



Item: 6.5 **Ref:** WO/2019/01419
Title: Adoption of 2019 – 2020 Operational Plan including 2019- 2020: Budget, Fees & Charges AND Rates & Charges
Author: General Manager
Previous Items: April 2019 – Draft 2019 – 2020 Operational Plan & Budget – WO/2019/00728
Attachment: 2019 - 2020 Draft Operational Plan under separate cover.

Community Strategic Plan Reference:

- Goal – 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication are encouraging active participation at all levels.*
Strategy – 8.1.2 – Provide a framework for the efficient and effective administration of Council.
Goal – 8.2 – Council rate funding for local government projects will be supplemented by income generated from other sources.
Strategy – 8.2.1 – Maintain a stable and secure financial structure for Council.

Introduction:

This report is submitted to allow Council to formally adopt the 2019 – 2020 Operational Plan, which includes the 2019 – 2020 Budget and the 2019 – 2020 Fees & Charges, and to make the Rates and Charges for 2019 – 2020.

Report:

a) ADOPTION OF DRAFT 2019 – 2020 OPERATIONAL PLAN

In accordance with the provisions of the Local Government Act 1993, the Draft 2019 – 2020 Operational Plan was placed on public exhibition and public comment invited.

Council received one submission from the public regarding the introduction of gate fees at the Walcha Landfill Site. The suggestions raised are:

- ◆ Providing vouchers to residents and ratepayers to enable 3-4 visits to the landfill at no charge
- ◆ Annual kerbside collection of bulky items
- ◆ Establish a tip shop to prevent useable items going into Landfill

These suggestions will be investigated for feasibility, cost and social benefits and raised with the Waste Services Change Committee for possible inclusion in coming years budgets. Council will respond to the ratepayer.

There are no changes to the Draft Operational Plan.

b) MAKING OF THE RATES AND CHARGES FOR 2019 – 2020

General Fund Rates

That whereas Council has adopted Estimates of Income and Expenditure of the General Fund for the period 1 July 2019 to 30 June 2020, it has determined pursuant to Sections 534 and 535 of the Local Government Act 1993 that the following Ordinary Rates be made for the 2019 – 2020 year:

- i. Farmland Rate of 0.284573 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$455.00.

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..... General Manager Mayor



- ii. Residential Rate of 0.321134 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$455.00.
- iii. Residential - Walcha Rate of 0.825001 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$455.00.
- iv. Mining Rate of 1.084635 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$455.00.
- v. Business Rate of 0.628755 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$455.00.
- vi. Business - Walcha Centre Rate of 1.183851 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$455.00.
- vii. Business - Walcha Industrial Rate of 0.954765 cents in the dollar (\$) on the land value of all rateable land included in this category subject to a minimum of \$455.00.

Walcha Water Supply Charges

That whereas Council has adopted Estimates of Income and Expenditure for the Walcha Water Supply Local Fund for the period 1 July 2019 to 30 June 2020, it has determined pursuant to Section 540 of the Local Government Act 1993 that the following Walcha Water Supply Annual Access Charges be set:

Connection Type & Size	Access Charge
Treated Residential – 20 mm	\$267.00
Treated Residential – 25 mm	\$417.00
Treated Residential – 38 mm	\$964.00
Treated Residential – 50 mm	\$1670.00
Treated Residential – 100 mm	\$6682.00
Residential Vacant Treated	\$267.00
Treated Non Residential – 20 mm	\$267.00
Treated Non Residential – 25 mm	\$417.00
Treated Non Residential – 38 mm	\$964.00
Treated Non Residential – 50 mm	\$1670.00
Treated Non Residential – 100 mm	\$6682.00
Non Residential Vacant Treated	\$267.00
Untreated – 20 mm	\$267.00
Untreated – 25 mm	\$417.00
Untreated – 38 mm	\$964.00

That whereas Council has adopted Estimates of Income and Expenditure for the Walcha Water Supply Local Fund for the period 1 July 2019 to 30 June 2020, it has determined pursuant to Section 540 of the Local Government Act 1993 that the following Walcha Water Supply Usage Charges be set:

Treated Residential \$3.15 per kilolitre for 300 kilolitres or less
 Treated Residential \$4.58 per kilolitre for greater than 300 kilolitres

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Treated Non Residential \$3.15 per kilolitre
 Untreated \$1.57 per kilolitre

Walcha Sewerage Charges

That whereas Council has adopted Estimates of Income and Expenditure of the Walcha Sewerage Local Fund for the period 1 July 2019 to 30 June 2020, it has determined pursuant to Section 540 of the Local Government Act 1993 that the following annual Walcha Sewerage charges be set:

For residential customers, the best practice guidelines have been adopted with a uniform sewerage bill for all properties based on the estimated volume of sewerage discharged from all residential customers. The annual residential sewerage bill is calculated as the Sewer Discharge Factor (SDF) times the annual non-residential sewerage access charge plus SDF times the product of the sewer usage charge (UC) and the average residential consumption. That is

$$B_R = (SDF \times AC_{20}) + (SDF \times C_R \times UC)$$

where

- BR = Annual residential sewerage bill (\$)
- SDF = Sewer Discharge Factor – the proportion of total residential water consumption that is discharged to the sewerage system. A typical value for NSW is SDF = 0.78
- SAC₂₀ = Sewer Annual Access Charge for non residential customers. Calculated to be \$450.00 for Walcha.
- C_R = Average annual residential water consumption (kL). For Walcha last year this figure was 136 kL.
- UC = Sewer usage charge (\$/kL). This has been set at \$0.99 /kL which is within the recommended range.

Based on the above formula the sewerage charge for residential customers be set at \$460.00 per year. The unoccupied sewerage charge for residential customers be set at \$230.00 per year.

For non-residential customers, the sewerage bill is similar and is as follows

$$B = (SDF \times AC) + (SDF \times C \times UC)$$

where

- B = Annual non-residential sewerage bill (\$)
- SDF = Sewer Discharge Factor – the proportion of total water consumption that is discharged to the sewerage system
- AC = Customer's Annual Access Charge $AC = AC_{20} \times \frac{D^2}{400}$
- C = Customer's annual water consumption (kL).
- UC = Sewer usage charge (\$/kL). This has been set at \$0.99/kL which is within the recommended range.

The non-residential sewer access charge is set at \$450.00 per user, per annum.
 The Vacant Non residential sewer access charge is set at \$220.00 per user per annum.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Trade Waste

Council has adopted the best practice guidelines which recommend that Council’s responsible for sewerage must levy appropriate trade waste fees and charges as all its liquid trade waste dischargers in addition to the non-residential sewerage bills.

Council’s liquid trade waste recommended fees and charges in 2019 - 2020 are:

- ◆ Application fee – fee based on category with a minimum charge of \$169.00
- ◆ Annual Trade Waste Fee:
 - Classification A \$83.00
 - Classification B \$165.00
 - The annual fee for Classification C dischargers will be set on a case by case basis depending on the complexity of monitoring required (for charging purposes and other administrative requirements).
- ◆ Re-inspection fee - \$79.00
- ◆ Trade Waste usage charge - \$1.50/kL with appropriate pre-treatment.
- ◆ Trade Waste usage charge - \$14.00/kL without appropriate pre-treatment.
- ◆ Food waste disposal charge - \$26.42/bed.
- ◆ Portable toilet - \$15.59/kL.
- ◆ Septic Waste
 - Normal (combined effluent and sludge) - \$2.59/kL.
 - Effluent only - \$2.15/kL.
 - Sludge only - \$22.34/bed.

Dischargers requiring nil or minimal pre-treatment of their liquid trade waste will only pay an annual trade waste fee together with a re-inspection fee where required. That is

$$TW = A + I$$

where

- TW = Total annual trade waste fees and charges (\$)
- A = Annual trade waste fee (\$)
- I = Re-inspection fee (\$) (where required)

Dischargers with prescribed pre-treatment will pay a trade waste usage charge per kL plus the annual trade waste fee. That is

$$TW = A + I + (C \times UC_{TW} \times TWDF)$$

where

- TW = Total annual trade waste fees and charges (\$)
- A = Annual trade waste fee (\$)
- I = Re-inspection fee (\$) (where required)
- C = Customer’s annual water consumption (kL)
- UC_{TW} = Trade waste usage charge (\$/kL) of \$1.50/kL
- TWDF = Trade waste discharge factor

The TWDF represents the estimated proportion of a customer’s metered water consumption that is discharged to the sewerage system as liquid trade waste.

Submitted to Council: 26 June 2019

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The following table represents sewerage and trade waste discharge factors.

Sewer and Trade Waste Discharge Factor

Business Description	Discharge Factor	
	Sewer	Trade Waste
Bakery	95	25
With a residence attached ¹	70	18
Bed and Breakfast/Guesthouse (max. 10 persons)	75	NA ²
Butcher	95	90
With residence attached ¹	70	65
Cakes/Patisserie	95	50
Car Detailing	95	90
Caravan Park (with commercial kitchen)	75	25
Caravan Park (no commercial kitchen)	75	NA ²
Caravan Park + Laundry (no commercial kitchen)	75	50
Club	95	30
Community Hall (minimum food only)	95	NA ²
Concrete Batching Plant	20	10
Craft/Stonemason	95	80
Day Care Centre	95	NA ²
Delicatessen, mixed business (no hot food)	95	NA ²
With residence attached	70	
Dental Surgery with X-ray	95	80
With a residence attached ¹	70	60
Hairdresser	95	NA ²
High School	95	25 ⁵
Hospital	95	60
Hotel	100	25
Joinery	95	10
Laundry	95	92 ⁵
Mechanical Workshop ³	95	70
Mechanical Workshop with car yard	85	70
Medical Centre	95	25 ⁵
Motels small (breakfast only, no hot food)	90	NA ²
Motel (other than breakfast only, no hot food)	90	20
Nursing Home	90	50
Office Building	95	NA ²
Panel Beating/Spray Painting	95	70
Primary School	95	10 ⁵
Printer	95	85
Restaurant ⁴	95	50
Self Storage	90	NA ²
Service Station	90	70
Supermarket	95	70
Swimming Pool (commercial)	85	NA ²
Take Away Food	95	50
Veterinary (no X-ray), Kennels, Animal Wash	80	NA ²

Notes:

- ¹ If a residence is attached, that has garden watering, the residential SDF should be applied.
- ² A trade waste usage charge is not applicable for this Category 1 activity.
- ³ Includes lawn mower repairers, equipment hire.
- ⁴ Includes café, canteen, bistro, etc.
- ⁵ A trade waste usage charge applies if appropriate pre-treatment has not been installed or has not been properly operated or maintained.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Waste Management

The Local Government Act, 1993 Section 504, requires that Waste Management is treated as a separate function and that all monies raised for this purpose are spent on this function. There is to be no cross subsidisation. The Act also requires that a separate charge be levied for the service.

The Annual Waste Management charges for 2019 – 2020 be made and levied as follows:

	Services	Rate	Levy
Domestic Waste Management (DWM)	809	\$596.00	\$482,164.00
DWM Additional 140L General Waste bin	1	\$224.00	\$224.00
DWM Additional 240L Recycle Waste bin	3	\$169.00	\$507.00
Commercial Waste Management (CWM)	234	\$615.00	\$143,910.00
CWM Green Waste bin	21	\$51.00	\$1,071.00
CWM Additional 240L Recycle bin	9	\$169.00	\$1,521.00
CWM Additional 240L General Waste bin	8	\$335.00	\$2,680.00
Waste Management – Rural	876	\$215.00	\$188,340.00
Waste Management Unoccupied Town Charge	65	\$169.00	\$10,985.00
Commercial Recycling Woolpack Service	452	\$16.80	\$7,594.00
Commercial Recycling, Cardboard & Paper, 240 Litre Bin	76	\$8.50	\$646.00

Extra Charges on Overdue Rates

That the Extra Charges on overdue rates for the period 1 July 2019 to 30 June 2020, be fixed at 7.50% per annum simple interest calculated daily in accordance with Section 566 of the Local Government Act 1993.

RECOMMENDATION:

That in accordance with the provisions of Section 405 and 406 of the Local Government Act 1993, Council ADOPT the 2019 – 2020 Draft Operational Plan which includes the 2019 – 2020 Revenue Policy and 2019 – 2020 Fees & Charges.

