



BUSINESS PAPER  
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 29 June 2022

Commencing at

**3:00pm**

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes  
Deputy Mayor – Councillor Scott Kermode  
Councillor Mark Berry  
Councillor Kevin Ferrier  
Councillor Nena Hicks  
Councillor Anne-Marie Pointing  
Councillor Aurora Reilly  
Councillor Gregory Schaefer

Quorum – 5 Members to be Present

AGENDA

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Submitted to Council: 29 June 2022

..... General Manager ..... Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 29 June 2022** commencing at **3:00pm**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Barry Omundson', written over a horizontal line.

Barry Omundson  
General Manager

### **NOTICE:**

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

### **ACKNOWLEDGEMENT OF COUNTRY:**

We acknowledge the Dunghutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

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  - 6.4 Audit Risk & Improvement Committee Future WO/2022/01752
  - 6.5 Walcha Community Centre Management Committee Appointment of Council Representative WO/2022/01723
7. Notice of Motion  
Nil



8. Matters of Urgency  
(Resolution to admit matters of urgency before being further considered by Council).
  
9. Management Review Reports
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10. Committee Reports
  - 10.1 Minutes of the Walcha Council Arts Advisory Committee Meeting held in the Council Chambers, Hamilton Street, Walcha on Tuesday 07 June 2022. WINT/2022/04123
  - 10.2 Minutes of the Walcha Council Capital Advisory Committee Meeting held at the Walcha Council Depot on Wednesday 15 June 2022 WINT/2022/04099
  
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  - 11.1 Minutes of the Arts North West Board Meeting held at Glen Innes Severn Learning Centre on Friday 20 May 2022. WI/2022/07773
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  - 11.3 Minutes of the Country Mayors Association of NSW Rural Health Forum Meeting held at Auditorium, Club Your, Sydney on Thursday 26 May 2022. WI/2022/06537
  - 11.4 Minutes of the Country Mayors Association of NSW General Meeting held at Auditorium, Club York, Sydney on Friday 27 May 2022. WI/2022/06537
  - 11.5 Minutes of the Walcha Community Consultative Committee Meeting held on Tuesday 14 June 2022 at the Walcha Library. WI/2022/07631
  
12. Questions with Notice  
Nil.
  
13. Reports to be Considered in Closed Council  
Nil.

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



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**Present:**

**Leave of Absence Received:**

**Confirmation of the Ordinary Meeting Minutes held on Wednesday, 25 May 2022:**

**Matters arising from the Minutes of the Ordinary Meeting held on Wednesday, 25 May 2022:**



# Item 2: Previous Minutes



## ORDINARY MEETING OF COUNCIL

held on

Wednesday, 25 May 2022

at

3:05pm

at

Walcha Council Chambers

**The Audio Statement and Acknowledgement of Country were read by the Chairman.**

**PRESENT:** Cllr EH Noakes (Chairman) Mayor together with Councillors MA Berry, KW Ferrier, NF Hicks, SJ Kermode, AC Pointing (Virtual via Zoom), A Reilly and GDM Schaefer.

**IN ATTENDANCE:** Mr Barry Omundson – General Manager, Mrs LJ Latham – Director Environment & Development, Mr PE Hood – Director Infrastructure and Mrs EL Hobbs – Executive Assistant.

**1. LEAVE OF ABSENCE:**  
Nil.

MINUTES



**2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 27 APRIL 2022:**

195 **RESOLVED** on the Motion of Councillors Hicks and Kermode that the Minutes of the Ordinary Meeting held on Wednesday 27 April 2022, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record, with the following amendment to Councillor Berry's Declarations of Interest to ensure that the declaration from the audio recording reflects the minutes:

**4. Declarations of Interest:**

**Item 7.1 Notice of Motion Number 20: State Government New England Renewable Energy Zone WO/2022/01153**

*Councillor Berry declared a Pecuniary conflict of interest in this matter due to being the Chairman of RED4NE – Responsible Energy Development for New England and will leave the Chambers whilst this item is discussed.*

**CONFIRMATION OF THE EXTRAORDINARY MEETING MINUTES HELD ON WEDNESDAY 18 MAY 2022:**

196 **RESOLVED** on the Motion of Councillors Hicks and Kermode that the Minutes of the Extra Ordinary Meeting held on Wednesday 18 May 2022, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record with the following amendment that the Chairperson read the Audio Statement and Acknowledgement of Country and not the General Manager:

*The Audio Statement and Acknowledgement of Country were read by the Chairman.*

**3. BUSINESS ARISING**

Nil.

**4. DECLARATIONS OF INTEREST**

Nil.

**5. MAYORAL MINUTE**

Nil.

**6. SENIOR OFFICERS REPORT**

197 **RESOLVED** on the Motion of Councillors Ferrier and Schaefer that the Senior Officers' Reports be **RECEIVED** for further consideration.

**6.1 Quarterly Budget Review Statements as at 30 March 2022**

**WO/2022/03330**

198 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that Council:





1. **ADOPT** the March 2022 Quarterly Budget Review Statements; and
2. **APPROVE** the variations in Income and Expenditure votes as detailed in this report.

**6.2 Modification to Development Application 10.2020.3.2 Basalt Rock Quarry – 1643 Oxley Highway Walcha Road WO/2022/01418**

199 **RESOLVED** on the Motion of Councillors Schaefer and Kermode that Council:

1. modify Development Application 10.2020.3.2 for a basalt rock quarry with a maximum extraction rate of 29,000m<sup>3</sup> per annum on Lot 103 DP 753846, Lot 2 DP1173956, Lots 46 and 47 DP 1082562 known as 1643 Oxley Highway, Walcha, by modifying the following conditions:
  17. *Within 12 months of the facility producing 5,000m<sup>3</sup> of quarry products from production commencing, the access is to be upgraded to a Basic Right Turn (BAR) intersection meeting AUSTRROADS Part 4 of the Guide to Road Design (Austroads 2017a).*
  34. *The hours of operation must be limited to:*
    - a) *Blasting - 8.00am and 5.00pm Monday to Friday and no work is to be carried out on Saturdays, Sundays or public holidays.*
    - b) *Drilling, excavation & processing - 8.00am and 5.00pm Monday to Friday, 8.00am and 3.00pm Saturdays and no work is to be carried out on Sundays or public holidays.*
    - c) *Loading Trucks & Product Shipping – daylight hours Monday to Saturday and no work is to be carried out on Sundays or public holidays.*
    - d) *Maintenance – 7.00am and 7.00pm Monday to Saturday, and no maintenance is to be carried out on Sundays or public holidays.*
2. Advise the applicant that further consideration will be given, by way of another application for a modification to condition 34, to the hours of operation after the quarry is in full operation. However any future application will need to be accompanied by a noise impact assessment at nearby sensitive receptors (dwellings).

Being a Planning matter a **Division** was called prior to voting on this matter and the result was as follows:

**For:** Councillors: Berry, Ferrier, Hicks, Kermode, Noakes, Pointing, Reilly and Schaefer.

**Against:** Nil.

**Absent:** Nil.

**Declared Interest:** Nil.





**6.3 BCRRF Bushfire Communities Recovery & Resilience Fund Phase 2  
Stream 1 – Return of Funds WO/2022/01433**

200 **RESOLVED** on the Motion of Councillors Reilly and Berry that Council **REVOKE** the resolution from February 2022 Ordinary Meeting of Council to redistribute \$15,441.99 towards Community Led Grants Program **FURTHER THAT** Council approve the return of the unspent portion of the Bushfire Community Recovery and Resilience Fund to the funding body.

**6.4 Capital Advisory Committee Recommendations 12052022  
WO/2022/01413**

201 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that under Section 13.1 of the Walcha Council Code of Meeting Practice Council **ADOPT** the following items in bulk:

■ **6.4.1 Walcha Skate Park Upgrade and Fenwicke Oval Fencing**

That Council **APPROVE** the demolition of existing fencing, installation of new steel fencing and installation of a concrete mowing strip for the Fenwicke Oval Fencing Upgrade up to the value of \$206,000 subject to the Grant Funding Variation being approved.

■ **6.4.2 Walcha Gym Electrical Upgrades**

That Council **APPROVE** reallocating \$54,000 from Local Roads and Community Infrastructure Phase 2 – Building Electrical Upgrades to undertake the Level 1 Gym Electrical Upgrade Works.

■ **6.4.3 Walcha Motorcycle Rally**

That the annual Motorcycle Rally Budget be tabled at the December Council Meeting each year for Council approval and that the Motorcycle Rally Fees & Charges be **ADOPTED** by Council and added to Council's Fees & Charges for the following year.

**6.5 Councillor Superannuation Payments WO/2022/03300**

202 **RESOLVED** on the Motion of Councillors Hicks and Reilly that Council defer consideration of making superannuation payments to Councillors for twelve months.

**6.6 Update Debt Recovery Policy WO/2022/03311**

It was **MOVED** Clr Schaefer **Seconded** Clr Kermode that Council **ADOPT** the Debt Recovery Policy as Amended.

An **Amendment** was **MOVED** Clr Kermode that Council:

1. **ADOPT** the Debt Recovery Policy as Amended; and



- Publicly exhibit the amended Policy for 28 days and if no submissions are received Council will adopt the amended Policy.

The **Mover** of the **Original Motion** accepted the **Amendment** as the **Motion**.

203 **RESOLVED** on the Motion of Councillors Schaefer and Kermode that Council:

- ADOPT** the Debt Recovery Policy as **AMENDED**.
- Publicly exhibit the amended Policy for a period of 28 days and if no submissions are received Council will **ADOPT** the Amended Policy.

## 7. NOTICES OF MOTION

Nil.

## 8. MATTERS OF URGENCY

Nil.

## 9. MANAGEMENT REVIEW REPORTS

### **9.1 Office of the General Manager**

**WO/2022/01422**

204 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

### **9.2 Infrastructure**

**WO/2022/01445**

205 **RESOLVED** on the Motion of Councillors Ferrier and Hicks that items included in the Infrastructure Management Review Report be **NOTED** by Council.

### **9.3 Environment & Development**

**WO/2022/01433**

206 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that items included in the Environment & Development Management Review Report be **NOTED** by Council.

### **9.4 Community & Tourism**

**WO/2022/01430**

207 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that items included in the Community & Tourism Management Report be **NOTED** by Council.

## 10. COMMITTEE REPORTS

Nil.

## 11. DELEGATE REPORTS

208 **RESOLVED** on the Motion of Councillors Pointing and Ferrier that Council **RECEIVE** and **NOTE** the Delegate Reports as presented.

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This is page 5 of 7 of Ordinary Council Meeting Minutes held 25 May 2022

.....General Manager .....Mayor



**11.1 Minutes of the Country Mayors Association of NSW Meeting held in Sydney on Friday 11 March 2022. WI/2022/06088**

**12. QUESTIONS ON NOTICE**

Nil.

**13. CLOSED COUNCIL**

**13A Referral to Closed Council – Off Creek Storage – Award of Tender – Package 1 AND Scrap Metal Recycling Tender WO/2022/01437**

209 **RESOLVED** on the Motion of Councillors Kermode and Hicks that, in accordance with the provisions of Section 10A (2) (c) of the *Local Government Act, 1993*, the matters of Off Creek Storage – Award of Tender Package 1 AND Scrap Metal Recycling Tender be **REFERRED** to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**13B Referral to Closed Council – Waiver of Private Works Invoice**

**WO/2022/01440**

210 **RESOLVED** on the Motion of Councillors Kermode and Hicks that in accordance with the provisions of Section 10A (2) (a) of the *Local Government Act, 1993*, the matter of Waiver of Private Works Invoice be referred to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to personnel matters concerning particular individuals (other than Councillors).

211 **RESOLVED** on the Motion of Councillors Hicks and Ferrier that Council **RESOLVE INTO** Closed Council and that the press and public be excluded from the entire proceedings of the Meeting of the Closed Council for the reasons that:

1. it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
2. the report relates to personnel matters concerning particular individuals (other than Councillors).

212 The Meeting resumed in **OPEN** Council on the Motion of Councillors Schaefer and Ferrier.

**PRESENT:** Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.



The Chairman publicly declared the resolutions passed by the Committee whilst in Closed Council.

**13.1 Off Creek Storage – Award of Tender Package 1** **WINT/2022/03322**  
CC24/20212022 **RESOLVED** on the Motion of Councillors Ferrier and Berry that Council AWARD Tender No. WAL-T01-2022 Walcha Off Creek Storage 1 (OCS1) Package 1 – Embankment and Spillway to KCE Pty Ltd for the lump sum of \$3,505,260 including GST plus contingent Rate Items as stipulated in the contract to a maximum approved budget allocation for Package 1 of \$4,300,000 excluding GST.

**13.2 Waiver Private Works Invoice** **WINT/2022/03318**  
CC25/20212022 **RESOLVED** on the Motion of Councillors Hicks and Pointing that Council waive the outstanding private works debt of \$546.17 owing against the property title noted in this report.

**13.3 Scrap Metal Recycling Tender** **WINT/2022/03422**  
CC26/20212022 **RESOLVED** on the Motion of Councillors Kermode and Reilly that Council AWARD Tender No.: P00380 to Infrabuild Recycling Matthews Metal Management – ABN: 28002707262, as the successful tenderer for Scrap Ferrous Metal, Non-ferrous Metal, Used Lead Acid Batteries, E-waste collection and disposal including car body make safe and refrigerant gas recovery.

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:00PM.**



Item 3:  
Business  
Arising from  
Previous  
Minutes



# Item 4:

# Declarations of Interest





# Item 5: Mayoral Minute



There was no Mayoral Minute available for  
June 2022 at time of print.



# Item 6:

# Senior Officers' Reports



**Item:** 6.1 **Ref:** WO/2022/01782  
**Title:** Adoption of Draft Community Strategic Plan 2032, Delivery Program 2022 – 2025, 2022 – 2023 Operational Plan including Budget, Fees & Charges AND Rates & Charges  
**Author:** General Manager  
**Previous Items:** May 2022 – Draft Community Strategic Plan 2032  
May 2022 – Draft Delivery Program 2022 to 2025, 2022 – 2023 Operational Plan  
**Attachments:** 1. Draft Community Strategic Plan 2032  
Under Separate 2. Draft Delivery Program 2022 – 2025 and 2022 – 2023 Operational Plan.  
Cover 3. Community Submissions  
4. Community Consultation Summary with proposed Fees and Charges and financial changes – Response

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***Community Strategic Plan Reference:***

***Goal – 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication are encouraging active participation at all levels.***

***Strategy – 8.1.2 – Provide a framework for the efficient and effective administration of Council.***

***Goal – 8.2 – Council rate funding for local government projects will be supplemented by income generated from other sources.***

***Strategy – 8.2.1 – Maintain a stable and secure financial structure for Council.***

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**RECOMMENDATION: That: Council**

- 1. In accordance with the provisions of Section 402 of the *Local Government Act 1993*, Council **ADOPT** the Draft Community Strategic Plan 2032 as Final.**
- 2. NOTE Council’s non-compliance with Section 403 of the *Local Government Act 1993*, which has been advised to the Office of Local Government and to be addressed via completion of the Financial Sustainability Review and update of Council’s Resourcing Strategy.**
- 3. In accordance with the provisions of Section 404, 405 and 406 of the *Local Government Act 1993*, Council **ADOPT** the Draft Delivery Program 2022 – 2025 and 2022 – 2023 Operational Plan which includes the 2022–2023 Budget, Revenue Policy and Fees & Charges as Final; and**
- 4. In accordance with Section 494 of the *Local Government Act, 1993*, Council **MAKE** and **LEVY** the Rates and Charges for 2022-2023 for the General, Water and Sewerage Funds, and Waste Management Charges as detailed in the Report; and**
- 5. Council **AUTHORISE** the General Manager to arrange for the preparation and the service of the 2022-2023 Rate notices.**

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**Introduction:**

This report is submitted to allow Council to formally adopt the Draft Community Strategic Plan 2032, Delivery Program 2022 – 2025 and 2022 – 2023 Operational Plan, which includes the 2022-2023 Budget and the 2022-2023 Fees & Charges, and to make the Rates and Charges for 2022-2023.

**Report:**

**a) ADOPTION OF DRAFT COMMUNITY STRATEGIC PLAN 2023 to 2032**

***Public Exhibition of Draft Document***

In accordance with the provisions of the Local Government Act 1993, the Draft Community Strategic Plan 2032 was placed on public exhibition and public comment invited. The report was published on 25 May 2022 and submissions closed on Wednesday 22 June 2022.



### **Summary of Community Consultation**

During the recent community consultation period regarding Councils DRAFT Community Strategic Plan (CSP), Delivery Program, Operational Plan, Budget, Revenue Policy and Fees & Charges, Council received 21 submissions from members of the community. A summary of these submissions and comments from Council can be seen in the attached document titled "Community Consultation Summary with proposed fees and charges and financial changes". Much of the feedback related to the CSP. A very high-level summary of the submissions is:

- Six of the submissions outlined the lack of the appropriate focus being given to renewable energy given the opportunities open to the Walcha community. The focus of these submissions was around the employment, growth and community opportunities open to the Walcha community that would be presented through increased investment via renewable energy,
- Two of the submissions noted both positive and negative comments regarding the CSP with the positives being focused about increased governance and transparency and the negatives that renewable energy has not been covered sufficiently given the opportunities open to the Walcha community,
- One submission raised matters related to Councils financials and the Integrated Planning and Reporting process requirements,
- One submission objected to the plans and requested the plans to continue to develop and support the Agricultural communities, manufacturing businesses, housing developments, industrial land development and town services such as childcare,
- One of the submissions supports the removal of the renewable energy being developed in Walcha,
- 13 of the 21 submissions were in support of the documents as displayed.

A number of the submissions appear to suggest that the writers believe Council is against, or not open to, the development of renewable energy within the Walcha LGA. Council is open to all opportunities that will enhance the liveability and opportunities for the residents of the Walcha LGA. In undertaking this responsibility Council needs to ensure it remains impartial and represents the entire Walcha community. It is very important for everyone to note that the actions outlined in the Operational Plan are the actions Council will undertake. Whilst Council strongly supports all appropriate opportunities for the region, Council is not an energy supplier and Councils role in supporting businesses opportunities, including renewable energy opportunities, would be covered through actions relating to advocacy and "business and jobs". (Please refer to CSP2.1.4). As a direct action and to enhance Council operations, Council will also seek to maximise its opportunities for the use of renewables which is reflected via CSP6.4.

Council will also seek to work with State approved renewable energy developers through voluntary Planning Agreements and Road Infrastructure Agreements.

Councils CSP is a living document and renewable energy is an appropriately sensitive topic for residents of the Walcha community. The feedback suggests that further and more comprehensive community consultation is required in relation to aspects of Councils plans (including renewable energy). Council has committed to undertake a review of its Community Engagement Strategy and Resourcing Strategy as outlined in the Delivery Program – Operational Plan. (Action 8.1.1.2). Council acknowledges it has not complied with all reporting requirements including submission of the Long-Term Final Plan, Resourcing Strategy and related reports, all of which are being worked on as part of the Financial Sustainability Review. Council has advised the Office of Local Government that it has not complied.



Only through on-going work to make these documents meaningful and with effective community engagement, will Council and the community work together to provide the best balance of services, lifestyle and opportunities to our residents, ratepayers and visitors.

Through the review of Councils community engagement strategy and resourcing strategy, Council will be able to have further discussions with the community across a range of matters and make appropriate updates to Councils plans, which would then be placed on public exhibition as required under the NSW Local Government Act.

**b) ADOPTION OF DRAFT DELIVERY PROGRAM 2022 - 2025 AND 2022 – 2023 OPERATIONAL PLAN**

***Public Exhibition of Draft Document***

In accordance with the provisions of the *Local Government Act 1993*, the Draft Delivery Program 2022 – 2025 and 2022 – 2023 Operational Plan was placed on public exhibition and public comment invited. The report was published on 25 May 2022 and submissions closed Wednesday 22 June 2022.

Part a) of the report provides a summary of community feedback as part of the consultation period. A summary of these submissions and comments from Council can be seen in the attached document titled “Community Consultation Summary with proposed fees and charges and financial changes”

***Changes to the draft Operational Plan since it was placed on public exhibition***

During the exhibition period, a number of changes have been made as part of the community feedback and Councils further analysis. They are listed in Attachment 4, under separate cover.

**c) MAKING OF THE RATES AND CHARGES FOR 2022-2023**

***General Fund Rates***

That whereas Council has adopted Estimates of Income and Expenditure of the General Fund for the period 1 July 2022 to 30 June 2023, it has determined pursuant to Sections 534 and 535 of the Local Government Act 1993 that the following Ordinary Rates be made for the 2022 – 2023 year:

- i. Farmland Rate of 0.238165 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$479.50.
- ii. Residential Rate of 0.288337 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$479.50.
- iii. Residential - Walcha Rate of 0.861786 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$479.50
- iv. Mining Rate of 1.092694 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$479.50
- v. Business Rate of 0.546281 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$479.50
- vi. Business - Walcha Centre Rate of 1.229694 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$479.50.





- vii. Business - Walcha Industrial Rate of 0.964309 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$479.50

***Walcha Water Supply Charges***

That whereas Council has adopted Estimates of Income and Expenditure for the Walcha Water Supply Local Fund for the period 1 July 2022 to 30 June 2023, it has determined pursuant to Section 540 of the Local Government Act 1993 that the following Walcha Water Supply Annual Access Charges be set:

<b>Connection Type &amp; Size</b>	<b>Access Charge</b>
Treated Residential – 20 mm	\$422.00
Treated Residential – 25 mm	\$659.38
Treated Residential – 38 mm	\$1523.44
Treated Residential – 50 mm	\$2637.44
Treated Residential – 100 mm	\$10550.00
Residential Vacant Treated	\$422.00
Treated Non Residential – 20 mm	\$422.00
Treated Non Residential – 25 mm	\$659.36
Treated Non Residential – 38 mm	\$1523.44
Treated Non Residential – 50 mm	\$2637.44
Treated Non Residential – 100 mm	\$10550.00
Non Residential Vacant Treated	\$422.00
Untreated – 20 mm	\$422.00
Untreated – 25 mm	\$659.36
Untreated – 38 mm	\$1523.44

That whereas Council has adopted Estimates of Income and Expenditure for the Walcha Water Supply Local Fund for the period 1 July 2022 to 30 June 2023, it has determined pursuant to Section 540 of the Local Government Act 1993 that the following Walcha Water Supply Usage Charges be set:

- Treated Residential \$3.88 per kilolitre for 250 kilolitres or less
- Treated Residential \$5.15 per kilolitre for greater than 251 kilolitres
- Treated Non Residential \$3.88 per kilolitre
- Untreated \$1.95 per kilolitre

***Walcha Sewerage Charges***

That whereas Council has adopted Estimates of Income and Expenditure of the Walcha Sewerage Local Fund for the period 1 July 2022 to 30 June 2023, it has determined pursuant to Section 540 of the Local Government Act 1993 that the following annual Walcha Sewerage charges be set:

For residential customers, the best practice guidelines have been adopted with a uniform sewerage bill for all properties based on the estimated volume of sewerage discharged from all residential customers. The annual residential sewerage bill is calculated as the Sewer Discharge Factor (SDF) times the annual non-residential sewerage access charge plus SDF times the product of the sewer usage charge (UC) and the average residential consumption. That is

$$B_R = (SDF \times AC_{20}) + (SDF \times C_R \times UC)$$

where



BR	=	Annual residential sewerage bill (\$)
SDF	=	Sewer Discharge Factor – the proportion of total residential water consumption that is discharged to the sewerage system. A typical value for NSW is SDF = 0.78
SAC <sub>20</sub>	=	Sewer Annual Access Charge for non residential customers. Calculated to be \$549.02 for Walcha.
C <sub>R</sub>	=	Average annual residential water consumption (kL). For Walcha last year this figure was 136 kL.
UC	=	Sewer usage charge (\$/kL). This has been set at \$1.19/kL which is within the recommended range.

Based on the above formula the sewerage charge for residential customers be set at \$549.02 per year. The unoccupied sewerage charge for residential customers be set at \$276.88 per year.

For non-residential customers, the sewerage bill is similar and is as follows

$$B = (SDF \times AC) + (SDF \times C \times UC)$$

where

B	=	Annual non-residential sewerage bill (\$)
SDF	=	Sewer Discharge Factor – the proportion of total water consumption that is discharged to the sewerage system
AC	=	Customers Annual Access Charge $AC = AC_{20} \times \frac{D^2}{400}$
C	=	Customer’s annual water consumption (kL).
UC	=	Sewer usage charge (\$/kL). This has been set at \$1.03/kL which is within the recommended range.

The non-residential sewer access charge is set at \$541.76 per user, per annum.

The Vacant Non residential sewer access charge is set at \$264.88 per user per annum.

### **Trade Waste**

Council has adopted the best practice guidelines which recommend that Council’s responsible for sewerage must levy appropriate trade waste fees and charges as all its liquid trade waste dischargers in addition to the non-residential sewerage bills.

Council’s liquid trade waste recommended fees and charges in 2022 - 2023 are:

- ◆ Application fee – fee based on category with a minimum charge of \$186.38
- ◆ Annual Trade Waste Fee:
  - Classification A \$91.53
  - Classification B \$181.97
  - The annual fee for Classification C dischargers will be set on a case by case basis depending on the complexity of monitoring required (for charging purposes and other administrative requirements).
- ◆ Re-inspection fee - \$87.12
- ◆ Trade Waste usage charge - \$1.65/kL with appropriate pre-treatment.
- ◆ Trade Waste usage charge - \$15.29/kL without appropriate pre-treatment.
- ◆ Food waste disposal charge - \$29.14/bed.
- ◆ Portable toilet - \$17.19/kL.
- ◆ Septic Waste
  - Normal (combined effluent and sludge) - \$2.86/kL.



- Effluent only - \$2.37/kL.
- Sludge only - \$24.64/bed.

Dischargers requiring nil or minimal pre-treatment of their liquid trade waste will only pay an annual trade waste fee together with a re-inspection fee where required. That is

$$TW = A + I$$

where

TW	=	Total annual trade waste fees and charges (\$)
A	=	Annual trade waste fee (\$)
I	=	Re-inspection fee (\$) (where required)

Dischargers with prescribed pre-treatment will pay a trade waste usage charge per kL plus the annual trade waste fee. That is

$$TW = A + I + (C \times UC_{TW} \times TWDF)$$

where

TW	=	Total annual trade waste fees and charges (\$)
A	=	Annual trade waste fee (\$)
I	=	Re-inspection fee (\$) (where required)
C	=	Customer's annual water consumption (kL)
$UC_{TW}$	=	Trade waste usage charge (\$/kL) of \$1.65/kL
TWDF	=	Trade waste discharge factor

The TWDF represents the estimated proportion of a customer's metered water consumption that is discharged to the sewerage system as liquid trade waste.



The following table represents sewerage and trade waste discharge factors.

**Sewer and Trade Waste Discharge Factor**

Business Description	Discharge Factor	
	Sewer	Trade Waste
Bakery	95	25
With a residence attached <sup>1</sup>	70	18
Bed and Breakfast/Guesthouse (max. 10 persons)	75	NA <sup>2</sup>
Butcher	95	90
With residence attached <sup>1</sup>	70	65
Cakes/Patisserie	95	50
Car Detailing	95	90
Caravan Park (with commercial kitchen)	75	25
Caravan Park (no commercial kitchen)	75	NA <sup>2</sup>
Caravan Park + Laundry (no commercial kitchen)	75	50
Club	95	30
Community Hall (minimum food only)	95	NA <sup>2</sup>
Concrete Batching Plant	20	10
Craft/Stonemason	95	80
Day Care Centre	95	NA <sup>2</sup>
Delicatessen, mixed business (no hot food)	95	NA <sup>2</sup>
With residence attached	70	
Dental Surgery with X-ray	95	80
With a residence attached <sup>1</sup>	70	60
Hairdresser	95	NA <sup>2</sup>
High School	95	25 <sup>5</sup>
Hospital	95	60
Hotel	100	25
Joinery	95	10
Laundry	95	92 <sup>5</sup>
Mechanical Workshop <sup>3</sup>	95	70
Mechanical Workshop with car yard	85	70
Medical Centre	95	25 <sup>5</sup>
Motels small (breakfast only, no hot food)	90	NA <sup>2</sup>
Motel (other than breakfast only, no hot food)	90	20
Nursing Home	90	50
Office Building	95	NA <sup>2</sup>
Panel Beating/Spray Painting	95	70
Primary School	95	10 <sup>5</sup>
Printer	95	85
Restaurant <sup>4</sup>	95	50
Self Storage	90	NA <sup>2</sup>
Service Station	90	70
Supermarket	95	70
Swimming Pool (commercial)	85	NA <sup>2</sup>
Take Away Food	95	50
Veterinary (no X-ray), Kennels, Animal Wash	80	NA <sup>2</sup>

Notes:

<sup>1</sup> If a residence is attached, that has garden watering, the residential SDF should be applied.

<sup>2</sup> A trade waste usage charge is not applicable for this Category 1 activity.

<sup>3</sup> Includes lawn mower repairers, equipment hire.

<sup>4</sup> Includes café, canteen, bistro, etc.

<sup>5</sup> A trade waste usage charge applies if appropriate pre-treatment has not been installed or has not been properly operated or maintained.



### ***Waste Management***

The Local Government Act, 1993 Section 504, requires that Waste Management is treated as a separate function and that all monies raised for this purpose are spent on this function. There is to be no cross subsidisation. The Act also requires that a separate charge be levied for the service.

The Annual Waste Management charges for 2022 – 2023 be made and levied as follows:

<b>Service</b>	<b>Rate</b>
Domestic Waste Management (DWM)	\$695.00
DWM Additional 140L General Waste bin	\$243.50
DWM Additional 240L Recycle Waste bin	\$183.50
Commercial Waste Management (CWM)	\$716.00
CWM Green Waste bin	\$71.50
CWM Additional 240L Recycle bin	\$183.50
CWM Additional 240L General Waste bin	\$365.00
Waste Management – Rural	\$267.50
Waste Management Unoccupied Town Charge	\$213.50

### ***Maximum Interest Rate on Overdue Rates and Charges***

The Office of Local Government has determined that the maximum interest rate on overdue rates and charges for the period 1 July 2022 to 30 June 2023 be fixed at 6.00% per annum simple interest calculated daily in accordance with Section 566 of the Local Government Act 1993.

