

There is one bushfire total loss rebuild applied for in our LGA, the application has been submitted to Resilience NSW (Disaster Welfare Services) and is still with the Commissioner awaiting approval; Resilience NSW are unable to provide specific build cost information, however indicated the broad range for their builds may be between \$300,000 and \$600,000.

Based on this information, the estimated regulatory and associated fees to be waived could be between \$2,835 and \$3,875 as detailed in the table below:



Fee Type	Estimated Cost of Development	
	\$300,000	\$600,000
Development Application	\$1,085	\$1,525
Planning Reform Fund (State)	Waived	Waived
Construction Certificate	\$850	\$1,450
Inspections	\$630	\$630
Long Service Levy (State)	Waived	Waived
S68 – install OSSM system	\$270	\$270
TOTAL	\$2,835	\$3,875

Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver	
Current budget allocation	\$4,000
Actual expenditure	
Dwelling entitlement advice	\$110
Estimated additional expenditure	\$3,875
TOTAL	\$3,985

2. Environment & Regulation

2.1 Section 68 Activities

Section 68 Activity Data	2020-21	2021-22	Current Period
Number Issued	24	12	2



2.2 Compliance Inspections for Section 68 Activities

February 2022			
Number Completed	2020-21	2021-22	Current Period
Site inspections	Data not available	4	2
Internal drainage inspections		2	-
External drainage inspections		2	-
Water supply work inspections		-	-
Final inspections		1	-

2.3 Public Health Activities

February 2022			
Compliance Inspections & Reports Issued	2020-21	2021-22	Current Period
On-Site Sewage Management Systems	3	2	-
Food Premises	23	1	-
Private Swimming Pools	1	-	-
Fire Safety Schedules	-	1	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	1	1	-



9.4 COMMUNITY AND TOURISM

Ref: WO/2022/00812

Responsible Executive: Director Community & Tourism

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: that items included in the Community & Tourism Management Report be **NOTED** by Council.

Excess Leave as at 28 February 2022

Name	LSL	Annual Leave	Time in Lieu	RDO's	Plans in place
	<i>13 weeks</i>	<i>8 weeks</i>	<i>1 week</i>	<i>2 days</i>	
	13.23				
	15.81		1.8		Plans to use leave once new staff member has settled in
	16.04				No plans to use leave at this stage – works one day per week
				3.21	Has been advised to use RDOs
				4.31	Has been advised to use RDOs

Budget performance summary – expenditure target 67% or lower

Please note that the “actual” column is reporting both actual and committed costs, increasing the operating expenses figure and percentage.

	Budget	Actual	% of budget	Target met	Comments
WCCC					Funded
<i>Revenue</i>	392,500	334,923	85%	<input checked="" type="checkbox"/>	
<i>Operating Expenses</i>	338,600	249,145	74%	<input checked="" type="checkbox"/>	12 months' worth of committed costs showing in the Actual column
Preschool					Funded
<i>Revenue</i>	503,400	470,021	93%		
<i>Operating Expenses</i>	513,500	323,615	63%	<input checked="" type="checkbox"/>	Additional funding has been received.
Library					Council & funded
<i>Revenue</i>	68,500	68,548	100%	<input checked="" type="checkbox"/>	
<i>Operating Expenses</i>	176,374	65,065	37%	<input checked="" type="checkbox"/>	Library staff have started tracking Library/Youth wages correctly.



Youth					Council & funded
<i>Revenue</i>	2,400	12,681	103%		
<i>Operating Expenses</i>	25,400	22,528	89%		
Early Intervention					Billable hours
<i>Revenue</i>	40,000	21,345	53%		EI Teacher was on extended leave to complete Masters of Speech Pathology.
<i>Operating Expenses</i>	39,600	24,128	61%	<input checked="" type="checkbox"/>	
Tourism Operations					Council
<i>Revenue</i>	0				
<i>Operating Expenses</i>	144,200	83,527	58%	<input checked="" type="checkbox"/>	
Tourism Development					Council & funded projects
<i>Revenue</i>	100,000	263,031	155%		Grant income included
<i>Operating Expenses</i>	151000	272,796	178%		Grant Wages and expenses included
Community Recovery					Funded
<i>Revenue</i>	220,000	124040	56%		All eligible wages & costs are recoverable. Budget is an indication of funding available that is reimbursed to Council once the claim is submitted.
<i>Operating Expenses</i>	220,000	94,984	43%	<input checked="" type="checkbox"/>	

Current Grants		
WCCC	Volunteer Grant - \$3,000	Unsuccessful
Preschool	Community Grants – Increasing ATSI enrolment and engagement	Successful - \$8000
Library	Public Library Infrastructure Fund –2020/21	Additional equipment approved - \$8000
Youth	Regional Youth Summer Holiday Break	Successful - \$10000
	Youth Jobs Initiative	Unsuccessful – awaiting feedback on application
	Youth Week	Annual grant with \$ for \$ Council contribution expected. This is taken from the existing Youth budget.



Early Intervention	Nil	
Tourism Operations	Nil	
Tourism Development	Regional Growth Fund - \$20,000 for Motorcycle Rally	Unknown – advised on 23 March that notifications should be sent shortly.
	Regional Tourism Bushfire Recovery Grant - Soundtrails Project 2020/21	In final stages of rollout – joint project with New England High Council and National Parks & Wildlife Service
Community Recovery	Greenwaste Grant	Successful - \$804195 - tender documents & variation report being prepared
	Black Summer Grant	Communications Officer & Website – unsuccessful
	BCRRF Grant – Stream 2	Variation request submitted to funding body and awaiting a response.

Operational Overview	
WCCC	<p>WCCC operating under COVID provisions of one staff member per day. This can lead to times when the office is unattended as that person also needs to attend Riverview for meals on wheels, and do local (and non-local at times) medical drives if volunteers are not available.</p> <p>WCCC team now back in the office full time as work load becomes challenging to manage offsite for long periods of time.</p> <p>Our trainee Meg started in November and she is working very well. She is a fast learner and showing initiative in her work.</p> <p>Alice is not working at WCCC at the moment, she is working at the VIC until the end of April covering staff member of extended leave.</p>
Preschool	<p>Melinda Clark started as the Nominated Supervisor in January. Sakulsri Wechakul was appointed as the permanent part-time Preschool Educator. We have one vacant position which is the Aboriginal Liaison Educator. This was advertised and we had no applicants. It will be readvertised later in the year.</p> <p>Council wide position description reviews have commenced with the Preschool being the first area to be updated.</p> <p>We have some COVID-19 cases at the moment. We have asked that families keep their children at home if they are able to do so.</p>
Library	Cassie is working an extra day during Bec's maternity leave. Alice,



	Nerida and Sahra will assist Cassie during Bec's maternity leave.
Youth	<p>Lacie (preschool educator) assisted Cassie during the school holidays with library & youth services work. Cassie has once again put on an amazing and successful school holiday program of activities. We have been receiving some funding to run these programs, which helps to reduce the cost to Council.</p> <p>A Youth Week Festival is planned for the upcoming April school holidays along with some CNRL and Walcha Handmade workshops.</p>
Early Intervention	<p>Rhonda has now recommenced work following her leave to complete her Masters of Speech Pathology. Her work is billable by the hour to the NDIS, and she is looking at working 2 days per week. Her minimum is one day per week.</p> <p>The NDIS accreditation is due so we will be working with the accredited auditing company to complete that process.</p>
Tourism	<p>Susie was on long service leave until the end of April, however she has now submitted her resignation. The position description is currently being reviewed and we hope to advertise this position shortly.</p> <p>Planning for the Motorcycle Rally has started with the existing committee. They are aware that they will need to submit an expression of interest when the committee are readvertised.</p>
Community Recovery	<p>Brooke has been working on the greenwaste grant, and reporting for the BCRRF Stream 2 grant. The training program (BCRRF) is continuing.</p> <p>Brooke's role will finish in July 2022. Her focus will shift to ensuring the outcomes of the funding have been met prior to the end of this role.</p>

Priorities for April

- NDIS re-accreditation preparation (Early Intervention)
- Funding acquittals – Public Library Infrastructure Grant, Regional Youth Summer Break Grant
- Community Care funding model changes – work with finance team on this
- Council reports
 - Donations/Community Grants Policy
- I will be taking 2 weeks leave during April
- I will be relocating to the main Council office

Anticipated issues affecting delivery of identified priorities

Reduced timeframe due planned leave, however I have allocated my priorities to take this into consideration.

