



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 31 August 2022

Commencing at

3:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Scott Kermode
Councillor Mark Berry
Councillor Kevin Ferrier
Councillor Nena Hicks
Councillor Anne-Marie Pointing
Councillor Aurora Reilly
Councillor Gregory Schaefer

Quorum – 5 Members to be Present

AGENDA

Submitted to Council:

31 August 2022

..... General Manager

..... Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 31 August 2022** commencing at **3:00pm**.

Yours sincerely



Barry Omundson
General Manager

NOTICE:

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

ACKNOWLEDGEMENT OF COUNTRY:

We acknowledge the Dughutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

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 - 2.1 Minutes of the Ordinary Meeting held on Wednesday, 27 July 2022 at Walcha Council Chambers. WO/2022/02079
3. Business Arising
4. Declarations of Interest
5. Mayoral Minute
Nil.
6. Senior Officers' Reports
 - 6.1 Development Application 10.2021.36 – IGA Expansion of Supermarket (This will be a LATE Report and will be available on Monday 29 August 2022)
 - 6.2 Development Application 10.2022.25 – 15N Towers Street WO/2022/02515
 - 6.3 Draft Social Media Policy WO/2022/02505
 - 6.4 Update Credit Card Policy WINT/2022/05390
 - 6.5 Draft Community Grants and Donations Policy WO/2022/02503
 - 6.6 Walcha Physiotherapy Request for Subsidised Gym Membership Fees for Seniors WO/2022/02517
 - 6.7 Disability Inclusion Action Plan DIAP WO/2022/02506
 - 6.8 Financial Statements to Audit WINT/2022/05429
 - 6.9 Appoint Additional Representative to Beautification Advisory Committee WO/2022/02532



7. Notice of Motion

Nil.

8. Matters of Urgency

(Resolution to admit matters of urgency before being further considered by Council).

9. Management Review Reports

9.1 Office of the General Manager	WO/2022/02514
9.2 Infrastructure	WO/2022/02527
9.3 Environment & Development	WO/2022/02109
9.4 Community & Tourism	WO/2022/02377

10. Committee Reports

10.1 Minutes of the Walcha Motorcycle Rally Advisory Committee Meeting held in the Council Chambers on Thursday 28 July 2022.	WO/2022/02451
10.2 Minutes of the Walcha Arts Advisory Committee Meeting held in the Council Chambers on Tuesday 02 August 2022.	WO/2022/02154
10.3 Minutes of the Walcha Council Capital Advisory Committee Meeting held in the Council Chambers on Thursday 11 August 2022.	WINT/2022/04802
10.4 Minutes of the Walcha Council Youth Advisory Committee Meeting held at Walcha Central School on Tuesday 16 August 2022.	WO/2022/02398
10.5 Minutes of the Walcha Council Preschool Advisory Committee Meeting held at the Walcha Preschool on Monday, 22 August 2022.	WO/2022/002495

11. Delegate Reports

11.1 Minutes of the Country Mayors Association of NSW General Meeting held at Parliament House Sydney on Friday 05 August 2022.	WI/2022/10425
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12. Questions with Notice

Nil.

13. Reports to be Considered in Closed Council

13A Referral to Closed Council:	WO/2022/02531
a) Organisational Structure	
b) EOI Conduct Reviewers	
c) Tender RFT-W22-106 – Lions Park	
d) Tender WAL-2021-032 – Three Bridges	

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



Present:

Leave of Absence Received:

Confirmation of the Ordinary Meeting Minutes held on Wednesday, 27 July 2022:

Matters arising from the Minutes of the Ordinary Meeting held on Wednesday, 27 July 2022:



Item 2: Previous Minutes



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 27 July 2022

at

3.06pm

at

Walcha Council Chambers

**The Audio Statement and Acknowledgement of Country
were read by the Chairman.**

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, KW Ferrier, NF Hicks, SJ Kermode, AC Pointing, A Reilly and GDM Schaefer.

IN ATTENDANCE: Mr Barry Omundson – General Manager, Mrs LJ Latham – Director Environment & Development, Mr PE Hood – Director Infrastructure, Mrs KMD Kermode – Director Community & Tourism, Mr CC Martin – Manager Corporate & Finance and Mrs EL Hobbs – Executive Assistant.

1. LEAVE OF ABSENCE:

Nil.

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 29 JUNE 2022:

1 **RESOLVED** on the Motion of Councillors Reilly and Ferrier that the Minutes of the Ordinary Meeting held on Wednesday 27 July 2022, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Item 6.1 Alcohol Free Zone Walcha Proposal and Alcohol Prohibited Area McHattan Park Proposal WO/2022/02045

Clr Schaefer declared a Non- Pecuniary Significant interest in this matter due to being the President and licensee of the Walcha Sports Club AND the Chairman of the Walcha Liquor Accord and will leave the Chambers.

Clr Ferrier declared a Non-Pecuniary Significant interest in this matter due to being the Walcha Liquor Accord Secretary and will leave the Chambers.

**Item 10.1 Minutes of the Walcha Council Beautification Advisory Committee Meeting held on Tuesday 21 June 2022. WINT/2022/04284
Captain Cook Oval**

Clr Kermode declared a Pecuniary Interest in this matter due to being the Director of Treetop Services as he might be employed to remove the trees.

5. MAYORAL MINUTE

2 **RESOLVED** on the Motion of Councillors Noakes and Hicks that Council:

1. writes to the local State Member the Hon Kevin Anderson MP, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government the Hon Wendy Tuckerman MP:
 - a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service (RFS) assets;
 - b. Advising of the impact of the Government's position on Council finances of this accounting treatment;
 - c. calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of RFS assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the Rural Fire Service; and
 - d. amending S119 of the Rural Fires Act 1997 so that the effect is to make it clear that Rural Fire Service Assets are not the property of Councils.



2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:
 - a. Advising Members of Walcha Council's position, including providing copies of correspondence to NSW Government Ministers; and
 - b. seeking Members' commitments to support NSW Councils' call to amend the Rural Fires Act 1997 as set out in correspondence.
3. Promotes these messages via its digital and social media channels and via its networks.
4. Reaffirms its complete support of and commitment to local Rural Fire Service (RFS) brigades noting that Walcha Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.
5. Affirms its support to Local Government NSW (LGNSW) that requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets.
6. Until such time as clarity from the State Government in relation to the accounting treatment of RFS assets is resolved Walcha Council will not have a qualified financial report and consequently recognise the RFS assets.

6. SENIOR OFFICERS REPORT

3 **RESOLVED** on the Motion of Councillors Kermode and Ferrier that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Alcohol Free Zone Walcha Proposal and Alcohol Prohibited Area McHattan Park Proposal **WO/2022/02045**

Clr Ferrier & Clr Schaefer left the Chambers and took no part in the debate.

- 4 **RESOLVED** on the Motion of Councillors Reilly and Kermode that Council:
1. In accordance with the provisions of Sections 632A and 644A of the Local Government Act 1993:
 - a. publish a notice of the proposals in a newspaper circulating in the area inviting submissions within 30 days.
 - b. Send a copy of the proposals to:
 - (i) the Police Local Area Commander,
 - (ii) the officer in charge of the closest police station, and
 - (iii) liquor licensees and secretaries of registered clubs whose premises border, adjoin or are adjacent to the proposed locations,

This is page 3 of 7 of Ordinary Council Meeting Minutes held 27 July 2022

..... General Manager

..... Mayor



Inviting submissions within 30 days.

2. Request a further report to be submitted at the completion of the consultation period detailing any submissions received during consultation for Council's consideration.

Clr Schaefer & Clr Ferrier returned to the Chambers and were informed of the decision.

6.2 Local Government NSW Annual Conference 2022 WO/2022/02049

5 **RESOLVED** on the Motion of Councillors Hicks and Reilly that recognising Council's financial constraints and recognising the importance of Councillors having the opportunity to network with the wider Local Government community that Council approve the attendance of two Councillors at the Local Government NSW 2022 Annual Conference, being Councillor Hicks and Councillor Reilly.

6.3 Draft 2022 Disability Inclusion Action Plan DIAP WO/2022/02061

- 6 **RESOLVED** on the Motion of Councillors Schaefer and Ferrier that Council:
1. **ENDORSE** the public exhibition of the Draft 2022 Disability Inclusion Action Plan for a period of 28 days;
 2. Following the public exhibition period a report summarizing all community feedback received be presented to Council; OR
 3. Following the public exhibition period if no feedback is received, **ADOPT** the Draft 2022 Disability Inclusion Action Plan as presented.

6.4 Appoint Community Representation to Advisory Committees – Tourism and Community Care WO/2022/01822

- 7 **RESOLVED** on the Motion of Councillors Reilly and Pointing that Council **APPOINT**:
1. Jane Morrison and Louise Clarke to the Walcha Council Tourism Advisory Committee;
 2. David Oon to the Walcha Council Community Care Advisory Committee.

7. NOTICES OF MOTION

7.1 Report on Vegetation Regrowth on Roadside Verges WO/2022/02064

8 **RESOLVED** on the Motion of Councillors Hicks and Schaefer that Council seek funding to control vegetation regrowth on roadside verges to maintain an existing but degrading fire hazard control measure.

8. MATTERS OF URGENCY

Nil.



9. MANAGEMENT REVIEW REPORTS

9.1 Office of the General Manager

WO/2022/02055

9 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

9.2 Infrastructure

WO/2022/02066

10 **RESOLVED** on the Motion of Councillors Ferrier and Hicks that items included in the Infrastructure Management Review Report be **NOTED** by Council.

9.3 Environment & Development

WO/2022/02015

11 **RESOLVED** on the Motion of Councillors Hicks and Kermode that items included in the Environment & Development Management Report be **NOTED** by Council.

9.4 Community & Tourism

WO/2022/01824

12 **RESOLVED** on the Motion of Councillors Reilly and Hicks that items included in the Community & Tourism Management Review Report be **NOTED** by Council.

10. COMMITTEE REPORTS

13 **RESOLVED** on the Motion of Councillors Ferrier and Hicks that Council **RECEIVE** and **NOTE** the Committee Reports as presented.

10.1 Minutes of the Walcha Council Beautification Advisory Committee Meeting held on Tuesday 21 June 2022 in the Council Chambers, Hamilton Street, Walcha.

WINT/2022/04284

Crocodile Bridge

14 **RESOLVED** on the Motion of Councillors Ferrier and Reilly that the garden beds at the Crocodile Bridge be extended along both sides of the bridge blocking pedestrian access to the bridge and that the footpath be partially removed to accommodate the garden beds **FURTHER THAT** further works, ie: removal of remainder of the footpath and installation of signage may be considered should there be funding remaining.

2.1 Placement of Hardwood Bench – McHattan Park

15 **RESOLVED** on the Motion of Councillors Reilly and Berry that after consultation with the Country Womens Association the new hardwood bench seat for McHattan Park be installed within the existing BBQ shelter.



Captain Cook Park – Skatepark Upgrade Works

Clr Kermode declared a pecuniary interest in this matter and left the Chambers.

16 **RESOLVED** on the Motion of Councillors Reilly and Schaefer that several problematic Willow Trees with invasive roots, dropped leaves and branches be removed from Captain Cook Park as part of the Walcha Skatepark Upgrade works.

Clr Kermode returned to the Chambers and was advised of the resolution.

11. DELEGATE REPORTS

Nil.

12. QUESTIONS ON NOTICE

Director Infrastructure – Vegetation Regrowth on Roadside Verges:

To prepare a report for Council on funding opportunities and process.

13. CLOSED COUNCIL

13A Referral to Closed Council – Waiving of Interment Fees

WO/2022/02065

17 **RESOLVED** on the Motion of Councillors Ferrier and Pointing that, in accordance with the provisions of Section 10A of the Local Government Act, 1993, the matter of Waiving of Interment Fees be **REFERRED** to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to personnel matters concerning particular individuals (other than Councillors).

18 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that Council **RESOLVE INTO** Closed Council and that the press and public be excluded from the entire proceedings of the Meeting of the Closed Council for the reason that the report relates to personnel matters concerning particular individuals (other than Councillors).

19 The Meeting resumed in **OPEN** Council on the Motion of Councillors Ferrier and Schaefer.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.



The Chairman publicly declared the recommendations passed by the Committee whilst in Closed Council.

13.1 Waiving Interment Fees

WINT/2022/04828

CC02/20222023 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council waive the interment fee of \$1,765 as recommended in the report.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 3:40PM.



Item 3:

Business

Arising from

Previous

Minutes



Item 4:

Declarations of Interest



Item 5: Mayoral Minute



There was no Mayoral Minute available for
August 2022 at time of print.



Item 6:

Senior Officers' Reports



Item: 6.2 **Ref:** WO/2022/02515
Title: Development Application 10.2022.25– Attached Carport – 15N Towers Street, Walcha
Author: Contract Town Planner
Previous Items: Not Applicable
Attachment: Development Assessment Report (WINT/22/5409), Statement of Environmental Effects (WI/22/9027), Plans (WI/22/9026), Variation Request(WINT/22/5436)

Community Strategic Plan Reference:

Goal 6.1 – Walcha’s distinct and diverse natural and built environment will be protected and enhanced.

Goal 6.6 – The character of Walcha and its surrounding villages will be maintained while protecting the productivity of our rural land.

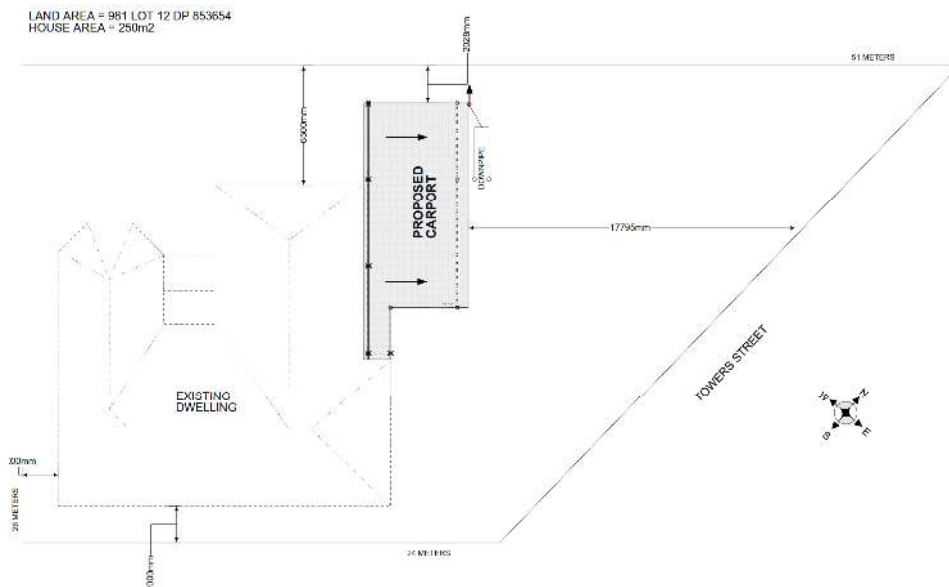
RECOMMENDATION: That Council approve Development Application 10.2022.25 for the construction of an attached carport in front of the dwelling on Lot 12 DP 853654 known as 15N Towers Street, Walcha, as per the development conditions listed within the Development Assessment Report.

Introduction:

Council has received a development application for 15N Towers Street, Walcha, for the erection of an attached carport in front of a dwelling. This is permissible development under the *Walcha Local Environmental Plan 2012*.

Report:

This application is for the construction of a 2 bay shed and attached carport. The carport will be steel with a colourbond roof and will be attached to the front of the dwelling and is located dwelling’s the buildings setback. The front setback will be 17.795m. All stormwater will be diverted into the existing stormwater.. The plans and elevations are attached to this report.





Consideration by Council is required as there is a variation to the controls within the *Walcha Development Control Plan 2019*. The development application as submitted does not comply with the following:

Clause 5.7(a) Outbuildings, Carports & Detached Garages are not allowed within building setback.

The attached carport is in front of the building line. The setback is 17.795m which is considerable more than the 6.0m minimum setback. Further there is precedent for this in the township of Walcha..

Clause 5.7(b) In Zone R1, RU5 or R5, detached sheds made from a material that is not the same as the dwelling, must be setback at least 1 metre behind the front façade of the dwelling.

Clause 5.7(c) If in front of main dwelling, must be of the same construction, matching roof pitch, and appear like part of the habitable dwelling.

The attached carport is to be constructed of steel with a colorbond roof. The dwelling is brick veneer. It is considered that this carport will not detract from the dwelling or the streetscape. There is precedent of this in the immediate area.

A written request for the variation was submitted and is attached to this report. The variation request listed the shape of the lot, the large setback, there is no impact to the sightlines of traffic and it will cover the cars that are already being parked in that location.

Any approval given would be a variation to the *Walcha Development Control Plan 2019*. A variation such as this to a development control plan is acceptable as development control plans contain controls that are not legally binding on decision makers, unlike local environmental plans.

It is appropriate in this instance to approve the variation due to:

1. the front setback is 17.79m,
2. The configuration of the land shape,
3. the carport will not detract from the dwelling or neighbouring properties, and
4. there is precedent of similar development within the township of Walcha.

Neighbour notification was required, as per the provisions of the *Walcha Community Participation Plan 2020* This was undertaken from 31 July until 12 August 2022. There were no submission received.

A full development assessment was undertaken and appropriate conditioning utilised to address any issues outstanding. All relevant plans and a full assessment report recommending approval subject to the appropriate use of conditioning are attached.

Alternative:

The alternative is to refuse the application.



Legal Implications:

Consideration under the provisions of *Environmental Planning and Assessment Act 1979*, *Walcha Local Environmental Plan 2012*, *Walcha Development Control Plan 2019* and the *Walcha Community Participation Plan 2020* has been undertaken.

Under the provisions of Sections 8.2, 8.3, 8.4 and 8.5 of the *Environmental Planning and Assessment Act 1979*, an applicant may request the Council to review the determination.

If the applicant is dissatisfied with this decision to refuse, Sections 8.7 and 8.10 of the *Environmental Planning and Assessment Act 1979* gives them the right to appeal to the Land and Environment Court within six (6) months after the date on which they receive their notice of determination.

If Council chooses to approve the application, the applicant may apply to modify the consent under Section 8.7 and 8.10 of the *Environmental Planning and Assessment Act 1979*.

Financial Implications:

Nil

Environmental Implications:

Nil

Social Implications:

Nil

Policy Implications:

Nil



Item: 6.3 **Ref:** WO/2022/02505
Title: Updated Administration Policies – Social Media Policy
Author: Director Community and Tourism
Previous Items: Not Applicable
Attachment: Draft Walcha Council Social Media Policy

Community Strategic Plan Reference:

8.1 – *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

RECOMMENDATION: That Council **ADOPT** the Draft Social Media Policy as presented.

Introduction:

Walcha Councils Social Media Policy was last updated on 9 February 2021. The Model Social Media Policy was released by the Office of Local Government on 7 April 2022. The Draft Social Media Policy presented is based on the model policy, and has been updated to ensure that Councillors, Volunteers and Advisory Committee members are also covered in and expected to follow this policy.

Report:

Adopting the Model Social Media Policy as issued by the Office of Local Government is not mandatory. Councils are free to use their own policies, or adapt the model policy for their use. Basing our Draft Social Media Policy on the model policy will ensure we are following best practice, and that it works together with our Walcha Council Code of Conduct.

Legal Implications: Nil

Financial Implications: Nil

Environmental Implications: Nil

Social Implications: Nil

Policy Implications: Policy to be updated to reflect the Model Social Media Policy as published by the Office of Local Government.



Item: 6.4 **Ref:** WO/2022/02524
Title: Amend Credit Card Policy
Author: General Manager
Previous Items: Not Applicable
Attachment: Yes – Administration Policies – Credit Card Policy with amendments

Community Strategic Plan Reference:

8.2.1: Maintain a stable and secure financial structure for Council.

RECOMMENDATION: That Council ADOPT the amendments to the Credit Card Policy.

Introduction:

Walcha Council's Credit Card Policy was updated in July 2021. The current Policy allows for credit card limits that are too high based on the expected usage of the cards.

Report:

The proposed amendments are contained within the attached Policy, in Section 3.1 within the table for credit limits and authorisations.

The proposal is to reduce the allowable limits based on current usage and expected usage being training and travel and ad hoc minor purchases.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

Ensure Walcha Council maintains a strong focus on cost control and management.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

Internal Policy update.



Item:	6.5	Ref: WO/22/2503
Title:	Administration Policies – Community Grants and Donations	
Author:	Director Community and Tourism	
Previous Items:	Not Applicable	
Attachment:	WO/2022/02523 – Draft Community Grant and Donations Policy	

Community Strategic Plan Reference:

8.2.1 – Maintain a stable and secure financial structure for Council

RECOMMENDATION: That Council:

1. REVOKE the following policies:

- Donations Policy
- Learn to Swim Program Assistance Policy
- Homeowners – First Home Owners – Concrete Discounts Policy
- Christmas Decorations Incentive Grant Program Policy

2. ADOPT the Draft Community Grants and Donations Policy as presented.

Introduction:

Walcha Council's Donations Policy was last updated on 28 August 2013. The current policy is confusing and restricts Council Donations to selected pre-approved community groups, set out in differing categories. Council has a number of other policies that also aim to financially support local people and community groups. The aim of the Draft Community Grants and Donations policy is to have one overarching policy that can be used to support Community Groups who can *show a financial need* for Council's support.

Report:

The total amount available for donations would be set with the yearly budget and it is able to be increased or reduced based on the Council's financial situation at the time. The current Donations Policy sets out fixed amounts, with no regard to Council's financial situation.

Applications for donations will be called once per year, with organisations encouraged to apply during the application timeframe. This will enable all requests to be reviewed together, and allow for a fair distribution of the available donations budget. Applications can be received outside this timeframe, but there will be no guarantee that donation funds will still be available. If the policy is adopted, a copy will be sent directly to the organisations who have been automatically approved in the past, so they are aware of the new application requirements and process. Information around the new procedure should also be shared with the local media.

The draft policy is supported by an application form template and a Community Grants Events Funding Guideline (CGEFG). Once the policy is approved the draft guideline will be updated to reflect the policy, and brought back to Council at its next meeting.



Policies of Council that should be revoked as their circumstances will now be covered by the Community Grants and Donations Policy:

- Donations Policy
- Learn to Swim Program Assistance Policy

The following policies should be revoked as they are no longer relevant or supported by Council:

- Homeowners – First Home Owners – Concrete Discounts Policy
- Christmas Decorations Incentive Grant Program Policy

Council resolution 28/2018-2019 will become obsolete. It states: *That Council agree to give \$500 annual contribution towards the collection and distribution of trout fingerlings and attending the New England Trout Acclimatisation Society (NETAS) meetings four times a year by the Walcha Bowling Club Fishing Club.*

Legal Implications: Nil

Financial Implications:

Ensure Walcha Council donations are managed in a consistent and fair manner within the budget allowed for the year.

Environmental Implications: Nil

Social Implications: Nil

Policy Implications: Policies are to be revoked or adopted to reflect a fairer distribution of Councils limited Donations budget.



Item: 6.6 **Ref:** WO/2022/02517
Title: Walcha Physiotherapy Request for Subsidised Gym Membership Fees for Seniors
Author: Director Environment and Development
Previous Items: Not Applicable
Attachment: WI/22/8037 COTA NSW Living Longer Living Stronger Program Information

Community Strategic Plan Reference:

Strategy 3.2.1: Support preventative health systems and activities that promote physical, mental and social health.

Strategy 5.6.1: Maintain and improve library, sporting and recreational facilities.

Strategy 5.6.2: Strengthen organisations and groups providing cultural, recreational and sporting activities.

RECOMMENDATION: That Council:

- 1. APPROVE the request of Walcha Physiotherapy for discounted membership fees for seniors (aged 50+), with a 10% discount.**
 - 2. ADOPT Draft Amended 2022-2023 Fees & Charges to include a 10% Seniors (aged 50+) discount**
 - 3. PUBLICLY exhibit for a period of 28 days the Draft Amended 2022-2023 Fees & Charges**
 - 4. DELEGATE to the General Manager to adopt Final Amended 2022-2023 Fees & Charges should no submission be received as a result of the public exhibition.**
-

Introduction:

A request has been received from Walcha Physiotherapy requesting the waiving or discounting of gym entry fees for seniors participating in a six week *Living Longer Living Stronger* (LLLS) community-based strength and balance program managed by COTA NSW, proposed to be held at the Walcha Community Gym.

To promote ongoing use of the gym, Walcha Physiotherapy are also requesting a subsidised seniors gym membership rate.

Report:

Council's current Fees & Charges for the Walcha Council Gym are as per the below table:



Walcha Council Gym

Gymnasium Charges

Access Fob Bond	A	N	\$42.40
Group Fitness Room - Booking Fee / Per Hour	B	Y	\$15.90
Membership Fee - 12 Month Subscription	B	Y	\$371.00
Membership Fee - 6 Month Subscription	B	Y	\$265.00
Membership Fee - Monthly Subscription	B	Y	\$63.50
Membership Fee - Pay as you go (PAYG)	B	Y	\$10.60
Membership Fee - School Student - School Based Program (PAYG)	B	Y	\$5.30
Membership Fee - Weekly Subscription	B	Y	\$26.50
Personal Trainer Annual Registration	B	Y	\$159.00
Storage Cupboard Annual Hire	B	Y	\$52.95
Student & Pensioner Concession Discount	B	Y	10% discount on presentation of current student or pensioner concession card

The previous financial year was the first full year of the gym being in operation, with the budget being set based on broad estimated projections, the end of year result was an actual surplus of \$7,926.00, not including depreciation (capital items including the building and equipment).

Future budget preparation for the facility will need to consider maintenance costs associated with equipment replacement and repairs and other maintenance such as of the CCTV equipment.

Walcha Community Gym Revenue and Expenditure 2021-2022		
	Budget (\$)	Actual (\$)
<i>Revenue</i>	26,000	34,422
<i>Operating Expenses</i>	13,000	26,496
<i>Total Working Plan</i>	13,000	7,926
<i>Depreciation</i>	38,010	38,004

Council is committed to growing and expanding the operation of the facility within the community; and if suitable income can be generated, consider staffing of the gym for limited hours daily etc. With this in mind it is important to have a business model that supports and promotes this.

Walcha Physiotherapy are hoping that as a result of the LLLS program and a complementary fee structure, that there will be an increased number of gym memberships from our senior population.

