



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 27 April 2022

Commencing at

3:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Scott Kermode
Councillor Mark Berry
Councillor Kevin Ferrier
Councillor Nena Hicks
Councillor Anne-Marie Pointing
Councillor Aurora Reilly
Councillor Gregory Schaefer

Quorum – 5 Members to be Present

AGENDA

Submitted to Council: 27 April 2022

..... General Manager Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 27 April 2022** commencing at **3:00pm**.

Yours sincerely

Barry Omundson
General Manager

NOTICE:

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

ACKNOWLEDGEMENT OF COUNTRY:

We acknowledge the Dunghutti people as the traditional owners of the land that we meet on. We pay our respects to the Elders, past, present and emerging. We acknowledge and recognise their continuing connection to the land, water and community of which we are a part.

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 - 7.1 #20 – State Government New England Renewable Energy Zone – Clr Noakes WO/2022/01153



8. Matters of Urgency
(Resolution to admit matters of urgency before being further considered by Council).

9. Management Review Reports

- | | |
|-----------------------------------|---------------|
| 9.1 Office of the General Manager | WO/2022/01015 |
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10. Committee Reports

- 10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 14 April 2022 at the Council Chambers, Hamilton Street, Walcha. WO/2022/01158

11. Delegate Reports

- 11.1 Nil.

12. Questions with Notice

- Nil.

13. Reports to be Considered in Closed Council

- 13A Referral to Closed Council – Tender Evaluation for Green Waste.

WO/2022/01159

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



Present:

Leave of Absence Received:

Confirmation of the Ordinary Meeting Minutes held on Wednesday, 30 March 2022:

Matters arising from the Minutes of the Ordinary Meeting held on Wednesday, 30 March 2022:



Item 2: Previous Minutes



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 30 March 2022

at

3.25pm

at

Walcha Council Chambers

The Audio Statement and Acknowledgement of Country were read by the Chairman.

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors MA Berry, NF Hicks, SJ Kermode, A Reilly and GDM Schaefer.

IN ATTENDANCE: Mrs LJ Latham – Director Environment & Development (Acting General Manager), Mr PE Hood – Director Infrastructure, Mrs KMD Kermode – Director Community & Tourism, Mr CC Martin – Manager Corporate & Finance and Mrs EL Hobbs – Executive Assistant.

1. LEAVE OF ABSENCE:

140 **RESOLVED** on the Motion of Councillors Kermode and Hicks that the Leave of Absence **RECEIVED** from Clr Pointing due to personal reasons be **ACCEPTED**.

Clr Ferrier has offered an apology.

This is page 1 of 8 of Ordinary Council Meeting Minutes held 30 March 2022

.....General ManagerMayor

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY 16 FEBRUARY 2022:

141 **RESOLVED** on the Motion of Councillors Reilly and Schaefer that the Minutes of the Ordinary Meeting held on Wednesday 16 February 2022, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Nil.

5. MAYORAL MINUTE

Nil.

6. SENIOR OFFICERS REPORT

142 **RESOLVED** on the Motion of Councillors Kermode and Berry that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Draft Closed Circuit Television (CCTV) Policy and Code of Practice

WO/2022/00822

143 **RESOLVED** on the Motion of Councillors Reilly and Hicks that Council:

1. **PLACE** the Draft Closed Circuit Television (CCTV) Policy and Code of Practice on public exhibition for a period of 28 days;
2. **ADOPT** the Draft Closed Circuit Television (CCTV) Policy and DRAFT CCTV Code of Practice as presented subject to no submissions being received during the exhibition period.

6.2 Amendment to Walcha Local Environmental Plan – Employment Zones

WO/2022/00800

144 **RESOLVED** on the Motion of Councillors Berry and Schaefer that Council:

1. Endorse the Department of Planning, Industry & Environment Employment Zone Reforms by amending the Walcha Local Environmental Plan 2012 by:
 - (a) Changing the zone names of
 - (i) B2 Local to E1 Local Centre
 - (ii) IN1 General Industrial to E4 General Industrial
 - (iii) B4 Mixed Use to MU2 Mixed Use
 - (b) Business identification sign, home business, home industry and recreation area as defined in the Standard Instrument is to be Permitted Without Consent in the E1 Local Centre Land Use Table



- (c) Business identification signs as defined in the Standard Instrument is to be Permitted With Consent in the MU1 Mixed Use and E4 General Industrial Land Use Table
 - (d) Pond and tank based aquaculture as defined in the Standard Instrument is as Permitted With Consent in the E1 Local Centre, E4 General Industrial and MU1 Mixed Use zones Land Use Tables
 - (e) Local distribution premises as defined in the Standard Instrument as Permitted With Consent in all zones Land Use Tables
2. Assist the Department of Planning, Industry and Environment with their community consultation.
 3. Give delegation to the General Manager to make any required post exhibition changes that are consistent with intent of the translation, to address any technical amendments.

6.3 DRAFT Community Strategic Plan 2032 – For Public Consultation

WO/2022/00892

145 **RESOLVED** on the Motion of Councillors Hicks and Reilly that Council seek community consultation on the Draft Community Strategic Plan during April 2022.

6.4 Amendment to Walcha Local Environment Plan – Agritourism Land Uses

WO/2022/00881

- 146 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council:
1. Advise the Department of Planning and Environment Council wishes to amend the Walcha Local Environmental Plan 2012 by:
 - (a) Incorporating the land uses of:
 - (i) Agritourism
 - (ii) Farm Experience
 - (iii) Farm Gate Premises
 - (b) Agritourism as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living, Land Use Table and prohibited in all other zones.
 - (c) Farm Experience as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots and C4 Environmental Living Land Use Table and prohibited in all other zones.
 - (d) Farm Gate Premises as defined in the Standard Instrument is to be Permitted with Consent in the RU1 Primary Production, RU4 Primary Production Small Lots, RU5 Village, R5 Large Lot Residential and C4 Environmental Living Land Use Table and prohibited in all other zones.
 - (e) Include clauses Farm Stay Accommodation 5.23 and Farm Gate Premises 5.24 as per the *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021*.



2. Assist the Department of Planning and Environment with their community consultation.
3. Give delegation to the General Manager to make any required changes that are consistent with intent of the translation, to address any technical amendments.

6.5 2021 Motorcycle Rally Final Report **WO/2022/00814**

147 **RESOLVED** on the Motion of Councillors Hicks and Berry that Council **DEFER** consideration of this item 6.5 the 2021 Motorcycle Rally Final Report, until April 2022 Ordinary Meeting with the report to include:

1. an appropriate contingency budget; and
2. a clear actuals spreadsheet / table from the 2021 Motorcycle Rally Event.

6.6 Advisory Committees Terms of Reference **WO/2022/00894**

148 **RESOLVED** on the Motion of Councillors Hicks and Schaefer that Council **ADOPTS** the generic Terms of Reference template to be applied to the respective individual Advisory Committees.

6.7 Regional Meetings – Update on Community Concerns **WO/2022/00764**

149 **RESOLVED** on the Motion of Councillors Reilly and Kermode that Council **RECEIVE** and **NOTE** the Regional Meetings Update on Community Concerns Report as presented.

7. NOTICES OF MOTION

Nil.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS

9.1 Office of the General Manager **WO/2022/00891**

150 **RESOLVED** on the Motion of Councillors Kermode and Berry that items included in the Office of the General Manager Management Review Report be **NOTED** by Council.

9.2 Infrastructure **WINT/2022/001771**

151 **RESOLVED** on the Motion of Councillors Kermode and Hicks that items included in the March Infrastructure Management Review Report be **NOTED** by Council.

9.3 Environment & Development **WO/2022/00834**

152 **RESOLVED** on the Motion of Councillors Kermode and Hicks that items included in the Environment & Development Management Review Report be **NOTED** by Council.



9.4 Community & Tourism

WO/2022/00812

153 **RESOLVED** on the Motion of Councillors Hicks and Schaefer that items included in the Community & Tourism Management Review Report be **NOTED** by Council.

10. COMMITTEE REPORTS

154 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council **RECEIVE** and **NOTE** the Committee Reports as presented.

10.1 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 February 2022

WO/2022/00501

4.2.1 Capital Grant Funding Progress Report

155 **RESOLVED** on the Motion of Councillors Hicks and Kermode that any use of contingency on any projects going forward will need Director or General Manager approval prior to spending and a monthly report detailing the spending of any contingency to be provided monthly to Council.

4.2.3 Sgt Andrew Russell Bridge Naming

156 **RESOLVED** on the Motion of Councillors Schaefer and Kermode that Council retain Sergeant Andrew Russell Bridge as the name for the new / replacement bridge and relocate the existing memorials closer to the new bridge.

4.2.7 Progress of EPA Bushfire Generated Green Waste Clean Up Program

157 **RESOLVED** on the Motion of Councillors that the Walcha Waste Depot works be completed as the priority, with leftover funds divided equally among the remaining properties FURTHER THAT the Tender Assessment will be via Council Workshop.

4.2.9 Walcha Pool Upgrade Status

158 **RESOLVED** on the Motion of Councillors Kermode and Schaefer that the engaged aquatic consultants provide a list of Walcha Pool upgrade priorities for the funding we have via the Bushfire Local Economic Recovery Fund FURTHER THAT the list needs to go to a Council Workshop then a report produced confirming Scope of Work.

4.3.1 Footpath & Cycleway Funding Application (closes 25 February)

159 **RESOLVED** on the Motion of Councillors Kermode and Reilly that an application is submitted via the Shared Pathways Stage 2 – Walking and Cycling Program for \$3,605,810 and seek Transport NSW advice on the applicability of this funding for road widening instead of separate pathways.

4.3.2 Remote Roads Upgrade Pilot Program Funding Application (closes 20 February)

This is page 5 of 8 of Ordinary Council Meeting Minutes held 30 March 2022

.....General ManagerMayor



160 **RESOLVED** on the Motion of Councillors Berry and Kermode that Council put in a funding application via the Remote Roads Upgrade Pilot Program of \$657,360 for Lakes Road Resheeting (adding Cleveland Road and the first unsealed section of Brackendale Road to make up the deficit) NOTING this program requires a 20% co-contribution which will be sought from Council's Infrastructure Reserve and remaining Roads to Recovery allocation.

4.3.4 Smartboard Purchase Application

161 **RESOLVED** on the Motion of Councillors Kermode and Berry that Council purchase the 86 inch COMMBOX Conferencing device using \$14,861 COVID Recovery Funding.

4.3.4 Replace Slasher Application

162 **RESOLVED** on the Motion of Councillors Berry and Hicks that Council purchase the Fieldquip XHD72 1.8m Slasher from John Deere Tamworth using \$14,440 from the Plant Replacement Fund.

4.3.6 Derby Street Upgrade – Supplementary Funding

163 **RESOLVED** on the Motion of Councillors Kermode and Berry that Council apply for \$4.56M via the Heavy Vehicle Safety and Productivity Program to complete all works on Derby Street (including asphalt surface), with 20% (\$1.14M) coming from the Thunderbolts Way Corridor Strategy.

10.2 Minutes of the Walcha Council Capital Advisory Committee Meeting held on Thursday 17 March 2022 WO/2022/01473

4.1.6 HH20 Off-Creek Storage Monthly Update

164 **RESOLVED** on the Motion of Councillors Reilly and Berry that the Walcha Off Creek Storage site access road improvements be contracted out to local contractors rather than internal Council works.

4.2.1 LRCI Phase 3 Project List

165 **RESOLVED** on the Motion of Councillors Berry and Kermode that Council include Option 1 for Rectification of Old Brookmount Box Culvert in LRCI Phase 3 Project List subject to site visit by CAC Members and further investigation costs.

5.1.1 Bridge Update

166 **RESOLVED** on the Motion of Councillors Hicks and Schaefer that Council wait for funding variation outcome for Tia Diggings and Niangala bridges which may require a new tender.

11. DELEGATE REPORTS

167 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council RECEIVE and NOTE the Delegate Reports as presented.



11.1 DRAFT Minutes of the Namoi Unlimited Board Meeting held at Tamworth Regional Council on 07 March 2022. WI/2022/02966

12. QUESTIONS ON NOTICE

Q1 – Mayor Noakes – Will we need a formal resolution to state that Council are not organising the Mountain Festival?

Q2 – Clr GDM Schaefer – has had a few enquiries regarding Derby Street rehabilitation. From Walsh Street to Legge Street Council put “hot tar mix” on this section a few years ago and it has held well. Why isn’t the “hot tar mix” being considered for the section between Legge Street and Aberbaldie Road?

The response by Director Infrastructure, Phillip Hood, was that if there is enough funds then the “hot tar mix” will be used on Derby Street rehabilitation.

13. CLOSED COUNCIL

13A Referral to Closed Council – Tender for Levee Bank Lighting

WO/2022/00895

168 **RESOLVED** on the Motion of Councillors Kermode and Berry that, in accordance with the provisions of Section 10A of the Local Government Act, 1993, the matter/s of Evaluation of Tenders for Supply and Installation of Levee Bank Lighting be **REFERRED** to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

169 **RESOLVED** on the Motion of Councillors Kermode and Hicks that Council **RESOLVE INTO** Closed Council and that the press and public be excluded from the entire proceedings of the Meeting of the Closed Council for the reason that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

170 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kermode and Hicks.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

The Chairman publicly declared the recommendations passed by the Committee whilst in Closed Council.