Karen Kermode
Director Community & Tourism



1. WALCHA COUNCIL COMMUNITY CARE (WCCC)

February 2022

Programming has resumed as of February, albeit in a restricted manner due to the COVID-19 guidelines that have been imposed by our funding bodies. This meant that we were unable to host our clients in our rooms which forced us to get creative!

To achieve this, we started a program that included walks on the levy bank and take away lunches in the park. While the walkers have been a little reluctant to come out, the take away lunches have been a resounding success and are now staying as a standard part of our monthly programs.

Meals on Wheels continues to do very well and our medical drives continue to increase. Advertising our transport services is in the works and we will be actively recruiting volunteer drivers as well.

We are in the process of creating a comfortable space for our new *Day Respite* clients to enjoy and will place a media release in the Advocate in conjunction with Riverview to announce the changes. We have been unable to begin the service prior as we have not been able to use our rooms. Once that can begin we will have a great new service to add to our portfolio.

The new funding model continues to develop and it is becoming apparent that diversifying our service options is going to be a key factor to us not only maintaining our program but will also make us a financially stable, if not profitable service. We continue to work on this behind the scenes and developing the programming to promote this new system.

We have also noticed that the local bus is not working on a Monday. We are also now having a Food Pantry available at the Walcha Hub on a Friday. As a result, the *Walcha Bus* is going to move to a Friday as of April. This will allow locals to access the food pantry and for people to get into the shops before the weekend. Hopefully this will assist us in increasing those numbers.

Similarly, the Tamworth bus is not performing as well as we would like. This bus will be cancelled in the short term with volunteer drivers still available for trips to Tamworth at the request of clients. This means that they aren't limited to going one day a month and can be driven to their required location easily. Once demand increases (and following some dedicated advertising) we will be able to resume this service.

Complaints/Feedback: We received three phone calls thanking us for birthday cards. We also received verbal compliments for the meals on wheels program, as well as the effort being made to keep everyone in contact with one another during this tough period.

December	175 clients	Item or Date
Meals on wheels		Mains- 261, Dessert- 131, Frozen-88 for a total of 480
Cabcharge	25 clients	180 trips
Medical Drives		27 trips
Women's Group		Not operational due to COVID-19
Men's Group		Not operational due to COVID-19
Wanderer's Group		Not operational due to COVID-19
Card Group	3 clients	1 February 2022



	5 clients	8 February 2022
	5 clients	15 February 2022
	4 clients	22 February 2022
Bingo	13 clients	19 February 2022
Local shopping bus	3 client	7 February 2022
	3 client	14 February 2022
	0 client	21 February 2022
	1 client	28 February 2022
Armidale bus	4 clients	3 February 2022
	7 clients	10 February 2022
	4 clients	17 February 2022
	6clients	24 February 2022
Tamworth bus	3 clients	25 February 2022



Jess Goodwin
Community Care Coordinator



2. LIBRARY AND YOUTH

February 2022

Stats:

- Loans: 541
- Returns: 515
- Reservations placed & issued: 177
- New members: 5
- Door count: 675
- Wi-fi use: 27
- Computer use: 74
- Housebound: 7

Other statistics:

- Borrow Box
 - eAudio - not available
 - eBook - not available
- Libby - not available

General usage of the Walcha Library has returned to average again this month after an above average January due to the holidays. Loans, and returns have almost all settled back to average. The door count dropped dramatically compared to the school holiday figures last month, back to an average of 43 visitors per day. Reservations placed and issued also returned to an average range. There was an increase in computer and wifi use due to the Tech Savvy Seniors program and return to study for students who use our facilities. New members and housebound deliveries remain average.

COVID-19 Response

As the NSW Health recommendations no longer require COVID-19 check-in, mask wearing and vaccination conditions of entry to the library, staff are still disinfecting and cleaning surfaces, encouraging hand hygiene and monitoring air filtration to ensure the safety of members and visitors.

Outreach & Promotion

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:


- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month


Social media

The popularity of the Walcha Library Facebook page remained steady this month with no new likes: 240 people have liked our page and there are 262 followers. The number of posts shared in February was dramatically less than last month, with less library and youth events and programs to promote. Staff have continued to use the systematic approach to ensure the content was engaging, useful and an effective use of staff time. The library shared 7 posts (16 less than last month) on the Facebook page reaching 1076 people (48% decrease to January). The 4 Instagram posts shared throughout February received 47 'likes'. Library and Youth Instagram posts are now followed by 210 people, with 7 new followers this month.

The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:



Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community	# people reached on Facebook	People engaging on Instagram	
Total 3 engagement posts	180	17	
Sharing of the NSW Youth Advisory Council 2022 application info	67		
#Fridaydeliveryday post – new DVD’s to library	113	17	

Service content: informative posts about the library services, facilities and programs	# people reached on Facebook	People engaging on Instagram	
Total 8 service posts	1083	30	
Announcement of winners of the Walcha Library’s Summer Reading Club challenges	144	18	
Launch and promotion of Tech Savvy Seniors Program for 2022	115 + 84	5	
Launch and promotion of 2022 Storytime & Baby Booktime	668 + 73	7	



Programs

Walcha Library again received Tech Savvy Seniors funding from the State Library for the 2021-2022 financial year. The first dates set for this training were in November-December 2021, however bookings were low, so the program was postponed to February-March 2022. The first 2 sessions attracted groups of 6 & 4 community members interested in learning the internet and cyber safety, hoping to increase their digital skills. Library staff are working with local job-seeker providers to include their senior clients in these sessions, in the hope of connecting them to the digital world to help their job finding prospects.

Housebound library services were picked up by Riverview and Walcha Library staff this month. A collection hand picked for the Riverview residents and a number of housebound individuals were ordered and delivered in the last week of the month.

Tech Savvy Seniors
Free, fun digital skills sessions for seniors

Join one of our friendly training sessions supported by local library staff where you can learn how to get online and then build your digital skills.

Walcha Library program 2022

- Intro to internet - 2pm Monday 21st of February
- Intro to Cyber Safety - 2pm Monday 28th of February
- Intro to video calling - 2pm Monday 7th of March
- Intro to social media - 2pm Monday 14th March
- Sharing (and organising) photos - 2pm Monday 21st March

Limited places available, please call 67742550 to book!

Walcha Council logo, COVID SAFE logo, Tech Savvy Seniors logo, NSW logo, Telstra logo

February saw the conclusion of the Walcha Library’s Summer Reading Club activities for local youth. The program provided the library with an opportunity to engage with readers in the community. The Summer Reading Club Challenge created by Walcha Library staff included a challenge booklet for children to collect and complete to go into the draw for a prize. This challenge has proven popular in recent years, and encourages children to continue reading over the school holidays. A collection of books & games were purchased and put on display at the library as a visual incentive to those participating. Over 30 children participated in the challenge, 10 submitting entries in person and online. 6 ‘winners’ were selected from different age categories, based on their entries. Unfortunately, this program didn’t attract any new memberships as all participants that entered were current members.