That in accordance with Section 494 of the Local Government Act, 1993, Council make and levy the Rates and Charges for 2019 – 2020 for the General, Water and Sewerage Funds, and Waste Management Charges as detailed in the Report FURTHER THAT the General Manager be authorised to arrange for the preparation and the service of the 2019 – 2020 rate notices.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Item: 6.6 **Ref:** WO/2019/01357
Title: Local Government NSW Annual Conference 2019
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Goal: 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

Introduction:

The Local Government NSW Annual Conference will be held at the William Inglis Hotel, Governor Macquarie Drive, Warwick Farm from Monday, 14 to Wednesday, 16 October 2019. This year is a Board Election year and the voting for the LGNSW President and Director positions will also take place at this year’s Conference.

Report:

Registrations for the Conference will open on Monday, 15 July. This year the Conference will involve two types of voting and LGNSW is required to develop two separate rolls of voters:

1. Voting on Motions – The Mayor is our Voting Delegate.
2. Voting in the Election for Officer Bearers and the Board (Board election) – to vote in the Board election, delegates must be a Councillor of a Council which is an Ordinary member.

Motions:

Members can put forward Motions to be considered at the Conference. Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. Motions would need to be submitted by Monday, 19 August. The full Conference Business Paper will be available on the LGNSW website and forwarded to members approximately one week prior to the Conference.

Policy Implications:

Council policy provides for attendance at this Conference with the following representation:

- ❖ The Mayor as delegate;
- ❖ The General Manager
- ❖ Two Councillors as observers.

Last year, the Mayor and General Manager only attended the Conference due to its location and the costs associated with accommodation and airfares. In 2017 the General Manager, Mayor and Councillors Kermode and Kealey attended the Conference and in 2016 it was Councillors Blomfield and Lyon.

Financial Implications:

A budget allocation is committed annually for this Conference.

RECOMMENDATION: For Council’s consideration.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Item: 6.7 **Ref:** WO/2019/01421
Title: Water Fund 2018 – 2019 Income Budget
Author: General Manager
Previous Items: Quarterly Review of 2018/2019 Budget as at 31 March 2019
Attachment: Nil

CSP Ref: 8.2.1 – Maintain a stable and secure financial structure for Council.

Further to Council’s request for additional information on the budgeted water usage issues. When the budget was being prepared the Water Billing had been done for 3 of the 4 quarters. This formed the basis for the budget estimates.

The tables below show that the budgeted consumption for all classes went down in line with drought conditions at that time.

The budget revenue for Residential Usage however increased. This was an error arising from the two tiers of charging for residential usage.

Treated water up to 300kL is \$3.15 per kL.

Treated water over 3000 kL is \$4.58

Usage	Budget	Actual
<300kL @ \$3.15	106,500kL - \$353,585	118,290kL - \$368,453
>300kL @ \$4.58	45,000kL - \$206,288	11,591kL - \$40,481

The Tariff Consumption Report for 2018, was extracted from Authority for 3 quarters. The report was used in preparation of the 2018-2019 budget.

This report shows consumption and billing by customer type, pipe diameter and usage grouping. From these numbers the annual usage for residential customers over 300kL was expected to be 40,000.

This increased to 45,000 for the 2018-2019 budget, then was incorrectly entered into the revenue spreadsheet against >300kL, leaving the balance of 61,000kL against <300kL. This resulted in a budget error of \$22,967.

As we know, the drought has continued. So while the usage estimates were conservative compared with the 2017-2018 usage, they were still too high. The usage variance for the year is 17%. The dollar variance for Untreated, and Non Residential is also 17% however the errors in the Residential income show a variance of 45%.

When setting the budget for 2019-2020 all usage is calculated at the lower rate to avoid this issue recurring.

RECOMMENDATION: That Council note this report.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Item: 6.8 **Ref:** WO/2019/01426
Title: Audio Webcasting of Council Meetings
Author: General Manager
Previous Items: May 2019 Notice of Motion 10 - Webcasting of Council Meetings in June 2019
Attachment: Nil

CSP Ref: 8.1 – Exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation.

Report:

In accordance with Council’s adopted Code of Meeting Practice s5.18, Council must implement recording and webcasting of Council Meetings by December 2019.

There are a range of solutions available for audio recording and webcasting of Council Meetings. All prices below include GST and installation.

1. High quality audio conferencing options range from \$17,820 to \$53,600, with the higher end allowing increased functionality, such as ‘voting ability’ and ‘request to talk’ in addition to wireless installation. The Beyer Dynamic Wired option (\$17,820) requires minimal wiring. This option provides 12 microphones which gives a much clearer sound, in addition the Chair has the ability to turn microphones on or off to minimise background noise.
2. Vaddio single microphone \$4,963 – microphone is placed in the centre of the meeting space and has lower installation costs. This option is the absolute minimum that Council could implement to satisfy the requirement but may not provide a clear recording of the meeting if there is more than one person talking or a lot of background noise.
3. Vaddio shared microphones (7) \$15,570 – more complex installation, costs include three days labour and two nights accommodation. The positioning of 7 microphones in Chambers would give better quality recording. The mics have 360 degree pick up and some filtering capabilities.

Ongoing costs, including software licensing are unknown and yet to be determined. It is also unclear whether these options allow for editing of the recording if necessary to avoid legal issues or publication of confidential matters.

The Office of Local Government (OLG) has released a circular calling for Consultation on Webcasting Guidelines. They are requesting Councils that already have webcasting of meetings in place to share their knowledge and experience, before 23 July 2019, for those Councils yet to adopt the requirement.

The guidance provided will include

- ◆ Case studies of different models for webcasting meetings;
- ◆ Strategies for managing defamation and other legal risks;
- ◆ Information about Council’s obligations with respect to privacy and records management when webcasting meetings.

RECOMMENDATION: That Council delays making a decision to install an audio recording system until the OLG Consultation is complete and distributed.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Item: 6.9 **Ref:** WO/2019/01431
Title: Stores Stocktake as at 28 May 2019
Author: General Manager
Previous Items: Not Applicable
Attachment: Yes

CSP Ref: 8.1.2 – Provide a framework for the efficient and effective administration of Council.

Introduction:

A Stocktake was carried out on all Walcha Council store items on 28 May 2019.

Report:

The result is a write on of \$362.95. The stores requiring adjustments are detailed in the attached schedule.

The total inventory was valued at \$231,048.21 on the day of the Stocktake. The overall variation represents a 0.001% adjustment. This can be considered a very satisfactory outcome.

RECOMMENDATION:

That stock value adjustments totaling \$362.95 write on be made to inventory items detailed in the schedule.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Walcha Stocktake May 2019 Required Adjustments

Stock Item	Description	Computer Record	Counted	Write on (gain)	Write Off (loss)	Total Cost
14807	25mm Crimp Elbow 90 degree M/F	10.00	23.00	13.00		\$250.38
52460	20mm Crimp Coupling	15.00	19.00	4.00		\$26.99
52466	20mm Crimp Slip Coupling	17.00	22.00	5.00		\$34.56
52480	20mm Crimp Elbow 90 degrees F/F	15.00	20.00	5.00		\$39.75
54808	Viega Elbow No 13 20mm	24.00	26.00	2.00		\$39.70
100009	10mm Aggregate	107.46	110.00	2.54		\$155.76
100012	20mm Aggregate	64.00	65.00	1.00		\$47.95
100014	7mm Precoated Aggregate	31.70	30.00		1.7	-\$133.42
100015	Crusher Dust	600.35	600.00		0.35	-\$13.37
100016	Gabion Rock	235.30	235.00		0.30	-\$14.31
100024	Sand Bag Hessian	515.00	500.00		15.00	-\$11.70
100224	Paint Brush – 100mm	11.00	10.00		1.00	-\$6.93
100226	Paint Brush – 50mm	14.00	15.00	1.00		\$8.05
100279	Cement Rapidset 20kg Bag	82.00	84.00	2.00		\$14.50
100335	Cock & Bend 20mm	5.00	6.00	1.00		\$54.03
100345	Cock Meter 38mm (Body)	2.00	3.00	1.00		\$6.93
100347	Cock Meter 25mm	2.00	3.00	1.00		\$23.25
100348	Cock Meter 30mm	1.00	0.00		1.00	-\$27.42
100369	Connector Straight #2 25mm	3.00	2.00		1.00	-\$3.86
100375	Zerex G-48 Coolant	160.00	170.00	10.00		\$54.06
100395	Coupling Compression Brass 25mm	18.00	16.00		2.00	-\$34.59
100397	Coupling Compression PVC 50mm	4.00	2.00		2.00	-\$29.31
100401	Coupling Galvanised Demalco 25mm	5.00	4.00		1.00	-\$10.77
100403	Coupling PVC Joints 100mm	12.00	11.00		1.00	-\$75.73
100409	Coupling Storz Bushfire 25mm	9.00	8.00		1.00	-\$15.47
100411	Coupling Straight 31 20mm	19.00	17.00		2.00	-\$2.55
100452	Disc Cutting Metal	17.00	18.00	1.00		\$15.41
100456	Distillate	1633	1600		33.00	-\$41.78
100460	Blade Grader	59.00	57.00		2.00	-\$119.28
100960	Depot Gravel – Falls – Crushed 20mm	0.75	0.00		0.75	-\$11.93
100973	Grease Gun Nozzle	4.00	5.00	1.00		\$9.24
100974	Grommet 5K1458	9.00	8.00		1.00	-\$2.70
101075	Level Line	2.00	1.00		1.00	-\$5.37
101103	Meter Water	1.00	2.00	1.00		\$35.37
101121	Nut Plough 4K0367	209.00	208.00		1.00	-\$0.30
101134	Oil Synpower MST 5W	255.00	235.00		20.00	-\$147.53
101135	Durablend Semisynthetic 10W/30	35.00	40.00	5.00		\$16.84
101137	Diesel Extra 15W/40 Valvoline	182.00	170.00		12.00	-\$39.83
101138	Valvoline Premium Mono 10W	115.00	110.00		5.00	-\$14.64
101141	HP Gear Oil 80W/90	180.00	185.00	5.00		\$17.55
101142	Ultramax 46 Valvoline	135.00	130.00		5.00	-\$12.40
101143	Ultramax 68 Valvoline	300.00	295.00		5.00	-\$13.17
101169	Petrol Two Stroke	182.00	188.00	6		\$8.04
101193	Pipe Copper 20mm	3.46	3.50	0.04		\$1.59
101195	Pipe Copper 25mm	4.90	5.00	0.10		\$3.01
101300	Retainer Pin 5K1459	11.00	8.00		3.00	-\$47.65
101301	Retainer Pin 8E6208	0	6.00	6.00		\$12.93
101320	Rope	102.00	100.00		2.00	-\$1.13
101327	Ruler Folding	1.00	0.00		1.00	-\$29.24
101330	Sand Fine	10.15	10.00		0.15	-\$6.97
101354	Sealant Silicone	4.00	3.00		1.00	-\$9.92
101448	Ball Valve, Brass 25mm	10.00	13.00	3.00		\$74.25
101452	Tapping Band 150 x 25mm	3.00	4.00	1.00		\$32.66
101465	Tee Capillary 20mm	9.00	8.00		1.00	-\$1.48
101492	Topsoil	114.00	115.00	1.00		\$47.40
101558	Valve Air Rubber Ball 20mm	10.00	11.00	1.00		\$18.95
101767	Aggregate 10mm Pink	845.00	850.00	5.00		\$181.55
101800	Depot Gravel – Millbank – Uncrushed	0.80	0.00		0.80	-\$9.19
101810	DGB20 Crushed Gravel	169.20	170.00	0.80		\$35.04
101813	Coarse Sand - Armidale	572.62	570.00		1.12	-\$39.68
101815	Farm Plus Hydratrans	110.00	120.00	10.00		\$30.83
						\$362.95

Submitted to Council:

26 June 2019

..... General Manager Mayor



Item 7:

Notice of Motions

Submitted to Council: 26 June 2019

..... General Manager Mayor



NOTICE OF MOTION NUMBER: 11

Item: 7.1 **Ref:** WO/2019/01436
Title: Notice of Motion – Christmas in July for Staff
Author: Councillor Eric Noakes
Previous Items:
Attachment: No

Background:

The last two years Council has conducted a “Christmas in July Staff Function” to thank all staff for their efforts. This function has been well attended and seems to be a great get together for both staff and councillors:

This Notice of Motion is to provide a budget allocation from Working Funds for a Christmas in July function.