*13.1 Tender for Design, Supply and Installation of Solar Pathway Lighting on Levee Banks
– WAL-2022-01 WINT/2022/01789*

CC20/20212022 **RESOLVED** on the Motion of Councillors Hicks and Reilly that Council AWARD Tender No.: WAL-2022-01 Design, Supply & Installation of Solar Pathway Lighting to Highlux for the lump sum of \$255,100 GST exclusive.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:45PM.



Item 3:
Business
Arising from
Previous
Minutes



Item 4:

Declarations of Interest



Item 5: Mayoral Minute



There was no Mayoral Minute available for
April 2022 at time of print.



Item 6:

Senior Officers' Reports



Item: 6.1 **Ref:** WO/2022/01154
Title: 2022 – 2024 Motorcycle Rally
Author: General Manager and Director Community & Tourism
Previous Items: Not Applicable
Attachment: WINT/2022/01327 – 2021 Motorcycle Rally Final Report

Community Strategic Plan Reference:

*Strategy: 2.1.2 Develop and market tourism products targeting identified markets.
Strategy: 5.2.1 Support and promote participation in community events.*

RECOMMENDATION: That Council:

- 1. RESOLVE to seed-fund, underwrite and manage the Walcha Motorcycle Rally for a period of three (3) years, noting annual financial risk allocation of \$155,000 and an allocated annual budget of \$35,000,**
- 2. NOTE that the 2024 Rally is the final Council financial risk supported event; and**
- 3. AUTHORISE the General Manager to have an independent economic review of the success of the Rally post the 2024 event, and further**
- 4. UPON receipt of the economic analysis report the new Council provide direction as to Councils role, if any, in future Motorcycle Rally events.**

Introduction:

Everyone is well versed with the genesis of the Walcha Motorcycle Rally and the tremendous job done by Council and friends, against seemingly insurmountable odds in resurrecting a last minute doomed inaugural 2019 event.

Without the support of an active advisory group and the talents and determination of Councils tourism team the inaugural rally would have also been our final rally.

There can be no doubt of the success of the inaugural event. Indeed, anecdotal evidence suggests the most recent and second event, the 2021 Rally can also be deemed a success.

Yet success for our small community has come at a cost to Council.

This report will review the most recent event in terms of expenditure, funding and on the basis of a wider economic narrative, seek to put a case forward for Council to underwrite the event both from a financial and management perspective for a period of three years.

Report:

The 2021 Motorcycle Rally cost \$149,911 to stage. Grants totaling \$90,570 were obtained for this event. The remainder of the cost was covered by ticket and merchandise sales, camping fees, sponsorship and stall holder fees. We were fortunate to receive a retrospective grant from Office of Local Government to support COVID-19 community recovery the remainder of the costs, so there was no cash cost to Council.



With 645 pre-registered participants the 2021 Walcha Motorcycle Rally proved to be a success. The total number of participants who attended the event was around 950, with an estimated 200 ticket sales at the gate. There was a large number of spectators and supporters also, who, although not participating purchased merchandise and also watched the entertainment provided, especially the demolition derby.

Local food outlets, accommodation providers, fuel and other retailers also were supported by the increase in visitors to the area. Using calculations for the Destination NSW June 2018 report on a per person spend; it is estimated that the 2021 Motorcycle Rally brought approximately \$235,000 to Walcha businesses.

Estimate of economic benefit to the community

Figures based on 400 overnight stays, 383 day trippers (pre-purchased tickets)			
Average Spend		Estimated Economic stimulus for Rally	Calculations
Day Tripper	\$ 116.00	\$ 44,428.00	383 day trippers x \$116 spend per day
O/N Stay	\$ 159.00	\$ 63,600.00	400 people staying overnight x \$159 spend per day
		\$ 190,800.00	400 people x 3 nights
TOTAL		\$ 235,228.00	

When budgeting for the 2022 event, early ticket sales, and obtaining grants will be a priority to ensure Councils risk allocation amounts to the **approved budget of \$35,000**.

As the underwriter of the event Councils risk allocation – that is - if funding and sales expectations are not met **Councils financial risk amounts to \$155,000**.

Noting the maximum risk allocation, it is a clear expectation that the risk allocation will be significantly reduced given the recent appointment of Councils Project Manager. And furthermore Monthly Reporting to the Capital Advisory Committee.

An application has been submitted for \$20,000 from Regional Event Fund – Incubator Event Stream. We will be looking for further grant funds to help stage this Rally. If we are successful, a reduced monetary input would be required from Council.

Staff costs are high to put on any event. We will be advertising to ask for volunteers to assist on the Rally weekend, to help keep the costs lower than estimated. We are fortunate in having a community very much committed to volunteering activities.

Work is currently taking place to obtain quotes and confirm as many costs as possible. The Draft budget to stage the 2022 event is below. Many of the costs listed are estimates based on last years figures. At this stage the ticket price has not been put up, however this is something that should be considered, as we are planning on more entertainment options on offer, which costs money to hire.



REVENUE	2022 Estimate
Grant - Event Incubator Fund	\$ 20,000.00
Tickets - Rally Pass (700)	\$ 33,000.00
Gate sales of rally passes (100)	\$ 12,000.00
Day tickets (100)	\$ 3,500.00
2354 Local Entry Fee (100)	\$ 1,500.00
Merch Pack sales	\$ 9,000.00
Caps - merch sales	\$ 4,000.00
Stubby holders	\$ 1,000.00
T-shirts	\$ 6,000.00
Stall Holders	\$ 1,000.00
Exhibitor	\$ 400.00
Bar takings	\$ 15,000.00
Sponsorship - Major	\$ 5,000.00
Sponsorship - Event and other	\$ 5,000.00
Camping Fee	\$ 4,500.00
Demolition Derby	\$ 1,000.00
Barrel Racing	\$ 200.00
Wheelie Machine	\$ 1,500.00
TOTAL	\$ 123,600.00



EXPENDITURE	2022 Estimate
Admin assistance - contract	\$ 5,000.00
Staff time	\$ 37,000.00
Cleaners Council	\$ 5,000.00
Rubbish Removal	\$ 600.00
Traffic Management on day	\$ 2,500.00
Barrier install/remove	\$ 600.00
Barrier hire if required	\$ 1,500.00
Volunteer Costs	\$ 1,500.00
Content Production	\$ -
Social Media	\$ 1,250.00
Signage	\$ 500.00
Videographer/photographer	
Advertising / Influencers	\$ 8,370.00
Insurance	\$ -
Bands + stage hire	\$ 12,000.00
MC (unsure of cost)	\$ 5,000.00
Ticketing Costs (commission)	\$ 1,200.00
Security	\$ 15,000.00
First Aid (Beneficial Safety)	\$ 1,200.00
Loop Bus	\$ 5,000.00
Showground Hire	\$ 4,000.00
Bar - Donation to Golf Club	\$ 4,000.00
Bar - drinks	\$ 7,000.00
Wheelie Machine	\$ 5,300.00
T-Shirts (merch pack)	\$ 3,000.00
Year Bar	\$ 200.00
Stubby Holders	\$ 600.00
T-shirts (rally stall)	\$ 3,000.00
Dog Jumping	\$ 600.00
Demolition Derby	\$ 1,300.00
Burnout Comp	\$ 1,000.00
Stunt Guy	\$ 3,000.00
Dirt Bike Barrel Race	\$ 500.00
Kids bike events (prize money)	\$ 1,000.00
Miles Davies	\$ 2,000.00
Barrell racing - kids & adults	\$ 1,000.00
check-in tent hire	\$ 2,000.00
PA system hire	\$ 1,500.00
Sub Total	\$ 139,720.00
Contingency 10%	\$ 13,972.00
Total Expenditure	\$ 153,692.00
Total Revenue	\$ 123,600.00
Profit / (Loss)	-\$30,092.00
Council Contribution	\$ 30,092.00



With the auspice and support of the General Manager, work has already commenced in preparation for the 2022 Motorcycle Rally, noting that no expenditure has occurred other than time. And time is of the essence. Below is a timeline for key milestones for this years event.

Timeline of Key Milestones- Walcha Motorcycle Rally

Activity	Date
Key Activities Review and Agree Actions and Priorities-Council	Jan-Feb 2022
Working Group Meeting #1	17 March
Finalise Wrap up Report and budget of 2021 event	23 March
Book advertising space in motorcycle magazines	25 March
Book wheeliemachine.com.au and stunt rider	25 March
New Flyers printed	30 March
Motorcycle rally website updated with ticket prices and information	30 March
Working Group Meeting #2	31 March
Detailed Programme Review- Options and Costings	1 April
Contractors and Services Needs Review	5 April
Review Sponsor Targets/Contact 2021 Sponsors	6 April
Trade Exhibitor Site costings, update forms and information	7 April
Trade Exhibitor Sites Now Available	8 April
Review and Approach Existing and New Sponsors	13 April
EDM 1- Plan WMR into your riding schedule for 2021	13 April
Budget Review- consider likely cost, income projections	15 April
Confirm Outline Programme- Secure Performers, Talent	28 April
Submit 2022 Grant Applications	30 April
Confirm groups riding into WMR from regional QLD and NSW	1 May
EDM 2- Rides you can join to WMR	15 May
Stakeholder Check in, update on plans and activities	15 July
EDM 3 and major Social Push- Programme Release	15 August
Volunteer Call out- briefing and sign up information night	1 September
Risk review with organising team- WHS, insurance, financial	1 September
Confirm Sponsor Servicing and Commitments in place	1 October
Motorcycle Rally Tamworth- Promote WMR at the Event	1-4 October
Confirm Merchandise Order	15 October
EDM 4/Social/Media Push 1 Month to go, start your engines	19 October
Confirm and communicate workforce/volunteer rosters	23 October
Final Stakeholder review/readiness session	10 November
Working Bee at Showground	12-13 November



Signage Erection, Equipment Placement, fencing delivery and placement	15-18 November
Walcha Motorcycle Rally	18-19 November
Post Event Debrief	6 December

Risk Implications

As underwriter of the event Councils financial risk is \$155,000.

There also exist reputational risk should Council not seek to underwrite and manage future events up until and including the 2024 event.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

A commitment of and annual \$35,000 is requested to be allocated in the 2022/2023, the 2023/2024 and 2024/2025 Budgets.

Environmental Implications:

There are no environmental implications arising from this report

Social Implications:

The 2021 Motorcycle Rally was a successful event, enjoyed by participants and locals. Committing to staging and financially supporting this event each year will ensure ongoing success and bookings from stall holders and participants.

Policy Implications:

There are no policy implications arising from this report.



Item: 6.2 **Ref:** WO/2022/01157
Title: Walcha Council Financial Sustainability
Author: General Manager
Previous Items: Not Applicable
Attachment: Nil

Community Strategic Plan Reference:

Strategy: 8.2.1 – Maintain a stable and secure financial structure for Council

RECOMMENDATION: That Council:

- 1. AGREE to seek quotations for services to conduct a financial sustainability review including engagement, reporting and submission for a possible Special Rate Variation;**
 - 2. PROVIDES a budget up to \$120,000 ex GST for the initial financial sustainability review including engagement, reporting and submission for a Special Rate Variation should Council so resolve;**
 - 3. REALLOCATE the funding for the review from internal allocations for infrastructure replacement.**
-

Introduction:

The ongoing financial sustainability of Walcha Council is currently under pressure due to a number of internal and external factors that will have a significant influence on the financial bottom line now and into the future. Walcha Council must respond urgently to ensure that service levels can be maintained in line with community expectations.

While our current internally restricted funds are sufficient for the here and now, it is our medium to long term financial sustainability that is in question, with limited opportunities to expand revenue without intervention.

Report:

Walcha Local Government Area has a declining population and limited development. The result means revenue growth will near exclusively result from fees and charges, and rate peg as set by the NSW state government, along with small Financial Assistance Grants from the Commonwealth. On the other side our expenditure is growing at a faster rate than our revenue meaning that over time the ability to afford our current service levels and the service levels that our community expects and that we currently do not meet become impossible. With an approved rate peg of 0.7% and Producer Price Index (PPI) at 3.7% Walcha Council will be operating with lower funds and this is expected to continue into the later years.

This report will recommend that Council proceed with a financial sustainability review that will encompass a service level review including the possible requirement of a special rate variation and its quantum.

Further it is recommended that an estimated budget is set aside up to and not exceeding \$120,000 ex GST.



It is recommended that quotations are obtained that define the sustainability review and include reporting and consultation fees to conduct a special rate variation where it is considered a necessary course of action based on the recommendation of the sustainability review.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

Review of ongoing financial sustainability.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

The Walcha Council Procurement Policy requires three formal quotations for purchase values between \$75,001-\$250,000.



Item: 6.3 **Ref:** WO/2022/00977
Title: Walcha Preschool Advisory Committee Parent Nominations
Author: Director Community & Tourism
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Strategy: 4.1.1 – *Provide quality and accessible preschool and early intervention facilities for children in a safe and supportive environment.*

RECOMMENDATION: That Council APPOINT Alyce Notley to the Walcha Preschool Advisory Committee.

Report:

The Preschool Advisory Committee consists of four parent/citizen representatives generally elected for a two year period with half the number changing each year. As per the roles and structures one member has elected to remain on the Committee for a second term.

Applications for the vacant position were called and one application was received. The applicant Alyce Notley has children attending Preschool in 2022.

Please note that all committee members have been provided with the updated terms of reference and have accepted the terms.

Legal Implications:

There are no legal implications for this report.

Financial Implications:

There are no financial implications for this report.

Environmental Implications:

There are no environmental implications for this report.

Social Implications:

There are no social implications for this report.

Policy Implications:

This report abides by the Committee Membership terms which states:

“Parent / citizen representatives to be elected for a two year term with half changing each year. They are also restricted to a maximum of three consecutive terms (6 years).”