### **Report Implications:**

#### ***Policy***

Once adopted by Council, the Operational Plan will set the overarching policy direction for Council for the 2022-2023 financial year.

#### ***Financial***

Once adopted by Council, the Budget will set the approved program of works, income and expenditure profiles for Council for the 2022-2023 financial year.

#### ***Legal***

Council must ensure that it endorses its budget in accordance with various provisions in the Local Government Act (the Act) and the Local Government (General) Regulations 2005 (the Regulation).

#### ***Section 405 of the Act:***

- (1) A council must have a plan (its “operational plan”) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.*
- (2) An operational plan must include a statement of the council’s revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.*
- (3) A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period) not less than 28 days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.*
- (5) In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.*



*Section 494 of the Act:*

- (1) A council must make and levy an ordinary rate for each year on all rateable land in its area.*
- (2) Each category or subcategory of ordinary rate is to apply only to land of the same category or subcategory.*

*Section 496 of the Act:*

- (1) A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.*

*Section 501 of the Act:*

- (1) A council may make an annual charge for any of the following services provided, or proposed to be provided, on an annual basis by the council:*
  - i. Water supply services*
  - ii. Sewerage services*
  - iii. Drainage services*
  - iv. Waste management services (other than domestic waste management services)*
  - v. Any services prescribed by the regulations.*

*Section 502 of the Act:*

- A council may make a charge for a service referred to in section 496 or 501 according to the actual use of the service.*

**Social Implications:**

The Operational Plan forms part of the direction that the community communicated to Council through the Community Engagement that has taken place. This document is an integral step to achieving the strategic outcomes set out in Councils Delivery Plan and Community Strategic Plan.

**Environmental Implications:**

Council's Operational Plan identifies a number of environmental strategic objectives, strategies and actions. During 2022-2023 Council is also seeking to undertake a review and plan for future opportunities for the use of renewable energy in Council operations.





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**Item:** 6.2 **Ref:** WO/2022/01709  
**Title:** Development Application 10.2022.16 – Deck – DCP Variation – 159E North, Walcha  
**Author:** Contract Town Planner  
**Previous Items:** Not Applicable  
**Attachment:** Development Assessment Report – WINT/2022/04059  
Elevations and Site Plan – WI/2022/07536

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***Community Strategic Plan Reference:***

*Goal 6.1 – Walcha’s distinct and diverse natural and built environment will be protected and enhanced.*

*Goal 6.6 – The character of Walcha and its surrounding villages will be maintained while protecting the productivity of our rural land.*

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**RECOMMENDATION:** That Council approve Development Application 10.2022.16 for the construction of deck within the building setback on Lot 7 DP 249195 known as 159E North Street, Walcha, as per the development conditions listed within the Development Assessment Report.

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**Introduction:**

Council has received a development application for 159E North Street, Walcha, for the erection of an open deck. This is permissible development under the *Walcha Local Environmental Plan, 2012*.

**Report:**

This application is to erect an open deck; the deck is constructed from steel and timber and will be 7.5m wide by 1.8m deep and the floor level 1.0m above existing ground level. It will result in the repositioning of the existing stair entrance. The elevation and site plan is attached to this report.

Consideration by Council is required as there is a variation proposed to the controls within the *Walcha Development Control Plan 2019*. The development application as submitted does not comply with the following:

*Clause 3.5 Setbacks*

The deck encroaches 1.7m into the building line. The minimum building line for residential areas is 6m from the front boundary. The deck will be set back 4.3 metres. The dwelling is 6.1m from the front boundary.

A written request for the variation was submitted within the Statement of Environmental Effects. The variation was requested as it will give better access to the dwelling and will give the dwelling better street appeal.



A variation such as this to a development control plan is acceptable as development control plans contain controls that are not legally binding on decision makers, unlike local environmental plans.

Neighbour notification was required, as per the provisions of the *Walcha Community Participation Plan 2020*. It was undertaken with no submissions being received.

A full development assessment has been undertaken and appropriate conditioning has been utilised to address any issues outstanding. All relevant plans and a full assessment report recommending approval subject to the appropriate use of conditioning are attached.

Legal Issues:

Consideration under the provisions of *Environmental Planning and Assessment Act 1979*, *Walcha Local Environmental Plan 2012*, *Walcha Development Control Plan 2019* and the *Walcha Community Participation Plan 2020* has been undertaken.

Financial Implications:

Nil

Environmental Implications:

Nil

Social Implications:

Nil

Policy Implications:

Nil

# Development Assessment Report

<b>DA Number:</b>	10.2022.16	<b>Council:</b>	Walcha
<b>Location:</b>	159E North Street Walcha		
<b>Development Description:</b>	Front Deck		
<b>Title Details:</b>	Lot 7 DP 249195		
<b>Property Area:</b>	663m2		
<b>Assessing Officer:</b>	Libby Cumming, Contract Town Planner		

## Proposal Overview

The proposed development is a front deck for a dwelling. The deck is 1.1 metre high with a handrail, and is open with no roof. The deck and the repositioned stair will be encroaching into the front building setback by 1.7m.

## Property Details/History

	Checked	Comments
File History	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	No
Title Plan	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Check Ownership	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

## Application Type

Is this application an Integrated Development Application?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is this application a Designated Development Application?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is this application for State Significant Development?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is this application submitted by/on behalf of a Public Authority?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is this application a staged Development?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is this application a section 4.55 amendment?	Yes <input type="checkbox"/> No <input type="checkbox"/>

## Concurrence/Referral

*Section 4.13 – EP & A Act*

Does this application require concurrence referral?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this application require referral for decision by Council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

## Local Environmental Plan

*Section 4.15(1)(a)(i) and Section 4.15(a)(ii) – EP & A Act*

<b>This land is zoned:</b>	R1 General Residential
<b>Development as per Standard Definitions:</b>	<p>This development is considered to be a deck.</p> <p>This development is considered to be ancillary development to a dwelling.</p> <p>As per the <i>NSW Planning Circular How to characterise development PS13-001</i>, an ancillary use is a use that is subordinate or subservient to the dominant purpose.</p> <p>The dominant development on this land is a <b>dwelling house</b>, which is defined as meaning a <i>building containing only one dwelling</i>.</p>

### List the relevant clause/clauses applicable under the LEP

Clause	Compliance	Comment
Land Use Table	Yes <input type="checkbox"/> No <input type="checkbox"/>	<p>The objectives for the RU1 zone are:</p> <ul style="list-style-type: none"> <li>To encourage sustainable primary industry production by maintaining</li> </ul>

		<p>and enhancing the natural resource base.</p> <ul style="list-style-type: none"> <li>To encourage diversity in primary industry enterprises and systems appropriate for the area.</li> <li>To minimise the fragmentation and alienation of resource lands.</li> <li>To minimise conflict between land uses within this zone and land uses within adjoining zones.</li> <li>To allow for non-agricultural land uses that will not restrict the use of other land in the locality for agricultural purposes.</li> </ul> <p>This application complies with the intent of these objectives.</p>
6.1 Earthworks	Yes <input type="checkbox"/> No <input type="checkbox"/>	A Soil & Erosion Control Plan has not been submitted, but it can be conditioned that controls be put in place during construction works.

Is there a draft LEP or draft LEP amendment which may affect this proposal? Yes  No

Do 'existing use' provisions (Sections 4.65-4.70 of the EP&A Act) apply to this development? Yes  No

**Development Control Plan**  
Section 4.15(1)(a)(iii) & Section 4.15(3A) – EP & A Act

Is there a DCP which applies to this land/proposal? Yes  No

List the relevant clause/clauses under the applicable DCP			
Clause	Issue	Compliance	Comment
3.4	Density	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
3.5	Setbacks	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The deck encroaches 1.7m into the front setback
3.6	Building Height	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
3.13	Privacy	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
3.14	Views	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
3.15	Services	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

Has a variation to the DCP been requested? Yes  No

**Comment:** The proposed work will give better access to the existing dwelling and give it more street appeal.

Should the variation be recommended? Yes  No

**Comment:** The encroachment will have little impact and will give the dwelling a better street aesthetics.

Is there a draft DCP which may affect this proposal? Yes  No

**Regional Environmental Plan**

There is no REP applicable to this area.

**State Environmental Planning Policy**

Is this proposal affected by a SEPP? Yes  No

List all relevant SEPPs		
SEPP	Compliance	Comment
State Environmental Planning Policy (Biodiversity and Conservation) 2021	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	The purpose of this SEPP is to protect the biodiversity values of trees and other vegetation in non-rural areas of the State, and to preserve the amenity of non-rural areas of the State through the preservation of trees and other vegetation.
Building Sustainability Index: BASIX 2004	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	The SEPP provides for the implementation of BASIX throughout the State.

<b>Exempt and Complying Development Codes 2008</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<i>The SEPP provides exempt and complying development codes that have State-wide application, identifying, in the General Exempt Development Code, types of development that are of minimal environmental impact that may be carried out without the need for development consent; and, in the General Housing Code, types of complying development that may be carried out in accordance with a complying development certificate.</i>
<b>State Environmental Planning Policy (Housing) 2021</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<p><i>The principles of this Policy are to:-</i></p> <ul style="list-style-type: none"> <li>• <i>enable the development of diverse housing types, including purpose-built rental housing,</i></li> <li>• <i>encourage development of housing that will meet the needs of more vulnerable members of the community, including very low to moderate income households, seniors and people with a disability,</i></li> <li>• <i>ensure new housing provides residents with a reasonable level of amenity,</i></li> <li>• <i>mitigate the loss of existing affordable rental housing.</i></li> </ul> <p><i>The SEPP introduces two new housing types to meet changing needs:</i></p> <ul style="list-style-type: none"> <li>• <i>Co-living housing</i></li> <li>• <i>Independent living units</i></li> </ul> <p><i>Improves the way existing types of homes are delivered including:</i></p> <ul style="list-style-type: none"> <li>• <i>Boarding houses</i></li> <li>• <i>Build-to-rent housing</i></li> <li>• <i>Seniors housing</i></li> </ul> <p><i>Includes the planning rules for:</i></p> <ul style="list-style-type: none"> <li>• <i>Caravan parks and manufactured home estates</i></li> <li>• <i>Group homes</i></li> <li>• <i>Retention of existing affordable rental housing</i></li> <li>• <i>Secondary dwellings (sometimes known as granny flats)</i></li> <li>• <i>Social housing</i></li> </ul>
<b>State Environmental Planning Policy (Industry &amp; Employment) 2021</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<p><i>This SEPP contains planning provisions:</i></p> <ul style="list-style-type: none"> <li>• <i>applying to employment land in western Sydney.</i></li> <li>• <i>for advertising and signage in NSW.</i></li> </ul>
<b>SEPP 65 — Design Quality of Residential Apartment Development</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<p><i>The SEPP relates to residential flat development across the state through the application of a series of design principles. Provides for the establishment of Design Review Panels to provide independent expert advice to councils on the merit of residential flat development.</i></p>
<b>State Environmental Planning Policy (Planning Systems) 2021</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<p><i>This Policy aims to:</i></p> <ul style="list-style-type: none"> <li>• <i>identify development that is State significant development</i></li> <li>• <i>to identify development that is State significant infrastructure and critical State significant infrastructure,</i></li> <li>• <i>to identify development that is regionally significant development.</i></li> </ul>
<b>State Environmental Planning Policy (Precincts—Regional) 2021</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<p><i>This chapter applies to the state and aims to facilitate the development, redevelopment or protection of important urban, coastal and regional sites of economic, environmental or social significance to the State so as to facilitate the orderly use, development or conservation of those State significant precincts for the benefit of the State. It also facilitates service delivery outcomes for a range of public services and provides for the development of</i></p>

		<i>major sites for a public purpose or redevelopment of major sites no longer appropriate or suitable for public purposes.</i>
<b>State Environmental Planning Policy (Primary Production) 2021</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<i>This SEPP contains planning provisions:</i> <ul style="list-style-type: none"> <li>• to manage primary production and rural development including supporting sustainable agriculture.</li> <li>• for the protection of prime agricultural land of state and regional significance as well as regionally significant mining and extractive resources.</li> </ul>
<b>State Environmental Planning Policy (Resilience and Hazards) 2021</b>	Not Applicable <input type="checkbox"/> Applicable <input checked="" type="checkbox"/>	<i>This Policy incorporates and repeals the provisions of SEPP No. 55 - Remediation of Land and Clause 4.6 requires consideration of whether land is suitable for a proposed use having regard to any known or potentially contaminating land use activities.</i>
<b>Complies</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Comment Only <input type="checkbox"/>	Chapter 4 of this SEPP requires consideration of whether there have been any activities carried out on land in the past that may have resulted in contamination. If contamination may be present, the proponent is required to undertake suitable investigation and, if necessary, remediation works.  It is considered that there have been no prior contaminating land uses as the land has historically been utilised for residential purposes. Consequently, the site is suitable for the proposed development and complies with the provisions of the SEPP.
<b>State Environmental Planning Policy (Resources &amp; Energy) 2021</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<i>This SEPP contains planning provisions:</i> <ul style="list-style-type: none"> <li>• for the assessment and development of mining, petroleum production and extractive material resource proposals in NSW.</li> <li>• which aim to facilitate the development of extractive resources in proximity to the population of the Sydney Metropolitan Area by identifying land which contains extractive material of regional significance.</li> </ul>
<b>State Environmental Planning Policy (State Significant Precincts) 2005</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<i>This policy aims to:-</i> <ul style="list-style-type: none"> <li>• facilitate the development, redevelopment or protection of important urban, coastal and regional sites of economic, environmental or social significance to the State so as to facilitate the orderly use, development or conservation of those State significant precincts for the benefit of the State.</li> </ul> <i>facilitate service delivery outcomes for a range of public services and to provide for the development of major sites for a public purpose or redevelopment of major sites no longer appropriate or suitable for public purposes.</i>
<b>State Environmental Planning Policy (Transport &amp; Infrastructure) 2021</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<i>This SEPP contains planning provisions:</i> <ul style="list-style-type: none"> <li>• for infrastructure in NSW, such as hospitals, roads, railways, emergency services, water supply and electricity delivery.</li> <li>• for child-care centres, schools, TAFEs and Universities.</li> <li>• planning controls and reserves land for the protection of three corridors (North South Rail Line, South West Rail Link extension and Western Sydney Freight Line).</li> </ul> <i>the land use planning and assessment framework for appropriate development at Port Kembla, Port Botany and Port of Newcastle.</i>
<b>Miscellaneous Consent Provisions 2007</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<i>This SEPP provides for the erection of temporary structures and the use of places of public entertainment while protecting public safety and local amenity.</i>
<b>List all relevant Draft SEPPs</b>		
<b>SEPP</b>	<b>Compliance</b>	<b>Comment</b>

<b>SEPP - Environment</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<p><i>This consolidated SEPP proposes to simplify the planning rules for a number of water catchments, waterways, urban bushland, and Willandra Lakes World Heritage Property. Changes proposed include consolidating the following seven existing SEPPs:</i></p> <ul style="list-style-type: none"> <li>• <i>State Environmental Planning Policy No. 19 – Bushland in Urban Areas</i></li> <li>• <i>State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011</i></li> <li>• <i>State Environmental Planning Policy No. 50 – Canal Estate Development</i></li> <li>• <i>Greater Metropolitan Regional Environmental Plan No. 2 – Georges River Catchment</i></li> <li>• <i>Sydney Regional Environmental Plan No. 20 – Hawkesbury-Nepean River (No.2-1997)</i></li> <li>• <i>Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005</i></li> <li>• <i>Willandra Lakes Regional Environmental Plan No. 1 – World Heritage Property.</i></li> </ul>
<b>Design &amp; Place SEPP</b>	Not Applicable <input checked="" type="checkbox"/> Applicable <input type="checkbox"/>	<p><i>The aims of this Policy are as follows:</i></p> <ol style="list-style-type: none"> <li><i>a) to provide a consistent set of principles and considerations to guide the design of the built environment,</i></li> <li><i>b) to ensure high quality and innovative design of the built environment,</i></li> <li><i>c) to create places that support the health and well-being of the community,</i></li> <li><i>d) to integrate good design processes into planning and development,</i></li> <li><i>e) to recognise the economic, environmental, cultural and social benefits of high quality design,</i></li> <li><i>f) to ensure sustainable development and conserve the environment,</i></li> <li><i>g) to minimise the consumption of non-renewable energy and reduce greenhouse gas emissions,</i></li> <li><i>h) to achieve better built form and aesthetics of buildings, streetscapes and public spaces,</i></li> <li><i>i) to recognise the importance of Country to Aboriginal people and to incorporate local Aboriginal knowledge, culture and tradition into development, and</i></li> <li><i>j) to give effect to the objects of the Act, section 1.3(b) and (e)-(g).</i></li> </ol>

### Planning Agreement

*Section 4.15(1)(a)(iia) – EP & A Act*

Is there a Planning Agreement in force under section 93F of the EP&A Act? Yes  No

Has a Planning Agreement been offered under this development? Yes  No

### Local Strategic Planning Statement

PP 1 - Encourage diversification in grazing agriculture, horticulture and agribusiness to grow these sectors and respond to domestic and international opportunities Yes  No

PP 2 -Foster resilience and diversification in the agricultural industry to respond to the ageing farming workforce and climate change Yes  No

PP 3 -Expand nature-based adventure and cultural tourism places and enhance visitor experiences Yes  No

PP 4 - Deliver a variety of housing options in Walcha and promote development that contributes to the unique character of Nowendoc, Walcha Road and Woolbrook Yes  No



PP 5 - Raise the area's profile and awareness of employment, business development and lifestyle opportunities, particularly for younger people and provide services for the ageing population Yes  No

PP 6 -Continue to develop access and logistics infrastructure on appropriate sites to encourage new industry opportunities Yes  No

PP 7 - Protect and celebrate our unique sense of place Yes  No

PP 8 - Identify and promote wind, solar and other renewable energy production opportunities; manage and support the transition to renewable energy Yes  No

**Comment:** This proposed development is minor in nature and does not require strategic consideration.

### Planning Assessments

Has the applicant submitted any supporting planning assessments? Yes  No

**Comment:** Statement of Environmental Effects

### Subdivision

Is this application for subdivision ? Yes  No

### Environmental Impacts

Section 4.15(1)(b) – EP & A Act

Does this proposal have any potential impact on:

	Impact	Comment
Social	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Economical	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Positive Impact – There will be an economical gain during construction only.
Siting & Configuration	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The proposal is not an over development of the site with adequate area to the rear and side boundaries of the site. The location of the proposed development is considered suitable having regard for the site design and internal layout.
Setbacks	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Based on the individual merits of the site, and the surrounding development, there will be no impact for the proposed development.
Privacy	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	There are no impacts expected in terms of aural and visual privacy outside those of normal, residential usage.
Safety, security & crime prevention	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The development will not result in any decrease in safety, security and prevention of crime in the surrounding area. The proposed structure will provide an increase in passive surveillance of the surrounding environment.
Overshadowing	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	There are no impacts expected in terms of overshadowing.
Solar Access	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Visual	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	There are no impacts expected in terms visual privacy. The proposed colour scheme is considered to be consistent with the existing setting.
Significant Views	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The proposed structure will not project above a ridgeline where visible from any public road or place and therefore views will not be impacted.
Amenity	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Construction	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Any construction works must be compliant with the Building Code of Australia. This will be conditioned.
Water	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The development site will have no stormwater impact as there is no roof.

Air	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Minimal and during construction only. Waste generated during construction is to be maintained onsite and shall be disposed to Council's land fill. A standard condition shall be imposed requiring the establishment and maintenance of a site rubbish container for the duration of construction works.
Waste	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	The proposed development is expected to have minimal impact on existing air quality levels and microclimatic conditions with noise only being created during construction only.
Noise	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	The development will not result in any noise and vibration with the exception of the construction phase. Council's standard hours of operation will be imposed during construction works.
Land Degradation	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Minimal - Erosion and sediment control measures are also to occur during the construction of the development
Tree Loss	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Flora	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Fauna	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Cumulative	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Has a Threatened Species Impact Assessment been prepared? Yes  No

Are there any species/communities listed under the TSC Act? Yes  No

Does the proposed development require approval under the EPBC Act Yes  No

Heritage	Impact	Comment
European	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Aboriginal	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	An Aboriginal Heritage Information Management System (AHIMS) search was not carried out.

Is this land classified as containing an item of environmental heritage? Yes  No

Is there an impact on and adjoining or in close vicinity to an item of environmental heritage? Yes  No

Is this proposal in a heritage conservation Zone? Yes  No

Is this proposal in an adjoining or in close vicinity to a conservation zone? Yes  No

Has a Heritage Impact Statement been prepared for this proposal? Yes  No

Has an Archaeological Survey been prepared for this proposal? Yes  No

### Flooding

*Section 4.15(1)(b) – EP & A Act*

Is this property flood affected? Yes  No

### Bush Fire Prone Land

*Section 4.15(1)(b) – EP & A Act*

Is this property bush fire prone as per the Bush Fire Prone Map? Yes  No

### Contaminated Land

*Section 4.15(1)(b) – EP & A Act*

Has this land been identified as being contaminated land by Council? Yes  No

Is it a possibility this land may be contaminated? Yes  No

Is this land in the close vicinity or adjoining a known contaminated site? Yes  No

## Infrastructure

Section 4.15(1)(b) – EP & A Act

Is an engineering assessment required? Yes  No

Has an engineering assessment been completed? Yes  No

Who completed the Engineering Assessment?

Engineering Department  Assessing Officer  Other

Does this proposal have any potential impact on:

	Impact	Comment
Sewer	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Water	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Drainage	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Access	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Kerb & Gutter	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Upgrade Existing Road	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Road Network	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Existing Easements	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Electricity	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Telecommunications	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Pedestrian Access	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Loading & Unloading	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Parking	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Energy Conservation	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Does the development require any new easements? Yes  No

Has an Erosion and Soil Control Plan been submitted? Yes  No

## Construction Assessment

Is a Construction Certificate Required? Yes  No

Is the Construction Certificate required for a subdivision? Yes  No

Was a construction certificate submitted with this application? Yes  No

Has Council been appointed as the Principle Certifying Authority? Yes  No

Has a construction assessment been completed? Yes  No

Is a Fire Safety Measures annual certification required? Yes  No

Is a public defects liability agreement required? Yes  No

## Section 68 Assessment

Is a section 68 assessment required? Yes  No

## Developer Contributions

Does this proposal require any Developer Contribution? Yes  No

## Signage

Does this proposal require signage? Yes  No

## Notification

Does this application require notification/advertising? Yes  No

Is this application an advertised development application under the EP & A Act? Yes  No

Was this application notified/advertised as per the provisions of?  
 EP& A Act    LEP    CCP   Yes  No

Was this application notified/advertised for public interest purposes only? Yes  No

Dates Notification Undertaken   **Commenced**   25.5.2022   **Finished**   8.6.2022

Were there any written submissions received? Yes  No

If Yes, what was the number of submissions received? Yes  No

## Section 88b Instrument

Does Council require a Section 88b instrument to be prepared? Yes  No

## Matter Prescribed by the Regulations

Clause 61(1) - Demolition   Yes  No

Clause 62 – Fire Safety   Yes  No

Clause 63 – Temporary Structures   Yes  No

Clause 64 – Buildings to be Upgraded   Yes  No

## Public Interest

Does this proposal have any construction or safety issues? Yes  No

Is there any public health issues? Yes  No

Is a Trade Waste Application required? Yes  No

Are there any other public interest issues? Yes  No

## Site Suitability

*Section 4.15(1)(c) – EP & A Act*

Is this a suitable site for this development? Yes  No

**Comment:**   The proposed development is consistent with the existing and future development in the locality. The development has access from a public road (North Street). The site is not identified as being subject to flooding, does not contain an item of heritage significance and is not bushfire prone. The residential site is considered to be suitable for the development.

## Assessing Officer General Comment

**Comment:**   There are no outstanding issues that cannot be dealt with by the use of appropriate conditioning.

## Recommendation

This development application be approved subject to the following conditions:

**RELEVANT PRESCRIBED CONDITIONS**  
**(under the Environmental Planning and Assessment Regulation 2000)**

**Compliance with Building Code of Australia & insurance requirements under the Home Building Act 1989**

**Please Note:** A reference to the Building Code of Australia is a reference to that Code as in force on the date the application is made for the relevant:

- a) development consent, in the case of a temporary structure that is an entertainment venue, or
- b) construction certificate, in every other case.

1. The work must be carried out in accordance with the requirements of the Building Code of Australia.
2. In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

**Erection of signs**

**Please Note:** This does not apply in relation to:

- a) Building work, subdivision work or demolition work that is carried out inside an existing building, which does not affect the external walls of the building development consent, in the case of a temporary structure that is an entertainment venue, or
- b) Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.
- c) A complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

3. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - c) stating that unauthorised entry to the site is prohibited.
4. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

**Please Note:** Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

**Notification of Home Building Act 1989 requirements**

**Please Note:** This does not apply in relation to Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.

5. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
  - a) in the case of work for which a principal contractor is required to be appointed:
    - (i) the name and licence number of the principal contractor, and
    - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
  - b) in the case of work to be done by an owner-builder:
    - (i) the name of the owner-builder, and
    - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

**Please Note:** If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

### **Shoring and adequacy of adjoining property**

**Please Note:** This does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

6. If the development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
  - a) protect and support the adjoining premises from possible damage from the excavation, and
  - b) where necessary, underpin the adjoining premises to prevent any such damage.

### **GENERAL CONDITIONS**

7. The development shall be implemented in accordance with:
  - (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
  - (b) the details set out on the plans approved and stamped by authorised officers of Council,except as amended by the conditions of this development consent.

**Note:** Any proposal to modify the terms or conditions of this consent, whilst still maintaining substantially the same development to that approved, will require the submission of a formal application under Section 4.55 of the *Environmental Planning and Assessment Act 1979* for Council's consideration. If amendments to the design result in the development not remaining substantially the same as that approved by this consent, a new development Application will have to be submitted to Council.
8. A copy of all stamped approved plans, specifications and documents must be kept on site at all times so as to be readily available for perusal by any officer of Council or the Principal Certifier.

### **CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING**

9. A Construction Certificate must be obtained, in accordance with the *Environmental Planning and Assessment Regulation 2021*, before work commences.
10. Council is to be given written notice of the intention to commence works and the appointment of a Principal Certifier (if the PC is not Council) at least two days before the proposed date of commencement, in accordance with the *Environmental Planning and Assessment Regulation 2021*. Such notice is given using the form enclosed with this consent.

Should Council be appointed the Principal Certifier, the applicant must give at least 2 days' notice to enable inspections to be undertaken.
11. Before construction commences on the site and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
  - divert uncontaminated run-off around cleared or disturbed areas,
  - erect a silt fence to prevent debris escaping into drainage systems or waterways,
  - prevent tracking of sediment by vehicles onto roads,
  - stock pile topsoil, excavated material, construction and landscaping supplies and debris within the site.

**Please Note:** Failure to take effective action may render the developer liable to prosecution under the *NSW Protection of the Environment Operations Act 1997*.

12. A hoarding or fence must be erected between the work site and any public place if the work is likely to cause traffic (pedestrian or vehicular) in a public place to be obstructed or otherwise inconvenience. The erected hoarding is to be sufficient to prevent any substance from or in connection with the work falling into the public place. The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place. The hoarding, fence or awning is to be removed once the work has been completed.

### **CONDITIONS TO BE COMPLETED DURING CONSTRUCTION**

13. The owner of the property is to ensure that any building is constructed:
  - (a) to meet the setback requirements of the approved plans,
  - (b) to be located within the confines of the lot, and;
  - (c) so that it does not interfere with any easements or covenants upon the land.

14. Any building work must be carried out between 7.00am and 5.00pm Monday to Friday and 8.00am to 1.00pm Saturdays, excluding Sundays and public holidays. No audible construction is to take place outside these hours, to maintain the amenity of the locality.
15. A garbage receptacle must be provided at the work site before works begin and must be maintained until works are completed. The garbage receptacle must have a tight fitting lid and be suitable for the reception of food scraps and papers.
16. Waste materials (including excavation, demolition and construction waste materials) must be managed on the site (and must not be burned on site) and then disposed of at a waste management facility, to protect the amenity of the area and avoid the potential of air pollution.
17. Effective dust control measures are to be maintained during construction to maintain public safety/amenity. Construction activities are to be undertaken so as not to inconvenience the adjoining land owners and are to be restricted solely to the subject site.
18. Any run-off and erosion control measures required must be maintained within their operating capacity until the completion of the works to prevent debris escaping from the site into drainage systems, waterways, adjoining properties and roads.
19. No material or equipment associated with the development is to be placed on public land without the written consent of the Council, and any activity located in close proximity to public areas is to be fenced to prevent damage to persons or property.
20. Any earthworks (including any structural support or other related structure for the purposes of the development):
  - a) must not cause a danger to life or property or damage to any adjoining building or structure on the lot or to any building or structure on any adjoining lot, and
  - b) must not redirect the flow of any surface or ground water or cause sediment to be transported onto an adjoining property, and
  - c) that is fill brought to the site—must contain only virgin excavated natural material (VENM) as defined in Part 3 of Schedule 1 to the *Protection of the Environment Operations Act 1997*, and
  - d) that is excavated soil to be removed from the site—must be disposed of in accordance with any requirements under the *Protection of the Environment Operations (Waste) Regulation 2005*.