Motion: That Council provide a budget allocation of \$2,000 from Working Funds for a *Christmas in July* function to thank all staff for their efforts over the previous twelve months.

Submitted to Council: 26 June 2019

..... General Manager Mayor



NOTICE OF MOTION NUMBER: 12

Item:	7.2	Ref: WO/2019/01449
Title:	Notice of Motion – Walcha Lions Park	
Author:	Councillor Rachael Wellings	
Previous Items:		
Attachment:	No	

That Council redesign the Lions Park playground and toilet facilities.

Council engage an architect / playground specialist in consultation with the Walcha Lions Club to redesign the Lions Park playground and toilet block to meet the needs of our community and tourists alike.

Reason:

The Lions Park playground equipment needs to be upgraded. Walcha does not have an inclusive playground at the current time, nor a playground that is fenced.

If we were to replace the playground equipment and toilet block facilities would be wise allow provision for inclusive equipment, fencing and for a disabled toilet and change room to be included in the design to meet the needs of those in our community and tourists travelling through.

Funding Source:

To come out of the \$100,000 Council put aside to get projects shovel ready.

Motion: That Council engage an architect / playground specialist in consultation with the Walcha Lions Club to redesign the Lions Park playground and toilet block.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Ref: WO/2019/01311

Title: Management Review Report
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

Item 9:

Management
Review Reports

Submitted to Council: 26 June 2019

..... General Manager Mayor



FINANCE AND ADMINISTRATION

9.1 Listing of Bank Balances for the Month of May 2019

The Cash Book for each Fund has been reconciled with the appropriate Bank Pass sheets for the month of May 2019 and the Reconciliations have been entered in the Cash Book.

	<u>2019</u>	<u>2018</u>
General	\$ 2,351,106.29	\$ 1,376,788.79

The current Interest Rate on the General Fund held with the National Australia Bank is 1.25%.

	<u>2019</u>	<u>2018</u>
Interest Earned (YTD)	\$ 12,270.29	\$ 15,349.19

9.2 Investments Local Government (Financial Management) Regulation 1993, Clause 19 (3) (A) for May 2019

Please see the following Report for the investments placed in May 2019.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.77% applies.

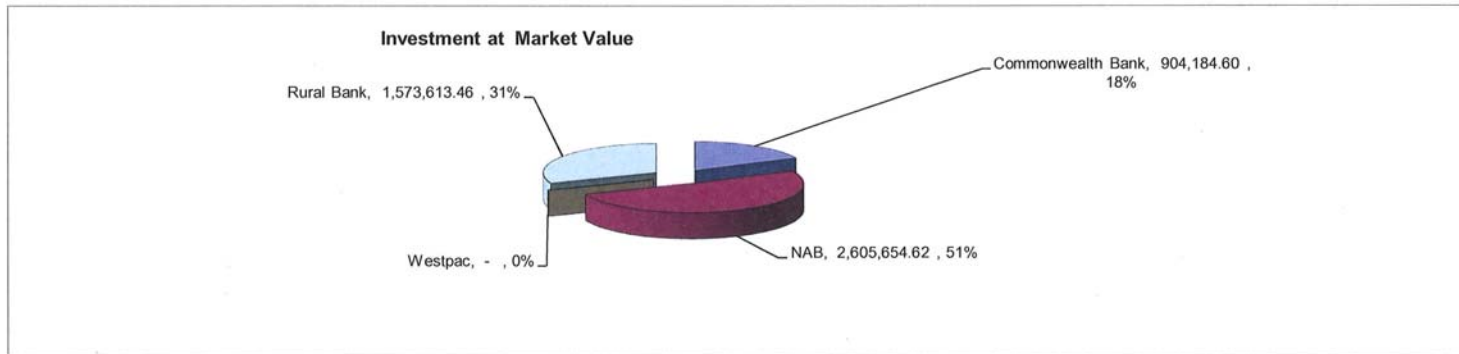
Jack O'Hara
GENERAL MANAGER



REGISTER OF INVESTMENTS TO 31/05/2019

Institution	Type	Placement Date	Term (Days)	Maturity Date	Rate	Est. Interest	YTD Interest	Amount Invested	YTD Redemption	Est. Market Value At 31/05/19	MV % of Portfolio	
National Australia Bank	Term Depos	19/07/2018	181	19-Jan-19	0.00%	0.00	16683.29	-	666,683.29	-	0.00%	
National Australia Bank	Term Depos	28/01/2019	365	28-Jan-20	2.75%	16660.33	5830.03	605,830.03	-	605,830.03	11.92%	
Commonwealth Bank	Term Depos	17/08/2018	180	12-Feb-19	2.60%	0.00	12478.31	-	359,878.58	-	0.00%	
National Australia Bank	Term Depos	15/02/2019	367	17-Feb-20	2.65%	13589.57	0.00	510,019.18	-	510,019.18	10.03%	
Commonwealth Bank	Term Depos	10/09/2018	181	11-Mar-19	2.64%	0.00	6581.92	-	500,000.00	-	0.00%	
National Australia Bank	Term Depos	11/03/2019	365	10-Mar-20	2.58%	15480.00	0.00	600,000.00	-	600,000.00	11.80%	
Elders Rural Bank	Term Depos	28/03/2019	366	28-Mar-20	2.55%	24610.59	24456.64	962,484.04	-	962,484.04	18.93%	
Westpac Bank	Term Depos	18/04/2018	365	18-Apr-19	2.76%	0.00	16560.01	-	600,000.00	-	0.00%	
Elders Rural Bank	Term Depos	31/10/2018	180	30-Apr-19	2.67%	0.00	7944.16	-	600,000.00	-	0.00%	
Westpac Bank	Term Depos	17/05/2018	365	17-May-19	2.72%	0.00	16319.99	-	600,000.00	-	0.00%	
Commonwealth Bank	Term Depos	24/05/2018	365	24-May-19	2.71%	0.00	14262.33	-	526,285.22	-	0.00%	
National Australia Bank	Term Depos	12/02/2019	120	12-Jun-19	2.65%	3135.38	0.00	359,878.58	-	359,878.58	7.08%	
National Australia Bank	Term Depos	28/10/2018	273	28-Jul-19	2.60%	10305.26	6948.45	529,926.83	-	529,926.83	10.42%	
Elders Rural Bank	Term Depos	15/11/2018	270	15-Aug-19	2.70%	12205.85	0.00	611,129.42	-	611,129.42	12.02%	
Commonwealth Bank	Term Depos	22/10/2018	365	22-Oct-19	2.71%	24503.40	22243.05	904,184.60	-	904,184.60	17.79%	
Elders Rural Bank	Term Depos	17/06/2018	180	17-Dec-18	2.65%	0.00	7389.47	-	550,000.00	-	0.00%	
							120,490.37	157,697.65	5,083,452.68	4,402,847.09	5,083,452.68	100.00%

Capital Value of Portfolio	5,083,452.68
Redeemed Value of Portfolio	4,402,847.09
Market Value of Portfolio 31/05/19	5,083,452.68
Estimated Profit/(Loss) 31/05/19	<u>5,083,452.68</u>



Responsible accounting Officers Certification Local Government (General) Regulation 2005- Paragraph 212
The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Rosemary Strobel (Responsible Accounting Officer)

Submitted to Council: 26 June 2019

..... General Manager Mayor



9.3 Tourism Report

May 2019

Number of visitors to VIC

MAY	2019	2018	2017	2016
Walk in's	418	396	571	484
Phone enquiries	36	26	15	25
Email enquiries	3	1	1	0
WEBSITE	May	April	March	February
Unique Visits	4,128	3,762	5,151	3,391
Visits	5,146	5,684	7,675	4,662
No of Hits	168,108	165,997	209,084	190,200

Comments from the Visitors Book – MAY

Lovely Place / Lovely town / Great town, very helpful information , Thankyou / Lovely town, good food at the Commercial / Top service from Susie, love the autumn trees / Much Goody / Well done, Great / Excellent set up / Best Toilets by a longshot – thanks for the flowers in the Ladies.

Open Air Gallery Brochure

The Open Air Gallery Brochure & Map has been updated with the four new additions from the Walcha Sculpture Symposium (September 2018) and the new War Memorial. These have gone to print and are expected shortly.

Freak Show Festival of Motorcycles

It has been discussed that there is a need to prepare the town for the enormity of this event and encourage business houses, cafes, pubs, fuel stations, shops to be open. It is proposed to hold a town meeting encouraging all business houses to attend. It would be a shame to not utilise this great town-marketing opportunity to a demographic (motorcyclists) who are likely to want to return, it's the perfect opportunity to make the town shine.

Susie Crawford
 Tourism Manager



9.4 Grant Information

Grants Currently Applied for:

Name of Grant:	Purpose of Grant:	Amount Requested:	Council Contribution:	Date Outcome Announced:	Outcome
My Community Project	Replacement of Walcha Bowling Club Synthetic Green	\$200,000	Nil Council is Sponsor only	September 2019	
My Community Project	Install and upgrade heating – Walcha Ex-Services Memorial Club	\$100,000	Nil Council is Sponsor only	September 2019	

Grants Currently Being Investigated:

Name of Grant:	Purpose of Grant:	Closing Date:
Arts Projects – Organisations Community Building Partnership Youth Opportunities Funding Regional Arts NSW website:		Various times

Website Links:

- <https://www.liquorandgaming.justice.nsw.gov.au/Pages/about-us/our-initiatives/infrastructure-grants/arts-and-cultural-funding-round.aspx>
- <http://www.lgnsw.org.au/files/imce-uploads/127/cremf-introduction-1.pdf>
- <http://www.communitybuildingpartnership.nsw.gov.au/>
- <http://investment.infrastructure.gov.au/funding/blackspots/>
- <https://www.transport.nsw.gov.au/projects/programs/fixing-country-roads>
- https://infrastructure.gov.au/infrastructure/pab/active_transport/
- <https://education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/grants-and-funded-programs/quality-learning-environments>
- http://investment.infrastructure.gov.au/infrastructure_investment/heavy_vehicle_safety_and_productivity.aspx
- <http://www.environment.nsw.gov.au/coasts/floodplain-management-grants-2017-18.htm>
- <http://youth.nsw.gov.au/youth-opportunities/>
- <https://www.create.nsw.gov.au/funding-and-support/regional-cultural-fund/regional-cultural-fund-2/>

Submitted to Council: 26 June 2019

..... General Manager Mayor



ENGINEERING SERVICES

9.5 Wages & Overtime Summary

Pay Period	Week Ending	Overtime Hours	Amount (\$)
47	19/05/2019	81.25	3,920.76
48	26/05/2019	108.00	5,498.45
49	02/06/2019	91.50	4,669.18
50	09/06/2019	89.00	4,443.68
TOTAL		369.75	\$18,532.07

9.6 Shire Roads Maintenance

Local Roads Maintenance:

Walcha Storm Clean-up:



The storm clean-up is now complete, however post clean-up mulching and burning efforts still remain.

There has been a delay in the delivery of mulching activities due to concerns raised with the three month deadline to complete cleaning works. A request to extend this period of time has been lodged by Council and has subsequently been approved. Further mulching works will commence when contractors are available.

Local Road Heavy Patching:

Council was successful in gaining \$296,000 through the RMS for the “Drought Heavy Vehicle Access Program”. The program is aimed at improving areas of poor pavement on roads that are used to transport livestock to drought affected farmland. Council focused heavily on local sealed roads to continue its support of farm gate access for heavy vehicles. Works will be completed on Emu Creek, Aberbaldie and Brackendale Roads. All projects are now delivered.



Submitted to Council:

26 June 2019

..... General Manager Mayor



Wollun Road Bridge Replacement:

The Wollun Road bridge replacement is progressing well. The temporary bridge and bypass track are in place, the existing timber bridge has been removed and piling has commenced. Precast components are being manufactured off site and will be delivered when they are required.