The Walcha Local Government Area population of people aged 50 years and older is 1,526; making up 50.6% of Walcha's population, 2021 ABS Census.



Gym membership in the 2021/2022 year consisted of:

Membership Type	Number
Single visit	12
1 Week Membership	21
1 Month Membership	185
6 Month Membership	23
12 Month Membership	59
Group Fitness Room	\$1,776.12

A break up of the age brackets of memberships has not been determined, however of these memberships, 56 utilised the student & pensioner concession discount and we have 43 active / current users of the gym; outside of conducting a survey, it is impossible to determine if these members signed up only because the discount is available or whether they would have anyway.

Legal Implications:

Section 377 of the *Local Government Act 1993*, Council cannot delegate the making of a charge or the fixing of a fee.

Part 10, Division 3 of the *Local Government Act 1993*, sections 610E Council may waive or reduce fees and section 610F Public notice of fees.

Financial Implications:

The proposed fee may impact (positively) the Walcha Community Gym revenue.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

The proposed fee seeks to support and promote the physical, mental and social health of our seniors.

Policy Implications:

There are no policy implications arising from this report.



22/06/2022

To whom this may concern,

Living Longer Living Stronger (LLS), is a community-based strength and balance program managed by COTA NSW. Walcha Physiotherapy have recently signed an agreement and undertaking training with us to become a Living Longer Living Stronger instructor and are working to launch the program in Walcha.

The difference between the LLS program and other older adults exercise classes is that there is an individual component which mean each participant meet with a trained exercise professional, who assess their strength and balance before they start classes, which are in turn is designed to improve the participants strength and balance.

The program is supported by HNECCPHN in so far as establishing referral pathways and supporting 10 local older people on low income to complete their initial assessment but there is no funding for the local program providers who must cover their time, administration, insurance, and venue hire through the money received from their participants yet keep it low cost.

The charges for an assessment by a Tier 1 (Physiotherapist) instructor can be <\$85 for the initial assessment and program prescription (45mins) and <\$15 per hour classes, thereafter.

The program needs to breakeven for the providers and be affordable for the community, so the program stays sustainable, and the local community have ongoing access to these vital strength and balance classes. To help the programs sustainability, we ask that Walcha council provide a low cost/community option for the rent of your gym.

I hope you will also get behind the promotion of the program within your local community, Living Longer Living Stronger provide progressive strength and balance training to people 50plus, providing them with the necessary foundation for a healthier older age.

More info: www.cotansw.com.au/programs/living-longer-living-stronger

Kind regards,

Kamilla Haufort

Living Stronger NSW Coordinator

Kamilla.haufort@cotansw.com.au





Item: 6.7 **Ref:** WO/2022/02506
Title: 2022 Disability Inclusion Action Plan
Author: Director Community and Tourism
Previous Items: Not Applicable
Attachment: WO/22/112244 – Walcha Council Disability Inclusion Action Plan DIAP – prepared July 2022

Community Strategic Plan Reference:

Goal – 5.1 – *Social Services will be planned, maintained and coordinated so that they met the current and future needs of all groups in the community.*

Goal – 5.6 – *People of all ages and abilities will be encouraged to participate in cultural, recreational and sporting activities.*

Goal – 6.1 – *Walcha’s distinctive and diverse natural and built environment will be protected and enhanced.*

Action – 8.1.2.2 – *Ensure Council’s operations are compliant with legislation.*

RECOMMENDATION: **That Council ADOPT the 2022 Disability Inclusion Action Plan as presented.**

Introduction:

Under the [Disability Inclusion Act 2014](#), Councils were required to develop a Disability Inclusion Action Plan (DIAP) by July 2017. Council’s first DIAP was adopted in March 2017 and it is now due for review.

Report:

A Consultant was engaged to survey the community to ensure that input from people with direct experience was included. The draft 2022 DIAP was placed on public exhibition for a period of 28 days for further community comment.

Two submissions were received:

Submission one – Some typing and grammatical errors were pointed out and have been corrected in the attached version. This submission also suggested including on page 34 *“the individual objectives, once approved by Council, are to be included in the applicable years Delivery Program”*.

Submission two – comments given were in support of the need for a DIAP and making points as follows:

Direction 1 - community attitudes as there is a culture of a lack of positive attitude towards people with Disability as they tend to lack visibility in town.



Direction 2 - I note that several shops and cafe still have steps and limited seating space for wheelchairs, our pavement and shop fronts lack parking for mobility equipment.

Direction 3 - I don't see many people with disability working out in our community

Direction 4 - we take for granted a person can enter say a cake baking contest at the show, is it easy for a blind person to put their entry in? etc. How can a deaf person ring a contact number to participate in a project they are interested in?"

The 2022 Disability Inclusion and Action Plan has been updated with reference to submissions received where applicable.

Policy Implications

There are no policy implications for this report.

Financial Implications

Any improvement works identified will only be completed within the existing budget for that area, or if specific grant funding is obtained.

Legal Implications

This is required to meet the requirements of the *Disability Inclusion Act 2014*.

Social Implications

There are no social implications for this report.

Environmental Implications

There are no environmental implications for this report.



Item: 6.8 **Ref:** WINT/2022/05429
Title: Refer 2021 – 2022 Financial Statements to Audit
Author: General Manager
Previous Items: No
Attachment: Under Separate Cover – General Purpose, Special Purpose & Special Schedules

Community Strategic Plan Reference:
Strategy 8.2.1 – Maintain a stable and secure financial structure for Council.

RECOMMENDATION: That Council:

1. **REFER the 2021 – 2022 Financial Reports for Audit; and**
 2. **ENDORSE the Statements in accordance with Section 413(2) (c) of the Local Government Act 1993 to be completed and signed by the appropriate signatories.**
-

Summary:

Section 413(2) (c) of the Local Government Act 1993 states that a Council must prepare financial reports for each year and refer the Reports for Audit.

Report:

Section 413(2) (c) of the Local Government Act stipulates that Council's Financial Reports must include a statement made by Council that indicates the following:

- a) Whether or not the Council's Annual Reports have been drawn up in accordance with:
 - The Act and Regulations; and
 - The Statement of Accounting Concepts; and
 - The Local Government Code of Accounting Practice and Financial Reporting; and
- b) Whether or not those Reports represent fairly the Council's Financial Position and operation result for the year; and
- c) Whether or not those Reports accord with the Council's accounting and other records; and
- d) Whether or not the signatories know of anything that would make those Reports false or misleading in any way;

and include such information and explanations as will prevent those Reports from being misleading because of any qualification that is included in the Statement.

The above Statement must:

- a) be made by Resolution of the Council; and
- b) be signed by:
 - the Mayor; and
 - at least one other member of Council; and
 - the Responsible Accounting Officer; and
 - the General Manager



**WALCHA COUNCIL
GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022**

**STATEMENT BY COUNCILLORS AND MANAGEMENT
MADE PURSUANT TO SECTION 413 (2) (c)
OF THE LOCAL GOVERNMENT ACT 1993 (NSW) (as amended)**

The attached General Purpose Financial Statements have been drawn up in accordance with:

- *The Local Government Act* 1993 (NSW) (as amended) and the Regulations made thereunder,
- The Australian Accounting Standards and professional pronouncements; and
- The Local Government Code of Accounting Practice and Financial Reporting.

.....

Clr Eric Noakes

MAYOR

.....

Clr Scott Kermode

DEPUTY MAYOR

.....

Barry Omundson

GENERAL MANAGER

.....

.....

Christian Martin

RESPONSIBLE ACCOUNTING OFFICER

.....



WALCHA COUNCIL SPECIAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

STATEMENT BY COUNCILLORS AND MANAGEMENT MADE PURSUANT TO THE LOCAL GOVERNMENT CODE OF ACCOUNTING PRACTICE AND FINANCIAL REPORTING

The attached Special Purpose Financial Statements have been drawn up in accordance with:

- NSW Government Policy Statement *"Application of National Competition Policy to Local Government"*;
- Office of Local Government guidelines *"Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality"*;
- The Local Government *Code of Accounting Practice and Financial Reporting*; and
- The NSW Office of Water *"Best Practice Management of Water Supply and Sewerage guidelines"*.

To the best of our knowledge and belief, these statements:

- Present fairly the financial position and operating result for each of Council's declared Business Units for the year;
- Accord with Council's accounting and other records; and
- Present overhead reallocation charges to the water and sewerage businesses as fair and reasonable

We are not aware of any matter that would render the reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 31 August 2022.

.....

Clr Eric Noakes

MAYOR

.....

Barry Omundson

GENERAL MANAGER

.....

Clr Scott Kermode

DEPUTY MAYOR

.....

Christian Martin

RESPONSIBLE ACCOUNTING OFFICER



Item: 6.9 **Ref:** WO/2022/02532
Title: Appoint Additional Representative to Beautification Advisory Committee
Author: Director Infrastructure
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Strategy: 5.7.3 – *Provide opportunities for community members to become involved in the management of the community.*

RECOMMENDATION: **That Council:**

- 1. Amend the Terms of Reference for the Beautification Advisory Committee to allow eight (8) community representatives;**
 - 2. Formally invite Faye Collingwood King to become a member of the Beautification Advisory Committee.**
-

Introduction:

This report is to appoint Faye Collingwood (Col) King as an additional community representative to the Beautification Advisory Committee at the request of the Committee.

Report:

Council have recently appointed Advisory Committees, then advertised for community representatives.

The key roles and responsibilities for the Beautification Advisory Committee are:
"To provide support and advice to Walcha Council pertaining to matters related to Walcha's appearance and amenity."

Current Terms of Reference for the Beautification Advisory Committee should only allow for six members from the Walcha Community, however, currently there are seven identified members. An eighth potential member, Col King, has also expressed an interest in being part of the Committee.

There was Committee support for Col's additional inclusion as discussed under General Business in the last Beautification Advisory Committee meeting held 21 June 2022.

This report proposes to amend the Terms of Reference to allow participation from eight community members, and to extend a formal invitation to Faye Collingwood King to join the Committee.

Legal Implications:

There are no legal implications for this report.



Financial Implications:

There are no financial implications for this report.

Environmental Implications:

There are no environmental implications for this report.

Social Implications:

There are no social implications for this report.

Policy Implications:

This report will result in the Beautification Advisory Committee having a modified Terms of Reference.



Item 7:

Notice of Motions



There are no Notice of Motions for
August 2022



Item 8:

Matters of Urgency



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Item 9: Management Review Reports



9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2022/02514

Responsible Executive: General Manager

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Office of the General Manager Management Review Report be NOTED by Council.

1. FINANCE AND ADMINISTRATION

1.1 Investment Report Status at 31 July 2022

Report for the investments held in July 2022 are included.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.62% applies.



REGISTER OF INVESTMENTS TO 31 JULY 2022												
Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	YTD Redemption	MV % of Portfolio	TD Account #
	TD	4/02/2022	180	3/08/2022	0.49%	253,728.28	613.12	254,341.40	-	-	2.98%	917202309
	TD	7/03/2022	150	4/08/2022	0.53%	622,314.79	1,355.45	623,670.24	-	-	7.31%	416873585
	TD	10/03/2022	180	6/09/2022	0.68%	531,588.71	1,782.64	533,371.35	-	-	6.25%	972272676
	TD	19/05/2022	120	16/09/2022	1.65%	254,398.01	1,380.02	255,778.03	-	-	2.99%	444927886
	TD	28/06/2022	90	26/09/2022	2.48%	500,000	3,058	503,058	-	-	#DN/O!	
	TD	28/06/2022	90	26/09/2022	2.48%	500,000	3,058	503,058	-	-	#DN/O!	
	TD	28/06/2022	90	26/09/2022	2.48%	500,000	3,058	503,058	-	-	#DN/O!	
	TD	28/06/2022	90	26/09/2022	2.48%	500,000	3,058	503,058	-	-	#DN/O!	
	TD	6/04/2022	180	3/10/2022	1.15%	253,571.08	1,438.06	255,009.14	-	-	2.98%	919512554
	TD	14/03/2022	210	10/10/2022	0.76%	554,809.40	2,425.96	557,235.36	-	-	6.52%	872609622
	TD	14/10/2021	365	14/10/2022	0.36%	500,000.00	1,800.00	501,800.00	-	-	5.88%	
	TD	29/07/2022	90	27/10/2022	2.62%	1,000,000.00	6,560.27	1,006,560.27	2,622.47	-	11.75%	
	TD	19/04/2022	210	15/11/2022	1.30%	631,225.65	4,721.22	635,946.87	-	-	7.42%	918317642
	TD	19/04/2022	240	15/12/2022	1.66%	1,049,075.00	11,450.73	1,060,525.73	-	-	12.33%	
	TD	16/06/2022	210	12/01/2023	3.10%	254,969.77	4,547.54	259,517.32	-	-	3.00%	919675556
	TD	29/07/2022	182	27/01/2023	3.27%	603,774.44	9,886.92	613,661.50	1,151.84	-	7.10%	
Average rate					1.72%	8,509,455.13	60,192.08	8,569,647.35	3,774.31	-		

The average rate of investments increased from 1.46% in June to 1.72% in July due to increasing TD rates. This is expected to continue in the current market.

PREVIOUS FINANCIAL YEAR COMPARATIVE DATA: 31/07/2021

Interest Earned YTD	363.80
Market Value of Portfolio	3,847,419.00
Average interest rate	0.00
Interest Earned YTD 30 June 2022	43,301.76
Market Value of Portfolio 30 June 2022	6,505,681.00

Institutional Exposure

Institution	Investment at Market Value	% of Portfolio
	3,152,849	48%
	3,356,606	52%
	6,509,455	100%

Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Christian Martin (Responsible Accounting Officer)

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary Meeting – 31 October 2018

60/1819	6.6 On-site Sewage Management Strategy Implementation WO/2018/02306 that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.	DED	Review 30062022	Review Strategy when suitable resources secured (current vacancy for a Health & Building Surveyor)	Council resolved to put this on hold until the drought conditions subside and suitable resources secured. Strategy to be confirmed by Council prior to implementation.
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Extra Ordinary – 22 May 2019

167/1819	2.2 Planning Proposal 2 Annual Review WO/2019/01107 that Council: 1. Prepare a planning proposal to include the following: a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map. b. Rezone the portion of the land described as Lots 1, 2 & 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map. c. Insert attached dwellings, hostels, multi dwelling housings, residential flat buildings, seniors housing as prohibited	DED		As per resolution.	Initially due October 2020. Work behind schedule and has been prioritised. Planning Proposal submitted to DPE for Gateway Determination.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>uses in the RU5 Village Zone Land Use Table</p> <p>d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map.</p> <p>2. Request Delegation under section 3.36(2) of the <i>Environmental Planning & Assessment Act 1979</i> to make the final instrument.</p> <p>3. Submit the drafted Planning Proposal for a Gateway Determination.</p>				
<p>168/1819 22 May 2019</p>	<p>Motion: It was MOVED Clr Heazlett Seconded Clr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required.</p> <p>A FORESHADOWED Motion Clr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'.</p> <p>The Original Motion was put to the VOTE and CARRIED.</p>	<p>DED</p>		<p>As per resolution.</p>	<p>Initially due October 2020.</p> <p>Work behind schedule and has been prioritised.</p> <p>Planning Proposal submitted to DPE for Gateway Determination.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 31 July 2019

6/20192020	<p>6.3 Crown Land Management Plan Preparation WO/2019/01134 that Council:</p> <ol style="list-style-type: none"> 1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the <i>Crown</i> 2. Request ministerial consent from NSW Department of Industry—Lands & Water to manage land known as: <ol style="list-style-type: none"> a. Woolbrook Rubbish Tip - 104 Campfire Road, Woolbrook - Lot 238 DP 753846 being Reserve 82854 b. Walcha General Cemetery - 169-179 Darjeeling Road, Walcha - Lot 1 DP 1088076 and Lot 7042 DP 1122396 being Reserve 1018788, Lot 7027 DP 1075451 and Lot 1 DP 117825 being Reserve 1018768 c. Old Rubbish Depot - Oxley Highway, Walcha Road - Lot 132 DP 753846 and Lot 7300 DP 1136219 being Reserve 89912 d. Waste Transfer Station - 49 Aerodrome Road, Walcha - Lot 532 DP 756502 being Reserve 51457, Lot 7007 DP 1057278 being Reserve 63519 and Lot 7017 DP 1057279 being Reserve 70192. 	DED	30062023	As per resolution.	Underway
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>e. Woolbrook Cemetery - 119 Campfire Road, Woolbrook - Lot 7011 DP 94017 being Reserve 1018428</p> <p>f. Walcha Catholic Cemetery - 219E Oxley Drive, Walcha - Lot 7002 DP 94214 being Reserve 43749 and Lot 7004 DP 94215 being Reserve 63559</p> <p>g. Nowendoc Waste Transfer Station - 47 Tops Road, Nowendoc - Lot 171 DP 753691 being Reserve 83987</p> <p>h. Yarrowitch Showground - 92 Upper Yarrowitch River Road, Yarrowitch - Part Lot 125 DP 756475 being Reserve 94641</p> <p>i. Nowendoc Cemetery - 7817 Thunderbolts Way, Nowendoc - Lot 7301 DP 1134898 being Reserve 1016508</p> <p>j. Old Oxley RFS Shed - 6432 Brackendale Road, Nowendoc - Lot 157 DP 753691 being Reserve 95794</p> <p>land as "operational" as per Section 3.22 of the <i>Crown Land Management Act 2016</i>.</p> <p>3 Delegate the General Manager authority to:</p> <p>a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the <i>Crown Land Management Act 2016</i>,</p>				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>b) Obtain native title manager advice as per the provisions of Part 8 of the <i>Crown Land Management Act 2016</i>,</p> <p>c) Consult the NSW Dept of Industry Lands & Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.</p>				
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ExtraOrdinary – 09 April 2020

143/20192020 & 144/20192020	<p>2.3 Funding for Future Council Facilities and Walcha Youth Strategies WO/2020/00734</p> <p><i>Walcha Council Facilities Strategy</i></p> <p>143 RESOLVED on the Motion of Councillors Kealey and Kermode that Council APPROVE transfer of \$10,000 from the Project Development component of Internal Restricted Funds to develop a Walcha Council Facilities Strategy and Concept Design inclusive of a strategy that includes the acquisition of the land in Derby Street which would become part of the library development with the existing library.</p>	GM	Dec-2021 Dec 22	As per resolution	<p>Draft Strategy framework presented to Councillors. Project put on hold following Council decision to withdraw community hub building from BLER, also resources are currently assigned to other time critical projects. Deferred completion to Dec 2021.</p> <p>A Facilities and Land Use Strategy is to commence in July 2022.</p>
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Ordinary – 29 July 2020

13/20202021	<p>6.3 Application for an Alcohol-Free Zone in the Walcha Central Business District by Walcha Police WO/2020/01944</p> <p>Motion: It was MOVED Clr Kealey Seconded Clr Ferrier that Council:</p>	DED	30042021		<p>Proposal reported to July 2022 Ordinary Meeting of Council. Advertised proposals inviting submissions to 09092022 – Sept 2022 Ordinary Meeting</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<ol style="list-style-type: none"> 1. Prepare a proposal for an Alcohol-Free Zone as per the area identified in the application and extend to all licensed premises; 2. Prepare a proposal for Alcohol Prohibited Area in McHattan Park. <p>13 The Original Motion was put to the VOTE and CARRIED</p>				
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Closed – 26 August 2020

Closed: CC13 / 20202021	13.2 Request to Improve Driveway RESOLVED on the Motion of Councillors Kealey and Kermode that Council honour the agreement made to construct the new driveway for the applicant as detailed in the body of the report.	DI	30122021 30062023		Work to be scheduled next FY with other driveway works at the Council Depot and road shoulder/drainage repairs on North Street undertaken via LRCI Phase 3 funding.
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Ordinary – 25 November 2020

122/20202021	6.6 Crocodile Bridge Safety WO/2020/03816 that Council remove the current temporary barriers and the concrete path connections, and restore the excavation with turf and extend the existing garden beds on either side of the creek be to preclude pedestrian access to the Crocodile Bridge.	DI	30102022		Work delayed to allow urgent grant funded projects to be completed by 30 June 2021 deadline. Works identified in approved LRCI Phase 3 project list.
124/20202021	6.8 Beautification Committee Project Recommendations WO/2020/04068 that Council: 1. ENDORSE the recommendations of the 355 Committee Project Scope forms	DI	30102022		Completion of works (Rose Garden Stage 2) identified in LRCI Phase 3 approved Project list.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>endorsed by the Walcha Town & District Beautification & Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects;</p> <p>2. ACKNOWLEDGES the continuing efforts of the Walcha Town & District Beautification & Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes.</p>				
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Ordinary – 16 December 2020

148/20202021	<p>7.1 Notice of Motion No.: 21 – Available Residential & Industrial Land – Clr Noakes WO/2020/04452</p> <p>that:</p> <p>1. \$30,000 from the Project Development Internal Restriction be allocated to identify Council owned and Crown land that may be available for development as residential or industrial land.</p> <p>2. Any privately owned land within the town boundary that is zoned residential or industrial also be identified.</p>	DED	30062021	Consultant brief to be prepared and issued to market, with completion date for project TBC following selection of supplier.	<p>Initial due date June 2021.</p> <p>Work delayed due to resourcing.</p> <p>To be reprioritised to commence July 2022. Commenced in part with the Facilities Strategy.</p>
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Ordinary – 29 January 2021

170/20202021 CLOSED	<p>Review of Application for Bushfire Community Recovery & Resilience Fund Phase 2 Stream 1 Community Projects Funding.</p> <p>Round 2 Community Grant Funding</p>	DCT	10042021	Second round to be advertised late March 2021.	<p>Delayed due to extension of CRO position giving more time to project manage Round 2. Planned for early August. CRO is working on the advertising and updating application forms etc.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	that Council APPROVE a further Round 2 of Community Grant Funding to be opened for other Walcha Committees and Groups to apply for the remaining funds of \$17,920 by the end of March 2021 and close by end of May 2021.				All events have been staged. A further allocation was approved in FEB22 and variation request has been submitted to Resilience NSW – we are waiting on a response. Delays to responses from Resilience NSW has put this in jeopardy. Report to May 22 meeting. Remaining funding to be returned.
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Ordinary – 24 February 2021

194/20202021	10.2 Minutes of the Walcha Tourism Advisory Committee Meeting held at Council Chambers on Friday, 12 February 2021 WO/2021/00517 <u>Item 3.8 – Caravan Access to Water</u> that Council provide a dedicated drinking water refill point separate from dump point tap.	DI	30122022	DI to investigate options for caravan access to water and present back to Council.	Initial assessment is that business case for compliant, fee-for-service fill location may struggle to stack up due to low use. Issues regarding safety and compliance can be introduced by designating a fill point for specific purpose.
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Ordinary – 31 March 2021

203/20202021	6.1 Electrical Asset Assessment WO/2021/00999 that 1. Council proceed with tendering the program of electrical rectification works. 2. the assessment of the electrical rectification tenders to be subject of a future Council Report. 3. potential funding sources for the rectification works is also to be	DI	30112021 30062022		Contractor engaged to complete electrical works at Walcha Gym by 30 June 2022 to meet funding deadline. Completed June 2022.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	recommended in this future Council Report.				
214/20202021 CLOSED 21012022 WI/22/993	10.2 Minutes of the Walcha Council Youth Advisory Committee Meeting held at the Walcha Central School on Tuesday, 02 March 2021 WO/2021/00937 that Council: 1. RECEIVE and NOTE the Report; 2. Undertake investigations regarding the establishment of a Youth Learner Driver Program and a report be prepared; 3. Undertake investigations regarding the establishment of a Gaming Hub at the Library and a report be prepared.	DCT	31082021		Gaming hub report complete, learner driver program report not started as yet. Learner Driver program investigated as part of a Youth Jobs Program Grant application. Application was unsuccessful – 21/1/2022. Further direction from new Council for the appetite for this project before further investigations take place. No funds allocated in draft budget for this program.