Any excavation must be carried out in accordance with *Excavation Work: Code of Practice* (ISBN 978-0-642-785442), published in July 2012 by Safe Work Australia.
21. If, during the course of any activities conducted under this consent, the Applicant becomes aware of any heritage or archaeological sites not previously identified, all work likely to affect the site shall cease immediately. The Applicant shall then consult with relevant authorities and decide on an appropriate course of action prior to recommencement of work. The relevant authorities may include NSW Planning, Infrastructure & Environment and the relevant local Aboriginal community. Any necessary permits or consents shall be obtained and complied with prior to recommencement of work.

#### **CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING**

22. Occupancy of the building is not to take place until the Principal Certifier has carried out a final inspection and an Occupation Certificate issued. All required trade certifications are to be available to the PCA before the final inspection will be carried out.

**Please Note:** Failure to obtain an Occupation Certificate is an offence under the legislation. Penalty advice for buildings (penalties do not apply to uses detailed in sections 109M and 109N; i.e. Crown projects, Class 1a and 10 buildings or as detailed for places of public entertainment).

23. At the completion of the works, the work site must be left clear of waste and debris.

#### **CONDITIONS RELATING TO ONGOING OPERATIONS**

24. A further application is to be made for any change, enlargement or intensification of the premises or land use, including the display / erection of any new structure such as signage, partition walls or building fit-out (unless the proposed work is exempt from the need for consent under *State Environmental Planning Policy (Codes SEPP) 2008*).



**COUNCIL ADVICE ONLY**

- 25. Covenant/s: The applicant / owner has the responsibility of being aware of any covenant which may affect the proposal.
- 26. Dial Before You Dig: Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial Before You Dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial Before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial Before You Dig service in advance of any construction or planning activities.
- 27. Telecommunications Act 1997 (Commonwealth); Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.
- 28. New residential development and significant dwelling alterations should provide measures such as self-closing doors, fencing and gates (to prevent children from entering the garage and driveway from the house).

**Reasons For Conditions**

- 1. To confirm and clarify the terms of Council's approval.
- 2. To comply with all relevant legislation.
- 3. So that the impacts of any increase in the scale or duration of operations may be assessed and appropriately controlled.
- 4. To prevent and/or minimise the likelihood of environmental harm and public nuisance.
- 5. To ensure the rehabilitation of the site.
- 6. To minimise the potential for adverse impacts on the environment or public as a result of the development.
- 7. To ensure waste is disposed of in an appropriate manner.
- 8. To ensure that public infrastructure is maintained.

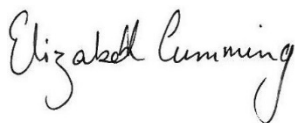
**Conclusion**

I confirm that I am familiar with the relevant heads of consideration under the Environmental Planning & Assessment Act and Local Government Act (if applicable) and have considered them in the assessment of this application.

I certify that I have no pecuniary or non-pecuniary interest in this application.

Additional Notes Attached

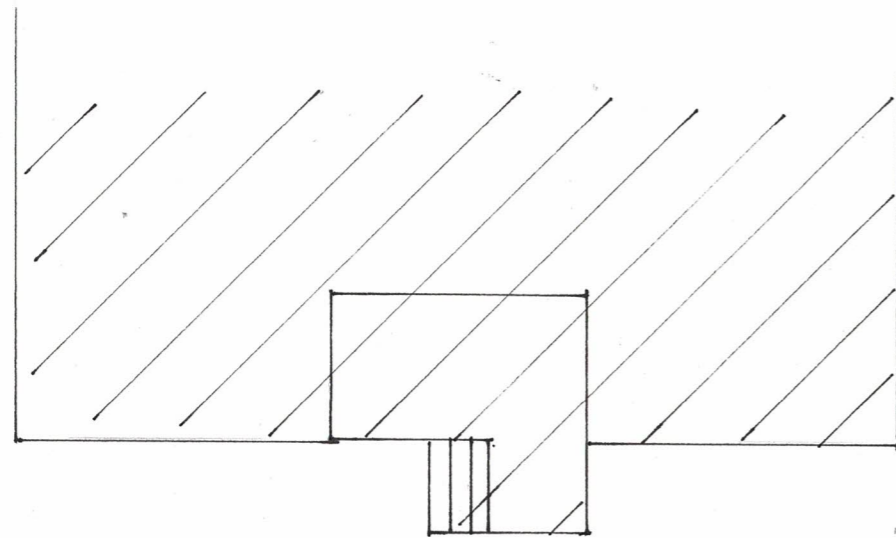
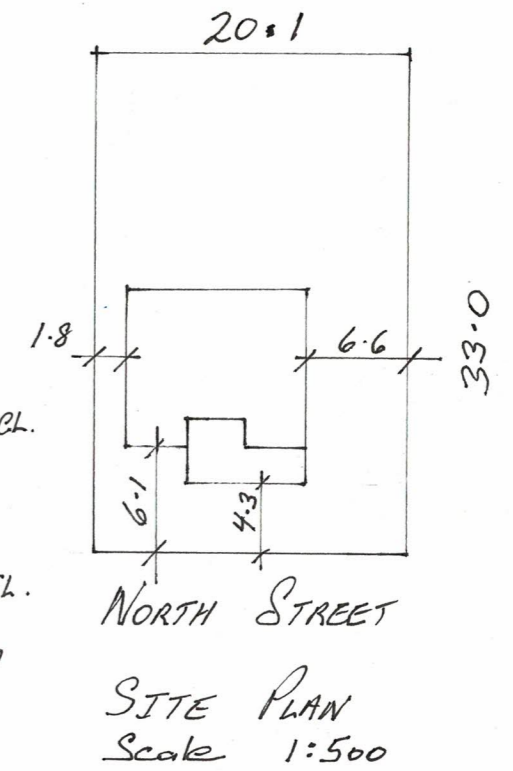
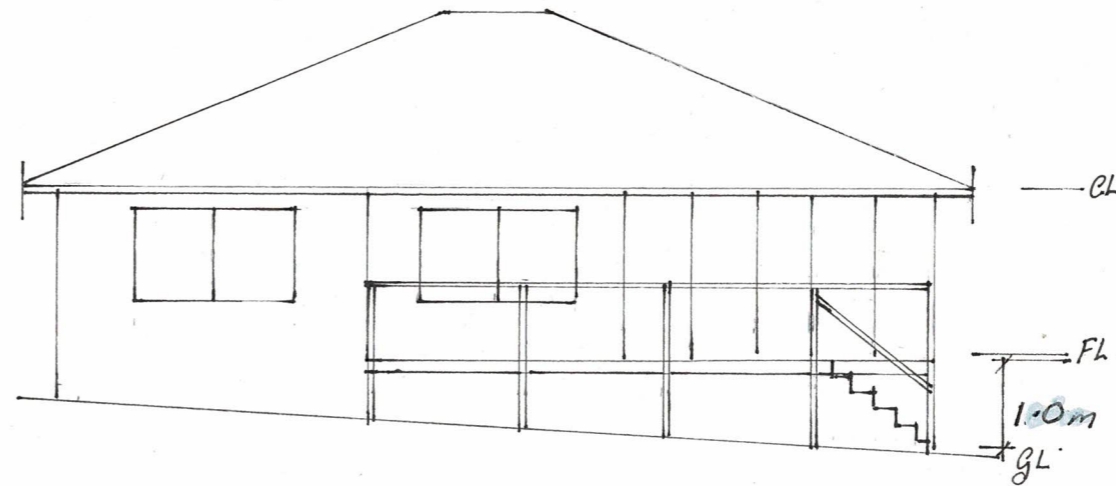
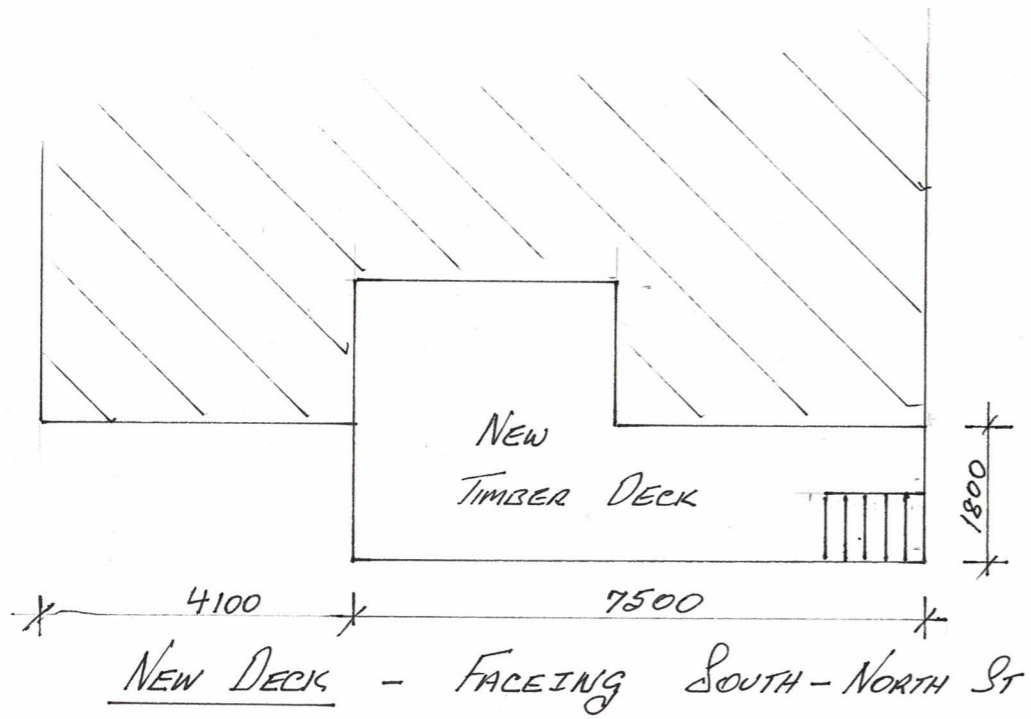
Yes  No



Signed: .....

Elizabeth Cumming, Consultant Planner

Date: 16 June 2022



SPEC'S

- ENGINEERS DRAWINGS PROVIDED
- \* Steel structure
  - \* Concrete piers
  - \* HWD Decking
  - \* METAL HANDRAIL TO AUS STANDARDS
  - \* STAIRS METAL STRINGERS TIMBER TREADS.

HAND RAIL - TO OWNERS SPEC'S

PROPOSED DECK EXTENSION		
FOR I & J BIRD AT 159E NORTH ST WARRAW		
SCALE: S	1:100	1:500



**Item:** 6.3 **Ref:** WO/2022/01730  
**Title:** Local Government Remuneration Tribunal Annual Review  
**Author:** General Manager  
**Previous Items:** Not Applicable  
**Attachment:** No

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***Community Strategic Plan Reference:***

***Goal – B.1 - Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.***

***Strategy – B2.1 - Provide a framework for the efficient and effective administration of Council.***

***Strategy – B2.1 - Maintain a stable and secure financial structure for Council***

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**RECOMMENDATION:**

**That Council:**

- 1. RECEIVE and note the report;**
- 2. DETERMINE the annual fee payable to Councillors as \$ \_\_\_\_\_ per year and the Mayoral Allowance of Walcha Council as \$ \_\_\_\_\_ for the 2022/2023 financial year.**

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**Introduction:**

Council is required to determine the amount that will be paid to the Councillors and Mayor within the guidelines set by the Local Government Remuneration Tribunal.

The purpose of this report is to advise Council on the Local Government Remuneration Tribunal's decision on the range of fees payable to Councillors and Mayors for the 2022/2023 financial year.

**Report:**

Council is required to determine the amount that will be paid to the Councillors and Mayor within the guidelines set by the Local Government Remuneration Tribunal.

The Local Government Remuneration Tribunal handed down its 2022 report on 20 April 2022, and determined that there be a 2% increase in the fees payable to Councillors and Mayors in the next financial year. A copy of the full report can be seen at [www.remtribunals.nsw.gov.au](http://www.remtribunals.nsw.gov.au).

Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2022 based on the Tribunal's determination for the 2022-23 financial year. A few key points regarding this to note include:

- The level of fees paid will depend on the category the Council is in.
- A Council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a Council does not fix a fee, the Council must pay the minimum fee determined by the Tribunal.



Walcha Council is categorised as a Rural Council. Pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2022, are determined as follows:

Category		Councillor/Member Annual Fee (\$) effective 1 July 2022		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2022	
		Minimum	Maximum	Minimum	Maximum
		General Purpose Councils - Metropolitan	Principal CBD	28,750	42,170
Major CBD	19,180		35,520	40,740	114,770
Metropolitan Large	19,180		31,640	40,740	92,180
Metropolitan Medium	14,380		26,840	30,550	71,300
Metropolitan Small	9,560		21,100	20,370	46,010
General Purpose Councils - Non-Metropolitan	Major Regional City	19,180	33,330	40,740	103,840
	Major Strategic Area	19,180	33,330	40,740	103,840
	Regional Strategic Area	19,180	31,640	40,740	92,180
	Regional Centre	14,380	25,310	29,920	62,510
	Regional Rural	9,560	21,100	20,370	46,040
	Rural	9,560	12,650	10,180	27,600
County Councils	Water	1,900	10,550	4,080	17,330
	Other	1,900	6,300	4,080	11,510

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

### Policy Implications

There are no policy implications for this report.

### Financial Implications

The Mayor and Councillor Fees for 2021-2022 were:

Councillor Fee: \$12,000  
 Mayoral Fee: \$27,060

The Draft 2022/2023 Budgeted amount for Mayoral & Councillor Fees are:

Councillor Fee \$12,420  
 Mayoral Fee \$28,007

### Legal Implications

This is required to meet the requirements of the NSW local government Act.



Social Implications

There are no social implications for this report.

Environmental Implications

There are no environmental implications for this report.



**Item:** 6.4 **Ref:** WO/2022/01752  
**Title:** Audit, Risk and Improvement Committee Dissolution  
**Author:** Manager Corporate & Finance  
**Previous Items:** Not Applicable  
**Attachment:** No

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***Community Strategic Plan Reference:***

***Goal – 8.1 - Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.***

***Strategy – 8.1.2 - Provide a framework for the efficient and effective administration of Council.***

***Strategy – 8.2.1 - Maintain a stable and secure financial structure for Council***

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**RECOMMENDATION:**

**That Council:**

- 1. DISSOLVE the current Audit Risk & Improvement Committee and notify the members in writing;**
- 2. EXPLORE the benefits of shared Audit Risk & Improvement Committee arrangements with Uralla Shire Council; and**
- 3. UNDERTAKE recruitment of Audit Risk & Improvement Committee chair (either in conjunction with Uralla Shire Council or alone)**

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**Introduction:**

Office of Local Government *Risk Management and Internal Audit for Local Councils in NSW Draft Guidelines* (the Guidelines) were released in August 2021. It is probable that these Guidelines will be adopted with no significant changes. The Guidelines proposal for an Audit Risk and Improvement Committee (ARIC) is very different to the current Walcha Council ARIC Charter.

**Report:**

**Currently**

The Audit, Risk & Improvement Committee Charter (the Charter) was adopted in November 2014. The Charter stipulates ARIC to be comprised of 2 Elected Members and 2 Independent Members. The current ARIC has 3 Independent Members but the Charter has not been amended. All members have voting rights and the Chair is elected from the Independent Members. ARIC meetings are held irregularly and Independent Members receive an allowance of \$500 per meeting.

The Charter stipulates that independent members are appointed for the term of Council and are eligible for extension or re-appointment following a formal review of their performance.

It is recommended that the current ARIC be dissolved and the members notified in writing and thanked for their service. The members would be welcome to apply for membership of the new ARIC providing eligibility requirements are met.





### Proposed

Under the Guidelines, Walcha Council is categorised as Tier 1. Tier 1 Councils' ARIC minimum requirements are:

- 3 independent voting members comprising
  - 1 chair prequalified under the NSW Government's prequalification scheme
  - 2 independent persons that meet eligibility criteria for non-prequalified committee members
- **(optional)** 1 non-voting councillor that meets the eligibility criteria for Council members.

Under the Guidelines councils may share the committee and the Guidelines provide a number of options for sharing a committee or independent members. Councillor members of the committee are not shared.

Appointment of the ARIC chair and members is by a resolution of Council. The Council first appoints the chair who then assists to appoint the other independent members.

Maximum fees for the independent members are included in the *NSW Treasury Prequalification Scheme: Audit and Risk Committee Independent Chairs and Members, Scheme Conditions* (November 2021).

A Tier 1 Council maximum member fee is \$1,255 per meeting day. The Chair fee is \$12,552 (maximum) per annum up to 7 meetings per annum. Superannuation is payable in accordance with the Superannuation Guarantee (Administration) Act 1992 and GST may be payable if the member is registered for GST.

### Policy Implications

There are no policy implications for this report.

### Financial Implications

If Council holds 4 ARIC meetings per annum:

\$5,020 per independent member plus 10.5% superannuation

\$12,552 chair plus 10.5% superannuation

### Legal Implications

This is required to meet the requirements of the *NSW Local Government Act*.

### Social Implications

There are no social implications for this report.

### Environmental Implications

There are no environmental implications for this report.





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**Item:** 6.5 **Ref:** WO/2022/01723  
**Title:** Walcha Community Centre Management Committee (MPC) –  
Appointment of Council Representation  
**Author:** General Manager  
**Previous Items:** Not Applicable  
**Attachment:** No

---

*Community Strategic Plan Reference:*

**Strategy 8.1.1:** Councillors will exhibit leadership on Council and regional committees as well as in community organisations.

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**RECOMMENDATION:** That Council ENDORSE and APPOINT Councillor \_\_\_\_\_ as Council's representative to the Walcha Community Centre Management Committee as per the Rules and Management of the Committee, Clause 4(d).

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**Introduction:**

Council missed appointing a Council Representative to the Walcha Community Centre Management Committee in February 2022 which is a Delegate Committee to Council. Council has been contacted by the Chairperson of the Committee asking them to appoint a representative so they can hold a Meeting.

**Report:**

Historically, Council has a vested interest in the Walcha Community Centre Management Committee as it was a co-contributor to the cost of building this infrastructure. In the Rules and Management of the Walcha Community Centre Management Committee, Clause 4 states:

4. The members of the Committee shall be:
  - (a) The school Principal;
  - (b) A presentative of each parent organisation within the school up to a maximum of 2;
  - (c) An elected staff representative;
  - (d) A nominee of the local government authority;
  - (e) A student representative;
  - (f) A nominee of the local member of State Parliament.

To comply with the above Clause Council need to appoint a representative to this Committee.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

There are no financial implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.



Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.



# Item 7:

# Notice of Motions



## There are no Notice of Motions for June 2022



# Item 8:

# Matters of Urgency



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# Item 9: Management Review Reports





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## 9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2022/01728

Responsible Executive: General Manager

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*Community Strategic Plan Reference:*

*Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

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**RECOMMENDATION:** That items included in the Office of the General Manager Management Review Report be NOTED by Council.

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### 1. FINANCE AND ADMINISTRATION

#### 1.1 Investment Report Status at 30 May 2022

Report for the investments held in May 2022 are included.

#### **Overdraft Limit**

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.62% applies.



REGISTER OF INVESTMENTS TO 31 May 2022																								
Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	YTD Redemption	MV % of Portfolio	TD Account #												
nab	TD	16/02/2022	120	16/06/2022	0.42%	254,618	352	254,970	668	-	3.91%	919675556												
CommonwealthBank	TD	14/10/2021	270	11/07/2022	0.30%	500,000	1,110	501,110			7.69%													
CommonwealthBank	TD	19/04/2022	90	18/07/2022	0.93%	1,100,000	2,522	1,102,522			16.91%													
nab	TD	4/02/2022	180	3/08/2022	0.49%	253,728	613	254,341	801	-	3.90%	917202309												
nab	TD	7/03/2022	150	4/08/2022	0.53%	622,315	1,355	623,670	1,935	-	9.57%	416873585												
nab	TD	10/03/2022	180	6/09/2022	0.68%	531,589	1,783	533,371	1,582	-	8.17%	972272676												
nab	TD	19/05/2022	120	16/09/2022	1.65%	254,398	1,380	255,778	1,051	-	3.91%	444927886												
nab	TD	6/04/2022	180	3/10/2022	1.15%	253,571	1,438	255,009	732	-	3.90%	919512554												
nab	TD	14/03/2022	210	10/10/2022	0.76%	554,809	2,426	557,235	2,005	-	8.53%	872609622												
CommonwealthBank	TD	14/10/2021	365	14/10/2022	0.36%	500,000	1,800	501,800			7.69%													
nab	TD	19/04/2022	210	15/11/2022	1.30%	631,226	4,721	635,947	2,520	-	9.70%	918317642												
CommonwealthBank	TD	19/04/2022	240	15/12/2022	1.66%	1,049,075	11,451	1,060,526			16.13%													
CommonwealthBank	TD					-	-	-	871	502,096	0.00%	37844807/01												
Average rate					0.85%	6,505,329	30,951	6,536,280	12,166	502,096	100%													
<p>The average rate of investments increased from 0.48% in March to 0.85% in May due to higher TD rates. NAB were still a market leader in TD rates when compared to other institutions.</p> <p>PREVIOUS FINANCIAL YEAR COMPARATIVE DATA: 31/05/2021</p> <p>Interest Earned YTD 27,864</p> <p>Market Value of Portfolio 3,854,383</p> <p>Average interest rate 0.35%</p> <p>Interest Earned YTD 30 June 2021 28,258</p> <p>Market Value of Portfolio 30 June 2021 3,854,757</p> <p>Institutional Exposure</p> <table border="1"> <thead> <tr> <th></th> <th>Investment at Market Value</th> <th>% of Portfolio</th> </tr> </thead> <tbody> <tr> <td> CommonwealthBank</td> <td>3,149,075</td> <td>48%</td> </tr> <tr> <td> nab</td> <td>3,356,254</td> <td>52%</td> </tr> <tr> <td></td> <td>6,505,329</td> <td>100%</td> </tr> </tbody> </table> <p>Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212                      The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.</p> <p>Signed Christian Martin (Responsible Accounting Officer)</p>														Investment at Market Value	% of Portfolio	CommonwealthBank	3,149,075	48%	nab	3,356,254	52%		6,505,329	100%
	Investment at Market Value	% of Portfolio																						
CommonwealthBank	3,149,075	48%																						
nab	3,356,254	52%																						
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Ordinary Meeting – 31 October 2018

60/1819	<b>6.6 On-site Sewage Management Strategy Implementation WO/2018/02306</b> that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.	DED	Review 30062022	Review Strategy when suitable resources secured (current vacancy for a Health & Building Surveyor)	Council resolved to put this on hold until the drought conditions subside and suitable resources secured. Strategy to be confirmed by Council prior to implementation.
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## Extra Ordinary – 22 May 2019

167/1819	<b>2.2 Planning Proposal 2 Annual Review WO/2019/01107</b> that Council: 1. Prepare a planning proposal to include the following: a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map. b. Rezone the portion of the land described as Lots 1, 2 & 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map. c. Insert attached dwellings, hostels, multi dwelling housings, residential flat buildings, seniors housing as prohibited	DED		As per resolution.	Initially due October 2020.  Work behind schedule and has been prioritised.  Planning Proposal submitted to DPE for Gateway Determination.
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>uses in the RU5 Village Zone Land Use Table</p> <p>d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map.</p> <p>2. Request Delegation under section 3.36(2) of the <i>Environmental Planning &amp; Assessment Act 1979</i> to make the final instrument.</p> <p>3. Submit the drafted Planning Proposal for a Gateway Determination.</p>				
168/1819 22 May 2019	<p><b>Motion:</b> It was <b>MOVED</b> Clr Heazlett <b>Seconded</b> Clr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required.</p> <p>A <b>FORESHADOWED</b> Motion Clr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'.</p> <p>The Original Motion was put to the <b>VOTE</b> and <b>CARRIED</b>.</p>	<b>DED</b>		As per resolution.	<p>Initially due October 2020.</p> <p>Work behind schedule and has been prioritised.</p> <p>Planning Proposal submitted to DPE for Gateway Determination.</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Ordinary – 31 July 2019

6/20192020	<p><b>6.3 Crown Land Management Plan Preparation WO/2019/01134</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the <i>Crown</i></li> <li>2. Request ministerial consent from NSW Department of Industry—Lands &amp; Water to manage land known as:               <ol style="list-style-type: none"> <li>a. Woolbrook Rubbish Tip - 104 Campfire Road, Woolbrook - Lot 238 DP 753846 being Reserve 82854</li> <li>b. Walcha General Cemetery - 169-179 Darjeeling Road, Walcha - Lot 1 DP 1088076 and Lot 7042 DP 1122396 being Reserve 1018788, Lot 7027 DP 1075451 and Lot 1 DP 117825 being Reserve 1018768</li> <li>c. Old Rubbish Depot - Oxley Highway, Walcha Road - Lot 132 DP 753846 and Lot 7300 DP 1136219 being Reserve 89912</li> <li>d. Waste Transfer Station - 49 Aerodrome Road, Walcha - Lot 532 DP 756502 being Reserve 51457, Lot 7007 DP 1057278</li> </ol> </li> </ol>	DED	30062023	As per resolution.	Underway
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>being Reserve 63519 and Lot 7017 DP 1057279 being Reserve 70192.</p> <p>e. Woolbrook Cemetery - 119 Campfire Road, Woolbrook - Lot 7011 DP 94017 being Reserve 1018428</p> <p>f. Walcha Catholic Cemetery - 219E Oxley Drive, Walcha - Lot 7002 DP 94214 being Reserve 43749 and Lot 7004 DP 94215 being Reserve 63559</p> <p>g. Nowendoc Waste Transfer Station - 47 Tops Road, Nowendoc - Lot 171 DP 753691 being Reserve 83987</p> <p>h. Yarrowitch Showground - 92 Upper Yarrowitch River Road, Yarrowitch - Part Lot 125 DP 756475 being Reserve 94641</p> <p>i. Nowendoc Cemetery - 7817 Thunderbolts Way, Nowendoc - Lot 7301 DP 1134898 being Reserve 1016508</p> <p>j. Old Oxley RFS Shed - 6432 Brackendale Road, Nowendoc - Lot 157 DP 753691 being Reserve 95794</p> <p>land as "operational" as per Section 3.22 of the <i>Crown Land Management Act 2016</i>.</p> <p>3 Delegate the General Manager authority to:</p> <p>a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the <i>Crown Land Management Act 2016</i>,</p>				

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>b) Obtain native title manager advice as per the provisions of Part 8 of the <i>Crown Land Management Act 2016</i>,</p> <p>c) Consult the NSW Dept of Industry Lands &amp; Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.</p>				
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## ExtraOrdinary – 09 April 2020

143/20192020 & 144/20192020	<p><b>2.3 Funding for Future Council Facilities and Walcha Youth Strategies WO/2020/00734</b></p> <p><i>Walcha Council Facilities Strategy</i></p> <p>143 <b>RESOLVED</b> on the Motion of Councillors Kealey and Kermode that Council <b>APPROVE</b> transfer of \$10,000 from the Project Development component of Internal Restricted Funds to develop a Walcha Council Facilities Strategy and Concept Design inclusive of a strategy that includes the acquisition of the land in Derby Street which would become part of the library development with the existing library.</p>	<b>GM</b>	Dec-2021 Dec 22	As per resolution	<p>Draft Strategy framework presented to Councillors. Project put on hold following Council decision to withdraw community hub building from BLER, also resources are currently assigned to other time critical projects. Deferred completion to Dec 2021.</p> <p>A Facilities and Land Use Strategy is to commence in July 2022.</p>
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## Ordinary – 29 July 2020

13/20202021	<p><b>6.3 Application for an Alcohol-Free Zone in the Walcha Central Business District by Walcha Police WO/2020/01944</b></p> <p><b>Motion:</b></p>	<b>DED</b>	30042021		<p>Limited resources to complete project.</p> <p>Project reprioritised, proposal to be presented to July 2022 Ordinary Meeting of Council</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>It was <b>MOVED</b> Clr Kealey <b>Seconded</b> Clr Ferrier that Council:</p> <ol style="list-style-type: none"> <li>1. Prepare a proposal for an Alcohol-Free Zone as per the area identified in the application and extend to all licensed premises;</li> <li>2. Prepare a proposal for Alcohol Prohibited Area in McHattan Park.</li> </ol> <p>13 The Original Motion was put to the <b>VOTE</b> and <b>CARRIED</b></p>				

## Closed – 26 August 2020

<p><b>Closed:</b> CC13 / 20202021</p>	<p><b>13.2 Request to Improve Driveway</b> <b>RESOLVED</b> on the Motion of Councillors Kealey and Kermode that Council honour the agreement made to construct the new driveway for the applicant as detailed in the body of the report.</p>	<p><b>DI</b></p>	<p><del>30122021</del> 30062023</p>		<p>Work to be scheduled next FY with other driveway works at the Council Depot and road shoulder/drainage repairs on North Street undertaken via LRCI Phase 3 funding.</p>
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## Closed – 28 October 2020

<p><b>Closed:</b> CC19 / 20202021</p>	<p><b>13.2 Bushfire Community Recovery &amp; Resilience Fund Phase 2</b> <b>WINT/2020/06064</b> that Council:</p> <ol style="list-style-type: none"> <li>1. Approve the following projects to be funded under the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1:</li> </ol>	<p><b>DCT</b></p>	<p>30122021</p>		<p>Approval from funding body received for items a, b, cd. Free Pool entry completed., Summer of Movies completed, Skate Park Clinic completed, training program planned and underway.</p> <p>Project e, f and g not approved, this</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ul style="list-style-type: none"> <li>a. Free Pool Entry to Walcha Baths for 2020/2021 Season</li> <li>b. Training Program delivered in Walcha, Yarowitch and Nowendoc covering topics including first aid, psychological first aid, chemcert, chainsaw operations</li> <li>c. Summer of Movies program to screen outdoor movies over the summer season in Nowendoc, Yarowitch, Woolbrook, Ingleba and Walcha</li> <li>d. Skate Park Paint Clinic to engage with youth to make visual improvements to our skate park</li> <li>e. Emergency Management Plan review of Council's current plan to incorporate revisions and changes based on past emergency lessons learnt and enhance preparedness</li> <li>f. Free Training Days at Walcha Community Gym by engaging a series of specialist trainers and providers to provide free classes to community members – when the gym is opened early 2021; and</li> <li>g. New Walcha Council Website to enhance the ability for community to access information and be informed to be prepared for, manage through and recovery from emergency events.</li> </ul>				<p>funding has been temporarily allocated to community led portion of projects.</p> <p>Community projects approved – Nowendoc postponed, stampede complete, youth weekend complete, long lunch has also been postponed due to COVID in 2021.</p> <p>Training program extended to 30/6/2022 to use unexpended funds.</p> <p>Variation for round 2 Community Grants approved by Council in Feb 22. Resilience NSW causing delays – report to May 22 meeting.</p> <p>Remaining funds to be returned.</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Ordinary – 25 November 2020

122/20202021	<p><b>6.6 Crocodile Bridge Safety</b>  <b>WO/2020/03816</b>                      that Council remove the current temporary barriers and the concrete path connections, and restore the excavation with turf and extend the existing garden beds on either side of the creek be to preclude pedestrian access to the Crocodile Bridge.</p>	<b>DI</b>	30102022		Work delayed to allow urgent grant funded projects to be completed by 30 June 2021 deadline. Works identified in approved LRCI Phase 3 project list.
124/20202021	<p><b>6.8 Beautification Committee Project Recommendations</b>  <b>WO/2020/04068</b>                      that Council:</p> <ol style="list-style-type: none"> <li><b>ENDORSE</b> the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town &amp; District Beautification &amp; Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects;</li> <li><b>ACKNOWLEDGES</b> the continuing efforts of the Walcha Town &amp; District Beautification &amp; Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes.</li> </ol>	<b>DI</b>	30102022		Completion of works (Rose Garden Stage 2) identified in LRCI Phase 3 approved Project list.