State and Regional Roads Maintenance:

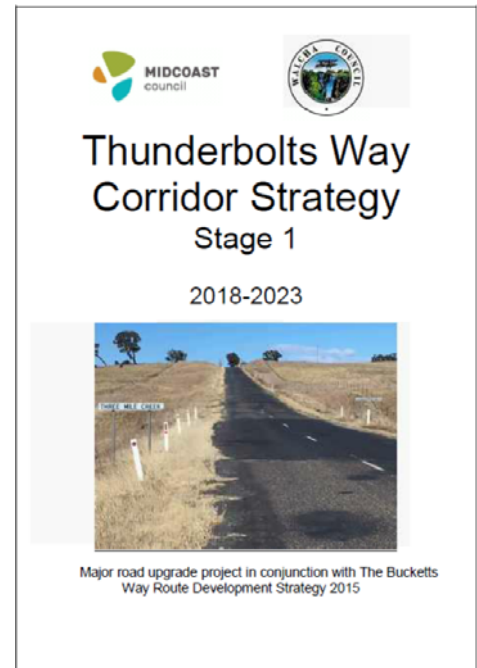
Thunderbolts Way Corridor Strategy Update:

Council has been successful in gaining funding through Fixing Country Roads for the Thunderbolts Way Corridor Strategy.

Work has commenced on the following projects:

- Legge Street to Aberaldie Road Reconstruction
- Hamilton Street to Jamieson Street Reconstruction
- Segment 4600 (Glen Morrison Rd Intersection)
- Segment 4590 (Walcha Dairy)

Detailed designs are expected shortly for projects within the Walcha Township, and for segments 4600 & 4590. Commencement on the works within the Walcha Township is expected to commence during July / August





Mount Pleasant Rehabilitation (Oxley Highway):

The Mount Pleasant rehabilitation project is being delivered through the RMCC contract with Roads and Maritime Services. The project is aimed at rehabilitating the fatigued and failed pavement surface, by removing unsuitable material and placing a granular overlay. The project is progressing well and will be completed in early July.



Culvert Rehabilitations / Replacements – Oxley Highway

Council has been engaged by RMS to complete a culvert rehabilitation and replacement program. 10 culverts in total will either be relined or replaced as part of this program. This financial years program forms part of a larger culvert replacement program on the Oxley Highway.



Urban Works:

Kerb and Gutter Extensions / Replacement:



Kerb and Gutter replacements are underway on local urban roads, aimed at improving areas of poor drainage and to link areas that have been identified as requiring kerb to tie in with surrounding areas. The two focal points of the project are on Hill Street, east of the South Street intersection and Walsh Street, adjacent to the South Street intersection. Kerb has been installed in both areas; however the seal has not yet been installed. The seal will be placed over the new pavement in the coming weeks.

Completed Maintenance Snapshot:

Local Roads	
Maintenance Grading:	Roads:
	Baringa
	Kilburnie
	Campfire
	Wirribilla
	Glen Morrison
Bridge Maintenance:	Bridges:
	Tighten all Timber Bridges
Clean Culverts	Roads
	Glenroy
	Kangaroo Hills
Spray Suckers	Moona Plains
	Aberbaldie
	Niangala
Pothole Repair	Roads:
	Brackendale

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State & Regional Roads	
Oxley Highway Maintenance:	Tasks:
	Sign Maintenance & Repair
	Servicing Rest Areas
	“Ezy Street” Pothole Patching
	Slashing
	Mulching
Regional Roads:	Tasks:
	“Ezy Street” Pothole Patching
	Service Rest Areas
	Guidepost Maintenance
	Slashing
Urban Roads	
Urban Maintenance:	Tasks:
	Sporting Ground Maintenance
	Footpath Maintenance
	Town Street Cleaning
	Street Tree Maintenance
	Parks and Garden Maintenance

Proposed Works for the Coming Period:

Shire Roads:

- ◆ Grading to occur on Millbank, Lymington, Rosedale, Glenroy, Englefield, Queenscairn, Geraldine and Ingelbah Flat Roads.
- ◆ Dust suppression projects.
- ◆ Further bridge maintenance.

State & Regional Roads:

- ◆ Maintenance:
 - Pothole Patching.
 - Vegetation Maintenance.
 - Drainage Works.
- ◆ Continue to prepare Thunderbolts Way Upgrades.
- ◆ Mount Pleasant Rehabilitation Finalisation.
- ◆ Finalise Mulching Works.

Works In Town:

- ◆ Streetscape Maintenance.
- ◆ Sporting grounds maintenance.
- ◆ Town Mowing - parks, gardens and cemeteries.
- ◆ Town Garden Maintenance.
- ◆ Complete Footpath Works on Fitzroy Street (Theatre).
- ◆ Complete Kerb and Gutter Works.

Dylan Reeves
 Director – Engineering Services

Submitted to Council: 26 June 2019

..... General Manager Mayor



9.7. Water

Town Water Supply

Water Restrictions have been at Level 4 since 14 February 2019. Average usage for May was impacted by a water leak at Riverview and the Rugby Carnival held at John Oxley during week 2, with usage up to 268L/person/day however this was still 20L less than the same time last year (May 2018 - 289L/person/day).

Macdonald River Feasibility Study

Mid this month a Preliminary Dam Location Report was received from the feasibility consultant GHD, the purpose of the report being to document the process and preliminary findings for shortlisting the dam sites. Based on the details contained within the report two sites have been recommended for inclusion in the final Macdonald River Catchment Dam Feasibility Study.



Final work is being undertaken on two project milestones being:

1. Secure yield modelling of identified potential sites; and
2. Engineering investigation into constructability of storage types, initial cost estimates of options.

The results of the Feasibility Study are scheduled to be reported to Council at the July meeting.

9.8 Sewer

Sewer Treatment Plant (STP) Upgrade

As previously reported Stage 1 of the upgrade project is complete. Council sought a variation approval from Infrastructure NSW to spend the remaining funds (approximately \$400k) on upgrade works to the treatment plant infrastructure; this variation request was recently approved by the DoI Water technical advisor and Council is now awaiting the final approval from Infrastructure NSW to proceed with Stage 2.

9.9 Waste

Comments were sought from businesses and residents regarding the introduction of Gate Fees at the Walcha Waste Depot. One written submission was received which Council shall respond to the suggestions put forward directly with the submitter. The suggestions are for a voucher system allowing free access to the waste facility a few times per year, an annual kerbside collection of bulky goods, and a tender shed/tip shop.

Tess Dawson
Senior Manager - Water, Sewer & Waste



ENVIRONMENTAL SERVICES

The purpose of this report is to provide statistical information in relation to activities of the Environmental Services Department. This Department is responsible for the following key functions:

- ◆ Development
- ◆ Town Planning & Strategic Planning
- ◆ Construction compliance
- ◆ Environmental management
- ◆ Regulatory services
- ◆ Animal control
- ◆ Building and amenity maintenance

The statistical information contained within this report demonstrates the work carried out to achieve the strategic objectives and delivery actions as outlined in Council’s Community Strategic Plan 2027, Delivery Program 2017-2021 and Operational Plan 2018-2019. This report is presented for the month of March 2019 for information and comparative purposes only.

9.10 Development & Construction

DA and CDC Determinations Issued

Consents are available for public inspection, free of charge, during ordinary office hours at Council’s Hamilton Street office. The *Environmental Planning and Assessment Act 1979* (the Act), as amended, precludes a challenge to the validity of consent more than three (3) months after the date of public notification of the consent within a local newspaper. In accordance with the Section 4.59 of the Act and Clause 124 and 137 of the *Environmental Planning and Assessment Regulation 2000*, the following determinations for the months of November and December will be publicly notified:

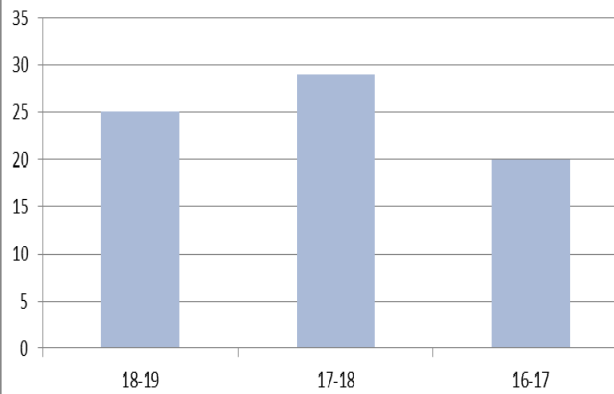
May 2019		
DA Number	Description	Address
10/2018/35	Subdivision of land	183W Croudace Street, Walcha
10/2019/41	Single Dwelling Alterations and additions	6270 Brackendale Road, Nowendoc
CDC Number	Description	Address
nil		

A snapshot by way of graphs has been included for information and comparative purposes of application numbers over the last 3 financial years. Further information on Determination Days will be available next month.

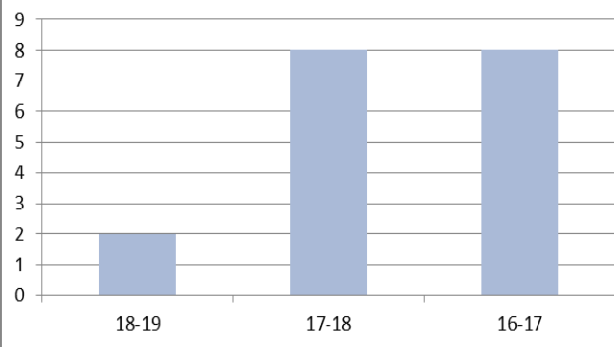


Annual Comparison

Annual DA Number Comparison

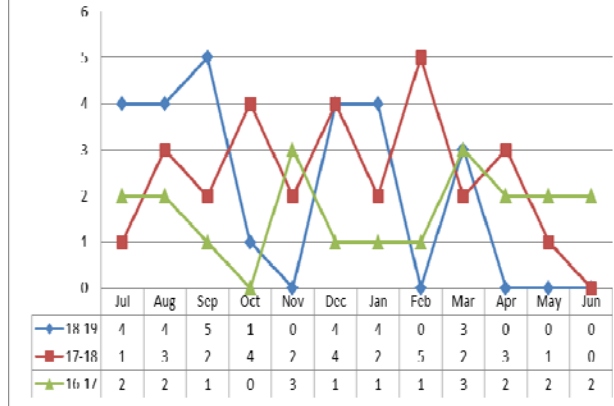


Annual CDC Number Comparison

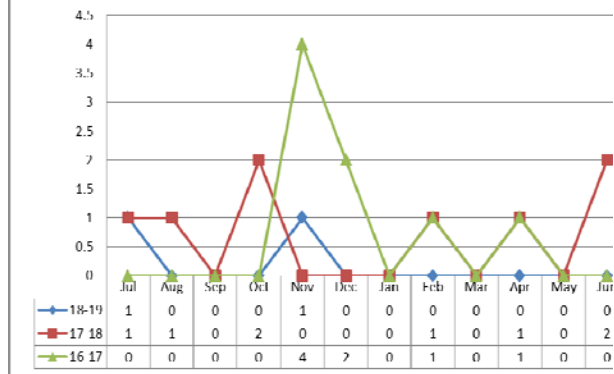


Monthly Comparison

Number of DAs Determined by Month



Number of CDCs Determined by Month



Private Certification of Complying Development Applications are as follows:

Year	Total Applications	Walcha Council	Private Certification
18-19 To Date	4	3	1
17-18	8	4	4
16-17	8	8	0

Critical Stage Inspections for DAs, CCs and CDCs

Section 6.5 of the *Environmental Planning and Assessment Act 1979* requires the carrying out of inspections of building work for certifiers appointed as the principal certifying authority. Cl.143B and Cl.162A of the *Environmental Planning and Assessment Regulation 2000* denotes the critical stage inspections (the occasions on which building work must be inspected), specified below:

Compliance Inspections	2018/2019 YTD	This Period
Site inspections	39	7
Footings & slab inspections	9	0
Framework inspections	2	0
Waterproofing inspections	1	0
Stormwater inspections	2	0

Submitted to Council:

26 June 2019

..... General Manager Mayor



Final inspections	13	6
Complaints	11	1

Annual Fire Safety Statements

Clause 177 of the *Environmental Planning and Assessment Regulation 2000* requires the owner of a building to which an essential (statutory) fire safety measure is applicable to provide Council with an annual fire safety statement for the building within 12 months after the date on which an annual fire safety statement was previously given. As described in clause 175 of the *Environmental Planning and Assessment Regulation 2000*, an annual fire safety statement is a statement to the effect that:

- 1) each essential fire safety measure specified in the statement has been assessed by a competent fire safety practitioner and was found, when it was assessed, to be capable of performing:
 - a) in the case of an essential fire safety measure applicable by virtue of a fire safety schedule, to a standard no less than that specified in the schedule, or
 - b) in the case of an essential fire safety measure applicable otherwise than by virtue of a fire safety schedule, to a standard no less than that to which the measure was originally designed and implemented, and
- 2) the building has been inspected by a competent fire safety practitioner and was found, when it was inspected, to be in a condition that did not disclose any grounds for a prosecution under Division 7.