The Walcha Library Bookclub and the ‘Taphouse’ Bookclub’s both met this month. The Walcha Library Bookclub met as usual in the library, with 7 members in attendance. There were 5 members able to meet for the ‘Taphouse’ Bookclub, which discussed their holiday reading and favourite authors. Each group has welcomed new members in the new year.



The Walcha Library's CNRL Seed Library has been accessed by a number of members this month. Almost all of the December/January batch of seeds have been taken for planting by visitors and members, and new stocks of seeds have been donated ready for staff to package and distribute on the Seed Library display.

Training

Walcha Library staff planned to attend the CNRL Regional Training Day for the 24th of February, however with our casual relief staff member falling ill and limited staffing options to keep the library open, attendance wasn't possible. The guest speaker for this training day was library designer Kevin Henna who was invited to provide design advice to each library. The Walcha Library photos were still provided to the CNRL and branch librarians in attendance and notes about his comments provided to Walcha staff afterwards. It was great to hear that most of his comments were cosmetic, and easy to fix suggestions or issues that we already knew of.

Planning is underway for the 2022 NSW Youth Week activities, as Walcha Council has again received funding for such celebrations. Taking previous suggestions into account, staff have booked in the obstacle course hire which has been held off due to COVID for the past few years, and will engage a working group of youth in planning complementary activities for a fun day/festival. Funding is targeted for youth aged 12-24yrs so invitations to join the working group were made to Year 6 students at both St Patricks and Walcha Central, secondary student parliament at Walcha Central School and social media campaign to attract youth that school and work outside of Walcha.

Cassie McKenna
Library Coordinator



3. Preschool

February 2022

We have a very busy start to the beginning of 2022 with lots of new enrolments and lots of returning children approximately 21 children heading off to Kindergarten in 2023.

On Tuesday 8 February 2022 Joan from the Early childhood Directorate visited Walcha Preschool for the purpose of monitoring compliance. The service was offered guidance to comply with the following:

- R97(3)- Emergency and Evacuation procedures- are rehearsed every 3 months.
- R92-Medication Record- is completed by the parent/carer.

All other provisions of the National Law and National Regulations that were monitored during this visit were found to be compliant.

We have since started practising our fire drills, and teaching all of the children what do when there is an emergency at the preschool. We practice a variety of different emergencies from Fire, lockdowns and even snakes or other potentially dangerous animals in our yard. The children are understanding the concept of what an emergency is and what we have to do when they happen.

Walcha Show 2022

This year the children in the polar bear room decorated arrowroot biscuits and entered them into the show. They were very proud of their creations and very excited to show them off at the Show.



The Penguin room had been reading Edward the emu story and lots of children has expressed a lot of interest in what emu's looked like and how the male and female were different so we created our own emu's to put into the Show.





We loved the enthusiasm that the children showed in creating their artworks for the Show, well done to all of them.

We now look forward to the next lot of exciting experiences in store at the Preschool over the last few weeks of term 1.

Staffing

I was very excited to have accepted the position of Nominated Supervisor at Walcha Preschool, and be working closely with a great team here at the Preschool.

We advertised for the position of Aboriginal Liaison Educator, but unfortunately had no applicants apply for this position, we plan to re advertise later in the year.

We have welcomed Sakulsri Wechakul onto the staff as a permanent Part time staff, Sakulsri has been working at the Preschool now for a number of years so it is great to have her as a permanent staff member.

We are still in desperate need of reliable casual staff, we often find it difficult to replace sick staff members as we only have a small number of casual staff that unfortunately have other job commitments as well.

Melinda Clark
Nominated Supervisor



4. Tourism

February 2022

Number of visitors to Visitor Information Centre (VIC)

JANUARY	2022	2021	2020	2019
Walk in's	398	531	290	523
Phone enquiries	21	28	28	23
Email enquiries	0	3	3	0

FEBRUARY	2022	2021	2020	2019
Walk in's	261	357	285	278
Phone enquiries	19	32	32	24
Email enquiries	3	1	1	1

WEBSITE STATISTICS	February	January	December	November
Visits	14,098	12,110	12,110	16,108
Pages	80,333	140,884	140,884	167,798
Hits	360,753	296,871	296,871	421,798

Comments from website statistics (www.walchansw.com.au)

The Motorcycle Rally contributed to the jump in visits to the tourism website in November.

NEHC Australian Traveller Campaign Results – The 10 best ways to get a natural high in New England

This Australian Traveller Campaign (print and digital) included cycling in Walcha and the Green Gully track. Results in attached PDF report.

Walcha Motorcycle Rally

The current Rally committee will meet this week to discuss plans for the 2022 event. With the large workload required to pull the event together progress and planning will need to start as soon as possible.

Walcha Mountain Festival

With the working committee no longer in operation under Council, it has been decided to not hold the Festival this year and look at possibly revamping the event to coincide with a Walcha based cycling event, getting on board sponsors. Further discussions are required around this as the workload would be too much for tourism staff to manage.

Social Media – Walcha Tourism

Facebook Followers: 1,314 (up from 1,138 in Dec 2021)

Instagram Followers: 601 (up from 569 in Dec 2021)

Our top performing post: Apsley Falls after rain - which organically reached 4,460 people, engagement of 970.

Lisa Kirton

Tourism Manager (Acting)



5. Community Recovery Officer

February 2022

The Disaster Resilience Workshop by Relationships Australia was held at the Community Care Centre (Council) rooms over two days. There were seven participants booked, although a couple were unable to attend due to COVID. On the second day two more community members attended, where we had six people on the second day. Those who attended praised the workshop and the trainer highly and gained some useful information over the days. The community members who attended all had a similar project they could implement in each of their areas.

Both directly fire affected areas in our LGA- Nowendoc and Yarrowitch are recipients of grant funding for their respective projects was a great success and reward from the Community Recovery Officer perspective of being able to assist them in this process. The Nowendoc Community Hall project will be implemented by Council and the Yarrowitch Community Hall project will be carried out by Trustees.

The CRO has been in contact with the builder of choice-Headland Building on 25 February 2022 who has advised all is progressing with the clients rebuild and he hopes to have plans/DA into Council in next couple of weeks. Information relating to this has been shared with the Planning and Environment department within Council to ensure that they are aware of progress and where build is up too when CRO program is finished.

Nowendoc Community Recovery Movie on Saturday 26 February 2022. Whilst there were around 25 RSVP's from the Nowendoc community for this movie and BBQ night, only around 18 community members attended and 7 service agencies/stakeholders. It was inclement weather on the night which may have impeded people attending. The movie shown was "Koko: A red dog story" and it was enjoyed by the community who attended.

Christina Jeffries from NRRA (National Recovery and Resilience Agency) Recovery Officer for the Walcha area is coordinating a Recovery Marquee /trade space for both Resilience NSW, NRRA and Council to man during the two days of the Walcha show. NRRA has provided sponsorship to the Walcha Show Society this year. With the CRO program budget, giveaway promotional items such as an "important documents" wallet, drink bottle and pen have been ordered with "Get Ready" branding to promote readiness for disaster within the community. Shane Fitzsimmons and Director for the Hunter New England and Central Coasts area Melissa Gore will be attending the show on Saturday for the opening.