## Ordinary – 16 December 2020

148/20202021	<p><b>7.1 Notice of Motion No.: 21 – Available Residential &amp; Industrial Land – Clr Noakes</b>  <b>WO/2020/04452</b>                      that:</p>	<b>DED</b>	30062021	Consultant brief to be prepared and issued to market, with	Initial due date June 2021.  Work delayed due to resourcing.
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ol style="list-style-type: none"> <li>\$30,000 from the Project Development Internal Restriction be allocated to identify Council owned and Crown land that may be available for development as residential or industrial land.</li> <li>Any privately owned land within the town boundary that is zoned residential or industrial also be identified.</li> </ol>			completion date for project TBC following selection of supplier.	To be reprioritised to commence July 2022.

## Ordinary – 29 January 2021

170/20202021	<p>Review of Application for Bushfire Community Recovery &amp; Resilience Fund Phase 2 Stream 1 Community Projects Funding.</p> <p><b>Round 2 Community Grant Funding</b> that Council <b>APPROVE</b> a further Round 2 of Community Grant Funding to be opened for other Walcha Committees and Groups to apply for the remaining funds of \$17,920 by the end of March 2021 and close by end of May 2021.</p>	<b>DCT</b>	10042021	Second round to be advertised late March 2021.	<p>Delayed due to extension of CRO position giving more time to project manage Round 2. Planned for early August. CRO is working on the advertising and updating application forms etc.</p> <p>All events have been staged. A further allocation was approved in FEB22 and variation request has been submitted to Resilience NSW – we are waiting on a response.</p> <p>Delays to responses from Resilience NSW has put this in jeopardy. Report to May 22 meeting.</p> <p>Remaining funding to be returned.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Ordinary – 24 February 2021

194/20202021	<p><b>10.2 Minutes of the Walcha Tourism Advisory Committee Meeting held at Council Chambers on Friday, 12 February 2021 WO/2021/00517</b></p> <p><u>Item 3.8 – Caravan Access to Water</u> that Council provide a dedicated drinking water refill point separate from dump point tap.</p>	DI	30122022	DI to investigate options for caravan access to water and present back to Council.	Initial assessment is that business case for compliant, fee-for-service fill location may struggle to stack up due to low use. Issues regarding safety and compliance can be introduced by designating a fill point for specific purpose.
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## Ordinary – 31 March 2021

203/20202021	<p><b>6.1 Electrical Asset Assessment WO/2021/00999</b></p> <p>that</p> <ol style="list-style-type: none"> <li>1. Council proceed with tendering the program of electrical rectification works.</li> <li>2. the assessment of the electrical rectification tenders to be subject of a future Council Report.</li> <li>3. potential funding sources for the rectification works is also to be recommended in this future Council Report.</li> </ol>	DI	30112021 30062022		Contractor engaged to complete electrical works at Walcha Gym by 30 June 2022 to meet funding deadline.
214/20202021	<p><b>10.2 Minutes of the Walcha Council Youth Advisory Committee Meeting held at the Walcha Central School on Tuesday, 02 March 2021 WO/2021/00937</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. <b>RECEIVE</b> and <b>NOTE</b> the Report;</li> </ol>	DCT	31082021		<p>Gaming hub report complete, learner driver program report not started as yet.</p> <p>Learner Driver program investigated as part of a Youth Jobs Program Grant application. Application was</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>2. Undertake investigations regarding the establishment of a Youth Learner Driver Program and a report be prepared;</p> <p>3. Undertake investigations regarding the establishment of a Gaming Hub at the Library and a report be prepared.</p>				<p>unsuccessful – 21/1/2022. Further direction from new Council for the appetite for this project before further investigations take place.</p> <p>No funds allocated in draft budget for this program.</p>

## Ordinary – 30 June 2021

266/20202021	<p><b>6.5 Request for Financial Assistance – Two Wheel Tours</b> <b>WO/2021/02207</b></p> <p>that Council does not approve the funding and that Council develop Event Funding Guidelines prior to approving funds in support of any further events.</p>	<b>DCT</b>	16072021		<p>Events organiser advised. Draft guidelines have been prepared for review in the August Councillor Workshop. Postponed due to COVID time restrictions, will be discussed in September Workshop.</p> <p>Donations policy has been reviewed by ELT on May 2022. Further review/workshop before it comes to July 22 Council meeting.</p>
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## Ordinary – 29 September 2021

36/20212022	<p><b>6.3 Heritage Listing Removal from Walcha LEP Request – 2N Middle Street Walcha – Mrs L Green</b> <b>WINT/2021/08363</b></p> <p>that Council:</p>	<b>DED</b>	31032021	<p>Organise the removal of heritage listing of property from LEP 2012 Schedule 5. Advise owner of resolution options.</p>	<p>Owner visited Council March 2022 and advised they are happy for removal to be included in next house keeping Planning Proposal of Council.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ol style="list-style-type: none"> <li>1. Remove heritage listing (I017 – being Lot A DP 159627 known as 2N Middle Street Walcha) from Schedule 5 of the <i>Walcha Local Environmental Planning Plan 2012</i>, and</li> <li>2. Advise the land owner that:                             <ol style="list-style-type: none"> <li>a. The removal of the heritage listing will be included within the next House Keeping Planning Proposal as prepared by Council when there are enough matters to warrant the expense of a Planning Proposal, alternatively</li> <li>b. They are welcome to submit their own Planning Proposal for Council consideration along with \$4,500 deposit towards the cost of processing the Planning Proposal, as this will expediate the processing time.</li> </ol> </li> </ol>				No date scheduled for next House Keeping Planning Proposal at this stage.

## Ordinary – 27 October 2021

59/20212022 <b>27 Oct 2021</b>	<p><b>6.2 Draft Amendment to Walcha Development Control Plan</b> <b>WINT/2021/08887</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the <i>Draft Amended Walcha Development Control Plan 2019</i> which includes the following amendments:                             <ol style="list-style-type: none"> <li>a. Minimal editing and word changes to correct grammar, identification of development controls and to ensure state agency referencing is correct</li> <li>b. Clause 14.6 – Visual Amenity Impacts– Replace the reference to the Australian</li> </ol> </li> </ol>	<b>DED</b>	30062022	As per resolution	<p>Point 1 of resolution completed.</p> <p>Further work delayed due to resourcing.</p> <p>To be reprioritised to commence August 2022.</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>Wind Energy Association and Australian Council of National Trust's <i>Wind Farms and Landscape Values: Stage 1 Report – Identifying Issues, March 2005, Appendix B: Wind Farms and Landscape Values: Final Issues Paper</i> has been changed to the current guideline being NSW Planning, Industry &amp; Environment <i>Wind Energy Visual Assessment Bulletin For State significant wind energy development December 2016</i>.</p> <p>c. Clause 41.6(1) - Replace the reference of axis with sector.</p> <p>d. Clause 14.4 - Inclusion of a stated position for State Significant Development in the objectives.</p> <p>e. Clause 14.6(b)(iii) – Extend the wording to include damage, degradation or disruption to groundwater.</p> <p>f. Clause 14.6(u) – Extend the wording to state that Decommissioning Bonds will be considered based on the individual merits of the development.</p> <p>g. Inclusion of Clause 14.5(n) regarding cumulative impact assessment including power line construction.</p> <p>2. Prepare a further amendment to the <i>Amended Walcha Development Control Plan 2019</i> in regards to all renewable energy development.</p> <p>3. Include provision in any future Section 7.11 Development Contribution Plan for a</p>				
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	contribution for renewable energy development. 4. Amend the Walcha Local Environmental Plan 2012 by ensuring all Land Use Tables reflect the provisions of all relevant State Environmental Planning Policies				
60/20212022 <b>27 Oct 2021</b>	<b>6.3 Part Day Public Holiday 2022 &amp; 2023 Survey Results WO/2021/04247</b> that Council: 1. <b>ENDORSE</b> the application for a Part Day Public Holiday for the Walcha Council Local Government Area from 12 noon until 6pm on Friday, 4 February 2022 and Friday, 3 February 2023 for the Walcha Races; 2. <b>SURVEY</b> the community and key stakeholders directly after the 2022 & 2023 Part Day Public Holiday to ascertain their success.	<b>GM</b>	201221 Oct 2022		Sent application to Industrial Relations for Part Day Public Holiday – 08112021 Diarise to survey the community and key stakeholders in March 2022 & 2023. – Not completed in March 2022 yet. Update: view is to survey as a component of community consultation re financial sustainability.

## Ordinary – 24 November 2021

85/20212022	<b>6.2 Customer Charter</b> <b>WINT/2021/09573</b> that Council <b>ADOPT</b> the Customer Charter as presented.	<b>MCF</b>		As per resolution	It is being presented at July 2022 ELT meeting for discussion and amendments. Awaiting final move of office staff.
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## Ordinary – 16 February 2022

109/20212022	<b>6.3 Bushfire Community Recovery &amp; Resilience fund BCRRF – Update and Variation Request</b> <b>WO/2022/00275</b>	<b>DCT</b> <b>MCF</b>	/	01032022	DCT to note MCF ensure monies are allocated as per resolution.	Variation submitted, Awaiting response from Resilience NSW.
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	that Council <b>APPROVE</b> the variation report to redistribute \$15,441.90 towards the Council Led Community Grants Program.				Delays in response from Resilience NSW has put this in jeopardy. Further council report May 2022.  Remaining funding to be returned.
127/20212022	<b>Item: 4.2.12 – Constructive Solutions Update</b> that Council maintain a Contractor Register which is to be regularly updated <b>FURTHER THAT</b> the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.	<b>DI</b>	30062022	As per resolution	No progress to date.
130/20212022	<b>Item: 4.3.1 – Project Applications - Crocodile Bridge</b> that Council decline the request for the removal of footpaths and construction of garden beds to prevent foot traffic across Crocodile Bridge.	<b>DI / GM</b>	23032022	Notify Art Advisory Committee Members	Included in LRCI Phase 3 Project Proposals. To be discussed at Arts Advisory Committee Meeting 2 August 2022.
131/20212022	<b>Item 4.3.2 – Hospital Wall Stage 2</b> that Council decline the request of \$8,000 to enhance the existing wall façade at the front of the Walcha Hospital on the basis that existing artworks adequately reflect diversity of the region.	<b>DI / GM</b>	23032022	Notify Beautification Advisory Committee Members	To be discussed at Arts Advisory Committee Meeting 2 August 2022.
132/20212022 <b>16 Feb 2022</b>	<b>Item 4.3.3 – Rose Garden Stage 2</b> that Council decline the request of \$40,000 to complement Stage 1 work undertaken by Council Staff due to pending more information and available funds.	<b>DI / GM</b>	23032022	Notify Beautification Advisory Committee Members	Included in LRCI Phase 3 Project Proposals. To be discussed at Arts Advisory Committee Meeting 2 August 2022.
134/20212022	<b>Item 4.3.5 – Mill Hole Stage 2</b>	<b>DI/GM</b>	28022022	As per resolution	To be discussed at Arts Advisory Committee Meeting 2 August 2022.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	that Council decline the request to complete Mill Hole Project for this financial year.				
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## Ordinary – March 2022

144/20212022	<p><b>6.2 Amendment to Walcha Local Environmental Plan – Employment Zones</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the Department of Planning, Industry &amp; Environment Employment Zone Reforms by amending the Walcha Local Environmental Plan 2012 by:             <ol style="list-style-type: none"> <li>(a) Changing the zone names of                 <ol style="list-style-type: none"> <li>(i) B2 Local to E1 Local Centre</li> <li>(ii) IN1 General Industrial to E4 General Industrial</li> <li>(iii) B4 Mixed Use to MU2 Mixed Use</li> </ol> </li> <li>(b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table</li> <li>(c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1 Mixed Use and E4 General Industrial Land Use Table</li> <li>(d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables</li> <li>(e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables</li> </ol> </li> </ol>	DED	-	<ol style="list-style-type: none"> <li>1. So endorsed</li> <li>2. To advertise on our website media documents provided by DPE</li> </ol>	<p>Complete.</p> <p>Consultation documentation currently on display on our website</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>2. Assist the Department of Planning, Industry and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required post exhibition changes that are consistent with intent of the translation, to address any technical amendments.</p>				
146/20212022	<p><b>6.4 Amendment to Walcha Local Environment Plan – Agritourism Land Uses</b> that Council:</p> <p>1. Advise the Department of Planning and Environment Council wishes to amend the Walcha Local Environmental Plan 2012 by:</p> <p>(a) Incorporating the land uses of:</p> <p>(i) Agritourism</p> <p>(ii) Farm Experience</p> <p>(iii) Farm Gate Premises</p> <p>(b) Agritourism as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living, Land Use Table and prohibited in all other zones.</p> <p>(c) Farm Experience as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(d) Farm Gate Premises as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots, RU5 Village, R5 Large Lot</p>	<b>DED</b>	31/03/2022	<p>1. Advise DPE participation in amendment.</p> <p>2. To advertise on our website media documents provided by DPE</p>	<p>Complete</p> <p>To be undertaken immediately any consultation documentation received from DPE</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>Residential and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(e) Include clauses Farm Stay Accommodation 5.23 and Farm Gate Premises 5.24 as per the <i>Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021</i>.</p> <p>2. Assist the Department of Planning and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required changes that are consistent with intent of the translation, to address any technical amendments.</p>				
149/20212022	<p><b>6.7 Regional Meetings – Update on Community Concerns</b> that Council <b>RECEIVE</b> and <b>NOTE</b> the Regional Meetings Update on Community Concerns Report as presented.</p>	<b>GM</b>		Ongoing – needs to be updated monthly.	Updates every quarter on progress.
155/20212022	<p><b>10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022</b> <b>4.2.1 Capital Grant Funding Progress Report</b> that any use of contingency on any projects going forward will need Director or General Manager approval prior to spending and a monthly report detailing the spending of any contingency to be provided monthly to Council.</p>	<b>ALL</b>		To be noted and actioned as per resolution.	
156/20212022	<p><b>4.2.3 Sgt Andrew Russell Bridge Naming</b></p>	<b>DI</b>	TBD	As per resolution	Project will require a variation approval to proceed.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	that Council retain Sergeant Andrew Russell Bridge as the name for the new / replacement bridge and relocate the existing memorials closer to the new bridge.				
158/20212022	<b>4.2.9 Walcha Pool Upgrade Status</b> that the engaged aquatic consultants provide a list of Walcha Pool upgrade priorities for the funding we have via the Bushfire Local Economic Recovery Fund FURTHER THAT the list needs to go to a Council Workshop then a report produced confirming Scope of Work.	<b>DI</b>	30102023	As per resolution	Funding Deed variation request approved by Public Works to deliver works during 2023 pool closure, giving more time to develop scope and tender with new Project Manager.
159/20212022	<b>4.3.1 Footpath &amp; Cycleway Funding Application (closes 25 February)</b> that an application is submitted via the Shared Pathways Stage 2 – Walking and Cycling Program for \$3,605,810 and seek Transport NSW advice on the applicability of this funding for road widening instead of separate pathways.	<b>DI</b>		As per resolution.	Waiting outcome of application.
163/20212022	<b>4.3.6 Derby Street Upgrade – Supplementary Funding</b> that Council apply for \$4.56M via the Heavy Vehicle Safety and Productivity Program to complete all works on Derby Street (including asphalt surface), with 20% (\$1.14M) coming from the Thunderbolts Way Corridor Strategy.	<b>DI</b>		As per resolution.	Waiting outcome of application.
	<b>10.2 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 March 2022</b>		30062022	As per resolution.	Awaiting response to RFQ, works to be awarded in next few weeks.



# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
164/20212022	<b>4.1.6 HH20 Off-Creek Storage Monthly Update</b> that the Walcha Off Creek Storage site access road improvements be contracted out to local contractors rather than internal Council works.	<b>DI</b>			
166/20212022	<b>5.1.1 Bridge Update</b> that Council wait for funding variation outcome for Tia Diggings and Niangala bridges which may require a new tender.	<b>DI</b>	TBD	As per resolution.	Revised tender prices received, new funding variation submitted, awaiting outcome.

## Ordinary – 27 April 2022

	<b>Declarations of Interest</b> <b>Item 7.1 – Notice of Motion Number 20: State Government New England Renewable Energy Zone</b> <b>WO/2022/01153</b> Clr Schaefer declared a Pecuniary Interest – Conflict of Interest in this item due to being a Director / Shareholder of Walcha Wind and a host landowner for Winterbourne Wind and will leave the Chambers whilst this item is discussed. Clr Berry declared a Non-Pecuniary Significant interest in this matter due to being the Chairman of RED4NE – Responsible Energy Development for New England and will leave the Chambers whilst this item is discussed.	<b>EA</b>	29072022	Write declarations in register, scan declaration of pecuniary interest forms received and save in CM9	Completed 29042022  An Amendment to Minutes in May 2022 Meeting changed the Non-Pecuniary Interest for Clr Berry to “Pecuniary Interest”. This item has been updated in Minutes and updated on website. This item is now fully completed. 14062022
173/20212022	<b>6.1 2021 Motorcycle Rally Final Report Update</b> <b>WO/2022/01154</b> that Council: 1. <b>RESOLVE</b> to seed-fund, underwrite and manage the Walcha Motorcycle Rally for a period of three (3) years, noting annual financial	<b>GM</b> <b>DCT</b>	Dec 2024		Planning for the 2021/22 event has commenced. Tourism and Manager Project delivery will be working on this event together.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>risk allocation of \$155,000 and an allocated annual budget of \$35,000.</p> <p>2. <b>NOTE</b> that the 2024 Rally is the final Council financial risk supported event; and</p> <p>3. <b>AUTHORISE</b> the General Manager to have an independent economic review of the success of the Rally post the 2024 event, and further</p> <p>4. <b>UPON</b> receipt of the economic analysis report the new Council provide direction as to Council's role, if any, in future Motorcycle Rally events.</p>				
174/20212022	<p><b>6.2 Walcha Council Financial Sustainability Review WO/2022/01157</b> that Council:</p> <p>1. <b>AGREE</b> to seek quotations for services to conduct a financial sustainability review including engagement, reporting and submission for a possible Special Rate Variation;</p> <p>2. <b>PROVIDES</b> a budget up to \$120,000 ex GST for the initial financial sustainability review including engagement, reporting and submission for a Special Rate Variation should Council so resolve;</p> <p>3. <b>REALLOCATE</b> the funding for the review from internal allocations for infrastructure replacement.</p>	<b>GM MCF</b>	31052022		<p>Quotations received and review conducted. Supplier selected for review of financial sustainability. Agreement to be signed and returned.</p> <p>Funding allocated from infrastructure reserve.</p>
175/20212022	<p><b>6.3 Walcha Preschool Advisory Committee Parent Nominations WO/2022/00977</b> that Council <b>APPOINT</b> Alyce Notley to the Walcha Preschool Advisory Committee.</p>	<b>DCT</b>	15052022	Advise Alyce Notley of her appointment, ensure the ToR's are presented at the next Advisory Committee Meeting.	<p>Meeting to be held in June. ToR will be signed by all members at this meeting.</p> <p>Alyce has been advised of successful nomination.</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
176/20212022	<p><b>6.4 Appoint Community Representation to Advisory Committees WO/2022/01151</b> that Council <b>APPOINT</b>:</p> <ol style="list-style-type: none"> <li>1. Paula Jenkins, James Rogers and Stephen King to the Arts Advisory Committee;</li> <li>2. Gweneth Higgins, Jim Hallernan, Phyllis Hoy, Caroline Street, Peter Blomfield and Stephen King to the Beautification Advisory Committee;</li> <li>3. Tracey Hoy, Karen Barnes, Shane Carey, Jason Cox, Andy Burwell and Kim Barnett to the Walcha Motorcycle Rally Advisory Committee;</li> <li>4. Sue Reardon and Patricia Laurie to the Walcha Council Community Care Advisory Committee <b>FURTHER THAT</b> Council readvertise for nominations to the Walcha Council Community Care Advisory Committee.</li> </ol>	<p><b>GM DI DCT</b></p>	15052022	Each directorate advise Advisory Committees' members of their appointment; ensure that each new member has a link to Council's Code of Conduct (website) and new ToRs are tabled at the first meeting and members sign it before the first point of business.	<p>EA advised Tourism Officer of appointments, link to website and ToR for first Motorcycle Rally Meeting being held on 04052022</p> <p>DCT will hold WCCC Advisory and Youth Advisory meetings in June. First Arts Advisory Committee held 7 June 2022. First Beautification Advisory Committee to be held 21 June 2022.</p> <p>Successful nominations have been advised for Rally and WCCC.</p> <p>Further nominations for WCCC advertised 15 &amp; 22 June</p>
177/20212022	<p><b>6.5 Tourism Advisory Committee Reinstated WO/2022/01119</b> 177 <b>RESOLVED</b> on the Motion of Councillors Ferrier and Pointing that Council reinstate the Tourism Advisory Committee utilising the generic Terms of Reference previously adopted <b>FURTHER THAT</b> Councillor Reilly be appointed as Council's representative on the Committee.</p>	<p><b>DCT</b></p>	15052022	Advertise for members; update Terms of Reference, organise initial meeting	<p>No action as yet – scheduled for June</p> <p>Advertising for nominations in Apsley Advocate 15 &amp; 22 June.</p>
186/20212022	<p><b>4.2.1 LRCI Round 3 Project List</b> that Council nominate the following projects for inclusion in the \$1,183,592 Local Road and Community Infrastructure Phase 3 Grant Funding allocation to be delivered in 2022/2023:</p>	<p><b>DI</b></p>	30062023	As per resolution	<p>Works to be completed by 30 June 2023</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ul style="list-style-type: none"> <li>■ \$441,250 for kerb and gutter works in Walcha (North Street, Hill Street, Pakington Street).</li> <li>■ \$247,515 for Rectification of Old Brookmount Culvert over Emu Creek.</li> <li>■ \$180,000 for Causeway Restoration at Draytons Creek on Hazeldean Road.</li> <li>■ \$55,000 for Crocodile Bridge, Rose Garden Stage 2, Mill Hole and Hospital Wall.</li> <li>■ \$150,000 to Aberaldie Road Heavy Patching.</li> <li>■ \$109,827 to Lakes Road Gravel Resheeting.</li> </ul>				
187/20212022	<p><b>4.2.2 Jet Patcher Business Case</b> that Council purchase Jet-Patcher Plant and supporting equipment for \$600,000 via a loan, based on the business case presented at April 2022 Capital Advisory Committee subject to a site visit to inspect patching and other works currently done by similar plant eg: Derby Street.</p>	<b>MCF / DI</b>	30112022	As per resolution	Expect long lead time on vehicle purchase, plus time to recruit driver/operator. Aim to have plant available in 6 months. Quotes have been received 23/06/2022 and will now be reviewed.
188/20212022	<p><b>4.2.3 New Skid-Steer Business Case</b> that Council <b>ENDORSES</b> the purchase of the new Bobcat T770 skid-steer and Simex PL60 Planer for \$197,000, using proceeds from sale of 2011 Bobcat Skid-steer profiler unit and 2016 Case skid-steer totalling \$99,000 with remaining funds sourced via loan.</p>	<b>MCF / DI</b>	??	As per resolution	Quotations being sought. Quotes have been received and advice is long lead time up to 6 months. To be reviewed and supplier selected.
<p><b>Closed:</b> 27042022</p> <p>CC22 / 20212022</p>	<p><b>13.1 Tender Evaluation of Green Waste WINT/2022/02765</b> <i>CC22/20212022 <b>RESOLVED</b> on the Motion of Councillors Hicks and Schaefer that Council AWARD Tender No. W22/54 Bushfire Generated Waste Clean-Up and Processing to OK Earthmoving for the lump sum of \$804,000 GST exclusive.</i></p>	<b>DI via WM-WW</b>	30092022	As per resolution	Works to be completed by September 2022.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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## Extra Ordinary – 18 May 2022

194/20212022	<p><b>3.1 Integrated Planning &amp; Reporting – Community Strategic Plan, Delivery Program and 2022-2023 Operational Plan – DRAFT WO/2022/01404</b></p> <p>that Council:</p> <ol style="list-style-type: none"> <li>1. Acknowledge the feedback and response to the summary of the community consultation in relation to the draft Community Strategic Plan.</li> <li>2. Place the updated Community Strategic Plan on public exhibition for a period of 28 days in accordance with sections 402, 402A and 403 of the Local Government Act 1993;</li> <li>3. Place the proposed Draft 2022/2023 Delivery Program and Operational Plan inclusive of the draft budget, fees and charges and revenue policy, on public exhibition for a period of 28 days in accordance with Section 404 and 405 of the Local Government Act 1993 with the following amendments to the Fees &amp; Charges:               <ol style="list-style-type: none"> <li>a) all Fees and Charges other than water and sewer and statutory fees remain as per the 2021 – 2022 Fees and Charges plus CPI, pending the outcomes of the Financial Sustainability Review;</li> <li>b) Residential Water Usage treated kilolitre step charge increase from 200kl to 250kl; and</li> <li>c) Delete the following items                   <ul style="list-style-type: none"> <li>■ Interlibrary Loan from State Library of NSW</li> </ul> </li> </ol> </li> </ol>	<b>GM</b>		<p>Update documents – CSP 2032 and DP/OP 20222023 as per resolution.</p> <p>Advertise on website and Apsley Advocate and Facebook posts.</p>	<p>25052022 – on Website under News and Mayoral Column</p> <p>Apsley Advocate – Mayoral Column 25052022</p> <p>Apsley Advocate: 01 &amp; 22 June was scheduled for 15 June however the Telecottage did not place the ad in.</p> <p>FB: Initial Post: 31 May 2022 at 10:25am</p> <p>F/U Post: Thursday 09 June</p> <p>2<sup>nd</sup> F/U Post: Sunday 19 June</p> <p>3<sup>rd</sup> F/U Post: Wednesday 22 June.</p> <p>Completed 17062022</p>
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# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ul style="list-style-type: none"> <li>■ Local Medical Drive – Return</li> <li>■ Walcha Access Bus – out of town limits (each way)</li> <li>■ Walcha Access Bus – Summervale</li> <li>■ Facsimile – initial charge</li> <li>■ Facsimile – per page thereafter (NB for sending and receiving)</li> <li>■ Photocopy – Squash Club (no charge for competition material)</li> <li>■ Infant Burials under 12 months – Interment</li> <li>■ Development Application – solar energy system installation</li> <li>■ Development / Activity related information services (including interpretation of LEP's, existing use rights, housing entitlements, file search, etc) per hour</li> <li>■ Strategic Agricultural Land Site Verification certificate</li> <li>■ Dead Animal Disposal – large (horses, cattle, etc)</li> <li>■ Garden / Green Waste (clean for mulching)</li> <li>■ Tyres – Car</li> <li>■ Tyres – Large Truck</li> <li>■ Tyres – Light Truck</li> <li>■ Tyres – Tractor / Grader</li> <li>■ Waste Transfer Access Fee (After hours)</li> <li>■ Fee for Key Access to Waste Transfer Station</li> </ul> <p>4. Request a further report to be submitted at the completion of the public exhibition period detailing any submissions received during</p>				

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	exhibition for Council's consideration and final adoption.				
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## Ordinary – 25 May 2022

195/20212022	<p><b><u>2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 27 APRIL 2022:</u></b></p> <p>that the Minutes of the Ordinary Meeting held on Wednesday 27 April 2022, copies of which have been distributed to all members, be taken as read and confirmed a <b>TRUE</b> record, with the following amendment to Councillor Berry's Declarations of Interest to ensure that the declaration from the audio recording reflects the minutes:</p> <p><b><u>4. Declarations of Interest:</u></b>  <i>Item 7.1 Notice of Motion Number 20: State Government New England Renewable Energy Zone WO/2022/01153</i>  <i>Councillor Berry declared a Pecuniary conflict of interest in this matter due to being the Chairman of REDANE – Responsible Energy Development for New England and will leave the Chambers whilst this item is discussed.</i></p>	EA	27052022	Update April 22 Ordinary Meeting Minutes to reflect amendment. Place on website	Updated and placed on website 27052022
196/20212022	<p><b><u>CONFIRMATION OF THE EXTRAORDINARY MEETING MINUTES HELD ON WEDNESDAY 18 MAY 2022:</u></b></p> <p>that the Minutes of the Extra Ordinary Meeting held on Wednesday 18 May 2022, copies of which have been distributed to all members, be taken as read and confirmed a <b>TRUE</b> record with the following amendment that the Chairperson read</p>	EA	27052022	Update the May 22 Extra Ordinary Meeting Minutes to reflect the amendment. Place them on website.	Updated and placed on website 27052022



# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>the Audio Statement and Acknowledgement of Country and not the General Manager:</p> <p><i>The Audio Statement and Acknowledgement of Country were read by the Chairman.</i></p>				
198/20212022	<p><b>6.1 Quarterly Budget Review Statements as at 30 March 2022 WO/2022/03330</b> that Council:</p> <ol style="list-style-type: none"> <li><b>ADOPT</b> the March 2022 Quarterly Budget Review Statements; and</li> <li><b>APPROVE</b> the variations in Income and Expenditure votes as detailed in this report.</li> </ol>				
199/2012022	<p><b>6.2 Modification to Development Application 10.2020.3.2 Basalt Rock Quarry – 1643 Oxley Highway Walcha Road WO/2022/01418</b> that Council:</p> <ol style="list-style-type: none"> <li>modify Development Application 10.2020.3.2 for a basalt rock quarry with a maximum extraction rate of 29,000m<sup>3</sup> per annum on Lot 103 DP 753846, Lot 2 DP1173956, Lots 46 and 47 DP 1082562 known as 1643 Oxley Highway, Walcha, by modifying the following conditions:</li> <li><i>Within 12 months of the facility producing 5,000m<sup>3</sup> of quarry products from production commencing, the access is to be upgraded to a Basic Right Turn (BAR) intersection meeting AUSTRROADS Part 4 of the Guide to Road Design (Austroads 2017a).</i></li> <li><i>The hours of operation must be limited to:</i> <ol style="list-style-type: none"> <li><i>Blasting - 8.00am and 5.00pm Monday to Friday and no work is to be carried out on Saturdays, Sundays or public holidays.</i></li> <li><i>Drilling, excavation &amp; processing - 8.00am and 5.00pm Monday to Friday, 8.00am and 3.00pm</i></li> </ol> </li> </ol>	<b>DED</b>	08062022	As per resolution	Determination issued as per the resolution

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p><i>Saturdays and no work is to be carried out on Sundays or public holidays.</i></p> <p>c) <i>Loading Trucks &amp; Product Shipping – daylight hours Monday to Saturday and no work is to be carried out on Sundays or public holidays.</i></p> <p>d) <i>Maintenance – 7.00am and 7.00pm Monday to Saturday, and no maintenance is to be carried out on Sundays or public holidays.</i></p> <p>2. Advise the applicant that further consideration will be given, by way of another application for a modification to condition 34, to the hours of operation after the quarry is in full operation. However any future application will need to be accompanied by a noise impact assessment at nearby sensitive receptors (dwellings).</p> <p>Being a Planning matter a <b>Division</b> was called prior to voting on this matter and the result was as follows:  <b>For:</b> Councillors: Barry, Ferrier, Hicks, Kermode, Noakes, Pointing, Reilly and Schaefer.  <b>Against:</b> Nil.  <b>Absent:</b> Nil.  <b>Declared Interest:</b> Nil.</p>	<b>EA</b>		Update Planning Decisions Register 2021-2022 on website	Updated Document on website 03062022
200/20212022	<p><b>6.3 BCRRF Bushfire Communities Recovery &amp; Resilience Fund Phase 2 Stream 1 – Return of Funds</b>  <b>WO/2022/01433</b></p> <p>that Council <b>REVOKE</b> the resolution from February 2022 Ordinary Meeting of Council to redistribute \$15,441.99 towards Community Led Grants Program <b>FURTHER THAT</b> Council approve the return of the unspent portion of the</p>	<b>DCT &amp; MCF</b>	??	As per resolution organise the return of unspent portion of the funding to the funding body.	