Ordinary – 30 June 2021

266/20202021	6.5 Request for Financial Assistance – Two Wheel Tours WO/2021/02207 that Council does not approve the funding and that Council develop Event Funding Guidelines prior to approving funds in support of any further events.	DCT	16072021		Events organiser advised. Draft guidelines have been prepared for review in the August Councillor Workshop. Postponed due to COVID time restrictions, will be discussed in September Workshop. Donations policy has been reviewed by ELT on May 2022 and Council in July 2022. Converting to simple English to take place before presenting to the August 2022 Council meeting.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 29 September 2021

36/20212022	<p>6.3 Heritage Listing Removal from Walcha LEP Request – 2N Middle Street Walcha – Mrs L Green WINT/2021/08363</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. Remove heritage listing (I017 – being Lot A DP 159627 known as 2N Middle Street Walcha) from Schedule 5 of the <i>Walcha Local Environmental Planning Plan 2012</i>, and 2. Advise the land owner that: <ol style="list-style-type: none"> a. The removal of the heritage listing will be included within the next House Keeping Planning Proposal as prepared by Council when there are enough matters to warrant the expense of a Planning Proposal, alternatively b. They are welcome to submit their own Planning Proposal for Council consideration along with \$4,500 deposit towards the cost of processing the Planning Proposal, as this will expediate the processing time. 	DED	31032021	Organise the removal of heritage listing of property from LEP 2012 Schedule 5. Advise owner of resolution options.	Owner visited Council March 2022 and advised they are happy for removal to be included in next house keeping Planning Proposal of Council. No date scheduled for next House Keeping Planning Proposal at this stage.
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Ordinary – 27 October 2021

59/20212022 27 Oct 2021	<p>6.2 Draft Amendment to Walcha Development Control Plan WINT/2021/08887</p> <p>that Council:</p> <ol style="list-style-type: none"> 1. Adopt the <i>Draft Amended Walcha Development Control Plan 2019</i> which includes the following amendments: 	DED	30062022	As per resolution	Point 1 of resolution completed. Further work delayed due to resourcing.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<ul style="list-style-type: none"> a. Minimal editing and word changes to correct grammar, identification of development controls and to ensure state agency referencing is correct b. Clause 14.6 – Visual Amenity Impacts– Replace the reference to the Australian Wind Energy Association and Australian Council of National Trust’s <i>Wind Farms and Landscape Values: Stage 1 Report – Identifying Issues, March 2005, Appendix B: Wind Farms and Landscape Values: Final Issues Paper</i> has been changed to the current guideline being NSW Planning, Industry & Environment <i>Wind Energy Visual Assessment Bulletin For State significant wind energy development December 2016</i>. c. Clause 41.6(1) - Replace the reference of axis with sector. d. Clause 14.4 - Inclusion of a stated position for State Significant Development in the objectives. e. Clause 14.6(b)(iii) – Extend the wording to include damage, degradation or disruption to groundwater. f. Clause 14.6(u) – Extend the wording to state that Decommissioning Bonds will be considered based on the individual merits of the development. g. Inclusion of Clause 14.5(n) regarding cumulative impact assessment including power line construction. 				<p>To be reprioritised to commence August 2022.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ol style="list-style-type: none"> 2. Prepare a further amendment to the <i>Amended Walcha Development Control Plan 2019</i> in regards to all renewable energy development. 3. Include provision in any future Section 7.11 Development Contribution Plan for a contribution for renewable energy development. 4. Amend the Walcha Local Environmental Plan 2012 by ensuring all Land Use Tables reflect the provisions of all relevant State Environmental Planning Policies 				
60/20212022 27 Oct 2021	<p>6.3 Part Day Public Holiday 2022 & 2023 Survey Results WO/2021/04247 that Council:</p> <ol style="list-style-type: none"> 1. ENDORSE the application for a Part Day Public Holiday for the Walcha Council Local Government Area from 12 noon until 6pm on Friday, 4 February 2022 and Friday, 3 February 2023 for the Walcha Races; 2. SURVEY the community and key stakeholders directly after the 2022 & 2023 Part Day Public Holiday to ascertain their success. 	GM	201221 Oct 2022		<p>Sent application to Industrial Relations for Part Day Public Holiday – 08112021 Diarise to survey the community and key stakeholders in March 2022 & 2023. – Not completed in March 2022 yet.</p> <p>Update: view is to survey as a component of community consultation re financial sustainability.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 24 November 2021

85/20212022	6.2 Customer Charter WINT/2021/09573 that Council ADOPT the Customer Charter as presented.	MCF		As per resolution	Office move completed and final painting in August. Update customer charter for Sept Council meeting.
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Ordinary – 16 February 2022

109/20212022 CLOSED	6.3 Bushfire Community Recovery & Resilience fund BCRRF – Update and Variation Request WO/2022/00275 that Council APPROVE the variation report to redistribute \$15,441.90 towards the Council Led Community Grants Program.	DCT / MCF	01032022	DCT to note MCF ensure monies are allocated as per resolution.	Variation submitted, Awaiting response from Resilience NSW. Delays in response from Resilience NSW has put this in jeopardy. Further council report May 2022. Remaining funding to be returned.
127/20212022	Item: 4.2.12 – Constructive Solutions Update that Council maintain a Contractor Register which is to be regularly updated FURTHER THAT the Director of Infrastructure is to create End of Project Completion Report to include comments on contractor performance.	DI	30062022 30102022	As per resolution	Engineering team is working on improving all end-of-project functions, including contractor performance and capitalisation.
130/20212022	Item: 4.3.1 – Project Applications - Crocodile Bridge that Council decline the request for the removal of footpaths and construction of garden beds to prevent foot traffic across Crocodile Bridge.	DI / GM	23032022	Notify Art Advisory Committee Members	Completed July 2022 – construction of garden beds to proceed with LRCI Phase 3 funding.
131/20212022	Item 4.3.2 – Hospital Wall Stage 2 that Council decline the request of \$8,000 to enhance the existing wall façade at the front of the Walcha Hospital on the basis that existing	DI / GM	23032022	Notify Beautification Advisory Committee Members	Completed July 2022 – works will not be proceeding with Council funding, Arts community may undertake some

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	artworks adequately reflect diversity of the region.				improvements using their own funding sources.
132/20212022 16 Feb 2022	Item 4.3.3 – Rose Garden Stage 2 that Council decline the request of \$40,000 to complement Stage 1 work undertaken by Council Staff due to pending more information and available funds.	DI / GM	23032022	Notify Beautification Advisory Committee Members	Completed July 2022 – works to proceed with LRCI Phase 3 funding.
134/20212022	Item 4.3.5 – Mill Hole Stage 2 that Council decline the request to complete Mill Hole Project for this financial year.	DI/GM	28022022	As per resolution	Completed July 2022 – no further works planned.

Ordinary – March 2022

144/20212022	<p>6.2 Amendment to Walcha Local Environmental Plan – Employment Zones that Council:</p> <ol style="list-style-type: none"> 1. Endorse the Department of Planning, Industry & Environment Employment Zone Reforms by amending the Walcha Local Environmental Plan 2012 by: <ol style="list-style-type: none"> (a) Changing the zone names of <ol style="list-style-type: none"> (i) B2 Local to E1 Local Centre (ii) IN1 General Industrial to E4 General Industrial (iii) B4 Mixed Use to MU2 Mixed Use (b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table (c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1 Mixed Use and E4 General Industrial Land Use Table 	DED	-	<ol style="list-style-type: none"> 1. So endorsed 2. To advertise on our website media documents provided by DPE 	<p>Complete. Consultation documentation displayed on our website. Exhibition ran from 31/05/2022 to 12/07/2022. No submissions were received regarding our Council's proposed land use tables or mapping so no post exhibition amendments required. DPE will proceed with finalising drafting PCO, working towards 1/12/2022 date for the amendments to be notified.</p>
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>(d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables</p> <p>(e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables</p> <p>2. Assist the Department of Planning, Industry and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required post exhibition changes that are consistent with intent of the translation, to address any technical amendments.</p>				
146/20212022	<p>6.4 Amendment to Walcha Local Environment Plan – Agritourism Land Uses that Council:</p> <p>1. Advise the Department of Planning and Environment Council wishes to amend the Walcha Local Environmental Plan 2012 by:</p> <p>(a) Incorporating the land uses of:</p> <p>(i) Agritourism</p> <p>(ii) Farm Experience</p> <p>(iii) Farm Gate Premises</p> <p>(b) Agritourism as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living, Land Use Table and prohibited in all other zones.</p> <p>(c) Farm Experience as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary</p>	DED	31/03/2022	<p>1. Advise DPE participation in amendment.</p> <p>2. To advertise on our website media documents provided by DPE</p>	<p>Complete</p> <p>To be undertaken immediately any consultation documentation received from DPE</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>Production, RU4 Primary Production Small Lots and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(d) Farm Gate Premises as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots, RU5 Village, R5 Large Lot Residential and C4 Environmental Living Land Use Table and prohibited in all other zones.</p> <p>(e) Include clauses Farm Stay Accommodation 5.23 and Farm Gate Premises 5.24 as per the <i>Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021</i>.</p> <p>2. Assist the Department of Planning and Environment with their community consultation.</p> <p>3. Give delegation to the General Manager to make any required changes that are consistent with intent of the translation, to address any technical amendments.</p>				
149/20212022	<p>6.7 Regional Meetings – Update on Community Concerns that Council RECEIVE and NOTE the Regional Meetings Update on Community Concerns Report as presented.</p>	GM		Ongoing – needs to be updated monthly.	Updates every quarter on progress.
	<p>10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022 4.2.1 Capital Grant Funding Progress Report</p>			To be noted and actioned as per resolution.	

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
155/20212022	that any use of contingency on any projects going forward will need Director or General Manager approval prior to spending and a monthly report detailing the spending of any contingency to be provided monthly to Council.	ALL			
156/20212022	4.2.3 Sgt Andrew Russell Bridge Naming that Council retain Sergeant Andrew Russell Bridge as the name for the new / replacement bridge and relocate the existing memorials closer to the new bridge.	DI	TBD	As per resolution	Project will require a variation approval to proceed.
158/20212022	4.2.9 Walcha Pool Upgrade Status that the engaged aquatic consultants provide a list of Walcha Pool upgrade priorities for the funding we have via the Bushfire Local Economic Recovery Fund FURTHER THAT the list needs to go to a Council Workshop then a report produced confirming Scope of Work.	DI	30102023	As per resolution	Funding Deed variation request approved by Public Works to deliver works during 2023 pool closure, giving more time to develop scope and tender with new Project Manager.
159/20212022	4.3.1 Footpath & Cycleway Funding Application (closes 25 February) that an application is submitted via the Shared Pathways Stage 2 – Walking and Cycling Program for \$3,605,810 and seek Transport NSW advice on the applicability of this funding for road widening instead of separate pathways.	DI	TBD	As per resolution.	Waiting outcome of application.
163/20212022	4.3.6 Derby Street Upgrade – Supplementary Funding that Council apply for \$4.56M via the Heavy Vehicle Safety and Productivity Program to complete all works on Derby Street (including	DI	30062023	As per resolution.	Waiting outcome of application. Works will proceed with reduced scope as unlikely Council will receive the funds in time to complete by June 2023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	asphalt surface), with 20% (\$1.14M) coming from the Thunderbolts Way Corridor Strategy.				
164/20212022	<p>10.2 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 March 2022</p> <p>4.1.6 HH20 Off-Creek Storage Monthly Update</p> <p>that the Walcha Off Creek Storage site access road improvements be contracted out to local contractors rather than internal Council works.</p>	DI	30062022	As per resolution.	Awaiting response to RFQ, works to be awarded in next few weeks. Completed August 2022 by ETE Services.
166/20212022	<p>5.1.1 Bridge Update</p> <p>that Council wait for funding variation outcome for Tia Diggings and Niangala bridges which may require a new tender.</p>	DI	TBD	As per resolution.	Completed - Funding variation approved, tender for bridge construction going to August Council meeting.

Ordinary – 27 April 2022

173/20212022	<p>6.1 2021 Motorcycle Rally Final Report Update WO/2022/01154</p> <p>that Council:</p> <ol style="list-style-type: none"> RESOLVE to seed-fund, underwrite and manage the Walcha Motorcycle Rally for a period of three (3) years, noting annual financial risk allocation of \$155,000 and an allocated annual budget of \$35,000. NOTE that the 2024 Rally is the final Council financial risk supported event; and AUTHORISE the General Manager to have an independent economic review of the 	GM DCT	Dec 2024		Planning for the 2021/22 event has commenced. Tourism and Manager Project delivery will be working on this event together.
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>success of the Rally post the 2024 event, and further</p> <p>4. UPON receipt of the economic analysis report the new Council provide direction as to Council's role, if any, in future Motorcycle Rally events.</p>				
174/20212022	<p>6.2 Walcha Council Financial Sustainability Review WO/2022/01157 that Council:</p> <p>1. AGREE to seek quotations for services to conduct a financial sustainability review including engagement, reporting and submission for a possible Special Rate Variation;</p> <p>2. PROVIDES a budget up to \$120,000 ex GST for the initial financial sustainability review including engagement, reporting and submission for a Special Rate Variation should Council so resolve;</p> <p>3. REALLOCATE the funding for the review from internal allocations for infrastructure replacement.</p>	GM MCF	31052022		<p>Quotations received and review conducted. Supplier selected for review of financial sustainability. Agreement to be signed and returned.</p> <p>Funding allocated from infrastructure reserve.</p> <p>COMPLETED</p>
175/20212022 CLOSED 14/07/2022 WO/22/2020	<p>6.3 Walcha Preschool Advisory Committee Parent Nominations WO/2022/00977 that Council APPOINT Alyce Notley to the Walcha Preschool Advisory Committee.</p>	DCT	15052022	Advise Alyce Notley of her appointment, ensure the ToR's are presented at the next Advisory Committee Meeting.	<p>Meeting to be held in June. ToR will be signed by all members at this meeting.</p> <p>Alyce has been advised of successful nomination.</p> <p>First Meeting held August 2022 – 3 of the 4 Committee members signed ToR</p>
176/20212022 CLOSED 31/05/2022	<p>6.4 Appoint Community Representation to Advisory Committees WO/2022/01151 that Council APPOINT:</p>	GM DI DCT	15052022	Each directorate advise Advisory Committees' members of their appointment; ensure that each	EA advised Tourism Officer of appointments, link to website and ToR

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ol style="list-style-type: none"> 1. Paula Jenkins, James Rogers and Stephen King to the Arts Advisory Committee; 2. Gweneth Higgins, Jim Hallernan, Phyllis Hoy, Caroline Street, Peter Blomfield and Stephen King to the Beautification Advisory Committee; 3. Tracey Hoy, Karen Barnes, Shane Carey, Jason Cox, Andy Burwell and Kim Barnett to the Walcha Motorcycle Rally Advisory Committee; 4. Sue Reardon and Patricia Laurie to the Walcha Council Community Care Advisory Committee FURTHER THAT Council readvertise for nominations to the Walcha Council Community Care Advisory Committee. 			new member has a link to Council's Code of Conduct (website) and new ToRs are tabled at the first meeting and members sign it before the first point of business.	for first Motorcycle Rally Meeting being held on 04052022 DCT will hold WCCC Advisory and Youth Advisory meetings in June. First Arts Advisory Committee held 7 June 2022. First Beautification Advisory Committee to be held 21 June 2022. Successful nominations have been advised for Rally and WCCC. Further nominations for WCCC & advertised 15 & 22 June – one further nomination received and they have been advised.
177/20212022 CLOSED 31/05/2022	<p>6.5 Tourism Advisory Committee Reinstated WO/2022/01119</p> <p>177 RESOLVED on the Motion of Councillors Ferrier and Pointing that Council reinstate the Tourism Advisory Committee utilising the generic Terms of Reference previously adopted FURTHER THAT Councillor Reilly be appointed as Council's representative on the Committee.</p>	DCT	15052022	Advertise for members; update Terms of Reference, organise initial meeting	No action as yet – scheduled for June Advertising for nominations in Apsley Advocate 15 & 22 June. Two nominations were successful and they have been advised
186/20212022	<p>4.2.1 LRCI Round 3 Project List</p> <p>that Council nominate the following projects for inclusion in the \$1,183,592 Local Road and Community Infrastructure Phase 3 Grant Funding allocation to be delivered in 2022/2023:</p> <ul style="list-style-type: none"> ■\$441,250 for kerb and gutter works in Walcha (North Street, Hill Street, Pakington Street). ■\$247,515 for Rectification of Old Brookmount Culvert over Emu Creek. 	DI	30062023	As per resolution	Works to be completed by 30 June 2023

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<ul style="list-style-type: none"> ■ \$180,000 for Causeway Restoration at Draytons Creek on Hazeldean Road. ■ \$55,000 for Crocodile Bridge, Rose Garden Stage 2, Mill Hole and Hospital Wall. ■ \$150,000 to Aberaldie Road Heavy Patching. ■ \$109,827 to Lakes Road Gravel Resheeting. 				
187/20212022	<p>4.2.2 Jet Patcher Business Case that Council purchase Jet-Patcher Plant and supporting equipment for \$600,000 via a loan, based on the business case presented at April 2022 Capital Advisory Committee subject to a site visit to inspect patching and other works currently done by similar plant eg: Derby Street.</p>	MCF / DI	30112022	As per resolution	Expect long lead time on vehicle purchase, plus time to recruit driver/operator. Aim to have plant available in 6 months. Quotes have been received 23/06/2022 and will now be reviewed. Quotes received and supplier selected
188/20212022	<p>4.2.3 New Skid-Steer Business Case that Council ENDORSES the purchase of the new Bobcat T770 skid-steer and Simex PL60 Planer for \$197,000, using proceeds from sale of 2011 Bobcat Skid-steer profiler unit and 2016 Case skid-steer totalling \$99,000 with remaining funds sourced via loan.</p>	MCF / DI	??	As per resolution	Quotations being sought. Quotes have been received and advice is long lead time up to 6 months. To be reviewed and supplier selected. Quotes received and supplier selected.
<p>Closed: 27042022</p> <p>CC22 / 20212022</p>	<p>13.1 Tender Evaluation of Green Waste WINT/2022/02765 CC22/20212022 RESOLVED on the Motion of Councillors Hicks and Schaefer that Council AWARD Tender No. W22/54 Bushfire Generated Waste Clean-Up and Processing to OK Earthmoving for the lump sum of \$804,000 GST exclusive.</p>	DI via WM-WW	30112022	As per resolution	Works to be completed by September 2022. EPA granted an extension until 31 December 2022. Aiming to finish by 30 November 2022

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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Ordinary – 25 May 2022

198/20212022	<p>6.1 Quarterly Budget Review Statements as at 30 March 2022 WO/2022/03330</p> <p>that Council:</p> <ol style="list-style-type: none"> ADOPT the March 2022 Quarterly Budget Review Statements; and APPROVE the variations in Income and Expenditure votes as detailed in this report. 				
200/20212022	<p>6.3 BCRRF Bushfire Communities Recovery & Resilience Fund Phase 2 Stream 1 – Return of Funds WO/2022/01433</p> <p>that Council REVOKE the resolution from February 2022 Ordinary Meeting of Council to redistribute \$15,441.99 towards Community Led Grants Program FURTHER THAT Council approve the return of the unspent portion of the Bushfire Community Recovery and Resilience Fund to the funding body.</p>	DCT & MCF	??	As per resolution organise the return of unspent portion of the funding to the funding body.	Funding body has asked us to reconsider returning the unspent funds. Time extension has been granted to 30 June 2023.
201/20212022	<p>6.4 Capital Advisory Committee Recommendations 12052022 WO/2022/01413</p> <p>that under Section 13.1 of the Walcha Council Code of Meeting Practice Council ADOPT the following items in bulk:</p> <ul style="list-style-type: none"> 6.4.1 Walcha Skate Park Upgrade and Fenwicke Oval Fencing <p>That Council APPROVE the demolition of existing fencing, installation of new steel fencing and installation of a concrete mowing strip for the Fenwicke Oval Fencing Upgrade up to the value of \$206,000 subject to the Grant Funding Variation being approved.</p>	DI	30102022	As per resolution	Fencing contractor engaged. Works scheduled for October 2022.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>■ 6.4.2 Walcha Gym Electrical Upgrades That Council APPROVE reallocating \$54,000 from Local Roads and Community Infrastructure Phase 2 – Building Electrical Upgrades to undertake the Level 1 Gym Electrical Upgrade Works.</p> <p>■ 6.4.3 Walcha Motorcycle Rally That the annual Motorcycle Rally Budget be tabled at the December Council Meeting each year for Council approval and that the Motorcycle Rally Fees & Charges be ADOPTED by Council and added to Council's Fees & Charges for the following year.</p>	<p>DI</p> <p>DCT</p>	<p>30062022</p>	<p>As per resolution</p> <p>As per resolution</p>	<p>Works underway, to be completed by EOFY 2022. Completed – Jun 2022</p>
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Ordinary – 29 June 2022

213/20212022	<p>1. Leave of Absence That the Leave of Absence received from Cllr Kermode from 24 June to 17 July 2022, being on a family holiday be ACCEPTED.</p>	EA	01072022	Noted in Minutes	Completed 29062022
216/20212022	<p>6.1 Adoption of Community Strategic Plan 2032; Delivery Program 2022-2025 & 2022-2023 Operational Plan – Budget, Fees & Charges, Revenue Policy & Levy the Rates WO/2022/01782 that Council: 1. In accordance with the provisions of Section 402 of the Local Government Act 1993, Council ADOPT the Draft</p>	<p>GM EA MCF DI DCT DED</p>	15072022	Update CSP and note 1b & c; Notify OLG after Financial Sustainability Review is completed and the update of Council's Resourcing Strategy;	<p>2022-2023 Fees & Charges has been placed on website – 04072022</p> <p>Waiting on updated copies of CSP, DP&OP.</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>Community Strategic Plan 2032 as Final noting:</p> <p>a. reverting item 6.4 of the Community Strategic Plan back to the previous version of the Community Strategic Plan which is:</p> <p>Goal 6.4: Walcha will increase the use and production of renewable energy.</p> <p>Strategy 6.4.1: Establish alternate renewable energy supplies that will meet our energy needs;</p> <p>b. undertake further consultation regarding renewable energy for the Walcha Local Government Area; and</p> <p>c. Present an amended Community Strategic Plan and Delivery Program/Operational Plan, if required, for Council to consider and for placement on public exhibition with the revised resourcing strategy at the completion of the Financial Sustainability Review.</p> <p>2. NOTE Council's non-compliance with Section 403 of the <i>Local Government Act 1993</i>, which has been advised to the Office of Local Government and to be addressed via completion of the Financial Sustainability Review and update of Council's Resourcing Strategy.</p> <p>3. In accordance with the provisions of Section 404, 405 and 406 of the <i>Local Government Act 1993</i>, Council ADOPT the Draft Delivery Program 2022 – 2025 and</p>			<p>Adopt the amended Delivery Program & Operational Plan and place on website Make and levy the rates Prepare the service the 2022-2023 rate notices.</p>	<p>Waiting on updated Fees & Charges from MCF – inclusion of Companion Animal updated regulatory fees.</p> <p>All documents have been updated and placed on website by 31 July 2022</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>2022 – 2023 Operational Plan which includes the 2022–2023 Budget, Revenue Policy and Fees & Charges as Final with the removal from the Budget Capital Works Administration Item – Install Carport at Croudace Street House \$35,000; and</p> <p>4. In accordance with Section 494 of the <i>Local Government Act, 1993</i>, Council MAKE and LEVY the Rates and Charges for 2022-2023 for the General, Water and Sewerage Funds, and Waste Management Charges as detailed in the Report; and</p> <p>5. Council AUTHORISE the General Manager to arrange for the preparation and the service of the 2022-2023 Rate notices.</p>				
217/20212022	<p>6.2 Development Application 10.2022.16 Deck – DCP Variation WO/2022/01709</p> <p>that Council approve Development Application 10.2022.16 for the construction of deck within the building setback on Lot 7 DP 249195 known as 159E North Street, Walcha, as per the development conditions listed within the Development Assessment Report.</p> <p>Being a Planning Matter a Division was called prior to voting on this matter and the results were as follows: For: Berry, Ferrier, Hicks, Noakes, Pointing, Reilly and Schaefer. Against: Nil.</p>	DED EA	05072022	<p>Advise applicant of approval with the conditions as per resolution.</p> <p>Update Councils Planning Decisions Register and place on website.</p>	<p>Determination issued as per resolution.</p> <p>Updated and on website - 01072022</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
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	<p>Absent: Kermode Declarations of Interest: Nil.</p>				
218/20212022	<p>6.3 Local Government Remuneration Tribunal Annual Review WO/2022/01730</p> <p>that Council:</p> <ol style="list-style-type: none"> RECEIVE and note the report; DETERMINE the annual fee payable to Councillors as \$12,420 per year and the Mayoral Allowance of Walcha Council as \$27,600 for the 2022/2023 financial year. 	EA	27072022	Ensure the Councillor & Mayoral Fees are updated in the Councillor Claim Form ready for first payment at the end of July 2022.	Form updated and amounts amended: Councillors: \$1,035/month each Mayor: \$2,300 / month. Printed forms ready for Councillors at Workshop on 20072022 COMPLETED 05072022
219/20212022	<p>6.4 Audit Risk & Improvement Committee Future WO/2022/01752</p> <p>that Council DELEGATE to the General Manager:</p> <ol style="list-style-type: none"> To EXPLORE shared service opportunities of Audit Risk & Improvement Committee arrangements with Uralla Shire Council; and SEEK applications of Audit Risk & Improvement Committee chair (either in conjunction with Uralla Shire Council or alone). 	GM	30072022	As per resolution	Discussions have commenced with Uralla Shire Council
220/20212022	<p>6.5 Walcha Community Centre Management Committee Appointment of Council Representative WO/2022/01723</p> <p>that Council ENDORSE and APPOINT Councillor Schaefer as Council's representative to the Walcha Community Centre Management Committee as per the</p>	EA	15072022	Advise Community Centre Management Committee of Council Representative	Advised Barry Spry, Chairman, of MPC of Clr Schaefer's appointment as Council's representative to the Committee. COMPLETED 01072022

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	Rules and Management of the Committee, Clause 4(d).				
226/20212022	3.2 Relocation of "The Mother" Sculpture that Council APPROVE relocating the sculpture "The Mother" to the Southern End of Middle Street (near to Nivisons Look Out).	DI	15072022	Schedule the relocation of sculpture as per resolution.	Following Arts Advisory Committee meeting in August, Council awaiting advice from Stephen King and James Rogers to proceed.
227/20212022	4.2.1 Celfi Mobile Signal Boosters that Council APPROVE the purchase of the Celfi Mobile Boosters for fit out in vehicles and plant across the Council Fleet and as the next step in the continued roll out of Communications Upgrades for Council's outdoor crews.	MCF	15072022	As per resolution.	COMPLETED Units purchased and installed with positive feedback from users.

Ordinary – 27 July 2022

	<p>4. DECLARATIONS OF INTEREST</p> <p>Item 6.1 Alcohol Free Zone Walcha Proposal and Alcohol Prohibited Area McHattan Park Proposal WO/2022/02045</p> <p>Clr Schaefer declared a Non- Pecuniary Significant interest in this matter due to being the President and licensee of the Walcha Sports Club AND the Chairman of the Walcha Liquor Accord and will leave the Chambers.</p> <p>Clr Ferrier declared a Non-Pecuniary Significant interest in this matter due to being the Walcha Liquor Accord Secretary and will leave the Chambers.</p> <p>Item 10.1 Minutes of the Walcha Council Beautification Advisory Committee Meeting</p>	EA	28072022	Write up all Declarations of Interest in the Disclosure Register.	Completed 28072022
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Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>held on Tuesday 21 June 2022. WINT/2022/04284 Captain Cook Oval Clr Kermode declared a Pecuniary Interest in this matter due to being the Director of Treetop Services as he might be employed to remove the trees.</p>				
02/20222023	<p>5. MAYORAL MINUTE that Council:</p> <ol style="list-style-type: none"> 1. writes to the local State Member the Hon Kevin Anderson MP, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government the Hon Wendy Tuckerman MP: <ol style="list-style-type: none"> a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service (RFS) assets; b. Advising of the impact of the Government's position on Council finances of this accounting treatment; c. calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of RFS assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the Rural Fire Service; and 	GM / EA / Mayor	05082022	As per resolution ensure all letters are sent etc.	Letters/emails will be sent by end of August 2022 Posts on social media platforms and website will be scheduled Email/Letter to RFS & LGNSW as per resolution.