Claiming reimbursement for the Community Recovery Program continues to be processed. CRO is compiling invoices and evidence for October -December 2021 claim which is now due and will be submitted in first week of March to Resilience NSW for review, before an invoice is raised by Council. There is a hold up on the Resilience NSW end, and our invoice dated 15 December 2021 for \$24,427.95 has not been paid as yet.

During January, two further courses have been scheduled with TAFE NSW- First Aid in February, and Agricultural chemical course for March 2022. Community Recovery Officer continues to project manage and carry out the administration and reporting for this funding. The First Aid Course in February was well attended by 12 people from the Walcha Community. The CRO also has been liaising with project officers at Resilience NSW for this funding around submission of a variation request. The variation has now been submitted and Council are awaiting a response from Resilience NSW.



This month has seen the planning and scoping of works for the EPA Bushfire Green Waste Clean Up Program for Council to implement. The CRO was originally noted as “Project Manager” for this work, although due to the scale of works and remit of CRO role, the project manager position and associated tender tasks were relinquished to another area within Council. The CRO continues to assist in the capacity of liaising with the EPA Project staff on variations, smarty grant reporting and minor administration tasks.

Telstra have clarified that the back up batteries at the Porters Camp tower will be replaced by June 2022, with no specific dates provided. They have also indicated that the spare radio tower in Yarrowitch will be included in their blackspot funding request, although not suitable at this time to be used as a mobile tower. They have provided a website for the community to report faults. All this basic information has been shared with the Yarrowitch community through community conduits and their community facebook page. The area is still experiencing service difficulties and connectivity and continue to express concerns should another disaster occur, how will they get reception or information.

Brooke Jeffery
Community Recovery Officer



Item 10: Committee Reports

RECOMMENDATION: THAT Council RECEIVE and NOTE the Committee Reports as presented.



Walcha Council
Capital Advisory Committee
Meeting Minutes

held on

Thursday, 17 February 2022

at

10.30 am

at

Walcha Council Chambers

PRESENT: General Manager Barry Omundson (Chairperson), Mayor Eric Noakes, Cllr Mark Berry, Cllr Scott Kermode, Director of Infrastructure Phillip Hood, Manager Corporate & Finance Christian Martin and Senior Management Accountant Rose Strobel.

IN ATTENDANCE: Works Manager – Classified Roads Dalim Paul, Works Manager – Local Roads, Recreation & Assets Matthew Targett, Works Manager – Water and Waste Alan Butler

1. APOLOGIES:

Nil

Committee Minutes



2. CONFIRMATION OF PREVIOUS MEETING MINUTES HELD:

Minutes of meeting held 29 November 2021 were reviewed.

3. DECLARATIONS OF INTEREST:

Nil

4. GENERAL BUSINESS:

4.1 Welcome and Open by Chair

The General Manager and Chair welcomed all members and declared the meeting open.

4.2 Reports

4.2.1 Capital Grant Funding Progress Report – Manager Corporate & Finance

The capital projects report was reviewed. The format is to be updated and data presented to be simplified. Comments to be included from Directors regarding why budget is over on a project (if applicable) and where this “overspend” is going to be taken from, with a set timeline for response. It was decided that any contingency on any projects needs Director or GM approval prior to spending. Manager Corporate & Finance to present at next meeting.

ACTION: The Committee recommends that any use of contingency on any projects going forward will need Director or GM approval prior to spending and a monthly report detailing the spending of any contingency to be provided monthly to Council.

4.2.2 Levee Bank Lighting – Director of Infrastructure

Report detailing the outcome of the tender process for the supply and installation of solar overhead lighting was presented. Further assessment on top four tender submissions required for submission to March Council meeting to award this tender.

4.2.3 Sgt Andrew Russell Bridge Naming – Works Manager – Local Roads, Recreation & Assets

During 2021, Council received funding under Fixing Country Bridges Round 1 for the replacement of Sergeant Andrew Russell Bridge.

The Committee RECOMMENDS that Council retain Sergeant Andrew Russell Bridge as the name for the new/replacement bridge and relocate the existing memorials closer to the new bridge.

4.2.4 Middle Street Rehabilitation – Works Manager – Local Roads, Recreation & Assets

Rehabilitation of Middle Street between Fitzroy and Apsley Streets including replacement of required kerb and gutter. Survey has been completed and design is underway. Tender in July/August.

4.2.5 Status of Natural Disaster AGRN987 Application – Director of Infrastructure

Replacement of multiple culverts, roadside drainage restoration, unsealed road repairs, box culvert repairs and levee bank restoration. Update to be provided at next meeting regarding the Levee banks scope of works.



4.2.6 **Nine (9) Bridges** - Director of Infrastructure

Yet to hear about the variation request, tender submissions expire on the 22nd March 2022. Tender to be awarded or projects will be reworked to accommodate smaller budget.

4.2.7 **Progress of EPA Bushfire Generated Green Waste Clean Up Program** – Director of Infrastructure

Council has been successful in its application for \$804,195 for sustainable clean up of green waste left from bushfires in November 2019. 12 clean up sites have been identified including 9 that are private property, 2 public road sides and Walcha Landfill.

The proposal is that timber stacks are wood-chipped on site. Wood chip cannot be transported and must be used locally. Exact quantity of timber is unknown. Project completion date is June 2022.

ACTION: The Committee recommends that the Walcha Waste Depot works be completed as the priority, with leftover funds divided equally among the remaining properties. Tender assessment will be via Council Workshop.

4.2.8 **Road Construction Failures** – Works Manager – Classified Roads Dalim Paul

Walcha is experiencing more than average rainfall and like many other Council's, Walcha is struggling to keep up with the numerous road defects due to continuous wet weather. Limited time and funding to maintain regional, and local sealed/unsealed roads is another big challenge. Strategies to fix the road failures were noted.

4.2.9 **Walcha Pool Upgrade Status** – Director of Infrastructure

Pool upgrade is going well; aquatic engineering investigation undertaken and report received, pump replacement completed, solar heating system installed and operational (for current pool season) and signed funding deed for SCCF4 received.

ACTION: The Committee recommends that the engaged aquatic consultants provide a list of Walcha Pool upgrade priorities for the funding we have via the Bushfire Local Economic Recovery Fund. This list then needs to go to a Council workshop, then a report produced confirming Scope of Work.

4.3 **Project Applications**

4.3.1 **Footpath & Cycleway Funding Application (closes 25 February)** – Director of Infrastructure

In 2021, the State Government announced an extension of Walking and Cycling Program for 2022/2023. This program aims to link key destinations with pathways suitable for bike riding and walking.

Council have also received recent advice from Transport for NSW (Monday 14 Feb) to nominate a new pathway between Walcha and Summervale, and offered to provide assistance with the application. This would make the 4.6km trip between the centres far safer for pedestrians and cyclists. It should be noted that constructing a pathway along this



route would prove difficult in some areas due to the steepness of the terrain and narrow road corridor, however it may be worth pursuing if we are supported in the application.

The Committee recommends that an application is submitted via the Shared Pathways Stage 2 – Walking and Cycling Program for \$3,605,810, and seek Transport NSW advice on the applicability of this funding for road widening instead of separate pathways.

4.3.2 Remote Roads Upgrade Pilot Program Funding Application (closes 20 February) – Works Manager – Local Roads, Recreation & Assets

In December 2021, the federal government announced \$150 million program for upgrades to remote unsealed roads with grants covering up to 80% of costs. The projects must target roads that are at least 20km in length and must have a low safety rating. Given this, Lakes Road has been proposed for this funding, with the majority of funds aimed at resheeting the road.