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	Bushfire Community Recovery and Resilience Fund to the funding body.				
201/20212022	<p><b>6.4 Capital Advisory Committee Recommendations 12052022 WO/2022/01413</b></p> <p>that under Section 13.1 of the Walcha Council Code of Meeting Practice Council <b>ADOPT</b> the following items in bulk:</p> <ul style="list-style-type: none"> <li> <p>■ <b>6.4.1 Walcha Skate Park Upgrade and Fenwicke Oval Fencing</b></p> <p>That Council <b>APPROVE</b> the demolition of existing fencing, installation of new steel fencing and installation of a concrete mowing strip for the Fenwicke Oval Fencing Upgrade up to the value of \$206,000 subject to the Grant Funding Variation being approved.</p> </li> <li> <p>■ <b>6.4.2 Walcha Gym Electrical Upgrades</b></p> <p>That Council <b>APPROVE</b> reallocating \$54,000 from Local Roads and Community Infrastructure Phase 2 – Building Electrical Upgrades to undertake the Level 1 Gym Electrical Upgrade Works.</p> </li> <li> <p>■ <b>6.4.3 Walcha Motorcycle Rally</b></p> <p>That the annual Motorcycle Rally Budget be tabled at the December Council Meeting each year for Council approval and that the Motorcycle Rally Fees &amp; Charges be <b>ADOPTED</b> by Council and added to Council's Fees &amp; Charges for the following year.</p> </li> </ul>	<p><b>DI</b></p> <p><b>DI</b></p> <p><b>DCT</b></p>		<p>As per resolution</p> <p>As per resolution</p> <p>As per resolution</p>	<p>Fencing contractor engaged. Works scheduled for October 2022.</p> <p>Works underway, to be completed by EOFY 2022.</p>

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
202/20212022	<p><b>6.5 Councillor Superannuation Payments WO/2022/03300</b></p> <p>that Council defer consideration of making superannuation payments to Councillors for twelve months.</p>	<b>MCF</b>	May 2023	Diarise Report to May 2023 Council meeting as per resolution, for consideration.	Completed
203/20212022	<p><b>6.6 Update Debt Recovery Policy WO/2022/03311</b></p> <p>It was <b>MOVED</b> Clr Schaefer <b>Seconded</b> Clr Kermode that Council <b>ADOPT</b> the Debt Recovery Policy as Amended.</p> <p>An <b>Amendment</b> was <b>MOVED</b> Clr Kermode that Council:</p> <ol style="list-style-type: none"> <li><b>ADOPT</b> the Debt Recovery Policy as Amended; and</li> <li>Publicly exhibit the amended Policy for 28 days and if no submissions are received Council will adopt the amended Policy.</li> </ol> <p>The <b>Mover</b> of the <b>Original Motion</b> accepted the <b>Amendment</b> as the <b>Motion</b>.</p> <p>that Council:</p> <ol style="list-style-type: none"> <li><b>ADOPT</b> the Debt Recovery Policy as <b>AMENDED</b>.</li> <li>Publicly exhibit the amended Policy for a period of 28 days and if no submissions are received Council will <b>ADOPT</b> the Amended Policy.</li> </ol>	<b>EA</b>	01062022	<p>Update Policy to new format. Place on public exhibition for 28 days inviting submissions.</p> <p>Diarise to see if any submissions are received – 29062022</p> <p>No submissions – resave Policy placing resolution on policy document.</p> <p>Submissions – bring report back to Council in July 2022</p>	<p>Updated Policy and placed on website – 01062022</p> <p>Advertised in Apsley Advocate 08062022 &amp; (inadvertently) 15062022</p>
<p><b>Closed:</b> 25052022 CC24 / 20212022</p>	<p><b>13.1 Off Creek Storage – Award of Tender Package 1 WINT/2022/03322</b></p> <p>that Council <b>AWARD</b> Tender No. WAL-T01-2022 Walcha Off Creek Storage 1 (OCS1) Package 1 – Embankment and Spillway to KCE Pty Ltd for the lump sum of \$3,505,260 including GST plus contingent Rate</p>	<b>DI</b>		As per resolution	Tender awarded. COMPLETED.

# Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<i>Items as stipulated in the contract to a maximum approved budget allocation for Package 1 of \$4,300,000 excluding GST.</i>				
CC25 / 202120222	<b>13.2 Waiver Private Works Invoice</b> <b>WINT/2022/03318</b> <i>that Council waive the outstanding private works debt of \$546.17 owing against the property title noted in this report.</i>	<b>MCF</b>		As per resolution	Completed
CC26 / 20212022	<b>13.3 Scrap Metal Recycling Tender</b> <b>WINT/2022/03422</b> <i>that Council AWARD Tender No.: P00380 to Infrabuild Recycling Matthews Metal Management – ABN: 28002707262, as the successful tenderer for Scrap Ferrous Metal, Non-ferrous Metal, Used Lead Acid Batteries, E-waste collection and disposal including car body make safe and refrigerant gas recovery.</i>	<b>DI</b>		As per resolution	Tender awarded. COMPLETED.



## 9.2 INFRASTRUCTURE:

Ref: WO/2022/01777

Responsible Executive: Director of Infrastructure

**Community Strategic Plan Reference:**

*Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

**RECOMMENDATION:** That items included in the June Infrastructure Management Review Report be NOTED by Council.

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

Indicator Colour	Project Status
Green	<b>On Track</b> – Project will meet the target deadline and/or is expected to stay within budget.
Yellow	<b>At Risk</b> – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
Red	<b>Off Track</b> – Project will not meet adopted targets for delivery and/or budget, action is required.
C	<b>Completed</b> – Project completed with no further work required

**Capital Works Delivery Update June 2022**

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
<b>LOCAL ROADS</b>										
Forest Way Seal	Cement stabilise and bitumen seal 2.0km of existing gravel road	\$ 327,214			\$ 305,883	C		C	Project complete	Complete final report to TfNSW and receive final payment
Glen Morrison Road Rehab	Rehabilitate and widen existing sealed road to ease curve - Fixing Local Roads R1	\$ 299,000		Dec-22	\$ 18,066				The engineering team will have increased capacity to make faster progress on our local and urban road projects towards the end June. An EOT has been submitted to the funding body with target completion Dec 22.	Conduct pavement investigations, finalise scope and organise construction.
Moona Plains Road Rehab	Rehabilitation of existing sealed road from "Romavilla" towards Rowleys Creek Road	\$ 702,000		Apr-22	\$ 629,128	C		C	Project complete	Complete final report to TfNSW and receive final payment
Middle Street Rehab	Fixing Local Roads R2	\$ 495,000	Nov-21	Dec-22	\$ 14,141				The engineering team will have increased capacity to make progress on our local and urban road projects towards the end June. An EOT has been submitted to the funding body with target completion Dec 22.	Conduct pavement investigations, finalise scope and organise construction
Walsh Street Rehab	Fixing Local Roads R2	\$ 332,750	Jan-22	Dec-22	\$ 13,830					
Aberaldie Road Rehab	Rehabilitation of Segment 30 - Fixing Local Roads R3	\$ 703,384	Oct-22	May-23	\$ -				The engineering team is looking to have the time and capacity to make some progress on our local and urban road projects towards the end of June and July. EOT's have been approved .	Conduct pavement investigations, finalise scope and conduct in-house survey & design
Forest Way Phase 2	3.6km of culvert and drainage works on Forest Way - Fixing Local Roads R3	\$ 841,407	Oct-22	May-23	\$ -					Conduct pavement investigations, finalise scope and organise construction
Walcha Aerodrome	Seal existing access, elec supply improvements, regravell existing runway	\$ 1,610,000	Oct-22	Oct-23	\$ -		Current deed requires large outlay for works paid upon completion - need to request additional milestones to minimise financial risk to Council.		Variation request to be submitted in order to complete project in 23/24 FY. Funding program deadline is March 24.	Submit variation requests
<b>BRIDGES</b>										
Moona Plains Road Bridge		\$ 467,866		Jun-22	\$ 439,600	C		C		Completed
Englefield Road Bridge		\$ 730,410		Jun-22	\$ 682,962					Bridge completed, however changes to the guardrail will be scoped up to better allow heavy vehicle access.
Glen Morrison Road Bridge		\$ 996,014		Jun-22	\$ 587,383					Bridge open to traffic. Requires Final site inspection
Army Bridge		\$ 2,050,850		Dec-23	\$ 85,367		The three bridges to go out to open D&C tender as Coastal works are no longer able to complete the works.		TfNSW have extended this program by an additional year. Variations on price need to be approved	Go to tender for design and construction. Submit variation request.
Winterbourne Bridge		\$ 643,104		Dec-23	\$ 45,552					
Mooraback Bridge		\$ 526,680		Dec-23	\$ 39,697					
Tia Diggings Bridge 1		\$ 338,800		Dec-23	\$ 19,004					
Tia Diggings Bridge 2		\$ 313,500		Dec-23	\$ 17,044					
Niangala Bridge		\$ 514,250		Dec-23	\$ 34,470		Tenderers have sent through updated fee proposal. The variation will be over 30% of the original value and requires a higher level (internal) approval from TfNSW to proceed.			Go to design and construct tender again if variation unsuccessful. If successful, award tender.
<b>STATE ROADS</b>										
Oxley Highway - 2021/2022 Routine Maintenance	Annual routine maintenance	\$ 564,000		Jun-22	\$ 539,807					Routine road maintenance works continuing. Minor pavement patching works completed. Will do only basic maintenance like potholes, guideposts, incident operation and inspections.
Oxley Highway - Reseal Preparation	Annual heavy patching works and other reseal prep works	\$ 313,831		Jun-22	\$ 262,534				Heavy Patching complete. Remaining budget amount to be spent on other prep works for resealing e.g. shoulder grading	Nil
Oxley Highway - Heavy Patching	Annual heavy patching works	\$ 214,803		Jun-22	\$ 214,154				Heavy Patching complete.	Submit claim for payment
Oxley Highway - Safety Barrier Upgrade Works	Safety barrier replacement; Lifting guardrails	\$ 240,484		Jun-22	\$ 141,672				Project complete.	Submit claim for payment

**Capital Works Delivery Update June 2022**

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months	
<b>Oxley Highway Safety Project 2606 - Segments 2150 to 2140 - Pavement Widening</b>	Shoulder widening; Guardrail extension and new guardrail installation	\$ 1,065,513		Jun-22	\$ 509,812					Project to track for completion on time and on budget. Current tracking suggests project will be complete by 30 June	stabilisation, seal, safety barrier etc.
<b>Blue Hogan Bridge Railing</b>	Installation of safety railing along each side of Blue Hogan Bridge (Fitzroy Street)	\$ 250,000	Jun-22	Jun-22	\$ 12,232					Footings and water mains work complete. Some minor variations were required, however extra expenses will be absorbed by the broader RMCC budget.	Railing due to be installed during the week starting on the 14th of June. Invoice to be issued to TfNSW for the full 250k on completion.
<b>REGIONAL ROADS</b>											
<b>Rehabilitation of Walcha Township Approaches - Derby Street - (Segments 4710 and 4720)</b>	Rehabilitation, kerb and gutter, drainage, sealing	\$ 2,089,000	Jun-22	Mar-23	\$ 401,276		Tender prices above budget, tenders have been rejected and additional funding sought via 2 federal grant applications			Project is planned to deliver in 22/23.	Final project scope to be confirmed once the remaining Corridor Strategy projects are completed and remaining budget allocation is known. The anticipated amount may be more than the originally estimated \$2,089,000 amount. Expect to hear back about BBRF and HVSPP funding applications in July.
<b>Project 5.4 Rehabilitation of Segment 4570 at Lake Road intersection</b>	Rehabilitation; widening of pavement to 8m seal width; Intersection improvement	\$ 648,000		Jun-22	\$ 540,551	C		C	Project complete	Nil	
<b>Project 5.3 Rehabilitation of Segment 4560 near Lake Road</b>	Rehabilitation; widening of pavement to 8m seal width;	\$ 648,000	Jun-22	Sep-22	\$ 179,810					Project delayed due to the Safety Project on the Oxley Hwy taking priority. Construction expected to commence late July 22	Construction due to commence in late July 22
<b>WATER, SEWER &amp; WASTE</b>											
<b>Walcha Wastewater Treatment Plant Upgrade</b>		\$ 1,800,000		Sep-22	\$ 1,716,831					1. Identify outstanding scope items with DPE. 2. Plan delivery of outstanding items and report back with updated completion date.	Final scope items being identified now that reporting portal access has been granted from Restart NSW DPI. Ongoing
<b>Walcha Off Creek Storage</b>		\$ 11,000,000	Dec-22	Jun-23	\$ 741,106		New Deed signed with first \$2M milestone payment received. Package 1 Tender awarded. Additional milestone payments to be received in June. Project tracking under budget			Package 1 Tender awarded. Early works packages engaged this month. On track to meet requirements for funding.	Kick off meeting with KCE and start of preliminaries. Packages 2a, 2b & 3 are being negotiated via RFQ and due to be awarded within the next 2 weeks.
<b>Walcha Waste Strategy 2025</b>				Jun-22						1. Develop additional detailed costing for bin lift rates. 2. Develop CBA for hook bin options 3. Develop plan for additional kerbside collection areas and costs for inclusion 4. Report back next month with revised plan.	ELT briefed and processing more detailed costings and additional options with CM Briefings booked for this month.
<b>Watermain Renewals</b>		\$ 525,000	Jun-22	Jun-23	\$ -		No renewals to be carried out this FY as program has not been established and no budget has been secured.			Forward planning to be carried out in the remainder of this FY to commence renewals program next FY. The only exception to this could be the replacement main in Derby St linked with the Road rehabilitation.	Planning works to be carried out to identify possible renewals for next FY.
<b>Water Meter Replacement</b>		\$ 350,000		Jun-23	\$ -		Grant application submitted 10/02/22 for funding to replace current meter fleet with SMART meters. Co-funding may be required should we only get 50%.				Awaiting results of funding application.



**Capital Works Delivery Update June 2022**

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
<b>Sewer Relining Program</b>		\$ 200,000		Jun-22	\$ -		Grant application submitted 10/02/22 for funding to carry out I&I (smoke testing) and manhole inspection program. Co funding may be required should we only get 50%		EPL Variation for extension of time to be applied for as currently Council should be engaging a contractor to carry out smoke testing by end March 2022	Sewer relining project needs to be reprioritised with Sewer Inflow Infiltration investigation and survey works (condition on varied EPL). Report to be tables at the next CAC Meeting.
<b>COMMUNITY PROJECTS</b>										
<b>Levee Bank Walk Lighting</b>	Installation of solar lighting along both sides of Apsley River Levee Bank, from Blue Hogan to Middle Street	\$ 279,911	Jun-22	Jul-22	\$ 2,057		Tender award within budget		Tender award in March. Contractor advised that may struggle to have all works complete by end July - though this is still the target.	Tender awarded to Highlux. Project Site meeting Wednesday 8/6/22 confirmation of light locations. Install by local electrical contractors.
<b>Walcha Sporting Amenity Upgrades - Walcha Pool</b>	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ -		No costs to date		Pool tender being developed for works to commence April 23	Tender finalised. Variation request likely required to 'downscope' the amenities component of works, with focus on essential upgrades.
<b>Walcha Sporting Amenity Upgrades - John Oxley Oval</b>	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Mar-23	\$ -		No costs to date		No works to date	Scope of works and delivery strategy to be finalised.
<b>Walcha Swimming Pool Refurbishment</b>	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000	Oct-22	Oct-23	\$ 161,000		There is not enough money to complete all works identified in condition report, so works will need to be prioritised		Request for extension of time approved by the funding body - works to be completed during 2023 close down period.	Pool condition report received, Tender for design July 2022. Tender for construction to go out October 2022 .
<b>Engineers' Office at Depot (the Donga)</b>	Installation of existing 'donga' at Council Depot to function as new engineers' office, requirement for main office renovations.	\$ 15,000	May-22	Jun-22	\$ 27,421		Materials and plant costs \$14,718 - inclusive of access ramp, water connection and AC. Other charges from internal staff wages, all works undertaken in house.		Donga is ready to host 3 full time staff as of 10 June, in time for Manager Roads return from leave on 14 June.	Finalise fit out of office with furniture and amenities. New engineer to start based at donga on 4 July.
<b>Renew Walcha Skate Park</b>	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 866,964		Jun-23	\$ 24,547		Fencing costs have already absorbed most of the project contingency.		Some minor delay and design issues with change of PM at Convic - this has been resolved.	Consultation session Summary by Convic received April 2022. Subsequent draft concept provided was not adequately aligned with the consultation summary which Convic have since addressed. Fencing quotes accepted, install in October 2022.
<b>Upgrade Walcha Lions Park</b>	New park facilities at Lions Park	\$ 410,554		Nov-22	\$ 1,676				Aim to complete prior to next summer, around Nov 22	Deed signed, D&C tender to go out June 2022. Draft tender being reviewed.
<b>LRCI Phase 2 Electrical Works</b>	Completion of electrical upgrade works at Walcha Gym/Pool	\$ 129,214		Jun-22	\$ 43,709				All LRCI Phase 2 funds need to be spent before EOFY.	Elec contractors have been engaged to complete the works in 5 weeks.
<b>Walcha Gym CCTV &amp; Equipment</b>	Installation of CCTV at Walcha GYM and purchase of additional equipment	\$ 95,000		Jun-22	\$ 72,570				All LRCI Phase 2 funds need to be spent before EOFY.	CCTV to be installed before EOFY. Supporting CCTV infrastructure (base station) to be installed as part of Walcha Skate Park Project.



## 9.3 ENVIRONMENT & DEVELOPMENT:

Ref: WO/2022/01466

Responsible Executive: Director Environment & Development

**Community Strategic Plan Reference:**

*Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

**RECOMMENDATION:** That items included in the Environment & Development Management Report be **NOTED** by Council.

The purpose of this report is to provide statistical information in relation to activities of the Environment & Development Department. This Department is responsible for the following key functions:

<b>Development &amp; Construction</b>	<i>The regulation of the way land is used and developed and certification of safe construction practices. (CSP References 6.1.2, 6.1.7, 6.5.1, 6.6.1, 6.6.3)</i>
<b>Strategic Planning</b>	<i>Land use management through a range of state and local strategies, plans and policies (CSP References 2.1.9, 5.3.1, 5.3.4, 6.1.6, 6.6.2)</i>
<b>Environmental Management</b>	<i>Environmental monitoring, programs and investigations to maintain the health of our natural and built environments. (CSP References 6.1.1, 6.1.3, 6.1.4, 6.1.5, 6.4.1)</i>
<b>Regulatory Services</b>	<i>Monitoring of activities, premises and systems to protect public health. (CSP References 3.2.3, 3.2.4)</i>
<b>Animal Control</b>	<i>Responsible pet ownership through policy and regulation of keeping of animals. (CSP Reference 7.2.2)</i>
<b>Building &amp; Amenity Maintenance</b>	<i>Building infrastructure asset management of Council facilities to continue services to the community. (CSP References 2.1.7, 3.2.5, 5.2.3, 5.6.1, 8.2.3, 8.2.4)</i>

### BUDGET PERFORMANCE SUMMARY AS AT 31 MAY 2022

Account	Budget \$	Actual \$	Incurred / received %	Target 90%
<b>Health (Health Administration &amp; Inspection)</b>				
Revenue	2,000	200	10	⬇️
Operating Expenses	32,500	12,034	37	⬇️
Total Working Plan	-30,500	-11,832		



<b>BUDGET PERFORMANCE SUMMARY AS AT 31 MAY 2022</b>				
<b>Account</b>	<b>Budget \$</b>	<b>Actual \$</b>	<b>Incurred / received %</b>	<b>Target 90%</b>
<b>Public Order &amp; Safety (Animal Control)</b>				
Revenue	4,900	3,380	69	⬇️
Operating Expenses	63,900	51,998	77	⬇️
Total Working Plan	-59,000	-48,617		
<b>Housing &amp; Community Amenities (Public Amenities)</b>				
Revenue	16,508	16,508	100	⬆️
Operating Expenses	94,008	91,687	98	⬆️
Depreciation	7,100	6,527	92	↔️
Total Working Plan	-84,600	-81,706		
<b>Housing &amp; Community Amenities (Cemetery)</b>				
Revenue	70,000	57,852	83	⬇️
Operating Expenses	85,800	92,816	108	⬆️
Depreciation	2,400	792	33	⬇️
Total Working Plan	-18,200	-35,756		
Capital	24,527	15,397	63	⬇️
<b>Housing &amp; Community Amenities (Council Housing)</b>				
Revenue	28,600	25,616	90	↔️
Operating Expenses	16,700	9,756	58	⬇️
Depreciation	27,400	25,071	91	↔️
Total Working Plan	-15,500	-9,211		
Capital	14,661	14,661	100	↔️
<b>Housing &amp; Community Amenities (Town Planning)</b>				
Revenue	40,400	51,291	127	⬆️
Operating Expenses	181,400	170,564	94	↔️
Total Working Plan	-141,000	-111,293		
<b>Recreation &amp; Culture (Walcha Community Gym)</b>				
Revenue	26,000	32,687	126	⬆️
Operating Expenses	13,000	24,453	188	⬆️
Depreciation	38,010	34,837	92	↔️
Total Working Plan	-25,010	-26,603		
Capital	120,700	101,951	84	⬇️
<b>Mining, Manufacturing &amp; Construction (Building Control)</b>				
Revenue	12,000	15,661	131	⬆️
Operating Expenses	31,000	43,369	140	⬆️
Total Working Plan	-19,000	-27,708		
<b>Other Sport Ground &amp; Recreation Facilities (Building Maintenance Sporting Grounds)</b>				
Revenue	0	0	0	↔️
Operating Expenses	74,900	25,039	33	⬇️



**BUDGET PERFORMANCE SUMMARY AS AT 31 MAY 2022**

Account	Budget \$	Actual \$	Incurred / received %	Target 90%
<b>Other Sport Ground &amp; Recreation (Squash Courts)</b>				
Revenue	1,500	910	61	⬇️
Operating Expenses	28,500	16,826	59	⬇️
Depreciation	41,500	22,833	55	⬇️
Total Working Plan	-68,500	-38,749		

**GRANTS SUMMARY**

Grant	Description	Funding	Status	Deadline	Comments
LRCI Phase 2	Gym equipment & CCTV	\$120.7K	Successful	30/06/2022	At risk
NSW P&C (Heritage NSW)	Heritage Advisor	\$6K 2021-22 \$6K2022-23 \$1:\$1	Successful	30/06/2023	Off track
OLG	Council Crown Land Management – Plans of Management	\$48,616	Successful	30/06/2023	On track
NSW EPA Council Regional Capacity Building Program	Namoi Unlimited Contaminated Lands 2018-2021	\$420K	Successful	30/06/2022	On track
NSW DPE Planning Portal Grant	Assist implementation of Planning Portal	\$50K	Successful	30/06/2022	At risk

**OPERATIONAL OVERVIEW**

**1. Development & Construction**

Development Statistics 2021-22	DAs	CCs	CDCs
Total Number Approved	35	24	12
Approved under Delegated Authority	33		
Approved by Council Registered Certifier		20	7
Approved by Council	2		
Approved by Private Certifier		4	5



<b>Value</b>	\$4,919,745	\$2,533,489	\$1,976,512
<b>Number Withdrawn / Cancelled</b>	4	1	-
<b>Number Rejected</b>	-	-	2
<b>Number Refused</b>	-	-	-

## **1.1 Determinations Issued**

<b>May 2022</b>			
<b>Development Application's</b>			
<b>Number</b>	<b>Description</b>	<b>Address</b>	<b>Determination</b>
10.2022.3.2	Modification to basalt quarry	1643 Oxley Drive, Walcha	Approved by Council
10.2022.2	Dual occupancy dwelling	9756 Thunderbolts Way, Nowendoc	Approved under delegated authority
10.2022.4	Construct a new deck	107E Croudace Street, Walcha	Approved under delegated authority
10.2022.6	Detached dual occupancy	1211 Wollun Road, Walcha	Approved under delegated authority
10.2022.9	Boundary adjustment	183W Croudace Street, Walcha	Approved under delegated authority
<b>Construction Certificate's</b>			
<b>Number</b>	<b>Description</b>	<b>Address</b>	<b>Determination</b>
11.2022.3	Detached dual occupancy	9560 Thunderbolts Way, Walcha	Approved by Council registered certifier
11.2022.10	Dwelling addition – deck & ramp	65E Croudace Street, Walcha	Approved by Council registered certifier
<b>Complying Development Certificate's</b>			
<b>Number</b>	<b>Description</b>	<b>Address</b>	<b>Determination</b>
18.2022.2	Garage	225E Oxley Drive, Walcha	Approved by Council registered certifier
18.2022.3	Alterations and additions to dwelling	604 Brackendale Road, Walcha	Approved by Council registered certifier
18.2022.4	Dwelling	121 Careys Road, Yarrowitch	Approved by private certifier
18.2022.5	Veranda over deck	252 Oxley Drive, Walcha	Approved by private certifier



## 1.2 Development Applications Outstanding

Development Applications Outstanding as at 1 June 2022					
Number	Description	Address	Date Lodged	Days in Council (excl. STC)	Status
10.2020.31	Truck wash bay with shed over	305 Darjeeling Road, Walcha	24/12/2020	524	Awaiting additional information
10.2021.36	Alterations and additions	16W-26W Fitzroy Street, Walcha	01/11/2021	212	Awaiting additional information
10.2021.41	Signage	18N Derby Street, Walcha	30/11/2021	183	Awaiting additional information
10.2022.7	New dwelling	1773 Kangaroo Flat Road, Yarrowitch	11/04/2022	51	Under assessment
10.2022.11	Shed	111N Derby Street Walcha	02/05/2022	30	On notification
10.2022.12	Tourist accommodation	241 Kangaroo Hills Road Walcha	23/05/2022	9	Referred to RFS
10.2022.13	Secondary dwelling	288 Quarry Road Niangala	26/5/2022	6	Lodged
10.2022.14	Shed	17W Walsh Street Walcha	26/5/2022	6	Lodged
10.2022.15	Shipping container	111N Derby Street Walcha	27/5/2022	5	Lodged
10.2022.16	Construct a deck	159E North Street Walcha	25/5/2022	7	Lodged
10.2022.17	Dwelling	167 Oxley Drive Walcha	24/05/2022	-	Received pending payment
10.2022.18	Secondary dwelling	56N-58N Lagoon Street Walcha	26/5/2022	-	Received pending payment
				<b>Total</b>	12



For Councillor information, following is a graph published on Council’s website each month showing the combined (DA & CDC) approved development value for the LGA. It highlights the and annual trend for the financial years from 2016/2017 to present.