Item: 6.4 **Ref:** WO/2022/01151
Title: Appoint Community Representatives to Advisory Committees
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Strategy: 5.7.3 – *Provide opportunities for community members to become involved in the management of the community.*

RECOMMENDATION: That Council APPOINT:

1. Paula Jenkins, James Rogers and Stephen King to the Arts Advisory Committee;
2. Gweneth Higgin, Jim Hallernan, Phyllis Hoy, Caroline Street, Peter Blomfield and Stephen King to the Beautification Advisory Committee;
3. Tracey Hoy, Karen Barnes, Shane Carey, Jason Cox, Andy Burwell and Kim Barnett to the Walcha Motorcycle Rally Advisory Committee;
4. Sue Reardon and Patricia Laurie to the Walcha Council Community Care Advisory Committee.

FURTHER THAT Council readvertise for nominations to the Walcha Council Community Care Advisory Committee.

Introduction:

This report is to appoint community representatives on Council's newly formed Advisory Committees.

Report:

Council appointed Advisory Committees, then advertised for community representatives and have received the following nominations:

Walcha Council Arts Advisory Committee

- Paula Jenkins
- James Rogers
- Stephen King

Walcha Council Beautification Advisory Committee

- Gweneth Higgins
- Jim Hallernan
- Caroline Street
- Phyllis Hoy
- Peter Blomfield
- Stephen King



Motorcycle Rally Advisory Committee

- Tracey Hoy
- Karen Barnes
- Shane Carey
- Jason Cox
- Andy Burwell
- Kim Barnett

Walcha Council Community Care Advisory Committee

- Sue Reardon
- Patricia Laurie

All of the nominations are within the Membership for each Committee as listed in the Terms of Reference. The Community Care Advisory Committee is short on membership, however Council may wish to readvertise. It is therefore recommended that all nominations be appointed.

Legal Implications:

There are no legal implications for this report.

Financial Implications:

There are no financial implications for this report.

Environmental Implications:

There are no environmental implications for this report.

Social Implications:

There are no social implications for this report.

Policy Implications:

This report abides by the Committee Membership terms within each Committees Terms of Reference.



Item: 6.5 **Ref:** WO/2022/01119
Title: Tourism Advisory Committee Reinstated
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Strategy 2.1.3: Develop activities that encourage increased visitation frequency and stay length.

RECOMMENDATION: That Council reinstate the Tourism Advisory Committee utilising the generic Terms of Reference previously adopted FURTHER THAT Councillor _____ be appointed as Council's representative on the Committee.

Introduction:

In an effort to reduce the time burden on Council and in recognition of the talented and experienced staff in the Tourism section, Council chose to not reconvene the former Tourism Advisory Committee.

Recent feedback from the community along with the departure of long term and experienced Tourism Manager has seen the re-emergence of the benefit of reinstating the Tourism Advisory Committee.

Report:

The purpose of the Tourism Advisory Committee is to provide support and advice to Walcha Council pertaining to matters related to tourism.

With the departure of the former experienced Tourism Manager the assistance that could be provided by an Advisory Committee with former members including Jane Morrison who has 40 years' experience in tourism, would be invaluable.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

There are no financial implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.



Item: 6.6 **Ref:** WINT/2022/02576
Title: Prepaid Financial Assistance Grants
Author: General Manager
Previous Items: Not Applicable
Attachment: Nil

Community Strategic Plan Reference:

CSP Ref: 8.2.1 – Maintain a stable and secure financial structure for Council

RECOMMENDATION: That Council:

- 1. That Council internally restricts the prepaid portion of the 2022/23 Financial Assistance Grants.**
 - 2. That the prepaid portion of the 2022/23 Financial Assistance Grants be unrestricted on 1 July 2022.**
-

Report:

Financial Assistance Grants for the 2022-23 financial year have been prepaid with Walcha Council receiving a 75% prepayment of the allocated funding.

The prepaid amount of \$2,149,075 should be internally quarantined to ensure there is no early expenditure that will leave Council cash deficient in 2022-23.

Further note that the funds have now been invested into two term deposits to maximise the interest revenue on these funds.

For your information this represents an increase of \$181,986 or 6.8% over the current financial year.

2021/22 Financial Assistance Grant \$2,683,448

2022/23 Financial Assistance Grant \$2,865,434

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

Ensure that funding capacity is not degraded by unplanned expenditure in the 2021-22 financial year. Additionally, we are taking advantage of the early payment to earn interest revenue.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.



Item: 6.7 **Ref:** WO/2022/01125
Title: Pecuniary Interest Initial Primary Returns from Staff & Councillors
Author: General Manager
Previous Items:
Attachment: No – Folder to be tabled at the Meeting

RECOMMENDATION: That Council formally records the Initial Primary Returns of Pecuniary Interest required to be submitted by Councillors and Designated Staff, have been submitted and tabled in accordance with the provisions of Section 4.21(a) and 4.25 of the Walcha Council Model Code of Conduct 2020.

Community Strategic Plan Reference:

Goal –8.1. – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

Introduction:

The General Manager is required to report on the receipt of Initial Pecuniary Interest Returns within three months of becoming a Councillor or Designated Person.

Report:

Section 4.21 (a) of the Walcha Council Code of Conduct 2020 requires that Councillors and Designated Persons who hold those positions, must lodge a completed Initial (Primary) Pecuniary Interest Return by within three (3) months after becoming a Councillor or Designated Person.

Section 4.25 of the Walcha Council Code of Conduct 2020 states:

“Returns required to be lodged with the General Manager under Clause 4.21 (a) and (b) must be tabled at the first meeting of the Council after the last day the return is required to be lodged.”

This places specific statutory responsibilities on the General Manager in relation to the submission and recording of Returns

First, the General Manager must keep a Register of Returns containing the completed and lodged Returns of Councillors and Designated Persons. The Returns must be available for inspection by members of the Public.

Returns have been received from the New Councillors: Clr Mark Berry, Clr Nena Hicks, Clr Anne-Marie Pointing, Clr Aurora Reilly and Clr Gregory Schaefer as at 04 December 2021, and lodged with the General Manager within the statutory timeframe and are now tabled as required. An Initial Pecuniary Interest has also been received from the Director



– Infrastructure Phillip Hood as at 01 November 2021 and lodged. This has occurred outside the statutory timeframe however it is tabled now as required.

Legal Implications:

All statutory responsibilities have now been fulfilled.

Financial Implications:

There are no financial implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

Policy Implications:

There are no policy implications arising from this report.



Item 7:

Notice of Motions



NOTICE OF MOTION NUMBER: 21

Item: 7.1 **Ref:** WO/2022/01153
Title: Notice of Motion – Title of Motion
Author: Councillor Noakes – Mayor of Walcha
Attachment: No

MOTION: That Council ENDORSE and support the position put forward by the Mayor of Walcha Council and the Armidale, Uralla, Glen Innes Severn and Inverell Councils’ with respect offsetting the financial and social burden associated with the State Governments New England Renewable Energy Zone and including any energy project through the adoption of a set of Local Government essential criteria and three desirable criteria as contained within this report.

Purpose:

The purpose of this report is to seek Councils support in relation to the position as put forward by the Mayor in consultation with Armidale, Inverell, Uralla and Glen Innes Severn Councils (the Mayors) on the State Governments New England Renewable Energy Zone.

Background:

Mayor Walcha Council has attended meetings with other regional mayors in relation to the sustainable management of a growing energy project portfolio in the wider geographic region. While recognising that these large energy projects are predominately approved and managed by state government, the Mayors believe a collective regional set of criteria for the long-term benefit of the regions is not only appropriate, rather necessary. The Mayors and their respective Councils have agreed on a broad range of criteria they seek to be met by State Government. This report sets out their agreed essential and desirable criteria.

Report:

In March Walcha Council was requested to join with Armidale Regional Council, Glen Innes Severn Council, Uralla Shire Council and Inverell Shire Council in signing a “*Statement of Expectations*” from New England Renewable Energy Zone Councils. A copy of this letter is below.

Statement of Expectations from New England Renewable Energy Zone Councils

The New England Renewable Energy Zone (‘NE REZ’) will be 8GW in size which is approximately the equivalent of 57.44mt CO₂ offset. To put that into prospective, Australia’s current CO₂ emissions are approximately 528.78 mt CO₂ (2020). The NE REZ will offset almost 11% of Australia’s current CO₂ emissions. This is the equivalent of planting around 500,000,000 trees or removing 12.5M cars from our roads.

The contribution that the region is making to Australia’s reduction in carbon is nationally significant. The establishment of the NE REZ is burdening our Councils with significant financial and social costs with little tangible benefit to our regions.



Proposal:

To offset the financial and social burden associated with NE REZ projects and gain the support of the NE REZ Councils, the NE REZ Councils require the State Government to mandate the following (as conditions precedent or subsequent) to the initial conditional approval and the final approval of any energy project.

Essential:

1. Community Contribution Fee – developers of energy projects to provide a community benefit contribution to a common fund established and solely managed by the individual Councils. This community benefit contribution would be in the region of 1.5% of build cost of the project (as detailed in the Capital Investment Value Report) or circ. \$800 per MW(AC) per year over the life of the project.
2. Decommissioning Bond – prior to the commencement of any works, a bond for decommissioning is to be provided to the relevant department of the NSW Government to be held on trust for the relevant NE Council. Where a threshold balance sheet or other financial due diligence has been met, this bond could be ‘tail-ended’ so that it becomes payable over the last five years of the life of the project. The bond will not be discharged without consultation with the relevant Council.
3. Local Engagement – developers of energy projects are to demonstrate authentic community engagement that seeks to actively involve community members in the design and decision-making process of new developments. This includes liaising with Council as to appropriate sites. (Certification by the local Council that this requirement has been met, is to accompany any project application).

Desirable:

1. PPA – developers of energy projects are open to entering into a Power Purchase Agreement (PPA) with Council and Council aligned businesses. This requirement is met if the Developer does not reject a Council PPA proposal, or a revised PPA proposal, where the Developer can demonstrate that the proposal would commercially compromise the project.
2. Carbon offset purchase from local market – 75% of the carbon offsets required for the individual project in the NE REZ are to be sourced from the Local Government Area (LGA) in which the project is being developed. Where the supply in that LGA is exhausted, then the supply can come from another LGA in the NE REZ Council area. Where that supply is demonstrably exhausted, the developer will be exempted from this requirement to the extent of the lack of supply. (Certification by the local Council, and or the NE REZ Councils as relevant that this requirement has been met, is to accompany any project application).
3. Telecommunications infrastructure – be constructed as part of a project and with access provided to an appropriate telecommunications company.

Mayors: Sam Coupland (Armidale), Eric Noakes (Walcha), Rob Banham (Glen Innes Severn), Paul Harmon (Inverell) and Robert Bell (Uralla).



Item 8:

Matters of Urgency



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Item 9: Management Review Reports



9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2022/01015

Responsible Executive: General Manager

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Office of the General Manager Management Review Report be NOTED by Council.

1. FINANCE AND ADMINISTRATION

1.1 Investment Report Status at 27 April 2022

Report for the investments held in April 2022 are included.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.62% applies.



REGISTER OF INVESTMENTS TO 30 April 2022

Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	YTD Redemption	MV % of Portfolio	
nab	TD	19/01/2022	120	19/05/2022	0.46%	254,014	384	254,398	666	-	3.90%	
nab	TD	16/02/2022	120	16/06/2022	0.42%	254,618	352	254,970	668	-	3.91%	
CommonwealthBank	TD	14/10/2021	270	11/07/2022	0.30%	500,000	1,110	501,110	-	-	7.69%	
CommonwealthBank	TD	19/04/2022	90	18/07/2022	0.93%	1,100,000	2,522	1,102,522	-	-	16.91%	
nab	TD	4/02/2022	180	3/08/2022	0.49%	253,728	613	254,341	801	-	3.90%	
nab	TD	7/03/2022	150	4/08/2022	0.53%	622,315	1,355	623,670	1,935	-	9.57%	
nab	TD	10/03/2022	180	6/09/2022	0.68%	531,589	1,783	533,371	1,582	-	8.17%	
nab	TD	6/04/2022	180	3/10/2022	1.15%	253,571	1,438	255,009	732	-	3.90%	
nab	TD	14/03/2022	210	10/10/2022	0.76%	554,809	2,426	557,235	2,005	-	8.53%	
CommonwealthBank	TD	14/10/2021	365	14/10/2022	0.36%	500,000	1,800	501,800	-	-	7.69%	
nab	TD	19/04/2022	210	15/11/2022	1.30%	631,226	4,721	635,947	2,520	-	9.70%	
CommonwealthBank	TD	19/04/2022	240	15/12/2022	1.66%	1,049,075	11,451	1,060,526	-	-	16.13%	
CommonwealthBank	TD					-	-	-	871	502,096	0.00%	
Average rate						0.75%	6,504,945	29,955	6,534,900	11,782	502,096	100%

The average rate of investments increased from 0.48% in April to 0.75% in April due to higher TD rates. CBA TD rates performed higher in the month of April.

PREVIOUS FINANCIAL YEAR COMPARATIVE DATA: 30/04/2021

Interest Earned YTD	26,725
Market Value of Portfolio	4,357,301
Average interest rate	0.35%
Interest Earned YTD 30 June 2021	28,258
Market Value of Portfolio 30 June 2021	3,854,757

Institutional Exposure

	Investment at Market Value	% of Portfolio
CommonwealthBank	3,149,075	48%
nab	3,355,870	52%
	6,504,945	100%

Responsible Accounting Officer's Certification Local Government (General) Regulation 2005 - Paragraph 212
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Christian Martin (Responsible Accounting Officer)



9.2 INFRASTRUCTURE:

Ref: WO/2022/01155

Responsible Executive: Director of Infrastructure

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the April Infrastructure Management Review Report be NOTED by Council.