Annual Fire Safety Statements	2017/2018	2018/2019 YTD	This Period
Number received	15	8	7
Number of relevant premises	7		

Bushfire Attack Level Certificates

Clause 130A of the *Environmental Planning and Assessment Regulation 2000* requires a bushfire attack level assessment and determination to be issued for complying development on bushfire prone land.

BAL Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	1	0	0

Dwelling Entitlement Information Advice

Information to applicants under clause 4.2A of the *Walcha Local Environmental Plan 2012* as to whether a dwelling may be permitted to be erected with development consent on subject land.

Dwelling Entitlement Advice	2017/2018	2018/2019 YTD	This Period
Number Issued	8	2	0

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9.11 Environment & Regulatory

Section 68 Activities

Section 68 of the Local Government Act requires the approval from Council for undertaking certain activities.

Section 68 Activity Data		
	2017/2018	2018/2019 YTD
Total Number of S68s Determined	6	12

S68 Compliance Inspections	2018/2019 YTD	This Period
Site inspections	8	0
Internal drainage inspections	2	1
External drainage inspections	7	1
Water supply work inspections	1	0
Final inspections	2	0

Food Premises Surveillance

Under the Food Regulation Partnership Council is appointed as an enforcement agency under the *Food Act 2003*. As an enforcement agency Council is responsible for food surveillance within the Walcha LGA and Council is required to report our food surveillance activity to the NSW Food Authority annually.

Food Premises Surveillance 2018/2019						
	High Risk Fixed*	Medium Risk Fixed*	Low Risk Fixed*	Mobile*	Temporary*	TOTAL
Total No.						42
No. Primary Inspections	0	0	-	0	0	30
No. Re-inspections	0	0	-	0	0	0
No. additional Re-inspections	0	0	-	0	0	0
No. FSS Required	20					20
No. FSS Current	20					20

**All food premises are currently undergoing risk re-evaluation.*

Footpath Usage Applications

Section 125 and 126 of the *Roads Act 1993*, and section 46 of the *Local Government Act 1993* requires approval from Council for carrying out an activity or placing an item within the road reserve.

Footpath Usage Approvals	2017/2018	2018/2019 YTD	This Period
Number Issued	2	1	0

Swimming Pool Inspection and Compliance

Section 22 of the *Swimming Pools Act 1992* requires Council to develop and adopt a mandatory pool inspection program; Council must then inspect the swimming pools in

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..... General Manager Mayor



accordance with the program and check the pool barriers comply with the requirements of the *Swimming Pools Act 1992*.

Properties to be sold with a pool must have:

- a) A certificate of compliance, or
- b) A relevant occupation certificate and a certificate of registration, or
- c) A certificate of non-compliance

Properties to be leased with a pool must have:

- a) A certificate of compliance, or
- b) A relevant occupation certificate and a certificate of registration

Swimming Pool Compliance	2017/2018	2018/2019 YTD	This Period
Certificates of Compliance Issued	0	0	0
Certificates of Non-Compliance Issues	0	0	0
Inspections Conducted	0	0	0

Regulatory Control

Council performs a number of regulatory functions to control and manage matters of public health and environmental concern to the community, some of these include:

- *Local Government Act 1993* e.g. overgrown land and accumulation of waste
- *Protection of the Environment Operations Act 1997* e.g. environmental pollution and noise abatement
- *NSW Road Rules 2014* e.g. vehicles and traffic on nature strip
- *Road Transport (Vehicle and Driver Management) Act 2005* e.g. abandoned vehicles
- *Impounding Act 1993* e.g. abandoned vehicles and roaming stock

Regulatory Service	Action	2018/2019 YTD	This Period
Overgrown allotment	Warning	8	1
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0
Accumulation of waste	Warning	3	1
	Intention	3	0
	Order	2	0
	Penalty Notice	0	0
Keeping of animals	Warning	9	3
	Intention	2	0
	Order	1	0
	Penalty Notice	0	0
Vehicles and traffic on nature strip	Warning	1	0
	Intention	2	0
	Order	1	0
	Penalty Notice	0	0

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Abandoned vehicle	Warning	1	0
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0
Noise abatement	Warning	6	2
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0
Environmental pollution	Warning	0	0
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0

Tree Management Applications (TMAs)

A Tree Preservation Order exists over the town of Walcha to promote the retention of trees and tree cover and to conserve as far as is practical the existing pattern of vegetation.

TMAs 2018/2019	Lodged	Approved	Refused
July	3	2	0
August	0	1	0
September	1	0	0
October	0	1	0
November	4	4	0
December	5	5	0
January	2	2	0
February	2	2	0
March	0	0	0
April	1	0	0
May	1	2	0

9.12 Animal Control

Council encourages responsible pet ownership in the community, as well as at home. Pet owners should make sure their animals don't disturb their neighbourhood and threaten or harm any other person, pets or wildlife.

Council is required to enforce the registration laws, and the other areas of pet ownership covered by the *Companion Animals Act 1998*.

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Companion Animal Registrations 2018/2019							
	Desexed	Non desexed	Pensioner (desexed)	Pound Purchase (desexed)	Recognised breeder	Working	Value \$
Jul	2	0	1	0	0	0	\$138
Aug	2	0	0	0	3	1	\$285
Sep	1	0	0	0	0	0	\$57
Oct	1	0	1	0	0	0	\$81
Nov	4	0	1	0	0	0	\$309
Dec	4	0	0	0	0	0	\$228
Jan	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Feb	0	1	3	0	1	0	\$336
March	0	0	1	0	0	0	\$24
April	0	0	1	0	0	0	\$24
May	0	1	0	0	0	0	\$57

Companion Animal Seizures 2018/2019						
	Seized	Surrendered	Released	Rehomed	Euthanased	Stolen/Escaped
Jul	2	1	1	0	1	0
Aug	7	3	3	1	3	0
Sep	4	2	1	0	3	0
Oct	0	0	0	0	0	0
Nov	3	0	3	0	0	0
Dec	1	0	0	0	1	0
Jan	2	0	2	0	0	0
Feb	0	0	0	0	0	0
March	0	5	0	0	5	0
April	1	0	1	0	0	0
May	5	3	2	3	3	0

Companion Animal Ranger Services 2018/2019				
	Dog attack investigation	Roaming dogs	Roaming cats	Barking dogs
Jul	0	2	0	0
Aug	2	3	1	0
Sep	0	0	0	1
Oct	1	2	2	2
Nov	1	2	0	1
Dec	0	3	0	1
Jan	0	1	2	2
Feb	0	1	0	1
March	1	2	0	2
April	0	2	0	3
May	2	5	0	5

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26 June 2019

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	Caution	Dangerous Dog		Nuisance Dog		Menacing Dog		Penalty Notice
		Notice	Order	Notice	Order	Notice	Order	
Jul	7	0	0	0	0	0	0	0
Aug	0	0	0	0	0	0	0	2
Sep	0	0	0	0	0	0	0	0
Oct	1	0	0	0	0	0	0	0
Nov	0	0	0	0	0	0	0	0
Dec	0	0	0	0	0	0	0	0
Jan	0	0	0	0	0	0	0	0
Feb	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0
May	1	0	0	0	0	0	0	0

Submitted to Council:

26 June 2019

..... General Manager Mayor



9.13 Building and Amenity Maintenance

Project work at Council facilities May 2019	
Project	Total
Captain Cook Sportsground Amenities	10

Routine cleaning hours at Council facilities	
Building / Amenity	Hours (per fortnight)
Council Chambers	20
Library	5
Visitor Information Centre	5
Amenities	21
Streets	12
Depot	10
Preschool (incl. Early Intervention)	25
Landfill	3
Water Treatment Plant	2
Sewerage Treatment Plant	1.25
Aerodrome (incl. Lions Park)	2
John Oxley Sportsground	1.75
Walcha Oval	2
Squash Courts	2.5
Van	0.5
Swimming Pool (during season)	7

Submitted to Council:

26 June 2019

..... General Manager Mayor



COMMUNITY SERVICES

9.14 Walcha Council Community Care

Groups

May 2019

Women’s Group and Wanderer’s Group

1 May 2019 – 18 clients from the Women’s Group and the Wanderer’s Group attended morning tea at the Community Day Centre Rooms.

15 May 2019 – 19 ladies attended the day held in the Community Day Centre Rooms. The theme for the day was called “Ladies in Black”. Activities included watching the movie “Ladies in Black” and discussions reminiscing about the 50’s and 60’s shopping experiences in the large department stores when they visited or loved in the cities. The day was lots of fun and included a lovely home cooked lunch.

22 May 2019 – 65 people attended the Black Pepper Fashion Parade held at the Walcha Bowling Club. The day was enjoyed by everyone with a tasty lunch provided by Dianne Byrne.



Submitted to Council: 26 June 2019

..... General Manager Mayor



Wanderer’s Group

22 May 2019 – The Wanderer’s Group attended the Black Pepper Fashion Parade held at the Walcha Bowling Club.

Men’s Group

4 May 2019 - 10 clients travelled to Quirindi on the Walcha Community Bus to attend the Quirindi Rural Heritage Museum and Rally day. The annual event comprised of many antique machinery and vehicle displays and lots of fun was had checking out the stalls that were there to sell all sorts of goods and collections.

14 May 2019 - 10 gentlemen attended morning tea held in the Community Day Centre Rooms.

28 May 2019 – Due to Cathy being on leave Men’s Group was cancelled.

Craft Group

8 May 2019 – 6 clients attended the morning tea and craft day held in the Community Day Centre Rooms. The group bought along projects that they are working on individually as well as continuing with the quilt that is the ongoing group project.

Exercise Group

As part of the wellness and reablement program WCCC now offer our clients the opportunity to come along to a weekly exercise class. The program is designed to keep people active and improve their balance and mobility, physical fitness, cognitive capacity and overall general health and wellbeing. Kellie Makeham is the instructor and clients are enjoying the program with more people attending each week.

Creative Art Class

17 May 2019 – 7 clients attended the morning art class with the guest workshop artist Susan Douds. The workshop was learning about water colour painting and the group had a fabulous morning with their artist talents being released.
café. A quick drive out to Gostwyck to visit the church in its splendid Autumn colour.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Photos taken during the creative art workshop in May.
Top Left: Gwen Higgins
Top Right: Vaun Gegier
Left: Pat Laurie
Bottom Left: Val Wall
Bottom right: Jan Cross



Submitted to Council: 26 June 2019

..... General Manager Mayor



Transport – May 2019

Medical drives – 15 clients utilized the service with 30 trips during the month.

Access bus – 10 clients used the service making 48 trips during the month.

Bus to Tamworth – 10 client used the service on 31 May 2019.

Bus to Armidale numbers were as follows:

- ◆ 7 May 2019 – 6 clients
- ◆ 14 May 2019 – 6 clients
- ◆ 21 May 2019 – 8 clients
- ◆ 28 May 2019 – 6 clients

Taxi Vouchers – 23 clients used the Taxi Vouchers with Walcha Taxi Service and Walcha Community Transport with a total of 168 Taxi Vouchers returned.