### 1.3 Certificates & Advice

May 2022			
Number Issued	2020-21	2021-22	Current Period
Occupation Certificate’s	12	14	-
Subdivision Certificate’s	9	7	1
Planning Certificate’s	154	123	11
Building Information Certificate’s	1	1	-
Outstanding Notices Orders Certificate’s	27	18	2
Bushfire Attack Level Certificate’s	1	-	-
Dwelling Entitlement Advice	11	8	1

### 1.4 Compliance Inspections for DAs, CCs and CDCs

May 2022			
Number Completed	2020-21	2021-22	Current Period
Site inspections	37	27	3





Footings & slab inspections	14	25	1
Framework inspections	6	3	-
Waterproofing inspections	3	2	-
Stormwater inspections	-	1	-
Final inspections	7	16	-
Food premises fitout inspections	2	2	-
Complaints	-	1	-

## **1.5 Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver**

Information on regulatory and associated fees under the Environmental Planning & Assessment Act 1979 and Local Government Act 1993 for repairing and replacing bushfire affected property waived.

There is one bushfire total loss rebuild applied for in our LGA, the DA has been submitted to Council. The estimated cost of development is \$446,000

Based on this information, the regulatory and associated fees to be waived are detailed in the table below:

<b>Fee Type</b>	<b>Fee</b>
Development Application	\$1,333
Planning Reform Fund (State)	Waived
Construction Certificate	\$1,142
Inspections	\$630
Long Service Levy (State)	Waived
S68 – install OSSM system	\$270
<b>TOTAL</b>	<b>\$3,375</b>

<b>Bushfire Recovery Grant Funding – Regulatory &amp; Associated Fees Waiver</b>	
<b>Current budget allocation</b>	<b>\$4,000</b>
Actual expenditure	
Dwelling entitlement advice	\$110
DA Fee	\$1,333
Estimated additional expenditure	\$2,042
<b>TOTAL</b>	<b>\$3,485</b>

## **2. Environment & Regulation**

### **2.1 Section 68 Activities**

<b>Section 68 Activity Data</b>	<b>2020-21</b>	<b>2021-22</b>	<b>Current Period</b>
<b>Number Issued</b>	24	15	1





## 2.2 Compliance Inspections for Section 68 Activities

May 2022			
Number Completed	2020-21	2021-22	Current Period
Site inspections	Data not available	8	2
Internal drainage inspections		3	1
External drainage inspections		4	1
Water supply work inspections		-	-
Final inspections		2	-

## 2.3 Public Health Activities

May 2022			
Compliance Inspections & Reports Issued	2020-21	2021-22	Current Period
On-Site Sewage Management Systems	3	2	-
Food Premises	23	22	-
Private Swimming Pools	1	-	-
Fire Safety Schedules	-	1	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	1	1	-

## 3. Animal Control

Companion Animal Registrations 2021-22								
	Desexed	Non desexed	Pensioner (desexed)	Pound Purchase (desexed)	Cat Desexed	Under 6 Months	Working/ Recognised Breeder	Value
Jul	-	-	-	-	-	-	-	-
Aug	2	2	-	-	-	-	-	\$580.00
Sep	4	4	-	-	-	-	-	\$1160.00
Oct	1	-	-	1	-	-	-	\$66.00
Nov	3	3	1	-	-	-	4	\$1135.00
Dec	1	1	-	-	-	-	-	\$290.00
Jan	1	1	-	-	-	-	-	\$290.00
Feb	1	1	-	-	-	-	-	\$290.00
Mar	-	-	1	1	-	-	-	\$83.00
Apr	-	1	2	-	-	-	5	\$608.00
May	1	-	1	-	2	-	-	\$205.00



<b>Companion Animal Seizures 2021-22</b>						
	<b>Seized</b>	<b>Surrendered</b>	<b>Released</b>	<b>Rehomed</b>	<b>Euthanised</b>	<b>Stolen/Escaped</b>
<b>Jul</b>	-	2	-	2	-	-
<b>Aug</b>	1	2	1	2	-	-
<b>Sep</b>	-	-	-	-	-	-
<b>Oct</b>	5	-	1	4	-	-
<b>Nov</b>	2	-	1	-	1	-
<b>Dec</b>	-	-	-	-	-	-
<b>Jan</b>	-	2	-	-	2	-
<b>Feb</b>	-	-	-	-	-	-
<b>Mar</b>	-	-	-	-	-	-
<b>Apr</b>	-	2	-	2	-	-
<b>May</b>	2	5	1	4	2	-

<b>Companion Animal Ranger Services 2021-22</b>				
	<b>Dog attack investigation</b>	<b>Roaming dogs</b>	<b>Roaming cats</b>	<b>Barking dogs</b>
<b>Jul</b>	-	2	1	4
<b>Aug</b>	-	4	3	3
<b>Sep</b>	-	6	2	3
<b>Oct</b>	1	4	2	1
<b>Nov</b>	2	6	5	1
<b>Dec</b>	2	-	-	-
<b>Jan</b>	2	4	3	2
<b>Feb</b>	-	-	-	-
<b>Mar</b>	1	8	5	4
<b>Apr</b>	1	4	2	2
<b>May</b>	2	5	2	2



## 9.4 COMMUNITY AND TOURISM

Ref: WO/2022/01686

Responsible Executive: Director Community & Tourism

**Community Strategic Plan Reference:**

*Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

**RECOMMENDATION:** that items included in the Community & Tourism Management Report be **NOTED** by Council.

**Excess Leave as at 31 May 2022**

Name	LSL <i>13 weeks</i>	Annual Leave <i>8 weeks</i>	Time in Lieu <i>1 week</i>	RDO's <i>2 days</i>	Plans in place
	13.23				Plan to use later in the year
	15.81		1.75		Plans to use leave once new staff member has settled in
	14.04				No plans to use leave at this stage – works one day per week
		10			Staff member resigned
		13.21			Leave has been booked
				3.31	Has been advised to use RDOs
				4.57	Accruing to use in June

**Budget performance summary – expenditure target 99% or lower as at 20 June 2022**

Please note that the “actual” column is reporting both actual and committed costs, increasing the operating expenses figure and percentage.

	Budget	Actual	% of budget	Target met	Comments
<b>WCCC</b>					<b>Funded</b>
Revenue	392,500	379435	97%	<input checked="" type="checkbox"/>	
Operating Expenses	338,600	359640	95%	<input checked="" type="checkbox"/>	Percentage of actual expenses
<b>Preschool</b>					<b>Funded</b>
Revenue	503,400	660147	131%	<input checked="" type="checkbox"/>	Funding higher than budgeted
Operating Expenses	594700	583536	88%	<input checked="" type="checkbox"/>	Depreciation is included in these figures.
<b>Library</b>					<b>Council &amp; funded</b>
Revenue	68,500	68,901	101%	<input checked="" type="checkbox"/>	
Operating Expenses	176,374	155,503	88%	<input checked="" type="checkbox"/>	
<b>Youth</b>					<b>Council &amp; funded</b>



<i>Revenue</i>	16,294	15,876	97%	<input checked="" type="checkbox"/>	
<i>Operating Expenses</i>	39,294	35,081	89%	<input checked="" type="checkbox"/>	
<b>Early Intervention</b>					<b>Billable hours</b>
<i>Revenue</i>	40,000	48,240	120%	<input checked="" type="checkbox"/>	Additional \$3500 in invoices to be raised
<i>Operating Expenses</i>	39,600	63,159	159%	<input checked="" type="checkbox"/>	Additional hours of work to prepare for Audit.
<b>Tourism Operations</b>					<b>Council</b>
<i>Revenue</i>	0				
<i>Operating Expenses</i>	144,200	117,590	82%	<input checked="" type="checkbox"/>	
<b>Tourism Development</b>					<b>Council &amp; funded projects</b>
<i>Revenue</i>	323,340	291,382	90%	?	Query these amounts following QBRS adj
<i>Operating Expenses</i>	518,540	414,275	80%	?	Query these amounts following QBRS adj
<b>Community Recovery</b>					<b>Funded</b>
<i>Revenue</i>	220,000	71468	32%	<input checked="" type="checkbox"/>	Resilience NSW is behind in paying their invoices.
<i>Operating Expenses</i>	220,000	134,029	61%	<input checked="" type="checkbox"/>	

<b>Current Grants</b>		
<b>WCCC</b>	Nil	
<b>Preschool</b>	Community Grants – Increasing ATSI enrolment and engagement	Successful - \$8000
<b>Library</b>	Nil	
<b>Youth</b>	Nil	
<b>Early Intervention</b>	Nil	
<b>Tourism Operations</b>	Nil	
<b>Tourism Development</b>	Regional Growth Fund - \$20,000 for Motorcycle Rally	Successful
	Community Grant \$7500	Successful
<b>Community Recovery</b>	Greenwaste Grant	Successful - \$804195 - tender documents & variation report being prepared
	BCRRF Grant – Stream 2	Unspent funds will be returned
	Bushfire Recovery Grants – Additional Time Limit	Application for additional time to spend allocated CRO budget.

### Operational Overview



WCCC	<p>Illness has hit WCCC hard over the last 2 months. Staff have been doing their best to continue to deliver services throughout these extended staff absences. Everyone is stepping up to cover these absences to the best of their ability.</p> <p>The Meals on Wheels contract review with Apsley Riverview is underway, with a 12 month contract being requested due to rapidly rising food costs.</p> <p>The contract to extend the Transport for NSW has been signed. This contract pays for the majority of our community and aged transport work.</p>
Preschool	<p>Preschool continues to be in high demand, with a waiting list for most days. We receive funding for 4-5 year old children to attend 2 free days per week, and most families are taking these free days, with most families accessing 3 or more days per week.</p> <p>The recent announcement from the State Government regarding the introduction of pre-kindergarten has raised some questions regarding the long term viability of preschools. I have contacted the Early Childhood Education and Care Directorate for clarification around the future plans for preschools.</p>
Library	<p>Library staffing has been unstable over the last month due to illness and absence. We are fortunate to have some great casual and fill in staff to step in to ensure that the library still continues to operate and service our community.</p>
Youth	<p>Planning for the July school holidays has been completed.</p>
Early Intervention	<p>The audit has been completed and we have received excellent feedback from the assessors for our staff member, but also our operating model of Council supporting the delivery of these essential services. Many small communities do not have access to these specialised services, and we are very lucky to have them available.</p>
Tourism	<p>Motorcycle Rally planning is continuing in full force. Tickets are on sale, and they selling well.</p> <p>The Soundtrails project has been completed and we have been working on the final report for the funding body. As this was a joint project through New England High Countries, we are waiting on the final information so we can submit it.</p> <p>Illness has also impacted staffing in this area with our wonderful volunteers stepping in to keep the Visitor Information Centre over this time.</p>
Community Recovery	<p>An application has been submitted to extend the time allowed to use the CRO funding. No extra funding is allowed, however time extensions are being considered.</p> <p>The Disaster Dashboard is live on our Council website. We are in the process of setting up GrantGuru that is funded for 3 years by CRO funding. GrantGuru is a one stop shop for finding grants, that is free and available for staff and community groups to use. This will also be linked to our website when complete.</p>



- Finalise funding acquittals
- Working on Motorcycle Rally
- Complete Employee Assessment Reviews with all staff
- Review application for Reconnecting Regional NSW grants

**Anticipated issues affecting delivery of identified priorities**

Staff absence has impacted most areas through May and June. Services have still continued to operate, however some administration tasks have been delayed. I have been the weakest link in this chain needing extended periods of sick leave over the past two months leaving me behind in some areas. We are hoping for a fully fit workforce moving forward.

**Karen Kermode**  
**Director Community & Tourism**

**1. WALCHA COUNCIL COMMUNITY CARE (WCCC)**

**Groups**

**May 2022**

We have introduced a new group on a Thursdays that we have named Thursday Creatives. Each week we offer something different. This includes scrapbooking, felting, music, knitting and candle making. This is part of finding ways to keep people active and social during the colder winter months. We have been very lucky to have Howard Greenwood and Barbara Dunn come and perform for music and Janine Wright has been teaching the felting class.

We have a great group that are enjoying our takeaway Fridays. It is now far too cold to hold them in the park so they have been continuing in our rooms. Each week we get a takeaway from a different local business.

The men’s group went to The Bendemeer Hotel for lunch which was fantastic. The women’s group went to the Apsley Arms for lunch. It was also excellent. We have chosen to feature lunches at local businesses during winter as a way to get out and about and still stay warm!

Our Art Group numbers have been expanding, with a wealth of new members coming for Sue’s structured classes. The Smartboard has been instrumental in her teaching. The enthusiasm is so great that we will be adding a second class each month once Sue has finished her Fine Art degree in August.

*New Clients for the month- 5*

*Exited Clients- 0*

<b>Women’s Group</b> 4 May- 4 18 May- 9	<b>Wanderer’s Group</b> 25 May- cancelled
<b>Men’s Group</b> 10 May- 10 24 May- 6	<b>Thursday Creatives</b> 5 May- 6 12 May- 6 19 May- 6
<b>Friday Takeaway</b>	<b>Card Group</b>



6 May- 5 13 May- 5 20 May- 5 27 May- 8	3 May- 6 10 May- 5 17 May- 4 24 May- 4 31 May- 4
<b>Bingo</b> 14 May- 14 28 May- 16	<b>Art Group</b> 25 May- 8

**1.2 Transport – May 2022**

*Medical drives* – 44 trips were delivered during the month, including local trips as well as to Tamworth and Armidale.

<b>Walcha Access bus</b> (every Friday) 6 May- 2 13 May- 2 20 May- 2 27 May- 2	<b>Bus to Armidale</b> (every Thursday) 5 May- 5 12 May- 4 19 May- 3 26 May- 5
<b>Taxi Vouchers</b> – 24 clients used the service with 144 trips being provided.	

**1.3 Meals on Wheels**

Meals on Wheels volunteers are back in place and we now have a completed monthly roster for this. All security check ups (including police checks) are being maintained to ensure they are up to date.

This month clients received hot main meals with some of those clients also receiving desserts and frozen meals throughout the 7-day week.

The total number of meals this month was: 656

- 331 hot meals
- 168 frozen meals and
- 157 desserts.

**1.5 Feedback and Complaints**

There have been no complaints received this month. We received a thank you card from one of our clients for all of the assistance that we have been providing her. Another client also called to thank us for our help with transport to medical appointments.



Jess Goodwin  
 Community Care Coordinator

**2. LIBRARY AND YOUTH**

May 2022





- Loans: 607
- Returns: 612
- Reservations placed & issued: 227
- New members: 9
- Door count: 852
- Wi-fi use: 33
- Computer use: 77
- Housebound: 10

Other statistics:

- Borrow Box – Walcha
  - 76 users (8 new)
  - 223 eAudiobooks
  - 64 eBooks
- Libby – all CNRL branches
  - 123 users
  - 153 eAudiobooks
  - 11 eBooks
  - 402 magazines

After a very quiet April, Walcha Library has returned to average statistics throughout May. There was an increase in loans, returns, reservations and new members, and the overall door count, wifi usage and public access computer usage returned to average. The colder weather can help explain this trend, as well as the number of housebound members receiving deliveries, which was high again this month.

**COVID-19 update:**

The library experienced less impact from local COVID-19 cases this month, however other key Council staff fell ill, impacting some administrative aspects. Library staff maintained their rigid cleaning procedures, especially during activities and peak periods.

**Outreach & Promotion**

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:

- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month
- Library staff have interacted with Walcha Central School this month for three different outreach activities:
  - Thursday 5 May, Year 9&10 History class visited the historical centre at the Walcha Library to view collection. Library staff and historical society staff helped the students to investigate family and local information & photos.
  - Monday 9 May, Walcha Central School Careers Expo with Council HR staff discussing the role of librarian and aspects of working for local council with students from Year 5 – 12 in ‘speed dating’ style interviews.
  - Thursday 26<sup>th</sup> May, Year 6 class invited our indigenous librarian in to discuss research techniques to explore multicultural perspectives for the NSW Education annual speech competition.


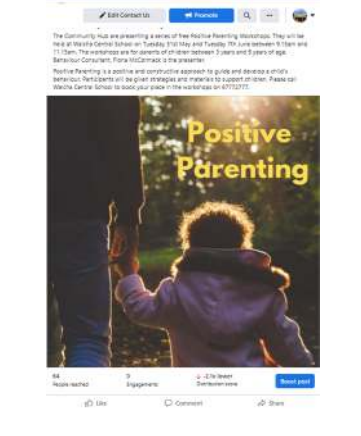
**Social media**








The popularity of the Walcha Library Facebook page increased this month, with 7 new page likes: 262 people have now liked the page and there are 278 followers. The number of posts shared in May increased from last month, due to promotion of activities. Staff have continued to use the systematic approach to ensure the content was engaging, useful and an effective use of staff time. The library shared 13 posts on the Facebook page reaching 704 people (reach decrease by 32%). The 1 Instagram post shared throughout May received 5 ‘likes’ (significant decrease to last month). Library and Youth Instagram posts are now followed by 224 people, with 6 new followers this month.

The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:

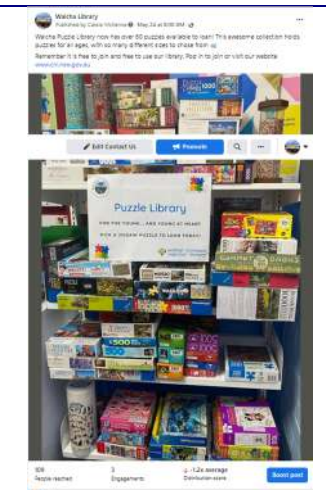

Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community	# people reached on Facebook	People engaging on Instagram	
Total 5 engagement posts	264	19	
Mothers Day themed post to promote CNRL video workshops	98		
Community Hub Positive Parenting Program advert	64	5	



<p>Indigenous Australian Collection display for National Reconciliation Week</p>	<p>102</p>	<p>14</p>	
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<p>Service content: informative posts about the library services, facilities and programs</p>	<p># people reached on Facebook</p>	<p>People engaging on Instagram</p>	
<p>Total 10 service posts</p>	<p>1526</p>	<p>9</p>	
<p>3 x posts            Did you Know? Series of posts promoting CNRL programs &amp; services;            - New Speech Language Pathology Collection            - eLibrary collection            - Study Space at library</p>	<p>107  92 52</p>		
<p>3 x Promotion of National Simultaneous Storytime event            +            1 x share of online link to reading due to event cancellation</p>	<p>75 + 625            + 63  78</p>		



<p>Puzzle Library promotion</p>	<p>111</p>		
<p>Promotion of Baby Booktime special series with Kelly</p>	<p>323</p>	<p>9</p>	

**Programs**

The Walcha Puzzle Library has proved popular again this month. With an increase in loans, there was also more donations received. As new high-quality donations come in, staff are able to weed and dispose of some of the older, worn puzzles and those with missing pieces. The collection now holds over 60 puzzles, varying from childrens to adults, in many sizes. The library was promoted again this month, given that winter is perfect weather for puzzling. A story was shared with local media, on social media and in the Walcha Council Community Care newsletter.

Walcha Library celebrated National Reconciliation Week 2022 from the 27 May (anniversary of the 1967 referendum) to the 3<sup>rd</sup> of June (anniversary of the Mabo Decision). Staff celebrated by providing a display & series of social media posts, to give members ease of access to the CNRL Indigenous Australian collection. The theme of the week was ‘Be brave. Make change.’ and Walcha Library encouraged all members & visitors to learn about our shared histories, cultures and achievements to explore how each of us can contribute to achieving reconciliation in Australia. Library coordinator, Cassie, was also able to visit Walcha Central School on National Sorry Day (26 May) to discuss research techniques to explore multicultural perspectives and provide an indigenous perspective for the Year 6 class who are writing submissions for the annual NSW Dept of Education multicultural speech competition. In previous years, many students and parents have visited the Walcha Library to access resources and assistance in their submissions, however the new Year 6 teacher



invited library staff to visit them as they write them in-class this year. This allowed us to provide outreach support, and to access a larger group of students to promote the Council library and its resources.

This month the library has introduced a new participant to the previously established volunteer program. Veronica approached the library for volunteer work and after a Council induction, she completed training in processing returns, shelving and gathering reserved items, as well as small projects such as re-arranging displays and the puzzle collection. She was also able to help with the Riverview Nursing Home bulk institution delivery this month. Having volunteered over 5 mornings this month, she has quickly become a valued part of the team.

There have been a number of members visiting the library this month for 'drop in Tech support'. In addition to 5-10 minute sessions provided adhoc, a small group of those who attended a Tech Savvy Seniors workshop met at the library to discuss their progress, and bounce questions off staff and each other. Most adhoc tech support continues to be email, mygov, eLibrary apps or smart phone trouble-shooting questions, which staff can generally assist with.

Storytime and Baby Booktime was moved this month to align with the ALIA's National Simultaneous Storytime event on the 25 May. All families were notified of the change, however only 3 children registered to attend, so it was cancelled. In lieu of a face to face storytime, Library staff posted a video reading of the book on Facebook, and put the group craft project on display at the library for when families visit. Speech pathologist/early education librarian Kelly Makepeace from Tamworth Library has confirmed the dates she can visit Walcha to deliver her special Baby Booktime series over the coming months, and promotional material has been prepared and used to advertise these events.

Housebound library services were arranged with Riverview and delivered by Walcha Library staff this month. A collection hand picked for the Riverview residents and a number of housebound individuals were ordered and delivered in the last week of the month. Walcha Library staff and volunteer were able to make the deliveries this month.

The Walcha Library Bookclub and the 'Taphouse' Bookclub's both met this month. The Walcha Library Bookclub met as usual in the library, with 7 members in attendance. There were only 4 members able to meet for the 'Taphouse' Bookclub, however on a positive note, two of those were new members to this group.

The number of members and visitors using the library facilities for study related purposes has remained high again this month. The free wifi and quiet study areas have been utilised at least 2-3 times per week this month for study purposes. Use of the facilities by people escaping the colder weather has commenced this month.

### **Training**

Coordinator Cassie McKenna attended the Leaders at Walcha (LAW) forum reviewing the EAR for 2022 and developing a leader expectation framework.

### **Youth activities**

Preparation has commenced this month for the winter school holiday program in July. Submission ideas were gathered for the NSW Governments, Winter Break program, but due to key staff absences, the application wasn't able to be submitted on time. Luckily two



programs were planned, one with simple low-cost ideas for the modest youth budget and another plan with more elaborate ideas if the grant was received.

**Cassie McKenna**  
**Library Coordinator**

### **3. Preschool**

**May 2022**

No report was submitted this month.

**Melinda Clark**  
**Nominated Supervisor**

### **4. Tourism**

**May 2022**

#### **Number of visitors to Visitor Information Centre (VIC)**

<b>MAY</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
<b>Walk in's</b>	<b>365</b>	<b>405</b>	Closed COVID	<b>418</b>
<b>Phone enquiries</b>	<b>36</b>	<b>35</b>		<b>36</b>
<b>Email enquiries</b>	<b>7</b>	<b>1</b>		<b>3</b>

<b>WEBSITE STATISTICS</b>	<b>May</b>	<b>April</b>	<b>March</b>	<b>February</b>
<b><a href="http://www.walchansw.com.au">www.walchansw.com.au</a></b>				
<b>Visits</b>	<b>14,196</b>	<b>14,063</b>	<b>14,651</b>	<b>14,098</b>
<b>Pages</b>	<b>91,058</b>	<b>97,868</b>	<b>127,281</b>	<b>80,333</b>
<b>Hits</b>	<b>340,003</b>	<b>342,397</b>	<b>373,452</b>	<b>360,753</b>

#### **SOUNDTRAILS STATISTICS**

<b>SOUNDTRAIL NAME</b>	<b>WEBSITE VISITS</b>	<b>DOWNLOADS</b>	<b>OPENS</b>
<b>Apsley Falls</b>	<b>22</b>	<b>14</b>	<b>13</b>
Armidale Catholic Precinct	3	2	1
Bald Rock National Park	38	6	6
Washpool National Park	18	6	6
Tenterfield	25	22	28
Uralla	16	15	25
<b>Walcha Sculpture</b>	<b>51</b>	<b>24</b>	<b>47</b>
Wollomombi Falls	34	27	52

#### **Social Media – Walcha Tourism Facebook and Instagram**

Facebook Followers: 1,386 (up from 1,354 in previous month)

Instagram Followers: 661 (up from 642 in previous month)




#### **Top Performing posts:**

Autumn colour, Road trips, Apsley Falls.

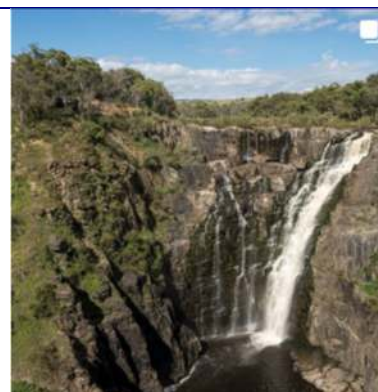
*Summary*





Engagement content	# people reached on Facebook	People engaging on Instagram	
Page followers	1377	656	
Page reach	8450	847	
Comparison to previous period	16.2% increase	19.1% decrease	
Engagement content	# people reached on Facebook	People engaging on Instagram	
The butcher, the baker, the stock saddle maker	736	529	
Walcha – where the humble roadtrip leads to hidden gems	2001	400	
Walcha in Autumn	1875	440	



<p>You don't have to travel far within our local National Parks</p>	<p>846</p>	<p>299</p>	
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**Apsley Falls visitation statistics**

Walcha based National Parks Ranger, Patrick Lupica, provided me with the following statistics and information on visitation to Apsley Falls:

*According to the Trakker people counter on the Main Lookout at Apsley Falls from the 1/1/22 until 13/6/22 we have had 34,092 people visit.*

**Trail Hiking Australia**

I have been corresponding with Trail Hiking Australia to ensure that walks and hikes in the Walcha area are included on this site. It is one of the most comprehensive and widely used trails websites in Australia, with more than 60,000 outdoor enthusiasts accessing the site each month.

**Festival of Small Halls – Yarrowitch Hall**

I attended this wonderful, well organised showcase of music at Yarrowitch Hall on Sunday 5 June. After assisting Louise Clarke from Yarrowitch Community Group with the promotion of the event, Louise kindly wrote to Brooke Jeffery and myself:

*Hi Brooke and Lisa*

*Thankyou both so much for your support for getting this event up and running. It was a great success and we could not have got this up and running without both of your support.*

*I am sure the Walcha district all had a great afternoons entertain and more importantly a great opportunity to connect with each other. On behalf of the Yarrowitch Community Group thankyou both for all your time and effort.*

*Warm regards*

*Louise*

127 people attended the evening, with feedback from Festival of Small Halls team as follows:-

*The audience was a great mix of demographics – farmers from around the area, loads of families, fewer 20 – 30 year olds but definitely a representation from all age and gender groups. Lovely. And people drove from up to an hour away! Excellent. The audience were attentive and felt like they enjoyed the show, and the team have left me comments on how much they enjoyed working with you – I've got 'beautiful display of community' and 'beaut team' written here.*

*From the production end, it was a very easy load in, a great sized hall and stage, and the only thing we left off was our festoons as they wouldn't have been effective for the afternoon show. We love the layout of your hall, with the undercover area to the side for gathering – perfect.*



*We also LOVED Lane – what a great addition! Well done you, and on inviting Garry – you really nailed it all. We are so happy to have been invited.*

*Thanks again for all your hard work. We hope the night had your spirits soaring – ours certainly were!*

*Cheers,  
Eleanor Rigden  
Producer – Festival of Small Halls  
Woodfordia Inc.*

### **Walcha Motorcycle Rally**

We have had more great funding news for the Rally. We have received correspondence from Member for Tamworth The Hon Kevin Anderson MP, the Rally has been successful in receiving a one off \$7,500 Regional NSW Community Grant to assist us in keeping the ticket price affordable again this year. Sponsorship packages and letters have been sent out this month and at the time of writing we have \$31,400 in grant funding and sponsorship for the event. Promotion will be ramped up in the coming months in print media and online.

### **Tourism Advisory Committee**

I am very much looking forward to meeting with the nominated members of the reinstated Tourism Advisory Committee. This is a very valuable committee of key stakeholders for tourism in our area and includes senior staff from National Parks & Wildlife Service, historical society representatives, interested community members and tourism staff.

### **VIC Volunteers**

I would like to acknowledge the assistance, support and enthusiasm of the wonderful group of over 20 volunteers we have at the Walcha Visitor Information Centre. This special group of Walcha ambassadors ensure the Centre is staffed on weekends and public holidays so we can continue to remain an accredited Visitor Information Centre, open every day of the year except Christmas Day. I would like to thank them and acknowledge their support and efforts at the VIC as valuable ambassadors for tourism and Walcha.

**Lisa Kirton**  
**Acting Tourism Manager**

## **5. Community Recovery Officer**

**May 2022**

During this month, I have been assisting with the marketing and promotion/planning for the “Festival of Small Halls” (funded through Resilience NSW), assisting with Regional Drought Resilience Planning workshops and stakeholder engagement (combined pilot project with Tamworth Regional Council and Regional NSW) and preparing for the EPA Bushfire green waste processing work to commence. The last week of this month I was on leave due to COVID 19.

**Healthwise Regrowth event-Walcha 18 May 2022** - The Regrowth event, hosted by Healthwise at Walcha Bowling Club attracted 14 people. There was a good networking opportunity and directly fire affected community members were in attendance. RAMHP did a presentation and other interesting guest speakers also spoke. This event did have trouble getting attendees and had a venue change at the last minute which caused confusion due to the promotion method used (the flyer printed and inserted into 1800 local newspapers did not have the correct location) . The workshop was filmed by a videographer as well.