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>d. amending S119 of the Rural Fires Act 1997 so that the effect is to make it clear that Rural Fire Service Assets are not the property of Councils.</p> <p>2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:</p> <p>a. Advising Members of Walcha Council's position, including providing copies of correspondence to NSW Government Ministers; and</p> <p>b. seeking Members' commitments to support NSW Councils' call to amend the Rural Fires Act 1997 as set out in correspondence.</p> <p>3. Promotes these messages via its digital and social media channels and via its networks.</p> <p>4. Reaffirms its complete support of and commitment to local Rural Fire Service (RFS) brigades noting that Walcha Council's action is entirely directed towards the NSW Governments nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils</p>				

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.</p> <p>5. Affirms its support to Local Government NSW (LGNSW) that requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets.</p> <p>6. Until such time as clarity from the State Government in relation to the accounting treatment of RFS assets is resolved Walcha Council will not have a qualified financial report and consequently recognise the RFS assets.</p>				
04/20222023	<p>6.1 Alcohol Free Zone Walcha Proposal and Alcohol Prohibited Area McHattan Park Proposal WO/2022/02045</p> <p>that Council:</p> <p>1. In accordance with the provisions of Sections 632A and 644A of the Local Government Act 1993:</p> <p>a. publish a notice of the proposals in a newspaper circulating in the area inviting submissions within 30 days.</p> <p>b. Send a copy of the proposals to:</p> <p>(i) the Police Local Area Commander,</p> <p>(ii) the officer in charge of the closest police station, and</p>	DED		<p>As per resolution</p> <p>Clr Kermode requested follow up to from Sergeant report to Council annually on monitoring the benefits of AFZ for future reference and aiding decision making when these Zones expire. – Diary card for Lacey's role annually?</p>	<p>Notice published in Apsley Advocate Wednesday 10 August 2022.</p> <p>Proposals placed on Council's website 5 August 2022.</p> <p>Copy of Proposals sent to relevant Stakeholders as per 1.b. on Friday 5 August 2022.</p> <p>Consultation period ends Friday 9 September 2022, report to be</p>

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
	<p>(iii) liquor licensees and secretaries of registered clubs whose premises border, adjoin or are adjacent to the proposed locations, Inviting submissions within 30 days.</p> <p>2. Request a further report to be submitted at the completion of the consultation period detailing any submissions received during consultation for Council's consideration.</p>				prepared and presented to Council September 2022 Ordinary Meeting.
05/20222023	<p>6.2 Local Government NSW Annual Conference 2022 WO/2022/02049 that recognising Council's financial constraints and recognising the importance of Councillors having the opportunity to network with the wider Local Government community that Council approve the attendance of two Councillors at the Local Government NSW 2022 Annual Conference, being Councillor Hicks and Councillor Reilly.</p>	EA	05082022	<p>Register Councillors for Conference Book accommodation Book vehicle Ask Mayor who is going to be the Voting Delegate for WC Register that person as the voting delegate.</p>	Councillors Reilly & Hicks have been registered for Conference, Accommodation booked - 17082022
06/20222023	<p>6.3 Draft 2022 Disability Inclusion Action Plan DIAP WO/2022/02061 that Council:</p> <p>1. ENDORSE the public exhibition of the Draft 2022 Disability Inclusion Action Plan for a period of 28 days; 2. Following the public exhibition period a report summarizing all community feedback received be presented to Council; OR 3. Following the public exhibition period if no feedback is received, ADOPT the Draft 2022 Disability Inclusion Action Plan as presented.</p>	DCT		<p>Advertise the DIAP is on public exhibition for 28 days</p> <ul style="list-style-type: none"> - Advocate - Website <p>Report to Council – summarizing feedback OR Adopt as is</p>	Received two submissions Report to August 2022 Council Meeting

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
<p>CLOSED WO/22/2114 31/05/2022</p> <p>07/20222023</p>	<p>6.4 Appoint Community Representation to Advisory Committees – Tourism and Community Care WO/2022/01822</p> <p>that Council APPOINT:</p> <ol style="list-style-type: none"> Jane Morrison and Louise Clarke to the Walcha Council Tourism Advisory Committee; David Oon to the Walcha Council Community Care Advisory Committee. 	DCT		Letters to new members TOR signed by new members at first meeting of attendance.	New members advised by letter
08/20222023	<p>7. NOTICES OF MOTION</p> <p>7.1 Report on Vegetation Regrowth on Roadside Verges WO/2022/02064</p> <p>that Council seek funding to control vegetation regrowth on roadside verges to maintain an existing but degrading fire hazard control measure.</p>	DI		Seek funding sources See item 12 - QoN	
14/20222023	<p>10.1 Minutes of the Walcha Council Beautification Advisory Committee Meeting held on Tuesday 21 June 2022 in the Council Chambers, Hamilton Street, Walcha. WINT/2022/04284</p> <p>Crocodile Bridge</p> <p>that the garden beds at the Crocodile Bridge be extended along both sides of the bridge blocking pedestrian access to the bridge and that the footpath be partially removed to accommodate the garden beds FURTHER THAT further works, ie: removal of remainder of the footpath and installation of signage may be considered should there be funding remaining.</p>	DI		Schedule work and ensure it comes within budget	

Walcha Council's Meeting Action List



Minute No.:	Item:	Responsible Officer:	Due Date:	Action to be Taken:	Progress:
15/20222023	2.1 Placement of Hardwood Bench – McHattan Park that after consultation with the Country Womens Association the new hardwood bench seat for McHattan Park be installed within the existing BBQ shelter.	DI		As per resolution	
16/20222023	Captain Cook Park – Skatepark Upgrade Works that several problematic Willow Trees with invasive roots, dropped leaves and branches be removed from Captain Cook Park as part of the Walcha Skatepark Upgrade works.	DI		As per resolution.	
CC02 / 20222023	13.1 Waiving Interment Fees WINT/2022/04828 that Council waive the interment fee of \$1,765 as recommended in the report.	DI/DED		Ensure interment fee is waived.	Complete



9.2 INFRASTRUCTURE:

Ref: WO/2022/02527

Responsible Executive: Director of Infrastructure




Community Strategic Plan Reference:

Goal 8.1 – *Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

RECOMMENDATION: That items included in the June Infrastructure Management Review Report be **NOTED** by Council.

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

Indicator Colour	Project Status
	On Track – Project will meet the target deadline and/or is expected to stay within budget.
	At Risk – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
	Off Track – Project will not meet adopted targets for delivery and/or budget, action is required.
C	Completed – Project completed with no further work required

Capital Works Delivery Update - August 2022

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months	
LOCAL ROADS											
Glen Morrison Road Rehab	Rehabilitate and widen existing sealed road to ease curve - Fixing Local Roads R1	\$ 299,000		Dec-22	\$ 18,066					Works programmed for prior to Christmas following Segment 4560 rehab on TBW - however window will be tight depending on maintenance backlog.	Conduct pavement investigations, finalise scope and organise construction.
Middle Street Rehab	Fixing Local Roads R2 - minus kerb and gutter	\$ 395,000	Nov-21	Jun-23	\$ 14,141					The Department have provided extensions for all rounds of the Fixing Local Roads program. Middle Street and Walsh Street will be pushed to the end of 22/23 FY.	Conduct pavement investigations, finalise scope and organise construction. Kerb and gutter components will be completed via separate works tender.
Walsh Street Rehab	Fixing Local Roads R2 - minus kerb and gutter	\$ 232,750	Jan-22	Jun-23	\$ 13,830						
Aberbaldie Road Rehab	Rehabilitation of Segment 30 - Fixing Local Roads R3	\$ 703,384	Oct-22	Dec-23	\$ -					The Department have provided extensions for all rounds of the Fixing Local Roads program. Aberbaldie Road Rehab and Forest Way will be pushed to end of 2023.	Conduct pavement investigations, finalise scope and conduct in-house survey & design
Forest Way Phase 2	3.6km of sealing, culvert and drainage works on Forest Way - Fixing Local Roads R3	\$ 841,407	Oct-22	Dec-23	\$ -						Conduct pavement investigations, finalise scope and organise construction.
Walcha Aerodrome	Seal existing access, elec supply improvements, regravell existing runway	\$ 1,610,000	Oct-22	Oct-23	\$ -		Current deed requires large outlay for works paid upon completion - need to request additional milestones to minimise financial risk to Council.			Variation request to be submitted in order to complete project in 23/24 FY. Funding program deadline is March 24.	Submit variation requests. Intention to deliver electrical works first, with access road delivered in 2023
Kerb and Gutter Tender	Several identified areas of kerb and gutter replacement to be packaged together in a single tender. Incl. Middle Street, Walsh Street, North Street.	\$ 795,250	Mar-22	Mar-22	\$ -		Works are grant funded from various sources - FLR2, LRCI3. No previously unfunded works - i.e. not additional to 2022/23 budget.				Finalise scope, prepare and award tender.
BRIDGES											
Englefield Road Bridge		\$ 730,410		Jun-22	\$ 682,962		Additional works are required to rectify heavy vehicle access. Approx. \$6000 for rail, \$25,000 for Council earth works.			Road is complete, delay on Completion Report to finish the rectification works.	Bridge completed, changes to the guardrail are also completed. Some minor earthworks remaining to close out the project.
Glen Morrison Road Bridge		\$ 996,014		Jun-22	\$ 587,383	C			C	Completed.	Final site inspection completed and approved.
Army Bridge		\$ 2,050,850		Dec-23	\$ 85,367		The three bridges to go out to open D&C tender as Coastal works are no longer able to complete the works. It is anticipated that current budget may be inadequate and a variation will be required.			TfNSW have extended this program by an additional year. Variations on price need to be approved.	Tender to go out September 2022.
Winterbourne Bridge		\$ 643,104		Dec-23	\$ 45,552						
Mooraback Bridge		\$ 526,680		Dec-23	\$ 39,697						
Tia Diggings Bridge 1		\$ 580,000		Jun-23	\$ 19,004						
Tia Diggings Bridge 2		\$ 553,000		Jun-23	\$ 17,044						
Niangala Bridge		\$ 655,000		Jun-23	\$ 34,470		Requested variation from TfNSW has been approved - refer changed project values.				Award of Tender at August 2022 Council Meeting.
STATE ROADS											
Oxley Highway - 2021/2022 Routine Maintenance	Annual routine maintenance	\$ 603,000		Jun-23	\$ 60,000						Routine road maintenance works continuing. Minor pavement patch scoping in progress. Undertaking Pothole patching, inspections, guideposts, etc.

Capital Works Delivery Update - August 2022

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
Oxley Highway - Reseal Preparation	Annual heavy patching works and other reseal prep works	\$ 180,000		Jun-23	\$ 5,000					Heavy Patching scoping is in progress. Heavy patching program to be completed by Dec 22.
Oxley Highway - Heavy Patching	Annual heavy patching works	\$ 200,000		Jun-23	\$ 2,000					Heavy Patching scoping is in progress. Heavy patching program to be completed by Dec 22.
Oxley Highway - Safety Barrier Upgrade Works	Safety barrier replacement; Lifting guardrails	\$ 240,484		Jun-22	\$ 151,618					Project complete. Project completed; claim submitted and payment received.
Oxley Highway Safety Project 2606 - Segments 2150 to 2140 - Pavement Widening	Shoulder widening; Guardrail extension and new guardrail installation	\$ 1,149,255		Jul-22	\$ 1,094,374	C	Delays have resulted in additional project costs of \$130K, however these will be paid by TfNSW via variation.	C		Project has been delayed due to rain but is now complete. Project has been continually delayed due to rain, but is now completed. Claim submitted and is with TfNSW now.
Blue Hogan Bridge Railing	Installation of safety railing along each side of Blue Hogan Bridge (Fitzroy Street)	\$ 244,996	Jun-22	Jun-22	\$ 244,996	C		C		Project complete. Project complete.
REGIONAL ROADS										
Rehabilitation of Walcha Township Approaches - Derby Street - (Segments 4710 and 4720)	Rehabilitation, drainage, sealing	\$ 2,342,525	Jun-22	Mar-23	\$ 394,738		Additional funding sought via 2 federal grant applications, however project can be delivered in budget with a reduced scope.			Council is preparing to deliver this project assuming no additional grant funding will be acquired - this will require a reduced scope that was presented to the August CAC for discussion/approval.
Project 5.4 Rehabilitation of Segment 4570 at Lake Road intersection	Rehabilitation; widening of pavement to 8m seal width	\$ 648,000		May-23	\$ 509,506					
Project 5.3 Rehabilitation of Segment 4560 near Lake Road	Rehabilitation; widening of pavement to 8m seal width;	\$ 648,000	Jun-22	May-23	\$ 286,080		Scope has been reduced to exclude intersection improvements and will be TBW rehab works only.			Project to start next month. Project will start in September 2022 and be completed by May 2023.
WATER, SEWER & WASTE										
Walcha Wastewater Treatment Plant Upgrade		\$ 1,800,000		Sep-22	\$ 1,716,831					1. Identify outstanding scope items with DPE. 2. Plan delivery of outstanding items and report back with updated completion date. Final scope items being identified now that reporting portal access has been granted from Restart NSW DPI. Ongoing
Walcha Off Creek Storage		\$ 11,000,000	Dec-22	Jun-23	\$ 741,106		New Deed signed with first and second milestone payments received. Package 1 Tender awarded. Additional milestone payments to be received this month. Project tracking under budget			Early works packages completed. KCE have taken over the site from 12 August 2022 and are starting site preparations.
Walcha Waste Strategy 2025				Oct-22						1. Develop additional detailed costing for bin lift rates. 2. Develop CBA for hook bin options 3. Develop plan for additional kerbside collection areas and costs for inclusion 4. Report back next month with revised plan. ELT briefed and processing more detailed costings and additional options. Update to be presented to Council in September

Capital Works Delivery Update - August 2022

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
Water Meter Replacement		\$ 350,000		Jun-23	\$ -		Grant application submitted 10/02/22 for funding to replace current meter fleet with SMART meters. Co-funding may be required should we only get 50%.			Awaiting results of funding application.
Sewer Smoke Testing		\$ 75,000		Jun-23	\$ -		Grant application submitted 10/02/22 for funding to carry out I&I (smoke testing) and manhole inspection program. Co funding may be required should we only get 50%		EPL Variation for to licenece approved, effectively giving Council until June 2023 to complete testing.	Nil. Awaiting result of funding application.
COMMUNITY PROJECTS										
Levee Bank Walk Lighting	Installation of solar lighting along both sides of Apsley River Levee Bank, from Blue Hogan to Middle Street	\$ 279,911	Jun-22	Aug-22	\$ 261,816		Variation for hard rock anchoring. Still within budget, but no further room for any additional costs or overrun.		Some minor works remaining with a few identified lights not working.	Works will be completed end of August.
Walcha Sporting Amenity Upgrades - Walcha Pool	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ -		No costs to date		Pool tender being developed for works to commence April 23	Tender for design to go out August 2022. Tender for construction to go out January 2023.
Walcha Sporting Amenity Upgrades - John Oxley Oval	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Mar-23	\$ -		No costs to date		No works to date	Scope of works and delivery strategy are being developed by the project team.
Walcha Swimming Pool Refurbishment	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000	Oct-22	Oct-23	\$ 161,000		There is not enough money to complete all works identified in condition report, so works will need to be prioritised		Pool tender being developed for works to commence April 23	Tender for design to go out August 2022. Tender for construction to go out January 2023.
Renew Walcha Skate Park	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 866,964		Jun-23	\$ 275,838		Fencing costs have already absorbed most of the project contingency.		Initial delay and design issues with final concept. More works required before Council can progress to Detailed Design.	Final concept received from Convic, however there are still issues remaining that need to be resolved by the Project Team.
Upgrade Walcha Lions Park	New park facilities at Lions Park	\$ 410,554		Feb-22	\$ 6,857				Unlikely to complete before school holidays based on tendered schedules.	Tender award at August Council meeting.
LRCI Phase 2 Electrical Works	Completion of electrical upgrade works at Walcha Gym/Pool	\$ 129,214		Jun-22	\$ 129,000	C		C	Works Completed.	Works Completed.
Walcha Gym CCTV & Equipment	Installation of CCTV at Walcha GYM and purchase of additional equipment	\$ 95,000		Jun-22	\$ 94,000				All LRCI Phase 2 funds were spent before EOFY. CCTV for gym has been bought, but installation to occur later as part of skate park works.	CCTV infrastructure (base station) to be installed as part of Walcha Skate Park Project.



Progress Report (July 2022)

Progress Summary

Ongoing project administration, including submission of the June progress report, progress claim and invoices.

Review Package 1 (embankment and spillway construction) of pre-start safety and environmental documentation completed, with the combined WHS and Environmental Project Management Plan currently with NRAR for approval. Other pre-start documentation review (securities, insurances, Quality Management Plan, etc.) completed or underway.

Good involvement from Council, Hunter H2O, Entura and KCE in review and finalisation of detailed methodologies for earthworks and planned concrete pours for Package 1. The earthworks methodology is critical for limiting off-site disposal (at rates, significant cost saving potential), while the concrete methodology is critical to the overall quality of the embankment (limiting seepage).

Good technical discussions occurring for Package 1, with a number of RFIs and Hold Point release requests formally responded to (resulting in changes to the Specifications in some cases)

Council personnel continue to assist with site surveillance and coordination of 'Early Works' and procurement of Principal Supplied Items, with assistance from the rest of the Project Management Team (PMT).

Package 2a (site clearing) completed, with environmental impacts well managed and documented. Post-clearing report received from ecologist, with some trees relocated as salvage habitat.

Package 2b (construction of unsealed access road) well underway with new culverts and stock grid install underway, and import and placement of new gravel proceeding shortly.

Package 3 (permanent fencing construction) completed, with new fence keyed into adjacent, old fencing removed and new gates installed (both at Aberbaldie Rd and for the private landowner).

Early site access given to Package 1 Contractor to complete survey and test pits, which has a program benefit by allowing early warning of any potential issues.

All 'Early Works' completed to a high level of quality, with limited cost escalation and on track to be completed in time for formal site handover to the Package 1 Contractor – KCE Pty Ltd – on the 12th August (as per the Contract).

Stage 1 (concept validation) design development completed for all three design components (PAC dosing, aeration / mixing and pumping station). Stage 2 (further design development) scope confirmed (in consultation with Council) and revised proposal under development) under development.

Project Risks

Existing and newly identified key project risks being actively managed – please see attached for update Risk and Opportunity Register, with updated cells highlighted.

NRAR approval of the WHS / Enviro PMP and confirmation of the Stage 2 design development costs and proposed timing are the key project risks which are in focus for the next month.

Budget / Cashflow

Please see attached for the updated Project Cashflow, as well as newly included Project Financial Control Sheet. Realised expenditure is generally tracking well within the forecast monthly budget, with savings reallocated to the project contingency.

Savings to date have increased the remaining project contingency budget to \$1,731,985.47 (from \$1,651,684.03 in the last progress report).

Hunter H2O's progress claim will be submitted in line with the attached cashflow summary, reflecting Time & Material costs incurred in delivering the services outlined within this report.

Invoicing will be undertaken following Council approval of the progress claim (to be submitted shortly).

Safety

Works remain under the 'early works SSWHSP, with safety to be managed under the Package 1 WHS / Enviro PMP following site handover (expected 12 August).

Clearing works and permanent fencing construction completed, and construction of unsealed access road, with no incidents or issues to report. Ongoing site surveillance and maintenance of traffic controls by Council, prior to handover of responsibility to the Package 1 Contractor.

Environment / Community Relations

Works remain under the 'early works CEMP, with environmental aspects to be managed under the Package 1 WHS / Enviro PMP following site handover (expected 12 August). Ongoing site surveillance and maintenance of erosion and sediment controls by Council, prior to handover of responsibility to the Package 1 Contractor.

Liaison with the private landowner regarding 'early works' completed by Council, with broader community liaison to be planned in accordance with DPE guidance and other funding party requirements (i.e. correct site signage and branding on public notices).

Issues Requiring Council Input

Items pending Council input include:

1. Response to Package 1 RFI 006 (request to leave some topsoil in-situ within the borrow pit area)
2. Organisation of appropriate site signage (as per State / Federal Government requirements)
3. Coordination of planned State MP site visit / ceremony (tentatively late August)
4. Confirmation of any planned community notices / media releases

Time

Please see attached for the updated project program, noting no change to the planned date for Completion (02/08/2022).

This program has now been updated to reflect the latest construction program received from the Package 1 Contractor, as well as delivery timing for the awarded 'early works' packages (Package 2a, 2b and 3).

NRAR approval of the Package 1 Contractor's WHS / Enviro PMP is a key Hold Point prior to commencement of Package 1 works on site, and is being managed as a key project risk.

The expected site handover date to the Package 1 Contractor remains unchanged at 12th August.

Quality

All deliverables are being developed in accordance with Hunter H2O's Quality Management Systems.

All work produced by subconsultants is reviewed to ensure it is up to the high standard of quality expected.

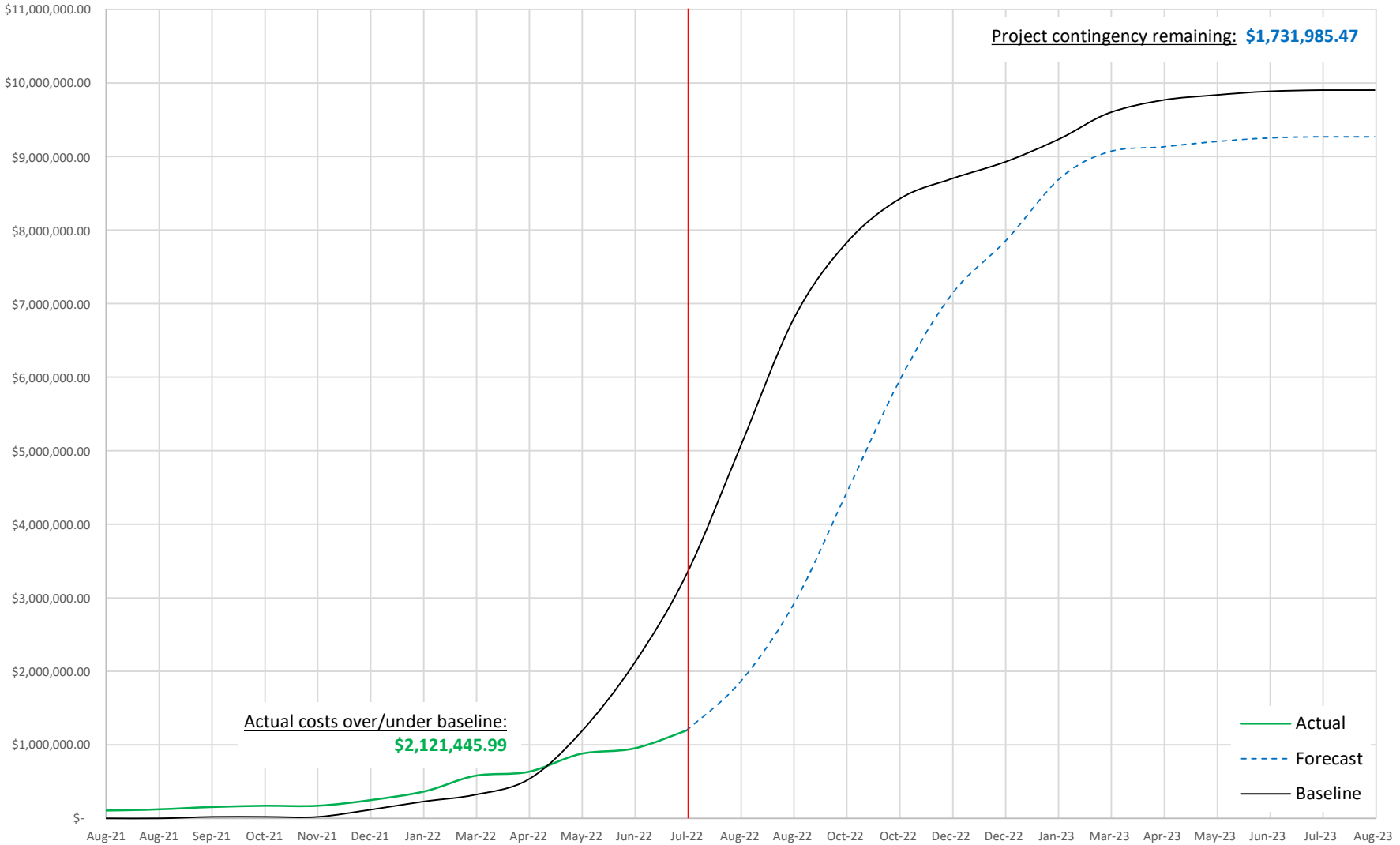
Particular focus being applied to review of pre-start documentation from the Package 1 Contractor, with review of all but the Quality Management Plan completed.

Innovation / Value Added / Other

Good engagement with technical teams from Hunter H2O and Entura, ensuring both the 'early works' and embankment and spillway construction are delivered in accordance with the design and to an appropriate level of quality.

Innovative procurement has achieved a high level of local participation for the site 'early works' packages, with 6 local Walcha contractors / suppliers engaged for a total spend of ~\$270k, with works completed to a high level of quality, on time and with an ~\$80k saving from the budget allowances for these works.

Walcha Off Creek Storage (OCS1) EPCM
Project Cashflow (July 2022)





9.3 ENVIRONMENT & DEVELOPMENT:

Ref: WO/2022/02109

Responsible Executive: Director Environment & Development

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Environment & Development Management Report be **NOTED** by Council.