Uralla Food Pantry – A fortnightly trip to transport disadvantaged people in the community to access low cost pantry food, bread, fruit and vegetables made available from Foodbank NSW. People must pass the eligibility criteria for the transport and the Food Pantry.

Meals on Wheels

For May there were 12 clients who received hot main meals with three of those clients also receiving frozen meals for the weekend. There were four clients who received frozen meals. The total number of meals for the month was:

- ◆ 169 Hot meals,
- ◆ 151 frozen meals and
- ◆ 172 desserts

Feedback, Suggestions and Complaints

- ◆ Feedback was provided about the Group Social Support programs, including the group trip to Port Macquarie. Some of the feedback included:
- ◆ The trip to Port Macquarie was very enjoyable. The cruise was wonderful with 2 hours just looking around. The concert at the Glass House Theatre was great. The bus trip was also great, good company with more laughs than enough.
- ◆ The overnight trip to Port Macquarie was great, interesting and well organized. The Koala Hospital visit and the most enjoyable concert. Thanks Cathy.
- ◆ Very enjoyable trip to Port Macquarie. Well organized and good company. Looking forward to more trips. Every meeting day well and truly organized, always looking forward to these days. Wonderfully organized weekend trip to Port Macquarie. Thanks to Cathy and everyone. Concert at the Glass House was wonderful. Lots of fun and laughs.
- ◆ The bus trip to Port Macquarie was terrific. Enjoyed it immensely even with the rain on the boat up the river. I didn't have a problem with the bus. I was comfortable. I would be interested in the craft group, exercise group and language and painting and drawing. Suggestions for trips could be Morpheth or Coffs Harbour.
- ◆ All the activities are good. How do we get people to attend regularly.
- ◆ I loved the fashion parade and the sit down lunch. Thank you.
- ◆ The Fashion Parade went off really well and a great day was had by all.

Submitted to Council:

26 June 2019

..... General Manager Mayor



Feedback was provided by a new Community Transport client travelling on the bus. "I was very impressed and happy with the service I received on the Walcha Access bus with Sally and Denise. I was very happy to go for a drive around town with the ladies. Please pass on my thanks to both drivers and all of the service providers who help.

Meetings and Training / Community Rooms

9 May 2019 – Dementia Support Group meeting held at the Community Day Centre Rooms.

10 May 2019 - Debby Maddox from the Rural Assistance Authority in Armidale has been very well utilised assisting with paper work for those applying for the subsidies. People have attended the Friday afternoon get togethers with the aim of supporting others emotionally and socially that are effected by the ongoing drought.

16 May 2019 – Walcha Hospital Auxiliary meeting held in the Community Day Centre Rooms

28 May 2019 – Walcha Council – Chemical Training course

30 May 2019 – Walcha Support Group meeting held in the Community Day Centre Rooms

Cathy Noon
Community Care Coordinator



9.15 Library

May 2019

Stats for May:

- | | |
|---------------------------|--------------------|
| ✚ Loans: 697 | ✚ Door count: 986 |
| ✚ Returns: 671 | ✚ Wi-fi use: - |
| ✚ Reservations placed: 45 | ✚ Computer use: 73 |
| ✚ New members: 4 | |

This month we held our two last Tech Savvy Senior classes. Our first one was on 2 May and it was an Introduction to Email. By the end of this session, participants knew how to create their own email account (some actually created their own on the day). They knew how to read emails that had been sent to them, how to compose an email (including filling in the recipients email address, subject line and email contents), how to reply to an email and forward an email on to someone else.

The second workshop was held on 16 May and was an Introduction to Social Media. By the end of this session participants had a better idea of what social networking is, how Facebook works, what a tweet is, good places to find and share videos/pictures, and how to communicate directly with voice, video or text chats. It was a shame to finish this program, I developed quite a good relationship with the participants and was getting used to seeing them every fortnight. I will be applying for some more funding to run the Tech Savvy Seniors program again however, so fingers crossed they'll all come back!

Planning is well underway for the July school holiday program. Here is a list of activities that we have lined up so far:

- ✚ Junior basketball clinic
- ✚ Trivia Night
- ✚ CNRL workshop (yet to be advised what this will be)
- ✚ Skateboarding workshop
- ✚ Kids cooking session
- ✚ Create your own funky native bird artwork & mug workshop at Walcha Handmade
- ✚ Sew your own felt buddy workshop at Walcha Handmade

Our new RFID machine was also delivered this month. It is a fancy piece of gear that weighs around 120kg. It has been bolted into the ground and the cabling has been completed. Hopefully it shouldn't be too much longer until we can go live.

Madison Garrad
Library Coordinator/Youth Worker



9.16 Preschool

May 2019

National Families Week

During the month of May the Preschool celebrated National Families Week by holding morning tea and activities over two days. The families were invited to join their child for morning tea as a group and then explore the various activities that were set up including face painting, hand printing, Koru colouring in from one of our New Zealand families, a biscuit shop where families could buy a biscuit, mid summer Krans and pole making from our Swedish family and everyone loved the photo booth. It was great to be able to get to know our families more through their culture and by spending time with them. It was great to see lots of families turning up to our event.



Preschool Shirts

As part of an initiative by the Parent Committee the Preschool now offers one shirt to the children for free with the option of buying additional shirts. The embroidery was sourced locally and there has been many positive comments about the shirt from not only the families but the community in general as well, the children also love them and are so proud to wear them.



Submitted to Council:

26 June 2019

..... General Manager Mayor



Spotty Bear Show

This month Preschool had the Spotty Bear show presented to us, Spotty Bear didn't like his spots so he went on a journey to see if he could get rid of them, along the way he met many people and visited many different towns. At the end of his journey Spotty Bear realised that his rainbow spots made him special. The children had a great time singing and dancing along to Spotty Bear's adventure and some children were asked to help.



Zoe Herbert
Preschool Nominated Supervisor

RECOMMENDATION: That items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be NOTED by Council.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Item 10:

Committee Reports

Submitted to Council: 26 June 2019

..... General Manager Mayor



Item 11:

Delegate Reports

Submitted to Council: 26 June 2019

..... General Manager Mayor

Attendance with 5 Councillors present and librarians from all Library services. Clr Dallas Tout from Wagga Wagga represented the NSWPLA.

North East Zone NSWPL Annual General Meeting elections was held and the executive was returned unopposed. (Bill; Cathy; Jo; Chris - 1 year to go)

STATE LIBRARY REPORT - Ellen on Skype. Picture and voice clear to us but she could not hear what was being said by us.

* Statistics of Libraries are collected and collated. Libraries are grouped according to population size. This now available. Living Learning Libraries.

* Data bases are now available

* Indigenous Publications are now being given emphasis

* New Funding to start in July, unknown figures. (Supplied by Dallas)

NSWPLA EXECUTIVE REPORT - Clr. Dallas Tout gave a comprehensive power point presentation on:- (the full presentation of money is available).

1. "A Strategic Plan" for NSW libraries which incorporates a Shared Vision. This follows the same elements our Local Council plans. In NE Zone well in hand.
2. Funding: Councils currently pay 93% and the SG 7% of yearly library costs. How this extra money will be allocated has been decided. (Get details).
3. ACT Library Association asked for associate membership. (unlikely)
4. Applications for PLA Scholarships & Awards are now open. (promote)
5. KIOSK set up will come out of Annual Library money. There has not been a great take up of these, presume little effect.
6. Library Consortium. Active and changing what Libraries Purge. Possibly an important guide.
7. S.L. champions early literacy being broadened to include parents. It is also investigating State wide e-resources for NSW Libraries.
8. NSWPLA website has a portal for Outreach Service Programs. A State wide commutation platform is available called Basecamp.
9. The "Switch" conference in Penrith. Mayors & Councillor delegates will all get a personal invitation. Speakers look good. Early registrations by August. The annual general meeting of NSWPLA occurs and a Meeting of Councillor delegates will be included.

STRATEGIC NETWORK COMMITTEE UPDATE: Increasing pressure to hold events(for all) continues. Clearly evident in library news. Fines & Fees: A decision for individual Councils ranging from none (Wollongong) to extensive. Most consider they alienate patrons. A suggestion was made to light up Libraries during Library week.

LIBRARY NEWS: At this meeting limited to 3-5 minutes highlighting a great variety of library activities across the region. A sippet of these:

- Coffs Harbour have planning well under way for a new building incorporating- administration, Library, Gallery on the present site. Estimate cost \$76.5m. It is not to turn into a "Glass House"!!! Pt. Macquarie opened a new Virtual Reality Centre. Barraba library (including TRC) moved to main street.
- CNRL have rolled out RFID to all branches. Inverell changed to OPAC. Armidale has Libero Cloud.
- Narrabri has construction stalls installed. Byron has bought a van. Grafton selected and inducted new staff & can't keep up with e-book borrowings while Bellingen has increased opening hours.

- Gunnedah & Walcha are taking books to nursing homes & hospital. Uralla & Great Lakes have conducted Teenage & movie nights (once a week). Tenterfield took their Library manager to a Council meeting while Great Lakes has also had a management restructure (only 3 Directors). RTCL are still dealing with amalgamation issues & now have 2 week loans.



GENERAL BUSINESS:

*No motions for the NSWPLA annual general meeting.

*Heartfelt good bye to Jenny Campbell from Narrabri who is retiring.

NEXT MEETING: Zone meeting at South West Rocks on the 19th Sept.
Annual Library Conference Penrith 20th to 22nd November

Clr Bill Heazlett
Delegate



New England Bush Fire Management Committee

Chairperson: Mick Pearce 0488 752 520
Executive Officer: Steve Mepham 6771 2400
Email: newenglandteam@rfs.nsw.gov.au

MINUTES

Meeting held 21st May 2019
at New England Fire Control Centre

Present: Refer to attached attendance sheet

1. Meeting opened 10:06am by Chair Mick Pearce

2. Apologies

Greg Livermore (LALC), Geoff Green (LLS), Jon Galletly (ARC), Graham Brown (NSW Farmers)

Moved: R O'Brien

Seconded: W Zikan

3. Disclosures of Interest

No disclosures of interest declared

4. Confirmation of Minutes of meeting held 5/3/2019

No corrections – accepted.

Moved: G Miller

Seconded: W Zikan

5. Business arising from previous Minutes

Committee agreed to acknowledge Trevor Strudwick's contribution to the BFMC and issue a certificate in recognition and appreciation of his service. Mick has signed this certificate and it will be forwarded to Trevor. Deb Donaldson (group Officer) will replace Trevor at the next BFMC meeting.

Hotspots Program Update – this went ahead at Mooki-Bassendean Aboriginal property on the 7th and 8th May. Representatives present from both New England and Northern Tableland offices. Good Agency representation over the two days and there was some burning at the end of day two to assist with fire skills. Northern Tablelands will be doing the follow up to this workshop.

6. Correspondence

In:

- Mitigation & Resilience Funding Round 1 (email)

Out:

- Mitigation & Resilience Round 1 2019/2020 Funding

7. Report from Working Groups

Nil

8. Report from Sub-committees - FAFT

FAFT workshop was held 2 weeks after last BFMC meeting. NP have a few more trails up for consideration. Due to RFS AGM's being on at the moment, feedback is being requested at these meetings regarding fire trail identification. The feasibility of a new fire trail at the back of Invergowrie is currently being investigated. Feedback will also be requested from senior group officers within the RFS.

Murray from NP brought up the issue of the FAFT Plan being no small matter due to a lot more trails and issues that complicate the process in this area. General discussion around the fact that the deadline of this financial year is unrealistic.

9. Other Business

Steve: Very dry conditions resulting in lack of water and Level 4 water restrictions for Armidale Regional Council area. RFS brigades have been notified re: water restrictions. Use of treated water could be an option and Steve will contact ARC this week regarding this. Contact number given to Steve by Mark from ARC. Water situation is extremely critical from RFS perspective. ARC have a large rubber liner at the new landfill site which could be a possible water source.

NSW F&R have not noticed a great impact on their operations in this area as yet.

a. Progress on BFRMP Reports from Agencies

Nil

b. Progress on BFRMP strategies/tasks

Nil

c. Monthly HR Report from BRIMS

Circulated

d. Annual Works Plan

Annual works program and priorities in terms of Risk management seems to be a struggle.