**Yarrowitch -Festival of Small Halls planning** - Yarrowitch Recreation Reserve Land Managers are hosting and offering ticket sales for the “Festival of Small Halls” tour to visit their hall on Sunday 5 June 2022. CRO is assisting the land manager representative in conjunction with the Tourism officer for Council in promoting the event and including different Walcha community groups in some way for the festival. The Small Halls Program is funded through Resilience NSW. The event has secured Lane Pittman an upcoming Country Music artist from Tamworth who is fifteen years old-currently holds number one country music single on itunes. Ticket sales have been slow, although steady promotions of the event throughout May are hoping to get the targeted 120 people.

**NSW EPA Bushfire Green waste clean-up program** - This month has seen the Bushfire Green waste processing work commence at Walcha Waste Management Facility. I have been assisting in the capacity of liaising with the EPA Project staff on timeframes to complete the work, variation requests, smarty grant reporting and minor administration tasks.

**Regional Drought Resilience Planning (RDRP) program** - During this month the consultant for this project-WSP, has commenced a diagnostic report of the Tamworth and Walcha areas and provided draft project plan and community engagement plan documents for review and comment. Community engagement for this project took place on 24 May 2022. I was able to invite and include 22 stakeholders and community members to participate in the 4 hour workshop at Walcha Council chambers. The feedback from those who attended was positive, mixed with anticipation and some confusion on what the end outcome will be of this project?

An overview of the deliverables over the life of the CRO programs shows our progress. Tasks that are incomplete will be the focus of the final months of the CRO program. Council are expected to take over some of these areas once the CRO position is finalised.

**DELIVERABLES OF THE COMMUNITY RECOVERY OFFICER (CRO)**

<b>TASK</b>	<b>COMPLETE / INCOMPLETE</b>	<b>WHO WILL TAKE OVER THIS TASK</b>
<b>Deliverable 1: Establish a Community Resilience Network</b>		
Formation of Community Resilient Network (CRN)- membership and terms of reference	complete	
Continuation of CRN meetings participation/chair and minute taking, feeding information to LEMC	Incomplete	Community Director/LEMO
Participation in Rural Support Services network (RSSN) meeting , chairing and minute taking	Incomplete	Minute taking and chairing to be taken over by NRRA Recovery Officer /HNEH for our area
<b>Deliverable 2: Facilitate community recovery events</b>		
Recovery events and community meetings	complete	Recovery events and community meetings
Community contact within Council for Hall committees and land managers to enable information sharing, recovery information and	complete	Council



services available		
Organise and provide Art Recovery workshops in the form of "Wreath Making" Christmas workshops for those directly Fire affected areas (Yarrowitch and Nowendoc). Yarrowitch Hall (planned for November) Nowendoc (14th December 2021) . <b>budget for this event includes:</b> purchase of wreath making kits (\$110 per person), advertising of event (Flyer or 1/4 page ad in local paper) \$1300 per event	Complete	CRO
Assist community groups with grant applications and sharing of available grants	complete	CRO
Provide ongoing support/mentoring with grant applications, support letters and access to applicable grants	Incomplete	Grantguru being loaded to Council website, Council representative
Connect the Walcha Business community with grant and payment information offered by Service NSW and liaise with Service NSW Business Manager particularly in times of disaster	complete	Service NSW section of Council or other Council area?
Council Participation in Rural Support Services network (RSSN) meeting , chairing and minute taking	Incomplete	Council?
Assist Rural Aid, Healthwise and Hunter New England Family Support to host/run a movie night in Nowendoc and Yarrowitch communities. <b>Budget:</b> Budget for this event includes movie licence fee (\$200-\$300), staff overtime or oncosts that may be incurred for screening of movie out of normal hours/weekend, venue hire of hall. Hunter New England Family support will cover catering and Rural Aid to cover cost of DVD	Complete	CRO
<b>Deliverable 3: Develop a Local Recovery Action Plan incorporating community needs and activities</b>		
Audits and checklists of nominated Evacuation Centres in Walcha and surrounding villages, thus following discussions around action plan and "what if " scenarios	To complete	LEMO, CRO to complete for 2022 prior to end of contract
Distribute and review Local Recovery Action Plan document to	Incomplete	To be completed prior to end of CRO



Yarrowitch and Nowendoc Communities		Contract
map of community services involved in recovery and to be supplied with Local Recovery Action Plan	Incomplete	To be completed prior to end of CRO Contract
<b>Deliverable 4: Provide access to relevant and timely recovery information</b>		
Implementation of Disaster Dashboard on Council's website	complete	Council to maintain after CRO Position-covered under CRO Budget year 1 and 2
Community Contact for Council, advocacy and engagement	Incomplete	Council? Resilience NSW/ NRRRA Recovery Officer
Provide access to relevant and timely recovery information (ie, through newsletters, social media avenues of sharing, council webpage, direct email and phone contact)	incomplete	Council to maintain, assisted with NRRRA Officer
<b>Deliverable 5: Develop a Local Recovery Plan</b>		
Assist community leaders with implementation of their Relationships Aust projects and ideas- "know your rural neighbour" neighbourhood mapping contact sheet project for villages in area (similar to a phone tree) for the areas of Yarrowitch, Moona and Woolbrook. Combined with the gathering of residents details will be education and information sharing on what information may be asked during a triple zero call /emergency call. <b>Budget:</b> advertising in local newspaper, printing flyer or end template, associated editing design fees, staff time, venue hire if required,	Incomplete	Relationships Aust
Creating a Local Recovery Plan for Walcha and surrounding villages Gain endorsement from the Local Emergency Management Committee (LEMC), for the Local Recovery Plan as a supporting plan to the Local Emergency Management Plan (EMPLAN).	Incomplete	Resilience NSW / Council representative
<b>Deliverable 6: Develop a Transition Plan</b>		
Implementation and completion of Nowendoc Memorial Hall-water security project- new water tanks, guttering and carpark through black	Incomplete	Project Manager within Council/ NRRRA Recovery Officer



Summer Bushfire Recovery Grant		
Building resilience and preparedness for disaster within the Walcha Community through connection, engagement and information sharing	incomplete	Council / Resilience NSW/NRRA recovery officer
Community Contact for Council, advocacy and engagement to further support a local recovery action plan	Incomplete	Council?
<b>7. Other deliverables, activities, or initiatives as identified by council</b>		
Bushfire Community Recovery and Resilience Fund 2.1- project management of Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1 \$250,000. Assist with delivery of programs, administration and reporting as and when required to Resilience NSW. This includes project managing the delivery of the Community Resilience Training programs portion of the funding (liaising with RTO's, booking venues, taking student enrolments,) Administration costing has been factored into this funding.	complete	CRO
Bushfire Community Recovery and Resilience Fund 2.1-admin-financial reporting to funder, collation of invoices/receipts, acquittals	incomplete	Finance-Council
Financial claim for last quarter March - June 2022 for reimbursement of expenses for CRO Program	incomplete	Finance-Council
Supporting a local school fundraising event- "long lunch" event which is centred around building resilience and recovery with the purchase of 150 small established trees to giveaway that are symbolic of peace & friendship & regrowth that provide either a fruit or flower (for example) each year. They will have a small tag on them from Council around recovery and building resilience. This event will be an opportunity to acknowledge and commemorate all that has occurred throughout the past few years to our community, but also look forward through contributing to developing something for the	Complete	



<p>future generation of Walcha citizens. Through bringing the Walcha Community together for a social event, it will give everyone a chance to connect and recover as a community. The event has a dual focus of promoting both social and business recovery for the region. <b>Budget for this event includes:</b> 165 Olive trees (\$30 each approx.), administration expenses associated with paper &amp; ribbon to wrap trees, tags, printing and design of funding acknowledgement tag (\$150)</p>		
<p>The Wholesome Collective (TWC) provide practical nutrition and education via fun and social cooking programs. They help all community members to eat well and develop essential cooking skills, no matter their social situation, age, living situation, budget or health status. This ultimately improves the physical and mental health of all participants and their support networks, while offering the opportunity for social connection. TWC have been successful with their program visits to neighbouring fire affected LGA's and communities and in consultation with the community, we believe it will be well received in and around Walcha. The workshops aim to:</p> <ul style="list-style-type: none"> <li>- Strengthen community connections as connected communities are more resilient during times of adversity.</li> <li>- Improve individual's resilience through improving their physical and mental health.</li> <li>- Show communities that there is still ongoing services and support in a relaxed, social setting for those impacted by bushfires.</li> </ul> <p>We wish to run three (3) workshops in and around Walcha (one at Yarrowitch, one at our Community Care building and one for the small schools from out lying communities) @ \$2500 per workshop which includes 3hr workshop, food, equipment, cookbook. <b>budget for this event includes:</b> payment to the facilitators for their time (food, etc), venue hire, promotion of event through printing of flyers or local media advertising, mail distribution costs through Australia Post, other reasonable associated costs that may be incurred (estimate is for event at three locations, approx \$2,500 per location), report provided by Wholesome</p>	<p>Complete</p>	<p>CRO</p>



<p>Collective on their visit to the area</p>		
<p>Partnering with the Rural Adversity Mental Health Program (RAMHP) to deliver an "on line" interactive photography competition promoting access to services, support, connectivity during Mental Health Month-October and during pandemic. Reaching the Walcha community is important during these times of COVID 19 lockdowns and restrictions and severe weather warning events forecast, its critical the community stays connected and still interacts even though it may not be in person. Event is digital run as "findingcalminchaos2021" through instgram, facebook and emailing photographs that show how people find calm in their life. Weekly posts scheduled from RAMHP, <b>budget for this event includes:</b> printing photographs for display in the local handmade shop, advertising with printing of flyer/posters of the event and details for display, four (4) prizes for winning photographs</p>	<p>Complete</p>	<p>CRO</p>
<p>Arrange and facilitate a "Ladies Tradie Day" in the outer communities of Woolbrook, Yarrowitch and Nowendoc. These days will combined with stakeholder partner Healthwise and local chainsaw workplace trainer and a small engines mechanic to provide rural farming women some basic knowledge and skill on how to operate and maintain essential small engines, power tools and their vehicles. This half day has a background theme of "Get ready" with preparing these essential items and machines to ensure they are in working order during</p>	<p>Incomplete</p>	<p>CRO (if position continued)</p>





<p>bushfire and storm season. Along with practical hands on learning, the day will have womens well-being support present from Healthwise for local women to talk too.</p> <p><b>budget for this event includes:</b> payment to the facilitators for their time, catering (lunch and beverages), venue hire, graphic design of poster and promotion of event through printing of flyers or local media advertising, mail distribution costs through Australi Post, other reasonable associated costs that may be incurred (estimate is for event at three locations, <b>approx \$2,000 per location</b>)** hosting this event has been delayed by COVID limiting attendance and other conflicting events in our area,</p>		
<p>Purchase of Promotional material associated with promoting "Get Ready" program and brand. This may include the purchase of printed ballpoint pens and plastic sports drink bottles for giveaway at Community events, heavy duty plastic document holders with "Get Ready" / Council logo on them and emergency local contact numbers for important response services. This also includes: <b>staff overtime</b> occurred for manning Resilience/Recovery Marquee at Walcha Show on 12th March 2022 to giveaway Get Ready items and engage the community.</p>	<p>Complete</p>	<p>CRO</p>

**Brooke Jeffery**  
**Community Recovery Officer**





# Item 10:

# Committee Reports

**RECOMMENDATION: THAT Council RECEIVE and NOTE the Committee Reports as presented.**



Walcha Council  
Arts Advisory Committee  
Meeting Minutes

held on

Tuesday, 7 June 2022

at

2.00 pm

at

Walcha Council Chambers

**The Chair welcomed all members and declared the meeting open.**

**PRESENT:** Mayor Eric Noakes (Chair), Cllr Nena Hicks, Phillip Hood (Director of Infrastructure), Paula Jenkins, Stephen King

**IN ATTENDANCE:** Will Fenwicke (Manager Project Delivery), Amy Hood (Administration Officer), Harley Fontanella (Coordinator Urban Works)

Committee Minutes



## **RECOMMENDATIONS FROM MEETING**

**RECOMMENDATION 1: That Council APPROVE relocating the sculpture “The Mother” to the Southern End of Middle Street (near to Nivisons Look Out).**

### **APOLOGIES:**

James Rogers, Caroline Downer (Arts North West)

### **CONFIRMATION OF PREVIOUS MEEING MINUTES HELD:**

Nil. This is the Inaugural meeting of the Walcha Council Arts Advisory Committee.

### **DECLARATIONS OF INTEREST:**

Nil

## **1. TERMS OF REFERENCE & CODE OF CONDUCT**

Director of Infrastructure advised members that Arts North West will be attending future meetings, however is an apology today. They will nominate an attendee before the next meeting and notify the Secretariat.

The Chair talked members through the Terms of Reference including Purpose of the Committee, Accountability, Overview, Key Roles and Responsibilities, membership and conditions of membership. Members signed the Terms of Reference without objection or amendment.

The Chair talked members through the Council Code of Conduct as it applies to Committee Members. The Director of Infrastructure clarified the requirements regarding social media.

## **2. GENERAL BUSINESS:**

### **2.1 Walcha Levee Bank Lighting Installation & Site Visit**

Members discussed the proposed placement of 54 solar lights to be installed along the footpath along the Walcha Levee Bank. The Director of Infrastructure provided members with details of the appearance, performance, lifespan, maintenance requirements and draft placement of the lights. Members were advised the main function of the lighting is to ensure pedestrian safety rather than for aesthetics, however members are invited to walk the levee bank with the Contractor (Highlux Pty Ltd) and discuss placement of any lights to be installed near artworks within the *Open Air Gallery*.

Members discussed the possibility of obtaining a grant for and installing aesthetic lighting for the gallery at a later stage.

**Action: Manager Project Delivery, Coordinator Urban Works & Stephen King to meet on-site with Highlux Pty Ltd on 8 June 2022 to finalise the placement of any lighting adjacent to or near existing artworks along the levee bank.**



### **3. OTHER BUSINESS:**

#### **3.1 Walcha Open Air Gallery Maintenance Costs & Social Media Advertising**

Members discussed the ongoing maintenance costs of Walcha's *Open Air Gallery* and how to best cover these costs. Members suggested that Council approach Arts North West to obtain information about Grants that may be available to cover the ongoing maintenance costs for existing and future artworks within Walcha's *Open Air Gallery*. Members specifically suggested looking at cultural grants as an option.

**Action: That Council contact Arts North West to obtain further information on Cultural Grant Funding that may be available to cover the ongoing maintenance costs for existing and future artworks within Walcha's *Open Air Gallery*.**

Members advised that several other Council's within NSW that have open air art galleries have begun advertising their sculpture trails in an effort to attract visitors to the galleries and their local council areas.

Members proposed that an Instagram account be created, linking to Walcha Council's Tourism Instagram and other relevant Instagram accounts as a first step to advertising Walcha's *Open Air Gallery*.

**Action: Paula Jenkins to liaise with Lisa Kirton in Council's Tourism office and investigate options for creating an Instagram account showcasing art works across the Walcha community, including Walcha's *Open Air Gallery*.**

#### **3.2 Relocation of "The Mother" Sculpture**

Members discussed various options for an alternative site for the sculpture "The Mother", including potentially installing a plaque at any new installation location. Members discussed options for a replacement art work to be commissioned and installed at the previous site of this sculpture.

**Action: Stephen King to explore potential options with local artists for this location and report back to the Committee at the next meeting in August.**

**Next Meeting: Tuesday 2 August 2022 9:30am–11:30am.**

**THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 3:45pm.**



Walcha Council  
Capital Advisory Committee  
Meeting Minutes

held on

Wednesday, 15 June 2022

at

8.00 am

at

Walcha Council Depot

**The General Manager and Chair welcomed all members and declared the meeting open.**

**PRESENT:** General Manager Barry Omundson (Chairperson), Mayor Eric Noakes, Clr Mark Berry, Clr Scott Kermode, Director of Infrastructure Phillip Hood, Manager Corporate & Finance Christian Martin and Senior Management Accountant Rose Strobel.

**IN ATTENDANCE:** Alan Butler (Works Manager – Water and Waste)

Committee Minutes



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## **RECOMMENDATIONS FROM MEETING**

### **4.2.1 Celfi Mobile Signal Boosters**

**RECOMMENDATION:** That Council APPROVE the purchase of the Celfi Mobile Boosters for fit out in vehicles and plant across the Council Fleet and as the next step in the continued roll out of Communication Upgrades for Council's outdoor crews.

#### **1. APOLOGIES:**

Nil.

#### **2. CONFIRMATION OF PREVIOUS MEETING MINUTES HELD:**

Minutes of meeting held 12 May 2022 were reviewed and confirmed.

##### **Actions Outstanding:**

DOI to discuss further details of the Ride on Mower for the Preschool with Karen Kermode and this item to the July CAC Agenda for discussion.

An updated report on the purchase of a Grader will be tabled at the July CAC for discussion.

**Action: Secretariat to add an Agenda item for the purchase of a Grader to the July CAC Agenda for discussion.**

**Action: Secretariat to add an agenda item for purchase of a Ride on Mower for the Preschool to the July CAC Agenda for discussion.**

#### **3. DECLARATIONS OF INTEREST:**

Nil

#### **4. GENERAL BUSINESS:**

##### **4.1 Reports**

##### **4.1.1 Capital Grant Funding Progress Report and Update - Manager Corporate & Finance and Senior Management Accountant**

Members discussed the following:

- Status of the Truck Wash Bay Funding, noting \$75,000 still outstanding as all LRCI projects must be completed before funding is released. Spreadsheet will be updated with this noted.
- Bridge Renewal Program – to be completed and closed out.
- Capital Grant Funding Spreadsheet to be updated with various amendments including adding a project complete column.
- Roads to Recovery Funding – currently no completion date
- Lion's Park Upgrade – budget details were entered into spreadsheet upon signing of the funding deed. Tender has been drafted and will go to the Lion's Club for input prior to advertising.

**Action: DOI and MCF to schedule a regular meeting prior to each CAC to update the Capital Works Budget Spreadsheet. MCF to update the Capital Works Budget Spreadsheet with changes as discussed and recirculate to members prior to the July CAC.**

##### **4.1.2 Infrastructure Capital Works Progress – Director of Infrastructure**

Local Roads Projects - all local roads projects have received extensions and will become the responsibility of the new works engineer upon commencement.





Tia Diggings and Niangala Timber Bridge Replacements – this is pending an application with the funding body at the moment, at the funding body’s request.

Donga Project – MCF gave members some background on the Donga project including a minor budget overrun.

Blue Hogan Bridge Works – the pedestrian safety railing is scheduled to be installed this week. The water main replacement is now complete.

Skatepark Upgrade – the draft concept design is nearing completion with community consultation on the design to be held once complete, predicting by end of June at this stage.

Derby Street Upgrade Works – progress meeting was held with the funding body. Waiting to hear back on the heavy vehicle funding in July. Though not ideal, we may need to rescope the works to undertaking a basic seal on the entire length of road which will meet the requirements of the funding deed (excluding Kerb and Guttering). Council will continue to advocate for a full upgrade of the North and South sections of the street instead.

Moona Plains Road Rehabilitation – damage has occurred since the rehabilitation works were completed. Members suggested using remaining unspent funds for these rehabilitation works for the repairs.

**Action: DOI to arrange for Manager Classified Roads to inspect Moona Plains Road for damage and contact the funding body to request permission to use remaining funds for repair works.**

**Action: Manager Classified Roads to table RMCC report at July CAC Meeting. Secretariat to add RMCC report as an Item to July CAC Agenda.**

**4.1.3 Walcha Off-Creek Storage & HH20 Update** – Manager – Water and Waste  
The Tender has been awarded. Site Establishment will begin in the 3<sup>rd</sup> week of August. This will allow 9 weeks for early works. This 9 week timeframe commenced from the signing of the contract. The site clearing RFQ will be awarded today (15 July 2022). Stockpiling and burning of cleared materials will be undertaken on-site.

Access road improvements – there will be a site meeting today to discuss works to be undertaken including road widening. MWW confirmed that the Package 1 contractor will have responsibility for ongoing maintenance once the road is widened, grids are installed and a passing bay is constructed. Early works are currently coming in under budget.

Dam Fencing – RFQ went out with no submissions received. Consultation with local suppliers indicated that local contractors had not submitted as they could not meet both the supply and install requirements. In recognition of these supply difficulties Council will procure the fencing materials and a local contractor will undertake the install only at a per metre rate. Under these conditions the Dam Fencing contract will be awarded by the end of the week.





There is currently no fencing around the pump, this will be looked at in future should there be a contingency.

Design of aeration and mixing requirements – workshop to be held on Friday 17 June 2022. DOI advised \$328K for design/development is the total allocation for the design components.

Claim against the Grant Fund – 3 currently submitted with a current \$147K overspend.

Aberbaldie Road – Traffic control to be placed, signage only to reduce the 100km/h speed limit at this location for the duration of the project.

#### **4.1.4 Proposed Plant Charge-out Rate Review** – Manager Corporate & Finance

MCF gave members some background on the current arrangement for the Council's Plant Charge out rates. A review has revealed that many of our charges may be below market value i.e. too low. MCF proposed we have 2 rates, one for internal works and one for external works/Grants works/RMCC etc.

Members discussed plant hire calculations in detail. MCF advised that depreciation, maintenance etc is included in the rate. Rates are proposed to run at a small profit with profits to go to the plant replacement and general plant fund.

**Action: MCF to obtain a quotes for private hire of standard plant for comparison with Council's current plant charge out rates and bring this information back to the July CAC.**

Members discussed the parameters for plant hire i.e. the size and type of plant to be hired out. Members agreed that small items like chainsaws and light plant should be excluded from hire if it has previously been included.

**4.1.5 Draft Tender Assessment for 3 Bridges Replacement** – Director of Infrastructure  
DOI gave members some background on the original Tender. The funding body has requested an updated price for works to inform a new variation request.

**Action: DOI to determine how long the currently quoted prices are valid for and submit a recommendation to the Council on the preferred tenderer.**

## **4.2 Project Applications – new project requests**

### **4.2.1 Celfi Mobile Signal Boosters** – Manager Corporate & Finance

MCF gave members an overview of the new satellite phone and boosters' performance so far, noting all have been working well with good signal and data coverage. The purchasing of mobile signal boosters will complete the communication upgrade for the outdoor staff, vehicles and plant and will assist with ensuring that staff are contactable for call outs. MCF advised that a policy will be developed for the use and replacement of all new communication equipment. The boosters are network specific and rely on the mobile network so should perform consistently through time, with a likely life of a minimum of 10 years. Line of site 2 ways will still be used for short range communications however we are looking at phasing this technology out for long range comms.



**5. OTHER BUSINESS:**

**5.1 Site Visits – Various Locations**

Members conducted Site Visits at the following locations:

1. Old Brookmount Bridge
2. Glenn Morrison Bridge
3. Lakes Road Turn off
4. Truck Wash Bay Operations

**THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 10:30am.**



# Item 11:

# Delegate Reports

**RECOMMENDATION: THAT Council RECEIVE and NOTE the Delegate Reports as presented.**

## Summary of Arts North West Board Meeting 2022 #2

Glen Innes Severn Learning Centre, Glen Innes, NSW 2370  
1pm Friday 20 May 2022



### Welcome and Apologies

Meeting open 1pm

Viv Clyne acknowledged that we were on many different lands of the Aboriginal people and the meeting was on Ngoorubul Country.

*Attendance:* Alistair Noble, Viv Clyne (Chair)

*Attendance online:* Lauren Mackley, Alistair Noble, Anna Watt

*In attendance:* Caroline Downer (ED)

*Apologies* – Carolyn Cooper, Peter Ross, Sandy McNaughton

### Minutes, Actions and Matters Arising

**RESOLVED:** *That the Minutes of the last Board Meeting of Arts North West on 21 February 2022 be adopted as a true and accurate record*

### Matters for Decision and Discussion

*AGM Preparation/Board Matters*

**RESOLVED:** *That Anna Watt, Lauren Mackley and Peter Ross are nominated for Board positions at the AGM*

*RANSW*

*Peter Ross and Caroline Downer attended the RANSW AGM in April.*

*Create NSW*

The Minister for the Arts, Ben Franklin visited ANW in April had some very positive discussions. Create NSW has fully devolved the CASP funding to the RADO Network. ANW round is open until the 30 May. The Network collaborative strategic project funded by Create NSW is well underway. ANW has 4 artists representing our area – from Tamworth, Armidale and Wallabadah.

*Policies*

The Board reviewed and updated relevant Risk and Work Health and Safety that were due

### Financial Reports

The Board were presented with Financial Indicators, Quarterly P&L, Balance Sheet, and Project P&Ls. Financial Indicators are all good and projects are within budget. The Board also reviewed the 2021 Audited Financial Statements

**RESOLVED:** *That the financial reports ending March 2022 be adopted and that the 2021 Audited Financial Statements be presented to the AGM for ratification.*

### Executive Director's Report

This quarter continued to be very busy – partly due to our low staff resources, but also because projects have been moved and rescheduled into 2022 due to covid delays.

**Objective 1:** *Develop and broaden our diverse audiences and their participation in arts and cultural activities*

An update was provided on ANW programs and projects:

- *Aboriginal Cultural Support.*
  - *Indigenous Visual Arts Industry Support (IVAIS)*
  - *Gather and Trade held in Tamworth 23 April.* 1000 people in attendance.
  - *Miyaay Miyaay* – final stages
  - *Indigenous Language and the Arts (ILA): In Our Hands* – initial planning stages for Aboriginal-led hands-on curatorial skills and cultural support to 10 Aboriginal people currently working within the arts sector
- *Arts North West ON TOUR* – Stardust + The Mission (4 venues). Planning for 3 tours coming in May
- *Arts North West Connect* – Arts Trail Live planning for September
- *Funding Programs* – CASP open to 30 May. ANW Microgrants 2<sup>nd</sup> half of year.
- *Strategic Projects*
  - *CreativiTEA* – series of printmaking workshops in small villages – Tingha, Torrington, Yetman (Drake postponed due to flooding)
  - *ANW 25<sup>th</sup> Birthday* – Welcome plaque by Adèle Chapman-Burgess installed at the ANW office

**Objective 2:** *Grow and support community cultural capacity*

- Ongoing advice and advocacy
- ANW developed workshop “Get your Act Together for performing arts venues in February
- PD workshops with RAMPH in February focusing on Mental Health in Glen Innes
- PD workshops delivered by Monica Davidson from Creative Plus Business address economic concerns for creatives in Armidale and Tamworth

**Objective 3:** *Forge strong partnerships and networks across the region*

- Facilitated the programming for Armidale Autumn Festival.
- Council Presentations to Armidale, Glen Innes, Gwydir, Inverell, Tamworth, Uralla, Walcha
- Attended RADO network fortnightly zoom strategic discussions online, working party for development of Regional Arts Strategic Fund, 3 day RADO Network conference.

**Objective 4:** *Provide sound and effective corporate governance to ensure a sustainable organisation.*

*Successful grant*

RAF Accelerator (\$20,000): *Arts Trail Live: A Creative Journey in North West NSW.* This will be four weekend workshops delivered in the Spring of 2022 in Wee Waa, Moree, Warialda and Inverell. The workshops will provide locations opportunity for tourism, and artists in any genre to submit EOIs to facilitate a workshop to support their practice.

*Staff Changes*

Kelly Lye is our new Admin Assistant. Caroline Downer has also given notice that she will be leaving Arts North West to take up the position of CEO Tuggeranong Arts Centre in Canberra.

**Reporting against Arts North West 2021 Strategic Plan**

A report was presented within the Board Papers, all goals are tracking well.

**Other Business and Arts Sector News**

Board members gave brief highlights of arts events they have attended in person or online in their area or upcoming events.