The Committee recommends that we put in a funding application via the Remote Roads Upgrade Pilot Program of \$657,360 for Lakes Road Resheeting (adding Cleveland Road and the first unsealed section of Brackendale Road to make up the deficit). This program requires a 20% co-contribution which will be sought from Council's infrastructure reserve and remaining Roads to Recovery allocation.

4.3.3 Preschool Playground Drainage Solution Application – Director of Community & Tourism

A request was taken to the Councillor Workshop held on 24 November to seek approval to quote works needed at the Preschool. Surface water has created a hazardous environment in sections of the preschool playground. Council Infrastructure team investigated the area and produced a plan to remove excess water, this plan was sent to three local plumbers to submit quotes to undertake the work. All three plumbers have submitted a quote. This work will be undertaken using preschool funding, this funding is required to be spent each year. This work will enhance the safety and usability of the preschool.

4.3.4 Smartboard Purchase Application – Manager Corporate & Finance

Council would like to purchase a modern smart board and conferencing device with an updated high-resolution camera with meeting participant tracking. This is a funded project.

The Committee recommends purchasing the 86 inch COMMBOX conferencing device using \$14,861 COVID Recovery Funding.

4.3.5 Replace Slasher Application – Manager Corporate & Finance

Council would like to replace our existing slasher that was purchased in 2010 and removed from service late in 2021 due to extensive damage to the gear box attachment points that had already been fabricated in the past due to similar failure.

The Committee recommends purchasing the Fieldquip XHD72 1.8m slasher from John Deere Tamworth using \$14,440 from the Plant Replacement Fund.



4.3.6 Derby Street Upgrade - Supplementary Funding – Director of Infrastructure

As discussed during the recent Council workshop, work is currently underway applying for supplementary funding sources for the Derby Street Upgrade. Applications will be made to two funding programs: The Building Better Regions Fund and the Heavy Vehicle Safety and Productivity Program.

The Committee recommends applying for \$4.56M via the Heavy Vehicle Safety and Productivity Program to complete all works on Derby Street (including asphalt surface), with 20% (\$1.14M) coming from the Thunderbolts Way Corridor Strategy.

4.4 Other Business

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 1:50PM.



Walcha Council
Capital Advisory Committee
Meeting Minutes

held on

Thursday, 17 March 2022

at

8.00 am

at

Walcha Council Chambers

The General Manager and Chair welcomed all members and declared the meeting open.

PRESENT: General Manager Barry Omundson (Chairperson), Mayor Eric Noakes, Clr Mark Berry, Clr Scott Kermode, Director of Infrastructure Phillip Hood, Manager Corporate & Finance Christian Martin and Senior Management Accountant Rose Strobel.

IN ATTENDANCE: Works Manager – Classified Roads Dalim Paul, Works Manager – Local Roads, Recreation & Assets Matthew Targett, Works Manager – Water and Waste Alan Butler, Graduate Engineer – Classified Roads – Josiah McDonald

Committee Minutes



1. APOLOGIES:

Nil

2. CONFIRMATION OF PREVIOUS MEEING MINUTES HELD:

Minutes of meeting held 17 February 2022 were reviewed.

Actions Arising:

Bushfire Green Waste Tender – there was a minor delay with the initial pre-tender meeting needing to be rescheduled via Vendor Panel. Pre-tender meeting was held on Tuesday 14 March 2021. The Pre-Tender site visit was held Wednesday 21 March 2022 with 2 two tenderers attending. As at today's date it is not confirmed whether Location 4 - Nowendoc may still be included in the tender.

Walcha Pool Upgrade – DOI advised that Brad Fong will be available for the next Councillor Workshop to discuss the list of priorities for the upgrade. DOI suggests we may look at adding features to the kids pool as one priority of the upgrade. DOI advised there will be a limit of 80 people permitted in the combined pools at any one time until upgrades are complete.

Remote Roads Upgrade Pilot Program Funding Application –DOI advised the application for Lakes Road, Cleveland Road and the unsealed section of Brackendale road has been submitted to TfNSW, in the amount of \$600,000.

Shared Pathways Phase 2 Funding Application - the application for Shared Pathways Phase 2 was submitted. TfNSW advised that road widening with bike lane did not meet their recommendations for safety.

Comm Box Purchase Update – MCF advised this is underway and ongoing.

Replace Slasher Application - MCF advised members that the CAC recommendation to purchase the Fieldquip XHD72 1.8m John Deere Slasher is noted and will now go to Council for formal approval.

Action: The February and March CAC Minutes will be tabled at the March Council Meeting for the information of Councillors.

3. DECLARATIONS OF INTEREST:

Nil

4. GENERAL BUSINESS:

4.1 Reports

4.1.1 Capital Grant Funding Progress Report and Update – Manager Corporate & Finance (MCF) and Senior Management Accountant (SMA)

The Capital Works Report and Grants Register were reviewed and updates provided in response to members queries as follows:



Bridges Renewal Program Funding Status – the Funding Deed was signed in 2019. SMA advised members that the funding is not paid to Council upfront but in milestones and no funds have been received by Council to date. DOI advised that Englefield Bridge works are currently underway.

Action: DOI to follow up on the status of the Bridge Renewals Program funding and report back to members at the April CAC Meeting.

Walcha Off-Creek Storage Funding Status – According to the funding deed \$9M is the current grant amount for this project. The \$2M federal funding component is with DPE to consolidate with the \$9M into the new \$11M funding deed.

The \$319,000 Milestone 5 for the \$1.5M Grant that was denied in January 22 was resubmitted to DPE this month and should be approved. There are 2 more milestones to claim under the \$1.5M Grant that can't be submitted until after the subdivision purchase.

Local Roads and Community Infrastructure Funding Status – GM notes there are still funds remaining for the Truck Wash Bay Project. DOI and SMA advised members that in accordance with LRCI funding requirements the remaining amount outstanding is the final payment for all LRCI projects and requires all projects to be completed before it can be claimed.

Walcha Community Gym Electrical/Safety/Signage/Painting etc. Status – members request update on progress of works from Director Environment and Planning at next meeting.

Action: Director – Environment and Planning to provide an update to members at the April CAC on the Walcha Gym electrical safety/signage etc upgrades.

Stronger Country Communities Funding Status – Men's Shed Relocation – project has been completed SMA will update the Grants Register.

Sewer Treatment Upgrade – Members queried status. DOI taken on notice. DOI advised the total project value is \$1.8M.

Action: DOI to submit a report on the Sewer Treatment Upgrade at the April CAC meeting.

Clr Berry raised community concerns about the potential quality of recent road upgrade works. DOI advised that Council works within the market to engage contractors to undertake upgrade works and then manages and monitors these works. Currently, any failures in road upgrade works are addressed on a case-by-case basis. This has been identified as a needs area for further resourcing, there is potential for a dedicated technical officer position to be added to the council structure to increase resourcing within this team.



Action: The Works Manager – Classified Roads Dalim Paul to attend the April CAC to talk to the status of current road upgrade works.

Action: MCF and DOI to look into a mechanism for discussion of RMCC contracts at CAC (i.e. how they are progressing, managed etc including timeframes and pressure on our own program) and advise members of the outcome at the April CAC meeting.

4.1.2 Levee Bank Lighting Tender – Director of Infrastructure (DOI) and Works Manager – Local Roads, Recreation & Assets (WM-LRRA)

DOI addressed members' queries on technical details of the proposed solar light installations such as the sure footing designs and variations in wattage and adjusted cost comparisons of various vendors. Members emphasised the importance of the quality of the lights themselves, durability, battery life etc. DOI clarified that the Tender included details on the length of levee bank path requiring lighting and also minimum technical lighting specifications. Clr Berry recommended more specific requirements be included in future tenders, DOI noted. The lowest bid was rejected based on low confidence in the quality of the product. DOI will draft a comparative analysis report for the next Council meeting including further technical details and weightings.