Murray (NP): aware of the HR plans but tying it back to the risk plan is the issue. One on one with agencies is probably needed.

Aaron (NP): notes on the spreadsheet that there are things that can be ticked off but probably needs to be a manual process and this would be the easiest approach. Renee to work with NP's and Forest Corp. regarding this.

e. Fire Trail Register

Previously discussed in (8)

f. Grant Funding

4 from Crown Lands

3 additional from NP, mostly requests for aerial incendiary

1 Fire trail application

All up for consideration.

g. Issues Register

No issues

10. General Business

a. Tingha S.44 After Action Review – Steve

Held in Glen Innes 2 weeks ago and chaired by Northern Tablelands. Two hour meeting in which most issues were raised, in particular, communication, catering and accommodation/travel were areas of most concern, due to 3 simultaneous fires which made it a very large IMT. Lynton fire was also threatening to impact on our area at the same time but it ended up being Tingha had had the most significant impact. 6 years of advance warning in Tingha did result in some complacency within the community. A lot of recovery meetings have been happening and a final report is not yet available as it is still in draft.

Div Com/Sec Com/Strike Team meeting was held last weekend (completely free of staff) in order for middle management to analyse and review their roles in the recent S44's. Areas for improvement were addressed. Steve will try and get approval for report to be released.

b. Operational Activity Report – Steve

Permits were extended for one month to the 30th April this year. Generally speaking, people are doing well with their burns and there have not been many escaped burns. Planning and preparation for hazard reduction works are well under way with a number of autumn/winter burns scheduled.

Murray (NP): has been talking to Northern Tablelands regarding HR burns. These will probably be done in the middle of winter. Training and fire prep. happening over the coming month. Refurb. program for Cat 9 units, rebuilding of fleet over the next 3 years. In the New England area there were 17 wild fires recorded in Parks – collaborative relationships with other agencies were successful. NP radios can now go in RFS vehicles.

Renee: The Multi Agency Pre Season Meeting is scheduled for 3rd July 2019 at the Glen Innes Fire Control Centre.

Waldorf/Steiner School on Rockvale Rd in Armidale is not currently on a Bush Fire Management Plan. Work has recently been carried out at the school in preparation for kindergarten extensions. There is lots of vegetation around the school and a review of the school's evacuation plan is currently underway. The schools preliminary bush fire risk rating is very high. Motion to incorporate this into the Risk Management Plan. Possible potential for a bushfire to impact the school.

Motion to put the school on a Bushfire Management Plan was carried by all present.

Mark (ARC): as a result of lessons learned from the Tingha fire, the rural addresses process has been targeted and blue signs are being installed at properties (similar to Walcha region) at a cost of \$300 if residents need this done. The level of involvement by ARC was quite extensive and it was expressed that staff council would be very keen to participate in upcoming heavy plant and basic

bushfire safety training. Tingha becomes a part of Inverell Shire Council as of the 1st July this year. Steve advised that the implications from an RFS perspective are a lot more complicated with Tingha moving to Inverell LGA and that a transition period would be likely. There is a precedence for RFS brigades to straddle LGA's eg. Woolbrook.

Rodney (Crown Lands): APZs programmed for final treatment. Proposal for only 2 meetings BFMC meetings next year – one pre-season & one post-season.

Wayne (NSW F&R): permit system is implemented all year round within town boundaries. F&R are being a little more stringent with conditions than usual due to current dry conditions eg. Contained fires are ok but no open burning at properties in town.

Gary (State Forest): Forestry Corp will be moving to GRN digital. PMRs will go in standard forestry vehicles. Communication/radio traffic issues. A training module for property protection has just been released. Resources are likely to be moved to Grafton next month due to conditions there. State Forest fire season will be starting north of here soon.

Aaron (NP): as a result of the windstorm there is a lot of work being done in clean up over this in the past few months. Insurance funding has come through for this which has helped considerably.

Walcha Council: windstorm did a lot of damage along both major and minor roads around Walcha. Winterbourne Forest has been very badly affected.

Mike (Uralla): NE Joint Organisation board meeting will be held next week and one of the topics is water security. Mike will raise this at the meeting and advise the RFS what has been put in place to address this.

- c. Com. Eng. Report – Renee
Tingha Hotspots – as addressed at (5)
Waldorf School Inspection – as addressed at (10b)

Meeting coming up with Armidale Scout Group and working with them to help with badges. Will also be visiting schools in bushfire prone areas.

11. Close

Meeting closed at 11:30am

Next Meeting: 20 Aug 2019

Bush Fire Management Committee
New England Meeting Attendance

Date: Tuesday 21st May 2019

Location: New England Fire Control Centre, 10 Mann St, East Armidale

Chairperson: Cr Michael Pearce

Vice Chairperson:

Delegates: (See Part 3 Clause 14 of Rural Fires Regulation 2013)

Agency	Name	Signature
Council Rep (Councillor) – Armidale Regional	Jon Galletly	Apology
Council Rep (Councillor) – Uralla	Michael Pearce	
Council Rep (Councillor) – Walcha		
Council Rep – Armidale	Mark Burgess	<i>MBurgess</i>
Council Rep for the environment – Uralla	Derryn Anderson	
Council Rep for the environment – Walcha	Peter Blomfield	<i>Peter Blomfield</i>
Country Energy	Matthew Filipovich	
Crown Lands – Manager	Rodney O'Brien	<i>RO'Brien</i>
Crown Lands – S. Nat. Res. Mgt. Officer	Warren Martin	
Fire and Rescue NSW	Tommy Cooper	
Fire and Rescue NSW	Wayne Zikan	✓
Forestry Corp	Gary Miller	✓
Forestry Corp	Warren Chawner	
John Holland Rail	Neville Cain	
Local Land Services - Team Leader	Ross Fuller	
Local Land Services - Armidale	Geoffrey Green	Apology
LALC – NSW Northern Region	Tom Briggs	
Local Aboriginal Land Council – Anaiwan	Greg Livermore	Apology
Local Aboriginal Land Council – Armidale	Annette McCarthy	
Local Aboriginal Land Council – Dorrigo	Robin Heath	
Local Aboriginal Land Council – Guyra	Jeffrey Ho	
Nature Conservation Council		
NSW Farmers Association – New England	Rob Bloomfield	<i>Rob Bloomfield</i>
NSW Farmers Association	Sonia O'Keefe	
NSW Police Force	Roger Best	
OEH National Parks – Nth Tablelands FMO	Murray Harrison	<i>M. Harrison</i>
OEH National Parks – Walcha & Armidale	Aaron Simmon	<i>Aaron Simmon</i>
RFS District Manager (Executive Officer)	Steve Mephram	<i>Steve Mephram</i>
RFS District Coordinator	Liz Ferris	
RFS District Officer	Renee Dell	<i>Renee Dell</i>
RFS Volunteers Delegate		
TransGrid	Peter Williams	

PTO

Observers/Others:

Agency	Print Name	Signature
Crown Lands	Sarah Jeffery	✓



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 31 MAY 2019 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.00 a.m.

1. ATTENDANCE:

Armidale Regional Council, Cr Simon Murray, Mayor
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bellingen Shire Council, Cr Dominic King, Mayor
Bland Shire Council, Cr Brian Monaghan, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Bourke Shire Council, Cr Barry Hollman, Mayor
Broken Hill City Council, Cr Darriea Turley, Mayor
Broken Hill city Council, Mr James Roncon, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Ms Heather Nicholls, Acting General Manager
Carrathool Shire Council, Cr Peter Laird, Mayor
Carrathool Shire Council, Mr, Rick Warren General Manager
Coffs Harbour City Council, Mr Stephen McGrath, General Manager
Coolamon Shire Council, Cr John Seymour, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Cootamundra-Gundagai Regional Council, Cr Dennis Palmer, Deputy Mayor
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, Acting
General Manager
Cowra Shire Council, Cr Bill West, Mayor
Dubbo Regional Council, Cr Ben Shields. Mayor
Dubbo Regional Council, Mr Michael McMahan, CEO
Dungog Shire Council, Cr Tracy Norman, Mayor
Dungog Shire Council, Ms Coralie Nichols, General Manager
Eurobodalla Shire Council, Cr Liz Innes, Mayor
Federation Council, Cr Patrick Bourke, Mayor
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Ash Walker, Deputy Mayor
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Goulburn Mulwaree Council, Cr Peter Walker, Deputy Mayor
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager
Griffith City Council, Cr John Dal Broi, Mayor

Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Inverell Shire Council, Cr Paul Harmon, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Mark Honey, Mayor
Kyogle Council, Cr Danielle Mulholland, Mayor
Leeton Shire Council, Cr Paul Maytom , Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager
Liverpool Plains Shire Council, Cr Andrew Hope, Mayor
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Mr Lester Rogers, General Manager
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Des Bilske, General Manager
Murrumbidgee Council, Mr John Scarce, General Manager
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narrandera Shire Council, Cr Neville Schenka, Mayor
Narrandera Shire Council, Mr George Cowan, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Shire Council, Cr Kathy Sajowitz, Mayor
Oberon Shire Council, Ms Lynette Safranek, Director Corporate Services
Parkes Shire Council, Cr Ken Keith, Mayor
Parkes Shire Council, Cr Barbara Newton, Deputy Mayor
Parkes Shire Council, Cr Alan Ward
Port Stephens Council, Cr Ryan Palmer, Mayor
Port Stephens Council, Tim Crosdale, Group Manager Development Services
Shoalhaven City Council, Cr Amanda Findley, Mayor
Shoalhaven City Council, Mr Stephen Dunshea, Acting General Manager
Singleton Council, Cr Sue Moore, Mayor
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Gary Lavelle, General Manager
Tenterfield Shire Council, Cr Peter Petty, Mayor
Tenterfield Shire Council, Mr Terry Dodds, General Manager
Upper Lachlan Shire Council, Cr John Stafford, Mayor
Uralla Shire Council, Cr Michael Pearce, Mayor
Wagga Wagga City Council, Cr Greg Conkey, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Jack O'Hara, General Manager
Warren Shire Council, Cr Katrina Walker
Warren Shire Council, Mr Glen Wilcox, General Manager
Warrumbungle Shire Council, Cr Denis Todd, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wentworth Shire Council, Cr Melisa Hendrics, Mayor
Yass Valley Council, Cr Rowena Abbey, Mayor

Yass Valley Council, Ms Sharon Hutch, General Manager
Orana Joint Organisation, Ms Berlinda Barlow, Interim Executive Officer
Cr Linda Scott, President, LGNSW

APOLOGIES:

As submitted

SPECIAL GUESTS:

Hon Shelley Hancock, MP, Minister for Local Government
Gordon Hinds, Managing Director, Better Energy Technology
Hon Brad Hazzard, MP, Minister for Health and Medical Research
Andrew Roberts, CEO, Field Solutions Group
Cr Bruce Miller, Chairman, LGSuper

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 8 March 2019 be accepted as a true and accurate record (Singleton Council / Oberon Shire Council).

3. Matters Arising from the Minutes

NIL

4. CORRESPONDENCE

Outward

(a) Cr Linda Scott, President, Local government NSW, regarding Defined Benefits Scheme Contributions

(b) Cr Ryan Palmer, Mayor, Port Stephens Council, advising that Port Stephens Council was admitted as a member of the Association on 8 March 2019

(c) Mr Richard Colbran, Chief Executive Officer, NSW Rural doctors Network thanking him for his presentation to the 8 March 2019 meeting

(d) Cr Melissa Hederics, Mayor, Wentworth Shire Council, advising that Wentworth Shire Council was admitted as a member of the Association on 8 March 2019

Inward

(a) Cr Linda Scott, President, Local Government NSW. forwarding letters to LGSuper regarding the Defined Benefits Scheme (Copy Attached)

(b) Institute Public Works Engineering Australia (NSW Division) advising that the Local Roads Congress will be held in Sydney on 3 June 2019

NOTED

5. Financial Report

RESOLVED That the financial reports for the last quarter were tabled and accepted (Temora Shire Council / Shoalhaven City Council)

6. Royalties for Regions Program

RESOLVED That Country Mayors calls upon the NSW Government to implement a "Royalties for Regions" program based upon a set percentage of royalties being returned to Local Government Areas from where they originate and/or that are directly affected.