To improve project reporting, the reporting on all initiated and budgeted capital projects within the Infrastructure portfolio has been consolidated into one attachment.

The coloured boxes indicate the health of a project with separate indicators for budget and schedule. Where status is green, commentary may not be required. However, the responsible officer will provide a comment against any indicator that is amber or red to explain how this issue is being addressed.

Indicator Colour	Project Status
Green	On Track – Project will meet the target deadline and/or is expected to stay within budget.
Yellow	At Risk – Project may not meet the target deadline and/or is expected to exceed allocated budget. Closer monitoring or preventative action is required.
Red	Off Track – Project will not meet adopted targets for delivery and/or budget, action is required.
C	Completed – Project completed with no further work required

Capital Works Delivery Update

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
LOCAL ROADS										
Forest Way Seal	Cement stabilise and bitumen seal 2.0km of existing gravel road	\$ 327,214		Apr-22	\$ 305,883					Wet weather has caused delays to heavy patching program. Remediation works to be completed after heavy patching completes.
Glen Morrison Road Rehab	Rehabilitate and widen existing sealed road to ease curve	\$ 299,000		Apr-22	\$ 18,066					Wet weather has caused delays to heavy patching program. Works have been scheduled to start after contractor finishes other Thunderbolts Way and Local Roads works. Although wet weather could further delay this project.
Moona Plains Road Rehab	Rehabilitation of existing sealed road from "Romavilla" towards Rowleys Creek Road	\$ 702,000		Apr-22	\$ 548,358					Works completed, awaiting final invoices.
Middle Street Rehab		\$ 495,000		Dec-22	\$ 14,141					
Walsh Street Rehab		\$ 332,750		Dec-22	\$ 13,830					Variation request for delay in commencement has been submitted. Council waiting for survey and design works to be completed before commencement.
Aberaldie Road Rehab	Rehabilitation of Segment 30	\$ 703,384		Nov-23	\$ -					Quotation for outsourced survey, design and EIS is \$58,250. Completed environmental assessment, survey and design.
Forest Way Phase 2	3.6km of culvert and drainage works on Forest Way	\$ 841,407		Dec-22	\$ -					Commence works.
Walcha Aerodrome	Seal existing access, elec supply improvements, regravell existing runway	\$ 1,610,000	Oct-22	Oct-22	\$ -					Current deed requires large outlay for works paid upon completion - need to request additional milestones to minimise financial risk to Council. Project funding just announced, schedule is pre-set from original grant application estimates - need to review internally and determine if achievable to complete by Oct 22. Sign funding deed, confirm project scope, schedule, and delivery strategy.
BRIDGES										
Moona Plains Road Bridge		\$ 467,866		Jun-22	\$ 439,600					Completed
Englefield Road Bridge		\$ 730,410		Jun-22	\$ 682,962					Bridge completed, however changes to the guardrail will be scoped up to better allow heavy vehicle access.
Glen Morrison Road Bridge		\$ 996,014		Jun-22	\$ 587,383					Bridge open to traffic. Remediate site and remove bypass track
Army Bridge		\$ 2,050,850		Dec-23	\$ 85,367					Recent discussions with Coffs Harbour Council have identified a major shortfall in funding due to recent world events. The shortfall will total approximately \$3million across the three bridges.
Winterbourne Bridge		\$ 643,104		Dec-23	\$ 45,552					Submit variation request. Go to tender for construction with current designs or scrap current designs and go to tender for design and construction.
Mooraback Bridge		\$ 526,680		Dec-23	\$ 39,697					TfNSW will be extending this program by an additional year.
Tia Diggings Bridge 1		\$ 338,800		Dec-23	\$ 19,004					
Tia Diggings Bridge 2		\$ 313,500		Dec-23	\$ 17,044					
Niangala Bridge		\$ 514,250		Dec-23	\$ 34,470					Tenderers to send through updated fee proposal. If the amount is still within the variation value we will likely be able to proceed. Go to design and construct tender again if variation unsuccessful
STATE ROADS										
Oxley Highway - 2021/2022 Routine Maintenance	Annual routine maintenance	\$ 564,000		Jun-22	\$ 480,627					Expenditure is high & near the budget limit due to wet summer. Will be able to do only basic maintenance. Requested for more funds from TfNSW. Routine road maintenance works continuing. Minor pavement patching works completed. Will do only basic maintenance like potholes, guideposts, incident operation and inspections.
Oxley Highway - Reseal Preparation	Annual heavy patching works and other reseal prep works	\$ 313,831		Jun-22	\$ 18,611					Shoulder grading & Weed spray works completed. Heavy patching works completed - line marking to be completed by April 2022.
Oxley Highway - Heavy Patching	Annual heavy patching works	\$ 214,803		Jun-22	\$ 40,058					Heavy patching works completed - line marking works to be completed by April 2022.
Oxley Highway - Safety Barrier Upgrade Works	Safety barrier replacement; Lifting guardrails	\$ 240,484		Jun-22	\$ 141,672					Request for variation approved. Lifting Guardrails and guardrail replacement works completed.
Oxley Highway - Fatality Site Safety Upgrade Works		TBD		Jun-22	\$ 3,507					TfNSW couldn't finalise the scope based on the funding available and safety benefit of the works. Project cancelled. TfNSW is applying for greater funds for the location and Walcha Council is assisting TfNSW in supplying information and cost proposal of the works. Recovery of expenditure on the project is under processing. Project cancelled by TfNSW; Cost to recover from TfNSW.

Capital Works Delivery Update

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
Oxley Highway Safety Project 2606 - Segments 2150 to 2140 - Pavement Widening	Shoulder widening; Guardrail extension and new guardrail installation	\$ 850,000	Jun-22	Jun-22	\$ 15,225					TfNSW is still struggling to advise final scope within budget or will be able to manage additional fund. 85% concept design received, and TfNSW reviewed the design. Final design is due in April 2022. Still hoping Project to commence in May 2022 and completed by June 2022.
REGIONAL ROADS										
Rehabilitation of Walcha Township Approaches - Derby Street - (Segments 4710 and 4720)	Rehabilitation	\$ 2,089,000	Jun-22	Mar-23	\$ 365,976		Tender prices above budget, tenders have been rejected and additional funding sought via 2 federal grant applications			Project tender closed on 12 Oct and the tender value received was 60% higher than expected. Council is looking to reject current tenders and seek additional funding via applicable Federal grants. Applied for grants – waiting for outcome. Will submit change request to RestartNSW to move the project to 22/23 FY. Project is planned to deliver in 22/23.
Project 5.4 Rehabilitation of Segment 4570 at Lake Road intersection	Rehabilitation; widening of pavement to 8m seal width; Intersection improvement	\$ 648,000	Jun-22	Jun-22	\$ 545,225					Stabilisation, sealing and line marking works completed for 900m. Survey and design of improvements to Lakes Road intersection commenced. Additional grant application submitted for intersection widening. Will submit change request to RestartNSW to move the project to 22/23 FY. Intersection widening works to be completed in 22/23.
Project 5.3 Rehabilitation of Segment 4560 near Lake Road	Rehabilitation; widening of pavement to 8m seal width;	\$ 648,000	Jun-22	Jun-22	\$ 179,810					Culvert replacement & tree removal works completed. Rehabilitation works to commence in May 2022 & completed by June 22. Project delayed due to wet weather.
Project 5.2 Rehabilitation of Segment 4550 near Lake Road	Rehabilitation; widening of pavement to 8m seal width;	\$ 675,000	Jun-22	Jun-22	\$ 451,748					Culvert replacement, tree removal & Shoulder widening works completed. Stabilisation & Sealing works completed – line marking due to be completed by April 2022.
Thunderbolts Way Road - Shoulder Grading & top up	Shoulder grading to improve drainage and prevent scour on road edge; Different WOs	\$ 50,000	Jun-22	Jun-22	\$ 36,145					Shoulder widening works completed for segment 4740, 4770, 4780 & 4790. Segment 4750 & 4830-40 to be completed by June 2022.
Thunderbolts Way - Resealing Program - 2021/22	Resealing and Final seal on 12 segments; Different WOs	\$ 636,200	May-22	May-22	\$ -					Scope and seal design finalised. Sealing works commenced and to be completed by April 2022. Will submit change request to RestartNSW to move the project to 22/23 FY. Will be completed in Oct/Nov 22.
Thunderbolts Way and Topdale Road – Routine works	Routine maintenance of Thunderbolts way	\$ 271,900	Jun-22	Jun-22	\$ 297,885		Increased maintenance cost due to heavier rainfall than usual			Routine road maintenance works underway. Will undertake basic maintenance such as Pothole, guidepost, incident operation and inspections.
Thunderbolts Way – Heavy Patching	Annual heavy patching program	\$ 150,000	Jun-22	Jun-22	\$ 187,982		Overspent in fixing the shoulder in segment 4530			Heavy patching works completed. Heavy patching on shoulders in segment 4530 has been completed. Line marking to be placed by April 2022.
WATER, SEWER & WASTE										
Walcha Wastewater Treatment Plant Upgrade		\$ 1,600,000	Jun-22	Jun-22	\$ 1,400,000					Final scope items being identified now that reporting portal access has been granted from Restart NSW DPI. Ongoing 1. Identify outstanding scope items with DPE. 2. Plan delivery of outstanding items and report back with updated completion date.
Walcha Off Creek Storage		\$ 11,000,000	Dec-22	Jun-23	\$ 313,084		Project running significant financial risk until Package 1 Tender prices are received and are within budget.			Tender Package 1 to be awarded at May Council Meeting. New \$11M Funding Deed signed, Council to remain cash positive for the remainder of the project after \$2M Milestone 1 is paid. Sub-division has been registered and deposit paid on the land, final purchase in coming weeks and close out of \$1.5M Grant. Project is on track for tender award on 25 May 22

Capital Works Delivery Update

Project	Summary Scope/deliverables	Project Value	Original Target Completion Date	Estimated Completed Date	Cost to date	Budget Status	Budget Status	Schedule Status	Schedule Status	Activities for Next Three Months
Walcha Waste Strategy 2025				Jun-22						1. Develop additional detailed costing for bin lift rates. 2. Develop CBA for hook bin options 3. Develop plan for additional kerbside collection areas and costs for inclusion 4. Report back next month with revised plan.
Watermain Renewals		\$ 525,000	Jun-22	Jun-23	\$ -		No renewals to be carried out this FY as program has not been established and no budget has been secured.			Forward planning to be carried out in the remainder of this FY to commence renewals program next FY. The only exception to this could be the replacement main in Derby St linked with the Road rehabilitation.
Water Meter Replacement		\$ 350,000		Jun-23	\$ -		Grant application submitted 10/02/22 for funding to replace current meter fleet with SMART meters. Co-funding may be required should we only get 50%.			Awaiting results of funding application.
Sewer Relining Program		\$ 200,000		Jun-22	\$ -		Grant application submitted 10/02/22 for funding to carry out I&I (smoke testing) and manhole inspection program. Co funding may be required should we only get 50%			Sewer relining project needs to be reprioritised with Sewer Inflow Infiltration investigation and survey works (condition on varied EPL). Report to be tables at the next CAC Meeting.
COMMUNITY PROJECTS										
Levee Bank Walk Lighting	Installation of solar lighting along both sides of Apsley River Levee Bank, from Blue Hogan to Middle Street	\$ 279,911	Jun-22	Jul-22	\$ 2,057		Tender award within budget			Tender awarded to Highlux. Project kick-off Monday 11 April. Install by local electrical contractors.
Walcha Sporting Amenity Upgrades - Walcha Pool	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 566,087		Oct-23	\$ -		No costs to date			\$696,507 of funding confirmed for upgrades to amenities at the Walcha Pool and John Oxley Oval. Funding deed signed, awaiting PM resources.
Walcha Sporting Amenity Upgrades - John Oxley Oval	Upgrade of amenities at John Oxley Oval and Walcha Pool	\$ 130,420		Mar-23	\$ -		No costs to date			\$696,507 of funding confirmed for upgrades to amenities at the Walcha Pool and John Oxley Oval. Funding deed signed, awaiting PM resources.
Walcha Swimming Pool Refurbishment	Further upgrade of Walcha Swimming Pool via BLER Grant	\$ 1,100,000		Oct-22	\$ 161,000		There is not enough money to complete all works identified in condition report, so works will need to be prioritised			Pool condition report received, Aquatic specialist to provide report to March Council Workshop prior to formulating SoW. Tight timeframe to complete works during pool closure period.
Renew Walcha Skate Park	New skate park facilities, new fence for John Oxley Oval, CCTV	\$ 866,964		Jun-23	\$ 7,430					New PM now running the Skate Park project. Consultation session held by Convic Wed 13 and Thu 14 April. Fencing to be quoted and installed.
Upgrade Walcha Lions Park	New park facilities at Lions Park	\$ 410,554		Jun-23	\$ -					Deed signed, onsite meeting held with Lions Club representatives to confirm scope and project delivery plan. Project Management Group formed. New PM met with Lions Clud on 11 April



9.3 ENVIRONMENT & DEVELOPMENT:

Ref: WO/2022/01146

Responsible Executive: Director Environment & Development

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: That items included in the Environment & Development Management Report be **NOTED** by Council.