Action: DOI to update the Levee Bank Lighting Report for the March Council Meeting with a view to award tender.

4.1.3 Infrastructure Capital Works Progress – Director of Infrastructure (DOI)

DOI presented new format for the Capital Works Delivery Update spreadsheet. GM supported the new format, noting the use of the traffic light system and recommended minor formatting changes. The information was reviewed and updates provided in response to members queries.

The GM queried overspend on the Thunderbolts Way heavy patching and how this was being captured. Christian advised that a change notification form would need to be filled in for projects approaching an overspend and this will be reported to future CAC meetings. This would have a minimum threshold limit (\$2500). Otherwise any reallocation of funds needs to go to CAC and Council for approval, even if it is funds being moved between related projects.

Walcha Men's Shed Relocation - Overspend on Men's Shed is due to Council's initial in-kind works last financial year, not an overspend on contracted works.

Skate Park Project – initial meeting with tenderer to be held on Monday 21 March 2022.

Action: DOI to forward copies of draft contracts for the Levee Bank Lighting Tender and Skate Park to the GM for review.

Walcha Sporting Amenity Upgrades Status - DOI advised that the funding deed has been signed but otherwise project has not progressed.



Action: DOI to add John Oxley Oval as its own entry on the Capital Works Delivery Update spreadsheet. DOI also to investigate potential options for connecting Sewer to the John Oxley amenities.

4.1.4 Quarries Update – Works Manager – Local Roads, Recreation & Assets (WM-LRRA) and Graduate Engineer – Classified Roads (GE-CR)
GM questioned the suitability of Regional Procurement for sourcing Gravel for Council works with LGP (Local Government Procurement) noted as a possible alternative.

The Committee also discussed mechanisms for sourcing gravel from the newly opened Brooklyn Quarries when Council have an existing Regional Procurement tender.

Action: DOI to obtain legal advice regarding engaging Brooklyn Quarries and discuss with MCF the best procurement method.

Members discussed blasting and potential Council resources for this work. DOI advised there are requirements for blasting that Council staff need to meet if we are looking at resourcing this internally. Alternatively, Council may need to contract this work out or engage a qualified person from an adjacent Council area.

Action: DOI to check the requirements for Council staff to obtain a qualification/certification to undertake blasting activities and determine if Council has available resources to undertake both the training and the works.

The Committee agreed with the 12-month schedule of activities for Council's Quarry Strategy.

4.1.5 Truck Wash Bay Review– Works Manager – Water and Waste (WM-WW)
WM-WW does not have all information yet to accurately assess whether the facility is at cost recovery, however recommends that Council look at increasing the charges based on the market. Noted that additional capital investment will be required in the future to address remaining issues, such as WHS issue with cleaning the screen area. Council also needs to purchase additional equipment for testing the water run off to ensure it meets requirements, however currently meeting requirements at our sewer plant.

Utes and other smaller vehicles may use the facility in addition to trucks which may be a future additional source of revenue. CAC recommends that any fee for use should cover full cost of water, electricity, etc. Mayor requests a monthly snapshot of breakdown of costs be included in future report.

Action: WM-WW to include cost breakdown in future Truck Wash Bay Review reports once all costs are known.



WM-WW advised members that sludge is being removed from drying bays, however this process is currently labour intensive. Less labour-intensive options are being considered including bagging. Mayor asked if there are options to sell bagged material as a product. WM-WW advised this could potentially be an option, however the material would need to meet EPA standards and requirements and Council and EPA would need to know the composition of the material.

Action: WM-WW to arrange for further advertising of the truck wash via social media to increase community and industry awareness of truck wash facility.

4.1.6 HH20 Off-Creek Storage Monthly Update – HH20 and Works Manager – Water and Waste (WM-WW)

DOI advised members that 1 tenderer has withdrawn leaving 4 tenderers remaining. 1 tenderer requested an extension of time which could not be granted. Payment is required as per agreement with landowner by this week. This payment enables Council to legally progress works ahead of land purchase.

HH20 Project Plan and proposal has been approved by Council of which there are 9 separate packages of works. Dam Specialists, Entura are subcontractors to HH20 and extensive experience in dam design and construction.

HH20 advised that the Package 1 (dam construction) EOI was completed early 2022 resulting in a Pre-Qualified tender shortlist of 5. The Request for Tender has now gone to market, closing 8 April 2022. Pre-tender meeting is next week.

Package 4 (Design and Development) is now split into 2 parts. Concept Validation stage – underway –will inform the scope of works for the second stage. This includes the pump station, PAC dosing and aeration components.

Project Approvals – NRAR are progressing their approval but approaching critical path.

Environmental Site Investigations – endangered turtle species identified. An updated biodiversity report will be provided to Council for approval. REF will be updated.

Site Survey completed – new drone survey equipment was used to provide 3D model of existing infrastructure.

Time/Budget – tracking well, so far, no slip in final completion date.

Project management – \$48,000 spent, tracking below HH20 fee estimate.

Next Steps –

- confirming roles and responsibilities for HH20, subcontractors and Council staff, ensuring there are no gaps or overlaps.
- NRAR approvals



- Tender evaluation ready for award at Council meeting on 27 April 22
- Access improvement works commencement and pricing obtained for fencing and clearing.
- Late March/early April preliminary findings for design development components (e.g. pump station).

Timeframe for completed works is 36 weeks with liquidated damages charged for any delays.

Recommendation: The Walcha Off Creek Storage site access road improvements be contracted out to local contractors rather than internal Council works.

4.2 Project Applications – new project requests

4.2.1 LRCI Phase 3 Project List – Director of Infrastructure (DOI)

Nomination of preferred projects is required. A list of potential projects was presented to members. Focus is on local roads projects, rather than community infrastructure projects, to cut project design overheads. Timeframe for spending is January 2022 to June 2023. DOI requested that members review the current priority list so that a finalised list of priority projects may be submitted for approval at the next Council meeting.

Members discussed the proposed new kerb and gutter works on North Street. The works involve repairing and extending the kerb and gutter along the southern side of North Street and repairing of the driveway entrances of the Council Depot.

Members agreed the proposed Hill Street works are not a priority for new kerb and gutter. Members discussed rectification works (with 4 options, base 'minimum works' plus 3 variations) for Brookmount Culvert. WM-LR provided clarification on works to be done per option and costings for each option – all costs include a 15% contingency.

- Option 0 – existing culvert retained, construct concrete batters and road surface
- Option 1 – 3 small/shorter box culverts
- Option 2 – features 3 x 450m pipes
- Option 3 – keep existing box culvert and install 2 x 450mm pipes.

Recommendation: Include Option 1 for Rectification of Old Brookmount Box Culvert in LRCI Phase 3 project list – subject to site visit by CAC members and further investigation of costs.

Rose Garden Stage 2 – Can be included in the priority list subject to a detailed costing being provided for the additional \$40,000.

Action: DOI to provide more detailed scope and cost estimates for the Crocodile Bridge and the Rose Garden Stage 2 projects to include in LRCI Phase 3 project list and report to the April CAC Meeting.



Members agreed with the inclusion of Aberbaldie road heavy patching.

Lakes Road – will only proceed under LRCI funding if not successful in pending grant application.

Derby Street Upgrade – not applicable for LRCI funding as it is a regional road (Thunderbolts Way) and not a local road. Two federal funding applications are currently pending for this project.