The purpose of this report is to provide statistical information in relation to activities of the Environment & Development Department. This Department is responsible for the following key functions:

Development & Construction	<i>The regulation of the way land is used and developed and certification of safe construction practices. (CSP References 6.1.2, 6.5.1)</i>
Strategic Planning	<i>Land use management through a range of state and local strategies, plans and policies (CSP References 2.1.8, 5.3.1, 5.3.4, 6.1.5, 6.5.2)</i>
Environmental Management	<i>Environmental monitoring, programs and investigations to maintain the health of our natural and built environments. (CSP References 6.1.1, 6.1.3, 6.1.4, 6.4.1)</i>
Regulatory Services	<i>Monitoring of activities, premises and systems to protect public health. (CSP References 3.2.2)</i>
Animal Control	<i>Responsible pet ownership through policy and regulation of keeping of animals. (CSP Reference 7.2.2)</i>
Building & Amenity Maintenance	<i>Building infrastructure asset management of Council facilities to continue services to the community. (CSP References 2.1.7, 3.2.3, 5.2.2, 5.2.3, 5.6.1, 8.1.3, 8.2.3, 8.2.4)</i>

BUDGET PERFORMANCE SUMMARY AS AT 31 JULY 2022

Account	Budget \$	Actual \$	Incurred / received %
Health (Health Administration & Inspection)			
Revenue	1,000	297	25
Operating Expenses	25,300	1,473	6



BUDGET PERFORMANCE SUMMARY AS AT 31 JULY 2022			
Account	Budget \$	Actual \$	Incurred / received %
<i>Total Working Plan</i>	-24,100	-1,176	
Public Order & Safety (Animal Control)			
<i>Revenue</i>	4,928	0	0
<i>Operating Expenses</i>	60,024	1,233	2
<i>Total Working Plan</i>	-55,096	-1,233	
Housing & Community Amenities (Public Amenities)			
<i>Revenue</i>	0	0	0
<i>Operating Expenses</i>	75,692	4,532	6
<i>Total Working Plan</i>	-75,692	-4,532	5
<i>Depreciation</i>	7,120	0	0
Housing & Community Amenities (Cemetery)			
<i>Revenue</i>	114,554	8,632	8
<i>Operating Expenses</i>	97,084	6,980	7
<i>Total Working Plan</i>	17,470	1,652	
<i>Capital</i>	15,000	363	2
<i>Depreciation</i>	2,177	0	0
Housing & Community Amenities (Council Housing)			
<i>Revenue</i>	22,344	2,430	11
<i>Operating Expenses</i>	10,677	397	4
<i>Total Working Plan</i>	11,667	2,033	
<i>Capital</i>	35,000	0	0
<i>Depreciation</i>	28,129	0	0
Housing & Community Amenities (Town Planning)			
<i>Revenue</i>	58,582	10,479	18
<i>Operating Expenses</i>	181,497	11,353	6
<i>Total Working Plan</i>	-122,915	-874	
Recreation & Culture (Walcha Community Gym)			
<i>Revenue</i>	32,000	5,116	16
<i>Operating Expenses</i>	23,156	1,198	5
<i>Total Working Plan</i>	8,844	3,918	
<i>Capital</i>	0	0	0
<i>Depreciation</i>	44,039	0	0
Mining, Manufacturing & Construction (Building Control)			
<i>Revenue</i>	16,920	2,345	14
<i>Operating Expenses</i>	48,328	2,197	5
<i>Total Working Plan</i>	-31,408	148	
Other Sport Ground & Recreation Facilities (Building Maintenance Sporting Grounds)			
<i>Revenue</i>	0	0	0



BUDGET PERFORMANCE SUMMARY AS AT 31 JULY 2022			
Account	Budget \$	Actual \$	Incurred / received %
<i>Operating Expenses</i>	47,836	228	.4
<i>Total Working Plan</i>	-47,836	-228	
Other Sport Ground & Recreation (Squash Courts)			
<i>Revenue</i>	1,500	192	13
<i>Operating Expenses</i>	20,518	135	1
<i>Total Working Plan</i>	-19,018	57	
<i>Depreciation</i>	24,909	0	0

GRANTS SUMMARY					
Grant	Description	Funding	Status	Deadline	Comments
NSW P&C (Heritage NSW)	Heritage Advisor	\$6K 2022-23 \$1:\$1	Successful	30/06/2023	On track
OLG	Council Crown Land Management – Plans of Management	\$48,616	Successful	30/06/2023	On track
NSW EPA Council Regional Capacity Building Program	Building capacity in management of contaminated land	\$420K	Successful	Not set at this time	Namoi Unlimited Project
NSW DPE API	API Integration with NSW Planning Portal	\$80K	Successful	31/12/2022	Initial stages – first step to seek quotes



OPERATIONAL OVERVIEW

1. Development & Construction

Development Statistics 2022-2023	DAs	CCs	CDCs
Total Number Approved	-	1	-
Approved under Delegated Authority	-		
Approved by Council Registered Certifier		-	-
Approved by Council	-		
Approved by Private Certifier		1	-
Value	-	\$18,000	-
Number Withdrawn / Cancelled	-	1	-
Number Rejected	-	-	-
Number Refused	-	-	-

1.1 Determinations Issued

July 2022			
Development Application's			
Number	Description	Address	Determination
Nil			
Construction Certificate's			
Number	Description	Address	Determination
11.2022.18	Shed	17W Walsh St, Walcha	Approved by Private Certifier
Complying Development Certificate's			
Number	Description	Address	Determination
Nil			



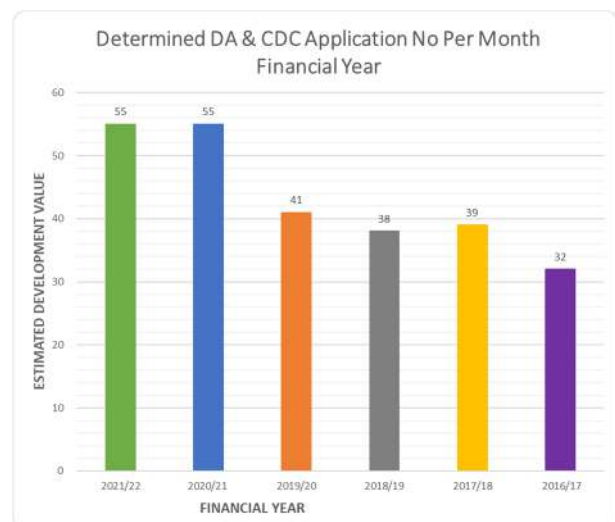
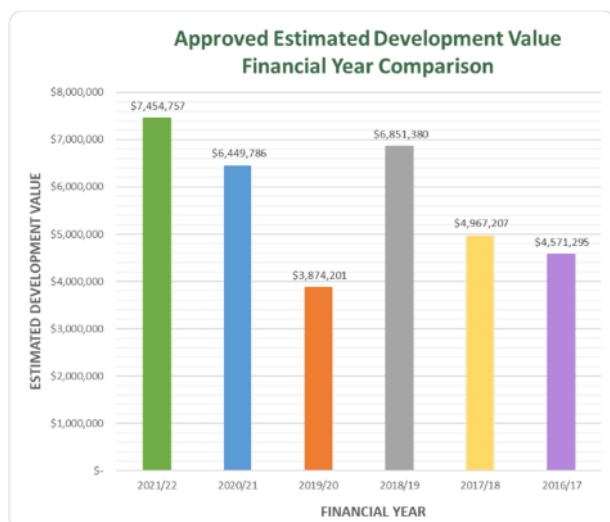
1.2 Development Applications Outstanding

Development Applications Outstanding as at 1 August 2022					
Number	Description	Address	Date Lodged	Days in Council (excl. STC)	Status
10.2020.31	Truck wash bay with shed over	305 Darjeeling Road, Walcha	24/12/2020	585	Awaiting additional information
10.2021.36	Alterations and additions	16W-26W Fitzroy Street, Walcha	01/11/2021	273	Under assessment
10.2021.41	Signage	18N Derby Street, Walcha	30/11/2021	244	Awaiting additional information
10.2022.12	Tourist accommodation	241 Kangaroo Hills Road Walcha	23/05/2022	70	Referred to RFS
10.2022.13	Secondary dwelling	288 Quarry Road Niangala	26/5/2022	67	Awaiting additional information
10.2022.19	Change of use	63W Hill Street Walcha	15/06/2022	47	Under assessment
10.2022.21	Office premises	252 Oxley Drive Walcha	20/06/2022	42	Under assessment
10.2022.20	New dwelling	167 Oxley Drive Walcha	10/06/2022	52	Under assessment
10.2022.22	Subdivision/Shed	201W Hill Street Walcha	8/06/2022	54	Under assessment
10.2022.24	Dwelling	483 Aberbaldie Road Walcha	28/06/2022	34	Under assessment
10.2022.7.2	Dwelling – Modification	1773 Kangaroo Flat Road Yarrowitch	1/07/2022	31	Under assessment
10.2022.25	Carport in front of building setback	15N Towers Street Walcha	1/07/2022	31	Awaiting additional information
10.2022.18	Secondary dwelling	56N-58N Lagoon Street Walcha	4/07/2022	28	Under assessment
10.2022.23	New shed & verandah	7S Towers Street Walcha	5/07/2022	27	Under assessment



Development Applications Outstanding as at 1 August 2022					
Number	Description	Address	Date Lodged	Days in Council (excl. STC)	Status
10.2022.26	Demolish existing & construct new shed	107E Croudace Street Walcha	12/07/2022	20	Under assessment
10.2022.28	New dwelling	151 Oxley Drive Walcha	12/07/2022	20	Under assessment
10.2022.27	New dwelling	3304 Niangala Road Walcha	18/07/2022	14	Lodged
10.2022.29	Subdivision of land	1266 St Leonards Creek Road Walcha	18/07/2022	14	Lodged
10.2022.30	Commercial building	206W North Street Walcha	27/07/2022	5	Lodged
				Total	19

For Councillor information, following are graphs published on Council’s website each month showing the combined (DA & CDC) approved development value for the LGA along with the number of applications determined; it highlights the annual trend for the financial years from 2016/2017 to present.





1.3 Certificates & Advice

July 2022			
Number Issued	2021-22	2022-23	Current Period
Occupation Certificate's	15	2	2
Subdivision Certificate's	7	-	-
Planning Certificate's	135	10	10
Building Information Certificate's	1	-	-
Outstanding Notices Orders Certificate's	18	-	-
Bushfire Attack Level Certificate's	-	-	-
Dwelling Entitlement Advice	10	-	-

1.4 Compliance Inspections for DAs, CCs and CDCs

July 2022			
Number Completed	2021-22	2022-23	Current Period
Site inspections	29	1	1
Footings & slab inspections	26	1	1
Framework inspections	3	1	1
Waterproofing inspections	3	-	-
Stormwater inspections	1	1	1
Final inspections	16	-	-
Food premises fitout inspections	2	1	1
Complaints	1	-	-

1.5 Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver

Information on regulatory and associated fees under the Environmental Planning & Assessment Act 1979 and Local Government Act 1993 for repairing and replacing bushfire affected property waived.

There is one bushfire total loss rebuild applied for in our LGA, the DA has been submitted to Council. The estimated cost of development is \$446,000

Based on this information, the regulatory and associated fees to be waived are detailed in the table below:

Fee Type	Fee
Development Application	\$1,333
DA Modification	\$666.50
Planning Reform Fund (State)	Waived
Construction Certificate	\$1,142



Inspections	\$667
Long Service Levy (State)	Waived
S68 – install OSSM system	\$285
TOTAL	\$4,093.50

Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver	
Current budget allocation	\$4,000
Actual expenditure	
Dwelling entitlement advice	\$110
DA Fee	\$1,333
DA Modification Fee	\$666.50
Estimated additional expenditure	\$2,094
TOTAL	\$4,203.50

2. Environment & Regulation

2.1 Section 68 Activities

Section 68 Activity Data	2021-22	2022-23	Current Period
Number Issued	16	-	-

2.2 Compliance Inspections for Section 68 Activities

July 2022			
Number Completed	2021-22	2022-23	Current Period
Site inspections	9	-	-
Internal drainage inspections	3	-	-
External drainage inspections	4	-	-
Water supply work inspections	-	-	-
Final inspections	2	1	1

2.3 Public Health Activities

July 2022			
Compliance Inspections & Reports Issued	2021-22	2022-23	Current Period
On-Site Sewage Management Systems	2	-	-
Food Premises	22	-	-
Private Swimming Pools	-	-	-
Fire Safety Schedules	1	-	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	1	-	-



3. Animal Control

Companion Animal Registrations 2022-2023								
	Desexed	Non desexed	Pensioner (desexed)	Pound Purchase (desexed)	Cat Desexed	Under 6 Months	Working/ Recognised Breeder	Value
Jul	-	1	-	-	-	-	-	\$234.00

Companion Animal Seizures 2022-2023						
	Seized	Surrendered	Released	Rehomed	Euthanised	Stolen/ Escaped
Jul	1	-	-	-	-	-

Companion Animal Ranger Services 2022-2023				
	Dog attack investigation	Roaming dogs	Roaming cats	Barking dogs
Jul	3	3	2	5



9.4 COMMUNITY AND TOURISM

Ref: WO/2022/03277

Responsible Executive: Director Community & Tourism

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: that items included in the Community & Tourism Management Report be **NOTED** by Council.

Excess Leave as at 31 July 2022

Name	LSL	Annual Leave	Time in Lieu	RDO's	Plans in place
	13 weeks	8 weeks	1 week	2 days	
				3.93	Employee advised to take RDOs
		9.71			Employee Advised to book leave

Budget performance summary – expenditure target 8% or lower as at 31 July 2022

Please note that the "actual" column is reporting both actual and committed costs, increasing the operating expenses figure and percentage.

	Budget	Actual	% of budget	Target met	Comments
WCCC					Funded
Revenue	430,400	3,371	1%	<input checked="" type="checkbox"/>	
Operating Expenses	423,300	75,985	18%	<input checked="" type="checkbox"/>	Purchase orders for 12 months of expenses raised
Preschool					Funded
Revenue	467,800	181,896	39%	<input checked="" type="checkbox"/>	
Operating Expenses	650252	84,244	13%	<input checked="" type="checkbox"/>	Purchase orders for 12 months of expenses raised
Depreciation	83,548	0			
Library					Council & funded



<i>Revenue</i>	89,000	123		<input checked="" type="checkbox"/>	Funding received once per year
<i>Operating Expenses</i>	154,400	9,522	6%	<input checked="" type="checkbox"/>	
<i>Depreciation</i>	17,076				
Youth					Council & funded
<i>Revenue</i>	400	0	0%	<input checked="" type="checkbox"/>	
<i>Operating Expenses</i>	22,600	1,108	5%	<input checked="" type="checkbox"/>	
Early Intervention					Billable hours
<i>Revenue</i>	60,000	3,298	5%	<input checked="" type="checkbox"/>	Invoices issued after service provided – time lag only
<i>Operating Expenses</i>	60,000	5,693	9%	<input checked="" type="checkbox"/>	
Tourism Operations					Council
<i>Revenue</i>	0				
<i>Operating Expenses</i>	148,170	7,761	5%	<input checked="" type="checkbox"/>	
Tourism Development					Council & funded projects
<i>Revenue</i>	120,000	4,600	4%	<input checked="" type="checkbox"/>	
<i>Operating Expenses</i>	287,200	46,373	16%	<input checked="" type="checkbox"/>	Purchase orders raised for Motorcycle Rally
Community Recovery					Funded
<i>Revenue</i>	220,000	71,468	32%	<input checked="" type="checkbox"/>	Resilience NSW is behind in paying their invoices.
<i>Operating Expenses</i>	220,000	138,748	63%	<input checked="" type="checkbox"/>	

Current Grants		
WCCC	Transition Funding	Funding to assist transition to the new payment model. Approximately \$18,000
	Care Finder – EOJ to receive information about delivery of this service.	No details until tender released
Preschool	Community Grants – Increasing ATSI enrolment and engagement	Successful - \$8,000



Youth	Spring Break Holiday Program	Successful - \$6,000
Tourism Development	Regional Growth Fund - \$20,000 for Motorcycle Rally	Successful
	Community Grant \$7,500	Successful
Community Recovery	Greenwaste Grant	Successful - \$804195 - tender documents & variation report being prepared
	Bushfire Recovery Grants – Additional Time Limit	Application for additional time to spend allocated CRO budget. Additional time app
	Disaster Risk Reduction Fund (Infrastructure team)	Application for paid position to work on Disaster Reduction. Brooke has completed this application, however if we are successful with the grant, the DRR Officer will be working in the Infrastructure team.

Operational Overview

WCCC

The transition date for the Commonwealth Home Support Program has been pushed back 12 months to 1 July 2024. Our funding is still calculated as “block funding” but will be paid monthly in arrears until this date when the final changes will be implemented. We are still unsure what the new program/funding will look like as the new Federal government is reviewing the proposed changes.

Due to the possible reduction in funding I have made some changes that will start to reduce our costs. The community services assistant was working 2 days per week at Community Care, however she will now be placed at the preschool full time, although she is still available to fill in for other areas when needed. She has been extremely flexible and accommodating whilst the Community and Tourism Department has dealt with ongoing staff absence. This has enabled her to learn about Each area in the department which is invaluable knowledge.

The Community Care team are hopefully back one deck after extended illness and absences, so they can get back to supporting the elderly in our community at full capacity.

The two accommodation modules for the Health Service have been installed. There are still to have all services connected so they are not yet operational. I have been advised by Douglas the Health Service Manager that they will have reserved parking in our shared



	<p>car park. This reduces the number of parks available to our clients. Parking is the one issue that is constant raised by our clients and the on-street parking is steep and it is difficult for our clients, many of whom have limited mobility, to access.</p>
<p>Preschool</p>	<p>Preschool continues to be in high demand, with a waiting list for most days. We receive funding for 4-5 year old children to attend 2 free days per week, and most families are taking these free days, with most families accessing 3 or more days per week are expected to pay the third and fourth day. Unfortunately, some families have not been paying. Debt recovery letters have been sent out, so we are hoping that outstanding fees will start to be paid shortly.</p> <p>A survey has been sent out to current preschool families, and those people who have given their emails to the Community Childcare Group to see if the additional places on a Friday are needed. The bus is not offered on a Friday, but we would consider offering this if the demand is there.</p> <p>Enrolments will be open in September so families can start planning for next years education and care needs.</p> <p>We have two staff members (1 temporary and 1 casual) who will be taking maternity leave (or unavailable for work) from the end of this year. We will be advertising for more casual educators and re-advertising for an Aboriginal Liaison Educator or trainee.</p> <p>Our new cleaner has started. Beta has 5 years experience working as a cleaner and we are very happy to have her join our team. I would like to thank Jo and Deb for helping out during our time without a cleaner. They will continue to support Beta until she is familiar with all aspects of the preschool cleaning work.</p>
<p>Library</p>	<p>The library continues to offer an excellent service to our community. Cassie includes a comprehensive overview of her activities each month. The building is in need of some repair work, but we are having difficulty sourcing a builder who is able to do this work – possibly due to the age of the building.</p> <p>We would like to mount a TV to the wall however our maintenance crew are hesitant to install it due to the age of the building. The building also has other constraints such as the space available to run programs and store the collection.</p> <p>Sahra, Alice and Nerida (our library casual) have been doing a great job supporting Cassie whilst Bec has been on maternity leave. This</p>



	<p>assistance is greatly appreciated. Bec is due to return towards the end of the year.</p> <p>We have had a volunteer working at the library for the past few months. Veronica's assistance has been invaluable and we are very happy to have her as a part of the library team.</p>
<p>Youth</p>	<p>The Spring school holiday program has been planned. We held a Youth Advisory Committee meeting on 16 August with a new group of youth members. They are always a bit quiet for the first meeting, but we still managed to get some ideas for our programs moving forward.</p> <p>The State government has been giving small grants each school holidays, which allows us to put on more activities. We are unsure how long these grants will continue for, however we are happy to apply for them whilst they are offered.</p> <p>Alice and Lacey (preschool) have been assisting Cassie with the school holiday program over the past 6-12 months. This allows Cassie to have more supervision with the activities and allows for more children to take part.</p> <p>I am very fortunate to have many members of my team (and borrowed from other teams) to help in other areas. It promotes the "one team" philosophy and allows staff members to experience working across different areas.</p>
<p>Early Intervention</p>	<p>Rhonda works three days a week delivering speech pathology and early intervention therapy supports to members of the community in need of these services. Early intervention currently services 10 clients.</p> <p>We are awaiting on our registration renewal notification from NDIS, however our audit report was very positive, so I'm sure this is just a formality.</p>
<p>Tourism</p>	<p>Our new Tourism Officer commenced on Monday 15 August. Corinne is very experienced, previously worked as the Tourism Officer for Uralla. We are all very happy to have her on board.</p> <p>The Motorcycle Rally planning is continuing in full force. Tickets are now on sale. An advertisement for volunteer helpers has gone out so we hope to have these places filled as soon as possible. Having a good team of volunteers will help to keep our costs down, and also spread/share the workload. Advertising and promotion is due to increase in August so we expect ticket sales to really take off</p>



	<p>then.</p> <p>Ticket sales to date: 71 x 2 DAY RALLY PASS (\$3,905.00) 0 x DAY PASS - FRIDAY (\$0.00) 6 x DAY PASS - SATURDAY (\$210.00) 30 x MERCH PACK (\$1,500.00) 46 x CAMPING at SHOWGROUND (\$1,380.00)</p> <p>We are concerned about the impact the upcoming Oxley Highway road closure will have on local businesses. We believe restricted opening times will be in place for 3 months. We have advised of our peak periods (school holidays and the Motorcycle Rally) and are hoping that full opening hours will be available during these periods.</p> <p>The continued wet weather has caused some concerns about mould growing in the VIC storeroom. It has a musty smell and the brochures are curling. When it is raining you can hear water running under the building. The flooring in the building is also in need of some repair. This is a leased building so we will need to raise these issues with the owner.</p>
<p>Community Recovery</p>	<p>An application has been submitted to extend the time allowed to use the CRO funding. No extra funding is allowed, however time extensions are being considered. We expect to hear the outcome of this application in early September.</p> <p>GrantGuru has been set up and we are waiting on our website provider to add it to our website. GrantGuru is a one stop shop for finding grants, that is free and available for staff and community groups to use.</p> <p>Brooke has completed a Transition Report for the community recovery role, and it is included at the end of her normal monthly report.</p>

Priorities for August

- Social Media Policy review
- Community Grants and Donations Policy Workshop.
- Community Care future operations and funding review.
- Risk Register Review
- 2023 Preschool enrolments preparation
-



Anticipated issues affecting delivery of identified priorities

I'm not anticipating any issues for August.

Karen Kermode
Director Community & Tourism

1. WALCHA COUNCIL COMMUNITY CARE (WCCC)

July 2022

1.1 Groups

New Clients for the month- 1

Exited Clients- 1

July has been a month of ups and downs for us at WCCC. We had a fantastic trip to Bingara for the Orange Harvest Festival but we also lost some of our clients and volunteers due to illness and accidents. All of the staff have had COVID-19 and we also had to cancel some of the programs due to all of the staff being sick or unable to manage all of the services by themselves. Despite this we still managed to organize 41 individual medical drives for the month, deliver 657 meals via our Meals on Wheels program and maintain connections with the clients via working from home options as well as staying on the phone as much as possible.

We have had issues with contact throughout the service as our answering machine had stopped functioning. As we have a total of 3 staff and 186 clients we are constantly out in the community, assisting people with their needs or taking groups on excursions. As such we are not in the office to answer the phone. To address this issue, we have been able to get the answering machine operational and I have included all of the work mobile phone numbers on the front page of the newsletter so that clients can access the service as much as possible.

We are now making plans for the upcoming months and are excited about the different activities we will be able to do once the weather warms up.

<p>Women's Group 6 July - 7 20 July - Cancelled due to illness</p>	<p>Wanderer's Group Cancelled due to lack bookings.</p>
<p>Men's Group 12 July - cancelled due to illness 26 July - cancelled due to illness</p>	<p>Quilting Group 4 July - 7 11 July - 7 18 July - 7 25 July - 7</p>

Art Group	Card Group
------------------	-------------------



27 July - cancelled due to illness	5 July - 4 12 July - 5 19 July - cancelled due to illness 26 July - 5
Friday Takeaway 1 July - 8 8 July - 6 15 July - cancelled 22 July - cancelled 29 July - 6	Joint Excursion Bingara 2 July - 20 clients + 3 spare capacity
Bingo 9 July - 9 23 July - 9	

1.2 Transport – July 2022

Medical drives – 41 trips were delivered during the month including local trips as well as to Tamworth and Armidale.

Walcha Access bus (every Friday) 1 July - 2 8 July - 2 15 July - 0 22 July - 0 29 July - 0	Bus to Armidale (every Thursday) 7 July - 7 14 July - 5 21 July - 6 28 July - 4
Taxi Vouchers – 23 clients used the service with 223 trips being provided.	

1.3 Meals on Wheels

This month clients received hot main meals with some of those clients also receiving desserts and frozen meals throughout the 7-day week. We have had a rise of clients during the winter months which is expected but is putting us far outside our funding bracket for this service.

The total number of meals this month was: 657

- 366 main meals
- 125 frozen meals
- 166 desserts

1.4 Feedback and Complaints

We received a complaint in relation to the excursion to Bingara, stating that the bus was too full and that our program was becoming stale. This has been addressed and responded to by the Director.

We also received several phone calls from clients thanking us for a great excursion to Bingara, stating that they had a fantastic time and were looking forward to the next one.



Jess Goodwin
Community Care Coordinator

2. LIBRARY AND YOUTH

July 2022

- Loans: 714
- Returns: 711
- Reservations placed & issued: 173
- New members: 14
- Door count: 978
- Wi-fi use: 34
- Computer use: 87
- Housebound: 6

Other statistics:

- eLibrary: Borrow Box
 - 70 users
 - 205 eAudiobooks
 - 97 eBooks

The Walcha Library's loans and renewals have remained steady this month, general usage remained average. eLibrary usage has increased slightly, with eBook loans in particular. Council and library school holiday programs increased traffic in the library, and likely contributed to the substantial number of new members registered this month.

Outreach & Promotion

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:



- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month

Social media

The popularity of the Walcha Library Facebook page increased this month, with 6 new page likes: 275 people have now liked the page and there are 299 followers. Staff have continued to use the systematic approach to ensure the content was engaging, useful and an effective use of staff time. The library shared 9 posts on the Facebook page reaching 1725 people (reach increase by 37%). The 8 Instagram posts shared throughout July received 111 'likes' (significant increase further to last month). Library and Youth Instagram posts are still followed by 230 people, with no new followers this month.