The purpose of this report is to provide statistical information in relation to activities of the Environment & Development Department. This Department is responsible for the following key functions:

Development & Construction	<i>The regulation of the way land is used and developed and certification of safe construction practices. (CSP References 6.1.2, 6.1.7, 6.5.1, 6.6.1, 6.6.3)</i>
Strategic Planning	<i>Land use management through a range of state and local strategies, plans and policies (CSP References 2.1.9, 5.3.1, 5.3.4, 6.1.6, 6.6.2)</i>
Environmental Management	<i>Environmental monitoring, programs and investigations to maintain the health of our natural and built environments. (CSP References 6.1.1, 6.1.3, 6.1.4, 6.1.5, 6.4.1)</i>
Regulatory Services	<i>Monitoring of activities, premises and systems to protect public health. (CSP References 3.2.3, 3.2.4)</i>
Animal Control	<i>Responsible pet ownership through policy and regulation of keeping of animals. (CSP Reference 7.2.2)</i>
Building & Amenity Maintenance	<i>Building infrastructure asset management of Council facilities to continue services to the community. (CSP References 2.1.7, 3.2.5, 5.2.3, 5.6.1, 8.2.3, 8.2.4)</i>

BUDGET PERFORMANCE SUMMARY AS AT 31 MARCH 2022

Account	Budget \$	Actual \$	Incurred / received %	Target 70%
Health (Health Administration & Inspection)				
Revenue	2,000	200	10	⬇️
Operating Expenses	37,500	15,676	42	⬇️



BUDGET PERFORMANCE SUMMARY AS AT 31 MARCH 2022				
Account	Budget \$	Actual \$	Incurred / received %	Target 70%
Public Order & Safety (Animal Control)				
Revenue	4,900	3,260	67	↔
Operating Expenses	63,900	40,294	59	⬇
Housing & Community Amenities (Public Amenities)				
Revenue	16,508	16,508	100	⬆
Operating Expenses	94,008	77,353	82	⬆
Housing & Community Amenities (Cemetery)				
Revenue	70,000	52,713	75	↔
Operating Expenses	105,800	89,398	84	⬆
Capital	29,027	9,087	31	⬇
Housing & Community Amenities (Council Housing)				
Revenue	28,600	17,691	62	⬇
Operating Expenses	16,700	9,058	54	⬇
Capital	14,661	14,661	100	↔
Housing & Community Amenities (Town Planning)				
Revenue	40,400	37,625	93	⬆
Operating Expenses	181,400	142,114	78	⬆
Recreation & Culture (Walcha Community Gym)				
Revenue	26,000	26,793	103	⬆
Operating Expenses	13,000	20,849	160	⬆
Capital	120,700	61,350	51	⬇
Mining, Manufacturing & Construction (Building Control)				
Revenue	12,000	13,096	109	⬆
Operating Expenses	31,000	33,493	108	⬆
Other Sport Ground & Recreation Facilities (Building Maintenance Sporting Grounds)				
Revenue	0	0	0	↔
Operating Expenses	74,900	24,868	33	⬇
Other Sport Ground & Recreation (Squash Courts)				
Revenue	1,500	905	60	⬇
Operating Expenses	28,500	16,531	58	⬇



GRANTS SUMMARY					
Grant	Description	Funding	Status	Deadline	Comments
LRCI Phase 2	Gym equipment & CCTV	\$120.7K	Successful	30/06/2022	On track
NSW P&C (Heritage NSW)	Heritage Advisor	\$6K 2021-22 \$6K2022-23 \$1:\$1	Successful	30/06/2023	At risk
OLG	Council Crown Land Management – Plans of Management	\$48,616	Successful	30/06/2023	On track
NSW EPA Council Regional Capacity Building Program	Namoi Unlimited Contaminated Lands 2018-2021	\$420K	Successful	30/06/2022	On track
NSW DPE Planning Portal Grant	Assist implementation of Planning Portal	\$50K	Successful	30/06/2022	On track

OPERATIONAL OVERVIEW

1. Development & Construction

Development Statistics 2021-22	DAs	CCs	CDCs
Total Number Approved	25	20	8
Approved under Delegated Authority	24		
Approved by Council Registered Certifier		16	5
Approved by Council	1		
Approved by Private Certifier		4	3
Value	\$2,380,745	\$1,668,686	\$1,133,512
Number Withdrawn / Cancelled	2	-	-
Number Rejected	-	-	2
Number Refused	-	-	-



1.1 Determinations Issued

March 2022			
Development Application's			
Number	Description	Address	Determination
10.2019.68.2	Subdivision of rural land	469 Tops Road, Nowendoc	Approved under delegated authority
10.2021.37.2	Boundary Adjustment residential land	17S Middle Street, Walcha	Approved under delegated authority
10.2021.40	Alterations & additions to dwelling	707 Scrubby Gully Road, Walcha	Approved under delegated authority
10.2021.45	New dwelling	8985 Thunderbolts Way, Walcha	Approved under delegated authority
Construction Certificate's			
Number	Description	Address	Determination
11.2022.7	New dwelling	225E Oxley Drive, Walcha	Approved by Private Certifier
11.2022.8	New dwelling	172W Croudace Street, Walcha	Approved by Private Certifier
Complying Development Certificate's			
Number	Description	Address	Determination
18.2022.1	New shed	107W Fitzroy Street, Walcha	Approved by Private Certifier

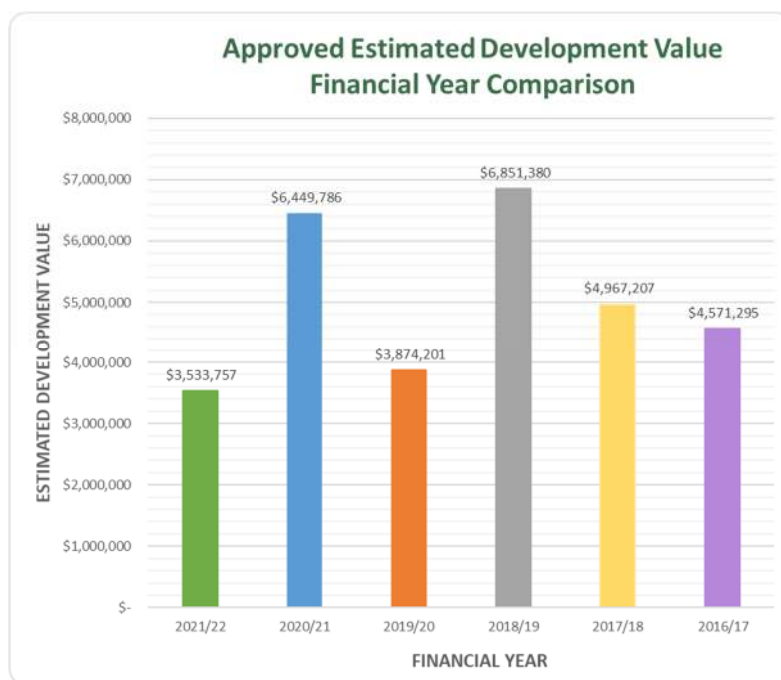
1.2 Development Applications Outstanding

Development Applications Outstanding as at 31 March 2022					
Number	Description	Address	Date Lodged	Days in Council (excl. STC)	Status
10.2020.31	Truck wash bay with shed over	305 Darjeeling Road, Walcha	24/12/2020	483	Awaiting additional information
10.2021.36	Alterations and additions	16W-26W Fitzroy Street, Walcha	01/11/2021	171	Awaiting additional information
10.2021.41	Signage	18N Derby Street, Walcha	30/11/2021	142	Awaiting additional information
10.2021.44	Boundary adjustment	209W-211W Fitzroy Street, Walcha	22/12/2021	120	Under assessment
10.2021.46	Alterations & additions to dwelling	19W Churchill Street, Walcha	25/02/2022	55	Under assessment
10.2020.3.2	Basalt quarry	1643 Oxley Highway, Walcha	21/01/2022	90	Under assessment



Development Applications Outstanding as at 31 March 2022					
Number	Description	Address	Date Lodged	Days in Council (excl. STC)	Status
10.2022.1	New dwelling	1495 St Leonards Creek Road, Walcha	20/01/2022	91	Under assessment
10.2022.2	Dual occupancy dwelling	9756 Thunderbolts Way, Nowendoc	8/03/2022	44	Awaiting additional information
10.2022.3	Addition of deck	65E Croudace Street, Walcha	9/03/2022	43	Under assessment
10.2022.4	Construct a new deck	107E Croudace Street, Walcha	(15/03/2022)	0	Submitted, pending lodgement awaiting payment
10.2022.5	New garage & carport	18S Towers Street, Walcha	(21/03/2022)	0	Submitted, pending lodgement awaiting payment

For Councillor information, following is a graph published on Council’s website each month showing the combined (DA & CDC) approved development value for the LGA. It highlights the and annual trend for the financial years from 2016/2017 to present.





1.3 Certificates & Advice

March 2022			
Number Issued	2020-21	2021-22	Current Period
Occupation Certificate's	12	9	-
Subdivision Certificate's	9	5	-
Planning Certificate's	154	101	21
Building Information Certificate's	1	1	-
Outstanding Notices Orders Certificate's	27	9	-
Bushfire Attack Level Certificate's	1	-	-
Dwelling Entitlement Advice	11	6	-

1.4 Compliance Inspections for DAs, CCs and CDCs

February 2022			
Number Completed	2020-21	2021-22	Current Period
Site inspections	37	22	2
Footings & slab inspections	14	22	5
Framework inspections	6	3	-
Waterproofing inspections	3	2	-
Stormwater inspections	-	1	-
Final inspections	7	10	2
Food premises fitout inspections	2	2	1
Complaints	-	1	-

1.5 Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver

Information on regulatory and associated fees under the Environmental Planning & Assessment Act 1979 and Local Government Act 1993 for repairing and replacing bushfire affected property waived.

There is one bushfire total loss rebuild applied for in our LGA, the application has been submitted to Resilience NSW (Disaster Welfare Services) and is still with the Commissioner awaiting approval; Resilience NSW are unable to provide specific build cost information, however indicated the broad range for their builds may be between \$300,000 and \$600,000.

Based on this information, the estimated regulatory and associated fees to be waived could be between \$2,835 and \$3,875 as detailed in the table below:

Fee Type	Estimated Cost of Development	
	\$300,000	\$600,000
Development Application	\$1,085	\$1,525
Planning Reform Fund (State)	Waived	Waived
Construction Certificate	\$850	\$1,450
Inspections	\$630	\$630



Long Service Levy (State)	Waived	Waived
S68 – install OSSM system	\$270	\$270
TOTAL	\$2,835	\$3,875

Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver	
Current budget allocation	\$4,000
Actual expenditure	
Dwelling entitlement advice	\$110
Estimated additional expenditure	\$3,875
TOTAL	\$3,985

2. Environment & Regulation

2.1 Section 68 Activities

Section 68 Activity Data	2020-21	2021-22	Current Period
Number Issued	24	13	1

2.2 Compliance Inspections for Section 68 Activities

February 2022			
Number Completed	2020-21	2021-22	Current Period
Site inspections	Data not available	5	1
Internal drainage inspections		2	-
External drainage inspections		3	1
Water supply work inspections		-	-
Final inspections		1	-

2.3 Public Health Activities

February 2022			
Compliance Inspections & Reports Issued	2020-21	2021-22	Current Period
On-Site Sewage Management Systems	3	2	-
Food Premises	23	22	21
Private Swimming Pools	1	-	-
Fire Safety Schedules	-	1	-
Skin Penetration Procedure Premises	-	-	-
Advertisements / Advertising Structures (incl. sandwich boards)	1	1	-



9.4 COMMUNITY AND TOURISM

Ref: WO/2022/00899

Responsible Executive: Director Community & Tourism

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

RECOMMENDATION: that items included in the Community & Tourism Management Report be **NOTED** by Council.

Excess Leave as at 31 March 2022

Name	LSL	Annual Leave	Time in Lieu	RDO's	Plans in place
	<i>13 weeks</i>	<i>8 weeks</i>	<i>1 week</i>	<i>2 days</i>	
	13.23				Plan to use later in the year
	15.81		1.75		Plans to use leave once new staff member has settled in
	14.04				No plans to use leave at this stage – works one day per week
		10			Staff member resigned
		13.21			Leave has been booked
				3.31	Has been advised to use RDOs
				4.57	Accruing to use in June

Budget performance summary – expenditure target 75% or lower

Please note that the “actual” column is reporting both actual and committed costs, increasing the operating expenses figure and percentage.