4.2.2 Jet Patcher Business Case – Graduate Engineer – Classified Roads (GE-CR)

MCF advised that Council currently has limited access to hiring Jet Patcher Plant. The business case proposes that Council purchases its own Jet Patcher plant. One component of cost recovery will be costing the use of this plant back to RMCC when it is used for RMCC contracted works. The Business Case is strong for long term savings, i.e. full cost recovery within 10 years. Purchasing of this plant is with a focus on improving plant efficiency across the organisation. There is capacity to add a spreader to this plant giving it the capacity for heavy patching. MCF clarified for members that the price is inclusive of the new truck and the plant.

Action: DOI to further justify reputational cost figures, firm up and confirm usage and fee for service, private works etc. as detailed in the Jet Patcher Business Case and provide more detail to members at the April CAC meeting.

Action: MCF to look into financing options for the purchase of Jet Patcher Plant and provide more detail to members at the April CAC meeting.

5. OTHER BUSINESS:

5.1.1 Bridge Update – Director of Infrastructure (DOI)

Coastal Works costs estimates for Army Bridge, Mooraback Bridge and Winterbourne Bridge approximately double original cost estimates, and subsequently double Council's funding amount.

In the short term some bridge replacements may need to be delayed. WM-LR advised that useful life for most remaining timber bridges is approx. 10-15 years. Currently the only urgent bridge replacement is Army Bridge.

TfNSW have advised Council to go to open tender again for the bridges noted above and submit a variation request once actual costings are known.

Variation request for Tia Diggings and Niangala Bridges still unconfirmed, current tender prices will expire 22 April 2022.

Recommendation: Wait for funding variation outcome for Tia Diggings and Niangala bridges which may require a new tender.



Action: Proceed with open tender for Army Bridge, Mooraback Bridge and Winterbourne Bridge and submit a variation request, if required, once market prices are known.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 1.45PM.



Item 11:

Delegate Reports

RECOMMENDATION: THAT Council RECEIVE and NOTE the Delegate Reports as presented.

MINUTES

MINUTES of the meeting of the **BOARD OF NAMOI JOINT ORGANISATION OF COUNCILS TRADING AS NAMOI UNLIMITED** held on **MONDAY 7 MARCH 2022** from **1.00PM TO 2.00PM** in the Function Room at Tamworth Regional Council and online.

1. WELCOME, ACKNOWLEDGEMENT AND/OR PRAYER

Councillor Jamie Chaffey acknowledged that members were meeting on Kamilaroi Country and paid respect to Aboriginal Elders and people on the lands. Councillor Russell Webb, Mayor Tamworth Regional Council welcomed members and guests to the meeting.

MEMBERS		PRESENT	APOLOGY
Cr Jamie Chaffey	Gunnedah Shire Council	√	
Cr John Coulton	Gwydir Shire Council		√
Cr Doug Hawkins	Liverpool Plains Shire Council	√	
Cr Russell Webb	Tamworth Regional Council	√	
Cr Eric Noakes	Walcha Council	√	
Craig Jenkins	NSW Government		√
NON-VOTING REPRESENTATIVES			
Eric Groth	Gunnedah Shire Council		√
Max Eastcott	Gwydir Shire Council		√
Joanne Sangster	Liverpool Plains Shire Council		√
Paul Bennett	Tamworth Regional Council	√	
Barry Omundson	Walcha Council	√	
Rebel Thomson	Namoi Unlimited	√	
BY INVITATION			
Cr Judy Coates	Tamworth Regional Council	√	
Cr Brooke Southwell		√	
Ally Dench	NSW Office of Local Government	√	
Jodie Healy		√	

2. ELECTION OF THE CHAIRPERSON

2.1 Appointment of a Returning Officer

MOTION THAT,

- I. The Executive Officer, Rebel Thomson is appointed the Returning Officer for a meeting; and
- II. Voting for the positions will be carried out by Open voting (i.e. a show of hands of members).

AMENDED

MOVED: Walcha Council

SECONDED: Tamworth Regional Council

CARRIED

ADDITIONAL COMMENTARY: The Returning Officer declared the positions of Chair and Deputy Chair of the Board vacant.

2.2 Election of the Chairperson

MOTION THAT, Cr Jamie Chaffey, Mayor of Gunnedah Shire Council is elected Chairperson of Namoi Unlimited.

AMENDED

MOVED: Tamworth Regional Council

SECONDED: Walcha Council

CARRIED

ADDITIONAL COMMENTARY: Potential nominees and those eligible for voting for Chairperson will be the members representing:

- Gunnedah Shire Council
- Gwydir Shire Council
- Liverpool Plains Shire Council
- Tamworth Regional Council
- Walcha Council

The term of the Chairperson will commence on the 7 March 2022, and the appointment was valid for two years.

Tamworth Regional Council nominated Cr Jamie Chaffey, Mayor Gunnedah Shire Council for the position of Chair, nomination was seconded by Walcha Council.

Cr Jamie Chaffey, Mayor Gunnedah Shire Council accepted the nomination.

The Returning Officer sought any other nominations from members for the position of Chair. No other nominations were received from members.

2.3 Election of the Deputy Chairperson

MOTION THAT, Cr Eric Noakes is elected Deputy Chairperson of Namoi Unlimited.

AMENDED

MOVED: Gunnedah Shire Council

SECONDED: Tamworth Regional Council

CARRIED

COMMENTARY: Potential nominees and those eligible for voting for Deputy Chairperson will be the members representing:

- Gwydir Shire Council
- Liverpool Plains Shire Council
- Tamworth Regional Council
- Walcha Council

The term of the Deputy Chairperson will commence on the 7 March 2022, and the appointment was valid for two years.

Gunnedah Shire Council nominated Cr Eric Noakes, Mayor of Walcha Council for Deputy Chair, and the nomination was seconded by Tamworth Regional Council.

Cr Eric Noakes, Mayor Walcha Council accepted the nomination.

The Returning Officer sought any other nominations from members for the position of Chair. No other nominations were received from members.

The newly elected Chair, resumed the position of Chair for the rest of the meeting, thanking members for returning him to the position.

3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

MOTION THAT, applications for a leave of absence and apologies for the 7 March 2022 Board Meeting are accepted.

ENDORSED

MOVED: Walcha Council

SECONDED: Liverpool Plains Shire Council

CARRIED

COMMENTARY: Applications for a leave of absence for this meeting, have been received from:

- Cr John Coulton, Mayor Gwydir Shire Council
- Craig Jenkins, Regional NSW

Apologies for this meeting have been received from:

- Max Eastcott
- Eric Groth
- Joanne Sangster

4. PUBLIC FORUM AND/OR PRESENTATIONS

Nil.

5. CONFIRMATION OF MINUTES

MOTION That, the minutes of the meeting held are a true and accurate record of the meeting.

ENDORSED

MOVED: Walcha Council

SECONDED: Liverpool Plains Shire Council

CARRIED

6. DISCLOSURES OF INTERESTS

Nil.

7. CHAIRPERSON MINUTE

Nil.

8. NOTICES OF MOTIONS

Nil.

9. NOTICE OF MOTION OF RESCISSION

Nil.

10. ADVOCACY AND LEADERSHIP

10.1 Motions and Briefing Papers – Financial Assistance Grant

MOTION That, Namoi Unlimited calls on the Commonwealth Government to conduct a review into the Local Government (Financial Assistance) Act 1995 and the basis on which grant funding for roads is allocated, to create a more equitable approach to allocation and one that recognises the infrastructure managed by Local Governments in the rural, regional and remote regions of Australia.