The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:

Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community	# people reached on Facebook	People engaging on Instagram	
Total 6 engagement posts	1171	39	
4 x posts promoting the Walcha Council's 'Youth Gym Project': consultation required to apply for the NSW Gov Youth Opportunities Grant for 2023.	1127 180 + 947	20 11 + 9	
2 x NAIDOC themed posts: <ul style="list-style-type: none"> - FB share of 'fast facts' from National NAIDOC page - Instagram reel – video promoting Walcha library Indigenous collection and upcoming Storytime event 	44	19	

Service content: informative posts about the library services, facilities and programs	# people reached on Facebook	People engaging on Instagram	
Total 11 service posts	1910	72	



<p>#Fridaydeliveryday post promoting new items in the collection</p>	<p>65</p>	<p>8</p>	
<p>Share of CNRL video promoting the Innovation Studio school holiday activities</p>	<p>50</p>		
<p>Photos and a summary of the NAIDOC Storytime event</p>	<p>983</p>	<p>26</p>	



<p>Photos and information about the new CNRL Speech Language Pathology Collection held at the Walcha Library</p>	<p>217</p>	<p>10</p>	
<p>Photos and summary of the 'Little Lego Masters' and 'Board Game Tournament' activities in the school holiday program</p>	<p>286</p>		
	<p>309</p>		



<p>Promotional posts for school holiday activities 'Learn to sew' and 'Move it: Gym session' due to low bookings</p>		<p>28 16 + 12</p>	
--	--	----------------------------	--

Programs

The Walcha Puzzle Library has proved popular again this month. With an increase in loans again, there was also more donations received. The collection now holds almost 80 puzzles, varying from children’s to adults, in many sizes. The new, good quality donations received allow staff to weed out puzzles with damage and ensure a higher quality.

Library Volunteer Veronica is now helping on Monday mornings and Friday afternoons. Both shifts are during the peak item processing times at the library and ensures efficient use of the additional assistance. She has been able to help with bulk delivery preparation and housebound deliveries, projects such as puzzle library donation processing and packing baby’s first library bags, while also maintaining the library collections.

The last two sessions of the “Baby Booktime with Kelly” scheduled for July were postponed due to staff illness and were rescheduled for August. Speech pathologist/early education librarian Kelly Makepeace from Tamworth Library provided more of the specialised speech pathology and young dyslexia books for the Walcha collection and signage which includes a QR Code to link parents directly to all the online resources. A flyer for this collection was also created by Walcha staff for inclusion in the ‘Baby’s first library bag’ kits for 2022.



Volunteers from the community have been delivering hand made library bags for the “Baby’s first library bag” program for 2022. Once 40 bags have been received, the kits will



be made up with resources and a new developmentally suitable, baby board book, purchased by Council.

Housebound library services were arranged with Riverview and delivered by Walcha Library staff and volunteer this month. A collection hand picked for the Riverview residents and a number of housebound individuals were ordered and delivered in the last week of the month. Walcha Library staff and volunteer were able to make the deliveries this month.

The Walcha Library Bookclub and the 'Taphouse' Bookclub's both met this month. The Walcha Library Bookclub met as usual in the library, with 7 members in attendance. There were only 3 members able to meet for the 'Taphouse' Bookclub this month, with low numbers attributed to the 'flu season' effecting some of the members.

The number of members and visitors using the library facilities for study related purposes has remained high again this month. The free wifi and quiet study areas have been utilised at least 2-3 times per week this month for study purposes. Use of the facilities by people escaping the colder weather has continued this month.

Training

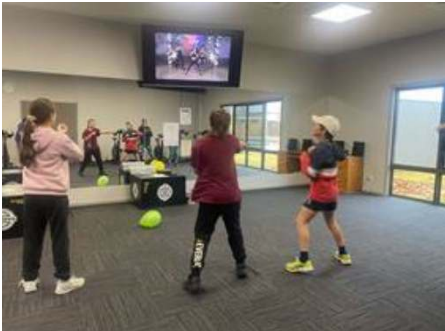

This month library coordinator Cassie McKenna completed the Niche Academy's 1 hour online training – Homeless Children & Libraries

Youth activities






The Winter School Holiday Program was held this month, July 4 – 14th. 7 activities were planned and coordinated by library staff, in addition to the puzzle library which is a consistently popular school holiday resource.

Date	Activity	Activity details and photos	Number of participants
Monday 4 July 12-1pm	Robot Soccer	<p>Presented by CNRL, children worked in teams to control their robots around the arena to push, dribble and kick to victory. This still to</p>  <p>activity proves to be popular at our library.</p>	11



<p>Wednesday 6 July 9-11am</p>	<p>'Move it' Gym session</p>	<p>An opportunity to try some indoor exercises, making use of the gym facility, to keep active during the winter holidays. As bookings were low, some younger siblings joined into the games and activities, including a dance/boxing/cardio exercise DVD which provided a lot of movement and laughs!</p> 	<p>7</p>
<p>Friday 8 July 10am – 12 noon</p>	<p>NAIDOC Storytime</p>	<p>Walcha families enjoyed NAIDOC Storytime at the preschool as part of Walcha Councils Winter School Holiday program. Librarian Cassie shared indigenous books, stories, songs, craft and games with the children. They cooked (and tasted) SopSop, a Torres Strait Islander vegetable dish and learnt some of her traditional language words too.</p> 	<p>26 18 kids 8 parents</p>
<p>Thursday 7 July 2-5pm</p>	<p>"Kids In Business" Workshop</p>	<p>Developed by library staff, in response to discussions with the Walcha Farmers Markets about supporting our local entrepreneurial youth. Young businesswomen Sienna Wellings (of Sienna's Seedlings), Emily Powell (of Em's Sweet Treats) and Charlotte Mooney (of Lottie – homemade treats and body care) mentored participants through business plans, branding and some theatre sport games to help gain the confidence to</p>	<p>12</p>



		<p>market their products and services.</p>  	
<p>Monday 11 July 10-11am & 11.30 – 12.30</p>	<p>Little Lego Masters</p>	<p>Designed for 4-7 year olds, this workshop gave the younger siblings who've been dying to come to Lego Club a chance to experience the library lego challenges. It was so popular, a second duplicate session was created to accommodate the high bookings.</p>  	<p>15 8 & 7</p>
<p>Wednesday 13 July 2-5pm</p>	<p>Board Game Tournament</p>	<p>Children competed in groups on board games such as Guess Who, Pictionary, Snakes & Ladders, Jenga, Uno, theatre sports & Bingo. Points allocated to each person for each game, with prizes awarded</p>  <p>at the end.</p>	<p>16</p>



			
<p>Thursday 14 July 2-4pm Cancelled</p>	<p>Learn to Sew Session at Walcha Handmade</p>	<p>Lessons for youth over 12 years were prepared using the sewing machines to sew bags for the Baby's first library bag program, however with low bookings and last minute cancellations it was cancelled.</p>	<p>0</p>
<p>The Walcha Puzzle Library has also been busy these holidays, loaning lots of puzzles to keep families busy on these cold winter days. There were approx. 30 puzzles loaned over the holiday period.</p>			

Application has been made to the NSW Governments Officer for Regional Youth for the Spring Break Holiday Program. It was decided that the application would consist of 3 excursions, which are generally the most popular and more expensive holiday activities. This funding is specifically for children aged 12 years and over, so other holiday activities will be organised for the younger children from the existing youth activity budget.

Council's youth staff member continued planning for the submission of application for the Youth Opportunities Grant. Consultation with youth included discussions at the gym, through an online survey, and with the Walcha Central School student parliament. The information was used to generate a proposal for a youth gym program, guiding and supporting 16-24 year olds to use the Walcha Community Gym to reach their health and fitness goals in 2023. If the application for the grant is successful, the youth who participated in the consultation will be involved in planning the program.

Cassie McKenna
Library Coordinator



3. Preschool

July 2022

We returned to Preschool following the school holidays on Monday 18th July.

We have been celebrating Naidoc week. There has been a range of craft and cultural experiences for the children to participate in and we have been reading many stories to teach them about the Aboriginal and Torres Strait Islander Culture.

We have engaged with Karen Bloomfield and Michelle from Walcha Central School to create a mural on our outside storage shed doors, which they have started. This mural will also incorporate some our children's handprints.





We have started working on designs to create our yarning circle in the playground, we have been successful in obtaining a community grant to fund this project. We are looking to have input from some of the local aboriginal families on our design.

During the holidays there was some drainage works happening in our playground, this has been a great success as the playground is now more user friendly for our children after wet weather, the ground is no longer slippery for weeks after. The plumbers are also coming back to install some guttering on our bike shed and connect another rain water tank, this gives children the opportunity to participate in sustainable practices with our veggie garden.

Also in the holidays Cynthia and Patrina installed three large flower pots at the front of the preschool to try and create a more welcoming feel for families. We were limited in what we could do in this area as there are drainage pipes along the front of the building, so planting into the ground was not an option. The ladies have done a great job with the options we had. Thank you



Melinda Clark
Nominated Supervisor



4. Tourism

July 2022

Number of visitors to Visitor Information Centre (VIC)

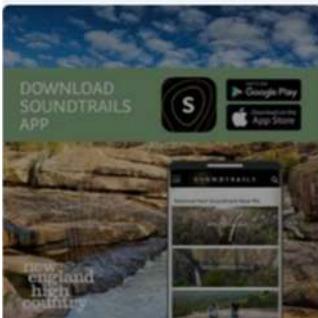
JULY	2022	2021	2020	2019
Walk in's	299	157	Closed COVID	271
Phone enquiries	33	27		39
Email enquiries	1	1		6

WEBSITE STATISTICS	July	June	May	April
www.walchansw.com.au				
Visits	19,393	17,674	14,196	14,063
Pages	133,455	89,979	91,058	97,868
Hits	351,683	332,431	340,003	342,397


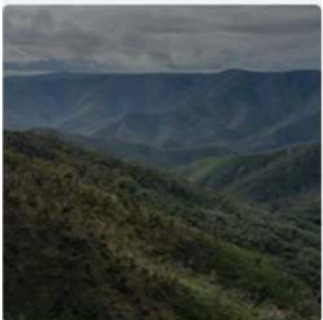

SOUNDTRAILS STATISTICS

OPENS	WEBSITE VISITS		DOWNLOADS
	Apsley Falls	27	13
Walcha Sculpture	18	16	27

SOCIAL MEDIA – Walcha Tourism Facebook and Instagram

Top Performing posts: Engagement Content	Facebook	Instagram	
Page FOLLOWERS	1404	678	
Page REACH	2997	807	
Comparison to previous period (less engagement due to less posting this month) (change of content type to REELS)	-65.9%	-65.5%	
POSTS AND INSIGHTS	Facebook REACH	Instagram ENGAGING	
Discovery Apsley Falls with Soundtrails	533	284	



Sunrise from the rooftop tent – camping at Budds Mare	783	258	
Scenic views of Apsley River gorge	846	408	
Bird watching	418	225	

Visitor Information Centre Accreditation

I met with Mark Greaves from the Tourism Group this month, and successfully went through our yearly accreditation process. The Tourism Group are the appointed consultancy company contracted as the Program Manager for Destination NSW’s Accredited Visitor Information Centres (AVIC) network. The NSW network includes over 107 Accredited AVICs.

Accreditation sets the benchmark of industry standards for AVICs in the execution of their services and strives to continually improve and innovate in the delivery of visitor information services for domestic and international consumers travelling throughout NSW.

Regional Lifestyle Magazine

The recently published spring issue of this popular regional glossy magazine features 50 pages on Walcha, including great stories about our history, people and local businesses. Many local businesses took up advertising and editorial opportunities. Walcha Tourism contributed editorial and images for the opening pages of the Walcha feature, promoting our attractions and encouraging visitors to explore our town and region. The magazine has been very well received.

(Readership: approx. 30,000)



New Tourism Officer

I am relieved and overjoyed at the appointment of Corinne Annetts to the role of Tourism Officer. Corinne will be working closely with me at the VIC and has previous experience as a Tourism Officer having worked at Uralla Council. She also runs her own Agri-tourism business. She will be a great asset to tourism in Walcha.

Lisa Kirton
Acting Tourism Manager

5. Community Recovery Officer

July 2022

The Grants finder portal through Council's website is hopefully going to be active during August, with the portal development/design completed. User testing took place during July and some feedback and edits were sent to the developer. This will give community and council staff access to vast amount of grants and funding sources.

The Community Recovery Officer Survey was released to stakeholders and communities from the 1 July 2022. See link :<https://www.surveymonkey.com/r/7S2BDCS>. There have so far been approximately 30 responses. The survey was only shared at the beginning of August on Council's Facebook page, and it is hoped this will draw more community responses. This survey will be open for another two weeks and data shared with Resilience NSW and Risk Frontiers (conducting evaluation on behalf of Resilience NSW).

Nowendoc Telecommunications meeting 6 July 2022

The National Recovery and Resilience Agency Officer and I facilitated a telecommunications meeting at Nowendoc Memorial Hall on Wednesday 6 July. This meeting was attended by over 50 people from the community, with agencies represented such as Telstra and NBN Co., Federal member for New England Hon. Barnaby Joyce, Walcha Mayor Councillor Eric Noakes and Councillor Nena Hicks. The meeting went for one and half hours and the community voiced their concerns around sustainable power connection to their telecommunications tower, mobile service and other points of discussion that were addressed to Telstra by the Federal member and community. An outcome of the meeting is getting a generator placed at the base of the Nowendoc Tower to ensure communication is available to all residents and visitors especially during and after a disaster or emergency.

Yarrowitch - Rebuilding (one resident) with DWS

The Development Application for this re-build has been approved as of late July. The landholder has been in contact with their builder (Headland Building) and Disaster Welfare Services officer in regards to a start date of the re-building. This is expected to be in September with works completed by December 2022. *A major milestone for the land holder and their family having gone through the processes of re-building now over three years.*



Connecting Moona contact list project

This project is moving along well and the community members are taking responsibility to make it their own project. (see below flyer). This project is centered around sharing a contact list of neighbours and residents along Moona Plains Road and surrounds to ensure that in the case of an emergency or incident, exact location details are known to provide to a triple 0 operator. Further to this, in the 2019/2020 fires, dwellings on properties were not on emergency service maps being used, nor did anyone know if these dwellings were occupied. This project aims to share basic information, while still maintaining privacy while providing education around assisting emergency responders in time of an emergency or disaster. An article is planned for the local paper week of 3 August 2022.

Bushfire Community Resilience and Recovery Fund (BCRRF) 2.1

During this month, the CRO has been liaising with project staff at the BCRRF projects team on returning unspent grant funding. With the finance department in Council and Resilience NSW funding team, an acquittal form was completed, signed and returned to Resilience NSW late in July. Also, in the last week of July, council and CRO met with the Project Manager for this funding-Emma to again re-assess if Council could use the unspent funds. As a result of this meeting, council have asked to hold submitting a final invoice while Project manager is on leave, to enable more discussion around guidelines and criteria if council were to expend the last of the grant funding

NSW EPA Bushfire Green waste clean-up program

This project has now relocated to the Yarrowitch area where clean up and rectification works are progressing well along Kangaroo Flat Road (major fire impacted area) about 75km north east of Walcha. The CRO continues to assist in the capacity of liaising with the EPA Project staff on timeframes to complete the work, variation requests, stakeholders, smarty grant reporting and minor administration tasks (reporting to Council

Brooke Jeffery
Community Recovery Officer



Transition of the Community Recovery Officer Role - DELIVERABLES OF THE COMMUNITY RECOVERY OFFICER (CRO)

TASK	COMPLETE INCOMPLETE	WHO WILL TAKE OVER THIS TASK
Deliverable 1: Establish a Community Resilience Network		
Formation of Community Resilient Network (CRN)- membership and terms of reference	complete	
Continuation of CRN meetings participation/chair and minute taking, feeding information to LEMC	Incomplete	Council- Community Director/LEMO
Deliverable 2: Facilitate community recovery events		
Recovery events and community meetings	complete	Recovery events and community meetings
Community contact within Council for Hall committees and land managers to enable information sharing, recovery information and services available	complete	Council
Organise and provide Art Recovery workshops in the form of "Wreath Making" Christmas workshops for those directly Fire affected areas (Yarrowitch and Nowendoc). Yarrowitch Hall (planned for November) Nowendoc (14 December 2021) . budget for this event includes: purchase of wreath making kits (\$110 per person), advertising of event (Flyer or 1/4 page ad in local paper) \$1300 per event	Complete	CRO
Assist community groups with grant applications and sharing of available grants	complete	CRO
Provide ongoing support/mentoring with grant applications, support letters and access to local applicable grants	Incomplete	Grantguru being loaded to Council website, Council representative
Connect the Walcha Business community with grant and payment information offered by Service NSW and liaise with Service NSW Business Manager particularly in times of disaster	complete	Service NSW section of Council or other Council area?
Council Participation in Rural Support Services network (RSSN) meeting , charring and minute taking	Incomplete	Minute taking and charring to be taken over by NRRRA Recovery Officer



		/HNEH for our area
Assist Rural Aid, Healthwise and Hunter New England Family Support to host/run a movie night in Nowendoc and Yarrowitch communities. Budget: Budget for this event includes movie licence fee (\$200-\$300), staff overtime or oncost that may be incurred for screening of movie out of normal hours/weekend, venue hire of hall. Hunter New England Family support will cover catering and Rural Aid to cover cost of DVD	Complete	CRO
Deliverable 3: Develop a Local Recovery Action Plan incorporating community needs and activities		
Assist with audits and checklists of nominated Evacuation Centres in Walcha and surrounding villages, thus following discussions around action plan and "what if "scenarios (this is done by Department Communities and Justice -DCJ, although council can assist)	To complete	DCJ LEMO, CRO to can assist for 2022 prior to end of contract
Distribute and review Local Recovery Action Plan document to Yarrowitch and Nowendoc Communities	Incomplete	To be completed prior to end of CRO Contract
map of community services involved in recovery and to be supplied with Local Recovery Action Plan	Incomplete	To be completed prior to end of CRO Contract
Deliverable 4: Provide access to relevant and timely recovery information		
Implementation of Disaster Dashboard on Council's website	complete	Council to maintain after CRO Position-covered under CRO Budget year 1 and 2
Community Contact for Council, advocacy and engagement in relation to disaster recovery or preparedness matters	Incomplete	Council? / Resilience NSW/ NRRRA Recovery Officer
Provide access to relevant and timely recovery information (ie, through newsletters, social media avenues of sharing, council webpage, direct email and phone contact)	incomplete	Council to maintain, assisted with NRRRA Officer
Deliverable 5: Develop a Local Recovery Plan		
Assist community leaders with implementation of their Relationships Aust projects and ideas- "know your rural	Incomplete	Community led Project-Dale Webber and Tess Johnstone



<p>neighbour" neighbourhood mapping contact sheet project for villages in area (similar to a phone tree) for the areas of Yarrowitch, Moona and Woolbrook. Combined with the gathering of residents details will be education and information sharing on what information may be asked during a triple zero call /emergency call. Budget: advertising in local newspaper, printing flyer or end template, associated editing design fees, staff time, venue hire if required,</p>		<p>Assistance of: NRRRA, Relationships Aust</p>
<p>Creating a Local Recovery Plan for Walcha and surrounding villages Gain endorsement from the Local Emergency Management Committee (LEMC), for the Local Recovery Plan as a supporting plan to the Local Emergency Management Plan (EMPLAN).</p>	<p>Incomplete</p>	<p>Resilience NSW / Council representative</p>
<p>Deliverable 6: Develop a Transition Plan</p>		
<p>Implementation and completion of Nowendoc Memorial Hall-water security project- new water tanks, guttering and carpark through black Summer Bushfire Recovery Grant</p>	<p>Incomplete</p>	<p>Project Manager within Council/ NRRRA Recovery Officer</p>
<p>Building resilience and preparedness for disaster within the Walcha Community through connection, engagement and information sharing</p>	<p>incomplete</p>	<p>Council / Resilience NSW/NRRRA recovery officer/Community Resilience Network</p>
<p>Community Contact for Council, advocacy and engagement to further support a local recovery action plan</p>	<p>Incomplete</p>	<p>Council-LEMO?</p>
<p>7. Other deliverables, activities, or initiatives as identified by council</p>		
<p>Bushfire Community Recovery and Resilience Fund 2.1- project management of Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1 \$250,000. Assist with delivery of programs, administration and reporting as and when required to Resilience NSW. This includes project managing the delivery of the Community Resilience Training programs portion of the funding (liaising with RTO's, booking venues, taking student enrolments,) Administration costing has been</p>	<p>complete</p>	<p>CRO</p>



factored into this funding.		
Bushfire Community Recovery and Resilience Fund 2.1-admin-financial reporting to funder, collation of invoices/receipts, acquittals	incomplete	Finance-Council
Financial claim for last quarter March - June 2022 for reimbursement of expenses for CRO Program	incomplete	Finance-Council
Supporting a local school fundraising event- "long lunch" event which is centred around building resilience and recovery with the purchase of 150 small established trees to giveaway that are symbolic of peace & friendship & regrowth that provide either a fruit or flower (for example) each year. They will have a small tag on them from Council around recovery and building resilience. This event will be an opportunity to acknowledge and commemorate all that has occurred throughout the past few years to our community, but also look forward through contributing to developing something for the future generation of Walcha citizens. Through bringing the Walcha Community together for a social event, it will give everyone a chance to connect and recover as a community. The event has a dual focus of promoting both social and business recovery for the region. Budget for this event includes: 165 Olive trees (\$30 each approx.), administration expenses associated with paper & ribbon to wrap trees, tags, printing and design of funding acknowledgement tag (\$150)	Complete	



<p>The Wholesome Collective (TWC) provide practical nutrition and education via fun and social cooking programs. They help all community members to eat well and develop essential cooking skills, no matter their social situation, age, living situation, budget or health status. This ultimately improves the physical and mental health of all participants and their support networks, while offering the opportunity for social connection. TWC have been successful with their program visits to neighbouring fire affected LGA's and communities and in consultation with the community, we believe it will be well received in and around Walcha. The workshops aim to:</p> <ul style="list-style-type: none"> - Strengthen community connections as connected communities are more resilient during times of adversity. - Improve individual's resilience through improving their physical and mental health. - Show communities that there is still ongoing services and support in a relaxed, social setting for those impacted by bushfires. <p>We wish to run three (3) workshops in and around Walcha (one at Yarrowitch, one at our Community Care building and one for the small schools from out lying communities) @ \$2500 per workshop which includes 3hr workshop, food, equipment, cookbook.</p> <p>budget for this event includes: payment to the facilitators for their time (food, etc), venue hire, promotion of event through printing of flyers or local media advertising, mail distribution costs through Australia Post, other reasonable associated costs that may be incurred (estimate is for event at three locations, approx \$2,500 per location), report provided by Wholesome Collective on their visit to the area</p>	<p>Complete</p>	<p>CRO</p>
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<p>Partnering with the Rural Adversity Mental Health Program (RAMHP) to deliver an "on line" interactive photography competition promoting access to services, support, connectivity during Mental Health Month-October and during pandemic. Reaching the Walcha community is important during these times of COVID 19 lockdowns and restrictions and severe weather warning events forecast, its critical the community stays connected and still interacts even though it may not be in person. Event is digital run as "findingcalminchaos2021" through Instagram, Facebook and emailing photographs that show how people find calm in their life. Weekly posts scheduled from RAMHP, budget for this event includes: printing photographs for display in the local handmade shop, advertising with printing of flyer/posters of the event and details for display, four (4) prizes for winning photographs</p>	<p>Complete</p>	<p>CRO</p>
<p>Arrange and facilitate a "Ladies Tradie Day" in the outer communities of Woolbrook, Yarrowitch and Nowendoc. These days will combined with stakeholder partner Healthwise and local chainsaw workplace trainer and a small engines mechanic to provide rural farming women some basic knowledge and skill on how to operate and maintain essential small engines, power tools and their vehicles. This half day has a background theme of "Get ready" with preparing these essential items and machines to ensure they are in working order during bushfire and storm season. Along with practical hands on learning, the day will have womens' well-being support present from Healthwise for local women to talk too. budget for this event includes: payment to the facilitators for their time, catering (lunch and beverages), venue hire, graphic design of poster and promotion of event through printing of flyers or local media advertising,</p>	<p>Incomplete</p>	<p>CRO (if position continued)</p>



<p>mail distribution costs through Australia Post, other reasonable associated costs that may be incurred (estimate is for event at three locations, approx \$2,000 per location)** hosting this event has been delayed by COVID limiting attendance and other conflicting events in our area,</p>		
<p>Purchase of Promotional material associated with promoting "Get Ready" program and brand. This may include the purchase of printed ballpoint pens and plastic sports drink bottles for giveaway at Community events, heavy duty plastic document holders with "Get Ready" / Council logo on them and emergency local contact numbers for important response services. This also includes: staff overtime occurred for manning Resilience/Recovery Marquee at Walcha Show on 12 March 2022 to giveaway Get Ready items and engage the community.</p>	<p>Complete</p>	<p>CRO</p>



Item 10:

Committee Reports

RECOMMENDATION: THAT Council RECEIVE and NOTE the Committee Reports as presented.



Walcha Motorcycle Rally Committee Meeting

held on

Thursday, 28 July 2022

at

8:00am

at

Walcha Council Chambers

PRESENT:

Clr Mark Berry (Chairperson), Karen Kermode (Director – Community & Tourism), Lisa Kirton (Tourism Officer), Karen Barnes, Shane Carey, Tracey Hoy, Jason Cox, Andy Burwell, Kim Barnet and William Fenwicke (Manager Project Delivery - invited guest).

1. APOLOGIES:

Nil

2. CONFIRMATION OF PREVIOUS MINUTES:

It was MOVED on the Motion of Burwell and Hoy that the Minutes of the Walcha Motorcycle Rally Committee Meeting, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING:

Approval from Mayor to approach Winterbourne Wind, Walcha Energy along with all other businesses for sponsorship.

4. FINANCIAL REPORT

Sponsorship and grant funding: \$35,000 Council, \$32,700 other. Outgoings \$18,000

5. DIRECTORS REPORT

Nil

6. COUNCIL RESOLUTIONS FOR COMMITTEES

Nil

Committee Minutes



7. GENERAL BUSINESS

7.1 Welcome Clr Berry

Thank you to Clr Berry for chairing this Committee.

7.2 Staffing Update

Interviews have been undertaken for Tourism Officer role and a preferred candidate has been selected.

7.3 Committee members

Suggested that we invite a sport bike road rider to the committee or even as an invited guest. Director – Community & Tourism to check with General Manager to see if this is allowable. General Manager advised that this is possible, however a report will need to be submitted to Council to request an increase to the number of community members on this committee.

7.4 Program Update

Draft program and times attached as Attachment A. Postie bike derby is confirmed, add event highlights page to website, Show & Shine entry set at \$5 (trophies sponsored). Other suggestions: Best hat (MC could spruik), BMX – best decorated bike (get kids involved).