	Budget	Actual	% of budget	Target met	Comments
WCCC					Funded
<i>Revenue</i>	392,500	339348	86%	<input checked="" type="checkbox"/>	
<i>Operating Expenses</i>	338,600	277098	82%	<input checked="" type="checkbox"/>	12 months' worth of committed costs showing in the Actual column.
Preschool					Funded
<i>Revenue</i>	503,400	477792	95%	<input checked="" type="checkbox"/>	Funding higher than budgeted
<i>Operating Expenses</i>	513,500	384982	75%	<input checked="" type="checkbox"/>	Additional funding has been received.
Library					Council & funded
<i>Revenue</i>	68,500	68,548	100%	<input checked="" type="checkbox"/>	
<i>Operating Expenses</i>	176,374	138366	82%	<input checked="" type="checkbox"/>	Library staff have started



					tracking Library/Youth wages correctly.
Youth					Council & funded
<i>Revenue</i>	2,400	15994	665%		Additional Grant funds received
<i>Operating Expenses</i>	25,400	30212	119%		Increased to spend grant funding – Council budgeted spend has been reduced
Early Intervention					Billable hours
<i>Revenue</i>	40,000	25595	64%	<input checked="" type="checkbox"/>	EI Teacher was on extended leave to complete Masters of Speech Pathology.
<i>Operating Expenses</i>	39,600	32906	83%	<input checked="" type="checkbox"/>	Additional hours of work to prepare for Audit
Tourism Operations					Council
<i>Revenue</i>	0				
<i>Operating Expenses</i>	144,200	93731	65%	<input checked="" type="checkbox"/>	
Tourism Development					Council & funded projects
<i>Revenue</i>	323340	263031	81%	<input checked="" type="checkbox"/>	Grant income included
<i>Operating Expenses</i>	374340	273818	73%	<input checked="" type="checkbox"/>	Grant Wages and expenses included
Community Recovery					Funded
<i>Revenue</i>	220,000	32142	15%	<input checked="" type="checkbox"/>	Resilience NSW is behind in paying their invoices.
<i>Operating Expenses</i>	220,000	105496	48%	<input checked="" type="checkbox"/>	

Current Grants		
WCCC	Nil	
Preschool	Community Grants – Increasing ATSI enrolment and engagement	Successful - \$8000
Library	Nil	
Youth	Youth Week	Annual grant with \$ for \$ Council contribution expected. This is taken from the existing Youth budget.
Early Intervention	Nil	
Tourism Operations	Nil	



Tourism Development	Regional Growth Fund - \$20,000 for Motorcycle Rally	Successful
	Regional Tourism Bushfire Recovery Grant - Soundtrails Project 2020/21	In final stages of rollout – joint project with New England High Council and National Parks & Wildlife Service
Community Recovery	Greenwaste Grant	Successful - \$804195 - tender documents & variation report being prepared
	BCRRF Grant – Stream 2	Variation request submitted to funding body and awaiting a response.

Operational Overview

WCCC	<p>WCCC is operating at normal capacity and programming. Work is underway in regards to the changes coming in the funding for this area.</p> <p>Two staff members have upgraded their licences to MR so we are now able to hire a larger bus for group outings. This will save money by not needing to hire a bus and driver.</p>
Preschool	COVID-19 has finally come to the preschool with a number of children and staff tested positive. The preschool needed to close for three days due to staff sickness. Preschool is closed for school holidays between 11 and 22 April.
Library	The library has been staffed by our casual and other Council staff due to staff illness, for a few weeks during this period.
Youth	Cassie has been planning a Youth Festival day for the 2022 Youth Week funding. This looks to be a great day for youth of all ages. Consultation will take place for the skatepark redevelopment at the festival to have the best chance of getting feedback from the people who use the skatepark.
Early Intervention	The NDIS accreditation is due so we will be working with the accredited auditing company to complete that process.
Tourism	<p>Planning for the Motorcycle Rally has started with the existing committee.</p> <p>The vacant tourism position will be advertised shortly.</p>
Community	Brooke has been working on the greenwaste grant, and reporting for



Recovery	the BCRRF Stream 2 grant. The training program (BCRRF) is continuing. She is in the process of finalising her work in this role, ensuring that outcomes have been met for the funding body Resilience NSW.
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Priorities for May

- NDIS re-accreditation preparation (Early Intervention)

Anticipated issues affecting delivery of identified priorities

Other than staff shortages due to COVID-19, no issues have been identified at this time.

Karen Kermode
Director Community & Tourism



1. WALCHA COUNCIL COMMUNITY CARE (WCCC)

March 2022

Programs are back at full swing this month, with our clients being very keen to get out and about. We had a great lunch out at Uralla with the women's group, a trip to Gunnedah with the men and a full day in Glen Innes for Harmony Day with the Wanderer's. The Walcha Show was on so there was a lot of excitement about seeing what was on this year and we took some of our less able clients down for the day on Friday. They had a great time and so much fairy floss was consumed!



Card group continues to tick along each week and the art group came back really energised, with a number of new members that took to it with a lot of enthusiasm. Bingo is also expanding rapidly, and while they are not all clients of ours, 24 community members attended for the largest showing ever. We are working on signing up as many as we can to join us for other things but are also very happy that this has become a valued service for our community.

We are in the middle of planning some great mixed group excursions moving forward and will continue our takeaway lunches on a Friday as these have resulted in some new friendships and friend groups being created for some of our more isolated clients which is so fantastic to see.



We are also using this time to experiment with the program and see just how much engagement we can get from our current client base before we start to actively advertise for more. This is going to assist us in seeing where we have areas that need work in the future.



We have changed our local bus run to a Friday to incorporate the Food Pantry that is now being run out of the Hub on a Friday. We will be offering additional trips out to Summervale to try and build the service up. We will also be doing some targeted advertising to assist with this.

There have been no complaints this month. We have received positive feedback in relation to Meals on Wheels, birthday cards and the morning teas from a variety of clients.



March	180 clients	Item or Date
Meals on wheels		Mains- 259, Dessert- 139, Frozen- 143 for a total of 563
Cabcharge	23 clients	230 trips
Medical Drives		32 trips
Women's Group	11 clients	2 March
Women's Group Excursion	13 clients	16 March
Men's Group	12 clients	8 March
Men's Group Excursion	5 clients	22 March
Wanderer's Group	5 clients	21 March
Card Group	4 clients	1 March
	4 clients	8 March
	6 clients	15 March
	4 clients	22 March
	6 clients	29 March
Takeaway Lunch	9 clients	4 March
	10 clients	18 March
	10 clients	25 March
Art Group	5 clients	30 March
Bingo	13 clients	5 March
	14 clients	19 March
Armidale bus	4 clients	3 March
	5 clients	10 March
	5 clients	17 March
	7 clients	24 March
	4 clients	31 March
Tamworth bus	2 clients	23 March



Jess Goodwin
Community Care Coordinator



2. LIBRARY AND YOUTH

March 2022

Stats: not available due to staff illness

- Loans:
- Returns:
- Reservations placed & issued:
- New members:
- Door count:
- Wi-fi use:
- Computer use:
- Housebound:

Other statistics:

- Borrow Box
 - eAudio - not available
 - eBook - not available
- Libby - not available

General statistics about the use of the library are unable to be reported on this month due to staff illness. They will be provided in next months report.

COVID-19 update:

Towards the end of this month, a number of library members tested positive to COVID-19. In addition to taking further COVID precautions such as frequent touch point sanitising and staff mask wearing, staff also organised some mailbox deliveries to these library members. 4 deliveries were made to mail boxes/front doorsteps including items members had reserved online, a librarian selected bag of books and puzzles and a quick 'Iso buster' print out of activities, craft kits and colouring in sheets for the households with children. This service was cut-short when staff went into isolation themselves.

Outreach & Promotion

Outreach and library promotional activities have allowed Walcha Library to engage with the community this month. They include:


- The notice board in the library window regularly being updated with library and community information and events
- Staff have continued to use a systematic and measured approach to the use of social media to engage with the community and library members this month

Social media

The popularity of the Walcha Library Facebook page increased this month with 9 new likes: 246 people have liked the page and there are 268 followers. The number of posts shared in March was similar to last month, with only a few library and youth events and programs to promote. Staff have continued to use the systematic approach to ensure the content was engaging, useful and an effective use of staff time. The library shared 8 posts on the Facebook page reaching 661 people (reach decreased from February). The 7 Instagram posts shared throughout March received 113 'likes' (more than double last month). Library and Youth Instagram posts are now followed by 215 people, with 5 new followers this month.

The programs, activities and information shared via Facebook and Instagram this month have been broken into two categories below, Engagement & Service content:





Engagement content: fun and interactive posts shared to engage with the library community and/or acknowledge events/themes being celebrated in wider community	# people reached on Facebook	People engaging on Instagram	
Total 5 engagement posts	224	31	
Post to share news of Walcha Central Work Experience Student's impact at the library	85	23	
New display, 'Like the movie, you'll love the book' showcasing books that are also on film,	85	23	
International Womens Day post – promoting IWD theme 'Breaking the Bias' and Walcha Library's collection of women's stories	53	8	



<p>Share of online CNRL Creative Communities: Crochet Workshop. Online video workshops presented by Tamworth Library staff.</p>	<p>86</p>	
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Service content: informative posts about the library services, facilities and programs	# people reached on Facebook	People engaging on Instagram	
<p>Total 11 service posts</p>	<p>1011</p>	<p>82</p>	
<p>#fridaydeliveryday post targeted at young people via Instagram, showcasing the newest 'young adult' fiction titles</p>	<p>0</p>	<p>14</p>	
<p>2 posts promoting March Baby Booktime session: one to advertise and the other to share photos of the event</p>	<p>115 + 287</p>	<p>24</p>	
<p>Share of CNRL 'Author Talk' event held in Tamworth Library</p>	<p>75</p>		



<p>2 x Youth Week planning team recruitment & reminder posts</p>	<p>354 + 74</p>	<p>14 + 9</p>	
<p>Launch and promotion of Youth Week Festival – share of poster and link to register</p>	<p>106</p>	<p>21</p>	

Programs

Walcha Library continued running the Tech Savvy Seniors program this month. The first 2 sessions in February attracted 10 participants and a further 10 participants attended the March sessions covering Video calling and Sharing Photos. Library staff worked with local job-seeker providers to include their senior clients in these sessions. Positive feedback and thanks were received from all participants.



Tech Savvy Seniors
 Free, fun digital skills sessions for seniors
 Join one of our friendly training sessions supported by local library staff where you can learn how to get online and then build your digital skills.

Walcha Library program 2022
 Intro to internet - 2pm Monday 21st of February
 Intro to Cyber Safety - 2pm Monday 28th of February
 Intro to video calling - 2pm Monday 7th of March
 Intro to social media - 2pm Monday 14th March
 Sharing (and organising) photos - 2pm Monday 21st March

Limited places available, please call 67742550 to book!

Tech Savvy Seniors
 A NSW Government initiative in partnership with Telstra



March Storytime and Baby Booktime was hosted by a special guest from the CNRL Tamworth Library. Kelly Makepeace, speech therapist, is an early childhood education officer who is currently rolling out a Speech Language Pathology Collection in the CNRL collection. She demonstrated a Baby Booktime session with children aged 0-2 yrs (and some older siblings) with a big group of 18 children and 6 parents. The session was the first of a 4 part series introducing parents to the activities and speech

pathology resources, and Kelly will return in April to complete the series with interested parents.

Early this month Walcha Council Library were visited by Barry Dawson, a representative from the National Servicemen’s Association. The book “Nashos – National Servicemen in



War and Peace” was produced by the Armidale Branch and a donated copy was presented to the library, along with local schools, to assist in educating students and raising awareness about National Service. Walcha Council General Manager was on hand at the library to accept this generous donation and unique addition to the library collection.

Housebound library services were picked up by Riverview and Walcha Library staff this month. A collection handpicked for the Riverview residents and a number of housebound individuals were ordered and delivered in the last week of the month.

The Walcha Library Bookclub and the ‘Taphouse’ Bookclub’s both met this month. The Walcha Library Bookclub met as usual in the library, with 7 members in attendance. There were 6 members able to meet for the ‘Taphouse’ Bookclub, which discussed the themes and characters of new Australian fiction ‘Happy Hour’.

The Walcha Library’s CNRL Seed Library has been accessed by a number of members this month. With many of the seeds having been taken for autumn/winter growing, staff have organised for the packaging of the new donated seeds ready to stock the display.

Walcha Library were asked to provide a work experience placement for a Year 10 work experience student from Walcha Central School this month. The one week placement was a great opportunity for a local student to learn about the library facilities and participate in a range of library based community programs. In addition to the maintenance and processing of the library collection, the student also watched a Storytime and Tech Savvy Seniors session, delivered by the library. She was given the opportunity to work on a display, create and maintain the seed and puzzle library, in addition to learning the weekly book exchange and reservation procedures of the library. The student was thankful for the experience, and library staff appreciated her work, ideas and time at the library.

Donations of second hand books were received from a generous group of Walcha ladies this month, with over 50 near-new Australian rural romance titles in the delivery. Library staff spent time sorting them according to the CNRL donation guidelines, and against the library catalogue. The remainder was donated to Quota for their upcoming annual book sale.

The number of members and visitors using the library facilities for study related purposes has risen again this month. There were a number of frequent users completing online training, inductions and zoom meetings. Local homeschooling families have also recommenced their use of the library for reading and learning materials. The free wifi and quiet study areas have been utilised at least 2-3 times per week this month.

Training

Both library coordinator Cassie and casual staff member Nerida attended the Walcha Council’s Code of Conduct training this month. It was a great opportunity for staff to ensure they fully understand their responsibilities in this area.

Cassie also completed online training through the Niche Academy, a subscription provided by CNRL for all branch staff. This month she engaged with the module called “Supervisor Training: tips for managers” which will help with management of the multiple staff currently working at the library, filling Rebecca’s maternity leave.



Youth activities

Planning sessions have continued this month for the 2022 NSW Youth Week activities and April School holiday program. The Thursday after school working group was open to all Walcha Youth, consisted of 10 young people aged 12-16yrs. They have assisted with brainstorming and planning activities to accompany the obstacle course booked for the festival during the holidays. The group involved have created a canvas and templates to collect youth opinions during the festival, worked on a music playlist and planned promotional activities during the 3 sessions held this month. They have also volunteered to provide assistance to Council staff at the festival.

The school holiday program coming up in April has been organised this month, with a selection of activities to supplement the Youth Week Festival event. Library Storytime & Puzzle Library, Walcha Handmade workshops, Lego Club and CNRL workshops have been advertised within schools and local media in the lead up to these holidays.