AMENDED

MOVED: Gunnedah Shire Council

SECONDED: Walcha Council

CARRIED

ADDITIONAL COMMENTARY:

The Local Government (Financial Assistance) Act 1995 requires the State Grants Commissions to allocate financial assistance grants and identified road grants among local governments on the basis of 'national principles'. The main purpose of these principles is to ensure that the Commissions distribute grants on a nationally consistent basis.

A submission is to be prepared and submitted for the Australian Local Government Association (ALGA), the National General Assembly (NGA) of Local Government from the 19-22 June 2022.

10.2 Motions and Briefing Papers – Roads to Recovery Funding

MOTION

That, Namoi Unlimited calls on the Commonwealth Government to provide Councils with an additional one off Roads to Recovery grant equal to 50% of the annual funding for the maintenance, repair and renewal of roads because of the prolonged and wet and dry conditions across the Eastern Seaboard.

AMENDED

MOVED: Walcha Council

SECONDED: Tamworth Regional Council

CARRIED

ADDITIONAL COMMENTARY:

A submission is to be prepared and submitted for the Australian Local Government Association (ALGA), the National General Assembly (NGA) of Local Government from the 19-22 June 2022.

10.3 Motions and Briefing Papers – Recycled Water and Municipal Uses

MOTION

That, Namoi Unlimited calls on the Commonwealth government to commence a mature and informed discussion inclusive of all relevant commonwealth guidelines, on the use of wastewater for specific purposes other than parks and gardens and including road maintenance activities undertaken by local government.

ENDORSED

MOVED: Walcha Council

SECONDED: Tamworth Regional Council

CARRIED

ADDITIONAL COMMENTARY: The Executive Officer noted that this also requires consideration of the National Guidelines for the use of recycled water and how it is implemented by State regulators.

The framework for a new regulatory framework is expected to be released for consultation by the Town Water Risk Reduction Program and members will need to review this information closely.

A submission is to be prepared and submitted for the Australian Local Government Association (ALGA), the National General Assembly (NGA) of Local Government from the 19-22 June 2022.

10.4 Motions and Briefing Papers – Audit and Internal Risk Committees for Joint Organisations

MOTION That, Namoi Unlimited calls on the NSW Office of Local Government to amend the limits on quotas for members of Audit and Internal Risk Committees (ARICs) to not include Joint Organisations of Councils.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Walcha Council

CARRIED

ADDITIONAL COMMENTARY: The current guidance on ARICs from the NSW Office of Local Government is that members can only serve on five committees of Councils and that this includes Joint Organisations.

The inclusion of Joint Organisations will be a deterrent for members of ARICs to take on a shared ARIC between a Council and a Joint Organisation.

11. EXECUTIVE OFFICER REPORTS

11.1 Action List

MOTION That, progress on the current action items across the business of the Joint Organisation is NOTED.

ENDORSED

MOVED: Liverpool Plains Shire Council

SECONDED: Tamworth Regional Council

CARRIED

ADDITIONAL COMMENTARY A briefing on the NSW Gas Strategy from the NSW Government is sought.

11.2 Calendar of Planned Activities

MOTION THAT the calendar of activities is NOTED.

ENDORSED

MOVED: Liverpool Plains Shire Council

SECONDED: Walcha Council

CARRIED

ADDITIONAL COMMENTARY The NSW Chairs Network meeting is to be held in Sydney on the 28th March 2022 not the 25th March 2022. The meeting has been moved to not align with Country Mayors for this meeting because of NSW Government Budget Estimates.

11.3 Namoi Unlimited Priorities and Projects Report (January 2022)

MOTION That;

- I. Members consider the recommendations in this document;
- II. The Road Safety project is removed from the work of the Executive Officer; and
- III. The report is noted.

AMENDED

MOVED: Walcha Council

SECONDED: Tamworth Regional Council

CARRIED

ADDITIONAL COMMENTARY: The Executive Officer read the recommendations in the report.
 The Chair asked about the involvement of Gwydir Shire Council in the project plan into the future. The Executive Officer reported that she had made contact with Gwydir Shire Council to discuss their ongoing project participation with Namoi Unlimited and is awaiting a response.
 OLG was asked if there was a timetable for implementation of the recommendation in the Joint Organisation review on the guideline to review the boundaries of Joint Organisations. No timetable was available.

The importance of the Regional Jobs Precinct and associated projects for Councils was noted.

The financial sustainability of the organisation was also noted as a priority.

Members also were advised that the implementation of VendorPanel is ongoing.

The requirement for a new Transport Network Strategy (Freight Efficiency Strategy) was discussed and the Vulnerability Pilot noted as a potential funding source to deliver the economic analysis of priorities for Councils.

The Mayor of Walcha Council questioned the Road Safety project, suggesting that the project was potentially cost shifting by the NSW Government, and that Councils should not be responsible for 50% of the funding.

Members also discussed the project work load on the single resource of the Executive Officer and the considerations in the report.

The shift to a new Strategic Regional Plan and priorities for 2022-2025 may consider; housing, and attracting people.

11.4 Report to the NSW Joint Organisation Review

MOTION

That;

- I. the recommendations for Namoi Unlimited are endorsed;
- II. JOLT considers implementation and provides a report to the April Board meeting.

ENDORSED

MOVED:

Tamworth Regional Council

SECONDED:

Liverpool Plains Shire Council

CARRIED

11.5 Correspondence on collaboration with the New England Joint Organisation

MOTION

That,

- I. the correspondence is endorsed, and
- II. planning for a joint networking event between the Joint Organisation is endorsed.

ENDORSED

MOVED:

Walcha Council

SECONDED:

Liverpool Plains Shire Council

CARRIED

ADDITIONAL COMMENTARY: Strong support was expressed for coordinating a networking event between the Namoi and New England Joint Organisations to discuss.

11.6 Submission to Consultation for the New England North West Regional Plan

MOTION That, the submission is endorsed by the Board of members.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Walcha Council

CARRIED

11.7 Quarterly Financial Report

MOTION That, the report is noted.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Liverpool Plains Shire Council

CARRIED

11.8 Correspondence Disaster Declarations for Council

MOTION That the correspondence is noted.

ENDORSED

MOVED: Walcha Council

SECONDED: Tamworth Regional Council

CARRIED

11.9 Correspondence Regional Export Issues

MOTION That the correspondence is noted.

ENDORSED

MOVED: Walcha Council

SECONDED: Liverpool Plains Shire Council

CARRIED

11.10 Correspondence Increasing Resilience to Climate Change Project

MOTION That the correspondence is noted.

ENDORSED

MOVED: Liverpool Plains Shire Council

SECONDED: Tamworth Regional Council

CARRIED

11.11 Correspondence Compliance Costs

MOTION That the correspondence is noted.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Liverpool Plains Shire Council

CARRIED

12. REPORTS FROM DELEGATES

Nil.

13. QUESTIONS WITH NOTICE

Nil.

14. CLOSED REPORTS

Nil.

15. CONCLUSION OF THE MEETING

Meeting closed at 2.15pm.



Item 12:

Questions with Notice



There are no Questions with Notice items for
March 2022



Item 13:

Referral to Closed Council Meeting



Item: 13A **Ref:** WO/2022/00895
Title: Referral to Closed Meeting – Evaluation of Tenders for the Supply and Installation of Levee Bank Lighting
Author: Director Infrastructure
Previous Items: Nil.
Attachment: Nil.

RECOMMENDATION: That, in accordance with the provisions of Section 10A (2)(c) of the *Local Government Act, 1993*, the matters of Evaluation of Tenders for Supply and Installation of Levee Bank Lighting be referred to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10A (2)(c) of the Local Government Act, 1993.

Approval to refer the matters to Closed Council is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.