That LGA representatives from the identified affected areas be invited to participate in the redesign of the new "Royalties for Regions program"

(Gunnedah Shire Council / Singleton Council)

7. Increased Fire Management Activities

RESOLVED That the Country Mayors Association write to the appropriate Federal and State Ministers requesting that NSW National Parks and Wildlife Service, NSW Forestry Corporation and NSW Local Land Services, as a duty of care undertake an increased level of park and forest fire management activities, including increased hazard reduction burns and increased numbers of dams and water infrastructure points for firefighting purposes into the future (Tenterfield Shire Council / Kyogle Shire Council)

8. RFS Contribution Increase 2019/10

RESOLVED (a) That the Country Mayors Association supports the LGNSW campaign strongly and the State Government be requested to defer any RFS contribution increases for at least 12 months to allow for consultation and any future increases be shown on a separate line on the rate notice and not be included in the rate pegging formula

(b) That the Association write to the Premier requesting that the Department of Premier and Cabinet and the Independent Pricing and Regulatory Tribunal be directed to investigate the current Emergency Services arrangements in NSW including the efficiencies and effectiveness to be gained by such an investigation (Kempsey Shire Council / Yass valley Council)

9. HON SHELLEY HANCOCK, MP, MINISTER FOR LOCAL GOVERNMENT

The Minister started her career in Sydney as a teacher and then settled in Ulladulla where she also taught. She was elected to Shoalhaven City Council in 1987 and served four terms. She ran for State Parliament was elected and became Speaker of Parliament in 2011 and Minister for Local Government in 2019

The increased RFS contributions are mostly going towards the funded Compensation Scheme. The Minister lobbied on behalf of Local Government to have the increase adsorbed by the State Government but sadly that is not the case as it was overturned by Treasury. The Minister is anxious to have improved relations with Joint Organisations and a meeting with the Joint Organisations was held on Thursday 30 May to discuss issues. Seed funding of \$300,000 will soon come to an end. The Office of Local Government is looking at ways Joint Organisations can be self funded and is looking at issues raised at yesterdays meeting. The Office of Local Government has not been disbanded contrary to rumours.

10. Gordon Hinds, Managing Director, Better Energy Technology

The energy market in Australia is undergoing a revolution as we migrate from centralised large-scale coal generation to distributed renewable energy. The role of towns throughout NSW in this revolution is not clear and to date there have not been many benefits that flowed through to them beyond the initial construction.

Basically renewable energy plants are highly automated and don't employ people, certainly not in the local communities other than occasional maintenance. Developers mostly by-pass section 94 contributions as they are classified as 'state significant' developments. The energy they produce goes into the grid and is bought by large scale users or retailers and then sold back to communities through the existing channels. Rural towns are being ripped off and bypassed.

There is another way and that is what Better Energy Technology is trying to do at Lockhart, with the support of the Deputy Prime Minister and Minister for Regional Development, Michael McCormack.

The Lockhart demonstration will supply power to the town of Lockhart, insulate it from blackouts, provide long-term stable energy pricing and have the potential for a dividend if the Council takes an equity position in the project. It is an Australian first and follows a design that has been in Germany for nearly 20 years - an 'export' model where 80% of the power produced is exported into the grid. It has a 10MW solar farm a large battery, the fixed power tariff is to be 28 cents a kilowatt, with long term income to council of possibly \$500,000 PA. The project cost is \$30 Million.

There are barriers to this being rolled out in NSW and the key one is access to the grid via the local substation. Most of the applications to connect to the grid through the substations are already in the hands of developers, mostly foreign owned or backed. None of these applications have community benefit at the heart of their plan, nor localised generation for local consumption. This can change.

The Minister for Energy has the power to direct the grid owners (Essential Energy in most cases) to give priority to projects that have a direct benefit in energy supply to local communities. He can do this in the simple form of a letter. With the political landscape now secure at both the Federal and State Level, now is the time for Country Mayors to step up to ensure their communities are part of this revolution and beneficiaries beyond construction. There is a need to push for long-term energy supply directly to communities such as what is planned at Lockhart.

It is possible, but it will require strong lobbying to ensure the Ministers act in the interests of communities

RESOLVED That the Country Mayors' Association make representations to the NSW Energy Minister and the Federal Energy Ministers seeking their support for the prioritisation of electricity grid connections at substations that are relevant to rural and regional towns, with priority to be given to applications that have an ongoing community benefit beyond construction of new energy developments that connect to those substations (Lockhart Shire Council / Bland Shire Council)

11. Hon Brad Hazzard, MP, Minister for Health and Medical Research

The Minister has tried to get around the regions as much as possible. There is a huge commitment by the State Government for the regions to get a fair go. One third of the State budget \$25billion is allocated to health. 25% of health infrastructure is to go to the regions. As part of the regional commitment the Regional Ambulance Update program has been allocated \$122million and many hospitals are being upgraded. The Government is trying to get medical students to do their training in the regions as this has proven to have higher success in keeping graduates in rural areas. Training facilities are situated in Wagga Wagga, Dubbo and Orange. Tele Health Stroke services are being introduced.

12. Andrew Roberts, CEO, Field Solutions Group

Field Solutions Vision is to be Australia's Leading Rural, Remote and Regional Telecommunications Provider through carrier services, retail services provision and Cloud services. Their brands are Just ISP and Ant Communications. Field Solutions provide township base networks built to the populations and multisite on farm networks. They strive to greatly reduce council spend, to provide connectivity to council premises, a business grade symmetric network with additional Cloud services and true broadband deep into communities that is cost effective with unlimited data. They provide coverage throughout NSW in three corridors, Northern, Central and Southern with local bases, hiring local staff, using local businesses, and providing on going support and maintenance. \$100 million has been pledged by the Nationals. The assistance needed is Regional Digital Connectivity, growing local communities, Community/FSG funded and Council/FSG funded

RESOLVED That the Association write to the Deputy Premier advising that it supports Rural Regional Internet Connectivity through Field Solutions and requests urgent attention to this matter (Narromine Shire Council / Shoalhaven City Council)

13. Cr Bruce Miller, Chairman, LGSuper

LGSuper originated from State Super 23 years ago. A Trust Deed and Constitution were prepared. The Defined Benefits Scheme was funded prior to the financial crisis at a surplus, and councils took the opportunity to receive a holiday from contributions but to put the saved funding aside. The financial crisis resulted in the fund going into deficit. The fund is examined each year to assess its position. Regulated funds need to be fully funded each and every day of the year. LGSuper looked at options to be 100% funded. Investments are currently 80% growth 20% conservative but the objective is 70% growth 30% conservative. The Board has reviewed the two LGNSW resolutions. The current investment strategy is subject to stringent reviews and a further review as suggested is not necessary. In respect of Past Service Contributions after considering advice of actuary and legal opinions LGSuper will look at the level of contributions. LGNSW cannot instruct LGSuper. Irrespective of where Directors come from their responsibility is to the entity and its members. Shares in LGSuper have zero value but shareholders have a right to appoint Directors. Under new legislation the Regulator has power to do whatever. The Board will increase from 8 Directors to 9 Directors one independent to be the Chair with 3 independents, 3 employee and 3 employer representation.

14. Meeting with Local Government Super

NOTED

15. Local Government Superannuation Report by Goulburn/Mulwaree

NOTED

16. Waste Levy Taskforce

RESOLVED1. The NSW Country Mayors recognise that:

a) The NSW Government still has no clear plan to manage waste in light of the China Sword and other international changes to recycling.

- b) That land fill sites are processing higher amounts of waste and therefore shortening the lifecycle of these sites.
 - c) That the increase in waste going to landfill also increases the governments revenue and has impacts on the wider environment.
 - d) That NSW are falling behind other States such as Victoria and SA in terms of management of waste
 - e) That Local Government Areas (LGAs) should receive a higher amount of the waste Levy to deal with increase in cost to manage waste.
 - f) That Coiuncils are the best placed government bodies to develop new strategies and industries to better manage waste for their communities.
2. That NSW Country Mayors urge the Minister for Local Government take action by
- a) Establishing a Waste Levy Task Force consisting of EPA, Mayors and LGNSW to begin immediate action to address the waste concerns of LGAs
 - b) Returning the full amount of the waste Levy to LGA's till there is an acceptable outcome agreed to by all parties.
3. That NSW Country Mayor's Association take their own action by:
- a) establish a working group of Country Mayors to:
 - i) identify the total amount of waste levies collected by the NSW Government from regional Councils
 - ii) identify the amount spent by the NSW government on waste reduction strategies in regional areas
 - iii) identify strategies for regional councils to withhold payment of the waste levy might be implemented if the NSW Government does not agree to form the task force recommended in (2) above
 - iv) bring a report back to the next meeting of the Country Mayors outlining options available to Country Mayors to get action on the Waste Levy, including consideration of the withholding of payment of the levy.
 - v) the working group comprise Michael Pearce (Uralla Shire Council), Peter Petty (Tenterfield Shire Council), Amanda Findley (Shoalhaven City Council) Tracey Norman (Dungog Shire Council) and Dominic King (Bellingen Shire Council)
4. That LGNSW be advised of Country Mayors position
(Bellingen shire Council / Shoalhaven City Council)

<https://www.epa.nsw.gov.au/your-environment/waste/waste-levy/scheduled-waste>

<https://www.smh.com.au/environment/sustainability/nsw-waste-crisis-landfill-levy-gains-20190104-p50pp3.html>

<https://www.lgnsw.org.au/news/publication/save-our-recycling>

17. Rural Fire Act 1997 - Grasslands

RESOLVED that Country Mayors ask the RFS Commissioner to have a stay on implementation of the requirements under the Rural Fire Act 1997 to cover grasslands and an invitation be issued to the Commissioner to attend a future meeting (Gwydir Shire Council / Lockhart Shire Council)

There being no further business the meeting closed at 12.40pm.

Cr Katrina Humphries
Chair – Country Mayor's Association of NSW



Item: 12.1 **Ref:** WO/2019/01437
Title: Referral to Committee of the Whole – Doubtful Debts to be Written Off
Author: General Manager
Previous Items: Nil.
Attachment: Nil.

Introduction:

Council approval is sought for matters to be discussed in Committee of the Whole.

Report:

Council approval is requested to refer matters for discussion in Committee of the Whole and close the Meeting to the public in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer the matter to Committee of the Whole is sought because the report relates to the personal hardship of any resident or ratepayer.

RECOMMENDATION: That, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matters of Doubtful Debts to be Written Off be referred to be discussed in Committee of the Whole and close the Meeting to the public for the reason that the report relates to the personal hardship of any resident or ratepayer.

Submitted to Council: 26 June 2019

..... General Manager Mayor



Item: 12.2 **Ref:** WO/2019/01459
Title: Referral to Committee of the Whole – Truck Signage Promotion and Truck Wash Bay Tender
Author: General Manager
Previous Items: Nil.
Attachment: Nil.

Introduction:

Council approval is sought for matters to be discussed in Committee of the Whole.

Report:

Council approval is requested to refer matters for discussion in Committee of the Whole and close the Meeting to the public in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer the matters to Committee of the Whole is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RECOMMENDATION: That, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matters of Truck Signage Promotion and Truck Wash Bay Tender be referred to be discussed in Committee of the Whole and close the meeting to the public for the reasons that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Submitted to Council: 27 June 2018

..... General Manager Mayor



Item: 12.3 **Ref:** WO/2019/01457
Title: Referral to Committee of the Whole – Serious Breach of Privacy
Author: General Manager
Previous Items: Nil.
Attachment: Nil.

Introduction:

Council approval is sought for matters to be discussed in Committee of the Whole.

Report:

Council approval is requested to refer matters for discussion in Committee of the Whole and close the Meeting to the public in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer the matter to Committee of the Whole is sought because the report relates to personal matters concerning particular individuals (other than Councillors).

RECOMMENDATION: That, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of Serious Breach of Privacy be referred to be discussed in Committee of the Whole and close the meeting to the public for the reason that it relates to personal matters concerning particular individuals (other than Councillors).

Submitted to Council: 27 June 2018

..... General Manager Mayor