7.5 Ticketing / Website

Streamline moving parts on website so you don't have to scroll down so much for important info. Tourism Officer to talk to Alternation.

7.6 Sponsorship / Funding Update

We currently have \$32,700 in sponsorship funding and grant funding from the following: Regional Events Fund, Kevin Anderson, Winterbourne Wind, Ben Nevis Grazing, Walcha Royal Café, W & T Spraying, Oxley Riders, Linmac Engineering.

7.7 COVID Supplementary Funding

As an add on to the Incubator Funding received from DNSW of \$20,000, Council can request a further \$5,000 of approved funds to ensure the event is COVID safe. Director – Community & Tourism to find out if extra cleaning can be covered under this (Council cleaners, function centre cleaning).

7.8 Marketing & Promotion

Booked advertisements are rolling out in motorcycle print media. Flyers and posters are being circulated. Organise more signage around the town in days before the event & over the weekend. Organise something to hang off the Rally sign: TICKETS ON SALE NOW (bright colour). Social media promotion will be ramped up and shared to other motorcycle pages. Media Release to go out to all key media – Tourism Officer.



7.9 Priorities

7.9.1 Exhibitors

Need to chase up paperwork for exhibitors. AMCN – invite to have a stall.

7.9.2 Promotion

Barnet and Burwell have been invited to Green Valley Farm adventure rider event in September and they will promote the Rally.

7.10 Garbage collection

Waste bin hire is \$7.50 and \$7.02 to collect on normal collection day. Outside normal collection day is \$27.48. Find out if any event is booked at showground after Rally so we can try and have waste collected on normal day. Organise a wool pack at the bar to collect cans – WCS breakfast program could collect.

7.11 Volunteers

Do an Advocate article seeking volunteer assistance for Rally. "Friends of the Rally".

7.12 Street Procession

Manager Project Delivery to map out route (same as last year). Manager Project Delivery to proceed with Traffic Control Plan. Ensure we advertise the street procession route. Do an insert in Advocate with program and street procession route closer to the event.

7.13 Showground Trust

Issue of lack of shelving and hooks in new showers to hang clothes etc. on – follow up with Showground Trust to see if anything is being done to rectify this.

8. NEXT MEETING

Thursday 8 September 2022

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9:10AM.



Attachment A – Program Walcha Motorcycle Rally 2022

THURSDAY 17 NOV

10am	Gate opens	Showground
	Registration/ Information opens	
	Camping opens	
4pm	Bar opens	
5:30pm – 9:30pm	Music by local artists - <i>Special guest Ben Mingay</i>	
6pm	Shuttle Bus begins	
10pm	Bar closes	
10pm	Shuttle bus finishes	

FRIDAY 18 NOV

6am – 9am	Breakfast available	Showground
8am	Main Gate & Registration opens	Showground
9am	Shuttle bus begins operating	Showground main gate
Organised rides briefing & departures		
9am	Supported LONG ADVENTURE RIDE	
9:30am	Supported SHORT ADVENTURE RIDE	
9:30am	Guided LONG ROAD RIDE	
9:30am	Guided SHORT ROAD RIDE	
12pm	Exhibitors & trade stalls open	
12pm – 5pm	Woodchopping & chainsaw racing demonstrations	Showground
12pm – 5pm	Vintage chainsaw demonstrations	Showground
12pm	Bar opens	
2.30pm	Eljay Freestyle show	Show Ring
3pm	Burn out Competition	Show Ring
4pm	Tyre throwing competition Sidecar gymkhana	Show Ring
4.30pm	Miles Davis skills display, tricks & demos	Show Ring
5pm	BackTrack Dog Jumping	Showground
6pm	Eljay Freestyle show	Show Ring
7pm – 10pm	Live Music – Terra Firma	Bar
11.30pm	Shuttle bus finishes	Showground main gate



SATURDAY 19 NOV

6am – 9am	Breakfast available	Showground
8:30am – 12:30pm	Walcha Farmers' Market	McHattan Park
9am – 11:30pm	Shuttle bus operating	Showground main gate
9am – 4pm	Dirt Bike Barrel races	Rodeo ring
9am	Supported LONG ADVENTURE RIDE	Showground
9:30am	Supported SHORT ADVENTURE RIDE	Showground
10:30am	Assemble for street procession	Show Ring
11am	Street procession departs Showground	Main streets of Walcha
11.30am	Show & Shine entries open	Showground
12pm – 5pm	Woodchopping & chainsaw racing demonstrations	Showground
12pm – 5pm	Vintage chainsaw demonstrations	Showground
12pm – 2pm	Vintage car display	Show Ring
12.30pm	Eljay Freestyle show	Show Ring
1pm	Motorbike Soccer	Show Ring
1pm	Show & Shine begins	Showground
12pm	Bar opens	Showground function centre
2pm – 4.30pm	Postie bike races	Show Ring
2.30pm	Show & Shine winners announced	
3pm	Eljay Freestyle show	Show Ring
3.30pm	Tyre throwing competition	Show Ring
4.30pm	Miles Davis skills display, tricks & demos	Rodeo Ring (showground)
5pm	Eljay Freestyle show	Show Ring
5.30pm	Burnout competition	In front of the bar
6pm	Demolition Derby	Show Ring
6:30pm	Al Buchan & the Buchaneers	Showground function centre
11:30pm	Shuttle Bus finishes	Showground main gate

SUNDAY 20 NOV

6am – 9am	Breakfast available	Showground
	Campers depart	



Walcha Council Arts Advisory Committee Meeting Minutes

held on

Tuesday, 2 August 2022

at

9.30 am

at

Walcha Council Chambers

The Chair welcomed all members and declared the meeting open.

PRESENT: Mayor Eric Noakes (Chair), Clr Nena Hicks, Phillip Hood (Director of Infrastructure), Paula Jenkins, Stephen King, James Rogers.

IN ATTENDANCE: Will Fenwicke (Manager Project Delivery), Amy Hood (Administration Officer), Harley Fontanella (Coordinator Urban Works).

Committee Minutes



RECOMMENDATIONS FROM MEETING

Nil

APOLOGIES:

Lauren Mackley (Arts North West)

1. TERMS OF REFERENCE

Director of Infrastructure advised members the new Arts North West Director Lauren Mackley will be attending future meetings, however is an apology today.

The Chair circulated the Terms of Reference to any members who still needed to sign these. All Members of the Committee have now signed the Terms of Reference without objection or amendment.

Action: Secretariat to email a copy of Council's Code of Conduct to Committee Member James Rogers for Information.

2. CONFIRMATION OF MEETING MINUTES & ACTIONS ARISING

Previous Minutes of **7 June 2022** Meeting were confirmed without amendments.

Action: Manager Project Delivery, Coordinator Urban Works & Stephen King to meet on-site with Highlux Pty Ltd on 8 June 2022 to finalise the placement of any lighting adjacent to or near existing artworks along the levee bank. Completed

Action: That Council contact Arts North West to obtain further information on Cultural Grant Funding that may be available to cover the ongoing maintenance costs for existing and future artworks within Walcha's Open-Air Gallery. Deferred to the next Committee meeting as an Outstanding Action.

Action: Paula Jenkins to liaise with Lisa Kirton in Council's Tourism office and investigate options for creating an Instagram account showcasing art works across the Walcha community, including Walcha's Open-Air Gallery. Complete. Paula will be meeting with Lisa on Friday 12 August 2022 to create a Walcha Arts Instagram account, which will feature the Open-Air Gallery along with a focus on Artists in action etc.

Action: Stephen King to explore potential options with local artists for this location and report back to the Committee at the next meeting in August. Deferred to the next Committee meeting as an Outstanding Action.

3. DECLARATIONS OF INTEREST:

Nil



4. GENERAL BUSINESS:

4.1 Walcha Skatepark Upgrade – Final Concept Design

Members discussed the aesthetics of the Final Concept Design for the Walcha Skatepark Upgrade. Members provided the following feedback:

- Using warm colours in the design, specifically maroons, reds etc.
- Keeping garden beds to a minimum for maintenance purposes
- Queried the inclusion of the BBQ facility due to ongoing maintenance requirements
- Using stone flagging instead of garden beds in sections of the site prone to waterlogging
- Confirmed the life of the concrete components of the park as being minimum 20years
- Suggested hard stand concrete surfaces are coloured using pigment as opposed to paint, for maintenance reasons
- Advised any colour scheme should be of a neutral palette
- Queried lack of half pipe and closed bowl in the design

Manager Project Delivery and the Director of Infrastructure noted members' feedback and advised this will be communicated back to the consultant for consideration prior to the drafting of the detailed design. Construction will begin after a detailed design has been approved.

Action: Secretariat to email a copy of the initial detailed design of the Walcha Skatepark Upgrade to Committee members for input prior to the November meeting.

5. OTHER BUSINESS:

5.1 Levee Bank Pedestrian Lighting - Installation

An image of the installed lighting posts was circulated for members information. Manager Project Delivery advised members that posts are all installed and lights will go in over the next week.

5.2 Walcha Open-Air Gallery - Maintenance

Coordinator Urban Works advised the Committee that Council is seeking quotes for plant hire to undertake maintenance of the large sculptures within the Open-Air Gallery.

5.3 Apsley Falls Entrance Signage and Access Works

Apsley Falls entrance signage has now been installed by National Parks and Wildlife. Director of Infrastructure advised members that the remaining works, including modification and upgrade of the access road is still in the planning phase. Proposed changes include reducing the area of hardstand and changes to the access road configuration. TfNSW have advised they will match Council's funding for the entrance works.

Action: Director of Infrastructure to invite National Parks and Wildlife to the next Committee meeting in November to discuss the plans for the Apsley Falls entrance prior to commencement of works.



5.3 Works required for the Relocation of “The Mother” Sculpture

Stephen King and James Rogers advised there are works needed prior to the installation of the sculpture “The Mother” including; repainting of the sculpture; placing it at the location; minor earthworks; clearing of vegetation; installation methods and installation of a plaque.

Stephen King and James Rogers advised they will undertake the works and requested Council assistance for the earthworks, vegetation clearing and installation. Director of Infrastructure confirmed he will arrange for Council assistance.

Action: Director of Infrastructure to provide Stephen King and James Rogers with Council resources to facilitate the installation of “The Mother” sculpture at its new location.

Stephen King advised that he is still following up with local artists regarding the art work to be commissioned and installed at the previous site of this sculpture.

5.4 Walcha Welcome to Country Signage

Members requested an update on the progress of the commissioning and installation of the Walcha Welcome to Country signage to be installed on all approaches to Walcha at the LGA boundary.

Action: Director of Infrastructure to follow up on the status of funding for Walcha LGA Welcome to Country Signage and potential options for furthering the commission and installation of these signs.

5.5 McHattan Park Fountain

Coordinator Urban works advised that the broken timer for the fountain will be replaced this week and the wind meter will also be reconnected.

Next Meeting: Tuesday 1 November 2022 9:30am–11:30am.

THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 10:55am.



Walcha Council Capital Advisory Committee Meeting Minutes

held on

Thursday, 11 August 2022

at

8.00 am

at

Walcha Council Chambers

The General Manager and Chair welcomed all members and declared the meeting open.

PRESENT: General Manager - Barry Omundson (Chairperson), Mayor - Eric Noakes, Cllr Mark Berry, Cllr Scott Kermode, Director Infrastructure - Phillip Hood, Manager Corporate & Finance - Christian Martin and Senior Management Accountant - Rose Strobel.

IN ATTENDANCE: Works Manager – Dalim Paul, Manager Project Delivery – Will Fenwicke, Works Manager Water and Waste – Alan Butler, Works Engineer Classified Roads – Josiah McDonald, Coordinator Fleet and Depot Services - Darren Bird

Committee Minutes



RECOMMENDATIONS FROM MEETING

4.2.6 Thunderbolts Way Corridor Strategy Update

RECOMMENDATION: That Council APPROVE the revised and reduced project scope and budget for the Derby Street Rehabilitation as per the tabled report, with a new total project budget of \$2,496,428.

1. APOLOGIES:

Nil.

2. CONFIRMATION OF PREVIOUS MEETING MINUTES HELD:

Minutes of meeting held 15 June 2022 were reviewed and confirmed.

Actions Arising:

MCF to obtain quotes for private hire of standard plant for comparison with Council's current plant charge out rates and bring this information back to the July CAC.

Completed. MCF advised that plant charge out rates for private works have now been updated in our financial systems.

Action: MCF to circulate the new plant charge out rates to staff.

Actions Outstanding:

DOI, GM and MCF to review social media process for Council.

Complete. DOI advised this review is underway and ongoing.

WM-WW to arrange for further advertising of the truck wash via social media to increase community and industry awareness of truck wash facility.

Completed. WM-WW will commence a social media campaign following adoption of the new fees and charges.

MCF to draft cost benefit analysis and collate data on this plant and purchasing options to present to the Committee for consideration at the May CAC.

Completed. Tabled and discussed at the June CAC Meeting.

MCF and DOI to locate previous report on leasing a grader and associated plant as a package. DOI to look at options to contract maintenance grading activities.

Completed. Grader Purchase has been tabled for discussion at this meeting.

3. DECLARATIONS OF INTEREST:

Nil

4. GENERAL BUSINESS:

4.1 Standing Items

4.1.1 Capital Grant Funding Progress Report and Update - Manager Corporate & Finance and Senior Management Accountant

This item was not discussed due to EOFY and capitalisation work currently underway.



4.1.2 Infrastructure Capital Works Progress – Director of Infrastructure

Glen Morrison Road - Members discussed the budget, scope and cost estimates for these works.

Aberbaldie Road & Forest Road Rehabilitations – DOI advised members on timeframes for commencing works, approx 18 months as the entire program has been pushed back due to Covid-19 delays.

Fixing Local Roads Round 3 – has been extended to 2024. The entire program will be made available to members at the next CAC meeting. DOI advised that all kerb and guttering works will be undertaken as one package.

Englefield Bridge – DOI advised works will be undertaken to widen this to accommodate new alignment.

Renew Walcha Skatepark – MPD advised members on the status of this project and provided project cost estimates.

GTM CCTV Installation – MCF advised the equipment has been ordered but not yet delivered, Tamworth IT advised it will approx. one month until delivery.

Thunderbolts Way – DOI gave an update to members on the status of current works.

Riverbank/Levee erosion - DOI advised we are yet to finalise works proposal/funding with state agencies.

RMCC – Members discussed the current contract arrangements and our hiring rates. DOI advised that the RMCC contract is not a for profit contract, confirming with members it is a cost recovery contract only.

Walcha Sporting Amenity Upgrades – WM-WW looking into option to extend water and sewer to the sporting club under a package grant.

Walcha Pool Upgrade – members discussed the status of this project and funds allocated for the upgrade.

John Oxley Amenities – DOI advised members that Stronger Country Communities Grant funding is available to June 2023 for these works.

Depot Fuel Usage – MCF advised members on the current (manual) system in place to track fuel usage of plant and fleet. Readings and totals are recorded manually and allocated to specific plant and cross checked in our systems for discrepancies. Members requested that MCF look into potential for digital monitoring at the bowser or fitted to plant directly or both. MCF advised vehicle telematics can monitor fuel usage for plant.

Action: MCF to investigate options for digital monitoring of Plant and Fleet Fuel usage.



4.1.3 Walcha Off-Creek Storage & HH2O Update – Manager – Water and Waste

HH2O joined meeting at 9:15am

HH2O gave an update to members on the following:

Potential opportunities for further cost savings, including losing spoil and reusing elsewhere on-site. Volumes, once known will inform savings. Potential options that are being explored and will depend upon the quantities of topsoil. Topsoil may be used for soil improvement adjacent to the Dam but it cannot be used for dam construction as it is not a suitable material. Once we have enough material we then do targeted excavation to minimise excess. The topsoil is a significant volume that needs to be relocated due to its nutrient and organic load. We are only expecting to import the sand filter layer and this has been included in the lump sum. We are likely to win rock material during excavation, which would reduce the need to import these materials.

The Chair noted use of local contractors and direct cost savings.

The Chair requested clarification on the approval process for variations. HH2O advised members that all variation requests are submitted to HH2O.

Members sought and received clarification on the following:

- Site surveillance costs - DOI advised that MW-WW's time will need to be charged to site surveillance. HH2O advised that currently direct costs and MW-WWs costs are reflected as one line item, HH2O can split this line item.
- Project Management – 41% spent so far due to the 3 packages and all design elements, CEMP, environmental etc. No overspend is expected.
- Design – the original proposal split the design into 2 phases. Phase 1 – concept validation (now complete) and Phase 2 – further design up to detailed design and D&C. An updated fee estimate for Phase 2 is currently being collated.

Members clarified the early works line item breakdown. HH2O confirmed details of these line items with members and moving forward will add formatting to ensure this is displayed more clearly.

The Chair noted significant savings were achieved within Package 2 - site clearing. HH2O advised that Potential Package 1 savings have also been achieved.

HH2O advised that a communications black spot has been identified on site by the contractor. Currently looking at putting in Starlink and already using Celfi boosters. Full phone, radio and internet reception onsite is the goal.

HH2O exited meeting at 9:45am

4.1.4 Completed Infrastructure Projects – Director of Infrastructure

Discussed under Item 4.1.2 - **Infrastructure Capital Works Progress.**



4.2 Reports

4.2.1 Proposed Plant Charge-out Rates & Purchase of Grader – Manager Corporate & Finance

MCF advised members that he has discussed hire rates for graders with Armidale Regional Council. Our current Grader has ongoing maintenance issues and this will impact maintenance grading. There is currently a 12-month lead time on any Grader Purchase.

MCF advised that we currently hire a Tipper for \$45K per year, however this plant can be purchased for \$50K second-hand. If Council purchases its own we can achieve cost recovery within 12 months. MCF also discussed purchase of a 1.5T Excavator. Members requested a report be tabled at the September CAC Meeting.

Action: MCF to table a report for the Purchase of a Tipper and 1.5T Excavator at the September CAC meeting. Secretariat to add this item to the next meeting Agenda.

4.2.2 Depot Master Plan – Manager Corporate & Finance

MCF advised members on the Draft Facility Strategy. Members noted the second block is currently underused. The intention is to improve the site and address drainage issues etc. CFDS advised that for Council to transition to commercial sale then this area will need to be upgraded to increase capacity for stockpiling.

Members discussed the electrical work required at the Depot. The GM advised Council has received a Safety Audit Report which highlights that Safety Upgrades including the electrical works will be our first priority. MCF confirmed that Council has \$70K allocated for upgrade works at the Depot in this financial year. The LRCI Phase 3 extension is \$500K and Council can possibly apply a portion of this funding to the upgrade works.

Depot Gate – Council has obtained a quote for completing the works on the entry gate. The GM advised these works would not be prioritised until safety upgrade works are completed. Members agreed. MCF advised the DA will now be actioned as a priority.

MCF advised the concrete batching plant has not been used for years, and recommended that Council cap the power supply and sell this item at auction. Members confirmed that Council no longer provides a batching service.

4.2.3 Walcha Skate Park Upgrade – Final Concept Design – Manager Project Delivery

MPD gave an update on the Skatepark Upgrade and collated community consultation responses to the concept design. MPD advised there have been challenges regarding agreement on the final concept design. Members discussed design elements including, half court, line of site from kiosk, lighting, CCTV, gardens, BBQ, etc. MPD confirmed the half court needs to be included in the design as it is stipulated in the funding deed and rated highly in community consultation. MPD advised the deadline for completion is June 2023, though this may be flexible with funding body.

MPD advised of two options moving forward:

1. Continue to work through the design challenges and progress to Detailed Design



or

2. End current design contract and prepare a new Design & Construct Tender based on the final concept and consultation to date

Members advised MPD and DOI to retain the current engagement, work through the issues and progress the Detailed Design.

4.2.4 Levee Bank Lighting Update – Post Completion – Manager Project Delivery
MPD gave an update on the levee bank lighting installation works. There are 3 remaining poles to be installed this week and all lights will be up and working by the end of August.

MPD advised members on the process of the Surefoot installation. Highlux will check every footing for stability and remove any sharp edges on bolts next week on site.

Members agreed that there should be an opening for the pedestrian light installation.

Action: MPD to take drone shots of the Levee Bank Lights once installation is complete and post these to the Council website.

Action: DOI to schedule an Official Opening of the Levee Bank Lighting for the end of August. The Mayor, Councillors, the GM and The Hon. Adam Marshall MP to be extended an invitation to attend.

4.2.5 RMCC Update – Works Manager – Manager Classified Roads
MCR gave members an update on the RMCC contracts and talked to the budget breakdown and expenditure, and potential need for a Surveillance Officer in overseeing RMCC and other Council-wide road maintenance works.

Lakes Road Intersection Rehabilitation – MCR advised a survey has been done to determine what will be required to achieve compliance for this intersection.

Derby Street Upgrade – WECR gave members an update on the Derby Street Upgrade works. The funding has been extended to June 2023. Council will need to commit to these works by end of 2022 in order to complete all works by the June 2023 deadline. DOI advised members on the opportunity to do a main replacement as part of these works.

DOI advised members that a portion of Roads 2 Recovery funding will be reallocated from regional roads to local roads.

4.2.6 Thunderbolts Way Corridor Strategy Update – Works Engineer – Classified Roads
Progress of the overall Thunderbolts Way Corridor Strategy was discussed, works to date have been delivered on time and on budget. Two segments remain, 4570 (near Lakes Road) and 4560 which is Derby Street north and south.

The Lakes Road intersection was not part of the original scope of the funding deed and is lacking a fully realised design or cost estimate. Works will proceed on this segment of



Thunderbolts Way only, with works on the intersection to be undertaken via a future grant application.

It is unlikely that additional external funding will be received in time to complete Derby Street to the full scope. A revised scope was presented to members in order to deliver works within the current Thunderbolts Way budget and to meet the core funding deed criteria. This includes changing the pavement design, reducing the amount of kerb and gutter replacement, saving money on the Lakes Way intersection, removing the carparking from in front of the showground, and allocating 2022/23 R2R funding to the project.

4.3 Project Applications – new project requests

4.3.1 Purchase of Plant - Trailer – Works Engineer – Classified Roads

MCF advised that the existing trailer has been decommissioned due to non-compliance and Council will need to purchase a replacement. The existing trailer will be sold. Members noted.

4.3.2 Fixing Local Roads – Round 4 – Director of Infrastructure

DOI gave members an update on the latest round of Fixing Local Roads funding. The focus of this round is maintenance works, particularly post flood and bushfire. DOI confirmed this funding cannot be spent on regional roads. Council will be applying for \$4-5 million and if approved (in full or part) this will subsidise our maintenance of local and urban roads. The funds may be spent across 2 financial years. The funding may assist with plant purchases. Members clarified that this is a yearly allocation and we are on track to meet funding deadlines.

Action: DOI to prepare Fixing Local Roads Round 4 application by the closing date of 9 September 2022.

5. OTHER BUSINESS:

5.1 Other Business

5.1.1 Preschool Lighting – Manager Project Delivery

MPD advised Council have engaged Highlux to undertake the installation of lights at preschool. Members noted.

THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 11:45am.

Walcha Council Youth Advisory Committee Meeting



Held on

Tuesday 16 August 2022

at

11.30am

at

Walcha Central School, Walcha

PRESENT:

Clr Aurora Reilly – Chairperson, Cassie McKenna – Youth Worker and Library coordinator, Karen Kermode - Director Community & Tourism, Karen BPhoenix Warneminda-Green, Madison Morris, Lachlan Stackman, Liam Hogan, Molly Williams, Jasmine Lynch, Dakota Andrews, Ivy Pritchard, Darius Naylor, Hugo Blomfield, Sarah Swanton.

IN ATTENDANCE:

Karen Barnes (Walcha Central School Youth Worker) & Dallas Hyatt (Principal St Patricks Primary School).

1. APOLOGIES: Nil.

2. MINUTES OF PREVIOUS MEETING HELD 2 MARCH 2021:

Councillor Reilly started the meeting with an introduction & minutes of the last meeting were heard.

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Discussion was held on Youth Week 2022 and the comments regarding the Ninja Warrior course were very positive. An Expression Station was also at the Youth Week event, where youth were able to write on a speech bubble what is important to them. Karen Barnes wanted to thank Cassie for her persistence in making the Ninja Warrior course happen. Clr Reilly wanted to thank the previous committee for their input.

3. BUSINESS ARISING:

3.1 A gaming hub was investigated by Council staff and a proposal was put to Council on 9 June 2021. This proposal set out the true cost of running such a program and as such was not recommended to proceed. Council accepted the recommendation to not approve a gaming hub and the following resolution was made:

6.6 Youth Advisory Committee Gaming Hub Proposal WO/2021/02269

267 **RESOLVED** on the Motion of Councillors Lyon and Heazlett that Council:

1. **RECEIVE** and **NOTE** the report;
2. **NOT** approve the gaming hub proposal; and
3. **PRIORITISE** the review of the existing Youth Activity Program.

Clr Reilly would like to revisit the idea of a gaming hub, and suggested using Stronger Country Communities funding that is currently available for this. The youth in attendance were non-committal about this idea, and it was suggested that a trial period be held prior as a part of the review. The equipment can possibly be borrowed from Tamworth Regional Council for this trial. School holiday and weekends were suggested as the best time. There was interest in the trial being for a VR headsets rather than a gaming system.

3.2 A report for the Youth Learner Driver Program has not been prepared. This concept was included in a grant application for a Youth Jobs Initiative submitted in October 2021. Unfortunately, this application was unsuccessful.

4. GENERAL BUSINESS:

4.1 Introduction to the Youth Advisory Committee – Councillor Reilly gave a verbal welcome and introduction to role and purpose of the Committee in her initial welcome.

4.2 Skate Park Upgrade

The final concept design for the skate park upgrade was passed around for the committee's information.