Cassie McKenna
Library Coordinator



3. Preschool

March 2022

Healthy Harold

On 17 March we were lucky enough to have Ruth & Healthy Harold from the Life Education Van visit Preschool. Ruth presented us with a fantastic show, interacting with the children and getting them to participate in presentation. The children happily answered Ruth's questions and did very well in answering them. Ruth spoke about the importance of good hygiene, eating healthy and getting enough rest. It was a great morning.

There are also opportunities for us to have them visit again later on in the year.



COVID-19

Unfortunately we have had 4 children test positive to COVID-19 and 3 staff members. We notified all families with letters set out by the department of education, as all children were classed as close contacts.

Layleigh has been doing a fantastic job cleaning the preschool for us, we are very grateful for her.



We encouraged families to keep their children home if possible since the children that tested positive had attended preschool. We had very low numbers for the week of the 21 – 25 March, the week to follow will possibly be very similar, as the third staff member was positive 28 March. We will continue to follow the department of education guidelines and NSW health guidelines to keep our venerable children safe.

Cultural Awareness

Preschool have been lucky enough to receive a community grant, to promote outreach to Aboriginal children and promote cultural awareness.

Local aboriginal artist Tyler Stackman agreed to complete a mural for us to replace the current one we have at the front of the preschool. He has done an amazing job and we can't wait for it to be mounted outside for everyone to see. Once we get it mounted we would like to have an official reveal with Tyler present to tell the story of its meaning.



Melinda Clark
Nominated Supervisor



4. Tourism

February 2022

Number of visitors to Visitor Information Centre (VIC)

MARCH	2022	2021	2020	2019
Walk in's	338	405	218 (VIC closed 19/3 - COVID)	367
Phone enquiries	32	35	19	35
Email enquiries	6	2	2	0

WEBSITE STATISTICS www.walchansw.com.au	March	February	January	December
Visits	14,651	14,098	12,110	12,110
Pages	127,281	80,333	140,884	140,884
Hits	373,452	360,753	296,871	296,871

SOUNDTRAILS STATISTICS

SOUNDTRAIL NAME	DOWNLOADS	OPENS
Apsley Falls - Oxley Wild Rivers NP	19	45
Bald Rock NP	13	14
Coombadjha Walk - Washpool NP	18	32
Myall Creek	25	46
Tenterfield	20	76
Uralla	13	27
Walcha Sculpture	21	38
Wollomombi Falls - Oxley Wild Rivers NP	10	17

Social Media – Walcha Tourism Facebook and Instagram

Facebook Followers: 1,338 (up from 1,314 in Feb 2022)

Instagram Followers: 610 (up from 601 in Dec 2021)

Top Performing posts:

Autumn images, trees & Walcha streetscape, (Reach 2110, Engagement 555, Shares 20)

Apsley Falls walks: (Reach 1673, Engagement 531, Shares 20).

Social Media specialist

We have engaged the services of EJ Freelance to assist with content production and management of our Walcha tourism social media pages. I have been managing our tourism social media pages since their creation in 2019, undertaking weekly posting and engagement with our audience. I am proud of my contribution in this space to date. To do it well you have to be on social media every day, often outside of work hours, which is time consuming. I will still continue to post and share relevant content, when time permits. A monthly report will be provided on our top performing posts, audience growth and post engagement.



Walcha Motorcycle Rally

I have been working with our enthusiastic and committed Rally working group members on the program and activities for the 2022 event. Our grant application has been successful for the \$20,000 Regional Event Fund – Incubator Fund, which is great news.

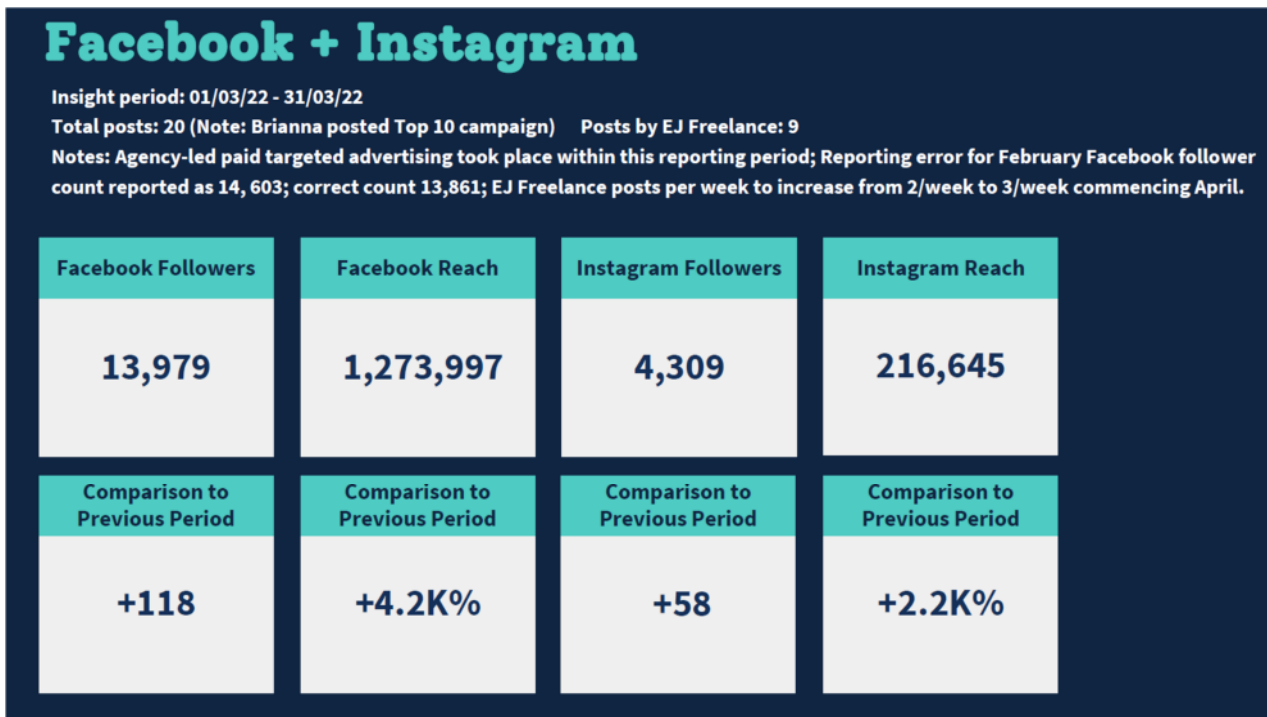
Tourism Manager’s resignation

I just want to acknowledge the great work that Susie Crawford has done for tourism in Walcha and also in providing wonderful service, knowledge and information to visitors, local businesses and the community through the Visitor Information Centre over the past 13 years. Susie and I have worked amazingly well as a team, and with complementary skills, we were able to produce excellent outcomes for Walcha. Our Betts truck side billboards, wonderful slow tourism videos, excellent and up to date tourism website, New England High Country contributions, the Mountain Festival enjoyed by so many over the years and two successful Motorcycle events – just to name a few. She will be greatly missed.

NEHC (New England High Country) Social Media Report

Apsley Falls and the Green Gully Track were in the top 3 performing posts for the NEHC region (see attached report by EJ Freelance).

Lisa Kirton
 Tourism Manager (Acting)






Top 3 Performing Posts (by reach): Facebook

New England High Country
March 20

Apsley Falls, made even more beautiful by the presence of a rainbow 🌈

View the falls just 15 minutes east of Walcha on the Oxley Hwy.

@pajson_sharman_photography ... See more



Get more likes, comments and shares
When you boost this post, you'll show it to more people.

28,824	1,690	Boost post
People reached	Engagements	

23 Comments 86 Shares

New England High Country
March 20


"I feel as though the best memories are those that are unexpected"

Instagram / @kassiesplore

Machynys Falls, Kosciuszko National Park. It's located 30 minutes north-west of Apsford.

Enjoy exploring the dramatic rocky landscape, where you can swim, fish, picnic, or just take it all in from the lookout.

#newenglandhighcountry #myinverell #myinverellwa #newcastle #newcastlewa #newcastleaustralia #highcountry #myinverell #highcountry #kosciuszkonationalpark #myinverellwa



Get more likes, comments and shares
When you boost this post, you'll show it to more people.

26,978	589	Boost post
People reached	Engagements	


Vern Dorey Park, Janette Robb and 347 others · 9 Comments 18 Shares

New England High Country
March 15

Buildings steeped in history, tree-lined streets, and pretty flower beds form a common theme throughout our townships. Throw in an ornate lamppost and a stunning sunrise backdrop and you'll feel like you've stepped into the pages of a fairy tale...

Come up and explore! For more inspiration, visit our website.

Instagram / @myinverell ... See more




Get more likes, comments and shares
When you boost this post, you'll show it to more people.

24,205	1,003	Boost post
People reached	Engagements	

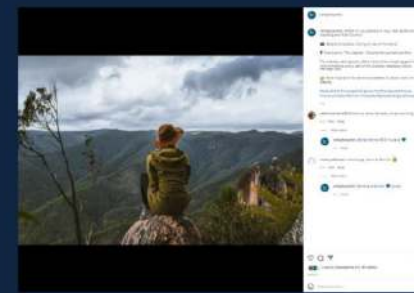
Mag Ellen, Jeanette Camp and 325 others · 7 Comments 28 Shares

Top 3 Performing Posts (by reach): Instagram

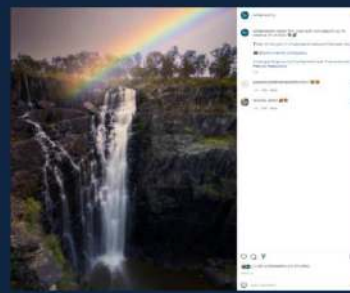
Reach:
2,444



Reach:
2,360



Reach:
1,794





5. Community Recovery Officer

February 2022

Christina Jeffries from NRRA (National Recovery and Resilience Agency), Recovery Officer for the Walcha area coordinated a recovery marquee trade space for Resilience NSW, NRRA and Walcha Council during the two days of the Walcha show. NRRA provided sponsorship to the Walcha Show Society this year to the value of \$5,000. With the CRO program budget, giveaway promotional items such as an “important documents” wallet, drink bottle and pen have been ordered with “Get Ready” (see below photos) branding to promote readiness for disaster within the community. RAHMP also attended, thank you to Kate Arndell from Tamworth for providing this support and having some good conversations with locals. The community engagement was well received with some 60 people going through the marquee and taking “show bags” over the two days.

Myself and Recovery Officer with the NRRA created an “Emergency Contact Card” specific to each village/area within the Walcha LGA. There were six contact cards created in total (see an example below). These contact cards were printed in colour, A4 single sided and laminated and given away at the Walcha Show in the “show bags”. The Get Ready items and these emergency contact cards have also been delivered to the Yarrowitch Hall and Nowendoc Memorial Hall to be handed out at community events they host. It is anticipated that these cards can be printed on a thicker card to be broadly distributed to the Walcha LGA area via mail and other events.

Myself and Christina Jeffries assisted the Yarrowitch Community Group to host a movie night “Ride like a girl”, by assisting with the setup of the movie screen/gear and advertising the event. Poor weather and COVID limited numbers to this event, although those that attend enjoyed the movie.

Resilience NSW Finance - Claiming reimbursement for the Community Recovery Program continues to be delayed. It appears payment to Council from the July-September 2021 quarter has not been received to date. Council continues to follow this up with Hunter, Central Coast, New England North West Region of Resilience NSW. I have gathered invoices, payslips and evidence for October -December 2021 quarter and submitted to Resilience NSW for review (29 March 2022).

Community Resilience Training program (through Bushfire Community Resilience and Recovery Fund (BCRRF)) - Agricultural chemical course for 14-15 March 2022 was very well attended, with 14 people on the first day and 17 for the second day. I am continuing to project manage and carry out the administration and reporting for this funding. I have also been liaising with project officers at Resilience NSW for this funding and submission of a variation request. The variation was submitted although has now been returned by Resilience NSW for further clarification.

NSW EPA Bushfire Green waste clean-up program – This month has seen the planning, scoping of works, pre tender meetings, on site meetings and closing of the tender for the EPA Bushfire Green Waste Clean Up Program. I am continuing to assist in the capacity of liaising with the EPA Project staff on variations, smarty grant reporting and minor administration tasks (reporting to Council). The tender evaluation is due to take place on 1 April 2022.



Telstra/reception issues for Yarrowitch / Nowendoc - These areas are still having reception issues and express concerns over connectivity during and after an emergency or disaster such as bushfires. Recovery planning with Nowendoc locals has seen some good feedback come in from the community on ensuring connectivity, back up batteries and infrastructure maintenance post disaster. Several emails have been sent to the Telstra regional customer service team around enquiries for the Nowendoc area tower, back up batteries and a community meeting, although there has been no reply. These emails were sent over a week ago.

Ladies Tradie day - this event is still expected to proceed. Currently waiting for the facilitator to get back to us on availability. The day did have the attention of neighbouring area GLENRAC who were interested to see how the day went. Hopefully it can be rescheduled to May 2022.

Next few months – Working with Yarrowitch and Nowendoc community on a basic Recovery Action Plan in the format of a table which is easy and simple to read. Some community members have commented this is suitable and it is being reviewed at the moment. This document has been shared broadly around the Nowendoc community with some great feedback and ideas and areas for improvement. There are a couple of actions items for me to follow up on and also the community would like a “community meeting” with several agencies involved (possibly local member) to address issues.