**Upcoming meetings**

Monday 8 August **Armidale (TBC)** 9:30-11am Board; **11:30am-4pm Strategic Planning Board and SAC**

Monday 21 November **Zoom** 11am-1pm Board only; **2-4pm Board and SAC**

Meeting Closed 2:45pm

ARTS NORTH WEST

Strategic Advisory Council Meeting 2022#1

3:30pm Friday 20 May 2022

Glen Innes Severn Learning Centre, 71 Grey Street, Glen Innes, NSW 2370 and Via Zoom

MINUTES					
ITEM 1	<p><b>WELCOME AND APOLOGIES</b></p> <p>Meeting opened 3:30pm</p> <p>Vivien Clyne acknowledged Country and the traditional custodians of the different lands on which the meeting was held and paid her respects to Elders past, present and emerging.</p> <p><i>Present:</i> Vivien Clyne – Chair (Bank Art Museum Moree, SAC delegate), Professor Alistair Noble (ANW Board Member)</p> <p>Attendance online Aimee Hutton (Armidale Regional Council, SAC delegate), Rachael Parsons (New England Regional Art Museum, SAC delegate), Scott Pollock (ANW Board, Narrabri Shire Council, SAC delegate), Christine Valencius (Uralla Shire Council, SAC delegate), Lee Mathers (Tenterfield Shire Council), Ruth Neave (Liverpool Plains Council), Cr Brooke Southwell (Tamworth Regional Council SAC delegate), Cr Nena Wicks (Walcha Council, SAC delegate)</p> <p><i>Apologies:</i> Carolyn Cooper (ANW Board, Treasurer), Cr Kate Dight (Councillor, Inverell Shire Council, SAC delegate), Bridget Guthrie (Tamworth Regional Council, SAC delegate), Sandy McNaughton (ANW Board, Public Officer), Cr Susannah Pearse (Moree Shire Council, SAC delegate), Peter Ross (ANW Board, Vice Chair), Rebecca Ryan (Gunnedah Conservatorium, SAC delegate), Anna Watt (ANW Board Chair &amp; SAC delegate Glen Innes Severn Council)</p> <p><i>In-Attendance:</i> Caroline Downer (Executive Director)</p> <p><b>RESOLVED <i>That the apologies be accepted.</i></b> (Rachael Parsons/Aimee Hutton) CARRIED</p>				
ITEM 2	<p><b>MINUTES 22 November 2021</b></p> <p>The Minutes of the SAC meeting held on 22 November 2021 by zoom were attached as Appendix One</p>				
ITEM 3	<p><b>Aboriginal Cultural Support</b></p> <table border="1"> <tr> <td> <p><i>Indigenous Visual Arts Industry Support (IVAIS):</i> To support and foster Aboriginal artists in the New England North West of NSW by engaging an Aboriginal Arts Officer for Arts North West</p> </td> <td> <p>Mentoring opportunities across all LGAs. PDs held Tamworth, Gunnedah, Inverell, Armidale, and regionally E-resources on website Leadership Symposium held 26-28 April Armidale ACCKP Strategic Plan development Creative workshops Tenterfield, Tamworth, Ashford, Moree, Gunnedah, Quirindi and Guyra</p> </td> </tr> <tr> <td> <p><i>Gather and Trade</i> is the inaugural New England Aboriginal Artisan Market. Funded by IVAIS (covid support).</p> </td> <td> <p>Held Tamworth in Bicentennial Park 23 April 2022.</p> </td> </tr> </table>	<p><i>Indigenous Visual Arts Industry Support (IVAIS):</i> To support and foster Aboriginal artists in the New England North West of NSW by engaging an Aboriginal Arts Officer for Arts North West</p>	<p>Mentoring opportunities across all LGAs. PDs held Tamworth, Gunnedah, Inverell, Armidale, and regionally E-resources on website Leadership Symposium held 26-28 April Armidale ACCKP Strategic Plan development Creative workshops Tenterfield, Tamworth, Ashford, Moree, Gunnedah, Quirindi and Guyra</p>	<p><i>Gather and Trade</i> is the inaugural New England Aboriginal Artisan Market. Funded by IVAIS (covid support).</p>	<p>Held Tamworth in Bicentennial Park 23 April 2022.</p>
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<p><i>Gather and Trade</i> is the inaugural New England Aboriginal Artisan Market. Funded by IVAIS (covid support).</p>	<p>Held Tamworth in Bicentennial Park 23 April 2022.</p>				

## MINUTES

<p><i>In Our Hands</i> is a two-year project which will provide Aboriginal-led hands-on curatorial skills and cultural support to 10 Aboriginal people currently working within the arts sector (galleries/cultural centres) throughout the New England/North West region of NSW. Learned skills will be taken home to implement in workplaces to ensure cultural protection, best practice, and sustainability.</p> <p>It includes site visits in Tamworth, Armidale, Moree, Bourke, Coonamble as well as visiting Canberra and Sydney.</p>	<p>Participants confirmed: Sophie Honess (Tamworth), Tania Hartigan (Wallabadah), ACCKP (Armidale), Adele Chapman-Burgess (Glen Innes), Raq Clark (Moree)</p>
<i>Miyaay Miyaay</i>	Final filming and video editing

### Arts North West ON TOUR

<i>Stardust + The Mission</i>	Narrabri, Inverell, Gunnedah, Tamworth
<i>Beep</i>	Quirindi, Gunnedah, Bingara, Armidale, Glen Innes, Inverell
IN MAY	The Soul Express, Melbourne Comedy Festival

### Arts North West Connect

<p><i>Arts Trail Live</i> a creative journey in North West NSW is a targeted weekend of workshops to support four venues and four artswomen within the North West NSW region of the Arts North West catchment. Planned for the weekend of 17-18 September 2022, this program of synchronised workshops in Inverell, Warialda, Moree, and Wee Waa will encourage regional visitors and tourists to visit and support these creative spaces, while boosting our regional artists. In the process, visitors will learn what these venues have to offer, and explore businesses in their communities</p>	Funding application successful. Venues booked.
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### Strategic Projects

<p><i>CreativiTEA</i> – Bringing women from our rural communities together, to have a cuppa and a chat and get creative with printmaker Lizzie Horne, and time spent with RAMHP team member Kate Arndell. It is a place for women to talk, share stories, and find a creative release. (2 visits per year for 2 years)</p>	1 <sup>st</sup> round delivered in Feb 2022 Yetman, Torrington, Tingha (Drake postponed due to floods)
Grant programs – ANW Micro Grants and Country Arts Support Program	CASP closes 30 May ANW micro grants opening beginning June



**MINUTES**

**Professional Development Workshops**

Get Your Act Together – a professional development workshop for performing arts venues developed by ANW and delivered by Michael Cornford.	Held at TAS Hoskins Centre, it was well-attended from people associated with venues in Glen Innes, Bingara, Gunnedah, Tamworth, Walcha, and Uralla.
Creative Plus Business facilitated by Monica Davidson addressing economic concerns for creatives.	Successful funding from Treasury for Business Week. 2 workshops in Armidale and Tamworth, as well as a Cultural Leaders Network session
Mental Health Training – delivered by the Rural Advisory Mental Health Program (RAMHP) to help people recognise and assist people at the ground level who are struggling with their mental health	Held Glen Innes in February
Creative Recovery Network Training - a FREE, three-day intensive workshop presented by Arts North West, and delivered by the Creative Recovery Network for people working in, or supporting the arts, creative, and cultural industries and businesses across Glen Innes Severn Shire.	Held in Glen Innes in May
<b>UPCOMING:</b> Art Handling and Installation in Inverell Volunteer Succession Planning	

**Advice and Advocacy**

This is ongoing – assistance on a range of issues including information on funding opportunities, COVID-19 and letters of support. A series of one-on-one sessions “Art and About” will be scheduled for the second half of the year.

<i>Council presentations</i>	Presentations have been delivered to: <ul style="list-style-type: none"> <li>• Armidale Regional</li> <li>• Glen Innes Severn</li> <li>• Gwydir</li> <li>• Inverell</li> <li>• Tamworth</li> <li>• Uralla</li> <li>• Walcha</li> </ul> Narrabri next week
<i>E resources</i>	How to price your artwork

**Feedback**

There was considerable discussion around audience development, particularly for the ANWOT program post COVID. Kids shows are popular, but it has been very difficult to attract audiences for straight out theatre.

Volunteer succession has also been noted as something that Councils are particularly interested in. The PD workshop that ANW is developing will be rolled out region-wide – with the following Councils showing interest: Tamworth, Walcha, Narrabri, Uralla, Armidale, Liverpool Plains. Rachael Parsons noted that the NERAM Culture Club would make for a good case study.

ITEM 4	<p><b>LGA What's On</b></p> <p>Delegates gave information in what is happening in their Council area. A wide range of activities – from theatre (both from local organisations, and from external companies), exhibitions, festivals, music and public arts development.</p> <p>Comments were made that there has been significant investment into programming to kickstart post-COVID, but that expectations will need to be managed to allow for limited resources – particularly with staffing.</p>
ITEM 5	<p><b>MEETING SCHEDULE</b></p> <p>Monday 8 August <a href="#">Armidale (TBC) 11:30am-4pm Strategic Planning Board and SAC</a>  Monday 21 November <a href="#">Zoom 2-4pm Board and SAC</a></p>
	<p>Anna acknowledged that this was Caroline's last meeting with Arts North West. She thanked her for her valued contribution to ANW over the past seven years.</p>
	<p><b>Meeting closed</b></p> <p>Anna closed the meeting at 2.40pm</p>



# Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## MINUTES

### RURAL HEALTH FORUM

FRIDAY, 26 MAY 2022 AUDITORIUM, CLUB YORK, SYDNEY

The meeting opened at 1.06 p.m.

**1. ATTENDANCE:**

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor  
Armidale Regional Council, Mr James Roncon, General Manager  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bathurst Regional Council, Mr David Sherley, General Manager  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bega Valley Shire Council, Mr Anthony McMahon, Acting CEO  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Bland Shire Council, Mr Ray Smith, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Coolamon Shire Council, Cr David McCann, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor  
Cootamundra-Gundagai Regional Council, Mr Glen McAtear, Acting Deputy General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Cowra Shire Council, Cr Ruth Fagan  
Cowra Shire Council, Mr Paul Devery, General Manager  
Edward River Council, Cr Peta Betts, Mayor  
Edward River Council, Mr Phil Stone, General Manager  
Federation Council, Cr Patrick Bourke, Mayor  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor  
Goulburn Mulwaree Council, Mr Matt O'Rourke, Acting General Manager  
Griffith City Council, Cr John Doug Curran, Mayor  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager  
Gwydir Shire Council, Cr John Coulton, Mayor  
Gwydir Shire Council, Mr Max Eastcott, General Manager  
Gwydir Shire Council, Cr Catherine Egan, Deputy Mayor  
Gwydir Shire Council, Cr Tiffany Galvin  
Gwydir Shire Council, Mrs Leeah Daley  
Gwydir Shire Council, Mrs Carmen Southwell

Hay Shire Council, Cr Carol Oataway, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Leeton Shire Council, Cr Tony Reneker, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Liverpool Plains Shire Council, Ms Joanna Sangster, General Manager  
Mid Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Moree Plains Shire Council, Mr Nick Tobin, Acting General Manager  
Narrandera Shire Council, Cr Neville Kschenka, Mayor  
Narrandera Shire Council, Mr George Cowan, General Manager  
Oberon Council, Cr Mark Kellam, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Jason Hamling, Mayor  
Orange City Council, Mr Dave Wadell, General Manager  
Parkes Shire Council, Cr Ken Keith, Mayor  
Tamworth Regional Council, Cr Judy Coates  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
Uralla Shire Council, Cr Bob Crouch, Deputy Mayor  
Uralla Shire Council, Ms Kate Jessop, General Manager  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
LGNSW, Mr Scott Phillips, CEO  
ALGA, Cr Linda Scott, President

**APOLOGIES:**

As submitted

**To consider the recommendations of the Legislative Council report into “Health outcomes and access to health and hospital services in rural, regional and remote New South Wales”**

**Welcome and Introduction of Proceedings, Cr Ken Keith OAM, Chairman, Country Mayors Association of NSW**

The Chairman welcomed members of CMA which advocates, for health services in rural NSW. It was Country Mayors that lobbied the State Government to establish a Ministry of Regional Health. The purpose of the forum is to guide a discussion and solutions for rural health in NSW. We need to get both Commonwealth and State Governments to pursue a new policy direction.

**Cr Jamie Chaffey, Deputy Chairman, Country Mayors Association of NSW, Rural Health a Local Government Perspective**

The Country Mayors Association is demanding change and acknowledges the Inquiry and all those that participated in it. Politics has to be removed from the equation. There should be no divide between metropolitan and rural NSW. The Ministry of Regional Health has been established because of Country Mayors. The Inquiry is the first to identify the shortcomings of rural health in NSW. There is an election due in NSW in the next 10 months and swift action is required. There were 720 submissions to the Inquiry which identified

poorer health outcomes in rural NSW compared to metropolitan areas. There are significant poorer outcomes and poorer substandard and levels of care. It is a complicated issue but action will save lives. Country Mayors call on the implementation of all recommendations. Cr Chaffey outlined the issues affecting the Gunnedah community.

### **The Hon Bronnie Taylor MLC, Minister for women, Minister for Regional Health, Minister for Mental Health**

The Minister is a registered nurse who practiced in rural NSW. The Minister thanked those that had the courage to come forward. 95% of patients admitted to rural hospitals had a good experience. That is not to say there aren't problems. We need to concentrate on those concerns. The best outcomes for mental health is to keep the patients in their communities. We haven't included Local Government in our conversations. Aged care support is a commitment of the new Federal Government. Driving hundreds of kilometers to see their loved ones is unacceptable. The State Government has established a Division of Regional Health and a Coordinator. There will be designated staff to consider problems as they arise. In respect of Telehealth and visual care the Minister does not believe virtual care should replace face to face consultation. There are benefits of Telehealth such as of lesser driving to appointments. The Government will not impose models of care that the communities do not want. Different levels of salaries to staff doing the same job causes discontent. 5,000 nurses per year are coming through the system. The doctors issue is a big issue. We are losing a lot of doctors as they are not supported as much as they should. A new medical school has been established at CSU. The Government has to address the recommendations of the Inquiry and the Government will respond before the six months timeline. We face enormous challenges and we will not walk away from them

### **Mr Ryan Park MP, Shadow Minister for Health and Mental Health**

The Shadow Minister plans to approach the new National Cabinet with the outcomes of the Inquiry. He became Shadow minister for Health 3 years ago and after meeting practitioners from Far Western NSW he has tried to initiate change. The Inquiry had 720 submissions had 22 findings and 44 recommendations. There are a lot of good things that have happened but the Government needs to acknowledge a lot more needs to be done. The recommendations have not missed the mark and having a Minister for Regional Health is a good thing. There has not been a focus in the past at a bureaucratic level. We have agreed to implement the recommendations and there needs to be a report to each session of parliament on the implementation of the recommendations. Some people who made submissions took a risk to come forward. There needs to be more State responsibility for rural health and there needs to be regular input from the National Council. NSW needs to get better as there is a bureaucratic culture of secrecy. Boards are distant from their communities. There needs to be an opportunity for health workers to come forward with their concerns.

### **Mr Richard Colbran, Chief Executive Officer, Rural Doctors Network NSW**

The Network was established in 1988 and accesses communities, workforce organisations and the sector. Focuses and challenges are access service models, chronic disease prevention, available hospitals, workforce retention, recruitment, future workforce pathways and immersion, regions of choice campaigns, practice and NGO viability, remuneration advocacy, education, and engagement in workforce planning. What's working is well planned and tracked long term localized health models, workforce acknowledgement, rural health advocacy, practice and service system standards, future workforce programs, coordination of natural disaster responses and multi agency recruitment. What we can do together is joint rural health advocacy, LGA or town based health system and workforce plans, rural workforce campaigns, immersion programs and recruitment

**Adjunct Professor, Ruth Stewart, National Rural Health Commissioner for Australia**

Ruth Stewart has spent 30 years as a rural GP. At the time of the Medicare freeze GP's were the predominant provider for primary health care but now it is specialist providers. Rural communities need rural generalists. There are far fewer doctors per head of population in remote and rural communities. GP's in these communities are not doing General Practice work. Patient experience is that there are improved numbers in specialists but declining numbers in GP's. The economic drivers of medical care are financial incentives, Medicare indexation freeze, and ineffective retention grants. To rural proof the workforce metropolitan students with metropolitan internship only 12% become rural doctors. Non metro students with non metropolitan internship significant numbers stay in a non metropolitan practice.

**Where to from here for Regional and Rural Health – Suggestions for positive change**

Issues that need to be considered by Country Mayors are

- (1) Local Health Districts need to introduce measures to hold on to internees
- (2) Develop a system to get overseas doctors into are communities (Leeton)
- (3) Support UNE, CSU, and SCU to establish new medical schools (Uralla)
- (4) Investigate administration and boundaries of Health Districts (Tenterfield)
- (5) Have Primary Care nurses connected to hospitals (Tamworth)
- (6) Indigenous Training of indigenous people for their communities (Parkes)
- (7) Advocacy approach and strategy to be developed by Country Mayors (Richard Colbran)
- (8) Ensure the State Government reports on the progress of the Inquiry (Richard Colbran)
- (9) The Commonwealth Government to explain what they are doing in respect of the Inquiry (Richard Colbran)
- (10) Thank those that have worked hard under a difficult situation (Richard Colbran)
- (11) Councils build health plans (Richard Colbran)
- (12) The issue is workforce. Where is the workforce and where do you get it (Richard Colbran)
- (13) Travel allowances to be simplified (Richard Colbran)
- (14) Need bipartisan support of the 44 recommendations and continuation of Minister for Regional Health
- (15) Reestablish Hospital Boards (Hay)

There being no further business the Forum closed at 5.17pm.

Cr Ken Keith OAM  
Chairman Country Mayor's Association of NSW





# Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 27 MAY 2022 AUDITORIUM, CLUB YORK, SYDNEY

The meeting opened at 8.35 a.m.

**1. ATTENDANCE:**

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor  
Armidale Regional Council, Mr James Roncon, General Manager  
Ballina Shire Council, Cr Sharon Cadwallader, Mayor  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bathurst Regional Council, Mr David Sherley, General Manager  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bega Valley Shire Council, Mr Anthony McMahon, CEO  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Berrigan Shire Council, Mr Matt Hansen, Deputy CEO  
Bland Shire Council, Mr Ray Smith, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Coolamon Shire Council, Cr David McCann, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor  
Cootamundra-Gundagai Regional Council, Mr Glen Atear, Acting Deputy General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Cowra Shire Council, Mr Paul Devery, General Manager  
Dubbo Regional Council, Cr Mathew Dickerson, Mayor  
Dubbo Regional Council, Mr Murray Wood, General Manager  
Edward River Council, Cr Peta Betts, Mayor  
Edward River Council, Mr Phil Stone, General Manager  
Federation Council, Cr Patrick Bourke, Mayor  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Glen Innes Shire Council, Cr Rod Banham, Mayor  
Glen Innes Shire Council, Mr Craig Bennett, General Manager  
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor  
Goulburn Mulwaree Council, Mr Matt O'Rourke, Acting General Manager  
Griffith City Council, Cr John Doug Curran, Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager



Gwydir Shire Council, Cr John Coulton, Mayor  
Gwydir Shire Council, Mr Max Eastcott, General Manager  
Gwydir Shire Council, Cr Catherine Egan, Deputy Mayor  
Hay Shire Council, Cr Carol Oataway, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Kiama Municipal Council, Ms Jane Stroud, CEO  
Leeton Shire Council, Cr Tony Reneker, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Liverpool Plains Shire Council, Ms Joanna Sangster, General Manager  
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Moree Plains Shire Council, Cr Mark Johnson, Mayor  
Moree Plains Shire Council, Mr Nick Tobin, Acting General Manager  
Murray River Council, Mr Terry Dodds, General Manager  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrandera Shire Council, Cr Neville Schenka, Mayor  
Narrandera Shire Council, Mr George Cowan, General Manager  
Oberon Council, Cr Mark Kellam, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Jason Hamling, Mayor  
Orange City Council, Mr Dave Waddell, General Manager  
Parkes Shire Council, Cr Ken Keith, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Jason Linnane, General Manager  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
Uralla Shire Council, Bob Crouch, Deputy Mayor  
Uralla Shire Council, Ms Kate Jessep, General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
LGNSW, Mr Scott Phillips, CEO  
ALGA Cr Linda Scott, President  
Office of Local Government, Melissa Gibbs, Director Policy and Sector Development

**APOLOGIES:**

As submitted

**SPECIAL GUESTS:**

Cr Linda Scott, President, ALGA

The Hon Wendy Tuckerman MP, Minister for Local Government

The Hon Paul Toole MP, Deputy Premier, Minister for Regional New South Wales,  
Minister for Police

The Hon Kevin Anderson MP, Minister for Lands and Water, Minister for Hospitality  
and Racing

Mr Scott Phillips, CEO, LGNSW

Ms Anna Bowen, Head of Social Impact, Royal Far West

**2. ADOPTION OF MINUTES OF PREVIOUS MEETING:**

RESOLVED that the minutes of the General Meeting held on 11 March 2022 be accepted as a true and accurate record (Inverell Shire Council / Warrumbungle Shire Council).

**3. Matters Arising from the Minutes**

Nil

**4. Cr Linda Scott, President, ALGA**

Cr Scott thanked councils for campaigning Local Government issues in the recent Federal election. The change in government is working to ensure commitments are met and that Labor Party policy is implemented. ALGA has secured commitments for fair funding of Federal Assistance Grants, the Commonwealth Government will match the \$500 million coalition extension to the \$2.5billion Local Roads and Community Infrastructure program and invest a further \$250million, it will provide \$200million for disaster mitigation funding which will be based on application, will provide \$400million for mobile phone coverage in rural and regional areas and to return Local Government to the National Cabinet. ALGA's advocacy priorities are a climate change partnership, affordable housing partnership and circular economy waste innovation and reduction.

**5. Health Forum**

RESOLVED

1. That following the Country Mayors Health Forum, Country Mayors write to the Premier and Opposition leader thanking them for their representation at the forum through the Minister for Regional Health the Hon Bronnie Taylor MLC and the Shadow Minister for Health Ryan Park and recognise their bipartisan commitment to agreeing to address the rural and regional health issue across regional NSW

2. That Country Mayors seek commitment from the Premier and the leader of the Opposition to implement the recommendations of the Legislative Council Inquiry into the Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote New South Wales

3. That the Country Mayors Executive Committee develop a further set of targeted health related priorities to advocate to both State and Federal Governments to address ( Bega Valley Shire Council / Gunnedah Shire Council)

**6. The Hon Wendy Tuckerman MP, Minister for Local Government**

The Minister is pleased to have been appointed and wants to be a strong advocate for Local Government. She has discussed the 2022/23 rate variation with IPART and was able to get the variation resolved. There are challenges with the Environmental Services Levy but additional resources have been provided and additional funding has been pushed through for increased costs incurred by councils. The government has supported flood affected communities in northern NSW and has introduced a support program for skills for councils most in need. The OLG priorities are Sustainability and an IPART review. Some councils are not sustainable and there is a need to get those councils to be able to provide services to their communities. The Minister does not want the Office of Local Government reduced down to small numbers. A conduct review is to take place as there are a number of issues around the State. Joint Organisations are calling for more resourcing and a consultation process is to commence shortly.

**7. The Hon Paul Toole MP, Deputy Premier, Minister for Regional New South Wales, Minister for Police**

If regional NSW is going well then NSW is going well. The Minister wants to knock on the doors of the new Commonwealth Ministers to make sure regional and rural NSW is not forgotten. He will stand up for rural NSW. The Minister wants communities first and wants a government that responds to emergencies. Regional NSW has become a great place to live and government investment has transformed communities. Lots of projects are being undertaken not only large but also small such as overtaking lanes and the replacement of timber bridges. Regional Growth is funding 2700 projects across the State. Improved facilities support other services such as tourism and recreation opportunities. The Regional Job Creation Fund is creating 7,000 jobs in regional NSW, and Resources for Regions is supporting communities affected by mining, while connectivity for phone coverage although not a State responsibility is being supported by the government. Policing was a role he took on because additional police are required in rural NSW and he wants to ensure that it gets its fair share of police resources. The State government wants to work with Local Government and wants to do projects in partnership with Local Government

**8. The Hon Kevin Anderson MP, Minister for Lands and Water, Minister for Hospitality and Racing**

The Minister can understand the frustration with dealing with government departments and invites us to contact his office if there is frustration in cutting through the red tape. There are 233 Safe and Secure water projects that are being undertaken. The State has gone from running out of water to a plentiful supply causing different challenging issues. The Water Efficiency Program fixes leaks. The Crown Reserve Improvement Fund has an additional \$7million. There is \$29million available for improvements to racetracks and \$72million for showground maintenance upgrades. Crown land needs to be unlocked for social and affordable housing. The Department can work with land claims at a local level and it is open to working with them.

**9. Mr Scott Phillips, CEO, LGNSW**

Mr Phillips provided a report on the work of LGNSW since the last meeting on advocacy priorities and updates including Domestic Waste Management Charges Review, Emergency Services Levy and Rural fire Service Assets, ePlanning and NSW Planning Survey, and Housing and outlined advocacy wins such as the 2022-2023 rate peg determination, extra finance to cover the ESL increase for 2022-23, the new report on rural, regional and remote health crisis, the parliamentary inquiry into the conduct of elections held under COVID-19 conditions, flood relief for councils and funding for modular housing package for flood affected communities

**10. CORRESPONDENCE**

Outward

- (a) The Hon Sam Farraway MP, Minister for Regional Transport and Roads thanking him for his presentation to the 11 March 2022 meeting
- (b) Mr Simon Hunter, Executive Director Strategy and innovation, NSW Department of Planning and Environment, thanking him for his presentation to the 11 March meeting 2022
- (c) The Hon Dominic Perrottet MP, Premier, inviting him to present at the 27 May 2022 meeting
- (d) The Hon Wendy Tuckerman MP, Minister for Local Government, regarding the inclusion of RFS Assets in a council balance sheet

- (e) The Hon Kevin Anderson MP, Minister for Lands and Water, and Minister for Hospitality and Racing inviting him to present at the 27 May 2022 meeting
- (f) The Hon Anthony Roberts MP, Minister for Planning and Minister for Homes, following up the Associations letter to Minister Stokes regarding employment zones
- (g) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Police, inviting him to present at the 27 May 2022 meeting
- (h) The Hon James Griffin MP, Minister for Environment and Heritage regarding impacts on rural NSW by the Bio Diversity Offset Scheme
- (i) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, regarding the holding of a Rural Health Forum

Inward

- (a) Ms Ally Dench, Executive Director, Local Government, Office of Local Government NSW, regarding Joint Organisations and the Rural Council Model
- (b) Cr Rick Firman OAM, Chairman, Riverina JO, regarding the IPART Peg Methodology
- (c) El Smith, Director of Administration and Finance, Temora Shire Council, regarding the IPART Peg Methodology

NOTED

#### **11. FINANCIAL REPORT**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Gunnedah Shire Council / Leeton Shire Council)

#### **12. Ms Anna Bowen, Head of Social Impact, Royal Far West**

Royal Far West has a long history with rural NSW and although based in Sydney many staff are from country areas. Rural communities are doing it tough and rural children are worse off developmentally than their city counterparts due to environmental and social reasons. Royal Far West provides 750 children with pediatric services, it has a bushfire program and a flood intervention program. They are getting smarter and more effective in recognizing what works. The royal far west is affected by the workforce shortage so are backing that up with telehealth.

#### **13 Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021**

RESOLVED that Country Mayors seek to meet with the NSW Minister for Local Government and the Minister for Planning to seek an urgent amendment to the Environmental Planning and Assess (Development Certification and Fire Safety) Regulation 2021 (Murray River Council / Tenterfield Shire Council)

#### **14. New Commonwealth Government Programs**

RESOLVED That Country Mayors requests that the new Commonwealth Government commit to or enhance the Local Governments programs of the previous government (Armidale Regional Council /Bega Valley Shire Council )

There being no further business the meeting closed at 12.05pm.

Cr Ken Keith OAM  
Chairman Country Mayor's Association of NSW

# Minutes of Walcha Community Consultative Committee Meeting

## 14 June 2022 – Walcha Library

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MEETING COMMENCED: 11:58am

PRESENT: 11 people present including Constable Sam Churchill with 4 apologies.

MINUTES: Previous minutes – 12 April 2022 – circulated by email.

### BUSINESS ARISING:

- 80 kilometre speed limit along Darjeeling Road past the 50 kilometre sign and out to the Highway has not yet occurred. The previous Roads and Traffic has ceased to exist and a new Local Traffic Committee will be formed.
- CCTV – The Council has received a grant and the Council will have them installed in June and July this year.
- Council has agreed for an Alcohol Free Zone in the main area. Signs to go up shortly.
- Youth Support Officer – position advertised, interviews soon depending on applications.
- Graffiti – James Reilly was to raise removing graffiti with Rotary. Ron Denham may raise it with them at a board meeting.
- Council has considered keeping the Nancy Nivison toilets open longer and they will do this.
- Councillor Reilly reported that Council's Strategic Plans has been extended for this month to give time for the public to consider this view in the future. With this there are this year's Operational Plans, Delivery Program and Budget. Comments would be appreciated.

### POLICE REPORT:

The whole community was shocked by the fatal car accident west of Walcha and there been a large number of other call outs. These also involve Ambulance and SES (and RFS?). Serious concern was expressed for the volunteers. There will be some consideration of putting on a social 'get together' to help with coping. James Reilly is happy to help with this. Domestic Violence cases remain top priority with ZERO tolerance. Police are happy to be a part of a Traffic Committee. A local one could be needed. Youth – there has not been any major incidents but a few minor opportunistic thefts. Still some youth are out late even in the cold. Firearms – continuing follow up.

### SES REPORT:

Bob Burnell – this last week has been the busiest since Bob joined the SES with over 80 hours of work put in by all members. Again there was great concern about the welfare of the volunteers. Again James Reilly has been asked to speak to them.

### YOUTH REPORT:

Because one school child was involved in the accident two Counsellors were to come to the school. This has been changed to one. Sue Green reported that the HUB is trying to encourage the youth to use their premises. They are hoping to buy some computers to encourage the use of the facility.

Don McHattan – expressed his 'heartfelt thanks' to the Police for the job they do in the community, particularly having to deal with accidents. He made the insightful comment that

## **Minutes of Walcha Community Consultative Committee Meeting 14 June 2022 – Walcha Library**

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each person deals with trauma in different ways. In Walcha, a small community, makes these events very personal.

Bill – Scamming – even to the Police phone receives scamming messages. Perhaps the Police could help the community by advising people how to deal with scammers. It was pointed out that the only Government department that rings people asking for personal details is 'Centrelink'. There was a comment made that ringing Banks is time consuming.

Aurora – Council Strategic Plan is on display in Derby Street. Have your say in our future.

Vicki – raised the concern the old Craft Shop is being used at night. There is no indication that the development on this site is proceeding.

Bill – after the comment was made it would be nice to meet new Police Officers, local Police are considering having a regular 'café' meeting, where they would be available to speak to anybody in the community about any issues they have.

Sam – telephoning the Police Station is unlikely to be answered as they are 'out on the beat'. However, Tamworth Police Station is manned 24/7 and will contact local Police or provide assistance.

Sue Green – raised an issue of – A Traditional Burn Off – to be carried out on Dunghutti land at Ingleba. Amaroo have invited people from all over the North West. At this time the area does not require a permit to burn off. It would be nice to advise neighbouring landholders when this is taking place. If in doubt contact James Goodwin.

MEETING DATES: Tuesday 9 August, 11 October and 13 December (AGM).

MEETING CLOSED: 12:40pm



# Item 12:

# Questions with Notice





There are no Questions with Notice items for  
June 2022



# Item 13:

# Referral to Closed Council Meeting



There are no Closed Council items for  
June 2022