4.3 School holiday program

The September/October school holiday program has been finalised due to the need to submit an early application for funding. Cassie has drawn on the feedback from the 2020 Youth Strategy workshops. Activities planned are:

- Lego Challenge
- Storytime and Insect catcher craft

- Walcha Handmade workshop
- CNRL workshop
- Tamworth escape room excursion
- Kootingal Laser tag excursion
- Armidale Sport & Rec and cinema excursion

Walcha Kids Games is also on during these holidays so this will also be promoted. Planning can now start for the Christmas break holiday program, and some ideas raised were:

- Stoney's Aqua Park
- Movies at the pool
- Festival Friday is being held 16 December (organised by Walcha Central School)
- Cupcake/cake decorating and cooking classes
- Swimming clinic
- Rugby league skills day
- Midnight/twilight basketball
- frisbee golf
- Bug collecting

4.4 Youth Gym Project

This year's Youth Opportunity Grant application is for a Youth Gym Project in Walcha for 2023. Consultation with over 30 local 16-24 yr olds was used to develop the program & the submission was made. If we receive the funding, arrangements will be made early 2023 to run the program.

Cassie explained the concept of the youth gym project & funding to the committee members. We hope to hear the outcome of the application in November 2022.

4.5 Review of Youth Activity Program

Following on from the Council resolution to review the current activity program, we would like feedback from all youth. Ideas for the best way to carry out this review are a survey distributed the following ways:

- School – paper based in class
- Link on Library Instagram page
- Posters with QR code link
- Apsley Advocate with QR code link.

5 NEXT MEETING

The next meeting will be held Term 4 week 5, 8 November 2022.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 12:18PM.

Walcha Preschool Advisory Committee Meeting

held on

Monday, 22 August 2022

at

4:10 pm

at

Walcha Preschool

PRESENT:

Karen Kermode (Acting Chairperson and Director Community & Tourism), Melinda Clark (Nominated Supervisor) Sarah Fletcher and Kate King and Alyce Notley (parent representatives).

APOLOGIES: Clr Ann-Marie Pointing and Jordy Young

Item 1: Terms of Reference for Advisory Committee Members

The new members were welcomed to the Advisory Committee. Clr Ann-Marie Pointing, Committee Member Alyce Notley and the Preschool Nominated Supervisor Melinda Clarke.

Walcha Council has a new General Manager in Barry Omundson, and five new Councillors. Following each local government election, the General Manager and Councillors conduct a review of Council committees. This time the review also looked at the Terms of Reference (TOR) for each committee. A requirement for each member of a Council committee is that they read and accept the TOR, including the Walcha Council Code of Conduct. A copy of or links to these documents have previously been sent to the committee members.

Committee members Fletcher, King and Notley agreed with the TOR and Code of Conduct and signed the TOR document. Council's Code of Conduct can be reviewed at [Microsoft Word - Walcha Council Code of Conduct - Adopted November 2020 \(nsw.gov.au\)](#) . Committee member Young is absent so she will need to sign it at the next meeting.

Committee Minutes

2. CONFIRMATION OF MEETING MINUTES HELD ON MONDAY 29 November 2021:

The Minutes were agreed to be a true and accurate record of the meeting.

3. Business Arising

Works to address the drainage issues in the playground have been completed during the July School holidays. Following the recent rain, water has been pooling again. We will have the contractor have another look and see what he recommends.

The Chook house has still not arrived. We are at the point of asking for a refund, and will look at sourcing one from another manufacturer.

4. Nominated Supervisor's Report – Term 3 2022

Bus

Bus numbers continue to be high, we have a Monday and Wednesday at 10 children and Tuesday and Thursday sitting around 6-8 children so still very high numbers. We are limited to 10 with 1 educator attending the bus run each day, the bus driver also helping cover the ratio for transportation.

Extended hours

As in previous reports the extended hours are very quiet, the three days vary in numbers slightly, but numbers are still very low. Averaging 4 for morning and 4 for afternoons with Tuesday normally being the busiest day.

Playground

The new cubby has arrived and has been in place since the beginning of the year and the children are loving it. The removal of the old cubby house, is due to happen on Saturday 30th July, Glenn and Bec Partridge were the lucky recipients of the cubby house. We put out an expression of interest to all families via Story Park, Facebook and flyer on the sign in desk to give all the families the opportunity to put their name down. We then drew the name out randomly of the hat. We plan to plant some hedging where the cubby currently sits, to create another interesting play space.

Staffing

We will advertise for the Aboriginal liaison position again as we did not receive any applicants at the end of last year for the position. This position has the ability to be flexible with days and hours and the possibility of it being a trainee for the right applicant.

We also plan to advertise for more casual staff as we will have 2 staff members on maternity leave at the end of the year, so the need to recruit more staff is in high need now.

We will survey the families regarding the possibility of opening up the two rooms on Friday. Friday's numbers have traditionally been low, but we are willing to consider this if it will help alleviate some of the need for childcare in our area.

Program

We have started having some visitors back to preschool. We have had Healthy Harold, who we are also hoping to get again in term 4, Lionel and his spotty bear show, Kelly Makepeace from Central Northern Regional Libraries for an interactive story time and we will have Lisa Fitzgerald from Community health come and give a talk about oral health for national Dental Week.

School readiness

Both Walcha Central and St Patrick's have held their Kindergarten orientation mornings with healthy numbers attending both, around 8 families attending St Patricks and 18 families attending Central. Both schools will start their transition days at the end of term 3.

5. General Business:

5.1 Polices for Review

We have provided a summary of changes made to our existing policies.

Policies

- Early intervention policy (WO/15/1116)
- Excursion policy (WO15/1117)
- Relationships with Children Policy (WO/15/1118)
- Program, Education and Development Policy (WO/15/1120)
- Providing a child safe environment (Formally Risk Minimisation Policy) (WO/15/1145)
- Hygiene Policy (WO/15/1148)
- Hazardous Plants Policy (WO/16/913)
- HIV and AIDS Virus Policy (WO/16/914)
- Transportation of Children Policy (WO/21/1912)

Policy name CM reference	Words removed	Words added
Early intervention policy WO/15/1116	No changes	
Excursion policy WO/15/1117	Conducting the excursions A list of children on the excursion will be left at the service and a copy carried by the delegated Certified Supervisor.	Conducting the excursions A list of children on the excursion will be left at the service and a copy carried by the Responsible person.
Relationships with Children policy WO/15/1118	Implementation (dot points) Maintain the dignity and rights of each child at all times through positive and unbiased interactions – as per the Confidentiality, Privacy and Dignity Policy. Acknowledge and hold regard for each child’s family and cultural values, age and physical and intellectual development and abilities. Acknowledging the child’s family and cultural values helps to build rapport and strong relationships.	Maintain the dignity and rights of children at all times through positive and unbiased interactions – as per the Confidentiality, Privacy and Dignity Policy. Acknowledge and hold regard for children’s family and cultural values, age and physical and intellectual development and abilities. Acknowledging the children’s family and cultural values helps to build rapport and strong relationships.
Program, Education and development policy WO/15/1120	Observations and Programme Development <ul style="list-style-type: none"> ■ Links to Principles ■ Links to Practices ■ Learning Outcomes 	<ul style="list-style-type: none"> ■ Links to Principles & Practices ■ EYLF & Learning outcomes 1-5. ■ Links to Theorist
Providing a child safe environment (formally Risk minimisation policy) WO/15/1145	Procedure (dot point) Proper medication procedures must be followed at all times.	Administering Medications policy must be followed at all times.
Hygiene policy WO/15/1948	No changes	
Hazardous plants policy WO/16/913	No changes	
HIV and AIDS virus policy WO/16/914	Implementation (dot points) The confidentiality of medical information must be adhered to regarding an infected child. Any information disclosed to the	All educators must be aware of this condition. The confidentiality of medical information must be adhered to regarding an infected child.

	<p>Nominated Supervisor or Service Provider regarding a child/ren from family members must not be passed on to any other educators' member unless the child/ren's caregivers provide written authorisation.</p> <p>Educators who have been infected by HIV are not obliged to inform their employer but are expected to act in a safe and responsible manner at all times to minimise the risk of infection.</p>	<p>Educators who have been infected by HIV are expected to act in a safe and responsible manner at all times to minimise the risk of infection.</p>
<p>Transportation of children policy WO/21/1912</p>	<p>No changes</p>	

Committee member Notley noted that our policies do not mention “duty of care” of parent volunteer helpers assisting with excursions. This will be considered in future policy reviews.

RECOMMENDATION: That Council ADOPT the changes to the Walcha Preschool policies as presented and listed below:

- **Early Intervention Policy;**
- **Excursion Policy;**
- **Relationships with Children Policy;**
- **Program, Education and Development Policy;**
- **Providing a Child Safe Environment;**
- **Hygiene Policy;**
- **Hazardous Plants Policy;**
- **HIV & AIDS Virus Policy; and**
- **Transportation of Children Policy.**

5.2 Communication with families

Additional communication methods have been requested by some families. Suggestions such as:

- Monthly/yearly calendar so families can plan ahead for special events
- Timing of Newsletters – earlier in term, or at the end of term for the upcoming term.

The Nominated Supervisor has taken on board these suggestions. She also mentioned that our Child Management system is being updated and it will include improved options for communicating with families.

5.3 Long Day Care in Walcha

There have been articles in the local media, and The Director Community & Tourism has had phone calls with members of the community who have been asking for Council to look into solutions for long day care options in Walcha. This group seems to now be working towards finding a solution with a Long Day Care provider. Council has not been formally approached for assistance at this stage.

5.4 Yarning Circle Design

The educators have been looking at designs for our Yarning circle. Council has a Manager Project Delivery who has designed a yarning circle style seating area for a previous Council. This design was very popular with the Committee Members. The Director Community & Tourism will work with the Manager Project Delivery on a design that is suitable for our preschool playground. This design will be taken to the staff, Advisory Committee and preschool community and especially our Aboriginal families for feedback. Once a design is chosen we will look at getting prices for its construction. This might also be a good opportunity to upgrade our sandpit area as well.

5.5 Solar Lights

Council's Capital Advisory Committee approved an application to have 2 solar streetlights erected in the preschool carpark. These lights are the same as those along the levee bank walk. The lights will ensure safety for staff working after hours, especially for our cleaner.

Meeting closed: 5.20pm



Item 11:

Delegate Reports

RECOMMENDATION: THAT Council RECEIVE and NOTE the Delegate Reports as presented.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 5 AUGUST 2022 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.31 a.m.

1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor
Armidale Regional Council, Mr James Roncon, General Manager
Bathurst Regional Council, Cr Robert Taylor, Mayor
Bathurst Regional Council, Mr Aaron Jones, Acting General Manager
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bega Valley Shire Council, Mr Anthony McMahon, CEO
Bellingen Shire Council, Cr Steve Allan, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Bland Shire Council, Cr Brian Monaghan, Mayor
Bland Shire Council, Mr Grant Baker, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Broken Hill City Council, Mr Jay Nankivell, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor
Cootamundra-Gundagai Regional Council, Mr Glen McAtear, Deputy General Manager
Dubbo Regional Council, Mathew Dickerson, Mayor
Dubbo Regional Council, Mr Murray Wood, CEO
Federation Council, Cr Patrick Bourke, Mayor
Forbes Shire Council, Cr Chris Roylance, Deputy Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Doug Batten, Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Rod Banham, Mayor
Glen Innes Shire Council, Mr Dennis McIntyre, Acting General Manager
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor
Goulburn Mulwaree Council, Mr Aaron Johansson, CEO
Griffith City Council, Cr John Doug Curran, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager

Hilltops Council, Cr Margaret Roles, Mayor
Inverell Shire Council, Cr Paul Harmon, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Neil Reilly, Mayor
Kiama Municipal Council, Ms Jane Stroud, General Manager
Kyogle Council, Cr Kylie Thomas, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr Greg Tory, General Manager
Leeton Shire Council, Cr Tony Reneker, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor
Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager
Moree Plains Shire Council, Mr Mick Tobin, Acting General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrandera Shire Council, Cr Neville Schenka, Mayor
Narrandera Shire Council, Mr George Cowan, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Narromine Shire Council, Ms Jane Redden, General Manager
Oberon Council, Cr Mark Kellam, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Orange City Council, Cr Jason Hamling, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Snowy Valleys Council, Cr Ian Chaffey, Mayor
Snowy Valleys Council, Mr Hamish McNulty, Interim General Manager
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mrs Elizabeth Smith, Director of Administration and Finance
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
Uralla Shire Council, Cr Robert Crouch, Deputy Mayor
Uralla Shire Council, Ms Kate Jessep, General Manager
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Wagga Wagga City Council, Mr Peter Thompson, General Manager
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Weddin Shire Council, Cr Craig Bembrick, Mayor
Weddin Shire Council, Ms Noreen Vu, General Manager
Wingecarribee Shire Council, Mr Viv May, Interim Administrator
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
OLG Ally Dench, Executive Director
OLG Karen Purser
Mark Honey

APOLOGIES:

As submitted

SPECIAL GUESTS:

- (a) Darriea Turley, President, LGNSW
- (b) The Hon Anthony Roberts MP, Minister for Planning, Minister for Homes
- (c) Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouney, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce
- (d) Mr Justin Clancy MP, Parliamentary Secretary for Health
- (e) Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans and Shadow Minister for Western Sydney

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 27 May 2022 be accepted as a true and accurate record (Temora Shire Council / Gwydir Shire Council).

3. Matters Arising from the Minutes

NIL

4. CORRESPONDENCE

Outward

- (a) The Hon Jim Chambers MP, Treasurer, stressing that funding for Local Government should remain at the levels of the previous government and preferably at a higher level
- (b) The Hon Anthony Albanese MP, Prime Minister, stressing that funding for Local Government should remain at the levels of the previous government and preferably at a higher level
- (c) Mr Chris Minns MP, Leader of the Opposition NSW, urging bi-partisan support to ensure all 44 recommendations of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW are adopted
- (d) The Hon Dominic Perrottet MP, Premier NSW, urging bi-partisan support to ensure all 44 recommendations of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW are adopted
- (e) The Hon Wendy Tuckermann MP, Minister for Local Government, seeking urgent amendment to clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- (f) The Hon Anthony Roberts MP, Minister for Planning and Minister for Homes, seeking urgent amendment to clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- (g) Ms Anna Bowden, Head of Social Impact, Royal Far West, thanking her for her presentation to the 27 May 2022 meeting
- (h) The Hon Kevin Anderson MP, Minister for Lands and Water, Minister for Hospitality and Racing, thanking him for his presentation to the 27 May 2022 meeting
- (i) The Hon Wendy Tuckermann MP, Minister for Local Government, thanking her for her presentation to the 27 May 2022 meeting
- (j) The Hon Paul Toole MP, Deputy Premier, Minister for Regional New South Wales, Minister for Police, thanking him for his presentation to the 27 May 2022 meeting

- (k) Adjunct Professor, Ruth Stewart, Commissioner, National Rural Health Commission, thanking her for her presentation to the Health Forum on the 26 May 2022
- (l) Mr Richard Colbran, Chief Executive officer, NSW Rural Doctors Network, thanking him for his presentation to the Health Forum on the 26 May 2022
- (m) Mr Ryan Park MP, Shadow Minister for Health, Shadow Minister for Mental Health, Shadow Minister for the Illawarra and South Coast, thanking him for his presentation to the Health Forum on the 26 May 2022
- (n) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, thanking her for her presentation to the Health Forum on the 26 May 2022
- (o) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, forwarding to her the list of participants suggestions to move forward with Regional and Rural Health
- (p) The Hon Dominic Perrotet MP, Premier NSW, inviting him to present to next meeting to be held on the 5 August 2022
- (q) The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government, inviting her to present to next meeting to be held on the 5 August 2022
- (r) Mr Edward Cavanough, Executive Director and Director Policy, McKell Institute, thanking him for participating in the Executive Committee meeting held on the 9 June 2022 and inviting him to be a presenter at the Skills Forum on the 4 August 2022
- (s) The Hon Anthony Albanese MP, Prime Minister, regarding the deployment of overseas doctors
- (t) The Hon Mark Butler MP, Minister for Health and Aged Care regarding the deployment of overseas doctors
- (u) The Hon Catherine King MP, Minister for Infrastructure, Regional Development and Local Government regarding continuous funding for the Building Better Regions program
- (v) Cr Linda Scott, President ALGA, seeking support for the continuance of the Building Better Regions program
- (w) Cr Darriea Turley, President, LGNSW, seeking support for the continuance of the Building Better Regions program

Inward

- (a) Mr Marcus Ray, Group Deputy Secretary, Planning and Assessment regarding employment zones reform
- (b) Mr Brett Whitworth, Deputy Secretary, Planning Policy, regarding clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- (c) The Hon Dugald Sanders MP, Minister for Agriculture, Minister for Western NSW, regarding standards for breeding dogs
- (d) The Hon James Griffith MP, Minister for Environment and Heritage, regarding the NSW Biodiversity Offset Scheme
- (e) The Hon Dominic Perrotet MP, Premier NSW, advising that the Government is currently considering the recommendation of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW
- (f) Leeton Shire Council, forwarding letter from LGNSW to the Treasurer, Minister Cooke MP, Auditor General, and Minister Tuckerman MP, regarding treatment of RFS assets

- (g) Letter from the Department of Planning and Environment to the Auditor General regarding the treatment of RFS assets
- (h) Riverina Joint Organisation regarding the proposal to introduce a Domestic Waste Charge peg

NOTED

5. President Cr Darriea Turley, LGNSW Update

Cr Turley provided a report on the work of LGNSW since the last meeting including Annual Conference 2022, Local Government Week and Awards Dinner, Emergency Services Levy and Rural Fire Service Assets, State Budget, Upper House Inquiry into floods, and advocacy into Parliamentary Inquiry into elections held under COVID 19 conditions, Domestic Waste Charges Review, addressing council staff shortages, ePlanning and NSW Planning Portal, rural and regional health and recent advocacy wins

6. Mr Tom O’Dea, Head of NBN Local NSW

There are 21 NBN professionals looking after Regional and rural shareholders. NBN is a Government Business Enterprise which sells to telecommunication providers and is accountable to the Federal Government. NBN has delivery partnerships with contractors and subcontractors. It is the provider that supplies the modems of varying quality. Householders often place the modems in their homes that are not efficient. NBN’s purpose is to lift digital capability at a local level. On the ground NBN have Community Engagement Managers, business leads and community ambassadors. Part of their staff engagement is that staff have to live in the area they serve. The focus is delivering digital capability, developing regional infrastructure, supporting regional performance and integration within local communities. 12.1million homes are connected, 8.5million are connected to a plan and 76% have 50mbps wholesale speed. In regional Australia 3.4million premises are connected. \$750million is being invested in upgrading the fixed wireless network and extending the range of the fixed wireless network with benefits of extended coverage, faster speeds, improved busy home speeds, and enhanced data levels. NBN needs to get the message out and needs insights, opportunities and the voice of customers from councils.

7. The Hon Anthony Roberts, Minister for Planning, Minister for Homes

The government is committed to having diversity of housing. Regional housing pressures have been caused through migration and more people are staying in the regions and the need for housing intensifies. The 2022 budget housing package includes \$500million to unlock land and \$174million to support key workers moving to the regions. The Housing Strategy 2041 has been developed and there are lessor assessment times. A regional Housing Taskforce has been set up to examine the barriers to the provision of housing and affordability in the regions and all their recommendations have been accepted. \$34million has been set aside over 4 years to implement the Taskforce recommendations. A Regional Housing Flying Squad has been created to assist regional councils. Under the next phase of the Accelerated Housing Infrastructure Fund \$120million has been set aside for high growth regional areas. The shortage of Planners in regional areas is being addressed by allowing councils to outsource the assessment of housing DA’s to consultants. The Regional Housing Flying Squad program is be considered for a twelve month extension. Agritourism is a booming industry and the government is

helping farmers to diversify their businesses. Certain agritourism activities will be listed as exempt or complying development. All of the nine Regional Plans are being reviewed responding to impacts and linked to other State strategies. Tribute was paid to the leaders of the flood affected areas and an Independent Inquiry report will be released soon. \$150million will be available to build and replace social houses and \$10million allocated to replace police homes. Money is being allocated to close the GAP. There is always going to be challenges with new technology such as the planning portal.

8. Financial Report

RESOLVED That the financial reports for the last quarter were tabled and accepted (Inverell Shire Council / Lachlan Shire Council)

9. Presentation of Emeritus Mayor Award by Cr Darriea Turley, President LGNSW

Cr Darriea Tulley presented retired Mayor Mark Honey, Kiama Municipal Council, with his Emeritus Mayor certificate and pin

10. Introduction of the Country Mayors Lapel Badge

Cr Firman Executive member outlined the purpose of the lapel pins to promote the Country Mayors Association and to recognize the professionalism of its members. The lapel pins were handed out to attending Mayors. Those not attending will be given their pins at future meetings

11. Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouny, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce

The Biodiversity Offset Scheme has had a history since 1995 with a shift to method based in 2007 and in 2014 an offset policy for major projects became compulsory. In 2016 the Biodiversity Conservation Act was passed and in 2020 the Australian Government endorsed the scheme. In 2021 the Integrated Improvement and Assistance Program commenced and in 2022 the review of LMBC commences. The Biodiversity Scheme aims to avoid, minimize and offset the impacts of development on biodiversity consistent with the principles of ecological sustainable development. It is required under DA's. \$550million Biodiversity credits have been traded and 36,000 hectares of land protected. The scheme is being improved by refining it, and scaling up, through a strategy to increase credit supply, identifying pain points, a local government support program, additional assessors and a help desk. The Biodiversity Credits Supply Fund and Taskforce have identified that credits are too hard to attain and expensive and that buyers and sellers are hard to identify. Problems need to be resolved to make a significant difference in the coming months by fast tracking of Biodiversity credits, operate a credit supply fund and enhance conservation benefits. It can be made easier by targeting support, streamlining processes, provide upfront support, simplifying the BSA agreement, opportunities to connect, more information, addressing barriers and communication and engagement.

RESOLVED That the Country Mayors Association make representations to the NSW Government on the gross failings of the Biodiversity Scheme, the inadequacies of the review to address the real problems of the scheme, and the

ongoing economic hardship and loss of development of regional NSW
(Narromine Shire Council / Gilgandra Shire Council)

12. Mr Justin Clancy MP, Parliamentary Secretary for Health

Mr Clancy thanked CMA for its insights into regional and rural health and the wellbeing of our communities. There is no quick fix for regional and rural health but the 2022 State budget has provided a significant boost to operational and capital expenditure including the allocation of additional staff with \$883million over 4 years to attract regional and rural workers. Tailored programs are to be introduced to take up positions and increased training opportunities. The elective surgery waitlist will get additional funding over the next 2 years. Hospital and health facility upgrades have been important for health outcomes and in the next 4 years there will be \$3billion spent on capital infrastructure including staff accommodation in regional NSW. \$740million over 5 years will be spent on palliative care covering an extra 600 nurses and other staff, and social care is to have a virtual connection to provide equity and care and there will be virtual care access to health specialists. A virtual intensive care unit has been announced in Broken Hill for remote NSW. Travel and accommodation support has been expanded in the budget. A new Regional Health Division was established in April this year and will look at the recommendations of Legislative Council report and other issues. The new Advisory Panel will be working on the Regional Health Plan which has had 1,200 face to face meetings held to develop it. The draft plan will be available for comment in September this year.

13. Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans, and Shadow Minister for Western Sydney

Mr Warren thanked Country Mayors for the opportunity to meet with members. He advised that he had written to the Emergency Services and Local Government Ministers regarding the treatment of RFS assets and advised there needs to be a legislative change. There needs to be changes made in respect to Joint Organisation funding and legislative requirements and that both issues were on labors radar.

14. Scholarship Sub Committee of the Executive Committee

RESOLVED that NSW Country Mayors Association adopt an Inprinciple position with implementing a suitable Scholarship program, to assist in addressing skills shortages in our communities and further
That the NSW CMA Executive be authorised to compile Criteria and Structure of Scholarship programme, to report back to NSW CMA for final endorsement.
(Gunnedah Shire Council / Temora Shire Council

15. Suggestions for positive change for Regional and Rural Health

- (1) Local Health Districts need to introduce measures to hold on to internees
- (2) Develop a system to get overseas doctors into are communities
- (3) Support UNE, CSU, and SCU to establish new medical schools
- (4) Investigate administration and boundaries of Health Districts
- (5) Have Primary Care nurses connected to hospitals
- (6) Indigenous Training of indigenous people for their communities
- (7) Advocacy approach and strategy to be developed by Country Mayors
- (8) Ensure the State Government reports on the progress of the Inquiry
- (9) The Commonwealth Government to explain what they are doing in respect of the Inquiry

- (10) Thank those that have worked hard under a difficult situation
- (11) Councils build health plans
- (12) The issue is workforce. Where is the workforce and where do you get it
- (13) Travel allowances to be simplified
- (14) Need bipartisan support of the 44 recommendations and continuation of Minister for Regional Health (Letters have been sent to the Premier and Leader of the Opposition)
- (15) Re-establish Hospital Boards

RESOLVED that the suggestions be left in the hands of the Executive to monitor and followup (Parkes Shire Council / Gunnedah Shire Council

16. Wakefield Park Development

Goulburn Mulwaree Council advised of Wakefield Park Raceway's appeal to NSW Land and Environment Court against consent conditions imposed. The appeal was upheld but the Court imposed stricter noise management conditions that impact on the definition of an event which could make the raceway unviable

17. Demerger Proposal of Cootamundra-Gundagai Regional Council

RESOLVED that Country Mayors write a letter to the Boundaries Commission supporting their decision which recommends the demerger of the councils should proceed (Parkes Shire Council / Gunnedah Shire Council)

18. Next Meeting

The date of the next meeting is scheduled for Friday, 18 November 2022

NOTED

There being no further business the meeting closed at 12.40pm.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW



Item 12:

Questions with Notice



There are no Questions with Notice items for
August 2022



Item 13:

Referral to Closed Council Meeting



Item: 13A **Ref:** WO/2022/02531
Title: Referral to Closed Meeting:
Organisational Structure, EOI Conduct Reviewers, Tender for Lions Park
and Tender for Three Bridges
Author: General Manager
Previous Items: Nil.
Attachment: Nil.

RECOMMENDATION: That, in accordance with the provisions of Section 10 of the Local Government Act, 1993,:

1. the matter of Organisational Structure BE discussed in Closed Council and close the meeting to the public for the reason that the report relates to personnel matters concerning particular individuals (other than Councillors).
2. The matters of:
 - a) Expression of Interest for Conduct Reviewers;
 - b) Tender RFT-W22-106 for Lions Park Play Space; and
 - c) Tender WAL-2021-032 – Tender for Three BridgesBE discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer the matter to Closed Council is sought because the reports relate to:

- personnel matters concerning particular individuals (other than Councillors); and
- information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.