Regional Drought Resilience Planning program - working with Tamworth Regional Council, Walcha has been selected along with Tamworth as a pilot area for this program also working with Regional NSW. Excerpt from media release: *The Australian and NSW Governments have announced the pilot locations for the Regional Drought Resilience Planning program, which will identify how communities can manage the impact of drought and find ways to build resilience.*

The three pilot consortium regions are the Hilltops and Upper Lachlan, Tamworth and Walcha, Gwydir and Inverell Local Government Areas (LGAs). Minister for Agriculture and Northern Australia David Littleproud said the program, co-funded by the Australian and NSW Governments, was designed to help regional communities better prepare for, respond to, and recover from drought.

<https://minister.awe.gov.au/littleproud/media-releases/dfd-regional-drought-resilience-planning-program-nsw>

The CRO position whilst active in Walcha Council, has been included on the PCG (Project Control Group), meetings and Tender Evaluation Panel. This is very beneficial for the Walcha community and Walcha Council to have this position involved in this project as many or all of the bushfire affected communities were heavily impacted by drought before fires and their input into this project is crucial to its success.

I have received feedback from other CRO's in our region in regards to improving the wording and sequence of questions for the program evaluation survey through “Survey Monkey”. It is anticipated this survey can be reviewed by Resilience NSW and distributed during April 2022



NOWENDOC



YOUR CLOSEST EVACUATION CENTRE IS:

Nowendoc Memorial Hall

Nowendoc Road



Allan Morris02 6777 0935
 Cheryl Margery0438 770 983
 David Margery 0427 331 556

GET READY

Walcha

NSW SES Storm or Flood	132 500
NSW RFS Bush Fire Information	1800 679 737
NSW Police Assistance Line (non emergency)	131 444
Crime Stoppers	1800 333 000
Lifeline	13 11 14
Beyond Blue	1300 224 636
Walcha Council	02 6774 2500
Resilience NSW	02 9212 9200
National Recovery and Resilience Agency	www.recovery.gov.au
Transport for NSW 24 hour traffic enquiry line	13 27 01
Essential Energy Power Outages	13 20 80
Service NSW Government Disaster Relief	13 77 88
NSW Disaster Welfare Assistance	1800 018 444
Service Australia Emergency Information	180 22 66
New England Family Support	02 6772 7243
Emergency Housing	
Link2home – 24hours / 7 days	1800 152 152
Homes North	02 6772 5133
Red Cross	1800 733 276
Vinnies	13 18 12
Rural Aid	1300 327 624
Drought Angels Disaster Assistance	07 4662 7371
Rural Assistance Authority	1800 678 593
Rural Financial Counselling Service	1800 319 458
Department of Primary Industries (DPI)	02 6391 3100
Agricultural and Animal Services Hotline	
Only activate during significant emergency responses	1800 814 647
Local Land Service (LLS)	1300 795 299
Southern New England Landcare	02 6772 9123
Insurance Council of Australia	1800 734 621
Legal Aid (Disaster response legal service)	1800 801 529

HELPFUL APPS



BOM Weather



Emergency +



Fires Near Me NSW



Live Traffic NSW



WaterLive



What3words

Emergency + app was developed by Australia's emergency services and their Government and industry partners. This app helps you call the right number at the right time, from anywhere in Australia.

What3words app divides the world into 3m squares and identifies each of these squares by unique combination of three words. It is a way to find and share exact locations.





Item 10: Committee Reports

RECOMMENDATION: THAT Council RECEIVE and NOTE the Committee Reports as presented.



Walcha Council
Capital Advisory Committee
Meeting Minutes

held on

Thursday, 14 April 2022

at

8.00 am

at

Walcha Council Chambers

The General Manager and Chair welcomed all members and declared the meeting open.

PRESENT: General Manager Barry Omundson (Chairperson), Mayor Eric Noakes, Cllr Mark Berry, Cllr Scott Kermode, Director of Infrastructure Phillip Hood, Manager Corporate & Finance Christian Martin and Senior Management Accountant Rose Strobel.

IN ATTENDANCE: Dalim Paul (Works Manager – Classified Roads), Matthew Targett (Works Manager – Local Roads, Recreation & Assets), Alan Butler (Works Manager – Water and Waste), Josiah McDonald (Graduate Engineer – Classified Roads), Will Fenwicke (Manager of Projects)

Committee Minutes



RECOMMENDATIONS FROM MEETING

RECOMMENDATION 1: Members recommend the nomination of the following project list for inclusion in the \$1,183,592 Local Road and Community Infrastructure Phase 3 Grant Funding allocation, to be delivered in 2022/23:

- \$441,250 for kerb and gutter works in Walcha (North Street, Hill Street, Pakington Street)
- \$247,515 for Rectification of Old Brookmount Culvert over Emu Creek
- \$180,000 for Causeway Restoration at Draytons Creek on Hazeldean Road
- \$55,000 for Crocodile Bridge, Rose Garden Stage 2, Mill Hole and Hospital Wall
- \$150,000 to Aberbaldie Road Heavy Patching
- \$109,827 to Lakes Road Gravel Resheeting

RECOMMENDATION 2: Members recommend to Council the purchase of Jet-Patcher Plant and supporting equipment for \$600,000 via a loan, based on the business case presented at April CAC and subject a site visit to inspect patching and other works currently done by similar plant e.g. Derby Street.

RECOMMENDATION 3: The Committee endorses the purchase of the new Bobcat T770 skid-steer and Simex PL60 Planer for \$197,000, using proceeds from sale of 2011 Bobcat skid-steer, profiler unit and 2016 Case skid-steer totalling \$99,000, with remaining funds sourced via loan.

1. APOLOGIES:

Clr Scott Kermode, Alan Butler (Works Manager – Water and Waste)

2. CONFIRMATION OF PREVIOUS MEETING MINUTES HELD:

Minutes of meeting held 17 March 2022 were reviewed and confirmed.

Actions Arising – add dates to any items marked ongoing.

Any project currently with Environment and Planning will now sit with Infrastructure Services, this includes Walcha Gym Electrical Upgrade project.

Action: DOI to provide an update on the status of the Walcha Gym Electrical Upgrades Project at the May CAC meeting.

Quarries Management Plan – Constructive Solutions have completed the individual safety management plans.

Action: Quarries Update to be added to Agenda for May CAC.

Action: Once 2022/23 fees and charges are confirmed then review proposal for amenities at the Truck Wash Bay.

Action: WM-WW to arrange for further advertising of the truck wash via social media to increase community and industry awareness of truck wash facility.



Action: DOI, GM and MCF to review social media process for Council.

3. DECLARATIONS OF INTEREST:

Nil

4. GENERAL BUSINESS:

4.1 Reports

4.1.1 Capital Grant Funding Progress Report and Update – Manager Corporate & Finance and Senior Management Accountant

Business Papers circulated to members for information. No further discussion during meeting.

4.1.2 2022-23 Capital Budget Review - Manager Corporate & Finance and Senior Management Accountant

Business Papers circulated to members for information. No further discussion during meeting.

4.1.3 Infrastructure Capital Works Progress – Director of Infrastructure

Business Papers circulated to members for information. No further discussion during meeting.

4.1.4 Greenwaste Tender Assessment – Manager – Water and Waste

Business Papers circulated to members for information. No further discussion during meeting.

4.1.5 Walcha Off-Creek Storage Update – Manager – Water and Waste

Business Papers circulated to members for information. No further discussion during meeting.

4.2 Project Applications – new project requests

4.2.1 LRCI Round 3 Project List – Director of Infrastructure

Project list for \$1,183,592 LRCI Phase 3 funding was presented and discussed. Projects to be undertaken next financial year, completion by 30 June 2023.

Nominated projects were several new and renewal kerb and gutter works in Walcha, rectification of Old Brookmount Culvert of Emu Creek, restoration of causeway at Draytons Creek on Hazeldean Road, Aberbaldie Road Heavy Patching, Lakes Road Gravel Resheeting, and completion of Crocodile Bridge safety improvements and Rose Garden Stage 2.

In regards to the Rose Garden Stage 2 and Crocodile Bridge, the Committee decided to honour the amount of \$55,000 currently in the 2021/22 budget for these works, plus Mill Hole Stage 2 and Hospital Wall, but utilise the LRCI Phase 3 as the funding source. Works to be completed next year.



Any further beautification works will need to be applied for via a capital grant application for consideration by the Capital Advisory Committee.

Recommendation: Members recommend the nomination of the following project list for inclusion in the \$1,183,592 Local Road and Community Infrastructure Phase 3 Grant Funding:

- \$441,250 for kerb and gutter works in Walcha (North Street, Hill Street, Pakington Street)
- \$247,515 for Rectification of Old Brookmount Culvert over Emu Creek
- \$180,000 for Causeway Restoration at Draytons Creek on Hazeldean Road
- \$55,000 for Crocodile Bridge, Rose Garden Stage 2, Mill Hole and Hospital Wall
- \$150,000 to Aberaldie Road Heavy Patching
- \$109,827 to Lakes Road Gravel Resheeting

4.2.2 Jet Patcher Business Case – Graduate Engineer – Classified Roads

MCF, Darren and Josiah talked to finance options and discussed capabilities of the Jet Patcher in detail including:

1. Seal Defect Patching - Jet patcher will be doing this work 80% of the time.
2. Heavy Patch Sealing – will service thunderbolts way, local roads etc. A single load can heavy patch 330metres of road at a full lane width. In one load the Jet Patcher can patch 8 average sized potholed areas.
3. Shoulder Repairs – spreader boxes are each 300mm wide, can also adjust jets and will give capability to fix and widen edges, valuable for local roads. Gives option to access more fee for service works on classified roads also. No need for rolling.
4. Pavement Deformation Repairs – Addresses wheel ruts, stone and emulsion dumped at a high rate and bar used to level to address defect. Useful for local roads ruts that have been long standing. Quick drying, setting.
5. Private Works – can do standard 4m driveway, 250 metres per load. Can also be used for dust suppression works

Is traffic control required? Minimal required so comparative to current costs for traffic control.

Staff capabilities – needs specialised training to operate. Use existing vacancies to fill training gap. Tamworth has specialised cleaning facilities for this plant that can be used for a fee 2-3 times a year as needs.

Currently hiring a contractor to do this work. 2 full days of training provided by supplier and ongoing support for drivers. Monthly report on major plant to be taken to CAC to demonstrate value for money re: works.

Finance – what is the resale on this type of plant? Not a high resale value so likely to use this plant until end of life. MCF gave members a detailed update on financing options,



including borrowing. For any loan obtained Council will need to notify Office of Local Government. NAB provided quote.

Action: MCF - Current charge rates of plant will go to the May CAC meeting for review.

Recommendation: Members recommend to Council the purchase of Jet-Patcher Plant and supporting equipment for \$600,000 via a loan, based on the business case presented at April CAC and subject a site visit to inspect patching and other works currently done by similar plant e.g. Derby Street.

Action: MCF to provide summary of detail for Jet Patcher purchase at the next Council meeting.

4.2.3 New Skid-Steer Business Case – Graduate Engineer – Classified Roads

Equipment is not currently fit for purpose for small heavy patching. So cannot be used for fee for service works. Propose to replace 2 machines with 1 machine. If we proceed with new purchase then existing will go to auction.

Recommendation: The Committee endorses the purchase of the new Bobcat T770 skid-steer and Simex PL60 Planer for \$197,000, using proceeds from sale of 2011 Bobcat skid-steer, profiler unit and 2016 Case skid-steer totalling \$99,000, with remaining funds sourced via loan.

4.2.4 Blue Hogan Bridge Pedestrian Fence – Graduate Engineer – Classified Roads

Business Papers circulated to members for information. DOI advised that the cost of works would be \$250K not \$150K and that TfNSW can still provide the necessary funds. The GM requested a site visit.

Action: GM to undertake site visit next week.

4.2.5 Ride on Mower for Preschool - Director of Infrastructure

Action: Item deferred to the next CAC meeting pending further justification of costs and detailed report.

5. OTHER BUSINESS:

5.1 – Water Truck Purchase

Currently hiring a water truck for works at significant cost. MCF discussed with the Committee the option of purchasing a water truck, including the current capacity of existing water trucks. Members discussed the cost benefit of Council owning it's own water truck. Clr Noakes discussed the cost benefit of single vs bogey water trucks.

Action: MCF to draft cost benefit analysis and collate data on this plant and purchasing options to present to the Committee for consideration at the May CAC.



5.2 – Graders – Maintenance Grading & Private Works

MCF discussed the need for replacement of this plant and discussed options for replacement. We currently have 2 Grader drivers. Is there any way to improve efficiency with our grading currently? Members discussed possibility for hiring or purchasing new Grader plant.

Is there an option for council to contract our maintenance grading services to ensure grading is occurring more frequently? Certain contractors to service specific and agreed locations. A cost benefit analysis will need to be done prior to next CAC meeting.

Action: MCF and DOI to locate previous report on leasing a grader and associated plant as a package. DOI to look at options to contract maintenance grading activities.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10AM.



Item 11:

Delegate
Reports



There are no Delegate Reports for April 2022



Item 12:

Questions with Notice



There are no Questions with Notice items for
April 2022



Item 13:

Referral to Closed Council Meeting



Item: 13A **Ref:** WO/2022/01159
Title: Referral to Closed Meeting – Evaluation of Tenders for Green Waste
Author: Director Infrastructure
Previous Items: Nil.
Attachment: Nil.

RECOMMENDATION: That, in accordance with the provisions of Section 10A (2)(c) of the *Local Government Act, 1993*, the matters of Evaluation of Tenders for Green Waste be referred to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10A (2)(c) of the Local Government Act, 1993.

Approval to refer the matters to Closed Council is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.